

COUNTY COUNCIL OF BEAUFORT COUNTY  
ADMINISTRATION BUILDING  
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX  
100 RIBAUT ROAD  
POST OFFICE DRAWER 1228  
BEAUFORT, SOUTH CAROLINA 29901-1228

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TELEPHONE: (843) 255-2000

FAX: (843) 255-9401

www.bcgov.net

GARY T. KUBIC  
COUNTY ADMINISTRATOR

JOSHUA A. GRUBER  
DEPUTY COUNTY ADMINISTRATOR  
SPECIAL COUNSEL

THOMAS J. KEAVENY, II  
COUNTY ATTORNEY

SUZANNE M. RAINEY  
CLERK TO COUNCIL

AGENDA  
COUNTY COUNCIL OF BEAUFORT COUNTY  
Monday, April 11, 2016  
5:00 p.m.  
Executive Conference Room, Administration Building  
Beaufort County Government Robert Smalls Complex  
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
  - A. Receipt of legal advice for pending or threatened claims – Grays Hill Baptist Church
  - B. Receipt of legal advice for pending or threatened claims – St. James Baptist Church
3. CAUCUS
  - A. Receipt of County Administrator's Two-Week Progress Report ([backup](#))
  - B. Receipt of Deputy County Administrator/Special Counsel's Two-Week Progress Report ([backup](#))
  - C. Discussion of Consent Agenda
  - D. Discussion is Not Limited to Agenda Items
4. ADJOURNMENT





## Memorandum

DATE: April 8, 2016  
TO: County Council  
FROM: Gary Kubic, County Administrator *Gary Kubic*  
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place Monday, March 28, 2016 through Friday, April 8, 2016:

March 28, 2016

- Employee New Hire Orientation
- Joshua Gruber and EviCore Healthcare re: Conference Call / Economic Development
- Community Services Committee
- Caucus
- County Council

March 29, 2016

- Bluffton Office Hours
- Capital Project Sales Tax Commission

March 30, 2016

- Monica Spells and Ray McBride re: Conference Call / Library System at Sun City
- Joshua Gruber and Monica Spells re: SCDOT Title VI Compliance Review - Beaufort County

March 31, 2016

- Shirley Peterson, Chairman, Mitchelville Preservation Board of Directors re: Mitchelville

April 1, 2016

- Speaker / Beaufort Leadership Class of 2016
- St. James Baptist Church Avigation Easement Meeting

April 4, 2016

- Employee New Hire Orientation
- Joshua Gruber, Monica Spells, Robert McFee, Colin Kinton, and James Johnson re: IT Support for Boundary Street Improvement Project
- Dave Wilhelm re: Public Works / Litter Control
- Jim Minor re: Site Visit / Simmonsville Convenience Center

April 5, 2016

- Capital Project Sales Tax Commission
- Joshua Gruber, Monica Spells, Daniel Morgan and James Johnson re: Proposed IT Relocation
- Tony Criscitiello, Tom Miller and Patrick Mason re: Highway 278, Bluffton Project

April 6, 2016

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: April 11, 2016 Council Meeting Agenda
- Joshua Gruber, Jamie Frost of Alliance Consulting Engineering, and Parker Poe Consulting Representatives Mark Simmons and Azad Khan re: Myrtle Park Property

April 7, 2016

- Jim Beckert and Joshua Gruber re: Auditor Update
- Captain Scott Johnson, Sheriff's Office re: Active Shooter Presentation
- Council Member Alice Howard and Joshua Gruber re: County Issues

April 8, 2016

- Representative Bill Bowers
- Joshua Gruber, Tony Criscitiello, Steve Riley, Marc Orlando, Attorney Wes Jones and Hilton Head National Representatives



## Memorandum

DATE: April 8, 2016  
TO: County Council  
FROM: Joshua A. Gruber, Deputy County Administrator  
SUBJECT: Deputy County Administrator's Progress Report

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The following is a summary of activities that took place Monday, March 28, 2016 through Friday, April 8, 2016:

### March 28, 2016 (Monday):

- Alicia Holland and Beaufort County Sheriff's Dept. Representatives Lt. Col. Neil Baxley and Suzanne Cook, Financial Officer re: Telephone Network and Communications – Administration/Sheriff's Office
- Gary Kubic re: Conference Call/Economic Development
- Caucus
- County Council

### March 29, 2016 (Tuesday):

- Rob McFee and Colin Kinton re: Traffic Cameras/EMD
- Phil Foot, Tallulah Trice and Hilton Head Humane Association Board Chairman Chuck Laine and Brigitte Peck of Capstone re: Animal Campus Project
- Capital Project Sales Tax Commission
- Phil Foot, Rob McFee, Mark Roseneau, Andrea Atherton, Colin Kinton, Sheriff P.J. Tanner, Chief Michael Hatfield and Colonel Quandara Grant re: Detention Center Needs Assessment Kickoff

### March 30, 2016 (Wednesday):

- Bluffton Township Fire District Chief John W. Thompson, Jr., Daufuskie Island Fire District Chief Eddie Boys, Burton Fire District Chief Harry Rountree, Sheldon Township

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Fire Chief Buddy Jones and Bluffton Deputy Chief Paul Boulware re: Fire Department Budget Meetings

- Tony Criscitiello, Delores Frazier, Rob Merchant and Beaufort County School District Representatives re: Habersham Property
- Gary Kubic and Monica Spells re: SCDOT Title VI Compliance Review – Beaufort County

### March 31, 2016 (Thursday):

- Rob McFee Re: Phase 7 Spanish Moss Trail Permitting
- Council Member Tabor Vaux, Tom Keaveny and Daufuskie Island Council Members Steve Hill, Dave Wilhelm and Chuck Hunter re: Daufuskie One Island Solutions

### April 1, 2016 (Friday):

- St. James Baptist Church Avigation Easement Meeting

### April 4, 2016 (Monday):

- Dean Moss re: Rail to Trail Grant – Spanish Moss Trail
- Monica Spells and Phil Foot re: Bi-weekly Project Review Status Update
- Gary Kubic, Monica Spells, Rob McFee, Colin Kinton and James Johnson re: Information Technology Support for Boundary Street Improvement Project
- Blakely Williams, President, Beaufort Regional Chamber of Commerce, Shawn Leininger, Director of Growth Manager, Town of Bluffton and Megan Anderson, Project Manager, SC Department of Commerce re: Project Apple

### April 5, 2016 (Tuesday):

- Capital Project Sales Tax Commission
- Gary Kubic, Monica Spells, Dan Morgan and James Johnson re: Proposed Information Technology Department Relocation
- Engineering Team Coordination Meeting

### April 6, 2016 (Wednesday):

- Agenda Review with Chairman, Vice Chairman and Executive Staff for April 11, 2016 County Council Meeting
- Gary Kubic, Jamie Frost of Alliance Consulting Engineering, and Parker Poe Consulting Representatives Mark Simmons and Azad Khan re: Myrtle Park Property

### April 7, 2016 (Thursday):

- Gary Kubic and Jim Beckert re: Auditor Update

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- Gary James re: Monthly Update
- Phil Foot and Mark Roseneau re: Burton Wells Football Field

April 8, 2016 (Friday):

- Meeting with Robert Achurch, Esq., Howell, Gibson & Hughes, P.A. re: Pinckney Point Case
- Gary Kubic, Tony Criscitiello, Steve Riley, Marc Orlando, Attorney Wes Jones and Hilton Head National Representatives