

COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-1000
FAX: (843) 255-9401
www.bcgov.net

D. PAUL SOMMERVILLE
CHAIRMAN

STEWART H. RODMAN
VICE CHAIRMAN

COUNCIL MEMBERS

CYNTHIA M. BENSCH
RICK CAPORALE
GERALD DAWSON
BRIAN E. FLEWELLING
STEVEN G. FOBES
WILLIAM L. MCBRIDE
GERALD W. STEWART
ROBERTS "TABOR" VAUX, JR
LAURA L. VON HARTEN

GARY KUBIC
COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA

COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, February 24, 2014

4:00 p.m.

Large Meeting Room, Bluffton Branch Library
120 Palmetto Way, Bluffton, South Carolina

Citizens may participate in the public comment periods and public hearings from telecast sites at County Council Chambers, Beaufort as well as Mary Field School, Daufuskie Island.

1. CAUCUS - 4:00 P.M.
 - A. Discussion of Consent Agenda
 - B. Executive Session
 1. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property;
 2. Receipt of legal advice relating to pending and potential claims covered by the attorney-client privilege
 - C. Discussion is not limited to agenda items
2. REGULAR MEETING - 5:00 P.M.
3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. INVOCATION – Councilman William McBride
6. ADMINISTRATIVE CONSENT AGENDA
 - A. Approval of Minutes – February 10, 2014 ([backup](#))
 - B. Receipt of County Administrator’s Two-Week Progress Report ([backup](#))
 - C. Receipt of Deputy County Administrator’s Two-Week Progress Report ([backup](#))
 - D. Committee Reports (next meeting)
 1. Community Services (February 24 at 2:00 p.m., Bluffton Branch Library)
 2. Executive
 3. Finance (March 17 at 2:00 p.m., BIV #2)
 - a. February 17, 2014 minutes ([backup](#))
 4. Governmental (March 11 at 5:00 p.m., ECR)
 - a. February 3, 2014 minutes ([backup](#))



5. Natural Resources (March 3 at 2:00 p.m., ECR)
6. Public Facilities (March 17 at 4:00 p.m., BIV)
 - a. February 17, 2014 minutes ([backup](#))
- E. Appointments to Boards and Commissions ([backup](#))

7. PUBLIC COMMENT

8. DEPUTY COUNTY ADMINISTRATOR'S REPORT

- Mr. Bryan Hill, Deputy County Administrator
- A. Update / County Mutual Aid Efforts ([backup](#))
 - B. Monthly Budget Summary ([backup](#))

9. REPORT / COUNCIL RETREAT / BEAUFORT COUNTY STRATEGIC PLAN ([backup](#))

Mr. D. Paul Sommerville, Chairman

10. CONSENT AGENDA

- A. AN ORDINANCE TO AMEND THE FY2013-2014 BEAUFORT COUNTY BUDGET ORDINANCE SO AS TO PROVIDE A SUPPLEMENTAL APPROPRIATION FROM THE COUNTY'S GENERAL RESERVE FUND IN THE AMOUNT OF \$100,000 TO BE ALLOCATED TO SENIOR SERVICES OF BEAUFORT COUNTY ([backup](#))
 1. Consideration of second reading approval to occur February 24, 2014
 2. Public Hearing Announcement – Monday, March 10, 2014, 6:00 p.m., Council Chambers, Administration Building, 100 Ribaut Road, Beaufort
 3. First reading approval occurred February 10, 2014 / Vote 10:0
 4. Community Services Committee discussion and recommendation to approve occurred January 27, 2014 / Vote 5:0
- B. AN ORDINANCE TO ESTABLISH A GENERAL FUND RESERVE POLICY FOR BEAUFORT COUNTY, SOUTH CAROLINA ([backup](#))
 1. Consideration of first reading to occur February 24, 2014
 2. Finance Committee discussion and recommendation to approve occurred February 17, 2014 / Vote 6:0
- C. A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A LEASE PURCHASE AGREEMENT FOR THE FINANCING OF THE PUBLIC SAFETY SOFTWARE SOLUTION SERVICES AND EQUIPMENT APPROVED BY BEAUFORT COUNTY COUNCIL ON NOVEMBER 18, 2013 ([backup](#))
 1. Finance Committee discussion and recommendation to adopt occurred February 17, 2014 / Vote 6:0
- D. REMOVAL OF BARREL LANDING ROAD FROM STATE HIGHWAY SYSTEM AND ACCEPTANCE AS COUNTY ROAD ([backup](#))
 1. Public Facilities Committee discussion and recommendation to adopt occurred

E. A RESOLUTION SUPPORTING THE REPLACEMENT OF THE HARBOR RIVER BRIDGE AS A FIXED SPAN FACILITY ([backup](#))

1. Public Facilities Committee discussion and recommendation to adopt occurred February 17, 2014 / Vote 7:0

11. A RESOLUTION OF BEAUFORT COUNTY COUNCIL TO ESTABLISH A COMMISSION TO CONSIDER PROPOSALS FOR FUNDING CAPITAL PROJECTS IN BEAUFORT COUNTY, SOUTH CAROLINA, PURSUANT TO SECTION 4-10-300, *ET SEQ.*, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED; TO PROVIDE FOR THE COMPOSITION AND APPOINTMENT OF SUCH COMMISSION; AND OTHER MATTERS RELATED THERETO ([backup](#))

1. Council Annual Planning meeting discussion and recommendation to adopt occurred February 14, 2014

12. PUBLIC COMMENT

13. ADJOURNMENT

Official Proceedings
County Council of Beaufort County
February 10, 2014

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

CAUCUS

A caucus of the County Council of Beaufort County was held at 4:00 p.m., Monday, February 10, 2014 in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman D. Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Cynthia Bensch, Gerald Dawson, Brian Flewelling, Steven Fobes, William McBride, Gerald Stewart, Roberts “Tabor” Vaux and Laura Von Harten. Rick Caporale absent.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

DISCUSSION ITEMS

Council discussed removing from the consent agenda item 10A, an ordinance to amend the FY 2013-2014 Beaufort County budget ordinance to provide a supplemental appropriation from the County’s general reserve fund in the amount of \$100,000 to be allocated to Senior Services of Beaufort County. Council received an update on Carolina Jelly Ball, LLC.

CALL FOR EXECUTIVE SESSION

It was moved by Ms. Von Harten, seconded by Mr. Flewelling, that Council go immediately into executive session to receive legal advice relating to negotiations incident to proposed contractual arrangements and proposed purchase of property; receipt of legal advice relating to pending and potential claims covered by the attorney-client privilege. The vote: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

EXECUTIVE SESSION

RECONVENE OF REGULAR SESSION

The regular meeting of the County Council of Beaufort County was held at 5:00 p.m., Monday, February 10, 2014 in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman D. Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Cynthia Bensch, Gerald Dawson, Brian Flewelling, Steven Fobes, William McBride, Gerald Stewart and Roberts “Tabor” Vaux and Laura Von Harten. Rick Caporale absent.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

INVOCATION

Councilman Fobes gave the Invocation.

The Chairman passed the gavel to the Vice Chairman in order to receive the Administrative Consent Agenda.

ADMINISTRATIVE CONSENT AGENDA

Review of Proceedings of the Regular Meeting held January 27, 2014

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council approve the minutes of the regular meeting held January 27, 2014. The vote: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

County Administrator’s Two-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Gary Kubic, County Administrator, presented his Two-Week Progress Report, which summarized his activities from January 27, 2014 through February 7, 2014.

Deputy County Administrator’s Two-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Bryan Hill, Deputy County Administrator, presented his Two-Week Progress Report, which summarized his activities from January 27, 2014 through February 7, 2014.

Committee Reports

Community Services Committee

Beaufort Memorial Hospital Board

William Himmelsbach

The vote: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. Mr. Himmelsbach was appointed to serve as a member of the Beaufort Memorial Hospital Board after garnering the six votes required to appoint.

Finance Committee

Mr. Fobes, as Finance Committee Vice Chairman, announced members would meet February 17, 2014 to discuss a general fund reserve policy.

Airports Board

Gregory Viventi

The vote: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. Mr. Viventi was appointed to serve as a member of the Airports Board after garnering the six votes required to appoint.

Governmental Committee

Mr. Stewart, as Governmental Committee Chairman, announced Council would receive public input regarding the current business license fee structure at a work session on Tuesday, March 11, 2014 beginning at 6:00 p.m. in Council Chambers of the Administration Building.

Natural Resources Committee

Mr. Flewelling, as Natural Resources Committee Chairman, reported the Joint Review Committee is close to finalizing the Community Development Code, which will replace the current Zoning and Development Standards Ordinance. Maps will be available within the next two weeks.

Historic Preservation Review Board

Mr. Flewelling, as Natural Resources Committee Chairman, nominated Mrs. Rosalyn Brown, representing St. Helena Island, and Ms. Michelle Knoll, representing Port Royal Island, to serve as members of the Historic Preservation Review Board.

Northern Corridor Review Board

Mr. Flewelling, as Natural Resources Committee Chairman, nominated Mr. Donald Starkey, representing resident of respective area served, to serve as a member of the Northern Corridor Review Board.

Planning Commission

Mr. Flewelling, as Natural Resources Committee Chairman, nominated Mr. Marque Fireall, representing Comprehensive Plan Planning Area – St. Helena Township, to serve as a member of the Planning Commission.

Southern Corridor Review Board

Mr. Flewelling, as Natural Resources Committee Chairman, nominated Mr. Ed Pinckney, representing landscape architect-Town of Bluffton, to serve as a member of the Southern Corridor Review Board.

Stormwater Management Utility Board

Mr. Flewelling, as Natural Resources Committee Chairman, nominated Mr. Allyn Schneider, representing Solid Waste District 9, and Mr. Donald Smith, representing Stormwater District 5, to serve as members of the Stormwater Management Utility Board.

Zoning Board of Appeals

Mr. Flewelling, as Natural Resources Committee Chairman, nominated Mr. Chester Williams, representing at large southern Beaufort County, and Mr. Edgar Williams, representing northern Beaufort County, to serve as members of the Zoning Board of Appeals.

PUBLIC COMMENT

The Chairman recognized Mr. David Tedder, legal counsel for Beaufort Liquidators, said he and his client have tried to make compromises that would satisfy the threats to the people, who use the site from exposure to noise, and an actual decrease in the exposure times of people using the flea market.

Mr. W. R. Von Harten, representing the Military Enhancement Committee, stated Council has a strong working relationship with MCAS Beaufort. He would hate to see that relationship degraded in any degree. Let us not have any encroachment that would have a negative impact on MCAS Beaufort mission and the long-term effects that would accrue from that.

Mr. John Payne, Chairman of the Military Enhancement Committee, stated we have no problem with Beaufort Liquidators. We have a problem with the location of that business. The

Department of Defense determined that the area at the end or near the end of runways were incompatible with businesses such as an outdoor flea market. MCAS Beaufort employs more than 8,000 people and brings almost \$1.0 billion into our economy every year. Let us not take the chance of losing that.

Mr. Jim Bequette, a resident of Lady's Island, can support the 33% goal of maintaining a General Fund reserve.

Mr. Frank Roberts, of Lady's Island Oyster Farm, summarized his oyster growing business.

COUNTY ADMINISTRATOR'S REPORT

The County Channel / Broadcast Services Update

Mr. Gary Kubic, County Administrator, said The County Channel has all programs, events and meetings available to watch online, on-demand at www.bcgov.net. The County Channel's latest episode of "Coastline" featured Rose Newton and Beth Woods from the May River Theatre. They stopped by promoting their new show, "The Dixie Swim Club." Our very own Tony Mills also stopped by with some animal friends to discuss the latest production of "Coastal Kingdom."

The County Channel crew has once again partnered with the Sheriff's Office to produce a series of Public Service Announcements. This latest campaign is about the sale of alcoholic beverages to people under-age. These spots will air on The County Channel and Hargray cable networks. They will be used as a training exercise for store clerks on how to deal with minors attempting to buy alcohol.

2014 Comprehensive Annual Finance Report (CAFR)

Council viewed the flip-page book version of the 2014 Comprehensive Annual Finance Report (CAFR). The document is available for viewing on the County home page. Mr. Kubic thanked Mrs. Alicia Holland, CFO, for the accurate numbers and compliance with GASB 65; Cherry Bakaert, our new auditors; and Ms. Monica Spells and Mrs. Teri Norris, who designed the CAFR book.

DEPUTY COUNTY ADMINISTRATOR'S REPORT

Library Board

Mr. Bryan Hill, Deputy County Administrator, reported The County Channel would tape the March 12, 2014 Library Board meeting and televise it March 16, 2014.

The Beaufort County library system will extend hours at Beaufort, Bluffton and Hilton Head Island branches starting March 3, from the current 40 hours to 50 hours a week.

Construction Project Update

On behalf of Mr. Rob McFee, Division-Director Engineering and Infrastructure, Broadcast Manager Scott Grooms narrated a video highlighting the status of various construction projects: S.C. Highway 170, Bluffton Parkway 5A, Island West Frontage Road and Courthouse Reskin Project.

CONSENT AGENDA

REQUEST TO PURCHASE TWO NEW 2014 E350 FORD VANS FROM STATE CONTRACT FOR BEAUFORT COUNTY'S DEPARTMENT OF DISABILITIES AND SPECIAL NEEDS

This item comes before Council under the Consent Agenda. Discussion occurred at the January 27, 2014 meeting of the Community Services Committee.

It was moved by Mr. Rodman, seconded by Mr. Flewelling, that Council approve the purchase of two new 2014 E350 Ford vans in the amount of \$50,834 from Vic Bailey Ford, Spartanburg, South Carolina to be used by the Disabilities and Special Needs Department. Funding will come from account 24420011-54000, Disabilities and Special Needs – Vehicle Purchases. The vote: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

AN ORDINANCE TO AMEND THE FY2013-2014 BEAUFORT COUNTY BUDGET ORDINANCE SO AS TO PROVIDE A SUPPLEMENTAL APPROPRIATION FROM THE COUNTY'S GENERAL RESERVE FUND IN THE AMOUNT OF \$100,000 TO BE ALLOCATED TO SENIOR SERVICES OF BEAUFORT COUNTY

It was moved by Mr. McBride, as Community Services Committee Chairman (no second required), that Council approve on first reading a FY 2014 budget amendment supplemental in the amount of \$100,000 from fund balance to be used to fund Senior Services of Beaufort County. The vote: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

PUBLIC HEARINGS

AN ORDINANCE TO AMEND SECTIONS 2-509 AND 2-512 OF THE BEAUFORT COUNTY CODE OF ORDINANCES SO AS TO EFFECT CHANGES TO THE BEAUFORT COUNTY PURCHASING ORDINANCE

The Chairman opened a public hearing beginning at 6:20 p.m. for the purpose of receiving information from the public regarding an ordinance to amend Sections 2-509 and 2-512 of the Beaufort County Code of Ordinances to effect changes to the Beaufort County Purchasing

Ordinance. After calling once for public comment, the Chairman recognized Mr. Jim Bequette, a resident of Lady's Island, who is concerned about the revision of the ordinance in that there is no accountability included. There needs to be some visibility that the Purchasing Department, perhaps, could prepare showing the number of bidders, amounts, award to the low or high bidder, etc.

Mr. Steven Baer, a resident of Hilton Head Island, suggested adding language to the ordinance, "The County Administrator shall each quarter prepare and review a report with the Finance Committee showing any contracts of \$25,000 or more, including legal contracts, awarded without Committee or Council approval. This report shall show efforts to secure multiple bids. This report shall include cases where the aggregate of smaller awards to a particular provider exceeds \$25,000 during a Fiscal Year."

After calling twice more for public comment and receiving none, the Chairman declared the hearing closed at 6:27 p.m.

It was moved by Mr. Fobes, as Finance Committee Vice Chairman (no second required), that Council approve on third and final reading an ordinance to amend Sections 2-509 and 2-512 of the Beaufort County Code of Ordinances to effect changes to the Beaufort County Purchasing Ordinance. The vote: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

TEXT AMENDMENT TO THE BEAUFORT COUNTY ZONING AND DEVELOPMENT STANDARDS ORDINANCE/ZDSO, ARTICLE VII, SEC. 106-1912. WATER DEPENDENT USES (ADDS STANDARDS TO ALLOW COMMERCIAL DOCKS FOR MARICULTURE USE)

The Chairman opened a public hearing beginning at 6:36 p.m. for the purpose of receiving information from the public regarding a text amendment to the Beaufort County Zoning and Development Standards Ordinance/ZDSO, Article VII, Sec. 106-1912. Water Dependent Uses (adds standards to allow commercial docks for mariculture use). After calling twice more for public comment and receiving none, the Chairman declared the hearing closed at 6:37 p.m.

It was moved by Mr. Fobes, as Finance Committee Vice Chairman (no second required), that Council approve on third and final reading a text amendment to the Beaufort County Zoning and Development Standards Ordinance/ZDSO, Article VII, Sec. 106-1912. Water Dependent Uses (adds standards to allow commercial docks for mariculture use). The vote: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

PUBLIC COMMENT

There were no requests to speak during public comment.

ADJOURNMENT

Council adjourned at 6:38 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

ATTEST _____
Suzanne M. Rainey, Clerk to Council

Ratified:

DRAFT



Memorandum

DATE: February 21, 2014
TO: County Council
FROM: Gary Kubic, County Administrator *Gary Kubic*
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place February 10, 2014 through February 21, 2014:

February 10, 2014

- Meeting with Attorney Roberts Vaux re: Northern and Southern Corridor Review Boards
- Executive Committee meeting
- Caucus
- County Council meeting

February 11, 2014

- Meeting with Bryan Hill, Deputy County Administrator; Josh Gruber, County Attorney; Allison Coppage, Assistant County Attorney; Colin Kinton, Traffic and Transportation Engineer; Alicia Holland, Chief Financial Officer; and Rob McFee, Division Director – Engineering and Infrastructure re: SC 170 status update
- Meeting with Rick Toomey, Chief Executive Officer, Beaufort Memorial Hospital

February 12, 2014

- Finance Committee meeting

February 13, 2014

- Meeting with Dr. Jane Upshaw, Chancellor, USCB
- County Council Annual Planning Meeting (Day 1 of 3) at Bluffton Branch Library

February 14, 2014

- County Council Annual Planning Meeting (Day 2 of 3))

County Council
February 21, 2014
Page 2

February 15, 2014

- County Council Annual Planning Meeting (Day 3 of 3))

February 17 - 21, 2014

- Personal leave



Memorandum

DATE: February 21, 2014
TO: County Council
FROM: Bryan Hill, Deputy County Administrator *JH*
SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place February 10, 2014 through February 21, 2014:

February 10, 2014 (Monday):

- Meet with Councilman Jerry Stewart
- Attend Detention Center Staff Meeting
- Prepare for County Council
- Executive Committee
- County Council

February 11, 2014 (Tuesday):

- Attend SC 170 Status Update Meeting with Gary Kubic, Colin Kinton, Joshua Gruber, Allison Coppage and Alicia Holland
- Attend Santee Cooper and Palmetto Electric Meeting
- Work on Power Point Presentation of County Council Retreat
- Prepare List of Top Goals for County Council and Administration
- Prepare for County Council Retreat
- Bluffton Hours P.M.

February 12, 2014 (Wednesday):

- Meet with Gary Kubic, County Administrator
- Status Meeting with Eric Larson, Stormwater Director and Gary Kubic, County Administrator
- Meet with Suzanne Gregory, Employee Services
- Attention to Ice Storm Alerts and Preparedness

February 13, 2014 (Thursday)--Bluffton:

- Bluffton Hours A.M.
- County Council Retreat

February 14, 2014 (Friday)--Bluffton:

- County Council Retreat

February 15, 2014 (Saturday)--Bluffton:

- County Council Retreat

February 17, 2014 (Monday):

- Visit Detention Center
- Finance Committee Meeting
- Pre-Public Facilities Committee Meeting
- Public Facilities Committee Meeting

February 18, 2014 (Tuesday):

- Meet with Dan Morgan, MIS & GIS Director
- Meet with Suzanne Gregory, Employee Services
- Meet with Doug Henderson, Treasurer and Maria Walls
- Visit Detention Center

February 19, 2014 (Wednesday):

- Meet with Suzanne Rainey, Clerk to Council
- Agenda Review
- Meet with Monica Spells, Compliance Officer
- Meet with Eddie Bellamy, Public Works Director and Scott Grooms, Broadcasting re: Allendale County Mutual Aid

February 20, 2014 (Thursday):

- Meet with Roberts Vaux and Joshua Gruber, County Attorney re: Buckwalter Park Plans
- Meet with Jon Rembold, Airports Director, Judy Elder and Joshua Gruber, County Attorney re: Airport Issues
- Attend Airport Board Meeting

February 21, 2014 (Friday):

- Bluffton Hours P.M.
- Visit Fire and EMS Stations Throughout the County

FINANCE COMMITTEE

February 17, 2014

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met Monday, February 17, 2014 at 2:00 p.m., in the Conference Room of Building 2, Beaufort Industrial Village, 102 Industrial Village Road, Beaufort.

ATTENDANCE

Chairman Rick Caporale, Vice Chairman Steven Fobes and members Brian Flewelling, William McBride, Stu Rodman and Jerry Stewart present. Non-Committee members Cynthia Bensch and Laura Von Harten present.

County staff: Allison Coppage, Assistant County Attorney; Bryan Hill, Deputy County Administrator; and Alicia Holland, Chief Financial Officer.

Media: Zach Murdock, *The Island Packet/The Beaufort Gazette*, and Lolita Huckaby, Lowcountry Inside Track.

Public: Shawn Epps, Foundation & Materials Engineering Consultants.

Councilman Caporale chaired the meeting.

ACTION ITEMS

- 1. An Ordinance to Establish a General Fund Reserve Policy for Beaufort County, South Carolina**
 - **General Fund Reserve Policy Ordinance**
 - **Comparisons to Other Counties (Aa2, Aa1 and AAA)**
 - **Operating Reserve Fund Suggested Policy**
 - **General Fund Balance Policy Proposal**
 - **Debt Reserve Policy**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Committee members and County staff discussed this topic. Discussions included the setting of the debt ceiling, the School District Fund Balance Policy, Debt Reserve Policy being in the form of a resolution or ordinance, policies regarding replenishment, discretionary spending, and restricted dollars – receivables.

Main motion: It was moved by Mr. Flewelling, seconded by Mr. McBride, that Finance Committee recommend Council approve on first reading an ordinance to establish a General Fund Reserve Policy, further, substitute “5-month reserve” with “30% of anticipated general fund”.

Motion to amend by substitution #1: It was moved by Mr. Flewelling, seconded by Mr. McBride, that Finance Committee recommend Council contribute 1% over the previous year annual amount.

Without objection, Mr. McBride withdrew his second to the motion to amend.

Mr. Fobes seconded the motion to amend.

Mr. Fobes suggested reducing the percentage from 1% to .5%.

Mr. Stewart suggested changing 1% to no less than .5%.

Motion to amend by substitution #2: It was moved by Mr. Fobes, seconded by Mr. Flewelling, that Finance Committee recommend Council reduce the percentage from 1% to .5%. The vote: YEAS – Mr. Caporale, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman and Mr. Stewart. The motion passed.

Vote on the amended motion, which is now the main motion and includes the motion to amend by substitution #2: Council approve on first reading, by title only, an ordinance to establish a General Fund Reserve Policy, further, substitute “5-month reserve” with “30% of anticipated general fund” and substitute “1%” with “.5%”. The vote: YEAS – Mr. Caporale, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman and Mr. Stewart. The motion passed.

Recommendation: Council approve on first reading, by title only, an ordinance to establish a General Fund Reserve Policy; further, substitute “5-month reserve” with “30% of anticipated general fund” and substitute “1%” with “.5%”.

2. A Resolution Authorizing the County Administrator to Execute a Lease Purchase Agreement for the Financing of the Public Safety Software Solution Services and Equipment Approved by Beaufort County Council on November 18, 2013

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mrs. Alicia Holland, Chief Financial Officer, reviewed this item with the Committee. On November 18, 2013, County Council approved the purchase of public safety software services and equipment from Spillman Technologies Inc., in the amount of \$2,506,926. A condition of the approval of the contract award, was the authorization of Beaufort County to pay the total contract price in seven annual installments of \$358,131.86. Spillman Technologies, Inc. has contracted with Government Capital Corporation to facilitate the collection of the

County's annual financing payments. This resolution would designate Gary Kubic, Beaufort County Administrator, as an authorized signer of a Lease Purchase Agreement (No. 6534) between Government Capital Corporation and Beaufort County for the purpose of procuring a "Public Safety Computer System".

Motion: It was moved by Mr. Stewart, seconded by Mr. Flewelling, that Finance Committee approve and recommend Council approve a Resolution Authorizing the County Administrator to Execute a Lease Purchase Agreement for the Financing of the Public Safety Software Solution Services and Equipment Approved by Beaufort County Council on November 18, 2013. The vote: YEAS – Mr. Caporale, Mr. Fobes, Mr. Flewelling, Mr. McBride, and Mr. Stewart. Mr. Rodman temporarily left the room. The motion passed.

Recommendation: Council adopt a resolution authorizing the County Administrator to execute a lease purchase agreement for the financing of the Public Safety Software Solution Services and Equipment approved by Beaufort County Council on November 18, 2013.

3. Consideration of Reappointments and Appointments

- Accommodations Tax Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Flewelling, seconded by Mr. Fobes, that Finance Committee recommend Council nominate Anita Singleton-Prather, representing cultural, for reappointment to serve as a member of the Accommodations Tax Board. The vote: YEAS – Mr. Caporale, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman and Mr. Stewart. The motion passed.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Fobes, that Finance Committee recommend Council nominate Jeff Thomas, representing hospitality, for reappointment to serve as a member of the Accommodations Tax Board. The vote: YEAS – Mr. Caporale, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman and Mr. Stewart. The motion passed.

Recommendation: Council nominate Anita Singleton-Prather, representing cultural, and Jeff Thomas, representing hospitality, for reappointment to serve as members of the Accommodations Tax Board.

4. Consideration of Reappointments and Appointments

- Airports Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Flewelling, seconded by Mr. McBride, that Finance Committee recommend Council nominate Ross “Mac” Sanders, representing active pilot/aircraft owner Lady’s Island Airport, for reappointment to serve as a member of the Airports Board. The vote: YEAS – Mr. Caporale, Mr. Fobes, Mr. Flewelling, Mr. McBride, Mr. Rodman and Mr. Stewart. The motion passed.

Recommendation: Council nominate Ross “Mac” Sanders, representing active pilot/aircraft owner Lady’s Island Airport, for reappointment to serve as a member of the Airports Board.

INFORMATION ITEMS

5. FY 2015 Budget Preparation Schedule

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: Information only.

6. Off Agenda Discussion - Retreat Recap

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Committee Chairman Rick Caporale spoke about items discussed at the Annual Planning Meeting.

Status: Information only.

GOVERNMENTAL COMMITTEE

February 3, 2014

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Governmental Committee met Monday, February 3, 2014, at 4:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort, South Carolina.

ATTENDANCE

Chairman Jerry Stewart and Committee members Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling and Tabor Vaux present. Vice Chairman Laura Von Harten absent. Non-Committee member Steven Fobes present.

County Staff: Suzanne Cook, Sheriff's Office Financial Officer, Allison Coppage, Assistant County Attorney; Phil Foot, Division Director-Public Safety; Alicia Holland, Chief Financial Officer; Joshua Gruber, County Attorney; Bryan Hill, Deputy County Administrator; Gary Kubic, County Administrator; Dan Morgan, Division Director - Information Technology; Dave Thomas, Purchasing Director, and David Zeoli, Deputy Director - Emergency Management.

Public: Will Achurch, Beaufort Regional Chamber of Commerce Board of Directors; Carolina Armstrong, Sun City; Mike Cook, General Manager Stokes Brown Toyota; Scott Dadson, Beaufort City Manager; Shawn Epps, Foundation & Materials Engineering Consultants; Martin Goodman, Director of USC-B Small Business Development Center; Mayor Billy Keyserling, City of Beaufort; Mayor Drew Laughlin, Town of Hilton Head Island; Steve Riley, Town of Hilton Head Island; Jocelyn Staiger, Hilton Head Island Association of Realtors; Kim Statler, Executive Director, Lowcountry Economic Alliance; Mayor Lisa Sulka, Town of Bluffton; Phyllis White, Chief Operational Services Officer, Beaufort County School District; Blakely Williams, President and CEO, Beaufort Regional Chamber of Commerce.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce, and Zach Murdock, *Island Packet / The Beaufort Gazette*.

Mr. Stewart chaired the meeting.

INFORMATION ITEMS

- 1. Consideration of Contract Award / Request to Purchase VMware View Equipment from State Contract for Beaufort County's Emergency Management Department (< \$50,000)**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Dave Thomas, Purchasing Director, presented a request received from the Sheriff's Office to purchase two new servers, associated hardware and equipment that will support the Emergency Operations Center (EOC). Emergency Management currently has begun the transition to the virtual environment. The conversion will ultimately increase the ability to manage the EOC computer/information sharing infrastructure as it allows any laptop computer, desktop computer, or tablet a "virtual windows desktop" from any remote location.

The funding will come from account 2725001-54110 13EMPG01, Public Safety Grant, Data Processing Equipment.

Motion: It was moved by Mr. Caporale, seconded by Mr. Vaux, that Governmental Committee award a contract to Hewlett Packard of Roseville, California, in the amount of \$47,406 to purchase two new servers, associated hardware and equipment that would support the Emergency Operations Center. The funding will come from account 2725001-54110 13EMPG01, Public Safety Grant Data Processing Equipment. The vote: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Stewart, and Mr. Vaux. ABSENT - Ms. Von Harten. The motion passed.

Status: Governmental Committee awarded a contract to Hewlett Packard of Roseville, California in the amount of \$47,406 to purchase two new servers, associated hardware and equipment that will support the Emergency Operations Center. The funding will come from account 2725001-54110 13EMPG01, Public Safety Grant, Data Processing Equipment.

2. Discussion / Business License Fee Structure

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Committee Chairman Gerald Stewart stated that this topic relates to the business license fees or taxes for businesses in the unincorporated parts of Beaufort County. Businesses that are in a municipality will adhere to the codes and ordinances of the municipality in which they are located.

Mr. Stewart discussed several documents regarding the current structure of the business license fee -- a fact sheet prepared by the South Carolina Policy Council, Business License Rates Analysis Beaufort County Business License, questions from Councilman Stewart, and data for Beaufort County.

Mrs. Blakely Williams, President and CEO, Beaufort Regional Chamber of Commerce, stated the Chamber's current and original position is to have no tax or fee associated with business licenses. The Chamber encourages all jurisdictions within Beaufort County to simplify their process for all businesses, regardless of where their business is conducted in Beaufort County. If the tax or fee should remain, the Chamber has nine recommendations for the way forward:

- Implement the one-stop business license office concept.
- Develop an online business license fee calculator.
- Offer a discounted rate for new business licenses.

- Waive the mandatory original development permit if the development is in existence.
- Use business license revenue to fund a comprehensive economic development plan and reinvest this revenue for future growth.
- Eliminate the requirement of showing tax returns for business license applications.
- Allow businesses to display signage indicating they are open for business to ensure success.
- Some businesses do not lease and have indicated difficulty getting the business license without a lease.
- Allow the annual fire marshal inspection for existing and open centers to serve as adequate inspections for the business opening in existing centers.

Mrs. Bensch recommended adding a \$15.00 business license fee to the property tax bill. The process would simplify registration as well as verify that the business exists.

Mr. Dawson recommended keeping the business license fee; otherwise, the County would face a revenue deficit of \$1,600,000 to \$2,000,000. He also recommended restructuring some of the classes and diverting the funds to support economic development.

Mr. Vaux is in support of eliminating the fees. If not eliminated, he would like to see them cut in half or reduced to a flat rate.

Mr. Caporale favors using the funds to support economic development instead of taking monies away from ad valorem taxes.

Mr. Fobes stated that there are a number of economic development projects in need of funding.

Mr. Flewelling would like to see a reduction in rates as well as revenue continuing to flow into the General Fund.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Governmental Committee continue (i) discussing the potential reduction of the rates, (ii) incorporating as many of the items addressed by the Beaufort Regional Chamber of Commerce, (iii) changing the wording in the ordinance from “tax” to “fee”, (iv) changing to the NAICS code, (v) exploring the use of the monies and adopting as an ordinance rather than resolution, and (vi) using a portion of the monies for business development of local businesses and economic development to entice new businesses. The vote: YEAS – Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Stewart, and Mr. Vaux. NAYS - Mrs. Bensch. ABSENT - Ms. Von Harten. The motion passed.

Status: Council continue (i) discussing the potential reduction of the rates, (ii) incorporating as many of the items addressed by the Beaufort Regional Chamber of Commerce, (iii) changing the wording in the ordinance from “tax” to “fee”, (iv) changing to the NAICS code, (v) exploring the use of the monies and adopting as an ordinance rather than resolution, and (vi) using a portion of the monies for business development of local businesses and economic development to entice new businesses.

3. Discussion / Possible Penny Sales Tax Referendum

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Joshua Gruber, County Attorney, gave an overview of the South Carolina Local Sales and Use Tax and, highlighted the four different types: Local Option Sales Tax, Capital Projects Sales Tax, School Improvement (Capital) Sales Tax, and Transportation Sales Tax.

Mr. Gruber focused on two of the four taxes and provided questions and answers.

Local Option Sales Tax for Property Tax Relief

- How is this sales tax implemented?
- What is the duration of the sales tax?
- What items are subject to sales tax?
- When would the sales tax become effective?
- How is this sales tax implemented?
- Is there a cap on the amount of revenue that can be raised by the LOST?
- How must the revenues from the LOST be spent?

Capital Projects Sales Tax

- How is this sales tax implemented?
- What is the duration of the sales tax?
- What items are subject to sales tax?
- When would the sales tax become effective?
- Is there a cap on the amount of revenue that can be raised by the Capital Projects Sales Tax?
- How must the revenues from the Capital Projects Sales Tax be spent?

Mrs. Alicia Holland, Chief Financial Officer, gave an overview of the financial aspects and affects on the County. The Capital Projects Sales Taxes will provide ad valorem taxes and provide relief to the General Fund when it comes to funding major projects.

Mr. Gary Kubic, County Administrator, distributed a list of projects for possible Capital Projects Sales Tax funding.

Mayor Lisa Sulka, Town of Bluffton, stated the Local Option Sales Tax would support major projects such as stormwater drainage and building parks.

Mayor Billy Keyserling, City of Beaufort, supports a Local Option Sales Tax. The municipalities need another reasonable source of long-term income generated that would add to the resources already in place -- property tax, business license tax and accommodations tax.

Mr. Scott Dadson, Beaufort City Manager, added that each year the City incorporates a Capital Improvement Plan as part of its fiscal year budget to fund projects that have the greatest need.

Mr. Will Achurch, Beaufort Regional Chamber of Commerce Board of Directors, stated the School District is charging students fees to help fund the cost of capital projects.

Mrs. Phyllis White, Chief Operational Services Officer, Beaufort County School District, spoke in favor of the Local Option Sales Tax. The tax would allow the completion of many projects without constraints.

Mrs. Kim Statler, Executive Director, Lowcountry Economic Alliance, can relate to both sides. Beaufort County is not “overly taxed.” Residents may be in favor of voting for both the Local Option Sales Tax and Capital Project Improvement Tax.

Mrs. Jocelyn Staiger, Hilton Head Island Association of Realtors, stated she had appeared before the Beaufort County Legislative Delegation June 25, 2013 to talk about why the Realtors Association opposes LOST (Local Option Sales Tax) and why they support Local Option School Operating Millage Property Tax Credit Act H3975.

Status: Information only.

4. Reappointments and Appointments

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: This item will be discussed at the March 11, 2014 meeting.

PUBLIC FACILITIES COMMITTEE

February 17, 2014

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Public Facilities Committee met on Monday, February 17, 2014 at 4:00 p.m., in the Conference Room of Building 2, Beaufort Industrial Village, 102 Industrial Village Road, Beaufort, South Carolina.

ATTENDANCE

Public Facilities Chairman Gerald Dawson, Vice Chairman Steven Fobes and members Cynthia Bensch, Rick Caporale, Brian Flewelling, William McBride and Gerald Stewart present. Non-Committee member Laura Von Harten present.

County staff: Lt. Col. Neil Baxley, Sheriff's Office; Eddie Bellamy, Public Works Director; Allison Coppage, Assistant County Attorney; Bryan Hill, Deputy County Administrator; Alicia Holland, Chief Financial Officer; Colin Kinton, Traffic/Transportation Engineer; Jim Minor, Solid Waste Manager; and Dave Thomas, Purchasing Director.

Public: Shawn Epps, Foundation and Materials Engineering Consultants, and Nathan Musgrove, APAC, Southeast.

Media: Lolita Huckaby, Lowcountry Inside Track, and Zach Murdock, *Island Packet / The Beaufort Gazette*.

Mr. Dawson chaired the meeting.

ACTION ITEMS

1. Removal of Barrel Landing Road from State Highway System and Acceptance as County Road

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Barrel Landing Road is a low volume, secondary highway in the State Highway System. It is approximately 0.50 miles in length, and provides access from SC 170 (Okatie Highway) to the Beaufort County's Barrel Landing properties acquired through the Rural and Critical Lands program.

The acquisition of Barrel Landing Road would permit the County to better control access to the acquired Beaufort County properties.

Motion: It was moved by Mrs. Bensch, seconded by Mr. Caporale, that Public Facilities Committee approve and recommend Council petition SCDOT to remove Barrel Landing Road from the State Highway System and approve the acceptance of Barrel Landing Road as a County Road. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson and Mr. Flewelling. NAYS - Mr. Fobes, Mr. McBride and Mr. Stewart. The motion passed.

Recommendation: Council petition SCDOT to remove Barrel Landing Road from the State Highway System and approve the acceptance of the Barrel Landing Road as a County Road.

2. Discussion / Harbor River Bridge Replacement Resolution

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Colin Kinton, Traffic/Transportation Engineer, explained that the Harbor River Bridge, built around 1939, connects St. Helena Island to Hunting and Fripp Islands. The bridge is functionally obsolete. South Carolina Department of Transportation has advertised for consulting services to perform preliminary engineering design services in preparation for the replacement of the existing Harbor River swing span bridge. SCDOT is funding the project in its entirety. The replacement of the bridge will improve safety for emergency vehicles, mitigate storm impacts and improve the recovery process, and provide better access for boats and water vessels.

Motion: It was moved by Mr. McBride, seconded by Mr. Flewelling, that Public Facilities Committee recommend Council adopt a resolution supporting the replacement of the Harbor River Bridge as a fixed span facility. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. McBride and Mr. Stewart. The motion passed.

Recommendation: Council adopt a resolution supporting the replacement of the Harbor River Bridge as a fixed span facility.

INFORMATION ITEMS

3. Discussion / Traffic Engineering Emerging Signal Coordination Needs

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Colin Clinton, Traffic/Transportation Engineer, presented an overview of the urgent needs of the Traffic Engineering Emerging Signal Coordination. The two main areas are US Highway 278 Traffic Signal System Coordination and Woods Memorial Wood Traveler Information System.

Status: Add the Traffic Engineering Emerging Signal Coordination to the Capital Projects Improvement list.

4. Solid Waste Budget Update

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Jim Minor, Solid Waste Manager, gave an update on the FY 2014 major line items: solid waste hauling services \$850,000; solid waste disposal services \$2,500,000; recycling services \$350,000; Daufuskie Island hauling services \$50,000; and Daufuskie Island disposal services \$8,000.

Status: Information only.

DRAFT

1. Finance

① Accommodations Tax Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
02.10.14	Anita Singleton-Prather	Cultural	Reappoint	8 of 11 (2 nd term)
02.10.14	Jeff Thomas	Hospitality	Reappoint	8 of 11 (2 nd term)

Airports Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
02.24.14	Ross “Mac” Sanders	Active pilot/aircraft owner Lady’s Island Airport	Reappoint	10 of 11 (3 rd term)

3. Natural Resources

① Historic Preservation Review Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
02.10.14	Rosalyn Brown	St. Helena Island	Reappoint	8 of 11 (2 nd term)
02.10.14	Michelle Knoll	Port Royal Island	Reappoint	8 of 11 (2 nd term)

② Northern Corridor Review Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
02.10.14	Donald Starkey	Resident of respective area served	Appoint	6 of 11 (1 st term)

③ Planning Commission

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
02.10.14	Marque Fireall	Comprehensive Plan Planning Area – St. Helena Township	Reappoint	6 of 11 (1 st term)

④ Southern Corridor Review Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
02.10.14	Ed Pinckney	Landscape Architect – Town of Bluffton	Reappoint	10 of 11 (3 rd term)

⑤ Stormwater Management Utility Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
02.10.14	Allyn Schneider	Stormwater District 9	Reappoint	10 of 11 (3 rd term)
02.10.14	Donald Smith	Stormwater District 5	Reappoint	10 of 11 (3 rd term)

⑥ Zoning Board of Appeals

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
02.10.14	Chester Williams	At Large Southern Beaufort County	Reappoint	10 of 11 (3 rd term)
02.10.14	Edgar Williams	Northern Beaufort County	Reappoint	10 of 11 (3 rd term)

Public Works

Assisting Allendale County

Public Works Assisting Allendale County



Public Works Assisting Allendale County



Public Works Assisting Allendale County



Public Works Assisting Allendale County



Public Works Assisting Allendale County



Public Works Assisting Allendale County



Public Works Assisting Allendale County



Public Works Assisting Allendale County



Public Works Assisting Allendale County



Public Works Assisting Allendale County



Budget FY 2014
As of 2/14/2014
Description

Actual Year to Date Comparison
For the Period Ending January 31st

February 14, 2014
Actual to Date
FY 2014

Adopted
Budget
FY 2014

Description		Organization	ORG	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2014
		Taxes	41000	(67,410,209)	(66,938,262)	(67,156,726)	(71,003,771)	(71,228,044)	(75,817,001)
		Licenses & Permits	42000	(606,746)	(1,011,078)	(965,881)	(775,812)	(1,189,426)	(2,293,000)
		Intergovernmental	43000	(2,759,887)	(2,946,826)	(3,699,875)	(2,910,372)	(2,990,411)	(7,865,416)
		Charges for Services	44000	(5,261,410)	(6,146,131)	(5,720,496)	(6,097,300)	(6,402,282)	(10,662,398)
		Fines & Forfeitures	45000	(504,457)	(481,336)	(444,640)	(445,537)	(447,230)	(1,107,531)
		Interest	46000	(52,646)	(102,855)	(62,323)	(43,140)	(43,140)	(105,000)
		Miscellaneous	47000	(323,017)	(274,351)	(307,027)	(295,814)	(300,388)	(232,000)
		Other Financing Sources	48000	(683,706)	(693,331)	(1,091,397)	(730,310)	(830,310)	(1,268,750)
		General Fund Revenue		(77,602,078)	(78,594,170)	(79,448,365)	(82,302,056)	(83,431,231)	(99,351,096)
General	Elected	COUNTY COUNCIL	1000	429,702	361,930	387,277	866,461	868,372	681,962
General	Elected	AUDITOR	1010	321,887	294,376	285,420	308,730	309,411	558,533
General	Elected	TREASURER	1020	508,748	412,733	629,334	581,122	582,018	967,364
General	Elected	TREASURER TAX BILLS & CC FEES	1021	270,055	236,026	-	-	-	-
General	Elected	CLERK OF COURT	1030	489,051	465,663	465,819	526,400	526,400	1,037,944
General	Elected	FAMILY COURT	1031	132,273	123,459	122,109	97,367	97,367	242,574
General	Elected	PROBATE COURT	1040	426,345	429,342	402,407	425,650	426,731	727,213
General	Elected	CORONER	1060	187,484	191,718	224,310	267,463	267,602	444,032
General	State	HILTON HEAD MAGISTRATE	1080	453	-	-	-	-	-
General	State	BEAUFORT MAGISTRATE	1081	392,404	416,266	447,325	367,513	368,267	757,189
General	State	BLUFFTON MAGISTRATE	1082	234,144	230,756	184,716	240,781	240,781	415,508
General	State	SHELDON MAGISTRATE	1083	36,827	38,882	41,779	30,222	30,222	73,782
General	State	ST HELENA MAGISTRATE	1084	43,339	45,569	8,748	56,650	56,650	96,100
General	State	MAGISTRATE BOND COURT	1085	47,327	54,316	59,281	70,598	70,598	106,375
General	State	MAGISTRATE AT-LARGE	1086	61,026	71,128	116,226	142,536	142,781	196,760
General	State	MASTER IN EQUITY	1090	168,505	168,376	181,394	158,086	158,086	357,911
General	Elected/Sta	GENERAL GOVT ELECTED BENEFITS POOL	1099	-	-	-	482,851	545,662	753,736
General	Allocation	GEN GOVT DIRECT SUBSIDIES	1198	769,150	611,099	696,992	919,909	1,022,753	1,496,629
General	Admin	COUNTY ADMINISTRATOR	1100	373,107	285,437	339,741	323,401	323,651	551,121
General	Admin	PUBLIC INFORMATION OFFICER	1101	61,673	49,380	84,365	96,160	96,160	152,919
General	Admin	BROADCAST SERVICES	1102	113,030	120,249	146,293	174,518	174,518	254,677
General	Admin	COUNTY ATTORNEY	1103	335,966	388,389	86,600	235,078	235,078	319,714
General	Admin	VOTER REGISTRATION/ELECTIONS	1143	389,046	366,472	480,810	285,521	293,289	732,808
General	Admin	ELECTION WORKERS	1144	211	940	600	-	-	-
General	Admin	ASSESSOR	1120	1,122,838	1,020,915	1,056,330	1,163,476	1,163,637	2,153,656
General	Admin	REGISTER OF DEEDS	1122	296,552	281,037	309,760	296,597	296,597	482,153

Budget FY 2014
As of 2/14/2014

Actual Year to Date Comparison
For the Period Ending January 31st

February 14, 2014
Actual to Date

Adopted
Budget

Description	Organization	ORG	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	
General	Admin	RISK MANAGEMENT	1115	55,270	52,566	55,663	58,985	59,027	101,689
General	State	LEGISLATIVE DELEGATION	1070	39,392	39,755	42,938	38,766	38,766	72,415
General	Admin	ZONING & DEVELOPMENT ADM	1130	112,310	115,816	95,130	100,526	100,526	171,934
General	Admin	PLANNING	1131	421,618	414,172	377,473	343,942	344,259	551,640
General	Admin	COMPREHENSIVE PLAN	1132	266,006	82,972	-	74,751	74,751	27,270
General	Admin	AUTOMATED MAPPING/GIS	1152	248,589	193,139	212,157	214,495	215,625	441,043
General	Admin	DIRECTOR OF COMMUNITY SERVICES	1140	74,936	73,963	76,913	64,120	64,120	143,025
General	Admin	EMPLOYEE SERVICES	1160	546,349	565,717	579,488	709,074	709,074	994,544
General	Admin	RECORDS MANAGEMENT	1154	91,500	129,398	180,428	224,861	224,861	349,872
General	Admin	FINANCE DEPARTMENT	1111	307,149	356,554	372,517	275,429	275,807	648,510
General	Admin	PURCHASING	1116	121,185	136,635	104,090	85,573	85,573	217,754
General	Admin	BUSINESS LICENSES	1134	135,772	30,975	26,925	26,418	26,418	48,161
General	Admin	MANAGEMENT INFORMATION SYSTEMS	1150	1,374,003	1,211,783	1,405,497	1,420,529	1,431,968	2,495,535
General	Admin	DIRECTOR OF PUBLIC SERVICES	1300	124,055	122,544	127,167	130,188	130,188	219,074
General	Fringe	GENERAL GOVT BENEFITS POOL	1199	1,365,447	1,259,744	1,425,175	619,330	699,503	962,073
Public Safety	Elected	SHERIFF	1201	4,155,681	3,576,515	3,873,972	4,267,297	4,271,871	7,579,076
Public Safety	Elected	SHERIFF	1202	7,451,458	6,271,507	6,370,516	6,817,138	6,819,099	11,537,858
Public Safety	Elected	SHERIFF	1203	-	364,451	367,362	388,110	388,110	686,110
Public Safety	Elected	SHERIFF	1205	756,325	664,146	643,894	598,637	595,962	1,200,984
Public Safety	Elected	PUB SAFETY ELECTED POOLED BENEFITS	1209	-	-	-	1,350,358	1,533,254	2,194,754
Public Safety	Admin	EMERGENCY MANAGEMENT	1210	291,828	274,612	276,342	238,668	238,831	463,159
Public Safety	Admin	EMERGENCY MANAGEMENT	1212	88,683	72,855	10,356	10,357	10,357	17,377
Public Safety	Admin	EMERGENCY MANAGEMENT - Comm	1220	2,427,554	2,793,567	3,154,044	3,155,955	3,289,852	5,692,452
Public Safety	Admin	EMERGENCY MANAGEMENT - DATA	1240	280,875	335,047	287,902	336,876	337,284	512,768
Public Safety	Admin	EMERGENCY MEDICAL SERVICE	1230	3,031,790	2,930,454	2,985,475	3,413,804	3,414,038	4,972,901
Public Safety	Admin	DETENTION CENTER	1250	3,389,072	2,985,157	3,157,504	3,155,394	3,203,420	5,527,543
Public Safety	Admin	TRAFFIC - Signal Management	1241	135,594	153,687	273,527	228,863	228,863	430,757
Public Safety	Admin	TRAFFIC - Signal Management	1242	64,484	84,409	74,770	32,684	32,684	129,750
Public Safety	Admin	BUILDING CODES	1260	568,733	392,506	333,807	358,342	360,265	591,095
Public Safety	Admin	BUILDING CODES ENFORCEMENT	1261	-	110,102	146,199	135,530	135,530	244,002
Public Safety	Fringe	PUBLIC SAFETY BENEFITS POOL	1299	1,736,598	2,978,723	2,919,612	1,575,590	1,783,475	2,494,623
Public Works	Admin	FACILITIES MANAGEMENT	1310	1,205,952	1,011,579	1,087,241	1,145,274	1,145,274	1,944,103
Public Works	Admin	BUILDINGS MAINTENANCE	1311	664,165	618,294	542,819	547,070	547,070	1,107,433
Public Works	Admin	GROUPS MAINTENANCE - NORTH	1312	659,141	688,371	1,104,989	1,091,194	1,091,194	1,885,649
Public Works	Admin	GROUPS MAINTENANCE - SOUTH	1313	542,892	347,706	-	-	-	28,704
Public Works	Admin	PUBLIC WORKS GEN SUPPORT	1301	401,976	398,593	342,159	349,676	349,676	625,608
Public Works	Admin	ROADS/DRAINAGE - NORTH	1320	494,654	457,873	552,124	476,281	476,254	901,384
Public Works	Admin	ROADS/DRAINAGE - SOUTH	1321	370,593	264,476	259,351	273,228	273,228	435,329
Public Works	Admin	PUBLIC WORKS ADMINISTRATION	1302	166,164	157,322	177,627	134,767	134,767	237,329
Public Works	Admin	ENGINEERING	1330	202,950	143,920	206,030	158,736	160,281	348,014

Budget FY 2014
As of 2/14/2014
Description

Actual Year to Date Comparison
For the Period Ending January 31st

February 14, 2014
Actual to Date
FY 2014

Adopted
Budget
FY 2014

Description			ORG	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2014
Public Works	Admin	SWR ADMINISTRATION	1340	2,618,839	2,413,364	2,529,405	3,304,718	3,305,708	4,852,684
Public Works	Admin	SWR HILTON HEAD	1343	62,341	58,708	60,053	64,251	64,251	104,112
Public Works	Admin	SWR BLUFFTON	1344	81,816	87,312	87,811	98,806	98,977	170,307
Public Works	Admin	SWR BURTON	1345	95,849	83,872	77,802	64,044	64,215	122,114
Public Works	Admin	SWR DAUFUSKIE	1346	203	-	-	-	-	7,200
Public Works	Admin	SWR ST HELENA	1347	78,437	81,825	100,079	101,104	101,446	176,420
Public Works	Admin	SWR SHELDON	1348	64,004	60,810	66,930	74,389	74,902	124,214
Public Works	Fringe	PUBLIC WORKS BENEFITS POOL	1399	993,140	779,782	833,272	770,431	871,896	1,217,584
Public Health	Admin	ANIMAL SHELTER & CONTROL	1270	446,233	491,100	570,531	416,385	416,385	561,967
Public Health	Admin	MOSQUITO CONTROL	1400	694,854	573,993	756,880	588,142	588,472	1,370,377
Public Health	Allocation	PUBLIC HEALTH DIRECT SUBSIDIES	1498	1,592,149	1,206,754	1,009,901	1,079,405	1,172,267	1,697,947
Public Health	Fringe	PUBLIC HEALTH BENEFITS POOL	1499	220,688	175,944	224,678	97,703	110,457	153,054
Public Welfare	Admin	VETERANS AFFAIRS	1500	82,805	82,646	84,799	70,598	71,236	191,950
Public Welfare	State	DEPT OF SOCIAL SERVICES	1510	114,361	70,317	126,791	94,537	99,093	147,349
Public Welfare	Allocation	PUBLIC WELFARE DIRECT SUBSIDIES	1598	292,830	193,840	169,163	314,220	314,220	598,000
Public Welfare	Fringe	PUBLIC WELFARE BENEFITS POOL	1599	25,176	17,088	18,203	19,722	22,276	30,644
Cultural	Admin	PALS CENTRAL ADMINISTRATION	1600	231,826	144,665	189,799	193,604	193,693	300,185
Cultural	Admin	PALS SUMMER PROGRAM	1601	104,438	94,416	135,536	131,681	131,681	107,500
Cultural	Admin	PALS AQUATICS PROGRAM	1602	643,640	587,442	600,657	707,561	707,667	1,089,007
Cultural	Admin	PALS HILTON HEAD PROGRAMS	1603	60,000	60,000	60,000	60,000	60,000	80,000
Cultural	Admin	PALS BLUFFTON PROGRAMS	1604	465,563	61,626	65,046	70,424	70,424	146,010
Cultural	Admin	PALS ATHLETIC PROGRAMS	1605	244,550	438,949	396,464	424,224	424,326	1,024,870
Cultural	Admin	PALS RECREATION CENTERS	1606	378,099	356,340	330,037	313,685	313,951	515,025
Cultural	Admin	LIBRARY ADMINISTRATION	1620	372,632	367,888	396,926	379,886	379,896	709,546
Cultural	Admin	LIBRARY BEAUFORT BRANCH	1621	304,829	285,821	276,537	292,269	292,269	489,825
Cultural	Admin	LIBRARY BLUFFTON BRANCH	1622	353,335	261,530	273,905	302,894	302,894	570,194
Cultural	Admin	LIBRARY HILTON HEAD BRANCH	1623	374,368	321,727	293,254	344,144	344,144	492,569
Cultural	Admin	LIBRARY LOBECO BRANCH	1624	69,395	72,184	77,929	73,074	73,074	139,474
Cultural	Admin	LIBRARY ST HELENA BRANCH	1625	54,939	53,397	183,743	305,103	305,103	571,647
Cultural	Admin	LIBRARY TECHNICAL SERVICES	1626	396,879	282,240	285,569	308,051	308,051	437,128
Cultural	Admin	LIBRARY SC ROOM	1627	57,580	57,655	58,209	59,140	59,140	101,636
Cultural	Fringe	CULTURAL & RECRE BENEFITS POOL	1699	599,240	477,835	436,289	455,279	514,238	707,502
General Fund Expenditures				54,000,194	50,042,229	51,763,017	54,323,504	55,454,212	91,802,002

Budget FY 2014
As of 2/14/2014
Description

Actual Year to Date Comparison
For the Period Ending January 31st

February 14, 2014
Actual to Date
FY 2014

Adopted
Budget
FY 2014

Description	Organization	ORG	FY 2011	FY 2012	FY 2013	FY 2014	FY 2014	FY 2014
Transfers	Allocation	GENERAL FUND XFERS OUT	1999					
		Miscellaneous Grant	59200	-	-	-	-	-
		Daufuskie Ferry	59202	58,333	58,333	58,333	87,500	150,000
		Public Safety Grants	59206	-	2,472	7,788	-	-
		EMS Grants	59207	3,500	3,500	-	-	-
		Real Property	59209	-	-	-	-	-
		Energy Grant	59225	-	-	444	-	-
		Tire Recycling	59226	-	-	-	-	-
		Dale Water Line	59229	34,939	-	-	-	-
		PALS Programs Fund	59231	2,999	-	-	-	-
		DSN Programs Fund	59241	945,357	793,042	991,667	1,166,667	2,000,000
		A&D Programs Fund	59261	212,662	174,817	204,167	233,333	400,000
		DNA Laboratory	59270	193,955	-	-	-	-
		Victims Assistance	59271	54,737	62,787	69,586	69,718	119,516
		School Resource Officer	59273	85,082	77,846	83,323	75,438	129,322
		Sheriff Grant	59274	15,875	2,804	-	256	256
		DNA Grant Fund	59280	-	22,097	-	-	-
		COSY Program	59281	75,833	81,667	81,667	87,500	150,000
		Debt Service Fund	59300	-	-	-	-	-
		LI Airport	59570	-	-	-	-	-
		HHI Airport	59580	12,500	-	-	-	-
		Treasurer's Execution Fund	59603	-	-	41,302	-	-
		Clerk of Court	59619	-	-	-	-	-
		Public Defender	59651	293,320	175,000	175,000	350,000	600,000
		Sheriff's Trust	59663	10,000	-	-	-	-
		Total General Fund Transfers Out		1,999,092	1,454,365	1,713,277	2,070,412	2,366,148
Education	Education	Education Allocation	1698	1,572,100	1,333,333	1,333,333	2,433,333	4,000,000
		General Fund Expenditures (including Transfers and Education Allocation)		57,571,386	52,829,927	54,809,627	58,827,249	99,351,096
		Net (Surplus)/Deficit		(20,030,692)	(25,764,243)	(24,638,738)	(23,474,807)	(22,819,204)

Client: **BCC - Bryan - County Council of Beaufort County**
 Engagement: **Monthly County Council Report**
 Period Ending: **1/31/2014**
 Trial Balance: **1000.05 - FY 2014 TRIAL BALANCE**
 Workpaper:

Account	Description	ORIG APPROP 1/31/2014	FY 2014 1/31/2014	FY 2013 1/31/2013	FY 2012 1/31/2012	FY 2011 1/31/2011
Group : [40000]	REVENUES					
41000	Taxes	(75,817,001.00)	(71,003,770.76)	(67,156,726.07)	(66,938,262.40)	(67,410,208.67)
42000	Licenses & Permits	(2,293,000.00)	(775,812.49)	(965,880.50)	(1,011,078.47)	(606,745.69)
43000	Intergovernmental	(7,865,416.00)	(2,910,371.70)	(3,699,874.70)	(2,946,825.93)	(2,759,887.45)
44000	Charges for Services	(10,662,398.00)	(6,097,300.44)	(5,720,495.58)	(6,146,130.81)	(5,261,410.46)
45000	Fines & Forfeitures	(1,107,531.00)	(445,536.67)	(444,639.83)	(481,336.11)	(504,456.97)
46000	Interest	(105,000.00)	(43,139.72)	(62,322.74)	(102,855.05)	(52,645.97)
47000	Miscellaneous	(232,000.00)	(295,814.12)	(307,026.86)	(274,351.16)	(323,017.09)
48000	Other Financing Sources	(1,268,750.00)	(730,310.24)	(1,091,396.62)	(693,331.25)	(683,706.07)
40000 Total		<u>(99,351,096.00)</u>	<u>(82,302,056.14)</u>	<u>(79,448,362.90)</u>	<u>(78,594,171.18)</u>	<u>(77,602,078.37)</u>
	Sum of Account Groups	(99,351,096.00)	(82,302,056.14)	(79,448,362.90)	(78,594,171.18)	(77,602,078.37)

Client: **BCC - Bryan - County Council of Beaufort County**

Engagement: **Monthly County Council Report**

Period Ending: **1/31/2014**

Trial Balance: **1000.05 - FY 2014 TRIAL BALANCE**

Workpaper:

Account	Description	ORIG APPROP	FY 2014	FY 2013	FY 2012	FY 2011
		1/31/2014	1/31/2014	1/31/2013	1/31/2012	1/31/2011
40000	REVENUES	(99,351,096.00)	(82,302,056.14)	(79,448,362.90)	(78,594,171.18)	(77,602,078.37)
50000	SALARIES, WAGES, OT, HOLIDAY	44,893,286.00	25,760,547.03	25,217,070.22	24,407,879.62	24,774,908.27
50100	EMPLYR COST OF EE	8,423,311.00	4,807,883.88	4,642,402.82	4,284,876.64	4,301,618.19
50140	POOLED BENEFITS	8,513,970.00	5,371,263.58	5,857,227.52	5,689,116.77	6,657,005.50
50500	EMPLOYEE RECOGNITION AWARD	327,000.00	189,278.17	176,921.69	165,304.82	150,559.40
51000	PURCHASED SVCS	19,187,508.00	10,581,526.37	10,229,710.67	10,021,100.78	10,672,581.97
52000	SUPPLIES	5,126,693.00	2,429,606.00	2,867,768.12	2,902,907.79	2,900,099.97
54000	CAPITAL	971,991.00	2,512,151.16	515,699.84	119,457.00	1,317,270.02
55000	SUBSIDIES	8,092,243.00	5,011,256.44	3,470,471.97	3,568,609.15	4,547,728.71
56000	CONTINGENCY	18,000.00	6,900.00	0.00	0.00	0.00
57000	UNCLASSIFIED	248,000.00	86,420.93	119,076.40	216,311.48	250,592.87
58000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
59000	TRANSFERS OUT	3,549,094.00	2,070,411.50	1,713,276.74	1,454,365.11	1,999,092.49
Total		0.00	(23,474,811.08)	(24,638,736.91)	(25,764,242.02)	(20,030,620.98)



Beaufort County: Strategic Plan

GOALS 2019

Financially Sound County Providing Quality Core Services Efficiently

Preservation of Beaufort County's Lowcountry Character: Natural Beauty, Environment and Heritage

Growing, Diversified Regional Economy

Upgraded County Infrastructure and Facilities

More Sustainable County Through Planned, Managed Development

MANAGEMENT AGENDA 2014

Top Priority

Lowcountry Economic Alliance: Performance/Activity Report and Funding

County Information Technology Upgrade Plan

Budget Document/Process and Financial Reporting: Revision

Old Federal Courthouse

High Priority

PAL Organization/Programs: Evaluation and Direction

Long Range Regional Transportation Model/Plan: Development

Health Plan/Affordable Care Act

Water Quality Office: Next Steps

POLICY AGENDA 2014

Top Priority

Transfer Station: Direction – Executive Session

Referendum 2014 (Capital, Lost and Rural and Critical Lands): Direction

Designated Funding Mechanism for Economic Development: Direction

Business License Fee: Direction

Pepper Hall Site Development

County Campus Plan: Direction and Funding

High Priority

Comprehensive Plan for County Owned Land: Inventory Use and Direction

Pinckney Island: Plan and Funding

Business Retention and Growth Program: Development and Funding

Community Development Code: Adoption

Mitchelville Historic Site Development: Funding

Countywide Telecommunications Infrastructure Master Plan: Development and Funding

Animal Services Facility: Evaluation and Direction

Moderate Priority

Daufuskie Island Ferry: Outside Report and Direction

Bridge Replacement Plan and Funding Mechanism

County Economic Development Policy and Strategy: Evaluation and Expansion

Rural and Critical Lands: Direction

MANAGEMENT IN PROGRESS
2014

Employee Handbook
Construction/Demolition/Yard Debris Recycling
and Disposal
Vehicle Purchase Policy
Senior Services Program Report
Fire District Report
Employee Evaluation Report
Pension Liability Report
Animal Control Ordinance
Lifetime License Micro Chip Program
“Stay Healthy” Incentive Program:
Implementation
Debris Management Plan
Household Hazardous Waste Contract
Vehicle/Equipment Replacement Plan
and Funding
Dredging Sea Pines: Monitoring Reports
Climate Change: Policies and Ordinance
Southern Corridor County Beautification Plan
Military Retention/Expansion Strategy:
Report from Military Enhanced Committee
BFG Site Development: Redevelopment Plan
Myrtle Park Site Development Plan
Exit 3 Engineering Design
Crystal Lake Park Master Plan
Concession at County Facilities Report
Security Plan for County Facilities
County Five-Year Energy
Recovery/Improvement Plan
Hurricane Task Force Report
FEMA Flood Map
Southern Regional Plan Implementation
Northern Regional Plan Implementation
NPDES/MS4 Permit
Stormwater Management Master Plan
Joint Land Use Study (JLUS)

MAJOR PROJECTS
2014

Battery Creek Restoration Project
Okatie River Restoration Project
May River Restoration Project
Hilton Head Island Airport Phase 1 Project
Highway 170 Widening Project
Bluffton Parkway 5A Project
Hilton Head Airport Improvement Project
Island West Frontage Road Project
Boundary Street/US 21 Project
Spanish Moss Rail Trail – Phase 2
St. Helena Park Restrooms
Buckwalter Regional Recreation Park: Phase II
Access Road to St. Gregory Church Project
Dirt Road Improvement Project
Wesley Felix PALS Park Project: Design
Spanish Moss Trail: Phase 2
Brickyard Creek Boat Landing: Resolution
Boat Launch Improvements:
Piers/Floating Docks/Launch Ramp Improvements
Stoney Creek Restoration Project
(Town of Bluffton)

2014/

AN ORDINANCE TO AMEND THE FY2013-2014 BEAUFORT COUNTY BUDGET ORDINANCE SO AS TO PROVIDE A SUPPLEMENTAL APPROPRIATION FROM THE COUNTY'S GENERAL RESERVE FUND IN THE AMOUNT OF \$100,000.

WHEREAS, on June 24, 2013, Beaufort County Council adopted Ordinance No. 2013/25 which set the County's FY 2013-2014 budget and associated expenditures; and

WHEREAS, supplemental funding requests were offered by County Council to Senior Services of Beaufort County; and

WHEREAS, Beaufort County has determined it to be in the best interests of its citizens to provide supplemental funding to the above-referenced County entity.

NOW, THEREFORE, BE IT ORDAINED by Beaufort County Council that the FY 2013-2014 Beaufort County Budget Ordinance be hereby amended to provide a supplemental appropriation in the amount of \$100,000 with such funds to be allocated to Senior Services of Beaufort County.

DONE THIS ____ DAY OF _____, 2014.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: February 10, 2014
Second Reading:
Public Hearing:
Third and Final Reading:

2014/

AN ORDINANCE TO AMEND THE FY2013-2014 BEAUFORT COUNTY BUDGET ORDINANCE SO AS TO PROVIDE A SUPPLEMENTAL APPROPRIATION FROM THE COUNTY'S GENERAL RESERVE FUND IN THE AMOUNT OF \$100,000.

WHEREAS, on June 24, 2013, Beaufort County Council adopted Ordinance No. 2013/25 which set the County's FY 2013-2014 budget and associated expenditures; and

WHEREAS, supplemental funding requests were offered by County Council to Senior Services of Beaufort County; and

WHEREAS, Beaufort County has determined it to be in the best interests of its citizens to provide supplemental funding to the above-referenced County entity.

NOW, THEREFORE, BE IT ORDAINED by Beaufort County Council that the FY 2013-2014 Beaufort County Budget Ordinance be hereby amended to provide a supplemental appropriation in the amount of \$100,000 with such funds to be allocated to Senior Services of Beaufort County.

DONE THIS ____ DAY OF _____, 2014.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: February 10, 2014
Second Reading:
Public Hearing:
Third and Final Reading:

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH A GENERAL FUND RESERVE POLICY FOR
BEAUFORT COUNTY, SOUTH CAROLINA**

WHEREAS, Beaufort County Council operates as a Council-Administrator form of government; and,

WHEREAS, the County Council has the power to establish by ordinance a General Fund Reserve Policy and has identified the need for such a policy as a top fiscal priority at its last two annual retreats; and,

WHEREAS, the County Council desires, as part of its long range financial planning, to achieve a goal of maintaining a fund balance of at least thirty percent (30%) of the total General Fund expenditures for the previous fiscal year as an undedicated General Fund, fund balance reserve; and,

WHEREAS, a formal reserve policy is recommended by various finance and accounting professional organizations and independent bond rating agencies; and,

WHEREAS, it is recognized by the Government Accounting Standards Board and the Government Finance Officers Association that it is prudent for local government entities to establish a formal reserve policy for General Operating Funds.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL OF
BEAUFORT COUNTY, SOUTH CAROLINA, THAT SECTIONS 2-403 THROUGH 2-
405 OF THE BEAUFORT COUNTY CODE OF ORDINANCES ARE HEREBY
CREATED AND PROVIDE AS FOLLOWS:**

SECTION 2-403. Establishment of General Fund Reserve Policy

Beaufort County Council hereby establishes a General Fund Reserve Policy which shall require the maintenance of a fund balance of at least thirty percent (30%) of the total General Fund expenditures for the previous fiscal year as an undedicated General Fund, fund balance reserve.

SECTION 2-404. Use of General Fund Reserve Balances, Minimum Maintained Fund Balance

The General Fund, fund balance reserve may only be used in certain limited situations such as to stabilize revenues, mitigate a projected deficit in the current operating period, retire or defease outstanding bonds or notes of the County, fund one-time or unanticipated expenditures, and pay judgments or otherwise settle legal disputes and claims.

Any legislative action that results in reducing General Fund reserves below the thirty percent (30%) threshold shall contain a provision specifically authorizing the use of such reserves.

The County Administrator shall use his or her best efforts to inform the Council, when possible, and with as much advance time as may be practical under the circumstances, whenever the County has obligations that would reasonably be expected to result in the General Fund reserves to decline below the thirty percent (30%) threshold.

At any other time that the Council determines that the use of General Fund reserves within the thirty percent (30%) threshold is needed for one or more of the reasons provided for in this section, the Council shall by resolution, authorize the use of such reserves.

At no time shall County Council take action which shall have the effect of reducing the General Fund, fund balance reserve to an amount below an average of two (2) months worth of total General Fund expenditures for the previous fiscal year without first declaring that an emergency exists within the County thereby necessitating the use of such funds.

SECTION 2-405. Effective Date and Date of Compliance.

It is necessary that this Ordinance become effective immediately upon its adoption to ensure the long term financial health and stability of Beaufort County, South Carolina.

It is acknowledged that the current amount of General Fund reserves would not be sufficient to meet the thirty percent (30%) threshold established by this Ordinance. Additionally, it is anticipated that it will take several years of prudent and responsible financial management to increase the General Fund reserves in order to satisfy the goals of this policy. Therefore, Beaufort County Council shall contribute no less than half of one percent (.5%) of the total General Fund expenditures annually to reach compliance with this stated General Fund, fund balance reserve policy.

DONE this _____ day of _____, 2014.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

First Reading:
Second Reading:
Public Hearing:
Third and Final Reading:

EXHIBIT A

Percentage of Fund Balance		Year of Attainment
25%	-	FY14
26%	-	FY15
27%	-	FY 16
28%	-	FY17
29%	-	FY18
30%	-	FY19
31%	-	FY20
32%	-	FY21
33%	-	FY22

RESOLUTION ____

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A LEASE PURCHASE AGREEMENT FOR THE FINANCING OF THE PUBLIC SAFETY SOFTWARE SOLUTION SERVICES AND EQUIPMENT APPROVED BY BEAUFORT COUNTY COUNCIL ON NOVEMBER 18, 2013

WHEREAS, Beaufort County Council approved the purchase of public safety software services and equipment from Spillman Technologies Inc., in the amount of \$2,506,926; and

WHEREAS, as a condition of the approval for that contract award, Spillman Technologies Inc. authorized the County to pay the total contract price in seven annual installments in an amount of \$358,131.86; and

WHEREAS, Spillman Technologies Inc. has contracted with Government Capital Corporation to facilitate the collection of the County's annual financing payments under the above described purchase agreement; and

WHEREAS, based upon this information, Beaufort County Council desires to enter into that certain Lease Purchase Agreement No. 6534, by and between Government Capital Corporation and Beaufort County, for the purpose of procuring a "Public Safety Computer System;" and

WHEREAS, the County desires to designate this Agreement as a "qualified tax exempt obligation" of the County for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended; and

WHEREAS, the Beaufort County Council desires to designate Gary Kubic, Beaufort County Administrator, as an authorized signer of the Agreement.

NOW THEREFORE, BE IT RESOLVED by Beaufort County Council:

Section 1. That the County hereby enters into a Lease-Purchase Agreement with Government Capital Corporation for the purpose of procuring a "Public Safety Computer System."

Section 2. That Beaufort County Council designates Gary Kubic, Beaufort County Administrator, as an authorized signer of the Lease-Purchase Agreement Number 6534, by and between Beaufort County and Government Capital Corporation.

DONE this ____ day of _____, 2014.

COUNTY COUNCIL OF BEAUFORT COUNTY

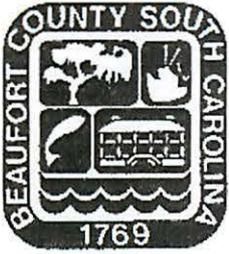
By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council



COUNTY COUNCIL OF BEAUFORT COUNTY
ENGINEERING AND INFRASTRUCTURE DIVISION

Post Office Drawer 1228
Beaufort, South Carolina 29901-1228
Phone: 843.255.2730 Fax: 843.255.2823

February 19, 2014

To: Bryan Hill, Deputy Beaufort County Administrator

From: Robert McFee, PE, Division Director Engineering and Infrastructure

Subj.: County acceptance of Barrel Landing Road

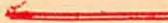
In 2010, county staff began to develop the water quality options necessary to address the additional stormwater run-off volumes which would flow into the Okatie River as a result of the US 278 roadway improvements. The solution developed addresses not only the US 278 increase in volume, but the basins west of the Okatie also will serve to mitigate the pre-existing condition of stormwater flowing from the US 278/SC 170 interchange into the Okatie.

There are two dry infiltration basins designed to capture these flows before they enter the Okatie (see attachment). These basins will compliment the system which was installed on the US 278 bridge over the Okatie and considerably reduce the amount of fresh water flowing into these sensitive salt marsh headwaters. Beaufort County owns virtually all the property and frontage along Barrel Landing road, but the road itself is owned by SCDOT.

The advantage of accepting this road from the state system is that it will allow Beaufort county full access to these properties without SCDOT permission or conditional approval. Also, county ownership of this ROW will allow for greater flexibility of the use or potential removal of this road bed which serves no private properties beyond Running Deer road. Lastly, this property would be very useful for the screening and any necessary tree mitigation efforts which may be associated with the construction of the basins.



BARREL LANDING ROAD



PROPOSED PONDS



RUNNING DEER RD

BARREL LANDING RD

BEAUFORT COUNTY RESOLUTION NO. _____

A RESOLUTION SUPPORTING THE REPLACEMENT OF THE HARBOR RIVER BRIDGE AS A FIXED SPAN FACILITY

WHEREAS, the South Carolina Department of Transportation has advertised for consulting services to perform preliminary engineering design services in preparation for the replacement of the existing Harbor River swing span bridge; and

WHEREAS, the existing manned swing span bridge has been operating continuously for more than 70 years and is functionally obsolete; and

WHEREAS, the Harbor River bridge represents the only connection between St Helena and the mainland for Harbor, Fripp and Hunting Islands; and

WHEREAS, the necessary openings of movable bridge spans subject to the priority of river traffic represent extraordinary challenges for emergency medical service, fire service and law enforcement to these island communities; and

WHEREAS, storm recovery to these barrier islands will likely be greatly complicated by the presence and possible failure of a movable bridge span.

NOW, THEREFORE, BE IT RESOLVED, that the Beaufort County Council does hereby express its desire to have the existing Harbor River swing span bridge replaced with a fixed span bridge.

APPROVED AND ADOPTED by the County Council of Beaufort County at a regular meeting held on the _____ day of _____, 2014.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

RESOLUTION NO. _____

A RESOLUTION OF BEAUFORT COUNTY COUNCIL TO ESTABLISH A COMMISSION TO CONSIDER PROPOSALS FOR FUNDING CAPITAL PROJECTS IN BEAUFORT COUNTY, SOUTH CAROLINA, PURSUANT TO SECTION 4-10-300, ET SEQ., OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED; TO PROVIDE FOR THE COMPOSITION AND APPOINTMENT OF SUCH COMMISSION; AND OTHER MATTERS RELATED THERETO.

WHEREAS, in accordance with Section 4-10-300, *et seq.*, of the Code of Laws of South Carolina, 1976, as amended (the “act”), the governing body of a county may impose a one percent sales and use tax (a “Capital Project Sales Tax”) by ordinance, subject to a referendum, within the county area for a specific purpose or specific purposes and for a limited amount of time; and

WHEREAS, pursuant to the Act, the governing body of a county is authorized to create a commission, consisting of six members, all of whom must be residents of the county, appointed as set forth in Section 4-10-320 of the Act, to consider proposals for funding capital projects within the county area, and to formulate the referendum question that is to appear on the ballot pursuant to Section 4-10-330(d) of the Act; and

WHEREAS, the Beaufort County Council (“County Council”), being the governing body of Beaufort County, South Carolina (the ‘County’), a body politic and corporate and political subdivision of the State of South Carolina, desires to create a commission in accordance with Section 4-10-320 of the Act to consider proposals for funding capital projects within the County area and to formulate a referendum question during the imposition of a Capital Project Sales Tax which shall appear on a referendum ballot in accordance with the provisions of the Act;

NOW, THEREFORE, be it resolved by County Council, in a meeting duly assembled, that:

Section 1. Creation of Commission. There is hereby created a “commission”, within the meaning of Section 4-10-320 of the Act, The Beaufort County Capital Project Sales Tax Commission (the “Commission”). The Commission shall consist of six (6) members, all of whom must be residents of the County, appointed as set forth in Section 4-10-320 of the Act.

Section 2. Effective Date. This resolution shall be effective immediately upon its adoption.

Section 3. Repeal and Rescission. All orders and resolutions in conflict herewith are, to the extent of such conflict only, repealed, and rescinded.

NOW, THEREFORE, BE IT RESOLVED BY BEAUFORT COUNTY COUNCIL that a resolution establishing a commission to consider proposals for funding capital projects in Beaufort County, South Carolina pursuant to S.C. Code Ann. § 4-10-300, *et seq.*, is hereby adopted.

DONE this _____ day of February, 2014.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council