



COUNTY COUNCIL OF BEAUFORT COUNTY  
 ADMINISTRATION BUILDING  
 BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX  
 100 RIBAUT ROAD  
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 BEAUFORT, SOUTH CAROLINA 29901-1228  
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D. PAUL SOMMERVILLE  
 CHAIRMAN

GERALD W. STEWART  
 VICE CHAIRMAN

COUNCIL MEMBERS

RICK CAPORALE  
 MICHAEL E. COVERT  
 GERALD DAWSON  
 BRIAN E. FLEWELLING  
 STEVEN G. FOBES  
 YORK GLOVER, SR.  
 ALICE G. HOWARD  
 STEWART H. RODMAN  
 ROBERTS "TABOR" VAUX

GARY T. KUBIC  
 COUNTY ADMINISTRATOR

JOSHUA A. GRUBER  
 DEPUTY COUNTY ADMINISTRATOR  
 SPECIAL COUNSEL

THOMAS J. KEAVENY, II  
 COUNTY ATTORNEY

ASHLEY M. BENNETT  
 CLERK TO COUNCIL

AGENDA  
 COUNTY COUNCIL OF BEAUFORT COUNTY  
 REGULAR SESSION

Monday, March 13, 2017  
 6:00 p.m.

Council Chambers, Administration Building  
 Beaufort County Government Robert Smalls Complex  
 100 Ribaut Road, Beaufort

1. CALL TO ORDER - 6:00 P.M.
2. REGULAR SESSION
3. PLEDGE OF ALLEGIANCE
4. INVOCATION – Council Member Michael E. Covert
5. PROCLAMATION
  - A. Helen M. Meighen 100<sup>th</sup> Birthday
6. ADMINISTRATIVE CONSENT AGENDA
  - A. Approval of Minutes
    1. February 20, 2017 Caucus (backup)
    2. February 20, 2017 Regular Session (backup)
  - B. Committee Reports (next meeting)
    1. Community Services (March 27 at 3:00 p.m., HHI Branch Library)
      - a.Minutes – February 20, 2017 (backup)
    2. Executive (April 10 at 3:00 p.m., ECR)
    3. Finance (April 3 at 2:00 p.m., ECR)
      - a.Minutes – March 6, 2017 (backup)
    4. Governmental (April 3 at 4:00 p.m., ECR)
      - a.Minutes – March 6, 2017 (backup)
    5. Natural Resources (March 20 at 2:00 p.m., ECR)
      - a.Minutes – February 27, 2017 (backup)
    6. Public Facilities (March 20 at 4:00 p.m., ECR)
  - C. Appointments to Boards and Commissions (backup)
7. PUBLIC COMMENT – Speaker sign-up encouraged no later than 5:45 p.m. day of meeting.



## 8. CONSENT AGENDA

- A. AN ORDINANCE AUTHORIZING THE ASSIGNMENT OF CERTAIN UTILITY EASEMENTS TO BEAUFORT-JASPER WATER AND SEWER ([backup](#))
1. Consideration of first reading to occur March 13, 2017
  2. Executive Committee discussion and recommendation to occur March 13, 2017 beginning at 4:00 p.m. in the Executive Conference Room, Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort
- B. AN ORDINANCE REGULATING THE OPERATION OF GOLF CARTS ON PUBLIC STREETS AND SECONDARY HIGHWAYS IN THE UNINCORPORATED PORTIONS OF BEAUFORT COUNTY ([backup](#))
1. Consideration of first reading to occur March 13, 2017
  2. Public Facilities Committee discussion and recommendation to approve ordinance on first reading occurred March 6, 2017 / Vote 7:0
  3. Public Facilities Committee Workshop discussion occurred January 30, 2017
  4. Public Facilities Committee Workshop discussion occurred December 13, 2016
  5. Public Facilities Committee discussion occurred September 19, 2016
- C. AN ORDINANCE AUTHORIZING THE COUNTY ADMINISTRATOR TO ENTER INTO A LEASE/PURCHASE AGREEMENT WITH GULLAH FARMERS' COOPERATIVE ASSOCIATION ([backup](#))
1. Consideration of first reading to occur March 13, 2017
  2. Public Facilities Committee discussion and recommendation to approve ordinance on first reading (contingent upon approval of the City of Beaufort) occurred March 6, 2017 / Vote 7:0
- D. CHANGE ORDER / BOUNDARY STREET REDEVELOPMENT PROJECT / STEEL CABLE FOR BOARDWALKS (\$143,682) ([backup](#))
1. Consideration of change order approval to occur March 13, 2017
  2. Public Facilities Committee discussion and recommendation to approve change order occurred March 6, 2017 / Vote 7:0
- E. A JOINT RESOLUTION OF THE TOWN OF BLUFFTON, THE TOWN OF HILTON HEAD ISLAND, AND BEAUFORT COUNTY, HIGHLIGHTING THE URGENCY OF ADDRESSING CONGESTION ON THE U.S. HIGHWAY 278 GATEWAY CORRIDOR, INCLUDING THE HILTON HEAD ISLAND BRIDGES ([backup](#))
1. Consideration of adoption to occur March 13, 2017
  2. Public Facilities Committee discussion and recommendation to adopt joint resolution occurred March 6, 2017 / Vote 7:0

- F. A RESOLUTION AUTHORIZING BEAUFORT COUNTY TO SELF-INSURE WORKER’S COMPENSATION PROGRAM ([backup](#))
1. Consideration of adoption to occur March 13, 2017
  2. Finance Committee discussion and recommendation to adopt resolution occurred March 6, 2017 / Vote 7:0
- G. CONTRACT AWARD / BEAUFORT COUNTY BOAT LANDING DOCK AND PIER REPAIRS ([backup](#))
1. Contract award: Patterson Construction Inc., Beaufort, South Carolina
  2. Contract amount: \$188,996.10, plus a 10% contingency (\$18,900) making a total project budget of \$207,896
  3. Funding sources: Local (3%) Accommodations Tax Fund
  4. Docks and Piers: Alljoy Boat Landing Dock, Bluffton Public Dock/Pier, Buddy and Zoo Boat Landing Dock, C.C. Haigh Boat Landing Dock, Cross Island Boat Landing Dock, Daufuskie Island Boat Landing Dock, Edgar Glenn Boat Landing Dock, H.E. Trask Boat Landing Dock, Sam’s Point Boat Landing Dock, Whale Branch Fishing Pier and White Hall Boat Landing Dock
  5. Finance Committee discussion and recommendation to award contract occurred March 6, 2017 / Vote 7:0
- H. AN ORDINANCE TO APPROPRIATE \$207,896.00 FROM THE LOCAL (3%) ACCOMMODATIONS TAX FUND FOR REPAIR OF COUNTY DOCKS AND PIERS ([backup](#))
1. Consideration of first reading to occur March 13, 2017
  2. Finance Committee discussion and recommendation to approve ordinance on first reading occurred March 6, 2017 / Vote 7:0
- I. A RESOLUTION RECOGNIZING THE IMPORTANCE OF THE F 35 LIGHTNING II JOINT STRIKE FIGHTER PROGRAM TO THE UNITED STATES OF AMERICA, TO SOUTH CAROLINA, AND TO BEAUFORT COUNTY AND TO ENCOURAGE CONGRESSIONAL SUPPORT FOR FULL FUNDING OF THE F 35 LIGHTNING II JOINT STRIKE FIGHTER PROGRAM ([backup](#))
1. Consideration of resolution adoption to occur March 13, 2017
  2. Governmental Committee discussion and recommendation to adopt resolution occurred March 6, 2017 / Vote 7:0
- J. CONTRACT AWARD / STEEL TRACK BRUSH CUTTER FOR PUBLIC WORKS ([backup](#))
1. Contract award: Gyro-Trac Corporation, Summerville, South Carolina
  2. Contract amount: \$395,910
  3. Funding sources: Account #50250011-54200; Specialized Capital Equipment
  4. Public Facilities Committee discussion and recommendation to award contract occurred March 6, 2017 / Vote 6:0

- K. TEXT AMENDMENT TO THE BEAUFORT COUNTY COMMUNITY DEVELOPMENT CODE (CDC): ARTICLE 3, SECTION 3.3.30 NEIGHBORHOOD MIXED USE (C3) ZONE STANDARDS, AND ARTICLE 4, SECTION 4.1.170 MULTI-FAMILY DWELLINGS (TO MODIFY THE REQUIREMENTS FOR MULTI-FAMILY RESIDENTIAL IN THE C3-NEIGHBORHOOD MIXED-USE DISTRICT) ([backup](#))
1. Consideration of first reading to occur March 13, 2017
  2. Natural Resources Committee discussion and recommendation to approve ordinance on first reading occurred February 27, 2017 / Vote 4:0
- L. AN ORDINANCE TO APPROPRIATE \$132,326 FROM THE LOCAL (3%) ACCOMMODATIONS TAX FUND FOR REPAIR / RE-ESTABLISHMENT OF SLOPES ADJACENT TO MARSHLANDS ON THE SPANISH MOSS TRAIL ([backup](#))
1. Consideration of second reading to occur March 13, 2017
  2. Public hearing announcement – Monday, March 27, 2017 beginning at 6:30 p.m. in Large Meeting Room, Hilton Head Island Branch Library, 11 Beach City Road, Hilton Head Island, South Carolina
  3. First reading approval occurred February 20, 2017 / Vote 9:0
  4. Finance Committee discussion and recommendation to approve ordinance on first reading occurred February 6, 2017 / Vote 7:0
- M. AN ORDINANCE TO APPROPRIATE \$250,000 FROM THE 2% HOSPITALITY TAX FUND FOR PINCKNEY ISLAND ACCESS DESIGN SERVICES ([backup](#))
1. Consideration of second reading to occur March 13, 2017
  2. Public hearing announcement – Monday, March 27, 2017 beginning at 6:30 p.m. in Large Meeting Room, Hilton Head Island Branch Library, 11 Beach City Road, Hilton Head Island, South Carolina
  3. First reading approval occurred February 20, 2017 / Vote 9:0
  4. Finance Committee discussion and recommendation to approve on ordinance first reading occurred February 6, 2017 / Vote 7:0
- N. AN ORDINANCE TO RATIFY CERTAIN ACTIONS OF THE BEAUFORT COUNTY COUNCIL AND TO UPDATE CHAPTER 18 OF ARTICLE III (BUSINESS AND PROFESSIONAL LICENSE) ([backup](#))
1. Consideration of second reading to occur March 13, 2017
  2. Public hearing announcement – Monday, March 27, 2017 beginning at 6:30 p.m. in Large Meeting Room, Hilton Head Island Branch Library, 11 Beach City Road, Hilton Head Island, South Carolina
  3. First reading approval occurred February 20, 2017 / Vote 9:0
  4. Finance Committee discussion and recommendation to approve ordinance on first reading occurred February 6, 2017 / Vote 7:0

9. MATTERS ARISING OUT OF EXECUTIVE SESSION

10. PUBLIC COMMENT - Speaker sign-up encouraged.

11. ADJOURNMENT

Official Proceedings  
County Council of Beaufort County  
February 20, 2017

The electronic and print media duly notified in  
accordance with the State Freedom of Information Act.

A caucus of the County Council of Beaufort County was held Monday, February 20, 2017 beginning at 5:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

**ATTENDANCE**

Chairman D. Paul Sommerville, and Councilmen Rick Caporale, Michael Covert, Gerald Dawson, Brian Flewelling, York Glover, Alice Howard, Stewart Rodman and Roberts "Tabor" Vaux. Vice Chairman Gerald Stewart and Councilman Steven Fobes absent.

**PLEDGE OF ALLEGIANCE**

The Chairman led those present in the Pledge of Allegiance.

**CALL FOR EXECUTIVE SESSION**

It was moved by Mr. Rodman, seconded by Mr. Covert, that Council go immediately into executive session for (1) discussion of employment of a person regulated by the County Council and (2) negotiations incident to the proposed purchase of real property. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. The motion passed.

**EXECUTIVE SESSION**

**ADJOURNMENT**

Council adjourned at 6:00 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

ATTEST:

\_\_\_\_\_  
Ashley M. Bennett, Clerk to Council

Ratified:

Official Proceedings  
County Council of Beaufort County  
February 20, 2017

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The regular session of the County Council of Beaufort County was held Monday, February 20, 2017 beginning at 6:00 p.m. in Council Chambers of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

**ATTENDANCE**

Chairman D. Paul Sommerville and Councilmen Rick Caporale, Michael Covert, Gerald Dawson, Brian Flewelling, York Glover, Alice Howard, Stewart Rodman and Roberts "Tabor" Vaux. Vice Chairman Gerald Stewart and Councilman Steve Fobes absent.

**PLEDGE OF ALLEGIANCE**

The Chairman led those present in the Pledge of Allegiance.

**INVOCATION**

Council member Brian E. Flewelling gave the Invocation.

**ADMINISTRATIVE CONSENT AGENDA**

**Review of the Proceedings of the Caucus held January 23, 2017**

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Flewelling seconded by Mr. Dawson, that Council approve the minutes of the caucus held January 23, 2017. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. The motion passed.

**Review of the Proceedings of the Regular Session held January 23, 2017**

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Flewelling seconded by Mr. Dawson, that Council approve the minutes of the regular session held January 23, 2017. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. The motion passed.

## **Committee Reports**

### **Community Services Committee**

#### **Beaufort Memorial Hospital Board**

Kathleen Cooper

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mrs. Cooper garnered the eight votes required for reappointment to serve as a member of the Beaufort Memorial Hospital Board.

Faith L. Polkey

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Dr. Polkey garnered the eight votes required for reappointment to serve as a member of the Beaufort Memorial Hospital Board.

#### **Library Board**

Tracey Robinson

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Ms. Robinson, representing Council District 4, garnered the six votes required for appointment to serve as a member of the Library Board.

### **Finance Committee**

#### **Accommodations Tax (2% State) Board**

Finance Committee nominated Ms. Emma Campbell, representing at-large; Mrs. Olivia Young, representing hospitality and lodging; and Mr. Walter Young, representing hospitality and lodging, for reappointment to serve as members of the Accommodations Tax (2% State) Board.

#### **Airports Board**

Finance Committee nominated Mr. Howard Ackerman, representing proximity to Hilton Head Island Airport, for appointment to serve as a member of the Airports Board.



Finance Committee nominated Mrs. Leslie Adlam, representing qualifications; Mr. Dan Ahern, representing proximity to Lady's Island Airport; Mr. James Buckley, representing proximity to Hilton Head Island Airport; Mr. Gerard Costa, representing active/recent retired commercial pilot; Mrs. Anne Esposito, representing active pilot and aircraft owner at Hilton Head Island Airport; Mr. Richard Sells, representing Hilton Head Island Town Council; Mr. Harold Wallace, representing proximity to Lady's Island Airport; and Mrs. Blakely Williams, representing Beaufort Chamber of Commerce, for reappointment to serve as members of the Airports Board.

### **Governmental Committee**

#### **Bluffton Township Fire District Board**

Governmental Committee nominated Mr. Paul Hamilton, representing Council District 9, and Mr. Ed Olsen, representing at-large, for reappointment to serve as members of the Bluffton Township Fire District Board.

#### **Burton Fire District Commission**

Governmental Committee nominated Mr. Gary Bright, Mr. Herbert Burnes and Mr. Madison Chisum for reappointment to serve as members of the Burton Fire District Commission.

#### **Daufuskie Island Fire District Board**

Governmental Committee nominated Mr. Geoffrey Brunning and Charles V. Henry for reappointment to serve as members of the Daufuskie Island Fire District Board.

#### **Parks and Leisure Services Board**

Governmental Committee nominated Mr. Ronald Campbell, representing northern Beaufort County; Mr. Christian Kata, representing northern Beaufort County; Mr. Michael Manesiotis, representing southern Beaufort County; and Mr. Gregory McCord, representing northern Beaufort County, for reappointment to serve as members of the Parks and Leisure Services Board.

#### **Sheldon Fire District Board**

Governmental Committee nominated Mr. Wayne Blankenship, Mr. Donnie Phillips and Mr. John B. Seno for reappointment to serve as members of the Sheldon Fire District Board.

## **Natural Resources Committee**

### **Design Review Board**

Peter Brower

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Brower, representing architect, landscape architect, building design, and civil engineer, garnered the eight votes required for reappointment to serve as a member of the Design Review Board.

Pearce Scott

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Scott, representing registered architect, garnered the eight votes required for reappointment to serve as a member of the Design Review Board.

### **Historic Preservation Review Board**

Katrina Epps

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Ms. Epps, representing Bluffton Historic Preservation Organization, garnered the eight votes required for reappointment to serve as a member of the Historic Preservation Review Board.

### **Planning Commission**

Caroline Fermin

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Ms. Fermin, representing Port Royal Island, garnered the six votes required for reappointment to serve as a member of the Planning Commission.

Jason Clyde Hincer

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Hincer, representing Lady's Island, garnered the six votes required for reappointment to serve as a member of the Planning Commission.

Harold Leroy Mitchell

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Mitchell, representing Sheldon Township, garnered the six votes required for reappointment to serve as a member of the Planning Commission.

### **Rural and Critical Lands Preservation Board**

Walter Mack

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Mack, representing Council District 3, garnered the six votes required for appointment to serve as a member of the Rural and Critical Lands Preservation Board.

Susie Fripp-Gordon

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mrs. Fripp-Gordon, representing Council District 1, garnered the six votes required for reappointment to serve as a member of the Rural and Critical Lands Preservation Board.

Richard Walls

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Walls, representing Council District 7, garnered the six votes required for reappointment to serve as a member of the Rural and Critical Lands Preservation Board.

### **Southern Beaufort County Corridor Beautification Board**

Sallie Bridgewater

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Ms. Bridgewater, representing Council District 6, garnered the eight votes required for reappointment to serve as a member of the Southern Beaufort County Corridor Beautification Board.

Randy Boehme

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Boehme, representing Town of Bluffton, garnered the six votes required for reappointment to serve as a member of the Southern Beaufort County Corridor Beautification Board.

Carol Humphrey

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Ms. Humphrey, representing Council District 10, garnered the eight votes required for reappointment to serve as a member of the Southern Beaufort County Corridor Beautification Board.

Douglas Novak

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Novak, representing Council District 9, garnered the eight votes required for reappointment to serve as a member of the Southern Beaufort County Corridor Beautification Board.

Glen Stanford

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Stanford, representing Council District 8, garnered the eight votes required for reappointment to serve as a member of the Southern Beaufort County Corridor Beautification Board.

Stephen Wilson

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Wilson, representing Council District 11, garnered the eight votes required for reappointment to serve as a member of the Southern Beaufort County Corridor Beautification Board.

### **Stormwater Management Utility Board**

Mark Feinberg

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Feinberg, representing Stormwater District 9 – unincorporated Bluffton Township and Daufuskie Island, garnered the eight votes required for reappointment to serve as a member of the Stormwater Management Utility Board.

### **Public Facilities Committee**

#### **Announcement – Next Public Facilities Committee Meeting**

Public Facilities Chairman Stu Rodman announced discussion of a potential ordinance allowing nighttime use of golf carts in designated portions of the County and discussion of sidewalks will occur at the next meeting of the Public Facilities Committee.

### **County Transportation Committee**

John Glover

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Glover, representing Council District 3, garnered the six votes required for appointment to serve as a member of the County Transportation Committee.

Public Facilities Committee nominated Mr. Christopher England, representing Council District 7, for reappointment to serve as a member of the County Transportation Committee.

### **Solid Waste and Recycling Board**

Kim Corley

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Ms. Corley, representing Solid Waste District 8 – St. Helena Island / Islands East, garnered the eight votes required to serve as a member of the Solid Waste and Recycling Board.

Forrest Duryea

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. Mr. Duryea, representing Solid Waste District 9 – Bluffton Township, garnered the eight votes required to serve as a member of the Solid Waste and Recycling Board.

### **PUBLIC COMMENT**

The Chairman recognized Ms. Mary Ann Radke, Environmental Director and Grant Writer for Friends of Hunting Island State Park, who spoke of the negative economic effect of Hurricane Matthew on Hunting Island State Park, as well as the area's local retail stores, restaurants and hotels. The Friends of Hunting Island thank Council for its continued support.

Ms. Bonnie Wright, Vice President of Friends of Hunting Island State Park, spoke on behalf of Denise Parsick, President of Hunting Island State Park, who thanked Council for past and future support of the Park. She provided an update on the Park, post Hurricane Matthew.

Mr. Jim Beckert, County Auditor, spoke before Council on previous requests and provided them with a second request for 2016 tax print file from South Data, the vendor used to produce the 2016 real and personal property tax bills, as well as a request to review the Special Purpose Tax districts.

### **CONSENT AGENDA**

#### **CONTRACT AWARD / SLOPE REPAIR ON U.S. HIGHWAY 278 / BLUFFTON PARKWAY FLYOVER BRIDGE APPROACH AND SPANISH MOSS TRAIL PHASE 2**

This item comes before Council under the Consent Agenda. Discussion occurred at the February 6, 2017 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Council approve the following: (1) A contract award to Quality Enterprises, USA, Inc., Chesapeake, Virginia for the construction repair/re-establishment of marsh side slopes at the approach to westbound Bluffton Parkway Flyover Bridge and the Spanish Moss Trail Phase 2 between North Street and Battery Creek in the amount of \$543,550 (Bluffton Parkway Phase 5 Account 47010012-54500 in the amount of \$279,015 and Spanish Moss Trail Phase 2 Account 48060011-54435 in the amount of \$186,564). (2) The use of Local (3%) Accommodations Tax in the amount of \$132,326 to fund the remaining balance of slope repairs on the Spanish Moss Trail Phase 2. (3) Approval of a 10% contract contingency totaling \$54,355. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. The motion passed.

**AN ORDINANCE TO APPROPRIATE \$132,326.00 FROM THE LOCAL (3%) ACCOMMODATIONS TAX FUND FOR THE REPAIR/RE-ESTABLISHMENT OF SLOPES ADJACENT TO MARSHLANDS ON THE SPANISH MOSS TRAIL**

This item comes before Council under the Consent Agenda. Discussion occurred at the February 6, 2017 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Council approve on first reading, an ordinance to appropriate \$132,326.00 from the Local (3%) Accommodations Tax Fund for the repair/re-establishment of slopes adjacent to marshlands on the Spanish Moss Trail. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. The motion passed.

**AN ORDINANCE TO APPROPRIATE \$250,000.000 FROM THE 2% HOSPITALITY TAX FUND FOR THE PINCKNEY ISLAND ACCESS DESIGN SERVICES**

This item comes before Council under the Consent Agenda. Discussion occurred at the February 6, 2017 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Council approve on first reading, an ordinance to appropriate \$250,000 from the County's Hospitality Tax Fund to finalize environmental permitting, provide agency coordination, the engineering design and construction documents for the Pinckney Island National Wildlife Refuge access at U.S. Highway 278. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. The motion passed.

**AN ORDINANCE TO RATIFY CERTAIN ACTIONS OF THE BEAUFORT COUNTY COUNCIL AND TO UPDATE CHAPTER 18 OF ARTICLE III (BUSINESS AND PROFESSIONAL LICENSE)**

This item comes before Council under the Consent Agenda. Discussion occurred at the February 6, 2017 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Council approve on first reading an ordinance to ratify certain actions of the Beaufort County Council and to update Chapter 18 of Article III (Business and Professional License). The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. ABSENT – Mr. Fobes and Mr. Stewart. The motion passed.

**CONTRACT AWARD / DESIGN SERVICES FOR A TWO STORY OFFICE BUILDING ADJACENT TO THE BEAUFORT COUNTY MYRTLE PARK OFFICE COMPLEX IN BLUFFTON**

This item was removed from the Consent Agenda.

Discussion occurred at the February 20, 2017 meeting of the Community Services Committee. Approval of Council is contingent upon feedback from the Economic Development Corporation.

**PUBLIC HEARINGS**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) NEEDS ASSESSMENT TO SOLICIT PUBLIC INPUT ON COMMUNITY NEEDS AND PRIORITIES FOR HOUSINGS, PUBLIC FACILITIES AND ECONOMIC DEVELOPMENT**

Ms. Michelle Knight, Community and Economic Development Director, Lowcountry Council of Governments, provided Council with a PowerPoint presentation. The South Carolina Community Development Block Grant (CDBG) Program is designed to assist units of local government in improving economic opportunities and meeting community revitalization needs, particularly for persons of low and moderate income (LMI). Since 1982, the program has been through the State by U.S. Department of Housing and Urban Development (HUD) under Title I of the Housing Community Development Act of 1974, as amended (Title I). S.C. Department of Commerce- Division of Grant Administration administers the annual grant allocation from HUD. The State of South Carolina has been allotted approximately \$18,871,096 CDBG funds for 2017. This allocation has been divided among the program as follows: \$15,704,965 in Community Development Programs (Community Infrastructure \$10,534,846, Community Enrichment \$3,000,000, Neighborhood Revitalization \$1,270,119, Special Projects \$300,000, and “Ready to Go” Public Facilities \$600,000), \$2,000,000 in Business Development Program, \$500,000 Regional Planning Program, \$188,710 in State Technical Assistance, and \$477,421 in State Administration. All Projects have to meet a national objective meaning: (1) Benefit low-to-moderate income (“LMI”) Persons; (2) Aid in the prevention or elimination of slums or blight; and (3) Meet other urgent community needs posing a serious threat to the health or welfare of the community, where other financial resources are not available to meet such needs. Information regarding application deadlines and funding amounts can be found at [www.lowcountrycog.org](http://www.lowcountrycog.org)

**TEXT AMENDMENT TO THE BEAUFORT COUNTY COMMUNITY DEVELOPMENT CODE (CDC), APPENDIX A - DALE COMMUNITY PRESERVATION DISTRICT, SECTION A.7.60.F.3, SIGN STANDARDS (TO CHANGE SIGN STANDARDS FOR THE DALE MIXED USE (DMU) COMMUNITY PRESERVATION DISTRICT, SUBJECT TO CERTAIN CONDITIONS)**

Mr. Dawson recused himself, left the room, and was not present for any of the discussion. He serves in a leadership capacity as Associate Minister for Mount Carmel Baptist Church.



The Chairman opened a public hearing beginning at 6:45 p.m. for the purpose of receiving public comment regarding text amendments to the Community Development Code, Appendix A, Community Preservation Districts; Division A.7.70.F.3.B, Free Standing Signs Standards for Dale Mixed Use District (DMU). After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:46 p.m.

It was moved by Mr. Flewelling, seconded by Mr. Glover, that Council approve on third and final reading text amendments to the Community Development Code, Appendix A, Community Preservation Districts; Division A.7.70.F.3.B, Free Standing Signs Standards for Dale Mixed Use District (DMU). The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Flewelling, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. RECUSED – Mr. Dawson. Mr. Dawson recused himself, left the room, and was not present for any of the discussion. He serves in a leadership capacity as Associate Minister for Mount Carmel Baptist Church. ABSENT – Mr. Fobes and Mr. Stewart. The motion passed.

### **MATTERS ARISING OUT OF EXECUTIVE SESSION**

There were no matters arising out of Executive Session.

### **PUBLIC COMMENT**

There were no requests to speak.

### **CAUCUS AGENDA ITEMS**

### **STATUS OF HURRICANE MATTHEW RECOVERY PROCESS**

Mr. Eric Larson, Division Director – Environmental Engineering and Land Management, provided an updated Hurricane Matthew Recovery Briefing, dated February 20, 2017. Updated information is available online at [www.beaufortcountedisasterrecovery.net](http://www.beaufortcountedisasterrecovery.net)

### **ADJOURNMENT**

Council adjourned at 7:09 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

ATTEST: \_\_\_\_\_  
Ashley M. Bennett, Clerk to Council

Ratified:

## COMMUNITY SERVICES COMMITTEE

February 20, 2017

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Community Services Committee met Monday, February 20, 2017 beginning at 3:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

### ATTENDANCE

Chairman Alice Howard, Vice Chairman Rick Caporale and members Michael Covert and York Glover present. Members Steven Fobes and Roberts "Tabor" Vaux absent. Non-committee members Gerald Dawson and D. Paul Sommerville present. (Paul Sommerville, as County Council Chairman, serves as an *ex-officio* member of each standing committee of Council and is entitled to vote.)

County staff: Wade Bishop, Alcohol and Drug Abuse Department; Bud Boyne, Director, Alcohol and Drug Abuse Department; Allison Coppage, Assistant County Attorney; Joshua Gruber, Deputy County Administrator/Special Counsel; Tom Keaveny, County Attorney; Gary Kubic, County Administrator; Craig Helart, Manager, Civic Engagement and Outreach; Fred Leyda, Director, Human Services Alliance; Rob McFee, Division Director – Construction Engineering; and Monica Spells, Assistant County Administrator–Civic Engagement and Outreach.

Public: Shaw Chin Capps, Chief Executive Officer, Hopeful Horizons and Kristin Dubrowski, Chief Operating Officer, Hopeful Horizons.

Media: Joe Croley, *Lowcountry Inside Track*.

Councilman Howard chaired the meeting.

### ACTION ITEMS

- 1. Consideration of Contract Award / Design Services for a Two Story Office Building Adjacent to the Beaufort County Myrtle Park Office Complex in Bluffton (\$315,000)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Josh Gruber, Deputy County Administrator / Special Counsel, reviewed this item with the Committee. Beaufort County issued a Request for Proposals from qualified firms to provide shell and core architectural, mechanical, electrical, plumbing (MEP) and civil

engineering design services for the construction of a two-story office building located on County owned property adjacent to the County's Myrtle Park Office Complex. Two options were requested in the proposal: A two-story 15,000 square foot/per floor building and a two-story 20,000 square feet / per floor building. The following firms responded and provided proposals: Beaufort Design Build, Beaufort, South Carolina; LS3P, Charleston, South Carolina; Glick Boehm & Associates, Charleston, South Carolina; and R.W. Chambers Architects, Beaufort, South Carolina.

The design proposal process differs from a typical construction bid, in that the proposers outline how they would accomplish the project within a specified fee. In this regard, proposals are reviewed on the basis of the value offered rather than solely on the lowest price. A selection committee consisting of the Public Works Director, Facilities Management Director, and CIP Construction Manager reviewed the original proposals. The selection committee asked all four proposers to prepare a Best and Final Offer to be presented at an interview. The selection committee met with Beaufort Design Build, Glick Boehm Architects and LS3P. R.W. Chambers Architects declined the invitation to present a Best and Final Offer.

On the basis of the qualification of the firm, understanding of the scope of services requested, recent and similar experience, in-house services and completeness and cost effectiveness of the fee, the selection committee recommended a contract award to Beaufort Design Build, LLC in the amount of \$315,000. The project will be funded by the Santee Cooper Economic Development Revolving Loan Program with the \$4.5 million loan fund balance in Account #48070011-54430 – Site Development.

The Request for Proposal, as well the final interview scoring, was provided to the Committee.

**Motion:** It was moved by Mr. Caporale, seconded by Mr. Glover, that Committee approve and recommend Council award a contract to Beaufort Design Build, LLC, Beaufort, South Carolina to provide design services for a two-story office building adjacent to the County's Myrtle Park Office Complex in the amount of \$315,000 funded by the Santee Cooper Economic Development Revolving Loan Program. This contract award is contingent upon feedback from the Economic Development Corporation. The motion: YEAS – Mr. Caporale, Mr. Covert, Mr. Glover, and Mrs. Howard. ABSENT – Mr. Fobes and Mr. Vaux. The motion passed.

**Recommendation:** Council approve a contract award to Beaufort Design Build, LLC, Beaufort, South Carolina to provide design services for a two-story office building adjacent to the County's Myrtle Park Office Complex in the amount of \$315,000 funded by the Santee Cooper Economic Development Revolving Loan Program. This contract award is contingent upon feedback from the Economic Development Corporation.

## **2. Consideration of Reappointments and Appointments / Disabilities and Special Needs**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Glover, seconded by Mr. Caporale, that Committee recommend Council nominate Ms. Pamela Brandon-Hennigh for appointment to serve as a member of the Disabilities and Special Needs Board. The motion: YEAS – Mr. Caporale, Mr. Covert, Mr. Glover, and Mrs. Howard. ABSENT – Mr. Fobes and Mr. Vaux. The motion passed.

**Recommendation:** Council nominate Ms. Pamela Brandon-Hennigh for appointment to serve as a member of the Disabilities and Special Needs Board.

## **INFORMATION ITEMS**

### **3. Prioritization / 2017 Community Development Block Grant (CDBG) Needs**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Ms. Monica Spells, Assistant Administrator–Civic Engagement and Outreach, presented to the Committee the following recommendation of rankings for consideration and approval in conjunction with any potential projects presented during the associated needs assessment public hearing scheduled during the regular meeting of Council occurring on February 20, 2017:

1. Neighborhood Improvement Projects (multiple activities) in low-to-moderate income (LMI) area or others as identified.
2. Public Infrastructure and Facilities Projects, which may include water/sewer improvement or upgrades and sanitary sewer extensions, in LMI areas or others as identified.
3. Community Infrastructure or Enrichment Projects to support new and/or existing businesses and/or education and workforce development.

**Motion:** It was moved by Mr. Glover, seconded by Mr. Caporale, that Committee approve the following Community Block Grant (CDBG) Program rankings as follows: (1) Neighborhood Improvement Projects (multiple activities) in low-to-moderate income (LMI) areas or others as identified; (2) Public Infrastructure and Facilities Projects, which may include water/sewer improvements or upgrades and sanitary sewer extensions, in LMI areas or others as identified; (3) Community Infrastructure and Enrichment Projects to support new and/or existing businesses and/or education and workforce development. The motion: YEAS – Mr. Caporale, Mr. Covert, Mr. Glover, and Mrs. Howard. ABSENT – Mr. Fobes and Mr. Vaux. The motion passed.

**Status:** Committee approved the following Community Block Grant (CDBG) Program rankings as follows: (1) Neighborhood Improvement Projects (multiple activities) in low-to-moderate income (LMI) areas or others as identified; (2) Public Infrastructure and Facilities Projects, which may include water/sewer improvements or upgrades and sanitary sewer extensions, in LMI areas or others as identified; (3) Community Infrastructure and Enrichment Projects to support new and/or existing businesses and/or education and workforce development.

**4. Update / Alcohol and Drug Abuse Department**

**A. Commission on Accreditation of Rehabilitation Facilities (CARF) Re-accreditation Process**

**B. Freedom From Smoking Program and Partnership with Beaufort Memorial Hospital**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Bud Boyne, Director, Alcohol and Drug Abuse Department (Department), provided the Committee an update on the Commission on Accreditation of Rehabilitation Facilities (CARF) Re-accreditation Process. On March 16 and March 17, 2017 Beaufort County will undergo the seventh consecutive National Re-accreditation site visit by CARF. CARF, founded in 1966, is an independent, nonprofit, international accreditation body, focused on health and human service providers. They currently accredit over 50,000 programs/agencies, in 25,000 different locations. In South Carolina, all 38 Alcohol and Drug Abuse programs are fully accredited. Since 1996, the Department has been awarded a three-year accreditation, which is the highest level of accreditation an agency can receive. During this survey, the Department expects CARF to focus on administration and clinical. Mr. Boyne invited Council to attend the CARF kickoff forum on March 16, 2017, at the Disabilities and Special Needs Training Room located at 100 Clearwater Way, Beaufort.

Mr. Wade Bishop, Prevention Director, spoke about the Department's Freedom from Smoking Program. The County is offering the Freedom from Smoking program, an eight-week smoking cessation course that will address different aspects of the quitting process each week and includes stress management techniques, education on craving and weight control while quitting. The program, designed by the American Lung Association, is provided at no cost by Beaufort Memorial Hospital and Beaufort County Alcohol and Drug Abuse Department. Participants will have access to the LifeFit Wellness Center for the duration of the eight-week program. Details on how to sign up will be released to Beaufort County employees later this month.

**Status:** Information only.

## **5. Presentation / Hopeful Horizons (CODA – Hope Haven of the Lowcountry Merger)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Ms. Shaww Chin Capps, Chief Executive Officer and Ms. Kristin Dubrowski, Chief Operating Officer, provided to the Committee a PowerPoint presentation on Hopeful Horizons. In the summer of 2014, conversation about opportunities for deeper collaboration and possible merger began between the three organizations – Citizens Opposed to Domestic Violence (CODA), Child Abuse Prevention Association (CAPA) and Hope Haven. All three boards voted to be a part of the project. In the fall of 2014, the project to hire a professional consultant to guide the project was launched. The goal of the project was to explore/discover opportunities for programmatic partnerships, eliminating mission overlap, resource sharing and programmatic collaboration. This initial project took about nine months to complete. In the spring of 2015, Hope Haven and CODA's Boards voted to move forward with the plan to merge. Professional consultants were hired to work with the two boards to implement merger steps in the summer and fall of 2015. In the fall of 2016, the new name of the merged organization was selected through focus groups and the newly formed board of the merged organization went through a half day training and retreat. In winter 2016, the new logo was designed and selected.

Hopeful Horizons is a children's advocacy, domestic violence and rape crisis center. Together, we create a safer community by changing the culture of violence and offering a path to healing. The mission is to protect, treat and prevent. The vision is a community without abuse. Hopeful Horizons focuses on individuals, families and communities. Core values include compassion, collaboration and commitment to excellence. An outline of the services was provided as follows:

- 24 hour crisis intervention
- Counseling and support groups
- Forensic interviews and medical evaluations for child abuse victims
- Advocacy and case management
- Emergency safe shelter and transitional housing
- Legal assistance
- Evidence based trauma treatment
- Multidisciplinary case coordination

The prevention and outreach programs available were outlined as follows:

- Men of Strength (MOST)
- Women Inspiring Strength and Empowerment (WISE)
- Stewards of Children
- Anonymous Reporting, Vulnerable Populations, Hopeful Horizons Services, etc.
- Family Strengthening Programs

An overview of statistics of primary and secondary victims of child abuse, domestic abuse, and sexual assault totaled 1,495. 2016 local statistics were provided. The impact and results of such are as follows:

- Trauma scores of clients who received therapy from Hopeful Horizons dropped an average of 16 points by the end of treatment.
- 96% of families served increased their scores on ability to protect their children from an average ability to a high ability.
- 93% of clients learned strategies to enhance their safety.
- 97% of surveys completed by Law Enforcement and DSS personnel indicated that the forensic interviews provided them with more thorough knowledge of the evidence of the case.
- 84% exited shelter to more permanent housing
- 100% of transitional housing clients moved into permanent housing
- 96% of clients felt in control of their futures (up from 58% at intake)
- 92% of crisis callers reported that the call was very helpful in meeting their immediate needs.

An impact video regarding Hopeful Horizons was presented to the Committee.

**Status:** Information only.

- 6. Update / Human Services Department**
  - A. Individual (FEMA Disaster) Assistance for Residents and Survivors**
  - B. Volunteer Income Tax Assistance (VITA) Program**
  - C. USC – Beaufort Partnership with Beaufort County (Together for Beaufort County)**
  - D. Together for Beaufort County Affordable Housing Report**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Fred Leyda, Director, Human Services Alliance, spoke before the Committee. He provided an update on FEMA Individual Assistance. To date, there have been about 1,160 unique calls. There are 7,362 people who have registered for FEMA. We just received the data back from FEMA. Of the total registered individuals, 1,800 are over 65 and 215 are low income families with 4+ minors. With this data, we can narrow down to the individuals with the most needs. We are moving forward to contract with a case management agency that will hand the vast number of cases, while we handle the specific/intensive cases. The United Way call center operator has seen the calls decline to about 30 calls a week.

Mr. Leyda provided an update on the Volunteer Income Tax Assistance (VITA) Program. There are about 70 IRS certified volunteers and 6 consistent sites giving free income tax

assistance to free/moderate income families. They have completed approximately 400 income tax returns to date. For more information, visit [www.vitalowcountry.org](http://www.vitalowcountry.org).

Mr. Leyda provided an update on the USC-Beaufort Partnership with Beaufort County and Together for Beaufort County Affordable Housing Report. He encouraged everyone to go to [www.beaufortcountydata.org](http://www.beaufortcountydata.org) for more information.

**Status:** Information only.

DRAFT



## FINANCE COMMITTEE

March 6, 2017

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met Monday, March 6, 2017 beginning at 2:00 p.m., in the Executive Conference Room, Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

### ATTENDANCE

Chairman Jerry Stewart, Vice Chairman Michael Covert and members Rick Caporale, Gerald Dawson, Brian Flewelling, Steven Fobes and Stu Rodman present. Non-committee members York Glover, Alice Howard, Paul Sommerville and Tabor Vaux present. (Paul Sommerville, as County Council Chairman, serves as an *ex-officio* member of each standing committee of Council and is entitled to vote.).

County staff: Carizma Brown, Communications Coordinator; Phil Foot, Assistant County Administrator–Public Safety; Joshua Gruber, Deputy County Administrator/Special Counsel; Alicia Holland, Assistant County Administrator–Finance; Kyle Jackson, Risk Management Director; Gary James, Assessor; Tom Keaveny, County Attorney; Gary Kubic, County Administrator; John Miller, Superintendent, Roads and Drainage South, Public Works Division; Monica Spells, Assistant County Administrator–Civic Engagement and Outreach; and Dave Thomas, Purchasing Director.

Public: Heather Kinard, Arthur J. Gallagher Human Resources & Compensation Consulting; Jim Wegmann, Chairman, Military Enhancement Committee; and Scott Thomason, Arthur J. Gallagher Human Resources & Compensation Consulting.

Media: Joe Croley, *Lowcountry Inside Track*.

Councilman Stewart chaired the meeting.

### ACTION ITEMS

#### **1. Consideration of a Resolution Authorizing Beaufort County to Self-Insure Worker's Compensation Program**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Tom Keaveny, County Attorney, provided a historical recap to the Committee. Discussion of this item came before the Finance Committee on February 6, 2017. At that meeting, the Committee tasked staff to bring forth a draft resolution for discussion and

consideration. If adopted, Beaufort County's Worker's Compensation Program will go from fully insured through the South Carolina Association of Counties to a self-insured Worker's Compensation Program. The Resolution would give the County Administration authorization to execute and enter into agreements necessary to transition to a self-funded plan and enter into all other ancillary and incidental agreements necessary to implement the self-funded plan.

Mr. Kyle Jackson, Risk Management Director, provided to the Committee two handouts. The first handout provided an overview of the fully insured Worker's Compensation Program, to include costs, with the South Carolina Association of Counties. The second handout provided an overview of the proposed self-insured Worker's Compensation Program, to include estimated costs with Arthur J. Gallaher & Co. A comparison of the two was provided.

Mr. Scott Thomason, Arthur J. Gallaher Human Resources & Compensation Consulting, and Ms. Heather Kinard, Arthur J. Gallaher Human Resources & Compensation Consulting, provided the Committee the benefits of going to a self-insured Worker's Compensation Program. These benefits of direct and indirect savings include more control, elimination of lag time and cost savings.

Committee comments and questions included the following:

- The desire to have a \$500,000 self-insured retention.
- The need for periodic updates.

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Committee approve and recommend Council adopt a resolution authorizing Beaufort County to Self-Insure Worker's Compensation Program. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. The motion passed.

**Recommendation:** Council adopt a resolution authorizing Beaufort County to Self-Insure Worker's Compensation Program.

## **2. Consideration of Contract Award / Beaufort County Boat Landing Dock and Pier Repairs**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Dave Thomas, Purchasing Director reviewed this item with the Committee. As a result of the damage from Hurricane Matthew, Beaufort County advertised for competitive bids for repairs at the following 11 County boat landing docks and piers:

- Alljoy Boat Landing Dock
- Bluffton Public Dock/Pier
- Buddy and Zoo Boat Landing Dock
- C.C. Haigh Boat Landing Dock
- Cross Island Boat Landing Dock

- Daufuskie Island Boat Landing Dock
- Edgar Glenn Boat Landing Dock
- H.E. Trask Boat Landing Dock
- Sam's Point Boat Landing Dock
- Whale Branch Fishing Pier
- White Hall Boat Landing Dock.

One contractor, Patterson Construction Inc., Beaufort, South Carolina, submitted a bid and there is no apparent cause for rejecting their bid. It is recommended the bid be awarded to Patterson Construction, Inc., in the amount of \$188,996.10. Staff is requesting a 10% project contingency of \$18,900, making the total project budget \$207,896.

Funding would come from County Local Accommodations Tax fund. An insurance claim for the damages is being processed by the County's Risk Manager and will be applied to the project's expenditures. Any applicable costs not covered by insurance will be submitted to FEMA for reimbursement.

**Motion:** It was moved by Mr. Rodman, seconded by Mr. Flewelling, that Committee approve and recommend Council approve the following actions: (1) Award a contract in the amount of \$188,996.10 to Patterson Construction, Inc., for the construction repair for the following docks and piers: Alljoy Boat Landing Dock, Bluffton Public Dock/Pier, Buddy and Zoo Boat Landing Dock, C.C. Haigh Boat Landing Dock, Cross Island Boat Landing Dock, Daufuskie Island Boat Landing Dock, Edgar Glenn Boat Landing Dock, H.E. Trask Boat Landing Dock, Sam's Point Boat Landing Dock, Whale Branch Fishing Pier and White Hall Boat Landing Dock. (2) Approve the use of Local Accommodations Tax dollars for the total project budget of \$207,896 (\$188,996.10 contract and a 10% contingency). The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. The motion passed.

**Recommendation:** Council approve the following actions: (1) Award a contract in the amount of \$188,996.10 to Patterson Construction, Inc., for the construction repair for the following docks and piers: Alljoy Boat Landing Dock, Bluffton Public Dock/Pier, Buddy and Zoo Boat Landing Dock, C.C. Haigh Boat Landing Dock, Cross Island Boat Landing Dock, Daufuskie Island Boat Landing Dock, Edgar Glenn Boat Landing Dock, H.E. Trask Boat Landing Dock, Sam's Point Boat Landing Dock, Whale Branch Fishing Pier and White Hall Boat Landing Dock. (2) Approve the use of Local Accommodations Tax dollars for the total project budget of \$207,896 (\$188,996.10 contract and a 10% contingency).

### 3. Consideration of Reappointments and Appointments / Board of Assessment Appeals

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Dawson, that Committee approve and recommend Council nominate Mrs. Sharon Busch, Mr. Robert Coon, Mr. Paul R.

Jernigan and Mr. Merritt Patterson for reappointment to serve as members of the Board of Assessment Appeals. The vote: YEAS – Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. ABSTAIN – Mr. Caporale. The motion passed.

**Recommendation:** Council nominate Mrs. Sharon Busch, Mr. Robert Coon, Mr. Paul R. Jernigan, and Mr. Merritt Patterson for reappointment to serve as members of the Board of Assessment Appeals.

#### **INFORMATION ITEMS**

#### **4. Consideration of Contract Award / 2017-2018 Worker's Compensation Broker Services (Fully Insured vs. Self-Insured)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Dave Thomas, Purchasing Director reviewed this item with the Committee. Beaufort County received proposals from qualified Worker's Compensation Brokers on November 11, 2016. In accordance with Beaufort County Purchasing Code, an evaluation committee was formed. The evaluation committee reviewed the three responses to the Request for Proposal and interviewed all three firms. After the interviews, the committee completed the initial rank order and requested "Best and Final Offers" from two firms – Arthur J. Gallagher, Inc. and Surry Insurance. After receiving both firms "Best and Final Offers," the committee unanimously selected Arthur J. Gallagher and ranked them as the number one firm with a total broker service cost of \$45,000. Employer paid worker's compensation costs are expended in accordance with personnel costs across various Beaufort County Funds.

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Committee approve a contract award to Arthur J. Gallagher, Inc., in the amount of \$45,000 for Workers' Compensation Broker Services. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. The motion passed.

**Status:** Committee approved a contract award to Arthur J. Gallagher, Inc., in the amount of \$45,000 for Workers' Compensation Broker Services.

#### **5. Presentation / Military Enhancement Committee**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Jim Wegmann, Chairman, Military Enhancement Committee (MEC), provided the Committee an update. When he took over as MEC Chairman approximately four years ago, the practice was to pay the consultant approximately \$7,500 per month. Mr. Wegmann reduced that fee to \$1,500 a month and, then, eventually eliminated the contract. Approximately four months ago, the MEC decided to reinstate and rehire a consultant. Blank Rome Government Relations, LLC, located in Washington, DC was the chosen consultant. This

firm has contacts in the U.S. Marine Corps, U.S. Navy and U.S. Congress. The MEC has been working on several large projects; and, there will be a time when the MEC will need additional funds and to drawdown on pledges. He spoke of two projects that relate to Beaufort County: Lockheed Martin Growth and a Lockheed Martin project with the Technical College of the Lowcountry (TCL).

**Status:** Information only.

## 6. Executive Session

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** There was no need for Executive Session.

DRAFT

## GOVERNMENTAL COMMITTEE

March 6, 2017

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Governmental Committee met Monday, March 6, 2017 beginning at 4:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

### ATTENDANCE

Chairman Gerald Dawson, Vice Chairman Steven Fobes, and members Mike Covert, Brian Flewelling, York Glover, Jerry Stewart and Roberts "Tabor" Vaux. Non-Committee members Rick Caporale, Alice Howard and Paul Sommerville present. . (Paul Sommerville, as County Council Chairman, serves as an *ex-officio* member of each standing committee of Council and is entitled to vote.).

County staff: Carizma Brown, Communications Coordinator; Phil Foot, Assistant County Administrator-Public Safety; Joshua Gruber, Deputy County Administrator/Special Counsel; Alicia Holland, Assistant County Administrator-Finance; Tom Keaveny, County Attorney; Gary Kubic, County Administrator; Monica Spells, Assistant County Administrator-Civic Engagement and Outreach; Sheriff Tanner; and Tallulah Trice, Director, Animal Services.

Public: Staff Sargent Baez, Public Information Officer, Marine Corps Air Station Beaufort; Franny Gerthoffer, Executive Director, Hilton Head Humane Association; and Troy Ward, Air Show Director, Marine Corps Air Station Beaufort.

Councilman Dawson chaired the meeting.

### ACTION ITEM

- 1. Consideration of a Resolution to Recognize the Importance of the F-35 Aircraft to the United States, South Carolina, and Beaufort County and to Encourage Congressional Support for Full Funding of the F-35 Lightning II Joint Strike Fighter Program**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Tom Keaveny, County Attorney, presented this item to the Committee. This is a resolution to recognize the importance of the F-35 Aircraft to the United States, State of South Carolina, and Beaufort County and to encourage Congressional support for full funding of the F-35 Lightning II Joint Strike Fighter Program.

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Covert, that Committee approve and recommend Council adopt a resolution to recognize the importance of the F-35 Aircraft to the United States, South Carolina, and Beaufort County and to encourage Congressional support for full funding of the F-35 Lightning II Joint Strike Fighter Program. The vote: YEAS – Mr. Covert, Mr. Dawson, Mr. Fobes, Glover, Mr. Flewelling, Mr. Stewart and Mr. Vaux. The motion passed.

**Recommendation:** Council adopt a resolution to recognize the importance of the F-35 Aircraft to the United States, South Carolina, and Beaufort County and to encourage Congressional support for full funding of the F-35 Lightning II Joint Strike Fighter Program.

## **INFORMATION ITEMS**

### **2. Presentation / Marine Corps Air Station Beaufort / 2017 Air Show Featuring the Blue Angels**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Troy Ward, Air Show Director, presented to the Committee a PowerPoint presentation of the 2017 Marine Corps Air Station (MCAS) Beaufort Air Show. MCAS is hosting the 2017 MCAS Beaufort Air Show aboard the installation from April 29 to April 30, 2017. The Air Show is conducted biannually at MCAS Beaufort as a community relations event for our local community and assists the U.S. Navy and U.S. Marine Corps with recruitment. The Air Show is a coordinated effort between MCAS and resident commands featuring military and civilian performers. MCAS provides airfield facilities and hosts visiting performers, static displays and visitors. The Air Show Committee, command leadership and key personnel will be on hand throughout the duration of the Air Show. Additional information can be found at [www.beaufortairshow.com](http://www.beaufortairshow.com).

Sheriff Tanner informed the Committee of the budgetary restraints and the costs associated with traffic control during the Air Show which is an estimated \$35,000. In 2016, Beaufort County representatives met with Lt. Col. James Poppy, airfield operations officer for MCAS Beaufort, to pursue potential opportunities to collect revenue to pay for traffic control through fees, vendor fees, etc. No additional communication regarding resolution to this financial burden has occurred.

**Status:** Information only.

### 3. Annual Update / 2016 Animal Services

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Phil Foot, Assistant County Administrator–Public Safety, introduced Ms. Tallulah Trice, Animal Services Director, who provided the Committee the 2016 animal services update. In fiscal year 2016, Beaufort County Animal Services:

- Welcomed 3,276 animals
- Celebrated a Live Release rate of 79%
- Spayed and neutered more than 4,000 animals through Hilton Head Humane Association and Beaufort County Animal Shelter,
- ASPCA Grant (Keep Pets in their Homes) provided free spay and neuter to 78 pets and assisted with 130 pets, and
- Retention versus Apprehension Program gave the community a sense of a fresh start for a new beginning.

The goals of BCAS include the following::

- Expand services offering low cost spay/neuter and microchips
- Increase awareness of our Animal Service Officers and their willingness to help
- Develop and implement aggressive trap, neuter and return (TNR) strategies
- Expand the revenue sources to fund current and future operations
- Design and fund the new state-of-the-art campus for Beaufort County

An overview of the following achievements was provided:

- Reduced intake by 34% in five years
- 3,268 (79%) Live Release in 2016
- Reduced euthanasia by 45% in five years
- 897 trapped, neutered and returned (an increase of 123 in one year)
- 3,335 spayed and neutered (increased by 627%)
- 2,743 animal microchipped (increased by 63% in five years)
- 691 pitbulls have been spayed/neutered in 2016
- Volunteers contributed more than 24,000 hours of their time to the Tabby House (252 cats adopted at Tabby House)
- 96 farm animals vetted
- 1,711 retention versus apprehension cases
- 96% retention rate
- 11,238 Facebook fans

**Status:** Information only.



#### **4. Consideration of Reappointments and Appointments / Bluffton Township Fire District Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Vaux, seconded by Mr. Stewart, that Committee approve and recommend Council nominate Mr. Paul Hamilton, representing Council District 9, and Mr. Ed Olsen, representing at-large, for reappointment to serve as members of the Bluffton Township Fire District Board. The vote: YEAS – Mr. Covert, Mr. Dawson, Mr. Fobes, Mr. Glover, Mr. Flewelling, Mr. Stewart and Mr. Vaux. The motion passed.

**Status:** Council nominate Mr. Paul Hamilton, representing Council District 9, and Mr. Ed Olsen, representing at-large, for reappointment to serve as members of the Bluffton Township Fire District Board. (These two individuals were nominated at the February 20, 2017 County Council Regular Session).

DRAFT

## NATURAL RESOURCES COMMITTEE

February 27, 2017

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Natural Resources Committee met Monday, February 27, 2017 beginning at 2:00 p.m. in the Executive Conference Room, Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

### ATTENDANCE

Committee Vice Chairman Tabor Vaux and members Rick Caporale, Gerald Dawson, Steven Fobes and Alice Howard present. Committee Chairman Brian Flewelling and member York Glover absent. Non Committee members Michael Covert and Stu Rodman (telephonically) present.

County Staff: Allison Coppage, Assistant County Attorney; Tony Criscitiello, Planning Director; Josh Gruber, Deputy County Administrator / Special Counsel; Thomas Keaveny, County Attorney; Gary Kubic, County Administrator; Eric Larson, Division Director-Environmental Engineering; Rob Merchant, Long-Range Planner; and Dan Morgan, Mapping and Applications Director.

Public: Barry Johnson, lawyer; Lisa Lord, Rural and Critical Lands Program Administrator; Scott Marshall, Deputy Manager, Town of Bluffton; Marc Orlando, Manager, Town of Bluffton; Robert Semmler, Chairman, Planning Commission; Lisa Sulka, Mayor, Town of Bluffton; and Frank Turano, Lowcountry Regional Manager, Alliance Consulting Engineers.

Media: Joe Croley, *Lowcountry Inside Track*.

Mr. Vaux chaired the meeting.

### ACTION ITEMS

- 1. Text Amendments to the Community Development Code: Article 3, Section 3.3.30 Neighborhood Mixed Use (C3) Zone Standards, and Article 4, Section 4.1.170 Multi-Family Dwellings (To modify the requirements for multi-family residential in the C3-Neighborhood Mixed Use District); Applicant: Beaufort County Planning Staff**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Rob Merchant, Long-Range Planner, reviewed this item with the Committee. Beaufort County Planning Staff is proposing to amend the Community Development

Code (CDC) to overcome what staff deems as unnecessary barriers to developing multi-family housing in the C3-Neighborhood Mixed-Use District.

The Neighborhood Mixed Use (C3) Zone is intended to be a moderate-density residential district, primarily with single-family development in some areas of multi-family and mixed-use developments. The district allows multi-family developments at a maximum of 12 dwelling units per acre. The purpose of allowing multi-family housing is to foster a diversity of housing choices and to specifically promote the development of affordable housing. The district places restrictions on multi-family developments to limit adverse impacts on surrounding single-family residential areas. The district limits the height of apartment buildings to 2½ stories; it limits the size of multi-family developments to no more than 80 units; and it requires individual buildings to be “mansion apartments” having no more than 6 units per building.

Since the adoption of the CDC in December 2014, planning staff has consistently received feedback from developers, property owners, and design professionals expressing concern about the specific limitation that multi-family in C3 must utilize mansion apartments with no more than 6 units per building. The main concern is that the restriction increases the cost of developing multi-family housing and, therefore, goes counter to the County’s goal of encouraging the creation of affordable housing.

The most recent applicant expressing concern about the multi-family housing restrictions was 10 Frontage Road, LLC, represented by Andy Burris. He found the restrictions unworkable and requested to rezone his property from C3 Neighborhood Mixed-Use to C5 Regional Center Mixed-Use, to overcome the restriction on the number of units per building.

The proposed amendments consist of the following:

- Remove the requirement in Article 3, Division 3.3.30 Neighborhood Mixed Use (C3) Standards that states that “Multi-Family housing shall utilize Mansion Apartment Building Type Requirements in Section 5.1.110;
- Amend Article 4, Division 4.1.170, to remove the requirement that multi-family dwelling units meet the Mansion Apartment Building Type and replace it with the following language: “In the C3 District, multi-family uses shall be compatible with surrounding neighborhood character in size, scale, and architecture.”

These text amendments were discussed at the February 6, 2017 meeting of the Planning Commission and approved with a vote of 8:0.

**Motion:** It was moved by Mrs. Howard, seconded by Mr. Dawson, that Natural Resources Committee recommend Council approve on first reading text amendments to the Community Development Code: Article 3, Section 3.3.30 Neighborhood Mixed Use (C3) Zone Standards, and Article 4, Section 4.1.170 Multi-Family Dwellings (To modify the requirements for multi-family residential in the C3-Neighborhood Mixed Use District) as proposed by staff. The vote: YEAS –Mr. Dawson, Mr. Fobes, Mrs. Howard and Mr. Vaux. ABSENT – Mr. Flewelling and Mr. Glover. Mr. Caporale temporarily left the room. The motion passed.

**Recommendation:** Council approve on first reading text amendments to the Community Development Code: Article 3, Section 3.3.30 Neighborhood Mixed Use (C3) Zone Standards, and Article 4, Section 4.1.170 Multi-Family Dwellings (To modify the requirements for multi-family residential in the C3-Neighborhood Mixed Use District).

## **2. Consideration of Reappointments and Appointments / Design Review Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Caporale, seconded by Mrs. Howard, that Natural Resources Committee recommend Council nominate Mr. Brad Hill, representing registered landscape architect, for appointment to serve as a member of the Design Review Board. The vote: YEAS – Mr. Caporale, Mr. Dawson, Mr. Fobes, Mrs. Howard and Mr. Vaux. ABSENT – Mr. Flewelling and Mr. Glover. The motion passed.

**Recommendation:** Council nominate Mr. Brad Hill, representing registered landscape architect, for appointment to serve as a member of the Design Review Board.

## **INFORMATION ITEMS**

### **3. Discussion of Previous Planning Commission Meeting**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Tony Criscitiello, Planning Director, provided the Committee with a recap of the February 6, 2017 Planning Commission meeting.

**Status:** Information only.

### **4. Presentation of 2016 Rural and Critical Land Preservation Program Annual Report and Announcement of the Economic Benefit Analysis for the Conserved Open Space and Parks in Beaufort County**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Ms. Lisa Lord, Rural and Critical Lands Program Administrator at Beaufort County Open Land Trust, Inc., presented to the Committee the 2016 Rural and Critical Lands Annual Report. Due to the Rural and Critical Lands Preservation Program, 11,190 acres have been preserved through fee simple purchases and 12,225 acres have been preserved with conservation easements. There has been \$38 million in partner funding brought into the County for land preservation, and 108 projects through 2016.

The purchases include the following:

- 394 acres of maritime forest and 52 islands considered critical migratory bird habitat
- 8,790 acres of wetlands that receive and filter stormwater and protect rivers
- 6,507 acres of working forests
- 1,703 acres of working farmland on St. Helena Island
- 8,000 acres protected in the historic ACE Basin
- 25 sites that are habitats for 14 different rare, threatened or endangered species
- 84 archaeological sites and 21 historic structures
- 845 acres protected in the Okatie River watershed
- 725 acres protected in the Chechessee River and Broad River watersheds

Ms. Lord gave a review of the Progress through the Years and Building the Community's Investment over the Last Sixteen Years. Ms. Lord also gave an overview of the Economic Benefits of Open Space and Parks Assessment. The purpose of the Assessment is to outline the benefits land preservation accrues to residents, local governments, and businesses, as well provide a quantitative analysis to inform and shape future decision making. The Assessment will include an analysis of the relationships between conserved lands, parks and the following:

- Enhanced Property Value
- Recreational Use
- Health of Area Residents
- Tourism
- Reduction in Stormwater Runoff
- Reduction in Air Pollution
- Economic Development
- Agriculture
- Defense and Conservation

Each analysis will be reviewed by experts in the County and a review team prior to release. The estimated total timeframe is nine months, with an anticipated release around November 2017. Additional information on the Trust for Public Land's studies can be found at [www.tpl.org/conservation-economics](http://www.tpl.org/conservation-economics).

**Status:** Information only.

##### **5. Consideration of Reappointments and Appointments / Rural and Critical Lands Preservation Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** No action at this time.

**6. Consideration of Reappointments and Appointments / Southern Beaufort County Corridor Beautification Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** No action at this time.

**7. Executive Session**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Fobes, seconded by Mr. Dawson, that Natural Resources Committee go immediately into executive session to discuss negotiations incident to proposed contractual arrangements and proposed purchase of property pursuant to S.C. Code Section 30-4-70(a)(2), Project 2017-A and 2017-B. The vote: YEAS – Mr. Caporale, Mr. Dawson, Mr. Fobes, Mrs. Howard and Mr. Vaux. ABSENT – Mr. Flewelling and Mr. Glover. The motion passed.

**Status:** No action came out of Executive Session.

**DRAFT**

Boards and Commissions  
Reappointments and Appointments  
March 13, 2017

**1 Community Services Committee**

***Alcohol and Drug Abuse Board***

| <u>Nominated</u> | <u>Name</u>           | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|-----------------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 01.23.17         | Linda Neidich Hoffman | At-Large                       | Reappoint                | 10/11                 | 4                 | 2/2021            |

***Beaufort Memorial Hospital Board***

| <u>Nominated</u> | <u>Name</u>  | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|--------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 01.23.17         | Andrea Allen | At-Large                       | Reappoint                | 10/11                 | 4                 | 2/2021            |

***Disabilities and Special Needs***

| <u>Nominate</u> | <u>Name</u>            | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|-----------------|------------------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 03.13.17        | Pamela Brandon-Hennigh | At-Large                       | Appoint                  | 6/11                  | 4                 | 2/2021            |

**2 Finance Committee**

***Accommodations Tax (2% State) Board***

| <u>Nominated</u> | <u>Name</u>   | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|---------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 02.20.17         | Emma Campbell | At-Large                       | Reappoint                | 10/11                 | 4                 | 2/2021            |
| 02.20.17         | Olivia Young  | Hospitality - Lodging          | Reappoint                | 8/11                  | 4                 | 2/2021            |
| 02.20.17         | Walter Young  | Hospitality - Lodging          | Reappoint                | 6/11                  | 4                 | 2/2021            |

***Airports Board***

| <u>Nominated</u> | <u>Name</u>      | <u>Position/Area/Expertise</u>           | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|------------------|--|--------------------------|-----------------------|-------------------|-------------------|
| 02.20.17         | Howard Ackerman  | Proximity to HHI Airport                 | Appoint                  | 6/11                  | 2                 | 2/2019            |
| 02.20.17         | Leslie Adlam     | Qualifications                           | Reappoint                | 8/11                  | 2                 | 2/2019            |
| 02.20.17         | Dan Ahern        | Proximity to LI Airport                  | Reappoint                | 10/11                 | 2                 | 2/2019            |
| 02.20.17         | James Buckley    | Proximity to HHI Airport                 | Reappoint                | 8/11                  | 2                 | 2/2019            |
| 02.20.17         | Gerard Costa     | Active/Recent Retired Com Pilot          | Reappoint                | 8/11                  | 2                 | 2/2019            |
| 02.20.17         | Anne Esposito    | Active Pilot and Aircraft Owner at HHI A | Reappoint                | 10/11                 | 2                 | 2/2019            |
| 02.20.17         | Richard Sells    | HHI Town Council                         | Reappoint                | 8/11                  | 2                 | 2/2019            |
| 02.20.17         | Harold Wallace   | Proximity to LI Airport                  | Reappoint                | 8/11                  | 2                 | 2/2019            |
| 02.20.17         | Blakely Williams | Beaufort Chamber of Commerce             | Reappoint                | 8/11                  | 2                 | 2/2019            |

**Board of Assessment Appeals**

| <u>Nominate</u> | <u>Name</u>       | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|-----------------|-------------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 03.13.17        | Sharon Busch      | At-Large                       | Reappoint                | 8/11                  | 4                 | 2/2021            |
| 03.13.17        | Robert Coon       | At-Large                       | Reappoint                | 8/11                  | 4                 | 2/2021            |
| 03.13.17        | Paul Jernigan     | At-Large                       | Reappoint                | 8/11                  | 4                 | 2/2021            |
| 03.13.17        | Merritt Patterson | At-Large                       | Reappoint                | 8/11                  | 4                 | 2/2021            |

**3 Governmental Committee**

***Bluffton Township Fire District Board***

| <u>Nominated</u> | <u>Name</u>   | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|---------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 02.20.17         | Paul Hamilton | Council District 9             | Reappoint                | 6/11                  | 4                 | 2/2021            |
| 02.20.17         | Ed Olsen      | At-Large                       | Reappoint                | 10/11                 | 4                 | 2/2021            |

***Burton Fire District Commission***

| <u>Nominated</u> | <u>Name</u>    | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|----------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 02.20.17         | Gary Bright    | Fire Service Area              | Reappoint                | 10/11                 | 4                 | 2/2021            |
| 02.20.17         | Herbert Burnes | Fire Service Area              | Reappoint                | 10/11                 | 4                 | 2/2021            |
| 02.20.17         | Madison Chisum | Fire Service Area              | Reappoint                | 6/11                  | 4                 | 2/2021            |

***Daufuskie Island Fire District Board***

| <u>Nominated</u> | <u>Name</u>       | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|-------------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 02.20.17         | Geoffrey Brunning | Fire Service Area              | Reappoint                | 6/11                  | 4                 | 2/2021            |
| 02.20.17         | Charles V. Henry  | Fire Service Area              | Reappoint                | 10/11                 | 4                 | 2/2021            |

***Parks and Leisure Services Board***

| <u>Nominated</u> | <u>Name</u>        | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|--------------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 02.20.17         | Ronald Campbell    | Northern Beaufort County       | Reappoint                | 10/11                 | 4                 | 2/2021            |
| 02.20.17         | Christian Kata     | Northern Beaufort County       | Reappoint                | 8/11                  | 4                 | 2/2021            |
| 02.20.17         | Michael Manesiotis | Southern Beaufort County       | Reappoint                | 10/11                 | 4                 | 2/2021            |
| 02.20.17         | Gregory McCord     | Northern Beaufort County       | Reappoint                | 8/11                  | 4                 | 2/2021            |



**Sheldon Fire District Board**

| <u>Nominated</u> | <u>Name</u>       | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|-------------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 02.20.17         | Wayne Blankenship | Fire Service Area              | Reappoint                | 10/11                 | 4                 | 2/2021            |
| 02.20.17         | Donnie Phillips   | Fire Service Area              | Reappoint                | 10/11                 | 4                 | 2/2021            |
| 02.20.17         | John B. Seno      | Fire Service Area              | Reappoint                | 8/11                  | 4                 | 2/2021            |

**4 Natural Resources Committee**

**Design Review Board**

| <u>Nominate</u> | <u>Name</u> | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|-----------------|-------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 03.13.17        | Brad Hill   | Registered Landscape Architect | Appoint                  | 6/11                  | partial           | 2/2019            |

**Historic Preservation Review Board**

| <u>Nominated</u> | <u>Name</u>    | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|----------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 01.23.17         | Natalie Hefter | Southern Beaufort County       | Reappoint                | 10/11                 | 4                 | 2/2021            |
| 01.23.17         | Beekman Webb   | Lady's Island                  | Reappoint                | 10/11                 | 4                 | 2/2021            |

**Stormwater Management Utility Board**

| <u>Nominated</u> | <u>Name</u>       | <u>Position/Area/Expertise</u>  | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|-------------------|---|--------------------------|-----------------------|-------------------|-------------------|
| 01.23.17         | William Bruggeman | At-Large  | Reappoint                | 10/11                 | 4                 | 2/2021            |
| 01.23.17         | James Fargher     | Stormwater District 8 (unincorporated St. Helena Island/Islands East) | Reappoint                | 10/11                 | 4                 | 2/2021            |

**Zoning Board of Appeals**

| <u>Nominated</u> | <u>Name</u>      | <u>Position/Area/Expertise</u>      | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|------------------|-------------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 01.23.17         | Thomas Gasparini | Southern Beaufort County (attorney) | Reappoint                | 10/11                 | 3                 | 2/2020            |
| 01.23.17         | Kevin Mack       | Northern Beaufort County            | Reappoint                | 10/11                 | 3                 | 2/2020            |

## 5 Public Facilities Committee

### *County Transportation Committee*

| <u>Nominated</u> | <u>Name</u>         | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|------------------|---------------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 02.20.17         | Christopher England | District 7                     | Reappoint                | 8/11                  | 4                 | 2/2021            |

| <u>Nominate</u> | <u>Name</u>         | <u>Position/Area/Expertise</u> | <u>Reappoint/Appoint</u> | <u>Votes Required</u> | <u>Term/Years</u> | <u>Expiration</u> |
|-----------------|---------------------|--------------------------------|--------------------------|-----------------------|-------------------|-------------------|
| 03.13.17        | James Morrall       | District 5                     | Reappoint                | 6/11                  | 4                 | 2/2021            |
| 03.13.17        | Paul Runko, Jr.     | District 9                     | Reappoint                | 6/11                  | 4                 | 2/2021            |
| 03.13.17        | Joseph Stroman, Jr. | District 1                     | Reappoint                | 6/11                  | 4                 | 2/2021            |

**Note:** Members serve the same term as the appointing member of Council.

**ORDINANCE 2017 / \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE ASSIGNMENT AND/OR GRANTING OF  
CERTAIN UTILITY EASEMENTS TO  
BEAUFORT-JASPER WATER AND SEWER AUTHORITY**

**WHEREAS**, Beaufort County is the owner of that certain property located at the intersection of Lady's Island Parkway and Rue Du Bois Road on Lady's Island, Beaufort County, South Carolina, Beaufort County Tax Identification Number R200 018 000 020B 0000; and

**WHEREAS**, said property has been developed into a public park and is commonly known as Crystal Lake Park; and

**WHEREAS**, as part of the development of the park, water and sewage systems were installed as part of the infrastructure; and

**WHEREAS**, in order to install said water and sewer systems, Beaufort County obtained Limited Utility Easements from adjacent property owners for the purpose of boring, laying, constructing, maintaining, operating, repairing, replacing and removing underground pipelines, together with valves, tie overs, and appurtenant facilities for the purpose of sanitary sewer or substances which can be transported through a pipeline; and

**WHEREAS**, and more specifically, Limited Utility Easements, for valuable consideration, were obtained by Beaufort County and were recorded in the Office of the Beaufort County Register of Deeds as follows:

1. WB Rentals, LLC granted to Beaufort County, a limited utility easement as more particularly described within said easement on December 1, 2014 and recorded on December 9, 2014 in the Office of the Register of Deeds for Beaufort County, South Carolina in Book 3365 at Page 1028;
2. R. Ray Kearns, Jr. granted to Beaufort County, a limited utility easement as more particularly described within said easement on November 24, 2014 and recorded on December 17, 2014 in the Office of the Register of Deeds for Beaufort County, South Carolina in Book 3367 at Page 2202;
3. Gibson Enterprises, L.P. granted to Beaufort County, a limited utility easement as more particularly described within said easement on December 15, 2014 and recorded on December 17, 2014 in the Office of the Register of Deeds for Beaufort County, South Carolina in Book 3367 at Page 2207;
4. Ameris Bank granted to Beaufort County, a limited utility easement as more particularly described within said easement on January 20, 2015 and recorded on January 29, 2015 in the Office of the Register of Deeds for Beaufort County, South Carolina in Book 3375 at Page 3263; and

5. Beaufort County School District granted to Beaufort County, a limited utility easement as more particularly described within said easement on February 26, 2015 and recorded on March 5, 2015 in the Office of the Register of Deeds for Beaufort County, South Carolina in Book 3383 at Page 927; and

**WHEREAS**, Beaufort County acquired all that certain piece, parcel and lot of land, with improvements, referenced by the Beaufort County Office of the Assessor as R200 018 000 020B 0000 by Deed from The Trust for Public Land recorded in the Office of the Register of Deeds on October 15, 2004 and recorded in Book 2036 at Page 1987; and

**WHEREAS**, said property contains improvements that require water/sewer services and the County is desirous of turning the existing water/sewer systems over to Beaufort-Jasper Water and Sewer Service by granting a limited utility easement across R200 018 000 020B 0000 for said purposes; and

**WHEREAS**, Beaufort-Jasper Water and Sewer Authority (“BJWSA”) has requested an assignment and/or grant of these easements in order to manage, maintain and operate the water/sewer systems on and under those portions of the properties described in the aforementioned easements of record for the benefit of the park; and

**WHEREAS**, staff has reviewed this request and believes it is in the best interest of the County to assign the aforementioned easements to BJWSA; and

**WHEREAS**, S.C. Code Ann. § 4-9-130 requires the transfer of any interest in real property owned by the County to be authorized by the adoption of an Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL**, that the County Administrator is hereby authorized to execute any and all documents necessary to assign and/or grant to BJWSA the necessary easements mentioned above for the perpetual management, maintenance and operation of the water/sewer systems thereon and which service PIN R200 018 000 020B 0000.

**ADOPTED BY BEAUFORT COUNTY COUNCIL, BEAUFORT, SOUTH CAROLINA, ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.**

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II, County Attorney

ATTEST:

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Ashley M. Bennett, Clerk to Council

First Reading:

Second Reading:

Public Hearing:

Third and Final Reading:

**ORDINANCE 2017 / \_\_\_\_\_**

**AN ORDINANCE REGULATING THE OPERATION OF GOLF CARTS  
ON PUBLIC STREETS AND SECONDARY HIGHWAYS  
IN THE UNINCORPORATED PORTIONS OF BEAUFORT COUNTY**

**WHEREAS**, Act 246 of 2016 authorizes a County which meets certain criteria as set forth therein, and in which a barrier island is located, to enact an ordinance allowing for the operation of golf carts at night on designated portions of the County; and

**WHEREAS**, Beaufort County satisfies the criteria set forth in Act 246 of 2016 and Daufuskie Island, which is located in Beaufort County, is recognized by the State of South Carolina as a barrier island; and

**WHEREAS**, Beaufort County recognizes golf carts are the primary mode of transportation on Daufuskie Island during daylight hours, has examined the possibility of extending their use to nighttime, has concluded such an extension is reasonable, appropriate and in the best interest of residents and visitors to Daufuskie Island given the unique characteristics of the island; and

**WHEREAS**, Beaufort County has not, heretofore, enacted an Ordinance regulating the operation of golf carts on public streets and secondary highways in the unincorporated portions of the County and has concluded that adoption of such an Ordinance is in the best interest of its citizens and residents.

**NOW, THEREFORE, BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL**, that the following Ordinance is hereby adopted and will be added to Beaufort County's Code of Ordinances, Chapter 70 – Traffic and Vehicles as Article IV. Operations of Golf Carts.

## **Chapter 70 – TRAFFIC AND VEHICLES**

### **ARTICLE IV. – OPERATION OF GOLF CARTS**

#### **Sec. 70-100. – Purpose and Intent.**

The purpose of this Ordinance is to provide for the lawful, restrictive operation and use of permitted golf carts (see S.C. Code Ann. § 56-2-105) on the public streets and secondary highways designated herein by persons authorized by state law to operate such vehicles. This Ordinance shall not be construed or interpreted to authorize the operation or use of any golf cart on public streets, roads and secondary highways in unincorporated portions of Beaufort County which is not otherwise authorized by state law or County Ordinance.

#### **Sec. 70-101. – Operation of Golf Carts Generally.**

Operation of golf carts in unincorporated portions of Beaufort County shall, at all times, be in accordance with this Ordinance and S.C. Code Ann § 56-2-105.

#### **Sec. 70-102. Operation of Permitted Golf Carts at Night.**

Operation of permitted golf carts at night by authorized persons shall be permissible in those portions of the County designated below and subject to the provisions set forth herein.

(a) *Permitted Locations of Operations.* Permitted golf carts may be operated on the public streets and secondary highways at night in the following portions of Beaufort County:

(1) Daufuskie Island

(i) all roads.

(b) *Operation.* All operators of golf carts at night:

(1) Shall possess, and be in possession of, a valid driver's license;

- (2) Shall abide by all traffic regulations applicable to vehicular traffic;
- (3) Shall not allow an unlicensed person to operate a golf cart;
- (4) Shall not exceed the seating capacity of the golf carts as designed by the manufacturer;
- (5) Shall remain seated at all times the golf cart is in motion and ensure that all passengers remain seated when the golf cart is in motion;
- (6) Shall not allow passengers to sit on the lap of other passengers;
- (7) Shall not drive or park a golf cart on sidewalks, rights-of-way or any other location on which a motor vehicle cannot be operated.

(c) *Required Equipment.* The purpose of this standard is to ensure that golf carts which are operated at night on the public streets and secondary highways of the County are equipped with the minimum equipment necessary for vehicle safety. All golf carts which are operated at night shall be equipped with the following equipment:

- (1) Reflex Reflectors: one red on each side as far to the rear as practicable;
- (2) Two operating headlights in the front of the vehicle (one on each side of the vehicle) both of which are visible at a distance of 500 feet;
- (3) Two operating tail lights and brake lights on the back of the vehicle (one on each side of the vehicle) both of which are visible at a distance of 500 feet;
- (4) Front and rear turn signals which are visible at a distance of 500 feet;
- (5) Flashing amber strobe light affixed to the exterior surface of the golf cart roof which shall be active whenever headlights are on;
- (6) Footbrakes;
- (7) A high-mounted stop bar whose centerline (when the vehicle is viewed from the rear) is centered between right and left sides of the vehicle and visible at a distance of 500 feet;
- (8) A Horn;



- (9) An exterior mirror mounted on the driver's side and either an exterior mirror mounted on the passenger side of the vehicle or an interior mirror;
- (10) An acrylic windshield pre-manufactured for use on golf carts;
- (11) A vehicle identification number or serial number;
- (12) A parking brake;
- (13) DOT approved tires;
- (14) Safety belts for each occupant.

(d) *Maintenance of Safety Equipment.* The registered owner of a permitted golf cart shall be responsible for ensuring the safety equipment required herein is properly functioning.

**Sec. 70-103. – Reserved.**

**Sec. 70-104. – Parking.**

Golf carts shall, when parked in public parking spaces, be parked in a manner that will allow the use of the parking space by another golf cart. Golf carts shall be parked side by side or in another fashion which allows each golf cart to leave the space when desired. Identified handicapped parking spaces may be used by golf carts complying with the law for the use of these spaces by vehicles.

**Sec. 70-105. – Penalty.**

Any person who violates this section shall be guilty of a misdemeanor punishable by a fine not to exceed Five Hundred Dollars (\$500.00) or thirty (30) days in jail. Each day that any violation of this section is violated constitutes a separate offense and the violator shall be fined accordingly plus court costs.

**Sec. 70-106. – Conflict of Law.**

In the event this Ordinance conflicts with any other ordinance of Beaufort County or other applicable law, the more restrictive shall apply.

**Sec. 70-107. – Severability.**

Should any portion or part of this Ordinance be found invalid or unenforceable by a court of competent jurisdiction, the same shall not be construed to affect any other valid portion hereof and all valid portions hereof shall remain in full force and effect.

**Sec. 70-108. – Liability.**

Nothing herein is intended to be, nor shall it be, construed as a representation, opinion, claim, warranty or guarantee that operating any particular golf cart on any street, road or secondary highway is safe, advisable, or that any particular person is competent to so operate such a vehicle. Therefore, Beaufort County, its Council Members, the Sheriff and Beaufort County employees will assume no liability when a golf cart permit is issued. Beaufort County disclaims liability for personal injury, death, property damage and other losses caused or alleged to be caused or incurred by any person due to, or alleged to be due to, the operation of a golf cart on a street, road or secondary highway in the unincorporated portions of the County. Anyone who operates a golf cart and all persons who are passengers in such golf carts shall be deemed to have waived any claim, including but not limited to, property damage, bodily injury or death against the county or its agents for its legislative decision to permit nighttime operations of golf carts.

**70-109. - Effective Date.**

This Ordinance shall take effect thirty (30) days after being approved by County Council.

**DONE this \_\_\_\_\_ day of \_\_\_\_\_, 2017.**

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

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Thomas J. Keaveny, II, County Attorney

ATTEST:

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Ashley M. Bennett, Clerk to Council

First Reading:

Second Reading:

Public Hearing:

Third and Final Reading:

**ORDINANCE 2017 / \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE COUNTY ADMINISTRATOR TO  
ENTER INTO A LEASE/PURCHASE AGREEMENT WITH  
GULLAH FARMERS' COOPERATIVE ASSOCIATION**

**WHEREAS**, Beaufort County is the owner of certain property located at 51 Ball Park Road, St. Helena Island, South Carolina (the "Property") which consists of a vacant single story building containing approximately 9,916 square feet on approximately 10 acres of land (Parcel R300-016-000-183A-0000) known generally in the community as LeRoy Browne Center; and

**WHEREAS**, the Gullah Farmers' Cooperative Association ("Cooperative") is an Association in good standing with the South Carolina Secretary of State. It is located on St. Helena Island, South Carolina with 17 farm members and a board of directors. The core values of the Cooperative are: (1) to provide a market for local produce that is environmentally and economically sustainable; (2) to encourage the next generation of farmers, thereby helping to keep farmland in production, leaving a legacy for future generations and an opportunity for economic support, growth and development; and (3) to benefit the local community by distributing fresh, locally grown and harvested vegetables to local schools, restaurants, grocery stores and governmental installations; and

**WHEREAS**, the Cooperative wishes to enter into a Lease/Purchase Agreement for the LeRoy Browne Center and five (5) acres of the surrounding land from the County the key provisions of which are set forth in its proposal which is attached hereto as Exhibit "A"; and

**WHEREAS**, Beaufort County Council has considered the Cooperative's proposal and has concluded it is in the best interests of its citizens to enter into a Lease/Purchase Agreement with the Cooperative for the Property.

**NOW, THEREFORE, BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL**, that the County Administrator is hereby authorized to negotiate a Lease/Purchase Agreement with the Gullah Farmers' Cooperative Association for the LeRoy Browne Center and five (5) surrounding acres (the key provisions of which are attached as Exhibit "A") and to execute any and all documents necessary to consummate such an Agreement.

**ADOPTED BY BEAUFORT COUNTY COUNCIL, BEAUFORT, SOUTH CAROLINA,  
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.**

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

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Thomas J. Keaveny, II, County Attorney

ATTEST:

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Ashley M. Bennett, Clerk to Council

First Reading:

Second Reading:

Public Hearing:

Third and Final Reading:

# EXHIBIT "A"

## Proposed Lease/Purchase Terms

The key provisions for the lease sought by the Gullah Farmers' Cooperative:

Lease Term: 5 years with option to renew after 5 years

Lease Payments: Current estimated property taxes plus \$1000.00 per year.

Purchase Option: Option to buy the building from Beaufort County during lease period. It is the intent of the Gullah Farmers' Cooperative to buy the building. We propose a purchase price of \$225,000

Maintenance: The Gullah Farmers' Cooperative will be responsible for utilities and maintenance of the building while under the lease agreement.

Capital Improvements: The capital improvements made to the building will be handled differently depending on whether or not the building is purchased by the Gullah Farmer's Cooperative.

- If the building is purchased by the Gullah Farmers' Cooperative, then the book value (undepreciated amount) of capital improvements will be taken off the purchase option price.

**Example:** \$45,000 of capital improvements are put into the building in 2017. These leasehold improvements would be depreciated over 15 years. If the building is purchased after 10 years, \$30,000 of the improvements will have been depreciated. The remaining \$15,000 (book value) would be taken off the purchase option price.

- If the lease is terminated by the county, then the book value (undepreciated amount) of the capital improvements will be reimbursed to the Gullah Farmers' Cooperative upon lease termination.

**Example:** \$45,000 of capital improvements are put into the building in 2017. These leasehold improvements would be depreciated over 15 years. If the lease was terminated after 10 years, \$30,000 of the improvements will have been depreciated. The remaining \$15,000 (book value) would have to be reimbursed at the end of the lease. Or, when the building is subsequently sold to another party.

Change Order Report

Contract ID: LPA07.036939A

Change Order Nbr: 011 Force Acct ID: 0

Change Order Type: Standard Change Order

CO Description: Boardwalk Rail Change

Zero Dollar Change Order: No

| Project Nbr  | Itm Nbr | Catg | Item Code | Unit   | Unit Price | Bid Qty        | Prev Apprvd Qty | Curr CO Qty              | Curr Apprvd Qty | Amount of Change       |  |
|--|---------|------|-----------|--|------------|----------------|-----------------|--------------------------|-----------------|------------------------|--|
| 0036939RD01  | 3641    | 3    | 9800300   | LF   | \$154.00   | 0              | 0               | 533                      | 0               | This Chng: \$82,082.00 |  |
| <b>Item Description</b> CHANGE ORDER ITEM                                    |         |      |           | <b>CO Item Description</b> (both sides included) |            |                |                 | Prev Revised: \$0.00     |                 |                        |  |
| <b>Supplemental Description1</b> Steel Cable Railing                         |         |      |           |  |            |                |                 | New Revised: \$82,082.00 |                 |                        |  |
| <b>Supplemental Description2</b>   |         |      |           |  |            |                |                 | Bid Contract: \$0.00     |                 |                        |  |
|  |         |      |           |  |            |                |                 | Net Change: \$82,082.00  |                 |                        |  |
|  |         |      |           |  |            |                |                 | Pct Change:              |                 |                        |  |
| 0036939RD01  | 3642    | 3    | 9800300   | LF   | \$220.00   | 0              | 0               | 280                      | 0               | This Chng: \$61,600.00 |  |
| <b>Item Description</b> CHANGE ORDER ITEM                                    |         |      |           | <b>CO Item Description</b> (both sides included) |            |                |                 | Prev Revised: \$0.00     |                 |                        |  |
| <b>Supplemental Description1</b> Retrofit Boardwalk with Steel Cable Railing |         |      |           |  |            |                |                 | New Revised: \$61,600.00 |                 |                        |  |
| <b>Supplemental Description2</b>   |         |      |           |  |            |                |                 | Bid Contract: \$0.00     |                 |                        |  |
|  |         |      |           |  |            |                |                 | Net Change: \$61,600.00  |                 |                        |  |
|  |         |      |           |  |            |                |                 | Pct Change:              |                 |                        |  |
| Total Value for Change Order 011   |         |      |           |  |            | = \$143,682.00 |                 |                          |                 |                        |  |

**General or Standard Change Order Explanation**

To better complement the redevelopment theme of the project and preserve the natural vista of the marsh areas, a substitution of the railing material of the boardwalks along Boundary Street is being made from wood panels to steel cables. Currently, only 1 of the 3 boardwalks has been constructed at this time. This boardwalk will be have to be retrofitted to accommodate this change. The other two boardwalks have not yet been completed and this substitution will be incorporated into their design. This change order is necessary to facilitate the railing material substitution.

Prices have been verified by the City of Beaufort staff and CEI consultants.

This brings the contract total to date to \$19,055,516.70 which overruns the original contract by a cumulative percentage of 1.55%

Pursuant to Section 104.05 of the Standard Specifications on the above referred to project, I/we (Prime Contractor), do hereby agree to the unit price stipulated above, for performing the work items listed, as part of my/our contract on this project. The work shall be performed under and in accordance with the specifications and contract requirements of our contract. The compensation and time extension, (if any), provided in this supplemental agreement constitute complete satisfaction for all direct, indirect, impact, and delay costs relating to this work.

JUSTIFICATION OF COST:

FIRM: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ Based upon quantities involved, field conditions and type of construction, these prices are reasonable.

Recommended by: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Accepted by (City): \_\_\_\_\_ Date: \_\_\_\_\_

Accepted by (County): \_\_\_\_\_ Date: \_\_\_\_\_



Memorandum to Project File

February 15, 2017

Project: Boundary Street Redevelopment Project  
LPA 07.036939A

Subject: Change Order 11 – Engineer’s Estimate

In an effort to preserve the marsh views, the City is substituting the rail material for the boardwalks from a wood panel to cable rails. One boardwalk is already constructed and will require retrofitting. Below is breakdown of the expected costs:

| <u>Pay Item</u>   | <u>Quantity</u> | <u>Unit</u> | <u>Price</u> | <u>Total</u>                       |
|---|-----------------|-------------|--------------|------------------------------------|
| Cable Rail Cost<br>(8 cables per side x 2 sides @\$8 per cable) | 825             | LF          | \$128.00     | \$105,600.00                       |
| Remove/Replace Rail Supports                                    | 275             | LF          | \$75.00      | <u>\$20,625.00</u><br>\$126,225.00 |

Calculated by:  
Jared Fralix, PE – Project Manager

February 28, 2017

Correspondence #1015 C-022

Mr. Jared Fralix, PE  
CE&I Project Manager  
ICE  
26 John Galt Road  
Beaufort, SC 29906

RE: **Boardwalk Railing Change**  
**IFB # 062315E US 21 Business (Boundary Street) and First Street Improvements**

Dear Mr. Fralix,

As requested, Preferred Materials, Inc.(PMI) would like to offer the following prices to change the designed wood boardwalk railing to a cable railing as shown in the detail provided to PMI.:

42" Cable Railing (both sides included) - 533LF at \$154/LF  
Remove and Replace with 42" Cable Railing – 280LF at \$220/LF

Boardwalk Construction has ceased for 14 calendar days pending resolution on this railing change. PMI is seeking a contract time extension for the number of days it takes for a decision to be made and PMI can continue with construction. It should be known that this change also impacts associated curb and gutter, sidewalk, and subsequently the completion of the right side of Boundary Street. While this work is not critical path work, it does postpone progress and prevent completion of the boardwalk and associated tie in work. Currently the associated tie in work is shown as complete in the project CPM schedule. Please consider the above request and respond with any questions or concerns. Feel free to contact me at [micah.shultzman@preferredmaterials.com](mailto:micah.shultzman@preferredmaterials.com) or by phone at 864-444-0149. Thank you for your time and consideration.

Respectfully,



Micah Shultzman  
Project Manager

CC: Job File 761015  
Jeffrey Andrews, OM APAC  
Robert Royal, AM APAC

2017/

A JOINT RESOLUTION OF THE TOWN OF BLUFFTON, THE TOWN OF HILTON HEAD ISLAND, AND BEAUFORT COUNTY, HIGHLIGHTING THE URGENCY OF ADDRESSING CONGESTION ON THE U.S. HIGHWAY 278 GATEWAY CORRIDOR, INCLUDING THE HILTON HEAD BRIDGES

WHEREAS, the oldest of the four exiting bridges, being at the end of its useful life, is being scheduled and funded to be replaced, which triggers an Environmental Assessment that will evaluate the long-term replacement of all the Bridges, including projecting future traffic volumes, evaluating configuration alternatives, developing schedules, and identifying funding alternatives; and

WHEREAS, workforce availability and cost have become major concerns in the Community, due in major part to long commuting times resulting from heavy traffic congestion on the Corridor; and

WHEREAS, current congestion demonstrates that the traffic volume on the Bridges exceeds capacity now, and that anticipated traffic increase will exacerbate this congestion; and

WHEREAS, SCDOT welcomes local participation through an advisory steering group providing local input as the Corridor is the Gateway to Hilton Head Island, a major South Carolina tourism destination; and

WHEREAS, establishing a local advocacy group will be prudent because engaging the community and obtaining their support will be critical to the long-term viability and success of the Corridor; and

WHEREAS, the President has announced an initiative to provide federal funds for high priority infrastructure projects; and

WHEREAS, time is of the essence and it is recognized that maintaining a vibrant Island economy is crucial because it is a major revenue contributor to the County and the State; and

WHEREAS, the Legislative Delegation will be pursuing state and federal funding and it is recognized that Beaufort County may participate financially by seeking voter approval potentially on the November, 2018 General Election ballot.

NOW, THEREFORE, BE IT RESOLVED, that Councils of Beaufort County, the Towns of Bluffton and Hilton Head Island do hereby declare that the current traffic congestion and the projected increases in traffic exceed the capacities of the Bridges, that piecemeal replacement of the Bridges is not practical or effective, that the solution has to be a comprehensive corridor approach including the connecting roads, and further resolve that:

1. A local Steering Group be established to work with SCDOT.
2. A local Advocacy Group be established to engage the Community.
3. The Preliminary Engineering, the first stage of the Environmental Assessment, be completed in a timely manner and within 12 months if possible.

Adopted this \_\_\_ day of \_\_\_\_\_, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II County Attorney

ATTEST:

\_\_\_\_\_  
Ashley M. Bennett, Clerk to Council

**RESOLUTION 2017 / \_\_**

**RESOLUTION AUTHORIZING BEAUFORT COUNTY TO SELF-INSURE  
WORKER'S COMPENSATION PROGRAM**

**WHEREAS**, Beaufort County's Worker's Compensation Program is currently fully insured through the South Carolina Association of Counties; and

**WHEREAS**, Beaufort County has studied and evaluated the advantages and disadvantages of converting from a Fully-Insured Worker's Compensation Program to a Self-Insured Worker's Compensation Program; and

**WHEREAS**, a Self-Insured program allows an organization such as Beaufort County to pay its own losses through a combination of self-insured retention, buffer layer coverage and an excess layer of coverage; and

**WHEREAS**, Beaufort County has concluded that the potential cost savings benefits of a Self-Insured Worker's Compensation Program is considerable; and

**WHEREAS**, Beaufort County has further concluded, after carefully considering the advantages and disadvantages of both approaches, that it is in the best interest of Beaufort County, its residents and its employees to change from a Fully-Insured Worker's Compensation Program to a Self-Insured Worker's Compensation Program.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Council of Beaufort County, South Carolina, that effective FY 2018 Beaufort County will self-fund its Worker's Compensation Program and the Beaufort County Administrator is hereby authorized to execute and enter into the agreements necessary to transition to a self-funded plan and to enter into all other ancillary and incidental agreements necessary to implement the self-funded plan as presented by representatives of Arthur J. Gallagher & Co. to the Finance Committee during its meetings of February 6, 2017 and March 6, 2017.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_

D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II County Attorney

ATTEST:

\_\_\_\_\_  
Ashley Bennett, Clerk to Council



**COUNTY COUNCIL OF BEAUFORT COUNTY  
BEAUFORT COUNTY ENGINEERING DEPARTMENT  
104 Industrial Village Road, Building #3, Beaufort, SC 29906  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Telephone: 843-255-2700 Facsimile: 843-255-9420**

**TO:** Councilman Jerry Stewart, Chairman, Finance Committee

**VIA:** Gary Kubic, County Administrator *GKubic*  
Josh Gruber, Deputy County Administrator  
Alicia Holland, Assistant County Administrator for Finance *AH*  
Dave Thomas, Purchasing Director *DT*

**FROM:** Robert McFee, PE, Division Director for Construction, Engineering & Facilities *JR McFee*

**SUBJ:** Beaufort County Boat Landing Dock & Pier Repairs – IFB #020717E

**DATE:** February 20, 2017

**BACKGROUND.** As a result of damage from Hurricane Matthew, Beaufort County advertised for competitive bids for repairs at the following 11 County boat landing docks and piers.

- |                               |                               |                                 |
|-------------------------------|-------------------------------|---------------------------------|
| Alljoy Boat Landing Dock      | Bluffton Public Dock/Pier     | Buddy & Zoo Boat Landing Dock   |
| C.C. Haigh Boat Landing Dock  | Cross Is. Boat Landing Dock   | Daufuskie Is. Boat Landing Dock |
| Edgar Glenn Boat Landing Dock | H. E. Trask Boat Landing Dock | Sam's Point Boat Landing Dock   |
| Whale Branch Fishing Pier     | White Hall Boat Landing Dock  |                                 |

Attachment #1 provides the scope of work and location address for each facility listed above.

On 2/7/17, one contractor submitted a bid.

|  |            |              |
|--|------------|--------------|
| Patterson Construction Inc., Beaufort SC | Total Bid: | \$188,996.10 |
|--|------------|--------------|

An analysis of Patterson Construction's bid prices revealed no apparent cause for rejecting their bid. Therefore, Patterson Construction, Inc., is the certified responsible/responsive bidder. Therefore, it is recommended that the subject bid be awarded to Patterson Construction, Inc., in the amount of \$188,996.10. Staff is requesting a 10% project contingency of \$18,900. Total project budget is \$207,896.

*JAH* **FUNDING.** The Engineering Department is requesting that funding be provided from County Local Accommodations Tax (Local A Tax) with an unobligated available fund balance of \$1.5 million at February 15, 2017. Insurance claim for the damages are being processed by the County's Risk Manager and would be applied to the project's expenditures. Additionally, any applicable costs not covered by insurance would be submitted to FEMA for reimbursement.

**FOR ACTION.** Finance Committee Meeting on March 6, 2017.

**RECOMMENDATION.** The Finance Committee approve and recommend to County Council approval of:

- 1) a contract award to Patterson Construction, Inc., for the construction repair of the various docks and piers listed in IFB #020717E in the amount of \$188,996.10 and;
- 2) the use of Local A Tax for the project budget of \$207,896 which includes a 10% contract contingency.

JRM/AA/mjh

- Attachments: 1) Scope of Work and Location Listing  
2) Damage Photos

Contract/Dokc/PierRepair/FinApp

## SCOPE OF WORK – DOCKS & PIER REPAIRS IFB #020717E

### 1. SCOPE OF WORK

- a. Provide all material, equipment and labor as required to complete the work.
- b. Provide all modifications to the existing docks, piers and boat landings, necessary to complete the repair and/or replacements listed herein.
- c. Along with submission of the proposal form, provide a separate document giving a description of the work at each location. Include quantities, sizes and manufacturers as applicable to accurately described the repairs included in your proposal.
  - i. Exhibit B – Photos of damage. This exhibit shows the general nature of damage to docks and boat landings, but is not intended to be a complete summary of repairs needed.
- d. **Alljoy Boat Landing – May River.**
  - i. Replace missing floats.
- e. **C. C. Haigh Jr. – Mackay Creek.**
  - i. Replace 50' X 12' floating dock and 10' X 12' floating gangway platform.
    1. Design shall be based on internal guides in lieu of existing external guide design.
  - ii. Remove and properly dispose of the existing floating dock and gangway platform.
  - iii. Salvage and reinstall the 70' X 6' aluminum gangway. Clean, modify and/or repair as necessary for a complete installation.
  - iv. Replace missing sections of fixed pier railings. Railing to match existing. Modify and/or repair existing railing sections to provide transition and connection of new railings.
- f. **Cross Island Boat Landing – Broad Creek.**
  - i. Removal of rip rap and geotextile fabric (if present) as required to perform the work.
  - ii. Removal and proper disposal of asphalt where subgrade has failed. Sawcut to the limits of removals.
  - iii. Removal and proper disposal of concrete curb where subgrade has failed and curb has pulled away from asphalt pavement.
  - iv. Re-establish compacted fill suitable for support of new curb and pavement.
  - v. Provide new concrete curb and asphalt pavement.
  - vi. Reinstall geotextile fabric and rip rap along effected slope. Supplement rip rap if necessary for a complete project.
- g. **Daufuskie Island Boat landing – New River.**
  - i. Replace missing transition plate from gangway to floating dock.
  - ii. Repair or replace broken members of dock structure (mid-dock).
  - iii. Re-anchor a bolt were concrete has broken off at transition plate from gangway to fixed pier.
- h. **Edgar Glenn – Chechessee River.**
  - i. Re-level groundout dock at shoreline.
  - ii. Re-attach transition plate from floating to concrete dock.
- i. **H. E. Trask, Sr. – Colleton River.**
  - i. Replace missing end section of floating dock. New section of floating dock to match existing. Modify/repair end section of existing dock to provide transition and connection of new dock section.
  - ii. Repair broken guides on existing sections of dock.
- j. **Sam's Point – Lucy Point Creek**
  - i. Replace missing roller guides.

- ii. Repair (cracked welds) or replace transition plate from fixed to floating dock.
- k. **Buddy and Zoo Boat Landing – Station Creek.**
  - i. Replace missing floats.
  - ii. Repair or replace broken guides.
- l. **Steel Bridge Boat Landing – Combahee River. ADDENDUM #1 DELETED**
  - i. ~~Replace missing transition plate to floating dock.~~
- m. **White Hall Boat Landing – Factory Creek.**
  - i. Replace missing floats.
- n. **Bluffton Public Dock – May River.**
  - i. Replace missing section of railing. Railing to match existing. Modify/repair existing railing sections to provide transition and connection of new railing.
- o. **Whale Branch Fishing Pier – Whale Branch.**
  - i. Repair washout and rip rap on both sides of embankment.



Date: January 23, 2017

**ADDENDUM #1**  
**Beaufort County Docks and Boat Landings Repairs**  
**IFB # 020717E**

**Scope of Work Modifications**

1. Instruction to Bidders and Scope of Work
  - a. **Bluffton Public Dock (May River)**
    - i. Add transition plate from gangway to floating dock.
  - b. **Edgar Glenn (Chechessee River)**
    - i. Omit line item to re-attach transition plate from floating dock to concrete dock. *This work has been completed.*
  - c. **H. E. Trask (Colleton River)**
    - i. Omit first sentence "Replace missing end section of floating dock. New section of floating dock to match existing".
    - ii. End section of floating dock has been located and will be transported by Beaufort County to a location near the dock and anchored. Contractor will repair and refurbish this section of floating dock as necessary to re-attach to existing dock and guide piles.
  - d. **Steel Bridge Boat Landing (Combahee River)**
    - i. Omit line item to replace missing transition plate to floating dock. *This work has been completed. No work at Steel Bridge Boat Landing.*
  - e. **C. C. Haigh Jr. (Mackay Creek)**
    - i. Base bid for new floating dock shall be wood to match previously existing dock. This amount to be shown on page 3 of the bid form along with all other work required at this location.
    - ii. Provide a separate cost for an aluminum floating dock and gangway platform dock. This amount can be expressed as an addition or deduction from the base bid price.
    - iii. Please note small freeboard dimension on this dock to accommodate kayak use.



ALLDY: Missing Floats

## EXHIBIT "A"

### Beaufort County Boat Landings and Docks

IFB #013117E

| Description                                 | Address                       | City                     |
|---|-------------------------------|--------------------------|
| Alljoy Boat Landing - May River             | 265 Alljoy Road               | Bluffton 29910           |
| CC Haigh Jr. Boat Landing - Mackay Creek    | 1640 Fording Island Road Ext. | Hilton Head Island 29938 |
| Cross Island Boat Landing - Broad Creek     | 68 Helmsman Way               | Hilton Head Island 29938 |
| Daufuskie Island Boat Landing- New River    | 13 Haig Point Road            | Daufuskie Island 29915   |
| Edgar Glen Boat Landing - Chechessee River  | 305 Okatie Highway            | Okatie 29910             |
| HE Trask, Sr. Boat Landing - Colleton River | 325 Sawmill Creek Road        | Bluffton 29910           |
| Sam's Point Boat Landing - Lucy Point Creek | 1009 Sam's Point Road         | Beaufort 29907           |
| Buddy & Zoo Boat Landing - Station Creek    | 40 Station Creek Drive        | Beaufort 29920           |
| Steel Bridge Boat Landing - Combahee River  | 993 Charleston Highway        | Seabrook 29940           |
| White Hall Boat Landing - Factory Creek     | 33 Sea Island Parkway         | Beaufort 29907           |
| Bluffton Public Dock - May River            | 113 Calhoun Street            | Bluffton 29910           |
| Whale Branch Fishing Pier - Whale Branch    | 216 Seabrook Road             | Seabrook 29940           |

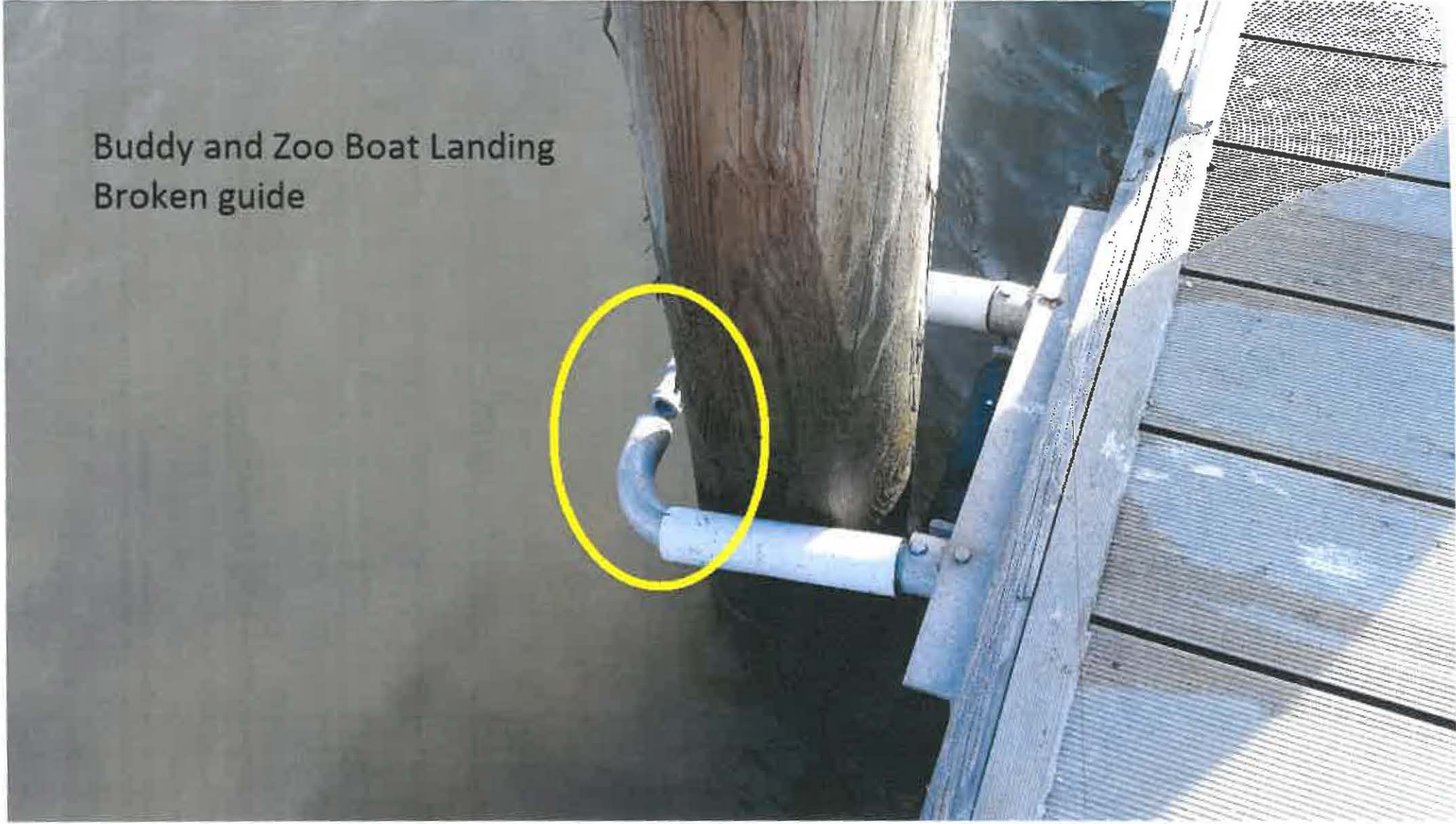
# Bluffton Public Dock - Missing rail



Bluffton Public Dock  
Missing rail



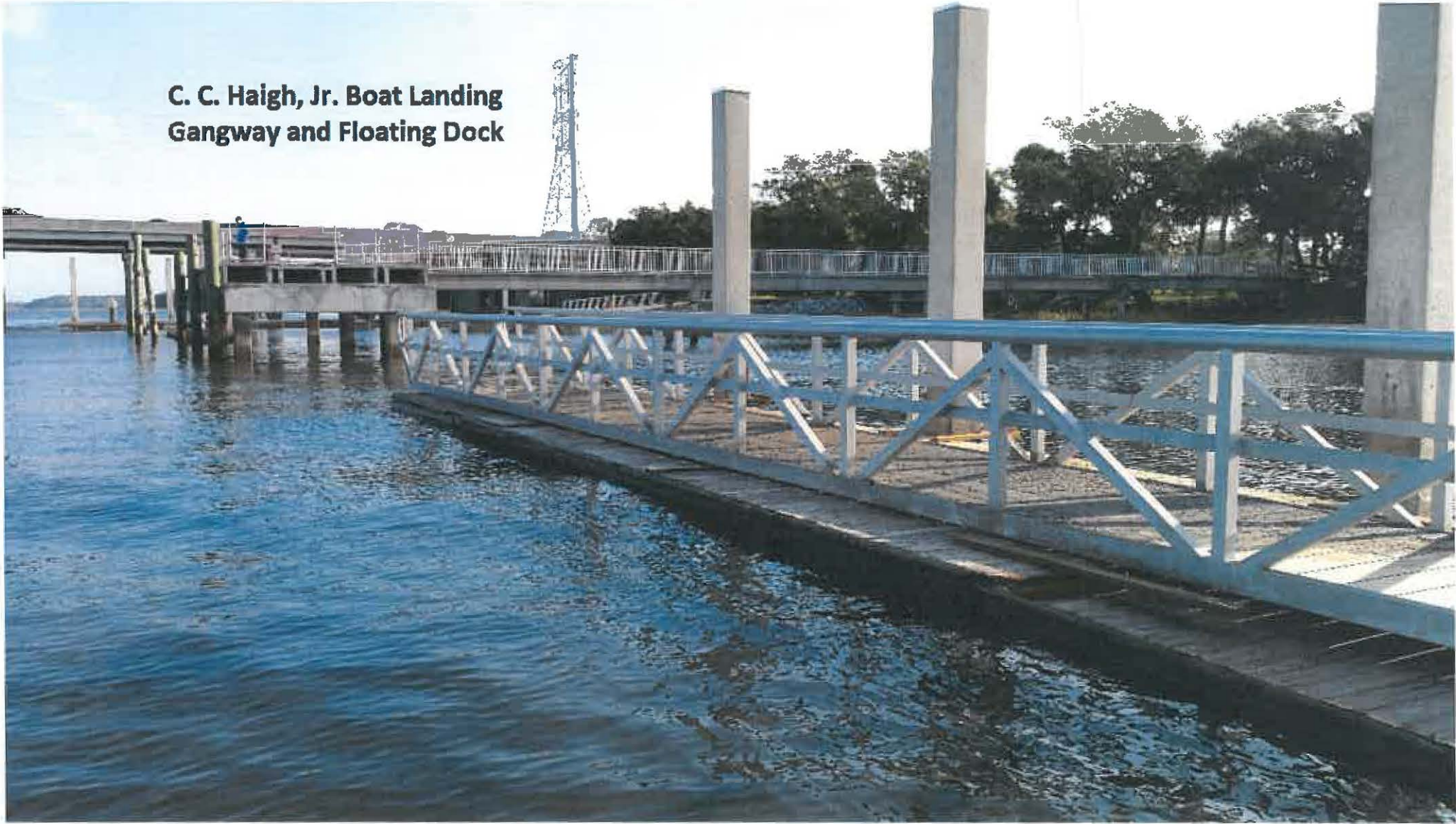
Buddy and Zoo Boat Landing  
Broken guide



**Buddy and Zoo Boat Landing  
Missing floats**



**C. C. Haigh, Jr. Boat Landing  
Gangway and Floating Dock**





**C. C. Haigh Boat Landing  
Missing Railing**



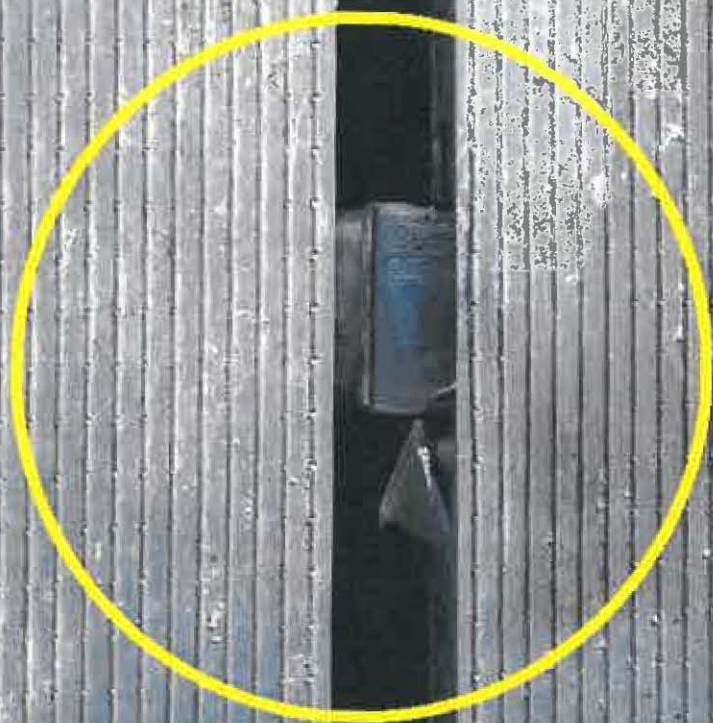
Cross Island Boat Landing  
Undermined Pavement



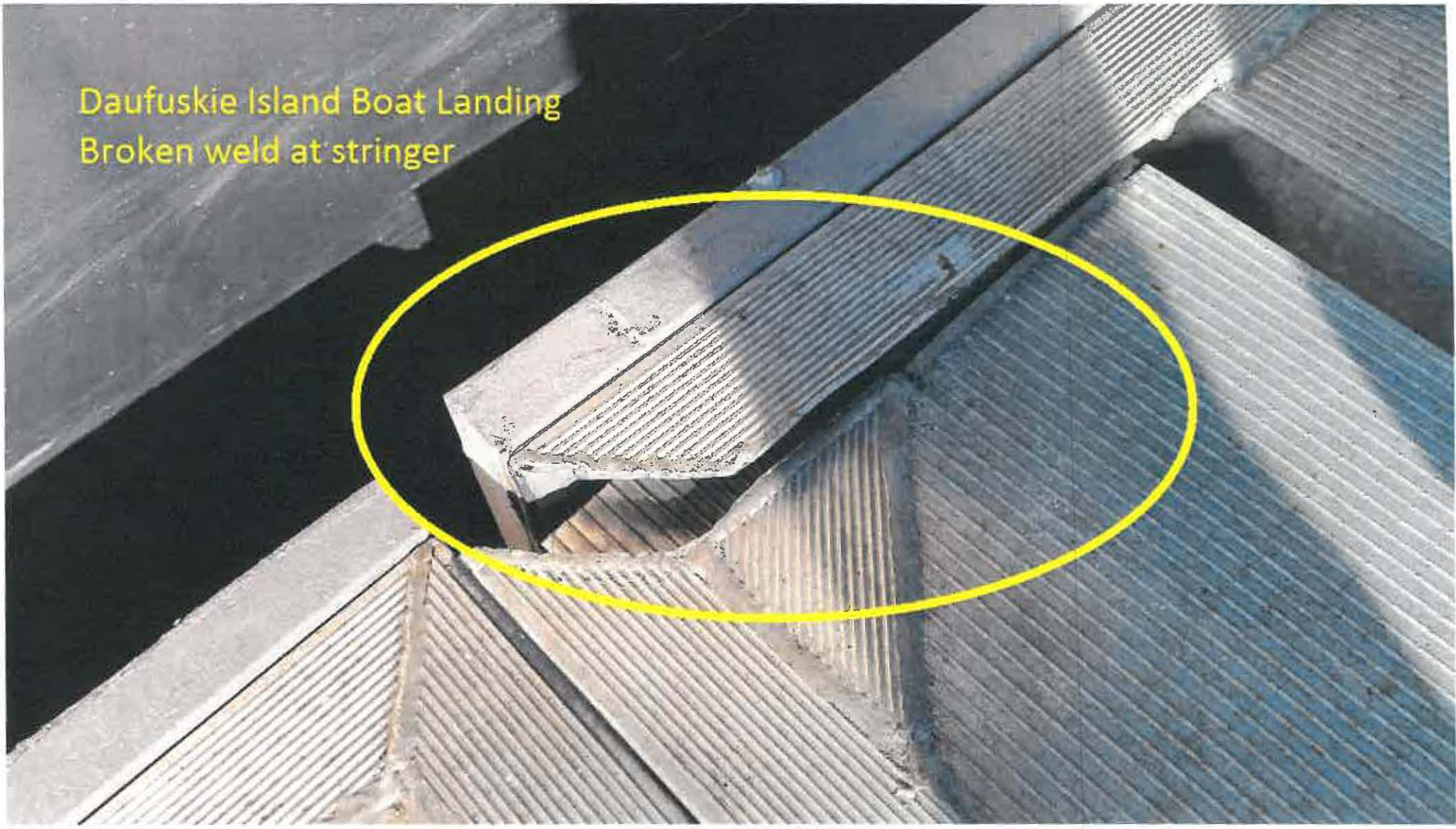
Cross Island Boat Landing  
Undermined Curb



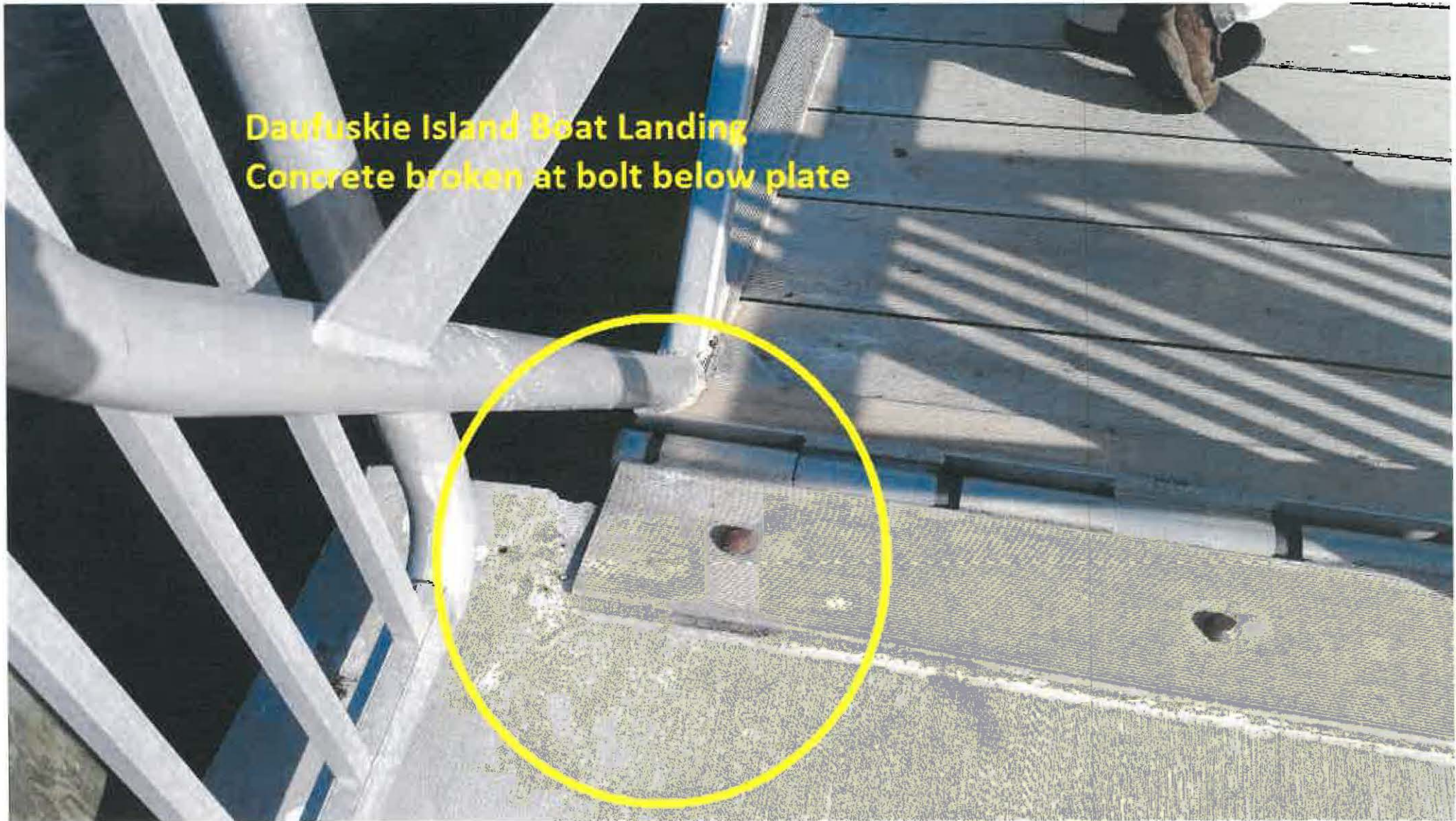
**Daufuskie Island Boat Landing**  
**Broken cross member**



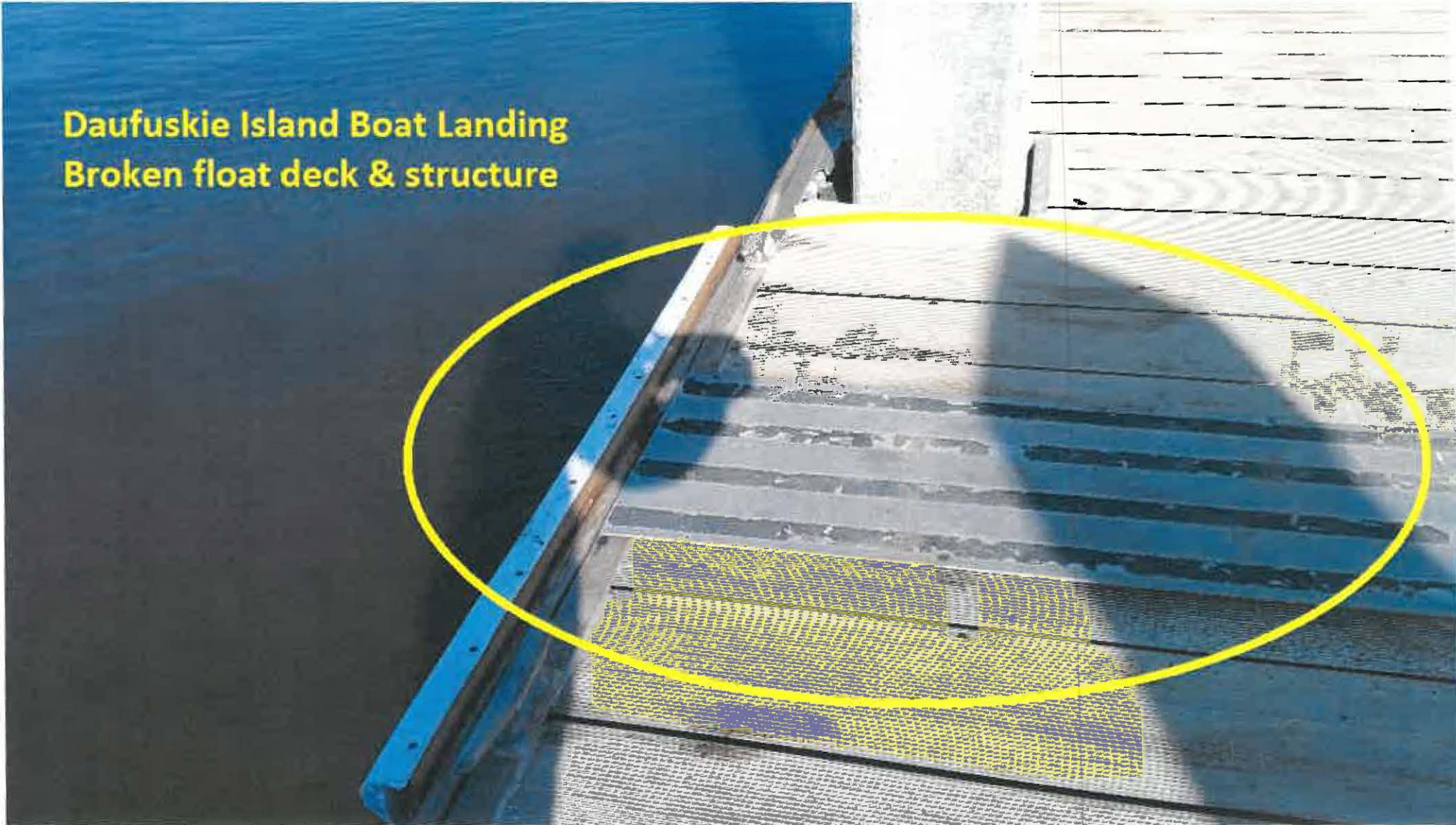
Daufuskie Island Boat Landing  
Broken weld at stringer



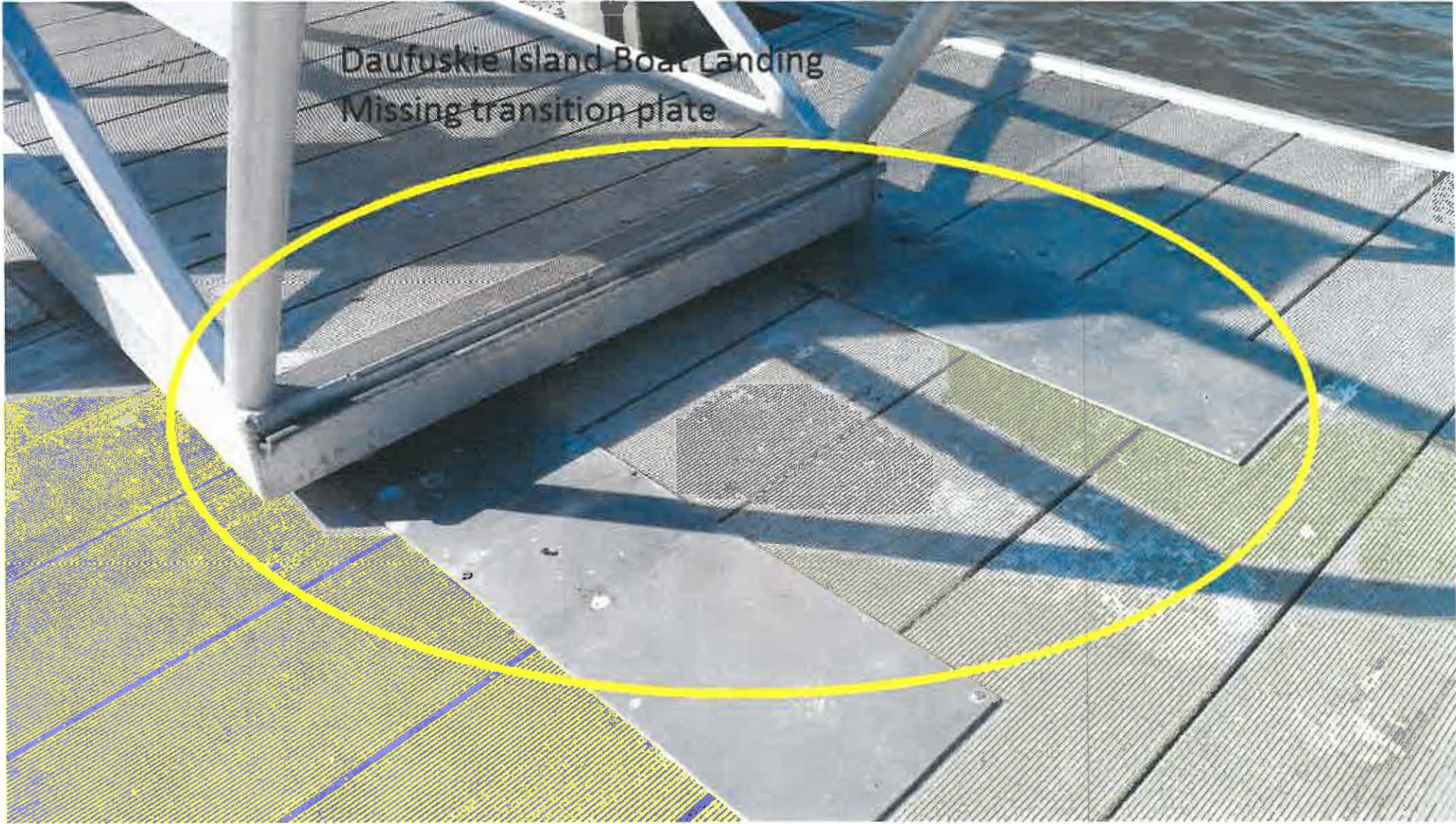
**Daufuskie Island Boat Landing**  
**Concrete broken at bolt below plate**



**Daufuskie Island Boat Landing  
Broken float deck & structure**



Daufuskie Island Boat Landing  
Missing transition plate



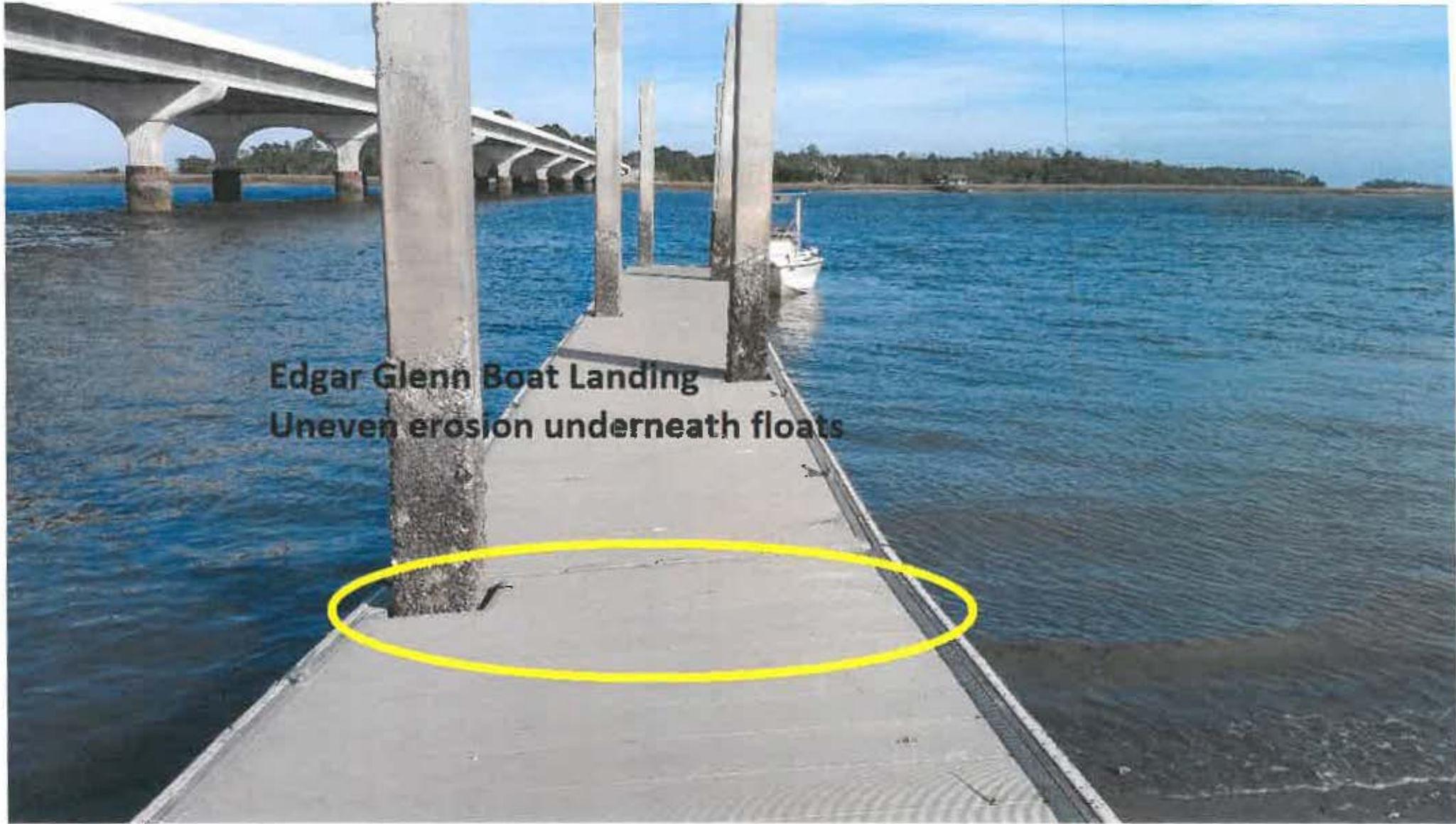


**Edgar Glen Boat Landing  
Transition plate relocation**



**Edgar Glenn Boat Landing**  
**Broken float**





**Edgar Glenn Boat Landing**  
**Uneven erosion underneath floats**

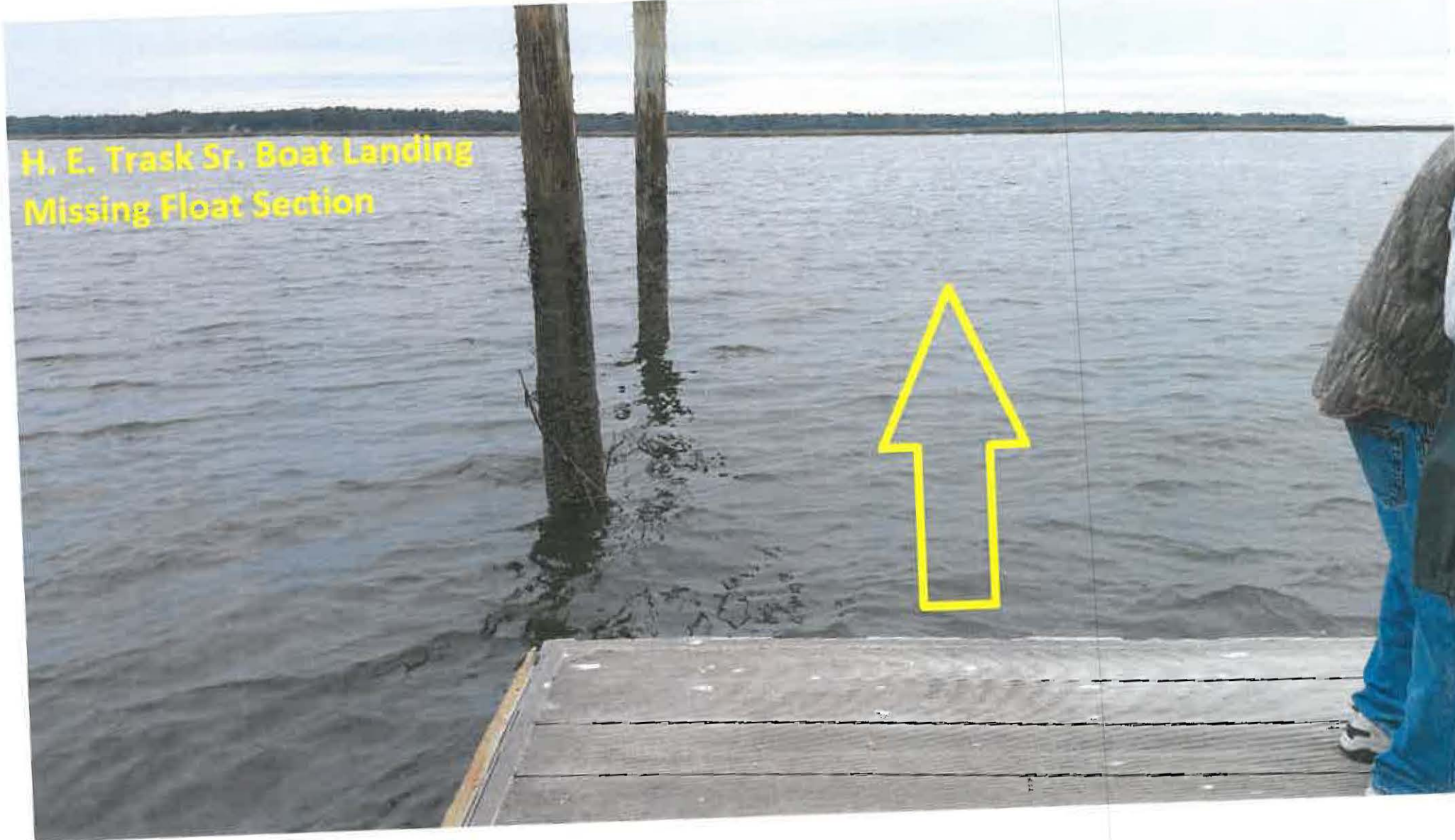
**H. E. Trask Sr. Boat Landing  
Debris removal**



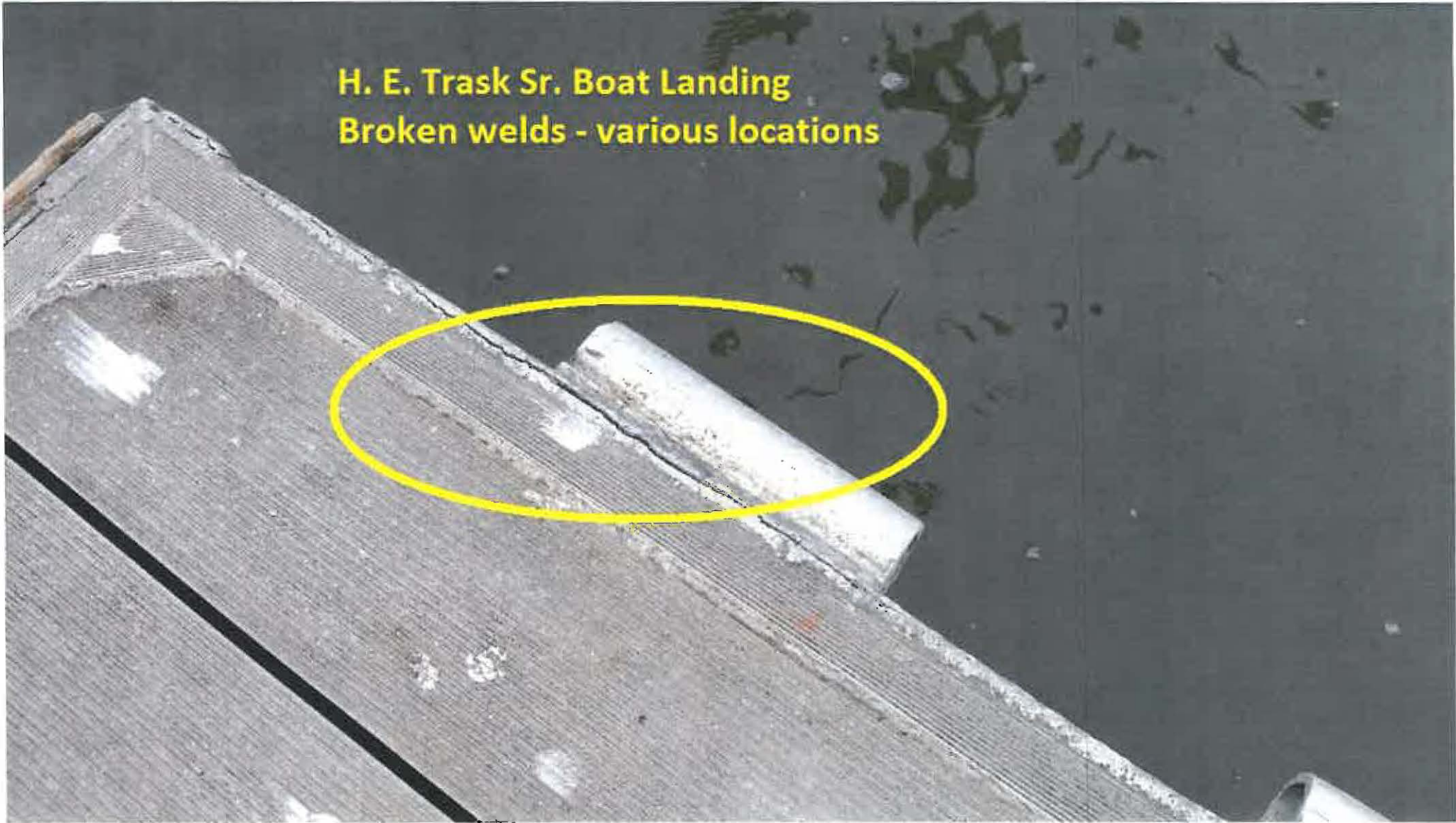
**H. E. Trask Sr. Boat Landing**  
**Missing guide**



H. E. Trask Sr. Boat Landing  
Missing Float Section



**H. E. Trask Sr. Boat Landing  
Broken welds - various locations**



**H. E. Trask Sr. Boat Landing**  
**Broken welds - various locations**





**Sam's Point Boat Landing**  
**Broken roller guides - various locations**



**Sam's Point Boat Landing**  
**Broken roller guides - various locations**



**Sam's Point Boat Landing  
Broken welds**



# Whale Branch Fishing Pier Washout



**Whale Branch Fishing Pier  
Washout**



# Whale Branch Fishing Pier Washout



**White Hall Boat Landing  
Missing floats**



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO APPROPRIATE \$207,896.00 FROM THE LOCAL (3%)  
ACCOMMODATIONS TAX FUND FOR REPAIR OF COUNTY DOCKS AND PIERS**

**WHEREAS**, County Council is authorized to utilize the Local (3% ) Accommodations Tax Fund for certain limited purposes including cultural, recreational or historic facilities and highways, roads, streets, bridges and boat ramps providing access to tourist destinations; and

**WHEREAS**, as a result of damage from Hurricane Matthew, there is a need for construction repair of County boat landing docks and piers at the following locations: Alljoy Landing, C.C. Haigh Landing, Edgar Glenn Landing, Whale Branch Fishing Pier, Bluffton Dock/Pier, Cross Island Landing, H.E. Trask Landing, White Hall Landing, Buddy & Zoo Landing, Daufuskie Landing, and Sam’s Point Landing; and

**WHEREAS**, on March 6, 2017 Beaufort County Finance Committee recommended approval of a contract award to Patterson Construction, Inc. utilizing fund Local (3%) Accommodations Tax; and

**WHEREAS**, Beaufort County Code Ordinance Sec. 66-44(b) states “the authorization to utilize any funds from the ‘County of Beaufort, South Carolina, Local (3%) Accommodations Tax Account,’ shall be by ordinance duly adopted by the County Council”; and

**WHEREAS**, Beaufort County Council believes that it is in the best interests of its citizens to appropriate \$207,896.00 from the Local (3%) Accommodations Tax Fund for the repair of the above-referenced docks and piers.

**NOW, THEREFORE, BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL**, that an appropriation of \$207,896.00 be made from the Local (3%) Accommodations Tax Funds to pay for the repair of the above-referenced docks and piers.

**DONE this \_\_\_\_\_ day of \_\_\_\_\_, 2017.**

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II, County Attorney



ATTEST:

---

Ashley M. Bennett, Clerk to Council

First Reading:

Second Reading:

Public Hearing:

Third and Final Reading:

## **RESOLUTION 2017 /**

### **A RESOLUTION RECOGNIZING THE IMPORTANCE OF THE F-35 LIGHTNING II JOINT STRIKE FIGHTER PROGRAM TO THE UNITED STATES OF AMERICA, TO SOUTH CAROLINA, AND TO BEAUFORT COUNTY AND TO ENCOURAGE CONGRESSIONAL SUPPORT FOR FULL FUNDING OF THE F-35 LIGHTNING II JOINT STRIKE FIGHTER PROGRAM**

Whereas, the F-35 Lightning II Joint Strike Fighter Program is critical to national defense strategy and offers a much needed, fifth-generation stealth fighter aircraft to meet the operational needs of the U.S. Air Force, U.S. Navy, U.S. Marine Corps, and international allies; and

Whereas, threats to our national freedom continue to emerge, demanding the crucial advances in survivability and capability that the F-35 provides. Continuing to lower the costs of F-35 fighters allows for the procurement of a sufficient number of planes, which maximizes economies of scale, minimizes costs, and allows for the ample and timely delivery of the production aircraft to our Armed Forces; and

Whereas, the F-35 provides economic stability to the U.S. and other nations by creating jobs, commerce, security and stability; and

Whereas, in supporting national defense initiatives, South Carolina has a strong and continuing legacy and is home to numerous military bases; and

Whereas, the F-35 has a tremendous impact on jobs and the economy of Beaufort County; and

Whereas, today there are 26 F-35Bs stationed at Marine Corps Air Station (MCAS) Beaufort and 29 are expected by 2020; and

Whereas, Beaufort eventually will be home to a total of 70 F-35Bs, a total of 4 squadrons; and

Whereas, Beaufort is also home to the F-35B Pilot Training Center where the next generation of domestic and international pilots are being trained; and

Whereas, the first class of pilot graduates, with no prior fighter aircraft experience, completed training in February 2017, moving toward an eventual throughput of 60 graduates per year; and

Whereas, the Pilot Training Center is equipped with cutting-edge technology such as electronic classrooms and two five high-fidelity full mission simulators, which prepare pilots for the first flight through mission rehearsals; and

Whereas, the F-35 pilot training program at MCAS Beaufort cements the future of Marine Corps aviation and establishes Beaufort County as the center of excellence for F-35B training, preparing mission-ready Marines; and

Whereas, investing in the technological superiority of our military is a fitting honor to the millions of citizens of South Carolina and the United States who have served our nation by protecting our freedom through military service.

NOW, THEREFORE, BE IT RESOLVED, that Beaufort County Council hereby recognizes the importance of the F-35 Lightning II Program to the United States of America, to South Carolina and to Beaufort County that it embraces and supports the F-35 Lightning II Program and encourages congressional support for full funding of the F-35 Lightning II Joint Strike Fighter Program.

BE IT FURTHER RESOLVED, that this Resolution shall be forwarded to South Carolina's Congressional Delegation to demonstrate and express that Beaufort County Council holds Lockheed Martin and the F-35 Lightning II Program in high regard and recognizes their importance to our national security and economic growth, nationally and locally, to both South Carolina and Beaufort County.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, Staff Attorney

ATTEST:

\_\_\_\_\_  
Ashley M. Bennett, Clerk to Council



**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**PURCHASING DEPARTMENT**  
 106 Industrial Village Road, Bldg. 2, Post Office Drawer 1228  
 Beaufort, South Carolina 29901-1228

David L Thomas, Purchasing Director  
 dthomas@bcgov.net 843.255.2353

**TO:** Councilman Stu Rodman, Chairman, Public Facilities Committee

**FROM:** David L Thomas. CPPO. Purchasing Director

**SUBJ:** Sole Source Purchase  
 Request to Purchase a GT-35 Steel Track Brush Cutter from Gyro-Trac Corporation for Public Works Stormwater Department

**DATE:** 02/27/2017

**BACKGROUND:**

The Purchasing Department received a request from the Director of Public Works to purchase one new GT-35 Steel Track Brush Cutter from Gyro-Trac Corporation, Summerville, SC, a sole source contract vendor. The new equipment is a replacement for a 1998 model Shinn-System Brush Cutter assigned to the Public Works Department, with over 7,516/hours of operation; parts are getting hard to purchase. The department utilizes the equipment to clear land for work-shelfs, and to mulch trees and vegetation on-site to save on disposal cost. Total cost of \$395,910 includes all discounts, delivery, SC sales tax, manuals, one year of maintenance, operations, and daily maintenance training. Includes free teeth for one year. See the attached quote.

**VENDOR INFORMATION:**

Gyro-Tech Corporation, Summerville, SC

**COST:**

\$395,910

Insert Addition Vendor Info.

**FUNDING:**

Account #50250011-54200; Specialized Capital Equipment. This account has \$450,000 for this purchase.

Funding approved:  Yes By: aholland Date: 02/20/2017

**FOR ACTION:**

Public Facilities Committee meeting on February 27, 2017

**RECOMMENDATION:**

The Purchasing Department recommends that the Public Facilities Committee approve and recommend to County Council the contract award of \$395,910 to purchase one new 2017 GT-35 Steel Track Brush Cutter from the aforementioned vendor in support of Public Works operations.

Attachment: RecMemoSteelTrackBrushCutterAttachments 02272017.pdf  
 1.21 MB

cc: Gary Kubic, County Administrator

Approved:  Date:

Check to override approval:  Overridden by: gkubic Override Date: 02/20/2017

Joshua Gruber, Deputy County Administrator/Special Counsel  
 Approved:  Date: 02/20/2017

Check to override approval:  Overridden by:  Override Date:

Alicia Holland, Assistant County Administrator, Finance  
 Approved:  Date: 02/20/2017

Eric Larson Director, Environmental Engineering Division  
 Approved:  Date: 02/21/2017

Check to override approval:  Overridden by:  Override Date:  ready for admin:

David Wilhelm Director. Public Works Department  Approved: Yes  Date: 02/21/2017

Check to override approval:  Overridden by: elarson  Override Date: 02/21/2017  ready for admin:

CC others

**After Initial Submission, Use the Save and Close Buttons**



# QUOTATION

4964

02/16/17

10 Flying Cloud Dr. | Summerville, SC | USA 29483 | Toll Free: 866-800-3900 | sales@gyrotrac.com Fax: 843-879-0218

**CUSTOMER** Beaufort County Public Works

**CUST NO.** B-SC2015

**BUYER** Chad Stanley

**BILL TO:** Beaufort County Public Works

120 Shanklin Road

Beaufort SC 29906  
USA

**PURCHASE ORDER NO.** Quote for a GT35XP Steel Tr

**SALESPERSON** omones

**SHIP TO:** Beaufort County Public Works

120 Shanklin Road

Beaufort SC 29906  
USA

| ITEM NO.         | DESCRIPTION                    | QUANTITY | RETAIL PRICE | UNIT PRICE      | EXTENSION     |
|------------------|--------------------------------|----------|--------------|-----------------|---------------|
| GT35 Steel Track | GT-35 Steel Track Brush Cutter | 1.00     | 415,000.0000 | \$ 373,500.0000 | \$ 373,500.00 |

GT35 Steel Track Brush Cutter, 350 HP Cummins comes with a one year or 1000 hours, whichever occurs first for parts & service warranty

Warranty is one year for parts and service.

Includes Free Teeth for One Year

Includes one year of Maintenance Interval Schedule, 50 hour, 250 hour, 500 hour up to 1000 hours

Maintenance checks includes lubrication, engine oil change, engine fuel filter, hydraulic oil filter, Auxiliary Hydraulic Filter,

Includes Operations and Daily Maintenance Training

Gyro-Trac will delivery the machine to Beaufort County Public Works at no additional charge.

|         |        |      |          |
|---------|--------|------|----------|
| GT28C19 | CAMERA | 1.00 | 539.2200 |
|---------|--------|------|----------|

Sabre Tooth which cuts like a knife, self-cleaning effect clearing tooth for next cut.

Splitter Block point splits the chip into smaller mulch leaving a saw-dust mulch

Controlled Bite – new design with two ribs under tooth.

Takes only ONE bolt to remove and replace a tooth

Nexus Touch Command Control, Danfoss Plus 1 system which reads the pressures for the pumps, rpms & engine codes.

Subtotal \$ 373,500.00

Thank you for allowing me to quote you. Odette

Sales Taxes \$ 22,410.00

Freight

**TOTAL QUOTE \$ 395,910.00**

---PAYMENT DUE UPON RECEIPT---

\* All prices are in U.S. Dollars

\*\*All merchandise sold by Gyro-Trac Corporation shall remain the property of Gyro-Trac Corporation until full payment is received.



# QUOTATION

4964

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Beaufort SC 29906  
USA

| ITEM NO. | DESCRIPTION | QUANTITY | RETAIL PRICE | UNIT PRICE | EXTENSION |
|----------|-------------|----------|--------------|------------|-----------|
|----------|-------------|----------|--------------|------------|-----------|

15,000 lb. Winch

Low-Profile Fully Enclosed Forward-Tilt Cab, Comfortable Suspension Seat & Pressurized Cab

Delivery of GT35 Steel Track includes all operators, parts and service manuals.

Thank you for allowing me to quote you. Odette

Subtotal \$ 373,500.00

Sales Taxes \$ 22,410.00

Freight

**TOTAL QUOTE \$ 395,910.00**

---PAYMENT DUE UPON RECEIPT---

\* All prices are in U.S. Dollars

\*\*All merchandise sold by Gyro-Trac Corporation shall remain the property of Gyro-Trac Corporation until full payment is received.



February 7, 2017

**VIA EMAIL ONLY**  
dthomas@bcgov.net

David Thomas  
Beaufort County  
P O Drawer 1228  
Beaufort, SC 29901

Re: Sole Source Vendor for GT-35 Steel Track Brush Cutter

Dear Mr. Thomas,

I am President of Gyro-Trac Corporation. Gyro-Trac is the sole manufacturer and vendor of the GT-35. We distribute this equipment only through direct sales to customers and do not have any authorized dealers or resellers for this Gyro-Trac product.

Thank you for your interest in Gyro-Trac. Please do not hesitate to contact me if you have any questions.

Sincerely,

GYRO-TRAC CORPORATION

Daniel Gaudreault  
President



## 350 HP, Heavy-Duty Mulcher

With a 350-horsepower Cummins Tier III turbo diesel engine, powerful hydraulic pumps & motors and our latest patented Cutter-head technology performance, productivity, and profitability will always be achieved!

### Standard Features:

- Low-profile Fully Enclosed Forward-Tilt Cab
- Comfortable Suspension Seat
- Six Exterior Lights
- Electronic System Performance & Diagnostic Center
- 15,000 lb Winch
- Pressurized Cab
- Cutter-head Guide Bar to assist in felling trees
- Controlled Bite Ribs on Cutter-head's Drum for increased productivity
- Exclusive Patented Spiral Pattern on Cutter-head Drum
- Patented Fixed Tooth Planar Style Teeth on Drum

US Pat. No. 7,810,531  
CA Pat. No. 2,546,294  
All Other Patents Pending

# GT-35 STEEL TRACK SPECIFICATIONS\*

## Machine Dimensions

|                        |                       |
|------------------------|-----------------------|
| Overall Length .....   | 234" (561 cm)         |
| Overall Width .....    | 102 1/4" ( 260 cm)    |
| Overall Height .....   | 119" (302 cm)         |
| Operating Weight ..... | 29,500 lbs (10659 kg) |
| Ground Pressure .....  | 3.5 psi (24 kPa)      |
| Ground Clearance ..... | 14 1/2" (36.83 cm)    |

## Engine

|   |                                     |
|---|-------------------------------------|
| Make .....                                  | In-line 6-cylinder, 4-stroke diesel |
| Model .....                                 | QSL9                                |
| Horsepower .....                            | 350 hp @ 1900 RPM                   |
| Torque .....                                | 1050 ft lb-ft @ 1500 RPM            |
| Cooling System .....                        | Ethylene Glycol/Water               |
| Capacity .....                              | 12 US gal. (45 liters)              |
| Radiator Normal Operating Temperature ..... | 180°F (82°C)                        |
| Pressure .....                              | 16 psi (110 kPa atmosphere)         |

## Fuel Tank

|                                 |                         |
|---------------------------------|-------------------------|
| Capacity .....                  | 97 US gal. (367 liters) |
| Est. Max Fuel Consumption ..... | 18 gal/hr (68 L/hr)     |

## Hydraulic Drive System (Closed Loop)

|                           |                         |
|---------------------------|-------------------------|
| Hydraulic Tank .....      | 44 US gal. (166 liters) |
| Traction                  |                         |
| Dual Traction Motors      |                         |
| Dual Traction Pumps ..... | @ 38 gpm ea             |
| Series .....              | H1                      |

## Brake & Parking Brake

|                                     |                              |
|-------------------------------------|------------------------------|
| Positive Hydraulic Multi-disc ..... | Integral to each Drive Motor |
|-------------------------------------|------------------------------|

## Gear Box

|             |        |
|-------------|--------|
| Ratio ..... | 1.52:1 |
|-------------|--------|

## Undercarriage

The undercarriage is designed to fit the GT-35 frame.  
It consists of central chassis and two side chassis specifically sized for the GT-35 machine.  
The central chassis is flange by means of bolts.

## Cab

|                             |   |
|-----------------------------|---|
| Steel Construction          |   |
| ISO 8082 & CSA B352.0 ..... | (Roll Over Protection System) ROPS          |
| ISO 8083 & G608 .....       | (Fall Object Protection system) FOPS        |
| ISO 8084 .....              | (Operator Protection System) OPS            |
| Forward Tilt Cab Jack ..... | Raised Cab Electric-Motor Pump              |
| Windows .....               | Lexan MR-10                                 |
| Seat .....                  | Adjustable Suspension w/Armrest & Seat Belt |
| HVAC .....                  | 3-Speed                                     |

## TOMA-AX 700HF CUTTER-HEAD

|                          |                      |
|--------------------------|----------------------|
| Maximum rpm .....        | 25000 rpm            |
| Number of Teeth .....    | 30 Fixed             |
| Weight .....             | 5180 lbs. (2355 kg)  |
| Dual Rotor Motors        |                      |
| Rotor Pump .....         | @ 110 gpm            |
| Operating Pressure ..... | 6000 psi (41369 kPa) |

\* Specifications are based on published information at time of publication and are subject to change without notice.

## **GT-35 Steel Track Brush Cutter, 350 HP, Heavy-Duty Steel Track Mulcher**

Exclusive Patented Spiral Pattern on Cutter-head Drum

Patented Fixed Tooth Planar Style Teeth on Drum, wider tooth for better cutting coverage.

Sabre Tooth which cuts like a knife, self-cleaning effect clearing tooth for next cut.

Splitter Block point splits the chip into smaller mulch leaving a saw-dust mulch

Controlled Bite – new design with two ribs under tooth.

Takes only ONE bolt to remove and replace a tooth

Nexus Touch Command Control, Danfoss Plus 1 system which reads the pressures for the pumps, rpms and engine codes.

Low-Profile Fully Enclosed Forward-Tilt Cab

Comfortable Suspension Seat

Six Exterior Lights

Digital Performance & Diagnostic Display Screen

15,000 lb. Winch

Pressurized Cab

Cutter-head Guide Bar to assist in falling trees

Controlled Bite Ribs on Cutter-Head's Drum for increased productivity

ORDINANCE 2017 /

TEXT AMENDMENT TO THE BEAUFORT COUNTY COMMUNITY DEVELOPMENT CODE (CDC): ARTICLE 3, SECTION 3.3.30 NEIGHBORHOOD MIXED USE (C3) ZONE STANDARDS, AND ARTICLE 4, SECTION 4.1.170 MULTI-FAMILY DWELLINGS (TO MODIFY THE REQUIREMENTS FOR MULTI-FAMILY RESIDENTIAL IN THE C3-NEIGHBORHOOD MIXED-USE DISTRICT)

Whereas, amended text is highlighted, text that is underscored shall be added text and text ~~lined through~~ shall be deleted text.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II, County Attorney

ATTEST:

\_\_\_\_\_  
Ashley Bennett, Clerk to Council

First Reading:  
Second Reading:  
Public Hearing:  
Third and Final Reading:

## Article 3, Division 3.3.30

### 3.3.30 Neighborhood Mixed Use (C3) Zone Standards

#### A. Purpose

The Neighborhood Mixed Use (C3) Zone provides for high-quality, moderate-density (averaging under three dwelling units per acre) residential development, with denser areas of multi-family and mixed-use development to provide walkability and affordable housing options. The design requirements are intended to provide a suburban character and encourage pedestrian, as well as automobile, access. Open spaces shall be provided in sufficient quantity to ensure an open quality with a predominance of green space. Non-residential uses shall be limited to parcels having access to arterial or collector streets or within a Traditional Community Plan. This Zone provides for the lower densities of areas designated Neighborhood Mixed-Use in the Comprehensive Plan. It is intended to support the development of communities with a diverse range of housing types and uses.

#### B. Building Placement

##### Setback (Distance from ROW/Property Line)

|                          |                       |
|--------------------------|-----------------------|
| Front                    | 30' min. <sup>1</sup> |
| Side:                    |                       |
| Side, Main Building      | 10' min.              |
| Side, Ancillary Building | 10' min.              |
| Rear                     | 50' min.              |

<sup>1</sup>The minimum front setback for mansion apartments in a Multi-family community on internal streets is 15 feet.

##### Lot Size

|          |                |
|----------|----------------|
| Lot Size | 10,890 SF min. |
| Width    | 70' min.       |

##### Minimum Site Area

|                          |           |
|--------------------------|-----------|
| Single Family and Duplex | 10,890 SF |
| Multi-Family             | 21,780 SF |

##### Note:

For development within a Traditional Community Plan meeting the requirements of Division 2.3, setback, minimum lot size and minimum site area requirements of the transect zone established and delineated on the regulating plan shall apply.

#### C. Building Form

##### Building Height

|                           |                     |
|---------------------------|---------------------|
| Single Family and Duplex  | 2.5 stories max.    |
| Multi-Family              | 2.5 stories max.    |
| Non-Residential Buildings | 2 stories max.      |
| Institutional Buildings   | 35 feet above grade |
| Ground Floor Finish Level | No minimum          |

Multi-Family housing shall utilize the Mansion Apartment Building Type requirements in 5.1.110.

#### D. Gross Density<sup>1</sup> and Floor Area Ratio

##### Gross Density

|                                   |  |
|-----------------------------------|--|
| Single Family Detached            | 2.6 d.u./acre                              |
| Single Family Attached/<br>Duplex | 2.6 d.u./acre                              |
| Multi-Family Unit                 | 12 d.u./acre, Maximum of 80 dwelling units |
| Traditional Community Plan        | 3.5 d.u./acre <sup>2</sup>                 |

<sup>2</sup>Subject to the requirements in Division 2.3

##### Floor Area Ratio

|                           |           |
|---------------------------|-----------|
| Non-residential buildings | 0.18 max. |
|---------------------------|-----------|

<sup>1</sup>Gross Density is the total number of dwelling units on a site divided by the Base Site Area (Division 6.1.40.F)

#### E. Parking

##### Required Spaces: Residential Uses

|                               |  |
|-------------------------------|--|
| Single-family detached        | 3 per unit                                 |
| Single-family attached/duplex | 2 per unit                                 |
| Multi-family units            | 1.25 per unit                              |
| Accessory dwelling unit       | 1 per unit                                 |
| Community residence           | 1 per bedroom                              |
| Live/work                     | 2 per unit plus 1 per 300 GSF of work area |

##### Required Spaces: Service or Retail Uses

|                               |  |
|-------------------------------|--|
| Retail, offices, services     | 1 per 300 GSF                          |
| Restaurant, Café, Coffee Shop | 1 per 150 GSF                          |
| Gas station/fuel sales        | 1 per pump plus requirement for retail |
| Lodging: Bed and breakfast    | 2 spaces plus 1 per guest room         |
| Lodging: Inn/hotel            | 1 per room                             |

For parking requirements for all other allowed uses see Table 5.5.40.B (Parking Space Requirements).

## Article 4, Division 4.1.170

- (2) The capacity of all truck route roads to carry traffic from the site to arterial or collector roads is evaluated; and
  - (3) Any sub-standard roads are brought up to adequate standards, both before and after mining activities, as determined by the County Engineer and/or SCDOT.
- b. **Operations Plan.** An operations plan shall identify the specific types of activities that are necessary for successful operation of the use, specific technologies that will be incorporated into the use, potential impacts on adjacent lands and mitigation measures, the size of the operation, the number of employees, and the operating hours of the use.
- c. **End Use Plan.** An end use plan shall be approved that demonstrates after completion of the mining/excavation, the site will be restored. The end use plan shall address the following:
- (1) The ground surface on the site is restored to a condition permitting one of the following uses: agricultural, residential, recreation, or non-residential.
  - (2) If recreation is identified as the restored use, its management is established in the end use plan.
  - (3) Risks from any sub-surface materials to future restored use(s) is identified and mitigated.
  - (4) If surface water will be present, likely chemical water quality shall be identified.
  - (5) Where permanent water bodies are created as a result of surface mining, littoral shelves and wetland vegetation are encouraged to promote water quality and natural habitat.
6. **Final Excavation Plan.** Where surface water features remain, or a depressed area is created during mining/excavation, a final excavation plan shall be submitted that is consistent with the end use plan and approved as part of the Special Use Permit. The final excavation plan shall demonstrate that sufficient land will remain unexcavated and/or that the excavation will be done in a manner that allows the development to conform to this chapter's requirements without variances.
7. **Escrow Account.** An escrow account or a yearly fee approved by the County Attorney and County Council as part of the Special Use Permit may be required to ensure that there are sufficient funds set aside for restoration.

### 4.1.170 Multi-Family Dwellings

Multi-family dwellings shall comply with the following:

- A. **Specific to C3 District.** In the C3 District, multi-family ~~dwelling units shall meet the Mansion Apartment building type standards (see Section 5.1.110, Mansion Apartment).~~ uses shall be compatible with surrounding neighborhood character in size, scale, and architecture.
- B. Reserved.

**Ordinance 2017 / \_\_**

**AN ORDINANCE TO APPROPRIATE \$132,326.00 FROM THE LOCAL (3%)  
ACCOMMODATIONS TAX FUND FOR REPAIR/RE-ESTABLISHMENT OF SLOPES  
ADJACENT TO MARSHLANDS ON THE SPANISH MOSS TRAIL**

**WHEREAS**, County Council is authorized to utilize the Local (3% ) Accommodations Tax Fund for certain limited purposes including cultural, recreational or historic facilities and highways, roads, streets, bridges and boat ramps providing access to tourist destinations; and

**WHEREAS**, as a result of damage from Hurricane Matthew, there is a need for construction associated with the repair/re-establishment of slopes adjacent to marshlands at the Spanish Moss Trail Phase 2 between North Street and bridge over Battery Creek; and

**WHEREAS**, on February 7, 2017 Beaufort County Finance Committee recommended approval of a contract award to Quality Enterprises, USA, Inc. utilizing funds Spanish Moss Trail Phase 2 Account and Local (3%) Accommodations Tax; and

**WHEREAS**, Beaufort County Code Ordinance Sec. 66-44(b) states “the authorization to utilize any funds from the ‘County of Beaufort, South Carolina, Local (3%) Accommodations Tax Account,’ shall be by ordinance duly adopted by the County Council”; and

**WHEREAS**, Beaufort County Council believes that it is in the best interests of its citizens to appropriate \$132,326.00 from the Local (3%) Accommodations Tax Fund for the repair/re-establishment of slopes adjacent to marshlands on the Spanish Moss Trail.

**NOW, THEREFORE, BE IT ORDAINED** by Beaufort County Council that an appropriation of \$132,326.00 be made from the Local (3%) Accommodations Tax Funds to pay for the repair/re-establishment of slopes adjacent to marshlands on the Spanish Moss Trail.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II, County Attorney

ATTEST:

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Ashley M. Bennett, Clerk to Council

First Reading: February 20, 2017

Second Reading:

Public Hearing:

Third and Final Reading:



**ORDINANCE 2017 / \_\_**

**AN ORDINANCE TO APPROPRIATE \$250,000.00 FROM THE 2% HOSPITALITY TAX FUND TO FOR PINCKNEY ISLAND ACCESS DESIGN SERVICES**

**WHEREAS**, County Council is authorized to utilize the 2% Hospitality Tax Fund for certain limited purposes, including tourism – related cultural, recreational or historic facilities; and

**WHEREAS**, Beaufort County Code Ordinance Sec. 66-534(b) states “the authorization to utilize any funds from the ‘County of Beaufort, South Carolina, Hospitality Tax Account,’ shall be by ordinance duly adopted by the County Council”; and

**WHEREAS**, the Pinckney Island National Wildlife Refuge consists of 4.052 acres on Pinckney Island and the only access point to the island is its intersection with U.S. Highway 278; and

**WHEREAS**, the annual visitation to the refuge is almost 200,000 visitors per year and the traffic on U.S. Highway 278 exceeds 55,000 vehicles per day travelling at the posted speed limit of 55 mph; and

**WHEREAS**, the volume of vehicles combined with the speed makes entry to and exit from the refuge difficult and unsafe; and

**WHEREAS**, Beaufort County Council believes that it is in the best interests of its citizens to appropriate \$250,000.00 from the 2% Hospitality Tax Fund to finalize environmental permitting, provide agency coordination, engineering design and construction documents for the Pinckney Island National Wildlife Refuge access at U.S. Highway 278.

**NOW, THEREFORE, BE IT ORDAINED** by Beaufort County Council, duly assembled, hereby appropriates \$250,000.00 from the 2% Hospitality Tax for the Pinckney Island Access Design Services.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

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Thomas J. Keaveny, II, County Attorney

ATTEST:

---

Ashley M. Bennett, Clerk to Council

First Reading: February 20, 2017

Second Reading:

Public Hearing:

Third and Final Reading:

ORDINANCE 2017 / \_\_

AN ORDINANCE TO RATIFY CERTAIN ACTIONS OF THE BEAUFORT COUNTY  
COUNCIL AND TO UPDATE CHAPTER 18 OF ARTICLE III  
(BUSINESS AND PROFESSIONAL LICENSE)

WHEREAS, on May 22, 2014 Beaufort County Council Adopted Ordinance No. 2014/11 to adopt the National American Industry Classification System as promulgated by the Office of Management and Budget and published in the Federal Register; and

WHEREAS, certain SIC Codes remain within the body of the ordinance; and

WHEREAS, in order to provide a clear and accurate legislative record, it is deemed appropriate and necessary to affirm the actions of Beaufort County Council Committees thereby curing any perceived scrivener's errors.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA; AND IT IS HEREBY ORDERED ORDAINED BY AND UNDER THE AUTHORITY OF THE SAID COUNTY COUNCIL, AS FOLLOWS:

NOTE: **Underlined and boldface typed** portions indicate additions to the County Code. ~~Stricken~~ portions indicate deletions to the County Code.

Sec. 18-46. - Purpose.

The business license levied by this article is for the purpose of providing such regulation as may be required by the business subject thereto and for the purpose of raising revenue to provide ad valorem tax relief. Each license shall be issued for one calendar year beginning on January 1 and shall expire on December 31; this time period shall be considered a license year. The provisions of this article and the rates herein shall remain in effect from year to year as amended by Beaufort County Council.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-47. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Business* means a calling, occupation, profession or activity engaged in with the object of gain, benefit or advantage, either directly or indirectly. In addition to the above-described activities constituting doing business in the county, an individual shall be deemed to be in business if that individual owns and rents two or more residential rental units (or partial interest therein) within the county, excluding the municipalities therein. This applies to both short-term and long-term rentals.

*Charitable purpose* means benevolent, philanthropic, patriotic, or eleemosynary purpose which does not result in personal gain to a sponsor, organizer, officer, director, trustee or person with ultimate control of the organization. Charitable organization shall be deemed a business subject to a license tax unless the entire net proceeds of its operation, after necessary expenses, are devoted to charitable purposes. Compensation in any form to a sponsor, organizer, officer, director, trustee or person with ultimate control of the organization shall not be deemed a necessary operating expense.

*Classification* means that division of businesses by major groups subject to the same license rate, as determined by a calculated index of ability to pay based on national averages, benefits, equalization of tax burden, relationship of services, or other basis deemed appropriate by county council.

*County* means the County of Beaufort, South Carolina.

*Gross receipts* means the total revenue of a business, received or accrued, for one calendar or fiscal year collected or to be collected by the businesses, excepting income from business done wholly outside of the unincorporated area of the county and fully reported to a municipality or other county. The term "gross receipts" means the value proceeding or accruing from the sale of tangible business personal property, including merchandise and commodities of any kind and character and all receipts, by the reason of any business engaged in, including interest, dividends, discounts, rentals of real estate or royalties, without deduction on the account of the cost of the property sold, the cost of the materials used, labor or service cost, interest paid, or any other expenses whatsoever and without any deductions on account of losses. Gross income for business license purposes, may be verified by inspection of returns filed with the Internal Revenue Service, the South Carolina Department of Revenue, the South Carolina Insurance Commission, or other government agency. In case of brokers or agents, gross income means commissions received or retained, unless otherwise specified. Gross income for insurance companies means gross premiums collected. Gross income for business license tax purposes shall include the value of bartered goods and/or trade-in merchandise.

*License official* means the county employee, or other individuals, designated by the county administrator to perform the duties set forth in this article.

*Person* means any individual, firm, partnership, LLP, LLC, cooperative nonprofit membership, corporation, joint venture, association, estate, trust, business trust, receiver, syndicate, holding company or other group or combination acting as a unit, in the singular or plural, and the agent or employee having charge or control of a business in the absence of the principals.

*Wholesaler* means a business where the product the business sells is to be resold (retailed); where the supplier is truly a wholesaler, a business license is not required, however, if a warehouse or place of business is maintained in the county, or if a product is sold to an end user, its ultimate customer, a business license is required. Therefore, paper goods distributors who sell supplies to hotels and building supply distributors who sell to contractors or owners for buildings under construction are required to obtain a business license. Such distributors' customers are the end users of the products.

( [Ord. No. 2014/11, 5-12-2014](#) )

**Cross reference**— Definitions generally, § 1-2.

Sec. 18-48. - Administration.

The license official shall administer the provisions of this article, collect license taxes, issue licenses, make or initiate investigations and audits to ensure compliance, initiate denial or revocation procedures, report violators to code enforcement, produce forms, make reasonable regulations relating to the administration of this article, and perform such other duties as may be assigned by the county administrator.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-49. - Violations.

Any persons violating any provision of this article shall be deemed guilty of an offense and subject to a fine of up to \$500.00 or imprisonment for not more than 30 days or both, upon conviction. Each day of violation shall be considered a separate offense. Punishment for violation shall not relieve the offender of liability for delinquent taxes, penalties and costs provided for in this article.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-50. - License required.

Every person engaged or intending to engage in any calling, business, occupation or profession whether listed in the rate classification index or not, shall register the business and make application for a business license and will be required to pay an annual license tax and obtain a business license as provided in this article. A new business shall be required to have a business license prior to operation within the county.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-51. - License tax.

- (a) The required license tax shall be paid for each business subject to this article according to the applicable rate classification on or before May 31 in each year, except for those businesses in Rate Class 8 for which a different due date is specified.
- (b) A separate license shall be required for each place of business and for each classification of business conducted at one place. If gross income cannot be separated for classifications at one location, the license tax shall be computed on the combined gross income for the classification requiring the highest rate.
- (c) A license tax based on gross income shall be computed on the gross income for the preceding calendar or fiscal year, and on a 12-month projected income based on the monthly average for a business in operation for less than one year. The tax for a new business shall be computed on the estimated probable gross income stated in the license application for the balance of the calendar year. No refund shall be made for a business that is discontinued, annexed into a municipality or has rendered an overpayment of a prior year license tax.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-52. - Effective date.

The business license tax shall be implemented on an annual basis for calendar year 2000 and all subsequent years. The required due date for the payment of all taxes and the display of license for calendar year 2000 shall be May 31, 2000. In all subsequent years the due date shall be as specified in section 18-53.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-53. - Registration required.

- (a) The owner, agent or legal representative of every business subject to this article, whether listed in the classification index or not, shall register the business and make application for a business license on or before May 31 of each year, except that a new business shall be required to have a business license prior to operation within the county. A license for a bar must be issued in the name of the individual who has been issued a state ABC license and will have actual control and management of the business.
- (b) Application shall be on a form provided by the license official which shall contain the social security number and/or the federal identification number, the South Carolina Retail License Number (if applicable), the business name as reported on the state income tax return, and all other information about the applicant and the business deemed necessary to carry out the purposes of this article by

the license official. Applicants may be required to submit copies of state and federal income tax returns reflecting gross income figures.

- (c) The applicant shall certify under oath that the information given in the application is true, that the gross income is accurately reported, or estimated for a new business, without any unauthorized deductions, and that all assessments and personal property taxes on business property due and payable to the county have been paid.
- (d) Insurance agents and brokers shall report the name of each insurance company for which a policy was issued and the total premiums collected for each company for each type of insurance coverage on a form approved by the license official. An insurance agent not employed by an insurance company, or employed by more than one company, shall be licensed as a broker.
- (e) Every business, which either acts as an agent, broker or representative for any other person or has contractual arrangements with persons who are acting as independent contractors for it shall supply the following information: name, address, telephone number and estimated payments or premiums due to that person. Such information shall be supplied upon the request of the license official and shall be a condition precedent to obtaining the license required under this article.
- (f) Elimination of commercial waste. On the business license application form, each business shall fully disclose its method of solid waste handling and shall present proof of such solid waste disposal before a license is granted.
- (g) No business license shall be issued until the applicant first submits documents necessary to establish compliance with Beaufort County Zoning Ordinance, Building Code, and other regulatory codes as adopted by Beaufort County Council.
- (h) Any person desiring to peddle goods anywhere in unincorporated Beaufort County must first meet all regulations pursuant to the provisions of S.C. Code 1976, § 40-41-10 and are also subject to being in compliance with the zoning and building codes.
- (i) Miscellaneous sales (antique malls, flea markets or leased space sales). Any person leasing space for the sale of merchandise from an established business shall be required to have a business license, whether or not the sales are made through a central cash register. Furthermore, it shall be the responsibility of the lessor of the spaces to advise the business license office of persons leasing space.
- (j) Beaufort County shall not grant a business license to any applicant for a use identified in section 106-1098 of and regulated by section 106-1281 of Beaufort County's Zoning Development Standards Ordinance if such use shall be located within 500 feet of a residence, church, school or day care center.

( [Ord. No. 2014/11, 5-12-2014](#) )

#### Sec. 18-54. - Deductions and exemptions.

- (a) No deductions from gross income shall be made, except income from business done wholly outside of the county jurisdiction on which a license tax is paid to another county or a municipality, or income which cannot be taxed pursuant to state law. The applicant shall have the burden to establish the right to a deduction by satisfactory records and proof. No person shall be exempt from the requirements of this article by reason of the lack of an established place of business within the county, unless exempted by state or federal law. The license official shall determine the appropriate classification and licensing for each business. No person shall be exempt from this article by reason of the payment of any other tax, unless exempted by state law, and no person shall be relieved of the liability for the payment of any other tax by reason of the application of this article.
- (b) The provisions of this article shall not extended to those businesses which are contained within NAICS Major Business ~~Group 01:~~ agriculture production; crops, or ~~Group 02:~~ agriculture production; livestock and animal specialties, or ~~Group 08:~~ forestry, or ~~Group 09:~~ fishing, nor shall it apply to the

manufacture or sale of sea island grass products, but shall extend and apply to vendors of every other class and kind of goods.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-55. - False application unlawful.

It shall be unlawful for any person subject to the provisions of this article to make a false application for a business license, or to give or file, or direct the giving or filing, of any false information with respect to the license or tax required by this article.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-56. - Display and transfer.

- (a) All persons shall display the license issued to them under this article on the original form provided by the license official, in a conspicuous place, in the business establishment, at the address shown on the license. A transient or nonresident shall carry the license upon his person or in a vehicle used in the business readily available for inspection by any authorized agent of the county.
- (b) A change of address must be reported to the license official within ten days after removal of the business to a new location, and the license will be valid at the new address upon written notification of the license official and compliance with zoning and building codes. Failure to obtain the approval of the license official for a change of address shall invalidate the license and subject the licensee to prosecution for doing business without a license. A business license shall not be transferable, and a transfer of ownership shall be considered a termination of the old business and the establishment of a new business requiring a new business license, based on old business income.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-57. - Inspections and audits.

- (a) For the purpose of enforcing the provisions of this article the license official or other authorized agent of the county is empowered to enter upon the premises of any person subject to this article to make inspections and examine and audit books and records. It shall be unlawful for any person to fail or refuse to make available the necessary books and records. during normal business hours with 24 hours' prior written notice. If an audit or inspection reveals that false information has been filed by the licensee, the costs of the audit shall be added to the correct license tax and late penalties in addition to other penalties provided in this article. Each day of failure to pay the proper amount of license tax shall constitute a separate offense.
- (b) The license official may make random inspections of any businesses within the county to insure compliance with this article. Records of inspections and audits shall not be deemed public records. The license official shall not release the reported gross income of any person by name without permission of the licensee, provided that statistics compiled by classifications may be made public.
- (c) The license official, upon approval of the county administrator, may disclose gross income of licenses to the Internal Revenue Service, South Carolina Department of Revenue, Beaufort County Tax Appraiser and other county and municipal business license offices for the purpose of assisting tax assessments, tax collections and enforcement of the business license. Such disclosures shall be for internal, confidential and official use by these governmental agencies and shall not be deemed public records.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-58. - Assessments.

- (a) When any person shall have failed to obtain a business license or to furnish the information required by this article or the license official, the license official shall proceed to examine the records of the business or any other available records as may be appropriate and to conduct investigations and statistical surveys as he/she may deem appropriate to assess a license tax and penalties as provided in this article.
- (b) A notice of assessment shall be served by certified mail and any application for adjustment of the assessment may be made to the license official within five days after the notice is mailed or the assessment will become final. The license official shall establish by regulation the procedure for hearing an application for adjustment of assessment and issuing a notice of final assessment.
- (c) A final assessment may be appealed to county council only by payment in full of the assessment under protest within five days and the filing of written notice of appeal within ten days after payment pursuant to the provisions of this article relating to appeals to county council. With regard to assessments of insurance companies and brokers for nonadmitted insurance companies, the state association of counties is designated as the exclusive agent of the county and is empowered to utilize all procedures and actions authorized by ordinance or state law.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-59. - Delinquent license taxes.

For nonpayment of all or any part of the correct license tax under this article, the license official shall levy and collect a late penalty of five percent of the unpaid tax for each month or portion thereof after the due date until paid. If any license tax shall remain unpaid for 60 days after its due date, the license official shall issue an execution which shall constitute a lien upon the property of the licensee for the tax, penalties and cost of collection, and shall proceed to collect in the same manner as prescribed by law for the collection of other taxes. Upon identification of a delinquent account the director of business license or his/her designee has the authority to establish payment plans, revenue procedures, and reduce or waive penalties based upon the revenue procedures as adopted with this amendment.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-60. - Notices.

The license official may but shall not be required to serve or mail written notices that license taxes under this article are due, but he shall publish a notice of the due date in a newspaper of general circulation within the county three times prior to the due date in each year. With regard to providing notice to insurance companies and brokers for nonadmitted insurance companies that license taxes are due, the South Carolina State Association of Counties is designated as the exclusive agent of the county and is empowered to utilize all procedures and actions authorized by ordinance or state law. Failure to receive notice shall not constitute a defense to prosecution for failure to pay the tax due or grounds for waiver of penalties.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-61. - Denial of license.

The license official shall deny a license under this article to an applicant when the application is incomplete, contains a misrepresentation, false or misleading statement, evasion or suppression of a material fact, does not comply with all other applicable county ordinances, or when the activity for which a



license is sought is unlawful or constitutes a public nuisance. A decision of the license official shall be subject to appeal to county council as provided in this article. Denial shall be written with reasons stated.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-62. - Suspension or revocation of license.

When the license official determines that:

- (1) A license has been mistakenly or improperly issued or issued contrary to law;
- (2) A licensee has breached any condition upon which the license was issued or has failed to comply with the provisions of this article;
- (3) A licensee has obtained a license through a fraud, misrepresentation, a false or misleading statement, evasion or suppression of a material fact on the license application;
- (4) A licensee has been convicted of an offense under a law or ordinance regulating business, a crime involving moral turpitude, or an unlawful sale of merchandise or prohibited goods;
- (5) A licensee has engaged in an unlawful activity or nuisance related to the business; or
- (6) The business is not in compliance with all other applicable county ordinances;

The license official shall give written notice to the licensee or the person in control of the business within the county by personal service or certified mail that the license is suspended pending a hearing before county council for the purpose of determining whether the license should be revoked. The notice shall state the time and place at which the hearing is to be held, which shall be within 30 days from the date of service of the notice. The notice shall contain a brief statement of the reasons for suspension and proposed revocation and a copy of the applicable provisions of this article.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-63. - Appeals to county council.

- (a) Any person aggrieved by a final assessment, or a denial of a business license under this article by the license official may appeal the decision to county council by written request stating the reasons therefor filed with the license official within ten days after the payment of the assessment under protest or notice of denial is received.
- (b) An appeal or a hearing on revocation shall be held by county council within 30 days after receipt of a request for appeal or service of notice of suspension at a regular or special meeting of which the applicant or licensee has been given written notice. At the hearing all parties shall have the right to be represented by counsel, to present testimony and evidence and to cross examine witnesses. The proceedings shall be recorded and transcribed at the expense of the party so requesting. The rules of evidence and procedure prescribed by county council shall govern the hearing. The county council shall by majority vote of members present, render a written decision based on findings of fact and the application of the standards in this article which shall be served upon all parties or their representatives and shall be final unless appealed to a court of competent jurisdiction within ten days after service
- (c) No person shall be subject to prosecution for doing business without a license until the expiration of ten days after written notice of denial or revocation which is not appealed or until after final judgment of court upholding denial or revocation.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-64. - Confidentiality.

Except in accordance with proper judicial order or as otherwise provided by law, it shall be unlawful for any official or employee to divulge or make known in any manner the amount of income or any particulars set forth or disclosed in any report or return required under this article. Nothing in this section shall be construed to prevent the identification of particular reports or returns.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-65. - Classification rates and schedules.

- (a) The license tax for each class of business shall be computed in accordance with the rates set forth in sections 18-66—18-68 and the North American Industrial Classification System (NAICS), except that, in cases of conflict between the provisions of the NAICS and this Code, the provisions of this Code shall prevail.
- (b) Unless otherwise specifically provided, all rates shall be doubled for businesses and itinerants having no fixed place of business within the county and triple for businesses located out of state.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-66. - Class 8 rates.

Each NAICS number designates a separate subclassification. The businesses in this section are treated as separate and individual subclasses due to provisions of state law, regulatory requirements, service burdens, tax equalization considerations, etc., which are deemed to be sufficient to require individually determined rates. Nonresident rates do not apply except where indicated.

~~15, 16, 17 Contractors, construction, all types. See the rate schedule in section 18-68.~~

- (1) For nonresident contractors, the total tax for the full amount of the contract shall be paid prior to issuing a building permit or commencement of work and shall entitle the contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license tax per \$1,000.00 of the contract amount shall be paid prior to commencement of new work. Only one base tax shall be paid in a calendar year. A trailer at the construction site, a home office or structure in which the contractor resides is not a permanent place of business under this article.
- (2) No contractor shall be issued a business license until all state and county qualification examinations and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job. In addition, each contractor shall furnish the license official with a list of all subcontractors furnishing labor or materials for each project.
- (3) Subcontractors shall be licensed on the same basis as general, prime or manager for the same job, and no deductions shall be made by a general or prime contractor or manager for value of work performed by subcontractors. General or prime contractors will be responsible and will pay for the business license of any subcontractor doing work on the project if the subcontractor is found to be operating without a county business license.
- (4) No contractor shall be issued a business license until all performance and indemnity bonds required by the county building code have been filed and approved. Zoning permits must be obtained when required by the county zoning ordinance codified in Chapter 106.

~~40 Railroad companies. See S.C. Code 1976, § 12-23-210.~~

*44 Passenger transportation.* On gross income, appropriate rate class-7 plus each vehicle per year, \$25.00.

- (5) Permission to use streets required. It shall be unlawful for any person to construct, install, maintain, or operate in, on, above or under any street or public place under control of the county any line, pipe, cable, pole, structure or facility for utilities, communications, cablevision or other purposes without a consent agreement or franchise agreement issued by the county council by ordinance which prescribes the term, fees and conditions for use.
- (6) Consent, franchise, or business license tax required. The annual fee for use of streets or public places authorized by a consent agreement or franchise agreement shall be set by the ordinance approving the agreement and shall be based on gross revenues derived from activities in the county, the length of lines installed in streets and public places, or other formula deemed appropriate by county council. No consent fee or franchise fee shall be construed to be in lieu of a business license tax based on gross revenue unless specifically provided by ordinance. Credits for business license tax paid may be applied to taxes set by ordinance granting consent or a franchise when specifically authorized by the ordinance.

*484 Telephone companies not using public streets under franchise or consent.* Establishments providing local or long distance telephone communications as described in North American Industrial Classification System (NAICS) 5733, including voice and data communications; radio telephone services; cellular telephone services; paging and beeper services; leasing lines, fiber optic cables, microwave or satellite facilities; selling access and reselling use of facilities or methods to others, shall pay an annual business license tax of 0.3 percent of gross receipts from all communications activities conducted in the county and for communications services billed to customers located in the county on which a business license tax has not been paid to another municipality.

*4844 Television, cable or pay.* Basic fee, consent or franchise.

*491—493 Electrical and gas companies.* Consent or franchise.

*55 Automotive, motor vehicle dealers and farm machinery, retail.* ~~See the rate schedule in section 48-68.~~

- (1) One sales lot not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.
- (2) Gross receipts from this classification shall include full sales price without deduction for trade-ins.
- (3) Dealer transfers shall not be included in gross receipts.

*5999 Promoter/coordinator of arts and crafts shows.* Class rates apply ~~See the rate schedule in section 48-68.~~

| 5999 | Promoter/Coordinator of Arts and Crafts Shows | Base Rate/Tax     | Incremental Rate per Thousand |
|------|---|-------------------|-------------------------------|
|      | First \$5,000.00                              | \$50.00           |                               |
|      | Over \$5,000.00                               |                   | \$0.49                        |
|      | Plus, for each participating vendor           | Class rates apply |                               |

This shall be a special license issued only for special arts and crafts events sanctioned as such and be valid solely for the time period and the specific location stated thereon. This special license must be applied for and obtained before commencement of the event for which it is to be used.

It is the responsibility of the special events promoter or coordinator to ensure that all participating vendors are included in this special arts and crafts license.

Each participating vendor must be the creator of the art or craft which is to be sold. This includes any person who desires to engage in the business of offering for public sale flower arrangements or any hand-crafted item produced in the home. Goods purchased for sale or resale cannot be vended on this special license.

Inspections may be made on site during the sale.

Other merchants and vendors at such special events, not qualifying for this special license under arts and crafts, shall be required to obtain a regular business license.

Merchants and vendors now operating under valid licenses shall be allowed to operate on those licenses, incorporating such gross sales in the annual gross receipts to be reported on the succeeding year's application.

~~63~~ *Insurance companies.*

- (1) On gross premiums collected through offices or agents located in the county, wherever the risk is located in the county, or collected on policies written on property or risks located in the county, wherever the premiums are collected.
- (2) Gross premiums shall include new and renewal business without deductions for any dividend, credit, return premiums or deposit.
- (3) Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute doing business within the county whether or not an office is maintained therein. A premium collected on property or a risk located within the county shall be deemed to have been collected within the county.

~~631—632~~ *Life, health and accident insurance.* The rate is 0.75 percent of gross premiums. Declining rates shall not apply.

~~633—635~~ *Fire and casualty insurance.* The rate is two percent of gross premiums. Declining rates shall not apply.

~~636~~ *Title insurance.* The rate is two percent of gross premiums. Declining rates shall not apply.

~~641~~ *Brokers for fire and casualty insurers.* The rate is two percent of gross premiums. Declining rates shall not apply. Nonadmitted: On gross premiums collected on policies of companies not licensed in the state, the broker shall collect and remit annually to the state association of counties, with a copy of the report required by the insurance commission showing the location of the risks insured. (Premiums for nonadmitted business are not included in broker's gross commissions for other business.)

Notwithstanding any other provision of this article, license taxes for insurance companies and brokers for nonadmitted insurers shall be payable on or before May 31 in each year without penalty. Pursuant to the S.C. Code 1976, § 5-7-300, the agreement with the state association of counties on

file with the clerk for collection of current and delinquent license taxes from insurers and brokers is approved.

~~7993~~ Amusement machines, (coin-operated (except gambling)).

- (1) Music machines, juke boxes, kiddie rides, video games, pin tables with levers and other amusement machines with or without free play licensed pursuant to S.C. Code 1976, § 12-21-2720(A)(1) and (A)(2), Type I and Type II:
  - a. Operator of machine (S.C. Code 1976, § 12-21-2746) (For operation of all machines, not on gross income), \$12.50 per machine, plus \$12.50 business license.
  - b. Distributor selling or leasing machines. (Not licensed by the state as an operator pursuant to S.C. Code 1976, § 12-21-2728, see schedule in section 18-68 (nonresident rates apply)).

~~7993~~ Amusement machines, coin-operated non-payout. Amusement machines of the non-payout type or in-line pin game licensed by S.C. Department of Revenue pursuant to S.C. Code 12-21-2720(A)(3) Type III:

- a. Operator of machines (owner of business): \$180.00 per machine (S.C. Code § 12-21-2720(B)): plus \$12.50 business license
- b. Distributor selling or leasing machines, not licensed by the state as an operator pursuant to S.C. Code 1976, § 12-21-2728, ~~see schedule in section 18-68.~~ (Nonresident rates apply.)

~~7993~~ Billiard, Pool Tables, Football Table, Bowling Lane Table.

Measuring three and one-half [feet wide] x seven feet long: \$5.00  
 Tables longer than three and one-half [feet wide] x seven feet [long]: \$12.50  
 And Gross income of all business where located, the following rates apply:  
 First \$5,000.00 gross income: ~~\$43.75~~ Class rates apply  
 Over \$5,000.00: ~~\$0.38/thousand~~ Class rates apply

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-67. - Rate classification index.

The license tax for each class of businesses subject to this ordinance shall be computed in accordance with the North American Industry Classification System as promulgated by the Office of Management and Budget and published in the Federal Register.

~~The rate classification index for businesses licensed pursuant to this article shall be as follows:~~

| NAICS | Rate Class 1<br>Business Group |
|-------|--------------------------------|
| 47    | Travel agencies                |

|         |  |
|---------|--|
| 53      | General merchandise stores                             |
| 54      | Food stores  |
| 553—554 | Automotive supply stores and gasoline service stations |
| 56      | Apparel and accessory stores                           |
| 58      | Eating places  |
| 86      | Membership organizations                               |

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| NAICS | Rate-Class 2<br>Business-Group  |
|-------|---|
| 01    | Agricultural production, crops  |
| 02    | Agricultural production, animals  |
| 20    | Food and kindred products   |
| 22    | Textile mill products   |
| 23    | Apparel and other finished products from fabrics and similar materials        |
| 25    | Furniture and fixtures  |
| 30    | Rubber and miscellaneous plastic products                                     |
| 31    | Leather and leather products  |
| 32    | Stone, clay, glass and concrete products                                      |
| 33    | Primary metal industries  |
| 34    | Fabricated and metal products (except machinery and transportation equipment) |

|    |   |
|----|---|
| 37 | Transportation equipment  |
| 39 | Miscellaneous manufacturing industries                              |
| 50 | Wholesale trade, durable goods                                      |
| 51 | Wholesale trade, nondurable goods                                   |
| 52 | Building materials, hardware, garden supply and mobile home dealers |
| 57 | Furniture, home furnishings and equipment stores                    |
| 70 | Hotels, roominghouses, camps and other lodging                      |

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| SIC | Rate Class 3<br>Business Group   |
|-----|--|
| 07  | Agricultural service   |
| 24  | Lumber and wood products (except furniture)                              |
| 26  | Paper and allied products  |
| 29  | Petroleum refining and related industries                                |
| 36  | Electrical and electronic machinery, equipment and supplies              |
| 42  | Motor freight transportation and warehousing                             |
| 44  | Water transportation   |
| 45  | Transportation by air  |
| 59  | Miscellaneous retail (except vending machines, peddlers and pawnbrokers) |
| 61  | Credit agencies other than banks   |

|    |  |
|----|--|
| 75 | Automotive repair, services and garages  |
| 78 | Motion pictures  |
| 79 | Amusement and recreation services (except motion pictures, amusement machines and carnivals) |
| 89 | Miscellaneous services   |

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| NAICS | Rate Class 4<br>Business Group           |
|-------|--|
| 27    | Printing, publishing and allied products |
| 28    | Chemicals and allied products            |
| 35    | Machinery, except electrical             |
| 48    | Communication (except telephone)         |
| 76    | Miscellaneous repair services            |

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| NAICS | Rate Class 5<br>Business Group  |
|-------|---|
| 09    | Fishing, hunting and trapping   |
| 14    | Mining — Minerals   |
| 38    | Measuring, analyzing and controlling instruments; photographic, medical and optical goods; watches and clocks |
| 41    | Local and suburban transit and interurban highway passenger transportation                                    |
| 62    | Security and commodity brokers, dealers — Exchanges and services  |



|    |                   |
|----|-------------------|
| 73 | Business services |
|----|-------------------|

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| NAICS | Rate Class 6<br>Business Group |
|-------|--------------------------------|
| 49    | Sanitary services              |
| 72    | Personal services              |

-

| NAICS | Rate Class 7<br>Business Group        |
|-------|---------------------------------------|
| 08    | Forestry                              |
| 10    | Mining — Metals                       |
| 21    | Tobacco manufacture                   |
| 46    | Pipelines (except natural gas)        |
| 64    | Insurance agents, brokers and service |
| 65    | Real estate                           |
| 67    | Holding and other investment offices  |
| 80    | Health services                       |
| 81    | Legal services                        |
| 82    | Educational services                  |
| 83    | Social services                       |

|    |  |
|----|--|
| 87 | Engineering, accounting, research, management and related services |
|----|--|

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| NAICS         | Rate Class 8<br>Business Group   |
|---------------|--|
| 15, 16,<br>17 | Contractors, construction, all types   |
| 40            | Railroad companies   |
| 4121          | Taxicabs   |
| 481           | Telephone communication  |
| 491—<br>493   | Electric and gas services  |
| 55            | Automotive and motor vehicle dealers and farm machinery, retail (except auto supply store 553 and gasoline service stations 554)   |
| 5093          | Junk and scrap dealers   |
| 5813          | Drinking places (alcoholic beverages—License must be issued in the name of the individual who has been issued a state ABC license and will have actual control and management of the business) |
| 5932          | Pawnbrokers  |
| 5962          | Vending machines (automatic merchandising)   |
| 5963          | Peddlers, itinerant  |
| 63            | Insurance companies  |
| 6411          | Brokers for nonadmitted insurers   |
| 7993          | Amusement machines, coin-operated  |

|      |                                    |
|------|------------------------------------|
| 7999 | Billiard or pool tables, all types |
| 7999 | Carnivals and circuses             |

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( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-68. - Rate schedule.

The tax schedule for businesses licensed pursuant to this article shall be as follows except where nonresident rates apply:

| Business Class | Gross Revenue<br>\$0—\$5,000<br>Minimum Tax | Rate per 1,000 or<br>Fraction Thereof<br>Over \$5,000 in Gross Revenue |
|----------------|---|--|
| Class 1        | \$37.50                                     | \$0.27   |
| Class 2        | 43.75                                       | 0.38   |
| Class 3        | 50.00                                       | 0.49   |
| Class 4        | 56.25                                       | 0.60   |
| Class 5        | 62.50                                       | 0.71   |
| Class 6        | 68.75                                       | 0.82   |
| Class 7        | 75.00                                       | 0.93   |
| Class 8        | 43.75                                       | 0.38   |

#### Alphabetical Business Classification Index

This index is not intended to be a complete listing of all types of businesses. It is an aid in finding classifications by common name and reference to the Standard Industrial Classification manual group number. All businesses not exempt by law which are in the major groups listed under each rate class are subject to a license tax whether found in the alphabetical index or not. The license official shall determine the proper classification of a business not listed.

| Alphabetical Business Classification Index   |      |       |
|--|------|-------|
| Name   | SIC  | Class |
| Abattoirs                                    | 2011 | 2     |
| Abstract land title or warranty companies    | 6541 | 7     |
| Accounting and bookkeeping services          | 8721 | 7     |
| Acupuncture – (except medical doctor)        | 8049 | 7     |
| Administrative office                        | 7389 | 5     |
| Advertising agencies or agents               | 7311 | 5     |
| Advertising novelties, signs, placards, etc. | 7319 | 5     |
| Air conditioning:                            |      |       |
| –Contractor                                  | 1711 | 8     |
| –Service and repair                          | 7623 | 4     |
| Aircraft:                                    |      |       |
| –Retail                                      | 5599 | 8     |
| –Supplies – wholesale                        | 5088 | 2     |
| –Service and repair                          | 4581 | 3     |
| Airport limousine service                    | 4111 | 5     |
| Alterations, clothing                        | 7219 | 6     |
| Ambulance service                            | 4119 | 5     |
| Amusement and recreation services            | 7999 | 3     |

|   |      |   |
|---|------|---|
| Amusement machines, coin-operated       | 7993 | 8 |
| Amusement parks                         | 7996 | 3 |
| Animal hospital                         | 0742 | 3 |
| Answering service                       | 7399 | 5 |
| Antenna—installation—except household   | 1799 | 8 |
| —Sales—household                        | 5731 | 2 |
| —System—satellite, master               | 4841 | 4 |
| Antiques—retail                         | 5932 | 3 |
| Apartment complexes or buildings rental | 6513 | 7 |
| Appliances household—repair             | 7629 | 4 |
| —Retail                                 | 5722 | 2 |
| Appraisers, real estate                 | 6531 | 7 |
| Architects                              | 8712 | 7 |
| Armature rewinding shops                | 7694 | 4 |
| Armored car services                    | 7381 | 5 |
| Art glass, dealers in                   | 5999 | 3 |
| Artificial flowers, dealers in          | 5999 | 3 |
| Artists:                                |      |   |
| —Portrait                               | 8999 | 3 |
| —Commercial                             | 7336 | 5 |

|   |            |   |
|---|------------|---|
| –Studios                                    | 8999       | 3 |
| –Supplies, retail                           | 5999       | 3 |
| Assignment, purchasers of accounts, factors | 6153       | 3 |
| Astrologers                                 | Prohibited |   |
| Athletic arena                              | 7941       | 3 |
| Athletic clubs:                             |            |   |
| –Admission charged                          | 7991       | 3 |
| –Membership                                 | 7997       | 3 |
| Attorneys                                   | 8111       | 7 |
| Auction houses                              | 5999       | 3 |
| Auctioneers – regulated by state law        |            |   |
| Automatic sprinklers – installation         | 1711       | 8 |
| Automobile:                                 |            |   |
| –Accessories – retail                       | 5531       | 1 |
| –Automatic car wash                         | 7542       | 3 |
| –Body, paint and trim shop                  | 7532       | 3 |
| –Club, membership                           | 8699       | 1 |
| –Dealers new or used – retail               | 5511       | 8 |
| –Detailers                                  | 7542       | 3 |
| –Leasing – long term                        | 7515       | 3 |

|   |                 |              |
|---|-----------------|--------------|
| <del>–Manufacturing</del>                 | <del>3711</del> | <del>2</del> |
| <del>–Parts –new –wholesale</del>         | <del>5013</del> | <del>2</del> |
| <del>–Parts –new –retail</del>            | <del>5531</del> | <del>1</del> |
| <del>–Parts –used –wholesale/retail</del> | <del>5015</del> | <del>2</del> |
| <del>–Rental</del>                        | <del>7514</del> | <del>3</del> |
| <del>–Repairs and service</del>           | <del>7538</del> | <del>3</del> |
| <del>–Salvage or scrap</del>              | <del>5093</del> | <del>2</del> |
| <del>–Service station</del>               | <del>5541</del> | <del>1</del> |
| <del>–Tires, recapping</del>              | <del>7534</del> | <del>3</del> |
| <del>–Tires, wholesale</del>              | <del>5014</del> | <del>2</del> |
| <del>–Tires, retail</del>                 | <del>5531</del> | <del>1</del> |
| <del>–Towing service</del>                | <del>7549</del> | <del>3</del> |
| Awning and tent:                          |                 |              |
| <del>–Makers</del>                        | <del>2394</del> | <del>2</del> |
| <del>–Rentals</del>                       | <del>7359</del> | <del>5</del> |
| <del>–Repair</del>                        | <del>7699</del> | <del>4</del> |
| Bags, bagging and ties, dealers in        | 5113            | 2            |
| Bail bondsman                             | 7389            | 5            |
| Bakery:                                   |                 |              |
| <del>–Retail</del>                        | <del>5461</del> | <del>1</del> |

|   |      |   |
|---|------|---|
| -Wholesale                                  | 5149 | 2 |
| Ballroom, leased or rented                  | 7911 | 3 |
| <b>Barber:</b>                              |      |   |
| -Schools                                    | 7241 | 6 |
| -Shops                                      | 7241 | 6 |
| -Supplies—wholesale                         | 5087 | 2 |
| Barrel and drum makers and dealers          | 5085 | 2 |
| Bars—drinking places                        | 5813 | 8 |
| Baskets, boxes, crates, bags, etc., dealers | 5113 | 2 |
| Bath houses                                 | 7999 | 3 |
| Bath, turkish, sauna or vapor               | 7299 | 6 |
| <b>Batteries:</b>                           |      |   |
| -Manufacture                                | 3692 | 3 |
| -Vehicle—retail or wholesale                | 5531 | 1 |
| Bearings—wholesale                          | 5085 | 2 |
| <b>Beauty:</b>                              |      |   |
| -Schools                                    | 7231 | 6 |
| -Shops                                      | 7231 | 6 |
| -Supplies—wholesale                         | 5087 | 2 |
| Bed and breakfast inns                      | 7011 | 2 |



|  |      |   |
|--|------|---|
| Beeper service, radio pager            | 4812 | 8 |
| Belting—wholesale                      | 5085 | 2 |
| Beverage coolers—wholesale             | 5087 | 2 |
| Bicycle:                               |      |   |
| —Retail                                | 5941 | 3 |
| —Rental                                | 7999 | 3 |
| —Repair                                | 7699 | 4 |
| —Supplies—wholesale                    | 5091 | 2 |
| Bill distributors, handbills           | 7319 | 5 |
| Billboards, erection and lease         | 7312 | 5 |
| Billiard or pool hall                  | 7999 | 8 |
| Bingo                                  | 7999 | 3 |
| Blacksmith                             | 7699 | 4 |
| Blood bank                             | 8099 | 7 |
| Blueprinting                           | 7334 | 5 |
| Boarding house                         | 7021 | 2 |
| Boats—sightseeing operation            | 4489 | 3 |
| —Supplies and accessories—wholesale    | 5091 | 2 |
| —Supplies and accessories—retail       | 5551 | 8 |
| —Boatyards, storage, repair and rental | 4499 | 3 |

|                              |      |   |
|------------------------------|------|---|
| <b>Boiler:</b>               |      |   |
| –Installation                | 1711 | 8 |
| –Repair                      | 7699 | 4 |
| –Wholesale                   | 5074 | 2 |
| Bolts and screws – wholesale | 5072 | 2 |
| Bondsman                     | 7389 | 5 |
| Book publisher               | 2731 | 4 |
| Book store – retail          | 5942 | 3 |
| Bookbinder                   | 3555 | 4 |
| Booking Agent, films         | 7829 | 3 |
| Bootblack, bootblack stand   | 7251 | 6 |
| <b>Bottlers:</b>             |      |   |
| –Flavored milk               | 2087 | 2 |
| –Soft drinks                 | 2086 | 2 |
| Supplies – wholesale         | 5085 | 2 |
| <b>Bowling:</b>              |      |   |
| –Apparel and accessories     | 5699 | 1 |
| –Lane equipment and supplies | 5941 | 3 |
| –Lanes and centers           | 7933 | 3 |
| Box, manufacturing           | 2653 | 3 |

|   |              |   |
|---|--------------|---|
| Boxing or wrestling matches               | 7941         | 3 |
| Brick, agents for                         | 5211         | 2 |
| Brokers. See heading under type of broker |              |   |
| Building construction—general contractors | 1541         | 8 |
| Building materials and supplies:          |              |   |
| —Brick and stone                          |              |   |
| —Wholesale                                | 5032         | 2 |
| —Construction materials                   |              |   |
| —Retail                                   | 5211         | 2 |
| —Wholesale                                | 5039         | 2 |
| —Roofing, siding and insulation—wholesale | 5033         | 2 |
| Burglar alarms—installation only          | 1731         | 8 |
| —Sale and installation                    | 7382         | 5 |
| Bus, charter                              | 4141         | 5 |
| Bus and motor coach company               | Franchise/NA |   |
| Bus terminal                              | 4173         | 5 |
| Business broker, selling businesses       | 7389         | 5 |
| Business college                          | 8244         | 7 |
| Business consultant                       | 8748         | 7 |
| Business forms, manufacturing             | 2759         | 4 |

|   |                   |   |
|---|-------------------|---|
| Business forms—retail                       | 5943              | 3 |
| Business services, not elsewhere classified | 7389              | 5 |
| Cablevision                                 | 4841<br>Franchise |   |
| Cabaret                                     | 5813              | 8 |
| Cabinets:                                   |                   |   |
| —Custom order                               | 5712              | 2 |
| —Manufacturing                              | 2434              | 3 |
| Cafeteria                                   | 5812              | 1 |
| Camera and photo supplies:                  |                   |   |
| —Repair shop                                | 7699              | 4 |
| —Retail                                     | 5946              | 3 |
| —Wholesale                                  | 5043              | 2 |
| Candy:                                      |                   |   |
| —Retail                                     | 5441              | 1 |
| —Wholesale                                  | 5145              | 2 |
| Canvasser                                   | 5963              | 8 |
| Car rental—short term                       | 7514              | 3 |
| Car wash                                    | 7542              | 3 |
| Carnival                                    | 7999              | 8 |

|   |      |   |
|---|------|---|
| Carpenter                                 | 1751 | 8 |
| Carpet:                                   |      |   |
| –Cleaning                                 | 7217 | 6 |
| –Installation                             | 1752 | 8 |
| –Retail                                   | 5713 | 2 |
| –Wholesale                                | 5023 | 2 |
| Carriage, horse drawn for hire            | 4789 | 1 |
| Cater                                     | 5812 | 1 |
| Cement manufacture (chemical adhesives)   | 2891 | 4 |
| Cement products (see Concrete)            |      |   |
| Cemetery:                                 |      |   |
| –Agent or sales of sites                  | 6553 | 7 |
| –Caretaker                                | 0782 | 3 |
| Charcoal, producers                       | 2861 | 4 |
| Chauffeur and limousine tour services     | 4119 | 5 |
| Cheese, manufacturer or processor         | 2022 | 2 |
| Chemical and allied products, manufacture | 2819 | 4 |
| Chimney cleaner                           | 7349 | 5 |
| Chiropractor                              | 8041 | 7 |
| Christmas tree sales                      | 5241 | 2 |

|  |      |   |
|--|------|---|
| Cigarettes, cigars, tobacco:                 |      |   |
| -Manufacture                                 | 21   | 7 |
| -Retail                                      | 5993 | 3 |
| -Wholesale                                   | 5194 | 2 |
| Circus                                       | 7999 | 8 |
| Claim adjustment agent or agency             | 6411 | 7 |
| Clay, stone and glass products, manufacture  | 3200 | 2 |
| Clipping service, press                      | 8999 | 3 |
| Clothing:                                    |      |   |
| -Retail                                      | 5651 | 1 |
| -Secondhand dealer                           | 5932 | 3 |
| -Wholesale                                   | 5130 | 2 |
| Coal, wood or coke:                          |      |   |
| -Retail                                      | 5989 | 3 |
| -Wholesale                                   | 5052 | 2 |
| Coffee or tea store – retail                 | 5499 | 1 |
| Coffee roasters and wholesale coffee dealers | 5149 | 2 |
| Coin shop – retail                           | 5999 | 3 |
| Cold storage warehouse                       | 4222 | 3 |
| Collection and claim agency                  | 7322 | 5 |

|  |           |   |
|--|-----------|---|
| Compact discs music retail             | 5735      | 2 |
| Computer:                              |           |   |
| –Consultant                            | 7379      | 5 |
| –Internet provider                     | 7375      | 5 |
| –Operator training                     | 8243      | 7 |
| –Repairs                               | 7378      | 4 |
| –Service (not repairs)                 | 7371–7379 | 5 |
| –Stores – retail                       | 5734      | 2 |
| Concession stands                      | 5963      | 8 |
| Concrete:                              |           |   |
| –Manufacture (paving)                  | 2951      | 3 |
| –Manufacture, ready-mixed, wholesale   | 3273      | 2 |
| –Manufacture, dry ready-mix, wholesale | 3272      | 2 |
| –Mixtures and products retail          | 5211      | 2 |
| –Wholesale                             | 5032      | 2 |
| Consultant, business                   | 8748      | 7 |
| Contractors, construction – all types: | 15,16,17  | 8 |
| –Carpentry                             | 1751      |   |
| –Commercial and industrial building    | 154       |   |
| –Concrete                              | 1771      |   |

|  |      |   |
|--|------|---|
| -Drywall   | 1742 |   |
| -Electrical  | 1731 |   |
| -Flooring  | 1752 |   |
| -General contractors, residential and commercial             | 15   |   |
| -Grading/excavating  | 1794 |   |
| -Heavy construction other than residential                   | 16   |   |
| -Masonry   | 1741 |   |
| -Painting and paper hanging                                  | 1721 |   |
| -Plastering, dry wall, acoustical, and insulation            | 1742 |   |
| -Plumbing, heating and air-conditioning                      | 1711 |   |
| -Residential building  | 152  |   |
| -Roofing, siding and sheet metal                             | 1761 |   |
| -Signs, erecting   | 1799 |   |
| -Special trade contractors                                   | 17   |   |
| -Tile, terrazzo, marble                                      | 1743 |   |
| Convalescent home  | 8052 | 7 |
| Convenience store—primarily gasoline and limited food retail | 5541 | 1 |
| Convention promoter or decorator                             | 7389 | 5 |
| Cosmetics:   |      |   |
| -Manufacture   | 2844 | 4 |



|                                  |      |   |
|----------------------------------|------|---|
| -Retail                          | 5999 | 3 |
| -Wholesale                       | 5122 | 2 |
| Cotton brokers                   | 6221 | 5 |
| Cotton presses and warehouses    | 4221 | 3 |
| Cotton mill                      | 2211 | 2 |
| Courier services                 | 4215 | 3 |
| Court reporting services         | 7338 | 2 |
| Cracker manufacture              | 2051 | 2 |
| Craft shops                      | 5945 | 3 |
| Crafters (peddlers)              | 5963 | 8 |
| Credit reporting agency          | 7323 | 5 |
| Dairy:                           |      |   |
| -Products-retail                 | 5451 | 1 |
| -Products-wholesale              | 5143 | 2 |
| -Supplies-wholesale              | 5084 | 2 |
| Dance hall                       | 7911 | 3 |
| Dancing school                   | 7911 | 3 |
| Data processing:                 |      |   |
| -Service                         | 7379 | 5 |
| -Systems, supplies and equipment | 7372 | 5 |

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|---|------|---|
| Day care:                               |      |   |
| –Adult and handicapped                  | 8322 | 7 |
| –Child                                  | 8351 | 7 |
| Decorator, interior                     | 7389 | 5 |
| Delicatessen                            | 5411 | 1 |
| Delivery service:                       |      |   |
| –Local trucking without storage         | 4212 | 3 |
| –Messenger/courier (except air)         | 4215 | 3 |
| Dental equipment and supplies—wholesale | 5086 | 2 |
| Dental laboratory                       | 8072 | 7 |
| Dentist                                 | 8021 | 7 |
| Department store                        | 5311 | 1 |
| Design of machinery                     | 8712 | 7 |
| Detective service                       | 7381 | 5 |
| Diaper service                          | 7219 | 6 |
| Directory—telephone—distribution        | 7389 | 5 |
| Dog kennel or grooming                  | 0752 | 3 |
| Dressmaker for retail trade             | 5699 | 1 |
| Drinking place—alcoholic                | 5813 | 8 |
| Driver training school                  | 8299 | 7 |

|                                   |      |   |
|-----------------------------------|------|---|
| Drugs—store:                      |      |   |
| —Retail                           | 5912 | 3 |
| —Wholesale                        | 5122 | 2 |
| Dry cleaning:                     |      |   |
| —Coin-operated                    | 7215 | 6 |
| —Retail or agents                 | 7212 | 6 |
| —Wholesale                        | 7219 | 6 |
| Dry goods:                        |      |   |
| —Retail                           | 5399 | 1 |
| —Wholesale                        | 5131 | 2 |
| Dyeing and finishing textiles     | 2269 | 2 |
| Eating places                     | 5812 | 1 |
| Electric appliances and supplies: |      |   |
| —Repair                           | 7629 | 4 |
| —Retail                           | 5722 | 2 |
| —Wholesale                        | 5064 | 2 |
| Electric power company            | 4900 | 8 |
| Electrical contractor             | 1731 | 8 |
| Electrical machinery—manufacture  | 3600 | 3 |
| Electronics, consumer—retail      | 5731 | 2 |

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|---|------|---|
| Elevator dealer—wholesale               | 5084 | 2 |
| Elevator maintenance                    | 7699 | 4 |
| Employment agency                       | 7361 | 5 |
| Engineering services                    | 8711 | 7 |
| Engraving, metal                        | 3479 | 2 |
| Entertainment                           | 7929 | 3 |
| Equipment rental—construction           | 7353 | 5 |
| Escort service                          | 7299 | 6 |
| Explosives—wholesale                    | 5169 | 2 |
| Exterminators                           | 7342 | 5 |
| Excavation work                         | 1794 | 8 |
| Fabrics—retail                          | 5949 | 3 |
| Factors                                 | 6153 | 3 |
| Farm and industrial machinery—wholesale | 5080 | 2 |
| Farm machinery—retail                   | 5599 | 8 |
| Fertilizer:                             |      |   |
| —Manufacture                            | 2874 | 4 |
| —Retail                                 | 5261 | 2 |
| —Wholesale                              | 5191 | 2 |
| Field warehousing                       | 7389 | 5 |

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|--|------|---|
| Film:                                      |      |   |
| –Developers for general public             | 7384 | 5 |
| –Developers for movies and TV              | 7819 | 3 |
| –Distributor                               | 7822 | 3 |
| Finance company                            | 6141 | 3 |
| Fire and security services                 | 7382 | 5 |
| Fireworks:                                 |      |   |
| –Retail + \$50.00 state license required + | 5999 | 3 |
| –Wholesale                                 | 5092 | 2 |
| Fish and seafood:                          |      |   |
| –Retail                                    | 5421 | 1 |
| –Wholesale                                 | 5146 | 2 |
| Fisheries                                  | 0912 | 5 |
| Fishermen's equipment – retail             | 5941 | 3 |
| Fixtures and furniture – manufacture       | 2500 | 2 |
| Flea market operator                       | 7389 | 5 |
| Floor covering:                            |      |   |
| –Contractor                                | 1752 | 8 |
| –Retail                                    | 5713 | 2 |
| –Wholesale                                 | 5023 | 2 |

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|--|------------|---|
| Florist:                                       |            |   |
| –Retail  | 5992       | 3 |
| –Wholesale                                     | 5193       | 2 |
| Flour – wholesale                              | 5149       | 2 |
| Flowers, real or artificial:                   |            |   |
| –Retail  | 5992       | 3 |
| –Wholesale                                     | 5193       | 2 |
| Food:  |            |   |
| –Broker  | 5141       | 2 |
| –Retail, not consumed on premises              | 5411       | 1 |
| –Wholesale                                     | 5141       | 2 |
| Food service equipment – sale and installation | 1799       | 8 |
| Fortune telling                                | Prohibited |   |
| Foundry  | 3300       | 2 |
| Freight forwarder                              | 4731       | 1 |
| Fruit and produce:                             |            |   |
| –Harvesting by machine                         | 0722       | 3 |
| –Retail  | 5431       | 1 |
| –Wholesale                                     | 5148       | 2 |
| Fuel-oil:                                      |            |   |

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|--|------|---|
| -Retail                                  | 5983 | 3 |
| -Wholesale                               | 5172 | 2 |
| Funeral home, mortician, crematory       | 7261 | 6 |
| Fur, clothing - retail                   | 5632 | 1 |
| Furnace:                                 |      |   |
| -Retail                                  | 5075 | 2 |
| -Wholesale                               | 5075 | 2 |
| -Heating contractor                      | 1711 | 8 |
| Furniture:                               |      |   |
| -Repair, refinishing, upholstering       | 7641 | 4 |
| -Retail                                  | 5712 | 2 |
| -Secondhand                              | 5932 | 3 |
| -Wholesale                               | 5021 | 2 |
| -Manufacture                             | 2500 | 2 |
| Garage, auto repairs                     | 7538 | 3 |
| Garbage service, collection and disposal | 4953 | 6 |
| Garbage, collection with disposal        | 4212 | 3 |
| Garment pressing, alteration             | 7212 | 6 |
| Gas:                                     |      |   |
| -Liquefied petroleum and equipment       | 5984 | 3 |

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|---|------|---|
| <del>Natural gas company</del>                  | 4900 | 8 |
| Gasoline/Service station:                       |      |   |
| <del>Retail</del>                               | 5541 | 1 |
| <del>Wholesale</del>                            | 5172 | 2 |
| Gift shop                                       | 5947 | 3 |
| Glass:  |      |   |
| <del>Motor vehicles sale and installation</del> | 7536 | 3 |
| <del>Products, manufacture</del>                | 3200 | 2 |
| <del>Retail</del>                               | 5231 | 2 |
| Golf:   |      |   |
| <del>Courses (including miniature)</del>        | 7992 | 3 |
| <del>Sporting goods – retail</del>              | 5941 | 3 |
| Grain:  |      |   |
| <del>Broker (commodity)</del>                   | 6221 | 5 |
| <del>Dealer – wholesale or retail</del>         | 5153 | 2 |
| <del>Elevator</del>                             | 4221 | 3 |
| Gravel:   |      |   |
| <del>Retail</del>                               | 5211 | 2 |
| <del>Wholesale</del>                            | 5032 | 2 |
| Greeting cards – retail                         | 5947 | 3 |



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|---|-----------|---|
| <b>Grocers:</b>                                     |           |   |
| –Retail   | 5411      | 1 |
| –Wholesale  | 5141      | 2 |
| Guards, security                                    | 7381      | 5 |
| <b>Guns:</b>  |           |   |
| –Retail or dealer                                   | 5941      | 3 |
| –Wholesale  | 5091      | 2 |
| Gunsmith  | 7699      | 4 |
| Hair-grooming                                       | 7231-7241 | 6 |
| <b>Hardware:</b>                                    |           |   |
| –Retail   | 5251      | 2 |
| –Wholesale  | 5072      | 2 |
| <b>Hats:</b>  |           |   |
| –Retail   | 5611      | 1 |
| –Wholesale  | 5136      | 2 |
| Hazardous waste storage, disposal or transportation | 4953      | 6 |
| <b>Health:</b>                                      |           |   |
| –Club   | 7991      | 3 |
| –Food store   | 5499      | 1 |
| –Health services, HMO                               | 8010      | 7 |

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|---|------|---|
| –Health services, medical service plans (insurance) | 6324 | 8 |
| –Home health care services                          | 8082 | 7 |
| Hearing aids—retail                                 | 5999 | 3 |
| Heating contractor                                  | 1711 | 8 |
| Hemstitching and pleating                           | 7219 | 6 |
| Hi-fi and stereo, retail                            | 5731 | 2 |
| Hobby shop  | 5945 | 3 |
| Holding companies                                   | 6700 | 7 |
| Home repairs (certification required)               | 1521 | 8 |
| Horticulturist                                      | 0781 | 3 |
| Hose, industrial—wholesale                          | 5085 | 2 |
| Hosiery:  |      |   |
| –Mill   | 2200 | 2 |
| –Retail   | 5632 | 1 |
| –Wholesale  | 5137 | 2 |
| Hospital:   |      |   |
| –Animal   | 0742 | 3 |
| –General medical and surgical                       | 8062 | 7 |
| –Psychiatric  | 8063 | 7 |
| –Specialty  | 8069 | 7 |

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|---|---------|---|
| Hotel   | 7011    | 2 |
| Hotel supplies, wholesale                         | 5046    | 2 |
| House mover, wrecker                              | 1799    | 8 |
| Ice dealer:                                       |         |   |
| –Retail   | 5999    | 3 |
| –Manufacture                                      | 2097    | 2 |
| Ice cream:  |         |   |
| –Manufacture                                      | 2024    | 2 |
| –Retail dairy products                            | 5451    | 1 |
| –Shop or stand                                    | 5812    | 1 |
| –Wholesale  | 5143    | 2 |
| Industrial chemicals – wholesale                  | 5169    | 2 |
| Industrial and farm machinery and equipment       | 5080    | 2 |
| Inn, food and lodging                             | 7011    | 2 |
| Insulation contractor                             | 1742    | 8 |
| Insurance – adjuster                              | 6411    | 7 |
| –Agent, broker (see 8 for nonadmitted), solicitor | 6411    | 7 |
| –Broker for nonadmitted insurer                   | 6411    | 8 |
| –Company, fire and casualty                       | 633–635 | 8 |
| –Company, life and health                         | 631–632 | 8 |

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|---|---------|---|
| –Company, title and others not elsewhere classified | 636—639 | 8 |
| –Consultant or engineer                             | 6411    | 7 |
| Interior decorator                                  | 7389    | 5 |
| Internet:   |         |   |
| –Provider, information retrieval                    | 7375    | 5 |
| –E-Mail (electronic mail service only)              | 4822    | 4 |
| Investment counselor                                | 6282    | 5 |
| Investment firm, general brokerage                  | 6211    | 5 |
| Iron and steel, semi finished items—wholesale       | 5051    | 2 |
| Janitor or housekeeping service                     | 7349    | 5 |
| Janitor supplies—wholesale                          | 5087    | 2 |
| Jewelry:  |         |   |
| –Repair   | 7631    | 4 |
| –Retail   | 5944    | 3 |
| –Wholesale  | 5094    | 2 |
| Junk dealer—wholesale                               | 5093    | 8 |
| Karate school                                       | 7999    | 3 |
| Kennel  | 0752    | 3 |
| Kerosene and fuel oil, heating:                     |         |   |
| –Retail   | 5983    | 3 |

|                                     |      |   |
|-------------------------------------|------|---|
| -Wholesale                          | 5172 | 2 |
| Kindergarten                        | 8211 | 7 |
| Kitchen designers and contractors   | 1521 | 8 |
| Knitting mill - textile manufacture | 2253 | 2 |
| Laboratory, testing, commercial     | 8734 | 7 |
| Lamps:                              |      |   |
| -Retail                             | 5719 | 2 |
| -Wholesale                          | 5023 | 2 |
| Land title or abstract company      | 6361 | 1 |
| Landfill, solid waste               | 4953 | 6 |
| Landscape service                   | 0781 | 3 |
| Lapidary:                           |      |   |
| -Retail shop                        | 5999 | 3 |
| -Supplies and equipment - wholesale | 5085 | 2 |
| Laundries                           | 7215 | 6 |
| Laundry agent or pickup station     | 7211 | 6 |
| Lawn care service                   | 0782 | 3 |
| Lawnmowers:                         |      |   |
| -Repair                             | 7699 | 4 |
| -Retail                             | 5261 | 2 |

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|---|------|---|
| -Wholesale  | 5083 | 2 |
| Leased equipment, not otherwise listed                  | 7359 | 5 |
| Leasing company, vehicles, and non-expendable equipment | 7510 | 3 |
| Leather goods, retail                                   | 5948 | 3 |
| Leather and products, manufacture                       | 3111 | 2 |
| Legal services, attorney                                | 8111 | 7 |
| Libraries, lending and depositories in stores           | 8231 | 7 |
| Limousine service                                       | 4111 | 5 |
| Linen service   | 7213 | 6 |
| Livestock dealer and services                           | 0751 | 3 |
| Locker rental, cold storage of food                     | 4222 | 3 |
| Locksmith   | 7699 | 4 |
| Lodging and roominghouses                               | 7021 | 2 |
| Luggage—retail  | 5948 | 3 |
| Lumber:   |      |   |
| -Manufacture  | 2400 | 3 |
| -Retail   | 5211 | 2 |
| Machine shop  | 3599 | 4 |
| Magazine, sales or subscriptions, door-to-door          | 5963 | 8 |
| Mail order business                                     | 5961 | 3 |

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|---|------|---|
| Management consultant                         | 8742 | 7 |
| Manicurist                                    | 7231 | 6 |
| Manufactured home (See mobile home)           |      |   |
| Manufacturing:                                |      |   |
| –Apparel                                      | 2300 | 2 |
| –Chemicals and allied products                | 2800 | 4 |
| –Clay, stone and glass products               | 3200 | 2 |
| –Computer equipment                           | 3500 | 4 |
| –Electrical machinery, equipment, supplies    | 3600 | 3 |
| –Furniture and fixtures                       | 2500 | 2 |
| –Leather and leather products                 | 3100 | 2 |
| –Lumber                                       | 2400 | 3 |
| –Machinery – industrial, commercial, computer | 3500 | 4 |
| –Medicine                                     | 2833 | 4 |
| –Metals, primary                              | 3300 | 2 |
| –Metal products                               | 3400 | 2 |
| –Miscellaneous manufacturing (not listed)     | 3900 | 2 |
| –Paper and allied products                    | 2600 | 3 |
| –Petroleum refining and related               | 2900 | 3 |
| –Rubber and miscellaneous products            | 3000 | 2 |

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|--|------|---|
| –Soap  | 2841 | 4 |
| –Textile mill products                                       | 2200 | 2 |
| –Tobacco products  | 2100 | 7 |
| –Transportation equipment                                    | 3700 | 2 |
| –Manufacturing not otherwise listed                          | 3900 | 2 |
| Marble, building – cut and shape                             | 3281 | 2 |
| Marble, granite and other stone yards                        | 5032 | 2 |
| Marina   | 4493 | 3 |
| Massage  | 7299 | 6 |
| Mattress:  |      |   |
| –Manufacture   | 2515 | 2 |
| –Retail  | 5712 | 2 |
| Meat processing  | 2013 | 2 |
| Meat:  |      |   |
| –Retail market   | 5421 | 1 |
| –Wholesale   | 5147 | 2 |
| Medical and health services                                  | 8000 | 7 |
| Medical, dental, hospital equipment and supplies – wholesale | 5047 | 2 |
| Medicine – manufacture                                       | 2833 | 4 |
| Men's and boys wearing apparel – retail                      | 5611 | 1 |



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|--|------|---|
| Messenger service  | 4215 | 3 |
| Metal jobber—wholesale                                     | 5051 | 2 |
| Metal products, manufacture                                | 3400 | 2 |
| Milk:  |      |   |
| —Retail  | 5451 | 1 |
| —Wholesale   | 5143 | 2 |
| Millinery:   |      |   |
| —Retail  | 5632 | 1 |
| —Wholesale   | 5137 | 2 |
| Mining:  |      |   |
| —Metals  | 1000 | 7 |
| —Minerals  | 1400 | 5 |
| Miscellaneous business services, not listed                | 8999 | 3 |
| Mobile home:   |      |   |
| —Sites, rental   | 6515 | 7 |
| —Repairs   | 7699 | 4 |
| —Retail  | 5271 | 2 |
| Money lender—industrial loans, finance company (not banks) | 6141 | 3 |
| Monuments—retail   | 5999 | 3 |
| Mortgage broker  | 6163 | 3 |

|  |         |   |
|--|---------|---|
| Motel                                      | 7011    | 2 |
| Motion picture:                            |         |   |
| –Film agent                                | 7829    | 3 |
| –Operator                                  | 7832    | 3 |
| –Supply house                              | 5043    | 2 |
| –Theater and drive-in                      | 7833    | 3 |
| Motor freight line                         | 4231    | 3 |
| Motor vehicle driver training school       | 8299    | 7 |
| Motorcycles:                               |         |   |
| –Dealer or agent                           | 5571    | 8 |
| –Parts and accessories                     | 5531    | 1 |
| –Rental                                    | 7999    | 3 |
| –Repairs                                   | 7699    | 4 |
| Motor vehicle dealer—retail                | 551-552 | 8 |
| Motors, outboard—retail                    | 5551    | 8 |
| Movers, trucking and storage               | 4214    | 3 |
| Multigraphing or photocopying              | 7334    | 5 |
| Music—sheet music and musical instruments: |         |   |
| –Retail                                    | 5736    | 2 |
| –School                                    | 8299    | 7 |

|                                    |      |   |
|------------------------------------|------|---|
| –Tapes and compact discs—retail    | 5735 | 2 |
| –Teachers and educational services | 8299 | 7 |
| –Wire transmitted, systems         | 7389 | 5 |
| Musicians—entertainers             | 7929 | 3 |
| Natatorium or swimming pool        | 7999 | 3 |
| Neckwear—retail                    | 5611 | 1 |
| News syndicate                     | 7383 | 5 |
| Newspaper:                         |      |   |
| –Advertising                       | 7311 | 5 |
| –Publishing                        | 2711 | 4 |
| –Retail                            | 5994 | 3 |
| –Wholesale                         | 5192 | 2 |
| Newsstand                          | 5994 | 3 |
| Nightclub                          | 5813 | 8 |
| Notions, novelties:                |      |   |
| –Retail                            | 5947 | 3 |
| Nursery, day                       | 8351 | 7 |
| Nursery or horticulturist          | 5261 | 2 |
| Nurses registry                    | 7361 | 5 |
| Nursing home:                      |      |   |

|                                   |      |   |
|-----------------------------------|------|---|
| -Skilled care                     | 8051 | 7 |
| -Intermediate care                | 8052 | 7 |
| -Assisted living with health care | 8053 | 7 |
| Office building, rental           | 6531 | 7 |
| Office building, rental agent     | 6531 | 7 |
| Office furniture:                 |      |   |
| -Rental                           | 7359 | 5 |
| -Retail                           | 5999 | 3 |
| -Wholesale                        | 5021 | 2 |
| Office machines:                  |      |   |
| -Rental                           | 7359 | 5 |
| -Retail                           | 5999 | 3 |
| -Service and repair               | 7629 | 4 |
| -Wholesale                        | 5044 | 2 |
| Office supplies:                  |      |   |
| -Retail                           | 5999 | 3 |
| -Wholesale                        | 5112 | 2 |
| Oil, fuel only:                   |      |   |
| -Retail                           | 5983 | 3 |
| -Wholesale                        | 5172 | 2 |

|                                     |      |   |
|-------------------------------------|------|---|
| Ophthalmic goods—wholesale          | 5048 | 2 |
| Optical goods:                      |      |   |
| —Retail                             | 5995 | 3 |
| —Wholesale                          | 5048 | 2 |
| Optometrist                         | 8042 | 7 |
| Osteopathic, physicians and clinics | 8031 | 7 |
| Packing house, cold storage         | 4222 | 3 |
| Paging service, electronic          | 4812 | 8 |
| Paint:                              |      |   |
| —Manufacture                        | 2851 | 4 |
| —Retail                             | 5231 | 2 |
| —Wholesale                          | 5198 | 2 |
| —Contractor/wallpaper hangers       | 1721 | 8 |
| Paper and allied products:          |      |   |
| —Manufacture                        | 2621 | 3 |
| —Retail                             | 5943 | 3 |
| —Wholesale                          | 5113 | 2 |
| Parcel delivery company             | 4215 | 3 |
| Parking lots and garages            | 7521 | 3 |
| Parking spaces, trailer park        | 6515 | 7 |

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|--|------|---|
| Party shop   | 5411 | 1 |
| Pawnbrokers, (South Carolina Certificate of Authority and Precious Metals Permit required) | 5932 | 8 |
| Peanut and popcorn stands  | 5441 | 1 |
| Peddlers, all types  | 5963 | 8 |
| Personal holding company   | 6719 | 7 |
| Personal services, miscellaneous   | 7299 | 6 |
| Personnel supply services  | 7361 | 5 |
| Personnel, management consultants  | 8742 | 7 |
| Pest control—exterminators   | 7342 | 5 |
| Pet:   |      |   |
| —Grooming, kennel, boarding, training  | 0752 | 3 |
| —Shop  | 5999 | 3 |
| Pharmacy   | 5912 | 3 |
| Photocopying   | 7334 | 5 |
| Photograph developing and retouching   | 7384 | 5 |
| Photographer:  |      |   |
| —Commercial  | 7335 | 5 |
| —Portraits   | 7221 | 6 |
| Photo supply store—retail  | 5946 | 3 |

|                                     |      |   |
|-------------------------------------|------|---|
| Physical fitness center             | 7991 | 3 |
| Physician                           | 8011 | 7 |
| Piano tuner                         | 7699 | 4 |
| Pianos--retail                      | 5736 | 2 |
| Pictures or picture frames--retail  | 5999 | 3 |
| Plating, silver etc.                | 3471 | 2 |
| Plumbing:                           |      |   |
| --Contractor                        | 1711 | 8 |
| --Supplies and equipment            |      |   |
| --Retail                            | 5211 | 2 |
| --Wholesale                         | 5074 | 2 |
| Pool cleaning                       | 7349 | 5 |
| Polygraph service                   | 7381 | 5 |
| Printing or duplicating, all types  | 2700 | 4 |
| Produce--retail and wholesale       | 5141 | 2 |
| Promoters, sports and entertainment | 7941 | 3 |
| Protective services, security       | 7381 | 5 |
| Public relations                    | 8743 | 7 |
| Publisher                           | 2731 | 4 |
| Pulpwood yards, wholesale           | 5099 | 2 |

|   |      |   |
|---|------|---|
| Pumps:  |      |   |
| –Retail   | 5999 | 3 |
| –Wholesale  | 5084 | 2 |
| Radiator repairs                                    | 7539 | 3 |
| Radio and TV:                                       |      |   |
| –Retail   | 5731 | 2 |
| –Rental or lease                                    | 7359 | 5 |
| –Repairs  | 7622 | 4 |
| –Stations   | 4832 | 4 |
| –Supplies, parts, wholesale                         | 5065 | 2 |
| Railroad company                                    | 4000 | 8 |
| Real estate:  |      |   |
| –Operator, lessors with more than one dwelling unit | 651  | 7 |
| –Agent broker, realtor, manager                     | 6531 | 7 |
| –Developer, subdivider                              | 6552 | 7 |
| Recreation center                                   | 7999 | 3 |
| Recreation vehicle dealer – retail                  | 5561 | 8 |
| Refrigerators:                                      |      |   |
| –Retail   | 5722 | 2 |
| –Wholesale  | 5064 | 2 |



|  |      |   |
|--|------|---|
| Rehabilitation house, after care                     | 8081 | 7 |
| Rental property income (more than one dwelling unit) | 6514 | 7 |
| Rental service, miscellaneous, not listed            | 7359 | 5 |
| Repair services, miscellaneous                       | 7699 | 4 |
| Reporter, stenographer, fee or commission            | 7338 | 5 |
| Repossession service                                 | 7389 | 5 |
| Representative, business                             | 7389 | 5 |
| Residential care—home                                | 8361 | 7 |
| Restaurant (without alcohol)                         | 5812 | 1 |
| Retail trade:  |      |   |
| —Apparel and accessories                             | 5699 | 1 |
| —Building materials, hardware, farm equipment, etc.  | 5200 | 2 |
| —Food  | 5411 | 1 |
| —Furniture, home equipment                           | 5712 | 2 |
| —General merchandise                                 | 5399 | 1 |
| —Miscellaneous, not listed                           | 5999 | 3 |
| Retirement center                                    | 8361 | 7 |
| Riding school, academy                               | 7999 | 3 |
| Roofing:   |      |   |
| —Contractor  | 1761 | 8 |

|   |      |   |
|---|------|---|
| -Manufacture                            | 2952 | 3 |
| -Retail                                 | 5211 | 2 |
| -Wholesale                              | 5033 | 2 |
| Rooming house                           | 7021 | 2 |
| Rubber-related products--manufacture    | 3069 | 2 |
| -Stamps--manufacture                    | 3999 | 2 |
| -Stamps--retail                         | 5999 | 3 |
| Rug-cleaning                            | 7217 | 6 |
| Rugs and carpets--retail                | 5713 | 2 |
| Safes--dealer or agent                  | 5044 | 2 |
| Sales, door-to-door or by telephone     | 5963 | 8 |
| Sales engineer                          | 7389 | 5 |
| Sales office. See heading under product |      |   |
| Sales promotion                         | 7389 | 5 |
| Sand:                                   |      |   |
| -Retail                                 | 5211 | 2 |
| -Wholesale                              | 5032 | 2 |
| Sandwiches:                             |      |   |
| -Manufacture and wholesale              | 5149 | 2 |
| -Retail                                 | 5812 | 1 |

|  |      |   |
|--|------|---|
| Sanitarium   | 8051 | 7 |
| Satellite antenna—sales and installation—household | 5731 | 2 |
| Satellite master antenna systems—services          | 4841 | 4 |
| Sausage factory                                    | 2013 | 2 |
| Saw mill, planing mill                             | 2421 | 3 |
| Saws—wholesale                                     | 5072 | 2 |
| Scales:  |      |   |
| —Retail  | 5999 | 3 |
| —Wholesale   | 5046 | 2 |
| School:  |      |   |
| —Acting  | 8299 | 7 |
| —Dance   | 7911 | 3 |
| —Educational or vocational                         | 8200 | 7 |
| —Supplies and books—retail                         | 5943 | 3 |
| —Supplies and desks—wholesale                      | 5021 | 2 |
| Scrap Yards—wholesale                              | 5093 | 8 |
| Screens, doors, windows:                           |      |   |
| —Manufacture                                       | 2431 | 3 |
| —Retail  | 5211 | 2 |
| —Wholesale   | 5051 | 2 |

|                                  |      |   |
|----------------------------------|------|---|
| Secondhand goods, all types      | 5932 | 3 |
| Secretarial service              | 7338 | 5 |
| Security and guard services      | 7381 | 5 |
| Seeds – retail                   | 5261 | 2 |
| Sewer pipe – wholesale           | 5032 | 2 |
| Sewing machines:                 |      |   |
| –Manufacture                     | 3634 | 3 |
| –Retail                          | 5722 | 2 |
| –Wholesale                       | 5064 | 2 |
| Shipyards                        | 3731 | 2 |
| Shirts, manufacture              | 2326 | 2 |
| Shoes:                           |      |   |
| –Repair                          | 7251 | 6 |
| –Retail                          | 5661 | 1 |
| –Wholesale                       | 5139 | 2 |
| Shooting gallery                 | 7999 | 3 |
| Shopping centers leasing         | 6512 | 1 |
| Shopping service for individuals | 7299 | 6 |
| Shuffleboards                    | 7999 | 3 |
| Sightseeing buses                | 4141 | 5 |

|                                  |      |   |
|----------------------------------|------|---|
| Sign painter                     | 7389 | 5 |
| Signs, erecting                  | 1799 | 8 |
| Silver and gold dealers—retail   | 5944 | 3 |
| Skating rink—ice or rollerskate  | 7999 | 3 |
| Soap:                            |      |   |
| —Manufacture                     | 2841 | 4 |
| —Wholesale                       | 5122 | 2 |
| Soda fountain                    | 5812 | 1 |
| Soda fountain supplies—wholesale | 5145 | 2 |
| Soda water—wholesale             | 5145 | 2 |
| Soft drinks—wholesale            | 5145 | 2 |
| Soft drink stands—retail         | 5812 | 1 |
| Solicitor (see peddler)          | 5963 | 8 |
| Spa—health club                  | 7991 | 3 |
| Sporting goods:                  |      |   |
| —Retail                          | 5941 | 3 |
| —Wholesale                       | 5091 | 2 |
| Stable, feed, boarding or sales  | 7999 | 3 |
| Stamp shop—retail (philatelist)  | 5999 | 3 |
| Stationery, including books      | 5943 | 3 |

|   |      |   |
|---|------|---|
| Statuary—retail                         | 5999 | 3 |
| Steam, heating and cooling contractor   | 1711 | 8 |
| Stenographer, fee or commission         | 7338 | 5 |
| Stevedoring                             | 4491 | 3 |
| Stock broker or dealer                  | 6211 | 5 |
| Stone, clay, glass products—manufacture | 3299 | 2 |
| Stoves:                                 |      |   |
| —Repair                                 | 7699 | 4 |
| —Retail                                 | 5722 | 2 |
| —Wholesale                              | 5064 | 2 |
| —Manufacture                            | 3631 | 3 |
| Sugar—wholesale                         | 5149 | 2 |
| Surgical instruments—wholesale          | 5047 | 2 |
| Surveyor                                | 8713 | 7 |
| Sweeping service, road, bridges, etc.   | 4959 | 6 |
| Swimming pool contractor                | 1799 | 8 |
| Tailor, custom—retail                   | 5699 | 1 |
| Tailor shop—repair                      | 7219 | 6 |
| Talent agent                            | 7399 | 5 |
| Tanning salon                           | 7299 | 6 |

|   |      |   |
|---|------|---|
| Tape recorders—retail   | 5731 | 2 |
| Tapes, music—retail   | 5735 | 2 |
| Tavern  | 5813 | 8 |
| Tax service   | 7291 | 6 |
| Taxi cab  | 4121 | 7 |
| Taxidermist   | 7699 | 4 |
| Tea, coffee—retail  | 5499 | 1 |
| Telegraph or signal company agent   | 4822 | 4 |
| Telephone:  |      |   |
| —Answering service  | 7389 | 5 |
| —Beeper service, radio pager  | 4812 | 8 |
| —Billing services   | 7389 | 5 |
| —Communication services (based on gross receipts billed to customers within the county) | 4811 | 8 |
| —Company  | 481  | 8 |
| —Directories, distribution  | 7389 | 5 |
| —Equipment leasing  | 7359 | 5 |
| —Equipment sales—retail   | 5999 | 3 |
| —Installation   | 1731 | 8 |
| —Maintenance  | 7629 | 4 |

|  |           |   |
|--|-----------|---|
| –Paging service, electronic  | 4812      | 8 |
| –Pay phones, public  | 7389      | 5 |
| –Solicitation service  | 7389      | 5 |
| Television:  |           |   |
| –Broadcast station   | 4833      | 4 |
| –Closed circuit system   | 4841      | 4 |
| –CATV  | Franchise |   |
| Pay-TV   | Franchise |   |
| Television and VCR:  |           |   |
| –Rent or lease   | 7359      | 5 |
| –Repair  | 7622      | 4 |
| –Tape rental   | 7841      | 3 |
| Temporary employment agency  | 7363      | 5 |
| Tents:   |           |   |
| –Manufacture   | 2394      | 2 |
| –Repair  | 7699      | 4 |
| –Retail  | 5999      | 3 |
| Textile Mill, fiber, fabric or goods production, dyeing, finishing, printing | 2200      | 2 |
| Theater:   |           |   |
| –Motion picture  | 7832      | 3 |



|   |      |   |
|---|------|---|
| -Stage  | 7922 | 3 |
| Theatrical or night club act, agent             | 7922 | 3 |
| Ticket agent, bureau                            | 7922 | 3 |
| Tile:   |      |   |
| -Contractor                                     | 1743 | 8 |
| -Manufacture                                    | 3253 | 2 |
| -Retail   | 5211 | 2 |
| -Wholesale                                      | 5032 | 2 |
| Tin and metal shop, repair only                 | 7699 | 4 |
| Tires, recapping                                | 7534 | 3 |
| Tobacco products:                               |      |   |
| -Manufacture                                    | 21   | 7 |
| -Retail   | 5993 | 3 |
| -Wholesale                                      | 5194 | 2 |
| Tour buses                                      | 4141 | 5 |
| Tourist guides                                  | 7999 | 3 |
| Towel service and rental - uniforms, rags, etc. | 7213 | 6 |
| Toys:   |      |   |
| -Retail   | 5945 | 3 |
| -Wholesale                                      | 5092 | 2 |

|   |      |   |
|---|------|---|
| Tractors. See industrial and farm machinery           |      |   |
| Trade shows:  |      |   |
| –Promoters  | 7389 | 5 |
| –Sales (see peddlers)                                 | 5963 | 8 |
| Trading stamps, dealers or companies                  | 7389 | 5 |
| Trailer parks   | 6515 | 7 |
| Transportation – Equipment – manufacture              | 3799 | 2 |
| –Freight agent, broker                                | 4731 | 1 |
| –Mobile unit handicapped, nursing care                | 4119 | 5 |
| Travel – agency, bureau – domestic and foreign        | 4724 | 1 |
| –Ticket office not operated by transportation company | 4729 | 1 |
| –Tour operator  | 4725 | 1 |
| Tree trimming, arborist                               | 0783 | 3 |
| Trophy shop   | 5999 | 3 |
| Truck and auto rental or leasing                      | 7513 | 3 |
| Trucking or hauling, local (without storage)          | 4212 | 3 |
| Trusses, dealers                                      | 5999 | 3 |
| Tuxedo rental   | 7299 | 6 |
| Typesetting   | 2791 | 4 |
| Typewriters and office machines:                      |      |   |

|                                     |      |   |
|-------------------------------------|------|---|
| –Retail                             | 5999 | 3 |
| –Wholesale                          | 5044 | 2 |
| Typing service                      | 7338 | 5 |
| Uniform rental                      | 7299 | 6 |
| Uniform supply service              | 7213 | 6 |
| Upholstery shop                     | 7641 | 4 |
| Vacuum cleaners:                    |      |   |
| –Retail                             | 5722 | 2 |
| –Wholesale                          | 5064 | 2 |
| Variety store                       | 5331 | 1 |
| Vehicles. See heading under type    |      |   |
| Vending machines:                   |      |   |
| –Sale of products                   | 5962 | 8 |
| –Wholesale                          | 5046 | 2 |
| Veterinarian                        | 0742 | 3 |
| Video poker, coin-operated machines | 7993 | 8 |
| Video tape:                         |      |   |
| –Rental                             | 7841 | 3 |
| –Sales—retail                       | 5735 | 2 |
| Vinyl siding—installation           | 1761 | 8 |

|                                      |      |   |
|--------------------------------------|------|---|
| Wall paper:                          |      |   |
| –Retail                              | 5231 | 2 |
| –Wholesale                           | 5198 | 2 |
| Warehouse and storage                | 4225 | 3 |
| Washing cars                         | 7542 | 3 |
| Washing machines – retail            | 5722 | 2 |
| Waste paper and rags – wholesale     | 5093 | 2 |
| Watchmaker – repairs                 | 7631 | 4 |
| Water or steam hose – wholesale      | 5085 | 2 |
| Water transportation services        | 4400 | 3 |
| Waterbeds retail                     | 5712 | 2 |
| Weather stripping:                   |      |   |
| –Installation                        | 1799 | 8 |
| –Retail                              | 5211 | 2 |
| Weight control – reducing facilities | 7991 | 2 |
| Welding shop                         | 7692 | 4 |
| Welding supplies – wholesale         | 5085 | 2 |
| Wholesalers – not otherwise listed:  |      |   |
| –Durable goods                       | 5099 | 2 |
| –Nondurable goods                    | 5199 | 2 |

|                                       |        |   |
|---------------------------------------|--------|---|
| Wigs:                                 |        |   |
| –Retail                               | 5699   | 1 |
| –Wholesale                            | 5199   | 2 |
| Window-cleaning service               | 7349   | 5 |
| Women's wearing apparel, retail       | 5611   | 1 |
| Wood-sawyer, sawing wood by machinery | 2421   | 3 |
| Woodenware – retail                   | 5999   | 3 |
| Woolen mill                           | 2282 4 | 2 |
| Wrecker, towing service               | 7549   | 3 |
| Wrecking buildings                    | 1795   | 8 |
| X-ray laboratories                    | 8071   | 7 |
| X-ray machines – wholesale            | 5047   | 2 |
| Yacht basins – operation              | 4493   | 3 |
| Yacht clubs                           | 7997   | 3 |
| Yacht sales                           | 5551   | 8 |
| Yard cleaning                         | 0782   | 3 |
| Yard goods:                           |        |   |
| –Retail                               | 5949   | 3 |
| –Wholesale                            | 5131   | 2 |
| Yarn:                                 |        |   |

|                     |      |   |
|---------------------|------|---|
| -Manufacture        | 2281 | 2 |
| -Retail             | 5949 | 3 |
| Yogurt:             |      |   |
| -Manufacture        | 2024 | 2 |
| -Retail shop, stand | 5812 | 1 |
| -Wholesale          | 5143 | 2 |

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( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-69. - Interstate commerce.

Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-70. - Applicability and effective date.

- (a) This article shall become effective on January 1, 2011.
- (b) The business license department is authorized to adopt guidelines, policies and procedures to implement this article.

( [Ord. No. 2014/11, 5-12-2014](#) )

Sec. 18-71. - Severability.

If any part of the ordinance [codified in this article] is held by a court of competent jurisdiction be unconstitutional, illegal, or invalid for any reason, it shall be construed to have been the legislative intent of the county council of Beaufort County, South Carolina, to pass this [Ordinance No. 2014/11](#) without such unconstitutional, illegal or invalid provision, and the remainder of this [Ordinance No. 2014/11](#) shall be deemed and held to be constitutional, lawful and valid as if such portion had not been included. If this [Ordinance No. 2014/11](#) or any provision thereof is held by a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances.

( [Ord. No. 2014/11, 5-12-2014](#) )

DONE, this \_\_\_\_ day of \_\_\_\_\_, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II, County Attorney

ATTEST:

\_\_\_\_\_  
Ashley Bennett, Clerk to Council

First Reading: February 20, 2017

Second Reading:

Public Hearing:

Third and Final Reading:

# ADD-ONS

The document(s) herein were provided to Council for information and/or discussion after release of the official agenda and backup items.



Topic: Third Request / 2016 Tax Bill Print File from Print Vendor  
Date Submitted: March 13, 2017  
Submitted By: Jim Beckert  
Venue: County Council Regular



**Jim Beckert, Auditor  
Beaufort County**

100 Ribaut Rd. Beaufort, South Carolina 29902  
Phone: (843) 255-2500 Email: auditor@bcgov.net

March 6, 2017

Beaufort County Council  
C/o Mr. Paul Sommerville  
100 Ribaut Road  
Beaufort SC 29902

SUBJECT: REQUEST 3<sup>rd</sup> REQUEST 2016 TAX BILL PRINT FILE FROM PRINT VENDOR

Dear County Council,

Having no response from Council to my requests of January 23, 2017 and February 20, 2017, I am requesting County Council provide a data file of the tax information South Data Inc. rendered on the 2016 tax notices currently saved in a PDF file have it converted to XML for all real and personal property tax notices sent to taxpayers last fall. As it has been acknowledged the printed tax notices do not match the Auditor's duplicate data file that was sent to produce the tax notices.

To perform the duties of this office, I am requesting County Council have a complete data file, of the tax information printed on to the 2016 tax notice for all real and personal property accounts be made available in XML and CVS formats directly from the vendor. To conduct such analysis so as to determine the extent of all printed tax information changes made to those tax notices when compared to the original Auditor's duplicate data file that was removed by the print vendor from production. With the hope the Auditor's duplicates and tax book can be delivered as intended.

Thank you,

Jim Beckert  
Auditor

Topic: Third Request / 2016 Tax Bill Print File from Print Vendor  
Date Submitted: March 13, 2017  
Submitted By: Jim Beckert  
Venue: County Council Regular

Topic: Road Maintenance Fee Increase  
Date Submitted: March 13, 2017  
Submitted By: Jim Beckert  
Venue: County Council Regular



**Jim Beckert, Auditor  
Beaufort County**

100 Ribaut Rd. Beaufort, South Carolina 29902  
Phone: (843) 255-2500 Email: auditor@bcgov.net

March 6, 2017

Beaufort County Council  
C/o Mr. Paul Sommerville  
100 Ribaut Road  
Beaufort SC 29902

SUBJECT: ROAD MAINTENANCE FEE INCREASE

Dear County Council,

An email was received from Mr. Gruber Deputy Administrator/ Special Counsel requesting the Road Maintenance fee be increased by the CPI of 2.1% that is equal to a \$0.35 increase.

|             |   |                      |   |                  |
|-------------|---|----------------------|---|------------------|
| Current fee | + | CPI Increase of 2.1% | = | <b>Total Fee</b> |
| \$16.50     | + | \$0.35               | = | <b>\$16.85</b>   |

Based on Mr. Gruber's email of February 1, 2017 the annual increase is a ministerial duty as instructed by County Council through its adoption of Ordinance 2015-8.

Providing 60 days from the time of notification to increase the fee for testing to ensure the fee is increased correctly with no adverse impact on the system. It also provides time for County Council to consider not increasing the fee.

Based on your ordinance the fee increase is scheduled to be on the May 2017 motor vehicle tax notices unless County Council notifies this office prior to April 3, 2017 not to increase the fee.

Thank you,

Jim Beckert  
Auditor

Topic: Road Maintenance Fee Increase  
Date Submitted: March 13, 2017  
Submitted By: Jim Beckert  
Venue: County Council Regular