

COUNTY COUNCIL OF BEAUFORT COUNTY

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VICE CHAIRMAN

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COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA

COUNTY COUNCIL OF BEAUFORT COUNTY

Tuesday, May 27, 2014

4:00 p.m.

Large Meeting Room, Bluffton Branch Library
120 Palmetto Way, Bluffton

Citizens may participate in the public comment periods and public hearings from telecast sites at County Council Chambers, Beaufort as well as Mary Field School, Daufuskie Island.

1. CAUCUS - 4:00 P.M.
 - A. Discussion of Consent Agenda
 - B. Discussion is not limited to agenda items
 - C. Executive Session
 1. Receipt of legal advice relating to pending and potential claims covered by the attorney-client privilege
2. REGULAR MEETING - 5:00 P.M.
3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. INVOCATION – Councilman Flewelling
6. ADMINISTRATIVE CONSENT AGENDA
 - A. Approval of Minutes – May 12, 2014 ([backup](#))
 - B. Receipt of County Administrator’s Two-Week Progress Report ([backup](#))
 - C. Receipt of Deputy County Administrator’s Two-Week Progress Report ([backup](#))
 - D. Committee Reports (next meeting)
 1. Community Services (June 23 at 1:00 p.m., ECR)
 2. Executive (June 9 at 1:00 p.m., ECR)
 3. Finance (June 9 at 2:00 p.m., ECR)
 - a. May 12, 2014 minutes ([backup](#))
 - b. May 5, 2014 minutes ([backup](#))
 4. Governmental (June 2 at 4:00 p.m. ECR)
 - a. May 5, 2014 minutes ([backup](#))
 - b. April 7, 2014 minutes ([backup](#))



5. Natural Resources (June 2 at 2:00 p.m., ECR)
 - a. April 24, 2014 minutes ([backup](#))
6. Public Facilities (June 16 at 4:00 p.m., BIV#3)
- E. Appointments to Boards and Commissions ([backup](#))

7. PUBLIC COMMENT

8. CONSENT AGENDA

A. AN ORDINANCE TO INCREASE THE MINIMUM SALARY PAID TO BEAUFORT COUNTY MAGISTRATES BY ELIMINATING PROGRESSIVE STEP PAY INCREASES ([backup](#))

1. Consideration of second reading approval to occur May 27, 2014
2. Public hearing announcement – Monday, June 23, beginning at 6:00 p.m., in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort
3. First reading approval occurred May 12, 2014 / 9:2
4. Finance Committee discussion and recommendation to approve occurred April 28, 2014 / Vote 5:0

B. AN ORDINANCE FINDING THAT FRIPP ISLAND PUBLIC SERVICE DISTRICT MAY ISSUE NOT EXCEEDING \$1,000,000 GENERAL OBLIGATION BONDS AND TO PROVIDE FOR THE PUBLICATION OF NOTICE OF THE SAID FINDING AND AUTHORIZATION ([backup](#))

1. Consideration of second reading approval to occur May 27, 2014
2. Public hearing announcement – Monday, June 9, beginning at 6:00 p.m., in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort
3. First reading approval occurred May 12, 2014 / 11:0
4. Finance Committee discussion and recommendation to approve occurred May 5, 2014 / Vote 5:0

C. AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, SERIES 2014, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA, IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$17,100,000; FIXING THE FORM AND DETAILS OF THE BONDS; AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS LAWFULLY-AUTHORIZED DESIGNEE TO DETERMINE CERTAIN MATTERS RELATING TO THE BONDS; PROVIDING FOR THE PAYMENT OF THE BONDS AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO ([backup](#))

1. Consideration of first reading, by title only, approval to occur May 27, 2014
2. Finance Committee discussion and recommendation to approve occurred May 19, 2014 / Vote 6:0
3. Finance Committee discussion occurred April 7, 2014
4. Public Facilities and Finance Committees discussion and endorsement occurred March 31, 2014 / Vote 7:1
5. Public Facilities and Finance Committees discussion occurred March 17, 2014
6. Finance Committee discussion occurred January 21, 2014

D. AUTHORIZING THE ISSUANCE AND SALE OF TAXABLE OR TAX-EXEMPT GENERAL OBLIGATION BONDS, SERIES 2014, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA, IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$2,350,000; FIXING THE FORM AND DETAILS OF THE BONDS; AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS LAWFULLY-AUTHORIZED DESIGNEE TO DETERMINE CERTAIN MATTERS RELATING TO THE BONDS; PROVIDING FOR THE PAYMENT OF THE BONDS AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO ([backup](#))

1. Consideration of first reading, by title only, approval to occur May 27, 2014
2. Finance Committee discussion and recommendation to approve occurred May 19, 2014 / Vote 6:0
3. Finance Committee discussion occurred April 7, 2014
4. Public Facilities and Finance Committees discussion and endorsement occurred March 31, 2014 / Vote 7:1
5. Public Facilities and Finance Committees discussion occurred March 17, 2014
6. Finance Committee discussion occurred January 21, 2014

E. JANITORIAL SERVICES FOR BEAUFORT COUNTY ([backup](#))

1. Contract award: A & B Cleaning Service, Inc., Greenville, North Carolina
2. Contract amount: \$585,828
3. Contract funding sources:
 - a. Facilities Management Cleaning Services (\$552,636), Account #10001310-51210
 - b. Hilton Head Island Airport/HXD Airport Cleaning Services, \$28,500, Account #54000011-51210
 - c. Lady's Island Airport/ARW Cleaning Services (\$4,692), Account #51000011-51210
4. Public Facilities Committee discussion and recommendation to approve occurred May 19, 2014 / Vote 6:0

F. DESIGN BUILD CONTRACT FOR DIRT ROAD PAVING CONTRACT #48 - WIMBEE LANDING ROAD AND HUSPAH DRIVE, SHELDON ([backup](#))

1. Contract award: BES Incorporated/Andrews & Burgess/J. H. Hiers Construction
2. Contract amount: \$1,160,563
3. Contract funding sources: Beaufort County Transportation Committee funds and SCDOT C Funds
4. Public Facilities Committee discussion and recommendation to approve occurred May 19, 2014 / Vote 6:0

G. BEAUFORT COUNTY DIRT ROAD PAVING REQUIREMENTS FOR DIRT ROADS WITHOUT RIGHT OF WAY / RIGHT OF WAY CONDEMNATION REQUEST FOR MAJOR ROAD, ST. HELENA ISLAND ([backup](#))

1. Public Facilities Committee discussion and recommendation to proceed with condemnation occurred May 19, 2014 / Vote 6:0

H. PROPOSED AMENDMENT TO EASEMENT AGREEMENTS / CLARENDON FARMS EASEMENT AND BEAUFORT COUNTY EASEMENT AT IHLY ROAD – RAIL RIGHT (backup)

1. Public Facilities Committee discussion and recommendation to approve an amendment to easement agreements occurred May 19, 2014 / Vote 6:0

I. DAUFUSKIE ISLAND FERRY TRANSPORTATION SERVICES FOR BEAUFORT COUNTY AND BEAUFORT COUNTY SCHOOL DISTRICT (backup)

1. Community Services Committee discussion to occur May 27, 2014 at 1:00 p.m.

J. REQUEST TO PURCHASE ENTERPRISE STORAGE AREA NETWORK (SAN) FROM A STATE CONTRACT VENDOR FOR THE BEAUFORT COUNTY MIS DEPARTMENT (backup)

1. Finance Committee discussion to occur May 27, 2014 at 2:00 p.m.

9. FY 2014-2015 COUNTY BUDGET PROPOSAL (backup)

1. Consideration of first reading, by title only, approval to occur May 27, 2014
2. Public hearings:
 - a. Monday, June 9, 2014 beginning at 6:00 p.m., in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort
 - b. Monday, June 23, 2014 beginning at 6:00 p.m., in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort
3. Finance Committee discussion and recommendation to approve occurred May 19, 2014 / 6:0
4. Finance Committee discussion and acceptance of the budget as outlined, with a zero millage increase, occurred May 12, 2014 / Vote 5:1
5. Finance Committee discussion occurred May 5, 2014
6. Finance Committee discussion occurred April 20, 2014
7. Finance Committee discussion occurred April 14, 2014
8. Finance Committee discussion occurred April 7, 2014
9. Joint Public Facilities and Finance Committees discussion occurred March 31, 2014
10. Joint Public Facilities and Finance Committee discussion occurred March 17, 2014
11. Annual Planning Meeting/Retreat discussion occurred February 13, 2014

10. FY 2014-2015 SCHOOL DISTRICT BUDGET PROPOSAL

1. Consideration of first reading, by title only, approval to occur May 27, 2014
2. Public hearings:
 - a. Monday, June 9, 2014 beginning at 6:00 p.m., in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort
 - b. Monday, June 23, 2014 beginning at 6:00 p.m., in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort
3. Finance Committee discussion and recommendation to approve on first reading, by title only, occurred May 19, 2013 / Vote 6:0
4. Finance Committee discussion occurred April 14, 2014

11. COUNTY ADMINISTRATOR'S REPORT
Mr. Gary Kubic, County Administrator
A. The County Channel / Broadcast Services
12. DEPUTY COUNTY ADMINISTRATOR'S REPORT
Mr. Bryan Hill, Deputy County Administrator
A. Monthly Budget Summary ([backup](#))
13. PUBLIC COMMENT
14. ADJOURNMENT

Official Proceedings
County Council of Beaufort County
May 12, 2014

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

CAUCUS

A caucus of the County Council of Beaufort County was held at 4:00 p.m., Monday, May 12, 2014 in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman D. Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, Steven Fobes, William McBride, Gerald Stewart, Roberts "Tabor" Vaux and Laura Von Harten.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

DISCUSSION ITEMS

Council discussed removing item 9A, an ordinance to increase the minimum salary paid to Beaufort County Magistrates by eliminating progressive step pay increases as well as item 9D, a text amendment to the Beaufort County Zoning and Development Standards Ordinance, Article V, Table 106-1098, to allow contractors' office with exterior storage in Commercial Suburban Districts, from the consent agenda.

CALL FOR EXECUTIVE SESSION

It was moved by Mr. Stewart, seconded by Mr. Flewelling, that Council go immediately into executive session to receive legal advice relating to pending and potential claims covered by the attorney-client privilege as well as discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the public body. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

EXECUTIVE SESSION

RECONVENE OF REGULAR SESSION

The regular meeting of the County Council of Beaufort County was held at 5:00 p.m., Monday, May 12, 2014 in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman D. Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, Steven Fobes, William McBride, Gerald Stewart, Roberts “Tabor” Vaux and Laura Von Harten.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

INVOCATION

Councilman Dawson gave the Invocation.

PROCLAMATIONS

Emergency Medical Services Week

The Chairman proclaimed May 18 through May 24, 2014 as “Emergency Medical Services Week” in Beaufort County. Ms. Donna Ownby, EMS Director, accepted the proclamation.

Beaufort County Historical Society 75th Anniversary

The Chairman proclaimed the month of May as “The Beaufort County Historical Society Appreciation Month.” Ms. Mary Lou Brewton, President, accepted the proclamation.

Motorcycle Awareness Month

The Chairman proclaimed the month of May as “Motorcycle Safety Awareness Month.” Ms. Debora Lewis accepted the proclamation.

Peace Officers Memorial Day

The Chairman directed that all flags on County buildings be flown at half-staff on May 15, 2014 in recognition of Peace Officers Memorial Day. Major Allen Horton and Master Sgt. Robert Arbelo accepted the proclamation.

National Moment of Remembrance

The Chairman proclaimed Memorial Day, May 26, 2014 as a “Moment of Remembrance.” Rev. Dr. Elijah Washington accepted the proclamation.

The Chairman passed the gavel to the Vice Chairman in order to receive the Administrative Consent Agenda.

ADMINISTRATIVE CONSENT AGENDA

Review of Proceedings of the Regular Meeting held April 28, 2014

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council approve the minutes of the regular meeting held April 28, 2014. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

County Administrator’s Two-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Gary Kubic, County Administrator, presented his Two-Week Progress Report, which summarized his activities from April 28, 2014 through May 9, 2014.

Deputy County Administrator’s Two-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Bryan Hill, Deputy County Administrator, presented his Two-Week Progress Report, which summarized his activities from April 28, 2014 through May 9, 2014.

Committee Reports

Community Services Committee

This item comes before Council under the Administrative Consent Agenda.

Beaufort / Jasper Economic Opportunity Commission

Joseph Kline

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. Mr.

Joseph Kline was appointed to serve as a member of the Beaufort / Jasper Economic Opportunity Commission after garnering the six votes required to appoint.

Finance Committee

Mr. Caporale, as Finance Committee Chairman, reported Finance Committee members today looked again at Administration's FY 2015 budget proposal. We are coming to end of the budget process. The budget, at present, has a no millage increase.

Governmental Committee

Mr. Stewart, as Governmental Committee Chairman, announced a joint meeting of the Governmental Committee and the Lowcountry Economic Alliance on May 13 beginning at 9:30 a.m. The meeting location is the Library at the USC-B Gateway Campus. During the meeting, Thomas and Hutton will present its final work.

Natural Resources Committee

Mr. Flewelling, as Natural Resources Committee Chairman, reported members would discuss a resolution of the Beaufort County Rural and Critical Land Preservation Board recommending Council adopt an ordinance authorizing the placement of a question on the official ballot for the general election to be conducted November 4, 2014. The next meeting of the Committee is June 2, 2014.

The Vice Chairman passed the gavel back to the Chairman in order to continue the meeting.

RESULTS OF EXECUTIVE SESSION

It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Council hereby publicly state as its intention to take all necessary and appropriate actions so as to release and or convey to the South Carolina Department of Parks, Recreation and Tourism any reversionary interest that it may have now or in the future on Hunting Island as a result of the pending lawsuit entitled, *RETTEW, et al. vs. South Carolina Department of Parks, Recreation and Tourism and Beaufort County*. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council authorize a forgivable loan to Greenline Industries, Inc. in the amount of \$50,000 contingent upon the satisfactory hiring of 18 additional employees and a capital investment of at least \$1,000,000 and new inventory and equipment within five years of the execution of the Loan Agreement. If Greenline Industries, Inc. should not meet these requirements, it shall be required to repay a pro-rata portion of the loan at the then prevailing rate of interest which shall be calculated from the date that the loan is first executed. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr.

Flewelling, Mr. Fobes, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

PUBLIC COMMENT

The Chairman recognized Mr. Rick Tomlinson, a resident of Perryclear Drive, who expressed his concerns about the bridge leading to Perryclear Drive. This bridge is in a sad state of repair. The load limit is 20,000 pounds, which means trucks cannot cross the bridge. What is being done to repair or replace the bridge?

Mr. David Tedder, a resident of Lady's Island, asked Council to consider hosting a design-professional workshop about how to use the new Community Development Code.

Mr. Bubba Gillison, representing Hilton Head Island Recreation Association, requested Council retain the FY 2014 funding amount of \$215,000 in fiscal year 2015.

CONSENT AGENDA

AN ORDINANCE FINDING THAT FRIPP ISLAND PUBLIC SERVICE DISTRICT MAY ISSUE NOT EXCEEDING \$1,000,000 GENERAL OBLIGATION BONDS AND TO PROVIDE FOR THE PUBLICATION OF NOTICE OF THE SAID FINDING AND AUTHORIZATION

This item comes before Council under the Consent Agenda. Discussion occurred at the May 5 21, 2014 meeting of the Finance Committee.

It was moved by Mr. Flewelling, no second required, that Council approve on first reading an ordinance finding that Fripp Island Public Service District may issue not exceeding \$1,000,000 General Obligation Bonds and to provide for the publication of notice of the said finding and authorization. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

A RESOLUTION CALLING FOR A PUBLIC HEARING TO BE HELD UPON THE QUESTION OF THE ISSUANCE OF NOT EXCEEDING \$1,000,000 OF GENERAL OBLIGATION BONDS OF THE FRIPP ISLAND PUBLIC SERVICE DISTRICT, SOUTH CAROLINA; PROVIDING FOR THE PUBLICATION OF THE NOTICE OF SUCH PUBLIC HEARING; AND OTHER MATTERS RELATING THERETO

This item comes before Council under the Consent Agenda. Discussion occurred at the May 5 21, 2014 meeting of the Finance Committee.

It was moved by Mr. Flewelling, no second required, that Council adopt a resolution calling for a public hearing to be held upon the question of the issuance of not exceeding \$1,000,000 of General Obligation Bonds of the Fripp Island Public Service District, South Carolina; providing for the publication of the notice of such public hearing; and other matters relating thereto. The

vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

A RESOLUTION TO COMMISSION ANIMAL SERVICE OFFICER TO ENFORCE BEAUFORT COUNTY ANIMAL ORDINANCES FOR BEAUFORT COUNTY PURSUANT TO THE AUTHORITY GRANTED IN SECTION 4-9-145 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED

This item comes before Council under the Consent Agenda. Discussion occurred at the May 5 21, 2014 meeting of the Governmental Committee.

It was moved by Mr. Flewelling, no second required, that Council adopt a resolution to commission animal service officer Ryan Witte to enforce Beaufort County Animal Ordinances for Beaufort County pursuant to the authority granted in Section 4-9-145 of the Code of Laws of South Carolina, 1976, as amended. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

TEXT AMENDMENT TO THE BEAUFORT COUNTY ZONING AND DEVELOPMENT STANDARDS ORDINANCE/ZDSO, ARTICLE V, TABLE 106-1098 - TO ALLOW CONTRACTOR'S OFFICE WITH EXTERIOR STORAGE IN COMMERCIAL SUBURBAN DISTRICTS

Without objection from Council, the Chairman deleted this item from the agenda at the request of the applicant, Mr. Darrell Snyder.

AN ORDINANCE TO INCREASE THE MINIMUM SALARY PAID TO BEAUFORT COUNTY MAGISTRATES BY ELIMINATING PROGRESSIVE STEP PAY INCREASES

Mr. Vaux recused himself, left the room, and was not present for any of the discussion. Mr. Vaux's wife is a County Magistrate.

It was moved by Mr. Caporale, as Finance Committee Chairman (no second required), that Council approve on first reading an ordinance to increase the minimum salary paid to Beaufort County Magistrates by eliminating progressive step pay increase and, further, that effective for the first full pay period occurring after July 1, 2014, all Beaufort County Magistrates currently or subsequently appointed to office by the Beaufort County Legislative Delegation shall be paid 100% of the base salary outlined in South Carolina Code of Laws Section 22-8-40(B)(1)(e) regardless of their educational background or professional experience. The vote: YEAS - Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. NAYS – Mr. Dawson and Mr. McBride. ABSTAIN – Mr. Vaux (recused himself, left the room, and was not present for any of the discussion. Mr. Vaux's wife is a County Magistrate). The motion passed.

Mr. Vaux reentered the room.

PUBLIC HEARING

AN ORDINANCE TO AMEND CHAPTER 18 OF ARTICLE III (BUSINESS AND PROFESSIONAL LICENSE) OF THE BEAUFORT COUNTY CODE OF ORDINANCES, AND PROVIDING FOR THE SEVERABILITY AND EFFECTIVE DATE

Mr. Stewart, as Governmental Committee Chairman, stated the ordinance includes three major text amendments: (i) changes the statement from a business license fee to a tax, (ii) changes from the SIC Code to NAICS Code for classification of businesses, and (iii) deletes the lawful employment section.

The Chairman opened a public hearing beginning at 6:01 p.m. for the purpose of receiving public comment on an ordinance to amend Chapter 18 of Article III (business and professional license) of the Beaufort County Code of Ordinances, and providing for the severability and effective date. After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:03 p.m.

It was moved by Mr. Stewart, as Governmental Committee Chairman (no second required), that Council approve on third and final reading an ordinance to amend Chapter 18 of Article III (Business and Professional License) of the Beaufort County Code of Ordinances, and providing for the severability and effective date. The vote: YEAS - Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mrs. Bensch. The motion passed.

DEPUTY COUNTY ADMINISTRATOR'S REPORT

The County Channel / Broadcast Services

Mr. Gary Kubic, County Administrator, said The County Channel has all programs, events and meetings available to watch online, on-demand at www.bcgov.net. The County Channel once again covered the School District's Senior Showcase. The series brings together the top graduating seniors from all five-area high schools. Superintendent Jeffrey Moss discusses the students' high school experience, as well as their plans for college.

The County Channel continues its coverage of community events with this year's Beaufort High School Spring Concert. The concert featured performances by some Eagles alumni, and a student-arranged performance of "Royals" by Lorde.

Our nature series, Coastal Kingdom, received an Emmy nomination in the Southeast Regional Emmys for the episode, "Port Royal Sound," which features oystercatcher birds, diamondback terrapins, cobia, and other creatures that inhabit one of the most diverse and unique saltwater ecosystems on the East Coast. Coastal Kingdom is hosted by naturalist Tony Mills and is produced as a joint project between Beaufort County and the LowCountry Institute.

Introduction / Peter Sardo, new Assistant to the Director, Beaufort National Cemetery

Mr. Gary Kubic, County Administrator, introduced Mr. Peter Sardo, the new Assistant to the Director at the Beaufort National Cemetery. He will be responsible for all burial, maintenance and operations of the facility.

PUBLIC COMMENT

There were no requests to speak during public comment.

ADJOURNMENT

Council adjourned at 6:08 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

ATTEST _____
Suzanne M. Rainey, Clerk to Council

Ratified:



Memorandum

DATE: May 23, 2014
TO: County Council
FROM: Gary Kubic, County Administrator *Gary Kubic*
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place May 12, 2014 through May 23, 2014:

May 12, 2014

- Employee orientation
- Finance Committee meeting
- Caucus
- County Council meeting
- Capital Project Sales Tax Commission meeting

May 13, 2014

- Joint meeting of County Council Governmental Committee and Lowcountry Economic Alliance
- Meeting with Josh Gruber, County Attorney
- Speak to Hilton Head Area Council of Real Estate and Financial Advisors at Indigo Run Club House

May 14, 2014

- Monthly meeting with Ed Hughes, County Assessor

May 15, 2014

- Bimonthly meeting with Lisa Sulka, Bluffton Mayor, and Anthony Barrett, Bluffton Town Manager to discuss County /Town issues

May 16, 2014

- Meeting with Josh Gruber, County Attorney; Allison Coppage, Assistant County Attorney; and Alicia Holland, Chief Financial Officer re: Cherokee Farms

- Meeting with David Coleman, Engineering Department re: Bluffton Government Center third floor renovations
- Meeting with Thomas & Hutton representatives and staff re: SC 170
- Staff meeting re: County web pages
- Meeting with Dot Gnann, Josh Gruber, County Attorney, and Allison Coppage, Assistant County Attorney re: St. Gregory the Great and Berkeley Hall Frontage Road issues

May 19, 2014

- Meeting with David Hornsby and Stuart Mitchell re: Spanish Moss Trail
- Finance Committee meeting
- Public Facilities Committee meeting
- Capital Project Sales Tax Commission meeting

May 20, 2014

- Meeting with Bryan Hill, Deputy County Administrator; Eric Larson, Stormwater Engineer; Josh Gruber, County Attorney; and Allison Coppage, Assistant County Attorney re: MS4 decisions by the Stormwater Implementation Committee in 2011

May 21, 2014

- Agenda review with Chairman, Vice Chairman and Executive Staff re: Review draft agenda for May 27, 2014 County Council meeting at Bluffton Library
- Meeting with staff and Jeff Norkus of Osprey Village
- Meeting with Patty Kennedy, Executive Director of Beaufort County Open Land Trust
- St. Gregory the Great Informational meeting re: St. Gregory the Great and Berkeley Hall Frontage Road issues

May 22, 2014

- Staff meeting re: Solicitor's Office
- Meeting with Sheriff P.J. Tanner

May 23, 2014

- No scheduled meetings



Memorandum

DATE: May 23, 2014
TO: County Council
FROM: Bryan Hill, Deputy County Administrator *BHill*
SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place May 12, 2014 through May 23, 2014:

May 12, 2014 (Monday):

- Attend Detention Center Status Meeting
- Finance Committee
- County Council

May 13, 2014 (Tuesday)--Bluffton:

- Telephone call with Fred Hamilton
- Telephone call with Karen Lavery
- Telephone call with Joshua Gruber, Staff Attorney
- Telephone call with Alicia Holland, CFO
- Telephone call with Paul Sommerville, County Council Chairman
- Telephone call with Gary Kubic, County Administrator
- Telephone call with Morris Campbell, Community Services Director
- Telephone call with Buddy Jones, Sheldon Fire Chief

May 14, 2014 (Wednesday):

- Meet with Jim Minor, Solid Waste Director
- Meet with representatives of The Young Men's Social Club re: Scott Center
- Attend Library Board Meeting at Hilton Head Island Library

May 15, 2014 (Thursday)--Bluffton:

- Work on 0% Debt/Millage Increase Scenarios
- Bluffton Hours

May 16, 2014 (Friday):

- Attend Thomas & Hutton Meeting
- Meet with Phil Foot, Public Safety Director, Major Allen, Jeff Vortisch and Quandara Grant, Detention Center

May 19, 2014 (Monday):

- DA Meeting
- Meet with Jon Rembold, Airports Director
- Meet with Paul Sommerville, County Council Chairman
- Review Millage Increase Scenarios by District
- Finance Committee Meeting
- Public Facilities Committee Meeting

May 20, 2014 (Tuesday):

- Meet with Chief Thompson, Bluffton Fire District
- Attend MS 4 Collaboration Meeting
- Meet with Dana Millet, DHEC Region Health Director

May 21, 2014 (Wednesday):

- Agenda Review
- Meet with Suzanne Gregory, Employee Services Director
- Attend DSN Tennis Organizational Event
- Gather Materials and Information for County Council

May 22, 2014 (Thursday):

- Prepare Overview Presentation for County Council
- Meet with Suzanne Gregory, F.T.E. Analysis

May 23, 2014 (Friday)--Bluffton:

- Bluffton Hours
- Prepare for County Council

FINANCE COMMITTEE

May 12, 2014

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met Monday, May 12, 2014 beginning at 2:00 p.m., in the Executive Conference Room of the Administration Building, Beaufort, South Carolina.

ATTENDANCE

Chairman Rick Caporale, Vice Chairman Steven Fobes and members Brian Flewelling, William McBride, Stu Rodman, Paul Sommerville and Jerry Stewart. Non-Committee members Cynthia Bensch, Gerald Dawson, and Tabor Vaux. (Paul Sommerville, as County Council Chairman, serves as an *ex-officio* member of each standing committee of Council and is entitled to vote.)

County staff: Joshua Gruber, County Attorney; Bryan Hill, Deputy County Administrator; Gary Kubic, County Administrator; Dan Morgan, MIS Director; Jon Rembold, Airports Director; and Dave Thomas, Purchasing Director.

Public: Sean Epps, F & ME Consultants.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Councilman Caporale chaired the meeting.

INFORMATION ITEMS

1. **Consideration of Contract Award**

- **Request to Purchase Two, 10-Gigabit Supervisor Cards from a State Contract Vendor for the Beaufort County MIS Department (< \$100,000)**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: This is a request from the MIS Department for the Finance Committee to approve a contract award that will allow the purchase of two, 10-Gigabit Supervisor Cards from Encore Technology, a State contract vendor. The purchase of these cards would upgrade the current 1-Gigabit Supervisor Cards, which cannot support the bandwidth and speed of the network causing a slowing of information flow through the County. The increase to 10-Gigabit Supervisor Cards would increase bandwidth allowing for a more controlled and efficient data flow in support of County operations. The total cost is \$57,430 and would come from account 10001150-52611, MIS Department – Data Processing Equipment Refresh Account.

Motion: It was moved by Mr. Stewart, seconded by Mr. Fobes, that Finance Committee award a contract in the amount of \$57,430 for the purchase of two, 10-Gigabit Supervisor Cards from State contract vendor, Encore Technology of Greenville, South Carolina. Funding would come from account 10001150-52611, MIS Department – Data Processing Equipment Refresh Account. The vote: YEAS – Mr. Caporale, Mr. Flewelling, Mr. Fobes, Mr. McBride, Mr. Rodman and Mr. Stewart. The motion passed.

Status: Committee awarded a contract in the amount of \$57,430 for the purchase of two, 10-Gigabit Supervisor Cards from State contract vendor, Encore Technology of Greenville, South Carolina. Funding would come from account 10001150-52611, MIS Department – Data Processing Equipment Refresh Account.

2. Consideration of Contract Award

- **Request to Renew VoIP Licensing and Support from a State Contract Vendor for the Beaufort County MIS Department (< \$100,000)**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: This is a request to renew the licensing and support of the SMARTnet system, Beaufort County's Voice Over Internet Protocol (VoIP) telephone system from NWN Corporation of Greenville, South Carolina due to the expiration of the original maintenance contract. The licensing and support renewal will allow for continuity of communications in support of County operations and the renewal term will be effective beginning May 26, 2014 and will end August 31, 2016. The total contract cost is \$93,985 and will come from account 10001150-51110, MIS Department – Maintenance Contracts.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Fobes, that Finance Committee award a contract in the amount of \$93,985 to State contract vendor, NWN Corporation of Greenville, South Carolina for Voice Over Internet Protocol licensing and support renewal. Funding will come from account 10001150-51110, MIS Department – Maintenance Contracts. The vote: YEAS – Mr. Caporale, Mr. Flewelling, Mr. Fobes, Mr. McBride, Mr. Rodman and Mr. Stewart. The motion passed.

Status: Committee awarded a contract in the amount of \$93,985 to State contract vendor, NWN Corporation of Greenville, South Carolina for Voice Over Internet Protocol licensing and support renewal. Funding will come from account 10001150-51110, MIS Department – Maintenance Contracts.

3. Proposed Modifications to County Budget

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Gary Kubic, County Administrator, highlighted the differences between the May 5 presentation and today's. At the request of Finance Committee Chairman, staff has provided three pieces of FY 2015 budget summary information: (i) department budget differences for fiscal years 2013, 2014 and 2015; (ii) budget ordinance categories; and (ii) revenues and expenditures effective June 30, 2011, June 30, 2012 and June 30, 2013 and fiscal year budgets 2014 and 2015.

The major difference is no additional mills on both operations and general obligation debt. To achieve a no mill increase, changes were made to the general operations side as follows:

- Monitor vacancy factor; allow the natural attrition process first and then not replace 40 to 50 positions;
- Increase reserves from \$500,000 to \$750,000 (money that may be taken back during the next fiscal year due to all of the uncertainty associated with reassessment (*Angus v. City of Myrtle Beach*));
- Restore department budgets back to FY 2014 levels.

The public should assume that we are not adding to the debt schedule in the sense of additional millage. The original millage debt schedule is still intact, even though it is a slight tick up predicated on prior year borrowing. This is a timing issue.

Main motion: It was moved by Mr. Flewelling, seconded by Mr. Stewart, that Committee forward the budget to Council for approval.

Motion to amend by substitution #1: It was moved by Mr. Rodman, seconded by Mr. Flewelling, that Committee forward the proposed County budget to Council and that the millage not increase over the prior year.

Motion to amend by substitution #2: It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Committee accept this budget as outlined, with a zero millage increase, and work from this budget going forward. The vote: YEAS – Mr. Caporale, Mr. Flewelling, Mr. Fobes and Mr. McBride. NAYS – Mr. McBride. ABSTAIN – Mr. Rodman. The motion passed.

Vote on the amended motion, which is now the main motion, and includes the motion to amend by substitution #2: Committee accept this budget as outlined, with a zero millage increase, and work from this budget going forward. The vote: YEAS – Mr. Caporale, Mr. Flewelling, Mr. Fobes and Mr. Stewart. NAYS – Mr. McBride. ABSTAIN – Mr. Rodman. The motion passed.

Call for reconsideration: It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Committee reconsider the motion to accept this budget as outlined, with a zero millage increase, and work from this budget going forward. The vote: YEAS – Mr. Caporale, Mr.

Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. NAYS – Mr. McBride. The motion passed.

Main motion: It was moved by Mr. Rodman, seconded by Mr. Flewelling, that Committee accept this budget as outlined, with a zero millage increase, and work from this budget going forward. The vote: YEAS – Mr. Caporale, Mr. Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. NAYS – Mr. McBride. The motion passed.

Status: Committee accepted the budget as outlined, with a zero millage increase, and voted to work with this budget going forward.

4. Consideration of Reappointments and Appointments

- **Accommodations Tax Board**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: No nominations were made at this time.

5. Hilton Head Island Airport/HXD Financial Issues

Discussion: At the request of Mr. Caporale, Mrs. Alicia Holland, Chief Financial Officer, presented documentation supporting and ensuring that the cash flow of the Hilton Head Island Airport/HXD Enterprise Fund is able to sustain the principal and interest debt payments the County is going to incur as a result of the projects at the Hilton Head Island Airport/HXD.

FINANCE COMMITTEE

May 5, 2014

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met Monday, May 5, 2014 beginning at 12:00 Noon, in the Executive Conference Room of the Administration Building, Beaufort, South Carolina.

ATTENDANCE

Chairman Rick Caporale, Vice Chairman Steven Fobes and members Brian Flewelling, William McBride, Stu Rodman, Paul Sommerville and Jerry Stewart. Stu Rodman absent. (Paul Sommerville, as County Council Chairman, serves as an *ex-officio* member of each standing committee of Council and is entitled to vote.)

County staff: Eddie Bellamy, Public Works Director; Bryan Hill Deputy County Administrator; Alicia Holland, Chief Financial Officer; Gary Kubic, County Administrator; and Jim Minor, Solid Waste/Recycling Manager.

Public: Gary Pope, bond counsel, Fripp Island Public Service District; Ernie Williams, General Manager, Fripp Island Public Service District; and Jim Bequette.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce, and Zach Murdock, *The Island Packet/The Beaufort Gazette*.

Councilman Caporale chaired the meeting.

ACTION ITEM

- 1. An ordinance finding that Fripp Island Public Service District may issue not exceeding \$1,000,000 General Obligation Bonds and to provide for the publication of notice of the said finding and authorization**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: This proposed ordinance would allow the Fripp Island Public Service District to issue General Obligation Bonds in an amount not to exceed \$1,000,000 and to provide publication of notice of notice and the said funding and authorization. These funds are needed to improve the wastewater treatment facility. The millage impact is 1.3 mills. A resolution approved by the Fripp Island Public Service District Commission approving the incurring of General Obligation Debt in an amount not to exceed \$1,000,000 and authorizing this petition to Council, was provided to the Committee.

Motion: It was moved by Mr. McBride, seconded by Mr. Flewelling, that Finance Committee approve and recommend Council approve on first reading an ordinance finding that Fripp Island Public Service District may issue not exceeding \$1,000,000 General Obligation Bonds and to provide for the publication of notice of the said finding and authorization. The vote: YEAS – Mr. Caporale, Mr. Flewelling, Mr. Fobes, Mr. McBride and Mr. Stewart. ABSENT – Mr. Rodman. The motion passed.

Recommendation: Council approve on first reading an ordinance finding that Fripp Island Public Service District may issue not exceeding \$1,000,000 General Obligation Bonds and to provide for the publication of notice of the said finding and authorization.

- 2. A resolution calling for a public hearing to be held upon the question of the issuance of not exceeding \$1,000,000 of General Obligation Bonds of the Fripp Island Public Service District, South Carolina; providing for the publication of the notice of such public hearing; and other matters relating thereto**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: This resolution would allow for a public hearing to be held upon the question of the issuance of General Obligation Bonds in an amount not to exceed \$1,000,000 for the Fripp Island Public Service District, and publication of notice of the public hearing.

Motion: It was moved by Mr. McBride, seconded by Mr. Flewelling, that Finance Committee approve and recommend Council adopt a resolution calling for a public hearing to be held upon the question of the issuance of not exceeding \$1,000,000 of General Obligation Bonds of the Fripp Island Public Service District, South Carolina; providing for the publication of the notice of such public hearing; and other matters relating thereto. The vote: YEAS – Mr. Caporale, Mr. Flewelling, Mr. Fobes, Mr. McBride and Mr. Stewart. ABSENT – Mr. Rodman. The motion passed.

Recommendation: Council adopt a resolution calling for a public hearing to be held upon the question of the issuance of not exceeding \$1,000,000 of general obligation bonds of the Fripp Island Public Service District, South Carolina; providing for the publication of the notice of such public hearing; and other matters relating thereto.

3. Presentation / FY 2015 County Budget Proposal

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Bryan Hill, Deputy County Administrator, provided the Committee a PowerPoint Presentation on the FY 2015 Administrator's Budget proposal. The presentation included an overview of FY 2014 General Fund Revenue of \$99,436,715 (projected) and FY

2015 in the amount of \$100,029,744 (anticipated), which is a change of \$593,029. A breakdown of revenue by various categories was provided. County FY 2014 millage rates were presented to the Committee:

- Operational Millage 46.48
- County Debt 5.48
- County Purchase Property 4.34

Beaufort County FY 2014 population was 162,818. The estimated FY 2015 population is 168,016. This is a population increase of 2.27% and a growth of 1.46%. The maximum increase in millage allowed is 3.73%, which is a millage rate cap of 48.21.

The following assumptions were included in the FY 2015 budget proposal:

- Three percent (3%) vacancy factor;
- County Administrative Divisions at FY 2014 appropriation levels;
- Hiring freeze within County Administrative Divisions;
- Reduction of Convenient Center hours;
- FY 2014 supplemental appropriations set at FY 2013 levels for the following entities: Solicitor, University of South Carolina–Beaufort, Technical College of the Lowcountry, Beaufort Memorial Hospital, and Hilton Head Island Recreation Center.

The following issues have impacted the FY 2015 budget in an amount of \$1,601,279: health insurance \$1,200,000, Workers Compensation \$150,000 and retirement \$251,279 (South Carolina Retirement System \$100,296 and Police Officers Retirement System \$150,983).

The following FY 2015 budget numbers were provided to the Committee as a starting point:

- Requested budget: \$109,462,015
- Total capital request: \$4,562,210
- Capital eliminated: \$3,123,496
- Capital retained: \$1,438,714
- Three percent (3%) vacancy factor: +\$1,916,536
- Revised numbers: \$104,421,982

FY 2013 - FY 2015 contributions were presented to the Committee, as well as the budget results for FY 2015.

Staff has presented a budget where the FY 2015 General Fund appropriation level is \$100,789,461 and the FY 2015 General Fund Revenue is projected at \$100,029,744. This would require a change in millage of .46 or \$759,717.

A review of the County Debt requests was provided to the Committee. The original request was \$27,038,938. The request, after administrative revision, is \$18,948,296. An overview of the projects this budget request supports was provided to the Committee. A spreadsheet demonstrating the millage effect and capped millage effect was provided.

Status: Information only.

4. Consideration of Reappointments and Appointments

- **Accommodations Tax Board**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: No nominations were made at this time.

DRAFT

GOVERNMENTAL COMMITTEE

May 5, 2014

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Governmental Committee met Monday, May 5, 2014, beginning at 3:00 p.m., in the Executive Conference Room of the Administration Building, Beaufort, South Carolina.

ATTENDANCE

Chairman Jerry Stewart, Vice Chairman Laura Von Harten, and Committee members Rick Caporale, Gerald Dawson, Brian Flewelling and Tabor Vaux present. Non-Committee member William McBride present. Committee member Cynthia Bensch absent.

County Staff: Audra Antonacci, Code Enforcement Officer; Phil Foot, Division Director–Public Safety; Joshua Gruber, County Attorney; Bryan Hill, Deputy County Administrator; Gary Kubic, County Administrator; and Tallulah Trice, Animal Control Director.

Public: Blakley Williams, President–CEO, Beaufort Regional Chamber of Commerce; and Kim Statler, Executive Director, Lowcountry Economic Alliance; and Clemson Polite.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce, and Zach Murdock, *Island Packet / The Beaufort Gazette*.

Mr. Stewart chaired the meeting.

ACTION ITEM

1. **A Resolution to Commission Animal Service Officer to Enforce Beaufort County Animal Ordinances for Beaufort County Pursuant to the Authority Granted in Section 4-9-145 of the Code of Laws of South Carolina, 1976 as Amended**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Flewelling, seconded by Mr. Dawson, that Committee approve and recommend that Council adopt a resolution to commission Ryan E. Witte, an Animal Service Officer, to enforce Beaufort County animal ordinances for Beaufort County pursuant to the authority granted in Section 4-9-145 of the Code of Laws of South Carolina, 1976, as amended. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Flewelling and Ms. Von Harten. NAYS - Mr. Dawson, Mr. Stewart and Mr. Vaux. The motion passed.

Recommendation: Council adopt a resolution to commission Ryan E. Witte, an Animal Service Officer, to enforce Beaufort County animal ordinances for Beaufort County pursuant to

the authority granted in Section 4-9-145 of the *Code of Laws of South Carolina*, 1976 as amended.

INFORMATION ITEM

2. Presentation / Animal Shelter Facility

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Ms. Tallulah Trice, Animal Control Director, introduced to the committee the Beaufort County Animal Services 2014 Reduction Campaign. The campaign focuses on reducing overpopulation, euthanasia, disease and cost. The Hilton Head Humane Association and Sheldon Animal Rescue have made it possible to reduce overpopulation through the Spay/Neuter Alliance and Clinic (SNAC) program. The goal of the program is to provide quality, cost-effective procedures for individuals and organizations with animals, which reduces euthanasia and shelter-intake rates. Ms. Trice emphasized that a new facility would help reduce the euthanasia rate of animals in need of behavior modification, reduce disease, and cost.

Operation Saving Jake (OSJ) is working with Beaufort County to identify potential animals for wounded Veterans. OSJ is a program that rescues suitable sheltered dogs, gives them a second chance at life by training them to serve as therapy dogs and/or service canines for disabled veterans and those in need.

Status: Information only.

3. Presentation / Code Enforcement Department

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mrs. Audra Antonacci, Code Enforcement Officer, stated the goal of the department is to help keep Beaufort County beautiful and educate citizens about the County ordinances.

Code Enforcement Officers patrol all areas of Beaufort County to ensure that citizens are complying with County ordinances. A code enforcement officer will leave a door hanger at a property that describes the violation and the method by which it can be corrected.

The department has worked with the Broadcast Services Department to create several public service announcements.

Status: Information only.

4. Discussion / Business License Revenue and Rates

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Stewart introduced the two main topics of discussion regarding the business license taxes -- the amount of revenue generated by the tax and ensuring the rates are consistent with the category of the business.

Changing from the SIC Code to NAICS Code for classification of businesses has placed many businesses in different categories and changed the rate paid for business license taxes. Mr. Stewart requested staff perform an analysis of those businesses placed in a different category because of the new code.

Status: Business License Department to analyze the businesses placed in a different category because of the new code.

DRAFT

GOVERNMENTAL COMMITTEE

April 7, 2014

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Governmental Committee met Monday, April 7, 2014, beginning at 4:00 p.m., in the Executive Conference Room of the Administration Building, Beaufort, South Carolina.

ATTENDANCE

Chairman Jerry Stewart, Vice Chairman Laura Von Harten and Committee members Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling and Tabor Vaux present. Non-Committee members Steve Fobes, William McBride and Paul Sommerville present. (Paul Sommerville, as County Council Chairman, serves as an *ex-officio* member of each standing committee of Council and is entitled to vote.)

County Staff: Allison Coppage, Assistant County Attorney; Phil Foot, Division Director – Public Safety; Joshua Gruber, County Attorney; and Gary Kubic, County Administrator.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce, and Zach Murdock, *Island Packet / Beaufort Gazette*.

Public: Jim Beckert, Board of Education; Shannon Bruning, McNair Law Firm; Tom Davis, State Senator, Bill Evans, Chairman, Board of Education; Laurie Murdock, Chief Financial Officer, Dataw Island; Lynn Stokes, McNair Law Firm; Frank Sweeny, Berkeley Hall Club; Jane Upshaw, Chancellor, USC-Beaufort; and Phyllis White, Chief Operational Services Officer, School District.

Mr. Stewart chaired the meeting.

ACTION ITEM

1. Discussion / Business License Fee Ordinance

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion 1: It was moved by Mr. Flewelling, seconded by Ms. Von Harten, that Committee remove from Section 18-53(b), Registration Required, the text “Applicants may be required to submit copies of state and federal income tax returns reflecting gross income figures.” The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Flewelling and Ms. Von Harten. NAYS - Mr. Dawson, Mr. Stewart and Mr. Vaux. The motion passed.

Motion 2: It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Committee delete from Section 18-57(b), Inspections and Audits, the words “systematic and” and replace “all” with “any.” The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

Motion 3: It was moved by Mrs. Bensch, seconded by Mr. Vaux, that Committee remove Section 18-69, Lawful Employment - Interstate Commerce. The vote: YEAS - Mrs. Bensch, Mr. Caporale and Mr. Vaux. NAYS - Mr. Dawson, Mr. Flewelling, Mr. Stewart and Ms. Von Harten. The motion failed.

Motion 4: It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Committee change the words “fee” to “tax” and “SIC” to “NAICS Code.” The vote: YEAS – Mr. Caporale, Mr. Flewelling, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS - Mrs. Bensch and Mr. Dawson. The motion passed.

Recommendations:

- Remove “Applicants may be required to submit copies of state and federal income tax returns reflecting gross income figures” in Section 18-53(b), Registration Required;
- Delete “systematic and” and replace “all” with “any” in Section 18-57(b), Inspections and Audits;
- Change “fee” to “tax” and “SIC” to “NAICS Code.”

INFORMATION ITEM

2. Update / McNair Law Firm Last Year’s Lobbying Efforts Regarding Education Funding Formula

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mrs. Lynn Stokes, a consultant with the McNair Law Firm, gave an update on their lobbying efforts regarding the Education Funding Formula.

One topic that directly affects Beaufort County and the Board of Education is the new Educational Funding Act formula. The new funding formula places greater emphasis on poverty and gifted and talented students. The County has a greater poverty level than most counties in South Carolina. Another area is the increase in base student cost from \$2,097 to \$2,120.

Mr. Stewart stated that Beaufort County has \$150,000 allotted to the Lowcountry Economic Alliance. Beaufort is the only county in the State of South Carolina that is not a part of an alliance. Being an orphan County makes it difficult to secure government funding and receive regional economic development monies.

Senator Tom Davis spoke on the decreases and increases of monies in the Education Improvement Act and Education Funding Act. The County needs to push for a hold-harmless agreement so that it will not receive less money because of adjustments.

Status: Information only.

DRAFT

NATURAL RESOURCES COMMITTEE

April 24, 2014

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Natural Resources Committee met Thursday, April 24, 2014, beginning at 1:00 p.m., in the Executive Conference Room of the Administration Building, Beaufort, South Carolina.

ATTENDANCE

Committee Chairman Brian Flewelling, Vice Chairman Cynthia Bensch and members Gerald Dawson, William McBride, Jerry Stewart, Tabor Vaux and Laura Von Harten present.

County Staff: Allison Coppage, Assistant County Attorney; Tony Criscitiello, Division Director—Planning and Development; Joshua Gruber, County Attorney; Bryan Hill, Deputy County Administrator; Gary Kubic, County Administrator; and Eric Larson, Stormwater Utility Manager.

Public: Reed Armstrong, Coastal Conservation League; Walter Nester, lawyer, McNair Law Firm; and David Oliver, JAZ 278, LLC.

Media: Eleanor Lightsey, *Lowcountry Inside Track*, and Dan Bailey, *The Island Packet / The Beaufort Gazette*.

Mr. Flewelling chaired the meeting.

ACTION ITEMS

1. Consideration / Development Agreement Bluffton Gateway

Motion: It was moved by Mrs. Bensch, seconded by Mr. Stewart, that Natural Resources Committee approve and recommend Council approve on third and final reading an ordinance to adopt the Development Agreement between Beaufort County and JAZ 278, LLC, a Georgia Limited Liability Company, authorized to conduct business in South Carolina pursuant to Section 6-31-30 of the Code of Laws of South Carolina, 1976, as amended. Further, amend Article XI, Section H to read as follows: Paragraph 1 - A Stormwater Management Plan, prepared by Kimley-Horn and Associates, Inc., (the "Stormwater Management Plan") has been submitted to the County. The Beaufort County Stormwater Utility Manager has reviewed the Stormwater Management Plan to determine compliance with the March 2012 Beaufort County Manual for Stormwater Best Management and Design Practices (the "BMP Manual"), and determined that the design Stormwater Management Plan meets the BMP Manual requirements for peak runoff, pollutant removal for pollutants (phosphorus, nitrogen and fecal coliform bacteria), and stormwater volume reduction. Further, that through the use of primary and secondary best management practices (engineered solutions) for stormwater volume reduction, an effective

impervious area ratio of 0% is assumed. Accordingly, so long as the Stormwater Management Plan meets the findings set forth in this Article XI, Section H, it shall be approved. Paragraph 2 - The final plan is attached to the already reviewed plan and be submitted to the Development Review Team. Paragraph 3 - The data is consistent with the Stormwater Management Plan. The vote: YEAS – Mrs. Bensch, Mr. Flewelling, Mr. McBride, Mr. Stewart and Ms. Von Harten. NAYS - Mr. Dawson and Mr. Vaux. The motion passed.

Recommendation: Council approve on third and final reading an ordinance to adopt a Development Agreement between Beaufort County and JAZ 278, LLC, a Georgia Limited Liability Company, authorized to conduct business in South Carolina pursuant to Section 6-31-30 of the *Code of Laws of South Carolina*, 1976, as amended. Further, amend Article XI, Section H to read as follows: Paragraph 1 - A Stormwater Management Plan, prepared by Kimley-Horn and Associates, Inc., (the "Stormwater Management Plan") has been submitted to the County. The Beaufort County Stormwater Utility Manager has reviewed the Stormwater Management Plan to determine compliance with the March 2012 Beaufort County Manual for Stormwater Best Management and Design Practices (the "BMP Manual"), and determined that the design Stormwater Management Plan meets the BMP Manual requirements for peak runoff, pollutant removal for pollutants (phosphorus, nitrogen and fecal coliform bacteria), and stormwater volume reduction. Further, that through the use of primary and secondary best management practices (engineered solutions) for stormwater volume reduction, an effective impervious area ratio of 0% is assumed. Accordingly, so long as the Stormwater Management Plan meets the findings set forth in this Article XI, Section H, it shall be approved. Paragraph 2 - The final plan is attached to the already reviewed plan and be submitted to the Development Review Team. Paragraph 3 - The data is consistent with the Stormwater Management Plan.

**REAPPOINTMENTS AND APPOINTMENTS
TO
BOARDS AND COMMISSIONS**

May 27, 2014

1. Natural Resources Committee

① Planning Commission

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
04.14.14	Carolyn Davis	Comprehensive Plan Planning Area – Port Royal Island	Appoint	6 of 11 (1 st term)

ORDINANCE NO. _____

AN ORDINANCE TO INCREASE THE MINIMUM SALARY PAID TO BEAUFORT COUNTY MAGISTRATES BY ELIMINATING PROGRESSIVE STEP PAY INCREASES

WHEREAS, Beaufort County is required to pay newly appointed magistrates a minimum salary based upon population as outlined in South Carolina Code of Laws Sections 22-8-40(B)(1)(a) through 22-8-40(B)(1)(d); and

WHEREAS, these provisions has provided for progressive pay increases to newly appointed magistrates based upon successfully completing additional years of service and corresponding legal education requirements; and

WHEREAS, Beaufort County Council believes that it is appropriate to eliminate these progressive pay increases and pay all newly hired magistrates the full base salary outlined in South Carolina Code of Laws Section 22-8-40(B)(1)(e); and

WHEREAS, the elimination of the step pay increases shall also apply to any magistrates who is not newly appointed, but who has not been appointed for at least four (4) years and therefore has not yet attained the full 100% base salary outlined in 22-8-40(B)(1)(e).

NOW, THEREFORE, Be it Ordained by Beaufort County Council that effective for the first full pay period occurring after July 1, 2014, all Beaufort County Magistrates currently or subsequently appointed to office by the Beaufort County Legislative Delegation shall be paid 100% of the base salary outlined in South Carolina Code of Laws Section 22-8-40(B)(1)(e) regardless of their educational background or professional experience.

DONE this ___ day of _____, 2014.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, County Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: May 12, 2014

Second Reading:

Public Hearings:

Third and Final Reading:

AN ORDINANCE

FINDING THAT THE FRIPP ISLAND PUBLIC SERVICE DISTRICT, SOUTH CAROLINA, MAY ISSUE NOT EXCEEDING \$1,000,000 OF GENERAL OBLIGATION BONDS AND TO PROVIDE FOR THE PUBLICATION OF NOTICE OF THE SAID FINDING AND AUTHORIZATION.

WHEREAS, by action previously taken, the County Council of Beaufort County, South Carolina which is the governing body of Beaufort County, South Carolina (the "**County Council**"), ordered that a public hearing on the question of the issuance of not exceeding \$1,000,000 of general obligation bonds (the "**Bonds**") of the Fripp Island Public Service District, South Carolina (the "**District**") be held in the County Council Chambers, Administration Building, Government Center, 100 Ribaut Road, Beaufort, SC 29902, on the ___ day of ___, 2014 at ___ p.m., and notice of such hearing has been duly published once a week for three successive weeks in The Beaufort Gazette, a newspaper of general circulation in Beaufort County; and

WHEREAS, the said public hearing has been duly held at the above time, date and place and said public hearing was conducted publicly and both proponents and opponents of the proposed action were given full opportunity to be heard and it is now in order for the County Council to proceed, after due deliberation, in accordance with the provisions of Act No. 1189, enacted at the 1974 Session of the South Carolina General Assembly and approved July 9, 1974, now codified as Article 5 of Chapter 11 of Title 6 (Sections 6-11-810 through 6-11-1050, inclusive) (hereinafter called the "**Enabling Act**") of the Code of Laws of South Carolina, 1976, as amended, to make a finding as to whether or not the Bonds should be issued; and

NOW THEREFORE, BE IT ORDAINED, by the County Council in a meeting duly assembled:

Section 1. It is found and determined that each statement of fact set forth in the preamble of this ordinance (this "**Ordinance**") is in all respects true and correct.

Section 2. On the basis of the facts before County Council and those adduced at the public hearing held on _____, 2014, it is found and determined that the Fripp Island Public Service District Commission, the governing body of the District (the "**Commission**"), should be authorized to issue the Bonds.

Section 3. The County Council finds that the Commission should issue the Bonds in an amount of not exceeding \$1,000,000 as a single issue or from time to time as several separate issues, as the District shall determine.

Section 4. The County Council hereby authorizes the Commission to issue the Bonds in an aggregate principal amount of not exceeding \$1,000,000, as a single issue or from time to time as several separate issues as the Commission shall determine, in order to defray (A) the costs of constructing and equipping certain improvements to the District's wastewater treatment plant (the "**Project**"), and (B) the costs of issuance of such general obligation bonds. The

Commission estimates that the cost of the Project, together with the costs of issuance of the Bonds will not exceed \$1,000,000. For the payment of the principal of and interest on the Bonds as they respectively mature, and for the creation of such sinking fund as may be necessary therefor, the full faith, credit and taxing power of the District shall be irrevocably pledged, and there shall be levied annually a tax without limit on all taxable property within the District sufficient to pay such principal of and interest on the Bonds as they respectively mature, and to create such sinking fund therefor.

Section 5. The Chairman and other officers of the County Council are herewith authorized and empowered to take such further action as may be necessary to fully implement the action taken by this Ordinance.

Section 6. A certified copy of this Ordinance shall forthwith be transmitted to the Commission to advise it of the action taken by the County Council, whereby the Commission has been authorized to issue, pursuant to the provisions of the Enabling Act, the Bonds in the aggregate principal amount of not exceeding \$1,000,000.

Section 7. Notice of the adoption of this Ordinance, in substantially similar form to that attached hereto as Exhibit A, shall be published in The Beaufort Gazette for three successive weeks from the date hereof.

DONE AT BEAUFORT, SOUTH CAROLINA, this ____ day of _____, 2014.

BEAUFORT COUNTY COUNCIL

(SEAL)

Chairman

Attest:

Clerk

First Reading: May 12, 2014

Second Reading:

Public Hearing:

Third Reading:

**NOTICE PURSUANT TO SECTIONS 6-11-870 AND 11-27-40(8)
OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED**

Notice is hereby given pursuant to the provisions of Sections 6-11-870 and 11-27-40(8) of the Code of Laws of South Carolina, 1976, as amended, as follows:

Following a public hearing held on _____, 2014, the County Council of Beaufort County (the "**County Council**"), the governing body of Beaufort County, South Carolina (the "**County**") adopted that certain ordinance, entitled "AN ORDINANCE FINDING THAT THE FRIPP ISLAND PUBLIC SERVICE DISTRICT, SOUTH CAROLINA, MAY ISSUE NOT EXCEEDING \$1,000,000 OF GENERAL OBLIGATION BONDS AND TO PROVIDE FOR THE PUBLICATION OF NOTICE OF THE SAID FINDING AND AUTHORIZATION" on _____, 2014 (the "**Ordinance**");

The Fripp Island Public Service District, South Carolina (the "**District**"), created as a special purpose district and established in the County as a body politic and corporate pursuant to the provisions of Act No. 1042 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina for the year 1962, as amended, has been authorized by the provisions of the Ordinance to issue not exceeding \$1,000,000 of general obligation bonds of the District (the "**Bonds**") as a single issue or from time to time as several separate issues, in order to defray (A) the costs of constructing and equipping certain improvements to the District's wastewater treatment plant (the "**Project**"), and (B) the costs of issuance of such general obligation bonds;

For the payment of the principal of and interest on the Bonds as they respectively mature, and for the creation of such sinking fund as may be necessary therefor, the full faith, credit and taxing power of the District will be irrevocably pledged, and there will be levied annually a tax without limit on all taxable property within the area of the District sufficient to pay the principal of and interest on the Bonds as they respectively mature, and to create such sinking fund therefor;

No election has been ordered in the District upon the question of the issuance of the Bonds; and

Any persons affected by the action aforesaid of the County Council may by action de novo instituted in the Court of Common Pleas for the County within twenty (20) days following the last publication of this Notice, but not afterwards, challenge the action of the County Council.

COUNTY COUNCIL OF BEAUFORT COUNTY

ORDINANCE NO. 2014/___

AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, SERIES 2014, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA, IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$17,100,000; FIXING THE FORM AND DETAILS OF THE BONDS; AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS LAWFULLY-AUTHORIZED DESIGNEE TO DETERMINE CERTAIN MATTERS RELATING TO THE BONDS; PROVIDING FOR THE PAYMENT OF THE BONDS AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO.

ORDINANCE NO. 2014/___

AUTHORIZING THE ISSUANCE AND SALE OF TAXABLE OR TAX-EXEMPT GENERAL OBLIGATION BONDS, SERIES 2014, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA, IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$2,350,000; FIXING THE FORM AND DETAILS OF THE BONDS; AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS LAWFULLY-AUTHORIZED DESIGNEE TO DETERMINE CERTAIN MATTERS RELATING TO THE BONDS; PROVIDING FOR THE PAYMENT OF THE BONDS AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO.



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT

106 Industrial Village Road, Bldg 2—Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee
FROM: Dave Thomas, CPPO, Purchasing Director *DT*
SUBJ: **RFP # 140305 Award Recommendation for Janitorial Services for Beaufort County**
DATE: May 19, 2014

BACKGROUND: Beaufort County issued a Request for Proposals (RFP) to vendors capable of providing janitorial services for Beaufort County facilities located both North and South of the Broad River (27 facilities in the North, including additional services needed at the 14 buildings currently being serviced by Disabilities and Special Needs (DSN), and 9 facilities in the South). The intent of the RFP is to select the most qualified responsive/responsible vendor whose schedule of service, support, and price is in the best interest of Beaufort County. The scope of services will require the selected contractor to provide a complete and efficient janitorial service, including all reasonable and necessary labor, supervision, equipment, licenses, insurance, and supplies to keep the contracted areas clean and properly supplied.

The evaluation committee consisted of the following six members: Missy Easler, Fiscal Technician; Alan Eisenman, Financial Supervisor; Scott Marshall, Parks and Leisure Services Director; Jon Rembold, Airports Director; Mark Roseneau, Director of Facilities Management; and Wlodek Zaryczny, Library Director. Dave Thomas, Purchasing Director, facilitated the process and provided guidance to the evaluation committee. Monica Spells, Compliance Officer, observed all committee meetings. On March 5, 2014, Beaufort County received sixteen responses to the RFP (Attachment 1 "Final Ranking and Cost Sheet"). The evaluation committee evaluated all responses based on the selection criteria and short-listed the following five vendors for interviews: 360 Clean, A&B Cleaning Service, Beaufort Janitorial, The Budd Group, and Defender Services. The evaluation committee completed interviews on April 9, 2014 and requested "Best and Final Offers" from these five vendors with a response date of April 24, 2014. After review of the "Best and Final Offers" and consideration of the RFP evaluation criteria scoring, the panel selected A & B Cleaning Service as the number one ranked vendor to provide janitorial services for County facilities North and South of the Broad River.

RECOMMENDED VENDOR:

COST

A & B Cleaning Service, Inc., Greenville, NC

\$585,828

FUNDING:

Account # 10001310-51210, Facilities Management Cleaning Services	\$552,636
Account # 54000011-51210, Hilton Head Island Airport Cleaning Services	28,500
Account # 51000011-51210, Lady's Island Airport Cleaning Services	<u>4,692</u>
Total	\$585,828

Proposed Fiscal Year 2015 Budget

Account # 10001310-51210, Facilities Management Cleaning Services	\$600,000
Account # 54000011-51210, Hilton Head Island Airport Cleaning Services	30,000
Account # 51000011-51210, Lady's Island Airport Cleaning Services	<u>5,000</u>
Total	\$635,000

PRIOR YEAR COST: Carolina Cleaning Services, the current janitorial vendor, had a contract from November 1, 2012 to October 31, 2013 for \$566,521. The current contract has been extended on a month-to-month basis and is scheduled to end June 30, 2014. The current cost from July 1, 2013 through April 30, 2014 is \$431,276 and the total estimated cost to June 30, 2014 is \$517,326.

FOR ACTION: Public Facilities Committee meeting on May 19, 2014.

RECOMMENDATION: The Purchasing Department recommends that the Public Facilities Committee approve and recommend to County Council the contract award of \$585,828 for janitorial services from the aforementioned vendor for an initial contract term of one (1) year beginning July 1, 2014 and ending June 30, 2015 with four (4) additional one (1) year contract renewal options for a potential total five (5) year contract.

CC: Gary Kubic, County Administrator 
Bryan Hill, Deputy County Administrator 
Alicia Holland, Chief Financial Officer 
Robert McFee, Director of Engineering and Infrastructure 
Mark Roseneau, Director of Facilities and Maintenance 

Att: Final Ranking and Cost Sheet

Attachment 1: Final Ranking and Cost Sheet - RFP #140305 Janitorial Services for Beaufort County

<u>Final Ranking</u>	<u>Score</u>	<u>Cost</u>
1. A & B Cleaning Service, Greenville, NC Remarks: Provided pricing on all locations	503	\$585,828
2. Defender Services, Columbia, SC Remarks: Provided pricing on all locations. They did not offer to split the contract based on economy of scale/cost savings.	496	\$644,187
3. The Budd Group, Winston-Salem, NC Remarks: Provided pricing on all locations.	492	\$744,424
4. Beaufort Janitorial, Beaufort, SC Remarks: Provided pricing on North of the Broad, DSN, and Porters North of the Broad service only on their "Best and Final Offer".	482	\$516,857
5. 360 Clean, Johns Island, SC Remarks: Provided pricing on all locations.	453	\$692,672
6. Heavy D's, Beaufort, SC Remarks: Provided pricing for North of the Broad, DSN, and Porters North of the Broad.	366	\$593,138
7. Hilton Head Housecare, Beaufort, SC Remarks: Provided pricing for North of the Broad, DSN, and Porters North of the Broad.	364	\$688,127
8. Modern Facility Services, East Hanover, NJ Remarks: Provided pricing on all locations	339	\$575,731
9. Walterboro Workforce, Walterboro, SC Remarks: Provided pricing on 14 buildings in the North, DSN, and Porters in the North.	335	\$208,344
10. Carolina Cleaning, Hilton Head Island, SC Remarks: Provided pricing on all locations	333	\$833,628
11. In & Out Cleaning, Hilton Head Island, SC Remarks: Provided cleaning on South of the Broad and Porter services.	310	\$196,008
12. Seascape Services, Bluffton, SC Remarks: Provided pricing on 9 buildings South of the Broad and one Porter.	291	\$266,292
13. Grey Personnel, Seabrook, SC Remarks: Pricing on six buildings in the South and one in the North and one DSN building. No Porters.	200	\$2,545,747
14. LowCountry House Keeping, Remarks: Provided pricing on three buildings North of the Broad, five DSN buildings and no Porters.	183	\$100,945
15. Father & Sons, St. Helena, SC Remarks: Pricing on eleven buildings in the North, and some of the DSN buildings, on-call Porter.	175	\$261,300
16. Joe Green Enterprises, Beaufort, SC Remarks: Provided pricing on thirteen buildings in the North only.	27	\$459,600

Janitorial Services Contract

Request for Proposals #140305



Public Facilities Committee Meeting
May 19, 2014

Background

- **Carolina Cleaning current incumbent**
 - Retained in whole or in part since 1997
 - Expenditure since start \$7,517,000+
 - Current contract commenced in 2010 with 4 possible annual renewals through 2015

- **County opted to exercise opportunity to review market costs and level of services with new janitorial services solicitation and to place on fiscal year schedule**

Background

- **Proposed contract affects 50 facilities**
 - Geographical complexity
 - Varied uses, needs and operation hours
 - TSA background checks
 - Exposure and infectious disease control plan
 - Equipment list and product list
 - DSN cleaning 14 County facilities

Exhibit 1: County Facilities List and Maps

Advertisement

- RFP dates: 2/3/14 to 3/5/14
- Advertisement Methods
 - County website
 - Legal notices: *Packet/Gazette* and SCBO
 - Ads: *The Gullah Sentinel* and *The Island News*
 - E-mails to 27 known local janitorial vendors
 - County hosted 2 pre-proposal meetings

Post-Advertisement

- **16 proposals received**
 - 10 local
 - 3 outside Beaufort County but within state
 - 3 out of state

Exhibit 2: List of Proposers

Review Process

- **Staff evaluation panel**
 - Airports Director
 - Facility Management Director
 - Financial Supervisor
 - Fiscal Technician
 - Library Director
 - Parks & Leisure Services Director
- **Purchasing Director facilitated process and Compliance Officer monitored**

Selection Process

- **Top 5 firms interviewed**
- **Staff propose A&B Cleaning Service, Inc.**
 - \$585,828 annual contract 7/1/14 to 6/30/15
 - Clients include USC-Columbia; Albemarle County, VA; City of Roanoke, VA; Lenoir County, NC; and Town of Chapel Hill, NC
 - Based in Greenville, NC
 - Mobilization plan includes local office setup and local hiring

**Exhibit 3: Final Ranking
of Proposers**

Cost Overview

- **Recent janitorial services costs**
 - Contract 11/1/10 to 10/31/11 \$645,664
 - Contract 11/1/11 to 10/31/12 \$572,763
 - Contract 11/1/12 to 10/31/13 \$566,521
 - Proposed Fiscal Year 2015 \$585,828

- **Beaufort County School District**
 - Annual janitorial contract \$5,172,689
 - GCA Services Group in Knoxville, TN
 - 31 schools and 1 administration building

EXHIBIT 1

Beaufort County Facilities List for Fiscal Year 2015 Countywide Janitorial Services

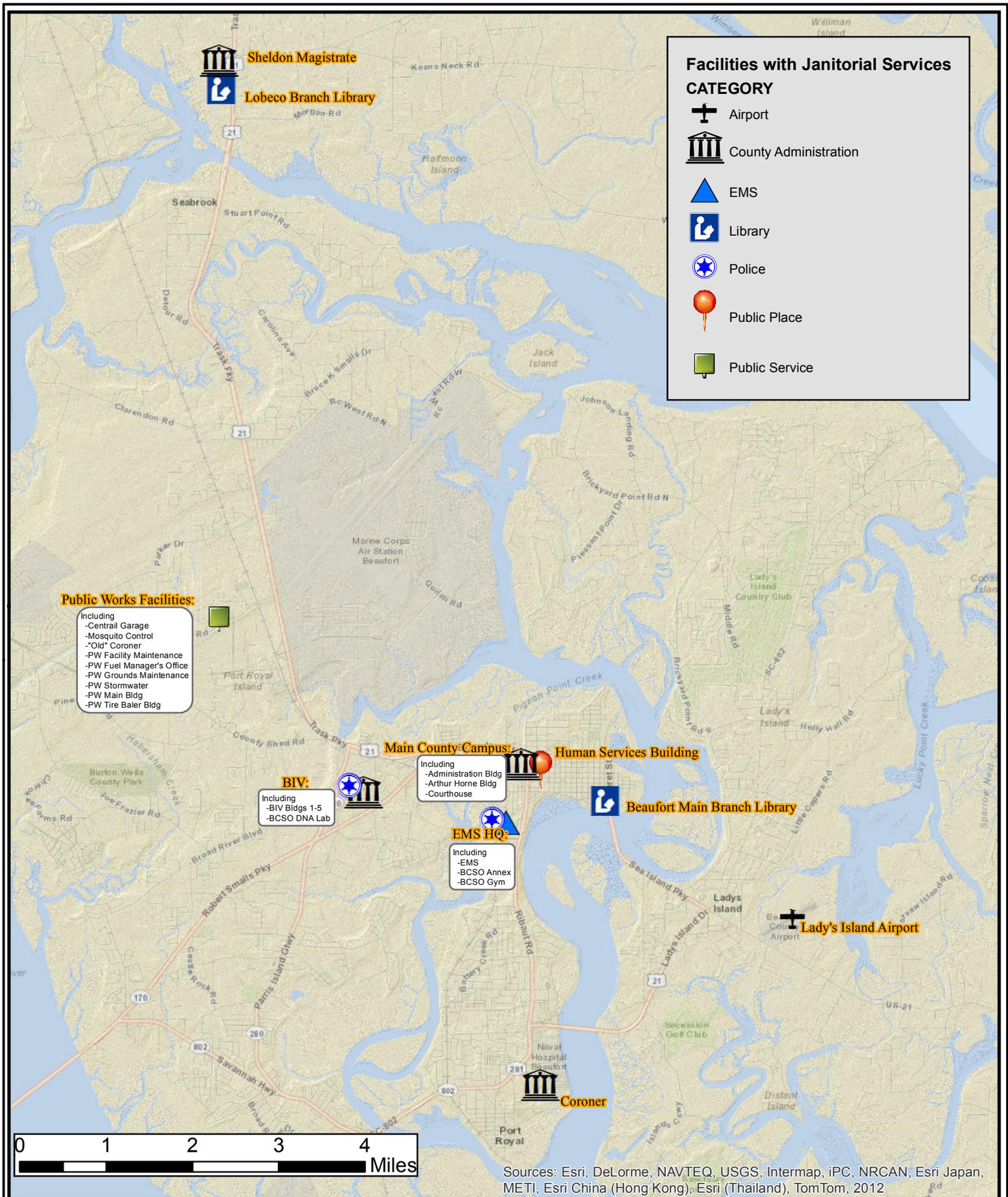
NORTH OF BROAD (NOB) LOCATIONS					
#	Building	Department	Street Address	Area	Est. Sq. Feet
1	Administration Building	Various	100 Ribaut Road	Beaufort	34,028
2	Arthur Horne Building	GIS, Magistrate, MIS	104 Ribaut Road	Beaufort	16,702
3	Beaufort Branch Library	Library	311 Scott Street	Beaufort	29,886
4	BIV #1	Deputy Admin, Legal, ICE & Clemson	102 Industrial Village Road	Beaufort	5,000
5	BIV #2	Finance, Purchasing, Risk Management	106 Industrial Village Road	Beaufort	5,000
6	BIV #3	Engineering	104 Industrial Village Road	Beaufort	5,000
7	BIV #4	Voter Registration	15 John Galt Road	Beaufort	5,000
8	BIV #5	Records Management	113 Industrial Village Road	Beaufort	10,000
9	Central Garage	Public Works	120 Shanklin Road	Burton	2,568
10	Coroner's Office (New)	Coroner	1804 Old Shell Road	Port Royal	6,300
11	Coroner's Office (Old)	Coroner	102 Shanklin Road	Burton	896
12	Courthouse	Various	102 Ribaut Road	Beaufort	61,797
13	Emergency Medical Services (EMS)	EMS	2727 Depot Road	Beaufort	10,783
14	Facility Maintenance	Public Works	142 Shanklin Road	Burton	5,630
15	Fuel Manager's Office	Public Works	106 Shanklin Road	Burton	896
16	Grounds Maintenance	Public Works	140 Shanklin Road	Burton	2,400
17	Human Services Building	Various	1905 Duke Street	Beaufort	33,420
18	Lady's Island Airport	Airport	39 Airport Circle	Lady's Island	3,909
19	Lobeco Branch Library	Library	1862 Trask Parkway	Lobeco	1,400
20	Mosquito Control	Mosquito Control	84 Shanklin Road	Burton	6,379
21	Public Works Main	Public Works	120 Shanklin Road	Burton	5,066
22	Sheldon Magistrate	Magistrate	1860 Trask Parkway	Lobeco	1,200
23	Sheriff's Annex	Sheriff's Office	2727 Depot Road	Beaufort	5,726
24	Sheriff's DNA Lab	Sheriff's Office	111 Industrial Village Road	Beaufort	4,000
25	Sheriff's Gym	Sheriff's Office	2727 Depot Road	Beaufort	1,707
26	Stormwater Building	Public Works	120 Shanklin Road	Burton	2,300
27	Tire Baler Building	Public Works	108 Shanklin Road	Burton	4,000

EXHIBIT 1

Beaufort County Facilities List for Fiscal Year 2015 Countywide Janitorial Services

SOUTH OF BROAD (SOB) LOCATIONS					
#	Building	Department	Street Address	Area	Est. Sq. Feet
28	Bluffton Branch Library	Library	120 Palmetto Way	Bluffton	27,000
29	Hilton Head Island Admin. Building	Administration	539 William Hilton Parkway	Hilton Head Island	9,303
30	Hilton Head Island Airport Terminal	Airport	120 Beach City Road	Hilton Head Island	18,000
31	Hilton Head Island Airport Tower	Airport	120 Beach City Road	Hilton Head Island	1,500
32	Hilton Head Island Branch Library	Library	11 Beach City Road	Hilton Head Island	22,006
33	Myrtle Park	Administration	4819 Bluffton Parkway	Bluffton	21,000
34	Public Works South	Public Works	9 Benton Field Road	Bluffton	1,500
35	Sheriff's Office HHI	Sheriff's Office	58 Shelter Cove Lane	Hilton Head Island	17,082
36	Sheriff's Office SWAT Team	Sheriff's Office	1021 Okatie Highway	Okatie	3,400

BUILDINGS SERVICED IN PART BY BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS DEPARTMENT					
#	Building	Department	Street Address	Area	Est. Sq. Feet
37	Bluffton Center	Parks and Leisure Services	61 Ulmer Road	Bluffton	9,368
38	Booker T. Washington Center	Parks and Leisure Services	132 Booker T. Washington Circle	Yemassee	2,434
39	Broomfield Community Center	Parks and Leisure Services	200 Brickyard Point Road	Lady's Island	1,973
40	Buckwalter Recreation Center	Parks and Leisure Services	905 Buckwalter Parkway	Bluffton	22,500
41	Burton Wells Recreation Center	Parks and Leisure Services	1 Middleton Recreation Drive	Burton	24,000
42	Burton Wells Press Box	Parks and Leisure Services	Middleton Recreation Drive	Burton	300
43	Burton Wells Senior Center	Parks and Leisure Services	2 Middleton Recreation Drive	Burton	14,000
44	Coosaw Community Center	Parks and Leisure Services	140 Coosaw River Drive	Lady's Island	1,742
45	Dale Center	Parks and Leisure Services	15 Community Road, Hwy 21 North	Dale	2,063
46	Lind Brown Center	Parks and Leisure Services	1001 Hamar Street	Burton	16,373
47	Port Royal Center	Parks and Leisure Services	1514 Richmond Avenue	Port Royal	4,636
48	Saint Helena Branch Library	Parks and Leisure Services	6355 Jonathan Francis Sr. Road	Saint Helena Island	23,500
49	Scott Center	Parks and Leisure Services	242 Scott Hill Road	Saint Helena Island	1,798
50	Seaside Center	Parks and Leisure Services	122 Seaside Road	Saint Helena Island	1,973

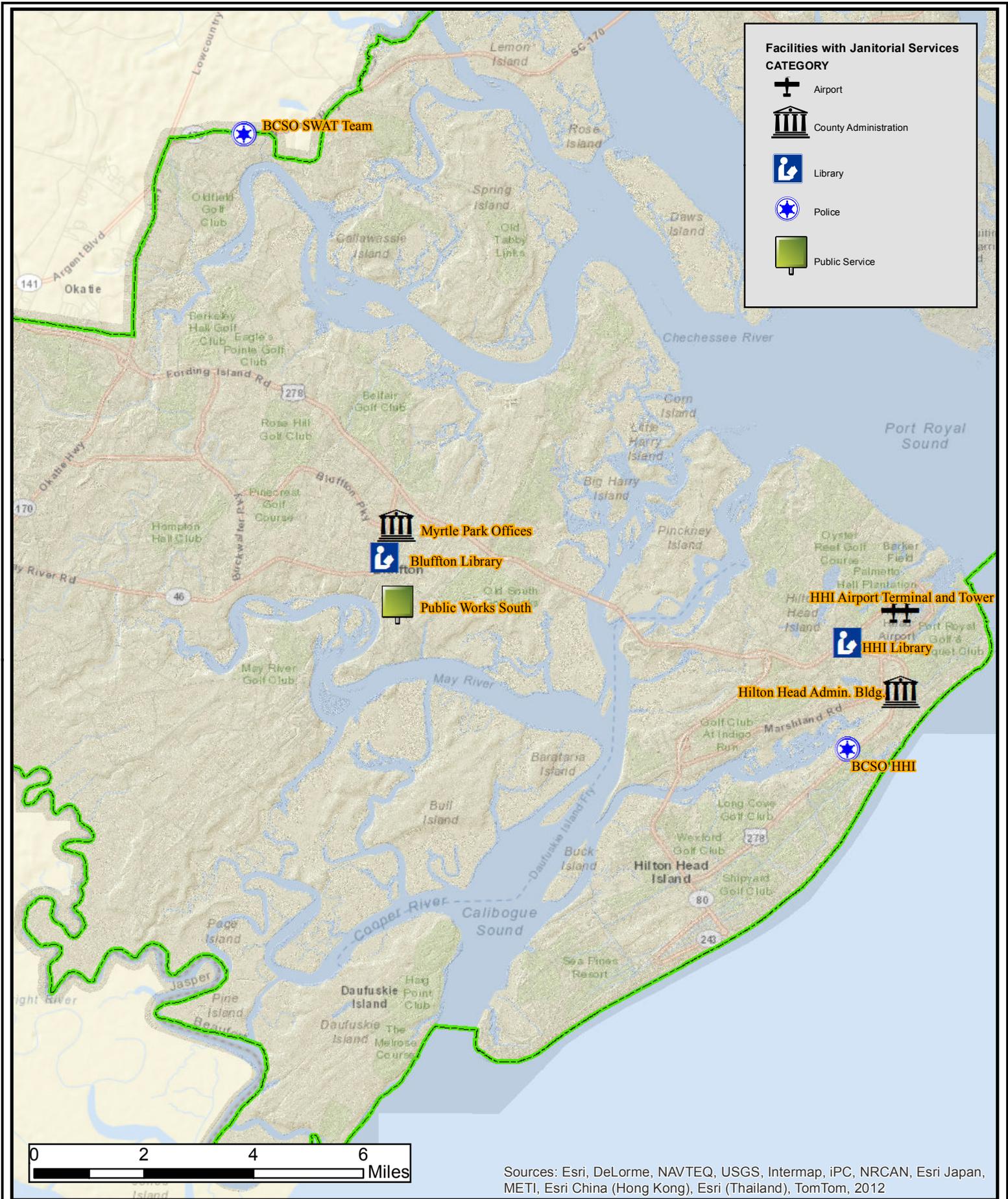


County Facilities (North of the Broad River)



Map Generated May 15, 2014





County Facilities (South of the Broad River)



Map Generated May 15, 2014



Facilities with Janitorial Services

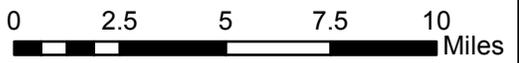
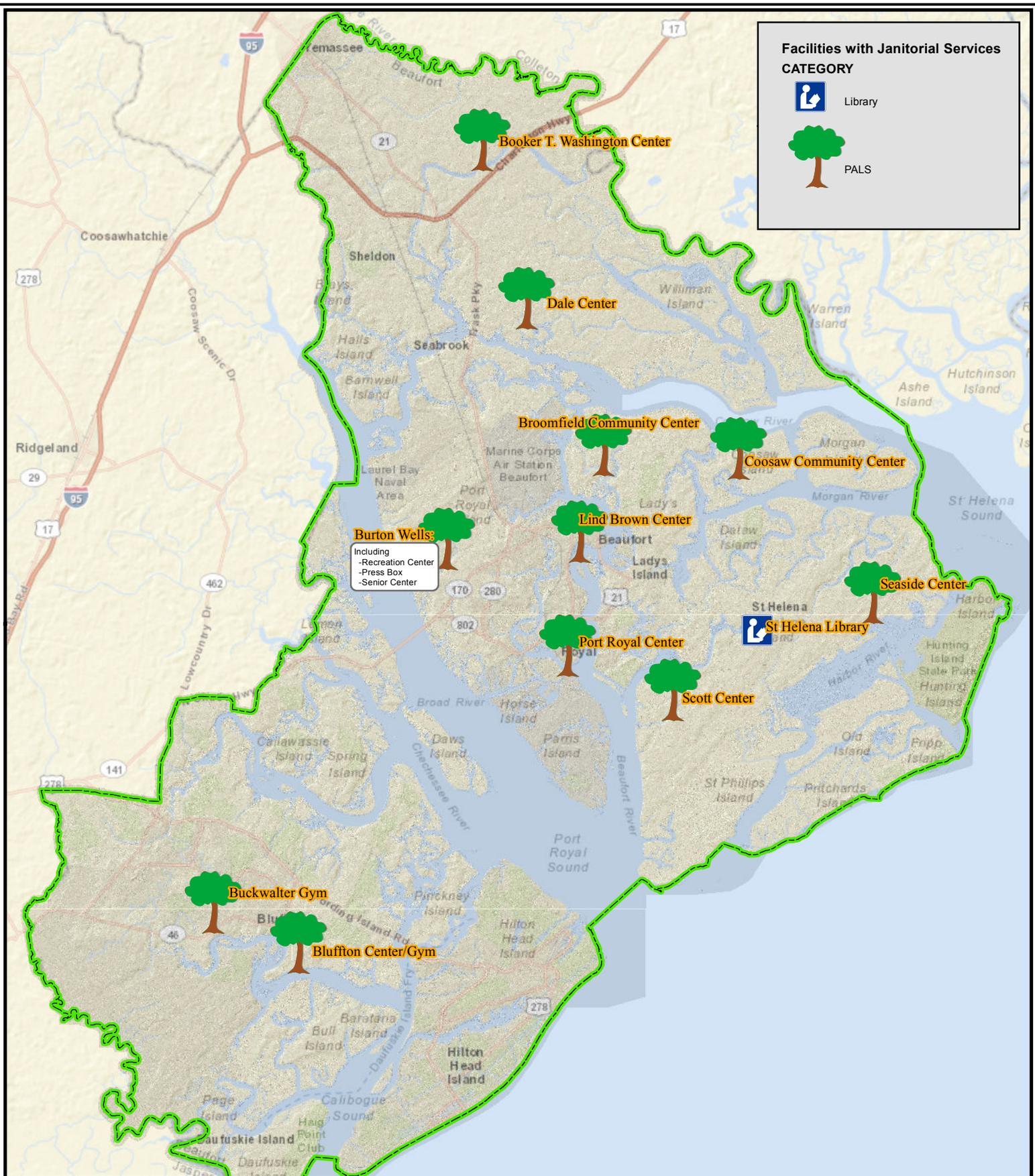
CATEGORY



Library



PALS



Sources: Esri, DeLorme, NAVTEQ, USGS, Intermap, iPC, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, 2012



Map Generated May 15, 2014

County Facilities (Serviced through DSN)



EXHIBIT 2

List of Proposers for Fiscal Year 2015 Countywide Janitorial Services

LISTED BY COMPANY NAME (A-Z)		
Company Name	City	State
360 Clean	Daniel Island	SC
A & B Cleaning Service	Greenville	NC
Beaufort Janitorial	Beaufort	SC
Carolina Cleaning	Hilton Head Island	SC
Defender Services	Columbia	SC
Father & Son Carpet Cleaning	Saint Helena Island	SC
Grey Personnel	Seabrook	SC
Heavy D's Maintenance	Beaufort	SC
Hilton Head Housecare	Beaufort	SC
In & Out Cleaning	Hilton Head Island	SC
Joe Greene Enterprises	Beaufort	SC
Lowcountry Housekeeping	Saint Helena Island	SC
Modern Facility Services	East Hanover	NJ
Seascape Services	Bluffton	SC
The Budd Group	Winston-Salem	NC
Walterboro Workforce	Walterboro	SC

LISTED BY STATE THEN CITY		
Company Name	City	State
A & B Cleaning Service	Greenville	NC
The Budd Group	Winston-Salem	NC
Modern Facility Services	East Hanover	NJ
Beaufort Janitorial	Beaufort	SC
Heavy D's Maintenance	Beaufort	SC
Hilton Head Housecare	Beaufort	SC
Joe Greene Enterprises	Beaufort	SC
Seascape Services	Bluffton	SC
Defender Services	Columbia	SC
360 Clean	Daniel Island	SC
Carolina Cleaning	Hilton Head Island	SC
In & Out Cleaning	Hilton Head Island	SC
Father & Son Carpet Cleaning	Saint Helena Island	SC
Lowcountry Housekeeping	Saint Helena Island	SC
Grey Personnel	Seabrook	SC
Walterboro Workforce	Walterboro	SC

EXHIBIT 3

Final Ranking of Proposers for Fiscal Year 2015 Countywide Janitorial Services

SCORES BY COMPANY NAME (A-Z)																
Staff Evaluator	360	A&B	Beaufort	Budd	Carolina	Defender	Father	Grey	Heavy	Hilton	In&Out	JoeGreene	Low	Modern	Seascape	Walterboro
Melissa Easler	78	92	85	78	53	79	45	35	65	51	69	5	30	50	45	79
Alan Eisenman	70	88	76	78	46	82	23	50	43	57	22	5	25	67	47	33
Scott Marshall	72	69	76	87	49	74	17	18	61	75	62	4	41	38	38	48
Jon Rembold	85	90	85	87	69	95	15	19	57	54	34	3	17	61	38	69
Mark Roseneau	70	82	73	76	65	75	20	35	65	62	58	10	40	60	50	55
Wlodek Zaryczny	78	82	87	86	51	91	55	43	75	65	65	0	30	63	73	51
Total Score	453	503	482	492	333	496	175	200	366	364	310	27	183	339	291	335

SCORES HIGH TO LOW	
Company Name	Score
A & B Cleaning Service	503
Defender Services	496
The Budd Group	492
Beaufort Janitorial	482
360 Clean	453
Heavy D's Maintenance	366
Hilton Head Housecare	364
Modern Facility Services	339
Walterboro Workforce	335
Carolina Cleaning	333
In & Out Cleaning	310
Seascape Services	291
Grey Personnel	200
Lowcountry Housekeeping	183
Father & Son Carpet Cleaning	175
Joe Greene Enterprises	27

AWARD / EVALUATION CRITERIA	POINTS RANGE
The quality of performance/workmanship of previous contracts and services; provided equipment, or references which attest to the specific experience of others. Each company must provide an equipment list and products they will be using.	0 - 22 points
Demonstrated understanding of the problems and needs presented by the project.	0 - 20 points
Qualifications of project personnel and the Offeror's ability to commit capable staff and support a project of this size.	0 - 18 points
Soundness of Offeror's approach to quality control and infectious diseases control.	0 - 18 points
Cost effectiveness and reasonableness of Offeror's proposed fee.	0 - 14 points
The sufficiency of financial resources and its impact on ability to the Offeror to perform the contract or provide the services.	0 - 8 points
TOTAL POSSIBLE POINTS	100



COUNTY COUNCIL OF BEAUFORT COUNTY
BEAUFORT COUNTY ENGINEERING DEPARTMENT
102 Industrial Village Road, Building #3, Beaufort, SC 29906
Post Office Drawer 1228, Beaufort, SC 29901-1228
Telephone: 843-255-2700 Facsimile: 843-255-9420

TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Chief Financial Officer *AH*
Dave Thomas, Purchasing Director *DT*

FROM: Rob McFee, Director of Engineering & Infrastructure *Rob McFee*

SUBJ: **Beaufort County Design Build Construction for Dirt Road Paving Contract #48 RFP #140130**
Wimbee Landing Road and Huspah Drive
(County Council District #1)

DATE: May 1, 2014

BACKGROUND. Beaufort County issued a Request for Proposals from qualified firms to design and build the Dirt Road Paving Contract #48. The following two firms responded and provided proposals for the project on 1/30/14.

<u>PROPOSER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
BES Incorporated with Andrews & Burgess, Inc. and J.H. Hiers Construction	2712 Bull Street, Beaufort, SC	\$1,160,563.00
Cleland Site Prep with Carolina Engineering and Conestoga-Rovers & Ass	P.O Box 3822, Bluffton, SC	\$1,558,982.15

The Design-Build proposal process differs from a typical construction bid, in that the proposers outline how they would accomplish the project within a specified cost. In this regard, proposals are reviewed on the basis of the "value offered" rather than solely on the lowest price. A committee consisting of the Director of Engineering and Infrastructure, Engineering Construction Manager, General Support Superintendent, and one County Transportation Committee member reviewed the proposals and interviewed the teams from BES Incorporated and Cleland Site Prep LLC.

After the interviews, BES Incorporated with Andrews & Burgess, Inc. and J.H. Hiers Construction was selected as the proposer providing best value for the design and construction of this project. This team's proposal was also reviewed for compliance with the County's Small & Minority Business Subcontractor Guidelines. It has been determined that they made a "Good Faith Effort" and are in compliance with respect to Beaufort County's requirements regarding the Small & Minority Business Subcontractor Guidelines.

On the basis of the qualification of the firm and the value offered, the committee recommends award of a design/build contract to BES Incorporated/Andrews & Burgess. The project will be funded by BCTC funds with an available fund balance at 5/1/14 of +\$1.8 million and anticipated C Fund distribution from SCDOT for the remaining FY 2014 at approximately \$385,000.

FOR ACTION. Public Facilities Committee Meeting on May 19, 2014.

RECOMMENDATION. The Public Facilities Committee approve and recommend to County Council approval of a contract award to BES Incorporated/Andrews & Burgess/J. H. Hiers Construction team to design and build the Dirt Road Paving Contract #48 in the amount of \$1,160,563.00.

REK/DS/mjh

Attachments: 1) Location Maps 2) SMB Information

cc: Eddie Bellamy
Monica Spells

Small and Minority Business Proposal Compliance Review of Good Faith Efforts (1 of 2)

Beaufort County Dirt Road Paving Contract #48 • RFP # 140130 • Bids Due January 30, 2014 at 3:00 p.m.

Prime Proposer		BES	Cleland *
1	Included Good Faith Efforts Checklist Form	1	n/a
2	Requested SMBE List from Compliance Office	1	n/a
3	Included Copy of Written Notice to SMBE	1	n/a
4	Provided Proof of Sending Written Notice to SMBE	1	n/a
5	Sent Bid Notice to SMBE 10 Days in Advance	1	n/a
6	Included Copy of Written Notice to Good Faith Agencies	1	n/a
7	Provided Proof of Sending Written Notice to Good Faith Agencies	1	n/a
8	Signed Non-Discrimination Statement Form (Exhibit 1)	1	n/a
9	Included Outreach Documentation Log (Exhibit 2)	1	n/a
10	Included Proposed Utilization Plan (Exhibit 3)	1	n/a
Total		10	n/a

Proposing Teams

Beaufort Engineering Services, Inc./ Andrews & Burgess, Inc./ J.H. Hiers Construction, LLC
 Cleland Site Prep, Inc./Carolina Engineering Consultants, Inc.

* The following proposer submitted a notarized affidavit for 100% self-performance on the project, so good faith efforts documentation does not apply: Cleland Site Prep

Total of 10 Possible Points

Scoring:

0 = No

1 = Yes



Small and Minority Business Proposal Compliance Review of Good Faith Efforts (2 of 2)

Beaufort County Dirt Road Paving Contract #48 • RFP # 140130 • Bids Due January 30, 2014 at 3:00 p.m.

Prime Proposer	Proposed SMBE Firm Name	Type	Location	Scope	Proposed Amount	Total Proposed SMBE
Beaufort Engineering Services Team Beaufort, SC	BES Construction, LLC	M(W)BE	Walterboro, SC	Construction	\$150,000-\$450,000	\$150,000-\$450,000
Cleland Site Prep Team Bluffton, SC	n/a – self-performing 100%					

MBE = Minority Business Enterprise
 SBE = Small Business Enterprise
 WBE = Woman Business Enterprise





**COUNTY COUNCIL OF BEAUFORT COUNTY
BEAUFORT COUNTY ENGINEERING DEPARTMENT
102 Industrial Village Road, Building #3, Beaufort, SC 29906
Post Office Drawer 1228, Beaufort, SC 29901-1228
Telephone: 843-255-2700 Facsimile: 843-255-9420**

TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy County Administrator
Josh Gruber, County Attorney *JG*

FROM: Robert McFee, Director of Engineering & Infrastructure *RMcFee*

SUBJ: **Beaufort County Dirt Road Paving Requirements for Dirt Roads Without
Right of Way – Right of Way Condemnation Request for Major Road, St. Helena**

DATE: May 13, 2014

BACKGROUND. Major Road is a County maintained dirt road located on Warsaw Island connecting to Warsaw Island Road. Public Works has maintained the 0.3 mile dirt road for over 20 years. Major Road was selected for paving by the Beaufort County Transportation Committee on 8/21/13 for the FY13/14-FY 16/17 Dirt Road Paving Program.

In accordance with Section 106.2797 of the ZDSO and Policy Statement 17, the County should have deeded 50-foot right of way for any dirt road before it can be included in a paving contract.

Efforts to date to obtain signed deeds for Major Road include obtaining a cost for survey, initiating a survey agreement, performing the field survey, researching ownership, preparing letters and deeds, and providing time for owner consideration and questions or discussions. The timeline associated with the process has been approximately seven months. Although the County does not own right of way for this road, every plat for the parcels adjacent to Major Road show that the road is separate from the individual parcels. The independent survey verified all property corners and property lines relative to the layout of Major Road and no real property is needed from any of the adjacent parcels. Since no deed currently exists for the Major Road right of way, staff is required to request that all adjacent parcel owners deed to the County any interest which they might have in the road in order to complete improvements.

Engineering has received fourteen of the sixteen signed right of way deeds needed. The remaining one owner had 2 parcels titled in his name, is deceased, with his wife recently passing away. Condemnation of these 2 remaining parcels would be necessary to obtain a valid deed and complete the total right of way acquisition effort for Major Road. All of the other property owners have provided overwhelming support for this project.

Engineering and Public Works Departments are therefore presenting this information for committee review and are recommending that the remaining two parcels on Major Road for right-of-way acquisition be condemned.

FOR ACTION. Public Facilities Committee Meeting on May 19, 2014.

RECOMMENDATION. The Public Facilities Committee approve and recommend to County Council to authorize proceeding with condemnation of two parcels on Major Road in order to facilitate paving.

REK/DS/mjh

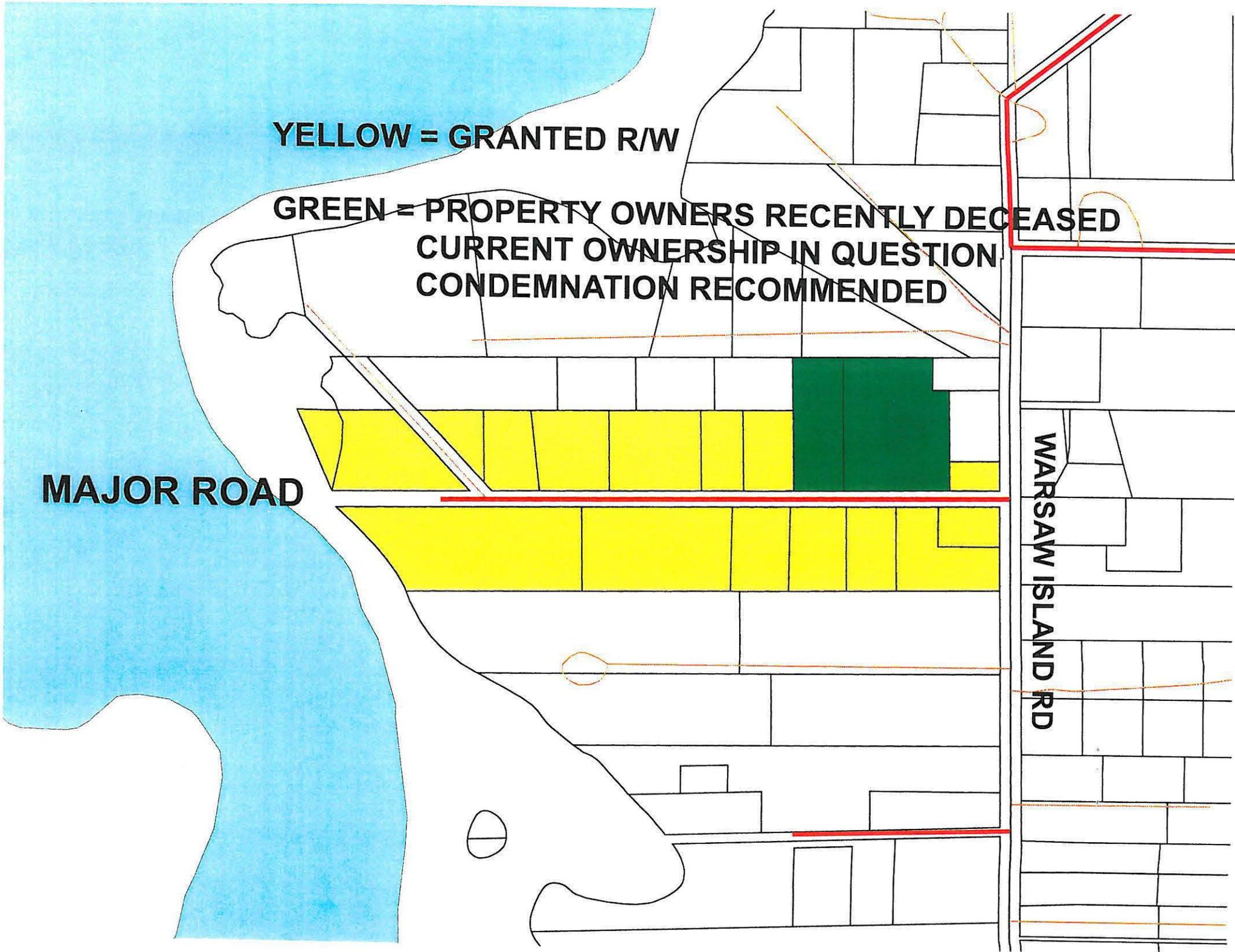
Attachment: Right of Way Location Map

YELLOW = GRANTED R/W

**GREEN = PROPERTY OWNERS RECENTLY DECEASED
CURRENT OWNERSHIP IN QUESTION
CONDEMNATION RECOMMENDED**

MAJOR ROAD

WARSAW ISLAND RD



LAW OFFICES OF
David L. Tedder, P.A.

604-A Bladen St. • Beaufort, South Carolina 29902
Mailing Address: P.O. Box 1282 • Beaufort, SC 29901-1282

Telephone
(843) 521-4222

David L. Tedder, Esq.
dave@tedderlawoffice.com

Fax Number
(843) 521-0082



May 13, 2014

Mr. Ed Saxon
General Manager
Beaufort-Jasper Water and Sewer Authority
6 Snake Road
Okatie, SC 29909

Mr. Gary Kubic
Beaufort County Administrator
P.O. Drawer 1228
Beaufort, SC 29901

Re: Clarendon Farms Easement and Beaufort County Easement at Ihly Road - Rail ROW

Gentlemen:

I want to thank both of you and your staffs for the assistance and cooperation in the recently concluded action last year to close and abandon Ihly Road not only on behalf of my client, Clarendon Farms, but for myself as well. The responses and assistance were expeditious, and too often those who move things along for public bodies receive more complaints than accolades. Erin Dean and Josh Gruber particularly were of great assistance in addressing this matter.

I believe you are both very familiar with the easements negotiated by BJWSA with the County, Clarendon Farms, and REA Contracting in this area, whereby Clarendon negotiated generally the right to manage and control access from the rail boundary at Middle River to the north southward to the end of its properties along Ihly Road (at that time, to the boundary of REA on the west, and the Second Grays Hill Baptist Church on the east). REA obtained easement rights along Jeter Road on the west side of the rail tracks up to where Clarendon Farms began. The County has easement rights for the rail ROW otherwise beyond these areas. Along Ihly Road, this would include the area from Poppy Hill road north to the Clarendon Easement lying to the east of the railroad tracks and the REA easement. I attach a drawing I have marked up to orient you to this description.

Now that Clarendon owns all of the properties along Ihly Road lying to the east of the railroad tracks, and has agreed to provide the alternative routing for the trail as required under the easement agreement with BJWSA and our understandings with the County, I would like to seek an easement amendment to include the area over which the County has easement rights to the north of Poppy Hill Road up to the Clarendon easement. The trail provisions in the Clarendon easement will

continue to provide for the alternative routing from Poppy Hill out to Highway 21. This would not affect the REA area, which is slightly enlarged to eliminate some gaps. As an aside, Clarendon Farms recently purchased 58.51 acres, being all but 8.3 acres of the REA Contracting property (REA is now known as the Lane Corporation) taking access off Jeter Road, and there is a Right of First Refusal between Clarendon and Lane for that remaining 8.3 acres.

We ask for this so that in the near future we can fence and gate this area to assist with wildlife management and to remove this remote area from use by those who have no business down there, and have been dumping white goods, trash, and other items as well as engaging in suspicious behavior, likely drug related.

I have attached a proposed easement Amendment for your consideration, as well as the survey more clearly identifying the various areas involved along Ihly and Jeter Roads.

I would appreciate your favorably passing this request along to your attorneys and staffs for review, and coordinating with me in my efforts to gain your Council's and Board's approval to modify the easement areas. For convenience, the REA easement is recorded at Book 3025 at Page 1482; the Clarendon Easement is at Book 2936 at Page 82.

Sincerely yours,



David L. Tedder
Attorney for Clarendon Farms, LLC

cc: Jason Hewett and
Michele Bowen
for Clarendon Farms, LLC
Josh Gruber, Beaufort County Attorney
Erin Dean, Attorney for BJWSA

of the various areas granted in the Easements in that certain area between Poppy Hill Road and Clarendon Road, which created gaps and overlaps between the properties owned by Clarendon, Lane, and BJWSA (the "Easement Properties"); and

WHEREAS, Beaufort County desires to convey to Clarendon its rights and obligations to a portion of that certain easement area described in the easement previously granted to Beaufort County by easement agreement recorded in Records Book 3027 at Page 2495, aforesaid records (the "County Easement Agreement"), being more particularly that certain area between Poppy Hill Road and Clarendon Road;

NOW, THEREFORE, this Amendment to Easement Agreement is given to correct and clarify the legal descriptions contained in the those certain Easement Agreements recorded in Records Book 2936 at Page 82, Records Book 3025 at Page 1482 and Records Book 3027 at Page 2495, aforesaid records, and to convey and transfer to Clarendon the interests of Beaufort County in the easements heretofore granted to Beaufort County in that certain area between Poppy Hill Road and Clarendon Road.

In consideration of the premises, the mutual promises, covenants and agreements herein contained, and the further sum of \$1.00 (sole consideration), the parties hereto agree as follows:

1. The easement area granted to Clarendon in the Clarendon Easement Agreement (Book 2936 at Page 82) is amended by replacing the legal description of the easement area granted to Clarendon with the legal description on Exhibit A attached hereto and made a part hereof, containing 7.2 acres total, including the area of discrepancy as depicted on the plat referenced in Exhibit A.
2. The easement area granted to Lane in the Lane Easement Agreement (Book 3025 at Page 1482) is amended by replacing the legal description of the easement area granted to Lane with the legal description on Exhibit B attached hereto and made a part hereof, containing Easement Area B (containing 1.1 acres), Proposed Easement Area A Expanded (containing 0.8 acres), which includes Easement Area A (containing 0.4 acres), as depicted on the plat referenced in Exhibit B.
3. The Easement Area granted to Beaufort County in the County Easement Agreement (Book 3027 at Page 2495) is amended by replacing the legal description of the easement area granted to Beaufort County with the legal description on Exhibit C attached hereto and made a part hereof, containing 4.1 acres total, including the area of discrepancy as depicted on the plat referenced in Exhibit C.
4. Beaufort County does hereby transfer and convey to Clarendon, its successors and assigns, all of Beaufort County's interests in the easement area described on Exhibit C, and does hereby transfer all of Beaufort County's rights and obligations regarding the easement area as set forth in the County Easement Agreement to Clarendon

5. Beaufort-Jasper Water & Sewer Authority hereby approves the revisions to the legal descriptions as set forth above, the transfer of Beaufort County's interest in the easement area described on Exhibit C to Clarendon, and the transfer of Beaufort County's rights and obligations regarding the easement area to Clarendon under the County Easement Agreement which shall thereafter be subject to the rights and obligations under the easement agreement granted to Clarendon as recorded in Records Book 2436 at Page 82, aforesaid records.

5. Clarendon does hereby accept the additional easement area as described in Exhibit C, and acknowledges and agrees that such will be subject to the rights and obligations under the easement agreement granted to Clarendon as recorded in Records Book 2436 at Page 82, aforesaid records.

SIGNATURES ON FOLLOWING PAGES

IN WITNESS WHEREOF, the undersigned authorized officer of Clarendon has hereunto set his Hand and Seal, this _____ day of _____, 20____.

WITNESSES:

CLARENDON FARMS, L.L.C., a South Carolina Limited Liability Company

Signature of 1st Witness

By: _____

Its: _____

Signature of 2nd Witness/Notary

STATE OF GEORGIA)
)
COUNTY OF DEKALB)

ACKNOWLEDGMENT

I, the undersigned Notary, do hereby certify that _____, as _____ of Clarendon Farms, L.L.C., a South Carolina Limited Liability Company, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my Hand and official seal, this _____ day of _____, 20____.

_____(SEAL)
Signature of Notary Public
NOTARY PUBLIC FOR GEORGIA
My Commission Expires:

IN WITNESS WHEREOF, the undersigned authorized officer of The Lane Construction Corporation, a Connecticut corporation, has hereunto set his Hand and Seal, this _____ day of _____, 20____.

WITNESSES:

The Lane Construction Corporation, a Connecticut corporation

Signature of 1st Witness

By: _____

Its: _____

Signature of 2nd Witness/Notary

STATE OF _____)

COUNTY OF _____)

ACKNOWLEDGMENT

I, the undersigned Notary, do hereby certify that _____, as _____ of The Lane Construction Corporation, a Connecticut corporation, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my Hand and official seal, this _____ day of _____, 20____.

(SEAL)
Signature of Notary Public
NOTARY PUBLIC FOR _____
My Commission Expires: _____

EXHIBIT "A"

LEGAL DESCRIPTION OF
EASEMENT AREA LYING BETWEEN
POPPY HILL ROAD AND CLARENDON ROAD
CONVEYED TO CLARENDON FARMS, L.L.C.,
A SOUTH CAROLINA LIMITED LIABILITY COMPANY

ALL THAT certain piece, parcel or lot of land, containing 7.2 acres, more or less, and described as "Easement per deed Book 2936, Page 32 (7.2 acres Total, including the area of Discrepancy)" on that certain Plat entitled "Easement Sketch Prepared for Clarendon Farms, LLC along Portion of Old Railroad, Beaufort County" dated September 19, 2013, prepared by Beaufort Surveying, Inc., David S. Youmans, RLS 9765, a copy of which is recorded in the Register of Deeds Office for Beaufort County in Plat Book ___ at Page ____.

EXHIBIT "B"

**LEGAL DESCRIPTION OF
EASEMENT AREA LYING BETWEEN
POPPY HILL ROAD AND CLARENDON ROAD
CONVEYED TO REA CONTRACTING,
A DIVISION OF THE LANE CONSTRUCTION CORPORATION,
A CONNECTICUT CORPORATION**

ALL THAT certain piece, parcel or lot of land, containing 1.1 acres, more or less, and described as "Easement Area B per Deed Book 3025, Page 1482 (1.1 acres Total, including the area to Fence)" on that certain Plat entitled "Easement Sketch Prepared for Clarendon Farms, LLC along Portion of Old Railroad, Beaufort County" dated September 19, 2013, prepared by Beaufort Surveying, Inc., David S. Youmans, RLS 9765, a copy of which is recorded in the Register of Deeds Office for Beaufort County in Plat Book ___ at Page _____.

AND ALSO, ALL THAT certain piece, parcel or lot of land, containing 0.8 acres, more or less, and described as "Proposed Easement Area A Expanded 0.8 acres Total" on that certain Plat entitled "Easement Sketch Prepared for Clarendon Farms, LLC along Portion of Old Railroad, Beaufort County" dated September 19, 2013, prepared by Beaufort Surveying, Inc., David S. Youmans, RLS 9765, a copy of which is recorded in the Register of Deeds Office for Beaufort County in Plat Book ___ at Page _____, which includes that area containing 0.4 acres, more or less, and described as "Easement Area a per Deed Book 3025, Page 1482 (0.4 acres Total,)" on that same plat.

EXHIBIT "C"

**LEGAL DESCRIPTION OF
EASEMENT AREA LYING BETWEEN
POPPY HILL ROAD AND CLARENDON ROAD
BEING CONVEYED TO BEAUFORT COUNTY, AND
BEING SIMULTANEOUSLY TRANSFERRED TO
CLARENDON FARMS, L.L.C.,
A SOUTH CAROLINA LIMITED LIABILITY COMPANY**

ALL THAT certain piece, parcel or lot of land, containing 4.1 acres, more or less, and described as "Beaufort County Easement Area per Deed Book 3027, Page 2495 (4.1 acres Total, includes Aarea of Discrepancy)" on that certain Plat entitled "Easement Sketch Prepared for Clarendon Farms, LLC along Portion of Old Railroad, Beaufort County" dated September 19, 2013, prepared by Beaufort Surveying, Inc., David S. Youmans, RLS 9765, a copy of which is recorded in the Register of Deeds Office for Beaufort County in Plat Book ___ at Page ____.



DAVID S. TRICHMAN, P.E. 044 1990
 100 PARKWAY DRIVE, SUITE 100
 RAYNESVILLE, NC 27577
 PHONE: (919) 485-2000
 FAX: (919) 485-2001

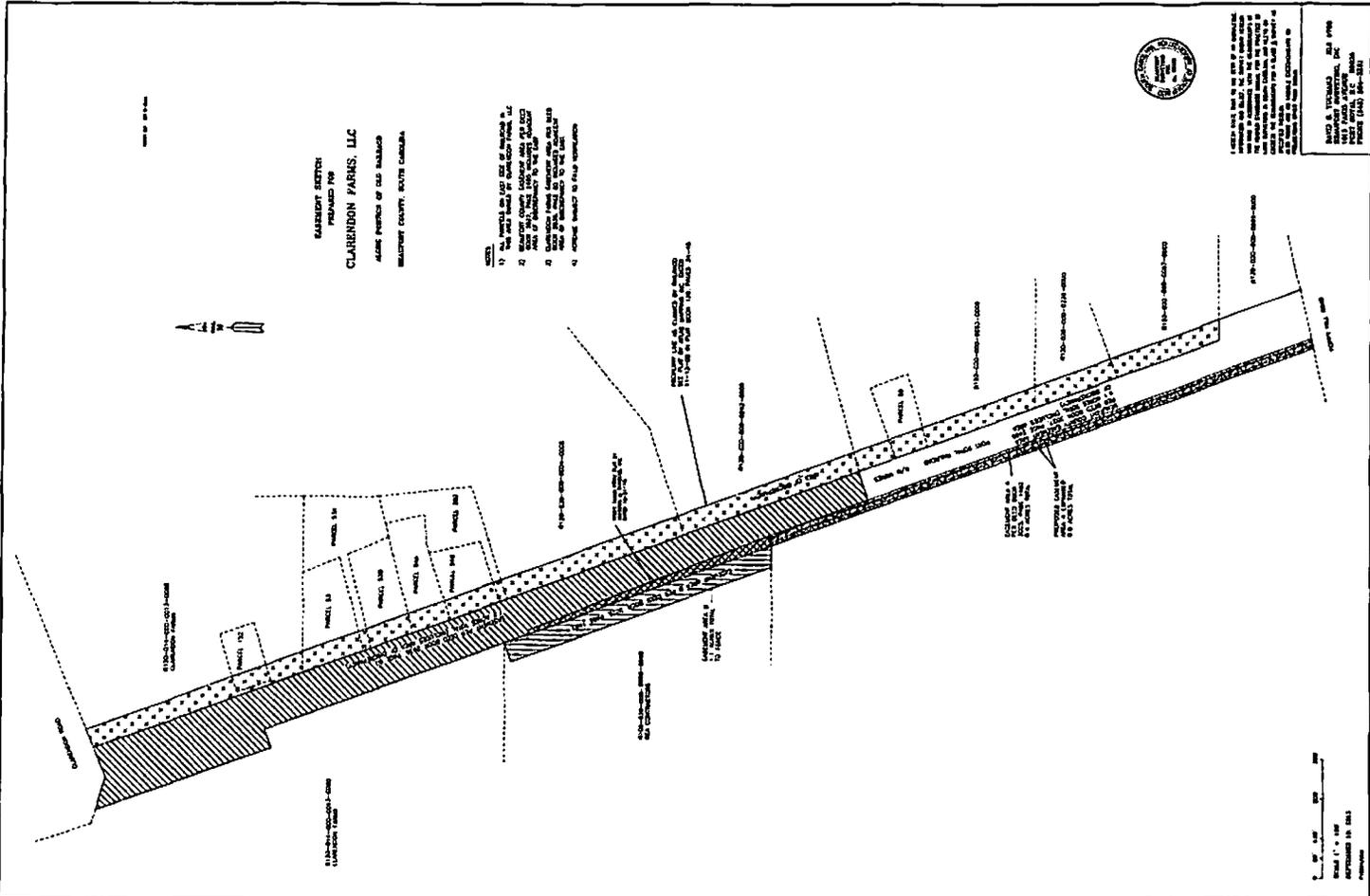


EXHIBIT SECTION
PREPARED FOR
CLARENDON FARMS, LLC
 14000 PINEWOOD DRIVE
 WASHINGTON COUNTY, NORTH CAROLINA

- NOTES**
- 1) THIS SURVEY IS A PART OF A SURVEY OF THE 14000 PINEWOOD DRIVE, WASHINGTON COUNTY, NORTH CAROLINA, AND IS SUBJECT TO THE SURVEY OF THE 14000 PINEWOOD DRIVE, WASHINGTON COUNTY, NORTH CAROLINA, AND IS SUBJECT TO THE SURVEY OF THE 14000 PINEWOOD DRIVE, WASHINGTON COUNTY, NORTH CAROLINA.
 - 2) THIS SURVEY IS A PART OF A SURVEY OF THE 14000 PINEWOOD DRIVE, WASHINGTON COUNTY, NORTH CAROLINA, AND IS SUBJECT TO THE SURVEY OF THE 14000 PINEWOOD DRIVE, WASHINGTON COUNTY, NORTH CAROLINA.
 - 3) THIS SURVEY IS A PART OF A SURVEY OF THE 14000 PINEWOOD DRIVE, WASHINGTON COUNTY, NORTH CAROLINA, AND IS SUBJECT TO THE SURVEY OF THE 14000 PINEWOOD DRIVE, WASHINGTON COUNTY, NORTH CAROLINA.
 - 4) THIS SURVEY IS A PART OF A SURVEY OF THE 14000 PINEWOOD DRIVE, WASHINGTON COUNTY, NORTH CAROLINA, AND IS SUBJECT TO THE SURVEY OF THE 14000 PINEWOOD DRIVE, WASHINGTON COUNTY, NORTH CAROLINA.

Scale: 1" = 100'
 Date: 10/15/2010
 Drawing No.: 1010



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
106 Industrial Village Road, Bldg 2—Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman Rick Caporale, Chairman, Finance Committee
FROM: Dave Thomas, CPPO, Purchasing Director *DT*
SUBJ: Request to Purchase Enterprise Storage Area Network (SAN) from a State Contract Vendor for the Beaufort County MIS Department
DATE: May 27, 2014

BACKGROUND: The Purchasing Department received a request from the MIS Department to purchase a new Storage Area Network (SAN). The existing Beaufort County SAN is over 8 years old and can no longer provide the required storage space, performance, and reliability. Beaufort County MIS Department would like to purchase a redundant configuration of a 10Gb iSCSI SAN to replace the existing SAN.

STATE CONTRACT VENDOR INFORMATION:

COST

Encore Technology, Greenville, SC

\$ 322,093 (includes sales tax)

FUNDING: Account # 10001150-54200, MIS, Specialized Capital Equipment, Available Budget: \$337,000
Prior year cost: N/A

FOR ACTION: Finance Committee meeting on May 27, 2014.

RECOMMENDATION: The Purchasing Department recommends that the Finance Committee approve and recommend to County Council the contract award of \$322,093 for a new Storage Area Network (SAN) from the aforementioned vendor in support of County operations.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BHill*
Alicia Holland, Chief Financial Officer *AH*
Dan Morgan, MIS Director *DM*

Att: Pricing Information, SC State Contract # 4400006455



810 Dutch Square Blvd

Columbia, SC 29210

803-807-2729

QUOTATION

DATE: 5/19/2014

TO: Beaufort County Government

QUOTED BY: Tony Gallman

ATTN: Andrew Dalkos

QUOTE #:BCG051914AA Enterprise SAN Storage 4 hr support 10GB Modules w/ 10GB Switches

Item #	Mfg. Part#	Description	Qty.	Unit Price	Total Price
Primary Site SAN 4 hr support					
1	CS240G-X2	24TB Raw, 16-33TB Usable, 1.2TB Flash Cache, 2x10GigE + 2x10GigE, High Perf Ctlr	1	44,333.00	\$44,333.00
2	ES1-H65	45TB Raw, 34-68TB Usable, 600GB Flash Cache, Hyb Exp Shelf, 2x1M Qual SAS cable	1	27,444.44	\$27,444.44
3	SP-PCORD-US	US Power Cord	2	No Charge	No Charge
4	SP-KIT-CS240	Spares kit for CS240; Ctlr, Power Supply HDD, SSC	1	8,233.00	\$8,233.00
5	SP-PCORD-US	US Power Cord	2	No Charge	No Charge
6	SLA-ES1-H65-4HR-3Yr	4HR Parts Del, SW Sup & InfoSight-ES1-H65 3Yr	1	9,013.33	\$9,013.33
7	SLA-CS240-4HR-3Yr	4HR Parts Del, SW Sup & InfoSight - 240, 3Yr	1	15,191.00	\$15,191.00
Secondary Site SAN 4 hr support					
1	CS240G-X2	24TB Raw, 16-33TB Usable, 1.2TB Flash Cache, 2x10GigE + 2x10GigE, High Perf Ctlr	1	44,333.00	\$44,333.00
2	ES1-H65	45TB Raw, 34-68TB Usable, 600GB Flash Cache, Hyb Exp Shelf, 2x1M Qual SAS cable	1	27,444.44	\$27,444.44
3	SP-PCORD-US	US Power Cord	2	No Charge	No Charge
4	SP-PCORD-US	US Power Cord	2	No Charge	No Charge
5	SLA-ES1-H65-4HR-3Yr	4HR Parts Del, SW Sup & InfoSight-ES1-H65 3Yr	1	9,013.33	\$9,013.33
6	SLA-CS240-4HR-3Yr	4HR Parts Del, SW Sup & InfoSight - 240, 3Yr	1	15,191.00	\$15,191.00
Disaster Recovery Offsite SAN					
1	CS220	12TB Raw, 8-16TB Usable, 320GB Flash Cache, 6x1 GigE, High Perf Ctlr	1	23,222.22	\$23,222.22
2	ES1-H65	45TB Raw, 34-68TB Usable, 600GB Flash Cache, Hyb Exp Shelf, 2x1M Qual SAS cable	1	27,444.44	\$27,444.44
3	SLA-ES1-H65-NBD-3Yr	NBD Parts Del, SW Sup & InfoSight-ES1-H65 3Yr	1	6,248.88	\$6,248.88
4	SP-PCORD-US	US Power Cord	2	No Charge	No Charge
5	SP-PCORD-US	US Power Cord	2	No Charge	No Charge
6	SLA-CS220-NBD-3Yr	NBD Parts Del, SW Sup & InfoSight - 220, 3Yr	1	7,635.55	\$7,635.55
Dell 10GB TOR Rack Switches plus accessories and Install					
1	N4032F	Dell N4032F, 24x 10GbE SFP+ Fixed Ports, 1x Mcc Bay, 2x Power Supplies included Documentation Kit, N4000 Series Switch	2	9,492.00	\$18,984.00



810 Dutch Square Blvd

Columbia, SC 29210

803-807-2729

QUOTATION

DATE: 5/19/2014

TO: Beaufort County Government

QUOTED BY: Tony Gallman

ATTN: Andrew Dalkos

QUOTE #:BCG051914AA Enterprise SAN Storage 4 hr support 10GB Modules w/ 10GB Switches

Item #	Mfg. Part#	Description	Qty.	Unit Price	Total Price
		US Power Cord 2each QSFP+ 40GbE Module, 2-Port, Hot Swap, used for 40GbE Uplink, Stacking, or 8x 10GbE Dell Networking, Cable, QSFP+ to QSFP+, 40GbE Passive Copper Direct Attach Cable, 0.5 m Dell Hardware Limited Warranty Initial Year Dell Hardware Limited Warranty Extended Year(s) Lifetime Limited Hardware Warranty with Basic Hardware Service Next Business Day Parts Only on Your Network Sw Software Support,NW,90 Day ProSupport: Next Business Day Onsite Service, After Problem Diagnosis, year one ProSupport: Next Business Day Onsite Service After Problem Diagnosis, 2 Year Extended ProSupport: 7x24 HW / SW Tech Support and Assistance, 3 Year Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-800-945-3355			
2	ADD-PCIE-2SFP+	AddOncomputer.com 10 Gigabit Ethernet NIC w/2 Open SFP+ Slots PCIe x8	14	365.00	\$5,110.00
3	470-11430-AOK	3M 10GBASE-CU PASSIVE TWINAX COPPER CA F/DELL DAC SFP+/SFP+	36	70.00	\$2,520.00
4	ETG-INSTALL	This install is for the setup and config of the Primary Secondary SAN and DR Site SAN along with above Dell 10GB Switches for the 10GB Network Design and the vSphere Optimization Project Please note this is a firm fixed price	1	12,500.00	\$12,500.00

Total Price	\$303,861.63
6% Sales Tax	\$18,231.69
Total Price w/ Tax	\$322,093.32

Note: These prices are good for a period of 30 days.

taxes are included

Ground shipping is free



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT

106 Industrial Village Road, Bldg 2—Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman William McBride, Chairman, Community Services Committee
FROM: Dave Thomas, CPPO, Purchasing Director *dt*
SUBJ: RFP # 031914 Contract Award Recommendation for Daufuskie Island Ferry Transportation Services for Beaufort County and the Beaufort County School District (BCSD)
DATE: May 27, 2014

BACKGROUND: Beaufort County issued a Request for Proposals (RFP) from qualified vendors capable of providing ferry services for Daufuskie Island residents and Beaufort County School District students. The intent of the RFP is to select the most qualified responsive/responsible vendor whose schedule of service, support, and price is in the best interest of Beaufort County and BCSD. The scope of services requires the selected vendor(s) to provide a complete, efficient ferry service, including the necessary labor, supervision, equipment, licenses, and insurance.

An evaluation committee was established consisting of the following members: Gregory McCord, BCSD's Student Services Chief Officer, Morris Campbell, Beaufort County Director of Community Services, and Bud Boyne, Beaufort County Director of Drug and Alcohol. Dave Thomas, Beaufort County Purchasing Director and Sandi Amsler, BCSD's Procurement Coordinator facilitated the process and provided guidance to the committee. On March 19, 2014, Beaufort County received two responses to the RFP from the following vendors: J & W of Greenwood and Haig Point. The evaluation committee reviewed both responses and completed interviews on April 16, 2014 and requested "Best and Final Offers" from the two vendors with a response date of May 1, 2014. After review of the "Best and Final Offers" and consideration of the RFP evaluation criteria scoring, the committee recommended Haig Point to provide ferry services for the BCSD students, Beaufort County Fire, EMS, and staff. J & W of Greenwood is recommended to provide ferry services for Daufuskie Island residents/property owners.

JUSTIFICATION:

Haig Point

Total annual cost: \$145,000 (see attached "Best and Final Offer")

This vendor offered the best supporting schedule and price for the BCSD students, Beaufort County Fire, EMS, and staff. Ferry services were not offered for the Daufuskie Island residents/property owners. This vendor also offered a thirty (30) minute ride versus a one (1) hour ride provided by the other responsive vendor.

In fiscal year 2014, Beaufort County had a contract with Haig Point for providing ferry service for Beaufort County Fire, EMS and staff with an annual cost of \$20,000.

J & W of Greenwood

This vendor provided three options.

1. Total annual cost: \$440,000 (see attached "Best and Final Offer")

Option 1 provides services for Beaufort County and BCSD including a year round early morning and a late afternoon trip. After school activity trips would have a cost of \$220 per hour using a smaller six (6) pack boat or \$375 per hour for a larger boat. The six (6) pack boat will not carry all of Beaufort County's Fire and EMS employees. We require a minimum seven (7) passenger boat.

2. Total annual cost: \$320,400 (see attached "Best and Final Offer")

Option 2 provides ferry service to the BCSD students, Daufuskie Island residents/property owners, Beaufort County Fire, EMS, and staff on a school year schedule. This option does not meet the needs of the Fire/EMS shift schedules.

3. Total annual cost: \$225,600

Option 3 continues the current contract terms and conditions plus ticket sales.

J & W of Greenwood is the only public ferry service vendor offering to provide service for the residents/property owners of Daufuskie Island. J & W of Greenwood provides Monday through Friday round-trip service and two Saturdays per month for \$900 per day. The first and fourth Saturday of the month J & W of Greenwood provides Daufuskie Island departures at 12 noon and HHI departures at 6:00 p.m. (5:00 p.m. during EST daylight savings time). For any times not covered under the contract schedule, Beaufort County pays \$13 for a resident on a space available basis. County officials and employees may ride one way for \$10 each. Limited parking is available for Daufuskie Island full-time residents only. It is their responsibility to secure the parking from Palmetto Breeze. The parking cost is \$30 per month. Additionally, J & W of Greenwood will continue to provide ferry services during emergencies as noted in the contract. J & W of Greenwood is not requesting any increase for this contract term under option 3 above.

FUNDING: Account # 25460011-55540, Daufuskie Ferry Transportation

Daufuskie Ferry Transportation Projected FY 2015 Revenue

General Fund Transfer	\$150,000
SCDOT Grant	\$ 75,000 ¹
Projected Ticket Sales and Parking	<u>\$ 35,000</u>
Total	\$260,000

Beaufort County FY 2015 – FY 2016 annual cost

Ferry Service (J & W)	\$241,200 ²
Parking (Simmons)	\$ 12,600
Palmetto Breeze	<u>\$ 4,200</u>
Total	\$258,000

Beaufort County Daufuskie Ferry FY 2014 Cost

Ferry Service (J & W)	\$268,600 ²
Parking (Simmons)	\$ 9,000
Palmetto Breeze	<u>\$ 4,200</u>
Sub-total of Daufuskie Ferry Fund cost	\$281,800
Ferry Service Fire/EMS (Haig Point) – General Fund expenditure	<u>\$ 20,000</u>
Total Beaufort County Ferry cost	\$301,800

BCSD Daufuskie Ferry FY 2015 – FY 2016 annual cost

Ferry Service Students and Fire/EMS/Staff (Haig Point)	\$145,000 ³
--	------------------------

BCSD Daufuskie Ferry FY 2014 Cost

Ferry Service Students (Haig Point)	\$145,000 ⁴
-------------------------------------	------------------------

¹ Final approval expected soon.

² Includes estimated ridership any day.

³ Includes parking and Fire/EMS/staff.

⁴ Included parking but not Fire/EMS/staff.

FOR ACTION: Community Services Committee meeting on May 27, 2014.

RECOMMENDATION: The Purchasing Department recommends that the Community Services Committee approve and recommend to County Council the contract awards of \$241,200 to J & W of Greenwood and \$145,000 to Haig Point for Daufuskie Island Ferry Services. Both contracts will be for an initial two (2) year term beginning July 1, 2014 and ending in June 30, 2016 with three (3) additional one (1) year contract renewal options for a potential five (5) year contract.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator
Alicia Holland, Chief Financial Officer *AH*
Morris Campbell, Community Services Director *me*

Att: "Best and Final Offers"

LAW OFFICE OF
THOMAS C. TAYLOR, LLC

22 BOW CIRCLE
SUITE A
HILTON HEAD ISLAND, SC 29928

TELEPHONE 843-785-5050
TELECOPIER 843-785-5030
www.thomastaylorlaw.com • tom@thomastaylorlaw.com

MAILING ADDRESS
P.O. BOX 5550
HILTON HEAD ISLAND, SC
29938

CERTIFIED CIRCUIT
COURT MEDIATOR

ALSO ADMITTED
GEORGIA BAR

May 1, 2014

Via U.S. Mail, Fax and E-Mail Attachment to: dthomas@bcgov.net

Mr. Dave Thomas
Purchasing Director
Beaufort County
P.O. Drawer 1228
Beaufort, SC 29901

Re: RFP # 031914 Daufuskie Ferry Services for Beaufort County, "Best and Final Offer" request set forth in your memo of April 28, 2014

Dear Dave:

As you know, I represent Wick Scurry and the J & W Corporation of Greenwood. Wick has asked me to formally respond to your memo dated April 28, 2014 referenced above. In doing so, I will refer to the formal proposal submitted by the J & W Corporation of Greenwood on March 19, 2014, as well as to the Contract Extension/Renewal currently in effect between J & W and the County (dated June 27, 2013). In addition, reference is made to the 2012-2013 contract dated August 28, 2012. Copies of all are attached for your ease of reference.

J & W's "Best and Final Offer" is as follows:

- a. In response to Paragraph 2 of your memo, J & W reiterates that it will provide the services outlined in its proposal of March 19, 2014 for the School District, the resident/property owners, Beaufort County Fire, EMS, and Staff on the schedule set forth below for a flat fee of \$320,400, payable in monthly payments as set forth in Attachment B to our March 19, 2014 proposal.
- b. In response to Paragraph 3 of your memo, as set forth in our March 19, 2014 proposal, for the flat fee of \$320,400, J & W will provide services for the School District, the resident/property owners, Beaufort County Fire, EMS and Staff on the schedule set forth below:
 1. During the regular Beaufort County nine-month school year, beginning on Monday the week school begins and ending on Friday the week school ends, J & W will have a boat leave Daufuskie Island at 6:10 a.m. and arrive Hilton Head at approximately 7:10 a.m. Monday through Friday. During the same time period, J & W will have a boat leave Hilton Head at 4:00 p.m. and return to Daufuskie at approximately 5:00 p.m.

Mr. Dave Thomas
Purchasing Director/Beaufort County
Re: RFP #: 031914 Daufuskie Ferry Services for Beaufort County
May 1, 2014
Page 2

2. Beginning on the Monday after Beaufort County schools end and going through the Friday of the week before Beaufort County schools begin in the fall, J & W will move to a "summer schedule" and have a boat leave Daufuskie at 8:15 a.m. for Hilton Head on Mondays, Wednesdays, and Fridays, and on those days during the summer, J & W will have a boat leave Hilton Head for Daufuskie at 4:00 p.m.

3. Beginning on the Monday after Beaufort County schools end and going through the Friday of the week before Beaufort County schools begin in the fall, as part of its "summer schedule," J & W will have a boat leave Daufuskie at 12 noon for Hilton Head, on Tuesdays and Thursdays, and on those days during the summer, J & W will have a boat leave Hilton Head for Daufuskie at 4:00 p.m.

4. On the first and fourth Saturdays of each month during Daylight Savings Time, J & W will have a boat leave Daufuskie at 12:00 noon and leave from Hilton Head for Daufuskie at 6:00 p.m. During Eastern Standard Time, J & W will have a boat leave Daufuskie at 11 a.m. and leave Hilton Head for Daufuskie at 5:00 p.m.

5. Under this schedule for transporting the School District children, the resident/property owners, Beaufort County Fire, EMS and Staff, we remind you that these specific runs from Hilton Head to Daufuskie will be the only Hilton Head to Daufuskie runs that will be open to school children, the resident/property owners, Beaufort County Fire, EMS and Staff. The other boats that J & W will run at various schedules from Hilton Head to Daufuskie will be dedicated to tourism and marina business. However, as with the current contract, J & W will allow residents and property owners of Daufuskie to board any of the "return boats" from Daufuskie to Hilton Head on a "space available" basis.

6. Under this proposed schedule, all boats that are to leave Daufuskie and come to Hilton Head, will leave at the designated times or earlier. In other words, should J & W's business needs dictate, J & W will be free (upon two weeks public notice given at Freeport Marina) to schedule the first daily run from Daufuskie to Hilton Head at an earlier time, which will benefit all.

7. Under this proposed contract, it will be acknowledged that the aforementioned scheduled ferry trips are also J & W business ferry trips, with the County/School District/ EMS/ Fire contract payments purchasing the agreed upon times for specifically scheduled runs. However, it is recognized by all parties, that all J & W ferry runs are also part of J & W's on-going business, and as such, any or all ferry runs may be "narrated" by J & W personnel or designated agents, or otherwise be used to enhance J & W's business as long as the narration or other actions do not materially impact the ridership on the boats by any Daufuskie residents, property owners, school district employees, school children, EMS, fire or other County authorized personnel.

- c. If the County, the School District, and the Fire/EMS agencies want J & W to run a year round early morning "round trip" and a late afternoon "round trip" to accommodate the EMS/Fire rotational staffing needs, J & W will do so for an additional flat fee of \$120,000 on top of the \$320,400, for a total annual flat fee of \$440,400. That fee would provide year-round guaranteed ferry runs on the following schedule:

1. Monday through Sunday, year round, J & W will have a boat leave Hilton Head (Broad Creek Marina) at 5:00 a.m., to arrive at Daufuskie (Freeport) at approximately 6:00 a.m., then leave Daufuskie Island at 6:10 a.m. and arrive Hilton Head at approximately 7:10 a.m.

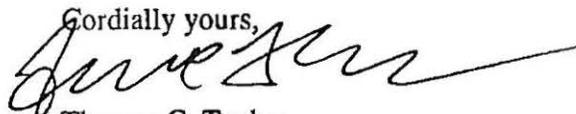
2. Monday through Sunday, year round, J & W will have a boat leave Hilton Head at 4:00 p.m. and arrive at Daufuskie at approximately 5:00 p.m., then leave Daufuskie at 5:10 p.m. to arrive at Hilton Head at 6:10 p.m.

3. Under this schedule for transporting the School District children, the resident/property owners, Beaufort County Fire, EMS and Staff, we remind you that these will be the only Hilton Head to Daufuskie runs that will be open to school children, the resident/property owners, Beaufort County Fire, EMS and Staff. The other boats that J & W will run at various schedules from Hilton Head to Daufuskie will be dedicated to tourism and marina business. However, as with the current contract, J & W will allow residents and property owners of Daufuskie to board any of the "return boats" from Daufuskie to Hilton Head on a "space available" basis.

Mr. Dave Thomas
Purchasing Director/Beaufort County
Re: RFP #: 031914 Daufuskie Ferry Services for Beaufort County
May 1, 2014 – Page 4

- d. As to the information requested on the “pricing sheet” attached to your April 28, 2014 memo, J & W is not in the position to “break out” the costs within the flat fees quoted above for the School District separately from the County. There are inherent costs of vessel operations that simply can’t be partitioned out for accounting purposes. J & W does not desire to be considered for a contract that would provide services only for the BCSD, school staff and its children riders.
- e. As to question number 3 on the “pricing sheet,” J & W reiterates again, as was stated in my March 19, 2014 letter and J & W’s proposal, J & W will agree to enter into a new contract identical in scope and requirements to the existing contract dated June 17, 2013, for the same annual fee. J & W will sign such an agreement for a two year term, with three consecutive one-year options for Beaufort County. The basic contract amount on an annual basis, which is \$225,600 (plus ticket reimbursement for the second and third Saturdays of each month and all Sunday tickets sold), would remain the same.
- f. As to question number 4 on the “pricing sheet,” the cost for an emergency trip for Fire/EMS on a “six pack” boat (one captain and room for six passengers), will be \$220 an hour, running from the time the boat leaves Broad Creek until the boat re-docks at Broad Creek, to be billed in minimum 15 minute increments.
- g. As to question number 5 on the “pricing sheet,” J & W will only provide evening/extra trips for the BCSD if a base contract is signed including the BCSD as set forth above. If that occurs, then J & W will make a good faith effort to provide a “six pack” boat (with room for up to six children or adult passengers) upon reasonable notice at the cost of \$220 an hour from Broad Creek Marina to Freeport and back. Such a “six pack” run would include a captain (who will be above the age of 21) who will fulfill the requirements of Part III, “Scope of Work” Section 1.3, that requires a responsible adult “in the cabin” to ensure student supervision and safety. There will not be a second crew member assigned to these “six pack” boats.
- h. If the BCSD requests evening/extra trips that will require a larger vessel (a typical “ferry” size vessel), such trips will be billed at an hourly rate of \$375 per hour from leaving Broad Creek until returning to Broad Creek.

I believe this responds fully to all questions raised in your April 28, 2014 memo and ask that you contact either me or Wick directly if you need any other information. Thank you.

Gordially yours,

Thomas C. Taylor

cc: Wick Scurry



HAIG POINT
— DAUFUSKIE ISLAND —

May 1, 2014

Mr. Dave Thomas
Purchasing Director
Post Office Drawer 1228
Beaufort, SC 29901-1228

Mr. Thomas,

In response to your April 28, 2014 e-mail requesting "Best and Final Offer" pricing, HPCCA, Inc. proposes the following as it relates to Beaufort County RFP #031914:

1. An annual fee of \$145,000 for ferry transportation for BCSD students, teachers and contractors servicing BCSD.
2. No annual fee for transportation services for Daufuskie Island Fire Department employees, Beaufort County EMS or other Beaufort County staff who are travelling to their work stations. This "no charge" for DIFD, BCEMS and BC staff is contingent on the acceptance of the BCSD ferry transportation fee of \$145,000.

Attached to this letter are other requested documents regarding this best and final offer, namely,

1. The current HPCCA ferry operational schedule. Please note that this schedule is subject to change with HPCCA Board of Directors approval and at their sole discretion.
2. The pricing sheet outlining the above charges.

We believe that the Haig Point Ferry Company is the optimum choice for BCSD students. Our regular private ferry service provides a safe and secure environment with flexibility for students and their families resulting from unexpected illness, school closings and/or extra curricular school activities. In addition, Haig Point will continue to provide transportation for medical emergencies on a 7X24 basis at no additional cost to the County.

Haig Point looks forward to continuing to work with the Daufuskie Island Council and Beaufort County toward a possible consolidated public ferry service for the island. Haig Point is committed to furthering this project, including the possibility of sharing funding requirements for related planning studies with other island constituencies and interested parties.

Yours,


Randall Page
Chief Operating Officer/ General Manager
Haig Point Club and Community Association
843-341-8141

Cc: Mr. Jack Dempsey
Mr. Jim Woodward

Administrator's Budget Fiscal Year 2015



May 29, 2014

BCADMINR-050514-003

Administrator Report
BEAUFORT
COUNTY



County Revenue

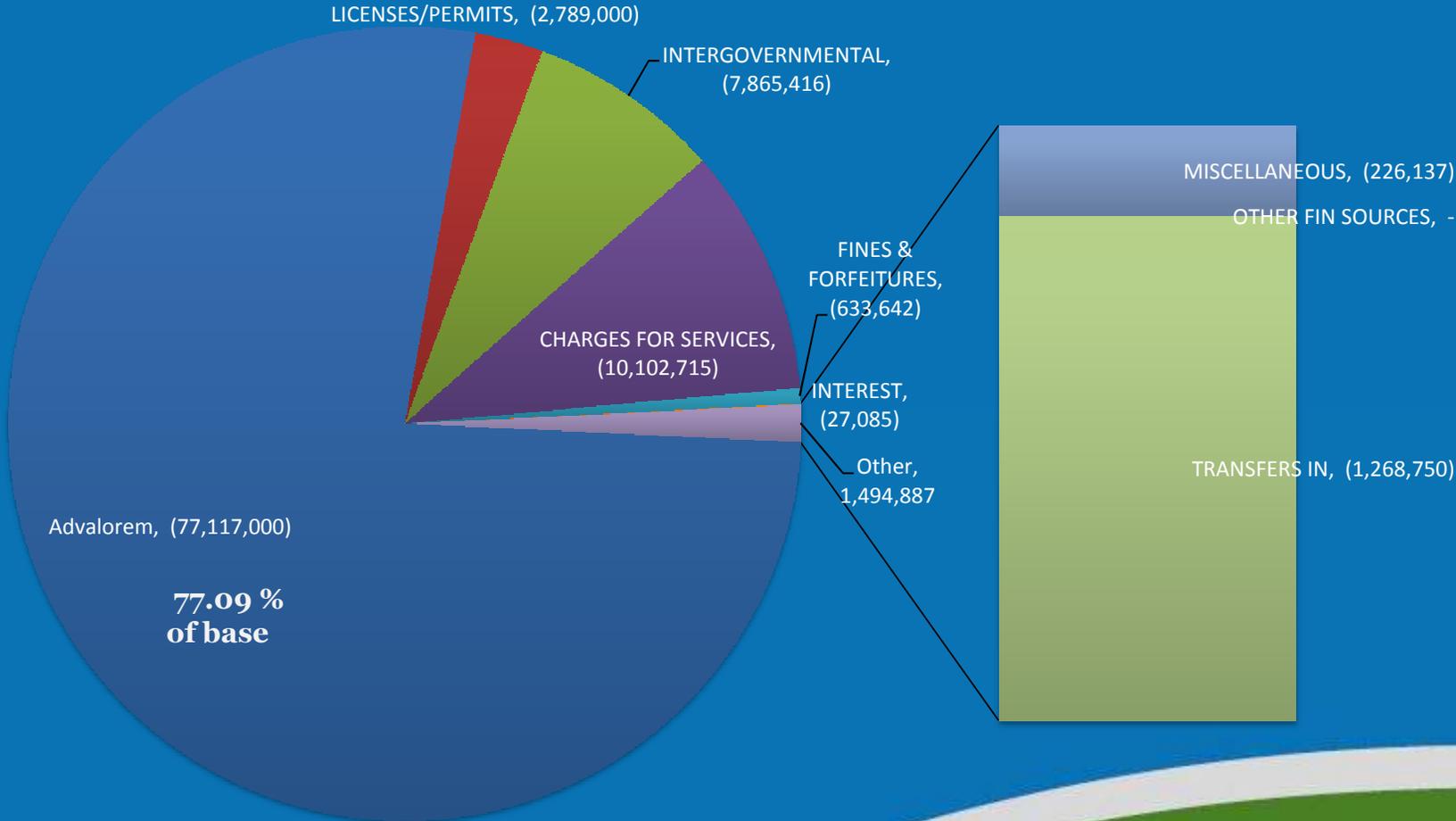
- **FY 15 Budgeted General Fund Revenue**
 - **\$100,029,744**
- **FY 14 Budget General Fund Revenue**
 - **\$99,351,096 General Fund Budget Revenue FY 14 to FY 15 Change**
 - **\$678,648**

County Revenue

Ref Description	FY 15 Budget	FY 14 Budget	As of 5/23/14 FY 14 Actuals	FY 13 Actuals	FY 12 Actuals	FY 11 Actuals
41 Advalorem	(77,117,000)	(75,817,001)	(74,049,999)	(72,758,008)	(72,841,403)	(73,219,927)
42 LICENSES/PERMITS	(2,789,000)	(2,293,000)	(2,197,916)	(2,816,396)	(2,940,209)	(2,324,229)
43 INTERGOVERNMENTAL	(7,865,416)	(7,865,416)	(5,194,742)	(7,783,335)	(7,079,101)	(5,919,811)
44 CHARGES FOR SERVICES	(10,102,715)	(10,662,398)	(8,604,077)	(11,693,567)	(11,241,033)	(10,960,563)
45 FINES & FORFEITURES	(633,642)	(1,107,531)	(684,717)	(748,502)	(837,774)	(836,282)
46 INTEREST	(27,085)	(105,000)	60,014	(92,665)	(197,644)	(172,209)
47 MISCELLANEOUS	(226,137)	(232,000)	(451,552)	(561,692)	(451,500)	(822,952)
48 OTHER FIN SOURCES	-	-	-	-	-	-
49 TRANSFERS IN	(1,268,750)	(1,268,750)	(1,136,321)	(1,648,462)	(1,175,401)	(1,428,891)
Total	(100,029,744)	(99,351,096)	(92,259,310)	(98,102,627)	(96,764,065)	(95,684,866)
FY 14 Revenue	99,351,096					
FY 15 Projected Revenue	100,029,744					
Projected Increase	678,648					

***Angus vs. City of Myrtle Beach: \$750,000
No Millage Increase**

County Revenue Distribution



County Millage Rates

- **FY 14 Beaufort County Millage Rates**
 - **Operational Millage 46.48**
 - **County Debt 5.48**
 - **Total 51.96**
 - **County Purchase Property 4.34**
 - **Rural & Critical Voted Referendum**

County Elected Expenditures

FY 2015 BUDGET
ORDINANCE

FTE's

Sheriff*	\$	25,050,260	304
EMD	\$	7,657,523	
Magistrate	\$	2,133,759	26
Clerk of Court	\$	1,404,379	21
Treasurer	\$	1,178,584	10.7
Probate Court	\$	868,289	13.5
County Council	\$	760,963	14
Auditor	\$	686,416	12
Public Defender	\$	600,000	20
Coroner	\$	506,566	4
Master In Equity	\$	344,234	4.5
Social Services	\$	147,349	Allocation
Legislative Delegation	\$	93,840	2
Solicitor	\$	1,060,000	14
	\$	42,492,162	445.70

County Administration Expenditures

	FY 2015 BUDGET	
Departments	ORDINANCE	FTE's
Public Works	14,613,967	142.5
Detention Center	6,463,861	85.34
Administration	6,102,868	29
EMS	6,800,513	95.75
Library	3,852,812	64.5
PALS	3,547,784	47
Community Services	3,670,097	4
Assessor	2,000,452	38.5
Mosquito Control	1,639,417	13.5
Employee Services	1,033,095	5.5
Building Codes and Enforcemen	999,795	14
Voter Registration	797,173	9
Planning	592,640	7
Animal Shelter	815,556	10.5
Traffic Engineering	634,136	6
Register of Deeds	575,011	9
Zoning	204,523	3
Adminsitration Budget	54,343,700	584

Other County Expenditures

Education Allocation \$4,000,000

Public Health Subsidy \$1,423,789

General Gov't Subsidy \$423,629

Vacancy Factor 3% \$(1,916,536)

Angus \$(750,000)

Total FY 15 Budget \$100,029,744

FY 2015 Assumptions

- **3% Vacancy Factor**
- **County Administrative Divisions at FY14 Appropriation Levels**
- **Hiring Freeze County Administrative Divisions - 45 positions**
- **Reduction of Convenience Center Hours**
- **Use of Angus Funds**
- **Operational Millage Request = 0**

FY 2015 Assumptions

- **FY 14 Supplemental Appropriations set at FY 13 Levels:**
 - **Solicitor**
 - **University of South Carolina-Beaufort**
 - **Technical College of the Lowcountry**
 - **Beaufort Memorial Hospital**
 - **Hilton Head Island Recreation Center**

Debt Request

- **Original Request: \$27,038,938**
- **Administrative Revision: \$17,634,298**

- **HVAC (9): \$2,000,000**
- **Roof Replacements (8): \$1,500,000**
- **Technology Upgrades: \$1,800,000**
- **Specialized Motor Vehicles: \$900,000**

Debt Request

- **Animal Shelter: \$3,500,000**
- **Buckwalter Expansion: \$5,000,000 ***
- **Airport Request: \$2,000,000 ***
- **Perry Clear Bridge: \$800,000**
- **Vehicles: \$134,298**

- **Millage Request = 0**

* Identified Funding Source No Millage Increase Required

Debt Millage FY 14-FY19

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
GO Bond Debt	5.48	5.25	5.26	5.08	5.08	5.09
Voted Rural & Critical	4.34	4.9	4.93	4.99	4.94	4.94
Total Millage	9.82	10.15	10.19	10.07	10.02	10.03

Client: **BCC - Bryan - County Council of Beaufort County**
 Engagement: **Monthly County Council Report**
 Period Ending: **4/30/2014**
 Trial Balance: **1000.05 - FY 2014 TRIAL BALANCE**
 Workpaper: **1500.16 - FY 2014 TRIAL BALANCE Summary of Object Characters - Revenue**

Account	Description	ORIG APPROP 4/30/2014	FY 2014 4/30/2014	FY 2013 4/30/2013	FY 2012 4/30/2012	FY 2011 4/30/2011
Group : [40000]	REVENUES					
41000	Taxes	(75,817,001.00)	(74,054,964.86)	(70,474,107.13)	(70,375,094.05)	(70,303,135.85)
42000	Licenses & Permits	(2,293,000.00)	(1,871,617.01)	(1,677,273.48)	(1,931,118.19)	(1,545,546.04)
43000	Intergovernmental	(7,865,416.00)	(5,104,247.54)	(5,149,002.37)	(3,014,593.91)	(2,933,657.12)
44000	Charges for Services	(10,662,398.00)	(7,964,786.43)	(8,972,226.82)	(9,116,335.55)	(8,349,597.59)
45000	Fines & Forfeitures	(1,107,531.00)	(656,341.90)	(623,991.91)	(689,802.89)	(713,642.83)
46000	Interest	(105,000.00)	60,052.47	(63,496.71)	(130,483.88)	(102,738.15)
47000	Miscellaneous	(232,000.00)	(404,736.80)	(453,491.52)	(371,844.04)	(620,511.08)
48000	Other Financing Sources	(1,268,750.00)	(1,036,321.57)	(1,391,396.62)	(976,344.74)	(1,204,745.22)
40000 Total		<u>(99,351,096.00)</u>	<u>(91,032,963.64)</u>	<u>(88,804,986.56)</u>	<u>(86,605,617.25)</u>	<u>(85,773,573.88)</u>
	Sum of Account Groups	(99,351,096.00)	(91,032,963.64)	(88,804,986.56)	(86,605,617.25)	(85,773,573.88)

Client: **BCC - Bryan - County Council of Beaufort County**
 Engagement: **Monthly County Council Report**
 Period Ending: **4/30/2014**
 Trial Balance: **1000.05 - FY 2014 TRIAL BALANCE**
 Workpaper: **1500.15 - FY 2014 TRIAL BALANCE Summary of Object Characters**

Account	Description	ORIG APPROP	FY 2014	FY 2013	FY 2012	FY 2011
		4/30/2014	4/30/2014	4/30/2013	4/30/2012	4/30/2011
40000	REVENUES	(99,351,096.00)	(91,032,963.64)	(88,804,986.56)	(86,605,617.25)	(85,773,573.88)
50000	SALARIES, WAGES, OT, HOLIDAY	44,893,286.00	36,123,745.04	35,352,130.20	34,370,066.74	34,848,550.44
50100	EMPLYR COST OF EE	8,423,311.00	6,756,153.95	6,507,906.89	6,035,768.91	6,055,805.98
50140	POOLED BENEFITS	8,513,970.00	7,695,903.19	8,242,505.62	7,944,268.45	9,483,560.00
50500	EMPLOYEE RECOGNITION AWARD	327,000.00	199,779.17	256,620.07	243,164.18	214,963.43
51000	PURCHASED SVCS	19,187,508.00	15,621,218.05	14,417,309.94	14,220,423.37	14,924,966.32
52000	SUPPLIES	5,126,693.00	3,526,300.59	4,049,480.89	4,162,485.48	4,093,580.94
54000	CAPITAL	971,991.00	3,252,990.41	884,612.08	305,576.19	1,626,031.55
55000	SUBSIDIES	8,092,243.00	7,376,774.78	6,422,687.75	6,630,061.06	8,174,908.93
56000	CONTINGENCY	18,000.00	7,150.00	0.00	0.00	0.00
57000	UNCLASSIFIED	248,000.00	278,591.01	274,737.57	311,154.25	445,734.83
58000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
59000	TRANSFERS OUT	3,549,094.00	2,957,621.00	2,436,308.91	2,835,993.88	2,901,124.20
Total		0.00	(7,236,736.45)	(9,960,686.64)	(9,546,654.74)	(3,004,347.26)

Actual Year to Date Comparison
For the Period Ending April 30th

Description		Organization	ORG	FY 2011	FY 2012	FY 2013	FY 2014	May 21, 2014 Actual to Date	Adopted Budget FY 2014	\$ Variance of Budget vs Actual to Date	% Variance of Budget vs Actual to Date
		Taxes	41000	(70,303,136)	(70,375,094)	(70,474,107)	(74,054,965)	(74,054,965)	(75,817,001)	(1,762,036)	2.3%
		Licenses & Permits	42000	(1,545,546)	(1,931,118)	(1,677,273)	(1,871,617)	(2,116,874)	(2,293,000)	(176,126)	7.7%
		Intergovernmental	43000	(2,933,657)	(3,014,594)	(5,149,002)	(5,104,248)	(5,192,777)	(7,865,416)	(2,672,639)	34.0%
		Charges for Services	44000	(8,349,598)	(9,116,336)	(8,972,227)	(7,964,786)	(8,562,004)	(10,662,398)	(2,100,394)	19.7%
		Fines & Forfeitures	45000	(713,643)	(689,803)	(623,992)	(656,342)	(684,696)	(1,107,531)	(422,835)	38.2%
		Interest	46000	(102,738)	(130,484)	(63,497)	60,052	60,052	(105,000)	(165,052)	157.2%
		Miscellaneous	47000	(620,511)	(371,844)	(453,492)	(404,737)	(446,296)	(232,000)	214,296	-92.4%
		Other Financing Sources	48000	(1,204,745)	(976,345)	(1,391,397)	(1,036,322)	(1,136,322)	(1,268,750)	(132,428)	10.4%
		General Fund Revenue		(85,773,574)	(86,605,618)	(88,804,987)	(91,032,965)	(92,133,882)	(99,351,096)	(7,217,214)	7.3%
General	Elected	COUNTY COUNCIL	1000	551,889	463,753	538,391	1,004,617	1,015,930	681,962	(333,968)	-49.0%
General	Elected	AUDITOR	1010	463,670	416,720	415,544	468,222	482,035	558,533	76,498	13.7%
General	Elected	TREASURER	1020	686,619	596,839	976,565	954,853	967,861	967,364	(497)	-0.1%
General	Elected	TREASURER TAX BILLS & CC FEES	1021	464,872	329,907	-	-	-	-	-	0.0%
General	Elected	CLERK OF COURT	1030	704,981	657,013	662,186	728,218	747,084	1,037,944	290,860	28.0%
General	Elected	FAMILY COURT	1031	196,920	164,027	163,828	140,519	144,647	242,574	97,927	40.4%
General	Elected	PROBATE COURT	1040	606,562	610,602	576,630	604,350	623,457	727,213	103,756	14.3%
General	Elected	CORONER	1060	258,828	305,639	361,144	378,483	385,293	444,032	58,739	13.2%
General	State	HILTON HEAD MAGISTRATE	1080	624	-	-	-	-	-	-	0.0%
General	State	BEAUFORT MAGISTRATE	1081	551,763	619,966	594,183	499,576	513,741	757,189	243,448	32.2%
General	State	BLUFFTON MAGISTRATE	1082	302,664	327,802	281,512	341,989	351,492	415,508	64,016	15.4%
General	State	SHELDON MAGISTRATE	1083	54,431	55,183	58,227	30,555	30,555	73,782	43,227	58.6%
General	State	ST HELENA MAGISTRATE	1084	71,049	45,327	31,739	79,030	81,535	96,100	14,565	15.2%
General	State	MAGISTRATE BOND COURT	1085	66,431	76,537	82,177	97,836	100,335	106,375	6,040	5.7%
General	State	MAGISTRATE AT-LARGE	1086	85,557	102,630	161,870	218,709	227,716	196,760	(30,956)	-15.7%
General	State	MASTER IN EQUITY	1090	238,689	238,083	242,127	224,625	231,947	357,911	125,964	35.2%
General	Elected/State	GENERAL GOVT ELECTED BENEFITS POOL	1099	-	-	-	692,450	755,261	753,736	(1,525)	-0.2%
General	Allocation	GEN GOVT DIRECT SUBSIDIES	1198	1,088,640	855,684	943,024	1,330,941	1,433,785	1,496,629	62,844	4.2%
General	Admin	COUNTY ADMINISTRATOR	1100	539,349	401,229	485,421	436,142	449,846	551,121	101,275	18.4%
General	Admin	PUBLIC INFORMATION OFFICER	1101	79,578	70,217	117,781	113,597	115,707	152,919	37,212	24.3%
General	Admin	BROADCAST SERVICES	1102	154,708	172,947	196,723	226,750	231,850	254,677	22,827	9.0%
General	Admin	COUNTY ATTORNEY	1103	454,092	498,122	160,784	370,054	377,333	319,714	(57,619)	-18.0%
General	Admin	VOTER REGISTRATION/ELECTIONS	1143	487,894	504,733	655,780	425,238	439,563	732,808	293,245	40.0%
General	Admin	ELECTION WORKERS	1144	211	940	1,194	133	133	-	(133)	0.0%
General	Admin	ASSESSOR	1120	1,571,322	1,427,703	1,488,573	1,613,502	1,661,529	2,153,656	492,127	22.9%
General	Admin	REGISTER OF DEEDS	1122	386,586	369,691	406,489	394,096	404,472	482,153	77,681	16.1%

			Actual Year to Date Comparison					May 21, 2014	Adopted	\$ Variance of	% Variance of
			For the Period Ending April 30th					Actual to Date	Budget	Budget vs	Budget vs
Description	Organization	ORG	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	Actual to Date	Actual to Date	
General	Admin	RISK MANAGEMENT	1115	78,036	75,950	80,066	85,295	87,941	101,689	13,748	13.5%
General	State	LEGISLATIVE DELEGATION	1070	56,021	56,086	62,873	56,438	58,315	72,415	14,100	19.5%
General	Admin	ZONING & DEVELOPMENT ADM	1130	161,934	153,533	135,341	142,348	146,770	171,934	25,164	14.6%
General	Admin	PLANNING	1131	598,797	585,214	521,347	477,585	491,683	551,640	59,957	10.9%
General	Admin	COMPREHENSIVE PLAN	1132	351,662	138,829	-	75,051	75,051	27,270	(47,781)	-175.2%
General	Admin	AUTOMATED MAPPING/GIS	1152	318,590	259,848	278,214	290,347	293,859	441,043	147,184	33.4%
General	Admin	DIRECTOR OF COMMUNITY SERVICES	1140	107,679	103,486	102,347	104,908	107,738	143,025	35,287	24.7%
General	Admin	EMPLOYEE SERVICES	1160	788,277	808,198	847,976	930,763	940,710	994,544	53,834	5.4%
General	Admin	RECORDS MANAGEMENT	1154	129,826	185,072	271,033	259,216	330,005	349,872	19,867	5.7%
General	Admin	FINANCE DEPARTMENT	1111	463,699	494,209	510,176	392,885	404,371	648,510	244,139	37.6%
General	Admin	PURCHASING	1116	187,627	175,987	138,439	111,393	114,032	217,754	103,722	47.6%
General	Admin	BUSINESS LICENSES	1134	146,539	41,949	37,964	37,655	38,674	48,161	9,487	19.7%
General	Admin	MANAGEMENT INFORMATION SYSTEMS	1150	1,757,842	1,678,263	1,822,447	1,844,247	1,881,225	2,495,535	614,310	24.6%
General	Admin	DIRECTOR OF PUBLIC SERVICES	1300	175,991	174,105	179,098	183,223	189,081	219,074	29,993	13.7%
General	Fringe	GENERAL GOVT BENEFITS POOL	1199	1,945,808	1,758,925	2,001,022	888,430	968,603	962,073	(6,530)	-0.7%
Public Safety	Elected	SHERIFF	1201	6,044,474	5,140,083	5,635,714	6,217,528	6,386,090	7,579,076	1,192,986	15.7%
Public Safety	Elected	SHERIFF	1202	10,536,852	8,752,802	8,753,778	9,555,689	9,805,824	11,537,858	1,732,034	15.0%
Public Safety	Elected	SHERIFF	1203	-	477,145	521,180	584,500	597,837	686,110	88,273	12.9%
Public Safety	Elected	SHERIFF	1205	1,095,272	933,773	894,478	885,362	908,213	1,200,984	292,771	24.4%
Public Safety	Elected	PUB SAFETY ELECTED POOLED BENEFITS	1209	-	-	-	1,931,939	2,114,835	2,194,754	79,919	3.6%
Public Safety	Admin	EMERGENCY MANAGEMENT	1210	422,577	382,214	371,343	424,197	431,551	463,159	31,608	6.8%
Public Safety	Admin	EMERGENCY MANAGEMENT	1212	128,586	76,266	14,467	14,583	15,050	17,377	2,327	13.4%
Public Safety	Admin	EMERGENCY MANAGEMENT - Comm	1220	3,452,535	4,209,986	4,542,245	4,488,001	4,562,043	5,692,452	1,130,409	19.9%
Public Safety	Admin	EMERGENCY MANAGEMENT - DATA	1240	420,250	461,274	407,796	569,663	551,536	512,768	(38,768)	-7.6%
Public Safety	Admin	EMERGENCY MEDICAL SERVICE	1230	4,302,877	4,093,678	4,242,752	4,943,820	5,065,772	4,972,901	(92,871)	-1.9%
Public Safety	Admin	DETENTION CENTER	1250	4,676,770	4,218,981	4,386,590	4,497,959	4,706,157	5,527,543	821,386	14.9%
Public Safety	Admin	TRAFFIC - Signal Management	1241	185,365	237,692	373,568	343,032	352,467	430,757	78,290	18.2%
Public Safety	Admin	TRAFFIC - Signal Management	1242	96,599	107,853	90,642	119,483	119,483	129,750	10,267	7.9%
Public Safety	Admin	BUILDING CODES	1260	810,935	566,748	472,582	515,370	530,869	591,095	60,226	10.2%
Public Safety	Admin	BUILDING CODES ENFORCEMENT	1261	-	153,430	200,114	192,512	198,120	244,002	45,882	18.8%
Public Safety	Fringe	PUBLIC SAFETY BENEFITS POOL	1299	2,477,814	4,158,289	4,107,984	2,257,609	2,465,494	2,494,623	29,129	1.2%
Public Works	Admin	FACILITIES MANAGEMENT	1310	1,832,643	1,459,948	1,582,744	1,826,898	1,829,146	1,944,103	114,957	5.9%
Public Works	Admin	BUILDINGS MAINTENANCE	1311	938,431	843,493	794,363	771,830	787,583	1,107,433	319,850	28.9%
Public Works	Admin	GROUPS MAINTENANCE - NORTH	1312	920,188	1,028,460	1,505,559	1,527,362	1,563,129	1,885,649	322,520	17.1%
Public Works	Admin	GROUPS MAINTENANCE - SOUTH	1313	770,341	479,609	-	-	-	28,704	28,704	100.0%
Public Works	Admin	PUBLIC WORKS GEN SUPPORT	1301	592,444	575,582	511,173	504,784	521,635	625,608	103,973	16.6%
Public Works	Admin	ROADS/DRAINAGE - NORTH	1320	741,996	660,145	761,593	669,949	684,393	901,384	216,991	24.1%
Public Works	Admin	ROADS/DRAINAGE - SOUTH	1321	528,836	382,261	369,882	386,796	394,482	435,329	40,847	9.4%
Public Works	Admin	PUBLIC WORKS ADMINISTRATION	1302	237,384	223,989	233,974	191,321	199,262	237,329	38,067	16.0%
Public Works	Admin	ENGINEERING	1330	271,461	213,761	286,610	226,021	232,076	348,014	115,938	33.3%

Budget FY 2014
As of 5/21/2014

			Actual Year to Date Comparison For the Period Ending April 30th					May 21, 2014 Actual to Date	Adopted Budget	\$ Variance of Budget vs Actual to Date	% Variance of Budget vs Actual to Date
Description	Organization	ORG	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	Actual to Date	Actual to Date	
Public Works	Admin	SWR ADMINISTRATION	1340	3,143,351	3,430,652	3,622,878	4,501,509	4,535,387	4,852,684	317,297	6.5%
Public Works	Admin	SWR HILTON HEAD	1343	90,819	85,074	85,089	89,047	91,510	104,112	12,602	12.1%
Public Works	Admin	SWR BLUFFTON	1344	122,100	122,881	127,512	142,004	146,544	170,307	23,763	14.0%
Public Works	Admin	SWR BURTON	1345	138,525	117,251	108,475	93,061	96,132	122,114	25,982	21.3%
Public Works	Admin	SWR DAUFUSKIE	1346	203	-	-	-	-	7,200	7,200	100.0%
Public Works	Admin	SWR ST HELENA	1347	114,062	121,674	135,728	143,023	146,731	176,420	29,689	16.8%
Public Works	Admin	SWR SHELDON	1348	92,528	85,292	98,327	105,623	108,368	124,214	15,846	12.8%
Public Works	Fringe	PUBLIC WORKS BENEFITS POOL	1399	1,415,125	1,089,883	1,176,219	1,104,035	1,205,500	1,217,584	12,084	1.0%
Public Health	Admin	ANIMAL SHELTER & CONTROL	1270	633,956	660,133	801,478	588,166	597,552	561,967	(35,585)	-6.3%
Public Health	Admin	MOSQUITO CONTROL	1400	963,872	943,461	1,095,933	940,740	1,070,790	1,370,377	299,587	21.9%
Public Health	Allocation	PUBLIC HEALTH DIRECT SUBSIDIES	1498	2,279,889	1,723,768	1,474,034	1,512,225	1,605,086	1,697,947	92,861	5.5%
Public Health	Fringe	PUBLIC HEALTH BENEFITS POOL	1499	314,622	245,952	317,239	140,076	152,831	153,054	223	0.1%
Public Welfare	Admin	VETERANS AFFAIRS	1500	117,720	117,045	119,461	107,333	110,910	191,950	81,040	42.2%
Public Welfare	State	DEPT OF SOCIAL SERVICES	1510	226,375	161,108	153,062	130,333	134,889	147,349	12,460	8.5%
Public Welfare	Allocation	PUBLIC WELFARE DIRECT SUBSIDIES	1598	493,330	431,443	345,113	687,220	687,220	598,000	(89,220)	-14.9%
Public Welfare	Fringe	PUBLIC WELFARE BENEFITS POOL	1599	35,776	23,852	25,636	28,290	30,844	30,644	(200)	-0.7%
Cultural	Admin	PALS CENTRAL ADMINISTRATION	1600	314,638	210,845	265,017	360,277	367,239	300,185	(67,054)	-22.3%
Cultural	Admin	PALS SUMMER PROGRAM	1601	104,438	94,600	135,560	132,115	132,115	107,500	(24,615)	-22.9%
Cultural	Admin	PALS AQUATICS PROGRAM	1602	872,980	805,200	868,063	1,004,574	1,022,745	1,089,007	66,262	6.1%
Cultural	Admin	PALS HILTON HEAD PROGRAMS	1603	60,000	80,000	80,000	80,000	80,000	80,000	-	0.0%
Cultural	Admin	PALS BLUFFTON PROGRAMS	1604	675,341	79,973	94,677	95,849	100,227	146,010	45,783	31.4%
Cultural	Admin	PALS ATHLETIC PROGRAMS	1605	373,699	607,304	560,768	608,804	614,527	1,024,870	410,343	40.0%
Cultural	Admin	PALS RECREATION CENTERS	1606	534,475	492,226	480,521	448,310	455,120	515,025	59,905	11.6%
Cultural	Admin	LIBRARY ADMINISTRATION	1620	531,155	521,329	563,843	526,153	556,984	709,546	152,562	21.5%
Cultural	Admin	LIBRARY BEAUFORT BRANCH	1621	424,953	409,752	378,924	427,165	439,606	489,825	50,219	10.3%
Cultural	Admin	LIBRARY BLUFFTON BRANCH	1622	481,337	366,152	395,019	421,945	436,094	570,194	134,100	23.5%
Cultural	Admin	LIBRARY HILTON HEAD BRANCH	1623	520,322	441,480	413,333	488,879	508,585	492,569	(16,016)	-3.3%
Cultural	Admin	LIBRARY LOBECO BRANCH	1624	92,885	102,485	102,255	105,034	108,153	139,474	31,321	22.5%
Cultural	Admin	LIBRARY ST HELENA BRANCH	1625	78,329	75,667	295,853	431,613	444,173	571,647	127,474	22.3%
Cultural	Admin	LIBRARY TECHNICAL SERVICES	1626	566,329	376,408	405,697	252,848	258,965	437,128	178,163	40.8%
Cultural	Admin	LIBRARY SC ROOM	1627	81,566	80,539	83,173	84,340	87,187	101,636	14,449	14.2%
Cultural	Fringe	CULTURAL & RECRE BENEFITS POOL	1699	854,218	667,368	614,407	653,074	712,032	707,502	(4,530)	-0.6%
General Fund Expenditures				75,937,854	70,889,636	73,074,660	77,330,266	79,968,382	91,802,002	11,833,620	12.9%

Description	Organization	ORG	Actual Year to Date Comparison For the Period Ending April 30th				May 21, 2014	Adopted	\$ Variance of	% Variance of	
			FY 2011	FY 2012	FY 2013	FY 2014	Actual to Date	Budget	Budget vs	Budget vs	
						FY 2014	FY 2014	Actual to Date	Actual to Date		
Transfers	Allocation	GENERAL FUND XFERS OUT	1999								
		Miscellaneous Grant	59200	-	-	-	-	-	-	0.0%	
		Daufuskie Ferry	59202	83,333	83,333	83,333	125,000	137,500	150,000	12,500	8.3%
		Public Safety Grants	59206	61,180	2,472	7,788	-	-	-	-	0.0%
		EMS Grants	59207	5,000	5,000	-	-	-	-	-	0.0%
		Real Property	59209	-	333,859	-	-	-	-	-	0.0%
		Energy Grant	59225	-	-	444	-	-	-	-	0.0%
		Tire Recycling	59226	-	-	-	-	-	-	-	0.0%
		Dale Water Line	59229	34,939	-	-	-	-	-	-	0.0%
		PALS Programs Fund	59231	2,999	-	-	-	-	-	-	0.0%
		DSN Programs Fund	59241	1,350,510	1,132,917	1,416,667	1,666,667	1,833,333	2,000,000	166,667	8.3%
		A&D Programs Fund	59261	303,803	249,739	291,667	333,333	366,667	400,000	33,333	8.3%
		DNA Laboratory	59270	277,078	-	-	-	-	-	-	0.0%
		Victims Assistance	59271	78,195	89,696	99,408	99,597	109,556	119,516	9,960	8.3%
		School Resource Officer	59273	121,546	111,209	119,033	107,768	118,545	129,322	10,777	8.3%
		Sheriff Grant	59274	22,679	4,005	-	256	256	256	-	0.0%
		DNA Grant Fund	59280	-	22,097	-	-	-	-	-	0.0%
		COSY Program	59281	108,333	136,667	116,667	125,000	137,500	150,000	12,500	8.3%
		Debt Service Fund	59300	-	400,000	-	-	-	-	-	0.0%
		LI Airport	59570	-	-	-	-	-	-	-	0.0%
		HHI Airport	59580	12,500	-	-	-	-	-	-	0.0%
		Treasurer's Execution Fund	59603	-	-	41,302	-	-	-	-	0.0%
		Clerk of Court	59619	-	-	-	-	-	-	-	0.0%
		Public Defender	59651	419,028	250,000	250,000	500,000	550,000	600,000	50,000	8.3%
		Sheriff's Trust	59663	20,000	15,000	10,000	-	-	-	-	0.0%
		Total General Fund Transfers Out		2,901,123	2,835,994	2,436,309	2,957,621	3,253,357	3,549,094	295,737	8.3%
Education	Education	Education Allocation	1698	3,930,250	3,333,333	3,333,333	3,508,333	3,866,667	4,000,000	133,333	3.3%
		General Fund Expenditures (including Transfers and Education Allocation)		82,769,227	77,058,963	78,844,302	83,796,220	87,088,406	99,351,096	12,262,690	12.3%
		Net (Surplus)/Deficit		(3,004,347)	(9,546,655)	(9,960,685)	(7,236,745)	(5,045,476)	-		