

COUNTY COUNCIL OF BEAUFORT COUNTY

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VICE CHAIRMAN

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LAURA L. VON HARTEN

GARY KUBIC
COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, May 6, 2013

4:00 p.m.

Council Chambers, Administration Building
Government Center
100 Ribaut Road, Beaufort

Citizens may participate in the public comment periods and public hearings from telecast sites at the Hilton Head Island Branch Library as well as Mary Field School, Daufuskie Island.

1. CAUCUS - 4:00 P.M.
 - A. Executive Session
 1. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property;
 2. Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body.
 - B. Committee Reports ([backup](#))
 - C. Discussion is not limited to agenda item
2. REGULAR MEETING - 5:00 P.M.
3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. INVOCATION
6. PROCLAMATION
 - A. Public Works Week
Mr. Eddie Bellamy, Public Works Director
7. ADMINISTRATIVE CONSENT AGENDA
 - A. Approval of Minutes – April 22, 2013 ([backup](#))
 - B. Appointments to Boards and Commissions ([backup](#))
 - C. Receipt of County Administrator's Two-Week Progress Report ([backup](#))
 - D. Receipt of Deputy County Administrator's Two Week Progress Report ([backup](#))
8. PUBLIC COMMENT



9. COUNTY ADMINISTRATOR'S REPORT

Mr. Gary Kubic, County Administrator

A. The County Channel / Broadcast Update

B. Announcement / Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting ([backup](#))

C. Monthly Budget Summary ([backup](#))

D. Construction Project Updates

Mr. Rob McFee, Division-Director Engineering and Infrastructure

1. One Cent Sales Tax Referendum Projects:

A. U.S. Highway 278 Construction Project

B. S.C. Highway 170

C. Bluffton Parkway 5A

2. Capital Improvement Project:

A. Courthouse Reskin Project

B. Coroner's Facility

10. CONSENT AGENDA – ITEMS A THROUGH H

A. AN ORDINANCE TO AMEND THE MEMBERSHIP AND COMPOSITION OF THE BEAUFORT COUNTY TAX EQUALIZATION BOARD AND TO ESTABLISH THE TERM OF SERVICE FOR SUCH MEMBERS ([backup](#))

1. Consideration of second reading approval to occur May 6, 2013

2. Public hearing – Monday, May 20, 2013 beginning at 6:00 p.m. in the large meeting room of the Bluffton Branch Library, 120 Palmetto Way, Bluffton, SC

3. First reading approval occurred April 22, 2013 / Vote 10:0

4. Finance Committee discussion and recommendation to approve occurred April 15, 2013 / Vote 6:0

B. AN ORDINANCE TO DISSOLVE KINGS GRANT PHASE II SPECIAL PURPOSE TAX DISTRICT ([backup](#))

1. Consideration of second reading approval to occur May 6, 2013

2. Public hearing – Monday, May 20, 2013 beginning at 6:00 p.m. in the large meeting room of the Bluffton Branch Library, 120 Palmetto Way, Bluffton, SC

3. First reading approval occurred April 22, 2013 / Vote 10:0

4. Finance Committee discussion and recommendation to approve occurred April 15, 2013 / Vote 7:0

C. SOLE SOURCE PURCHASE FOR FIBER INSTALLATION SERVICES AND SUPPORT WITH HARGRAY, INC. FOR COUNTY E911 INFRASTRUCTURE ([backup](#))

1. Contract award: Hargray, Inc.

2. Contract amount: \$19,575 per month term for 120 months

3. Funding: Account 22010011-54142 Regional 911

4. Finance Committee discussion and recommendation to approve occurred February 18, 2013 / Vote 6:0

- D. AN ORDINANCE APPROVING A FINANCIAL INCENTIVE PACKAGE FOR PROJECT ROBOT AND ANY NECESSARY SUPPLEMENTAL BUDGET APPROPRIATIONS THEREFORE
 - 1. Consideration of first reading, by title only, to occur May 6, 2013
 - 2. Finance Committee discussion and recommendation to approved occurred April 29, 2013 / Vote 7:0
- E. EMERGENCY PURCHASE OF LOW-BOY TRAILER FOR COUNTY PUBLIC WORKS DEPARTMENT ([backup](#))
 - 1. Contract award: Hughes Motor Company, Charleston, South Carolina
 - 2. Contract amount: \$72,556.25
 - 3. Funding: Account 10001301-54200 Specialized Capital Equipment
 - 4. Finance Committee discussion and recommendation to approve occurred April 29, 2013 / Vote 7:0
- F. AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$736,610 FOR RENOVATIONS TO MOSS CREEK FIRE STATION #33 BLUFFTON TOWNSHIP FIRE DISTRICT
 - 1. Consideration of first reading, by title only, to occur May 6, 2013
 - 2. Funding: \$647,604 debt service / Bluffton Township Fire District
\$ 89,006 general fund / Bluffton Township Fire District
 - 3. Finance Committee discussion and recommendation to approved occurred April 22, 2013 / Vote 7:0
- G. PLANTING OF THE OLD SAVANNAH HIGHWAY MEDIANS ([backup](#))
 - 1. Contract award: The Greenery, Inc., Beaufort, South Carolina
 - 2. Contract amount: \$61,884
 - 3. Funding: Account 20120011, Tree Replacement Fund
 - 4. Finance Committee discussion to occur May 6, 2013
- H. PURCHASE OF 41 IN-CAR CAMERAS FOR BEAUFORT COUNTY SHERIFF'S OFFICE FROM STATE CONTRACT ([backup](#))
 - 1. Contract award: L-3 Mobile-Vision, Booton, New Jersey
 - 2. Contract amount: \$195,352.70
 - 3. Funding: Account 10001202-52610, Data Processing Equipment
 - 4. Finance Committee discussion to occur May 6, 2013

11. PUBLIC HEARING

- A. AN ORDINANCE TO AMEND THE FY 2012-2013 BEAUFORT COUNTY COUNCIL BUDGET, SECTION 4, COUNTY OPERATIONS APPROPRIATION, SECTION 11 COUNTY ADMINISTRATION OPERATIONS, PARAGRAPH M. GENERAL GOVERNMENT SUBSIDIES (TO APPROPRIATE \$152,817 TO THE SOLICITOR'S BUDGET) ([backup](#))
 - 1. Consideration of third and final reading to occur May 6, 2013
 - 2. Second reading approval occurred April 22, 2013 / Vote 8:1:1
 - 3. First reading approval, by title only, occurred April 8, 2013 / Vote 8:2
 - 4. Finance Committee discussion and recommendation to approved occurred March 18, 2013 / Vote 6:0

12. PUBLIC COMMENT

13. ADJOURNMENT

Committee Reports

May 6, 2013

A. COMMITTEES REPORTING

1. Community Services

- ① Minutes from the April 29 meeting provided May 6.
- ② Minutes provided from the [April 22](#) meeting. No action is required.
- ③ Library Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
04.22.13	Lynne Miller	Council District 7 (serving out of district 10 with Councilman's consent)	Appoint	6 of 11 (1 st term)

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
05.06.13	Jean Morgan	Council District 8	Appoint	6 of 11 (1 st term)

2. Finance

- ① Minutes from the April 29 meeting provided May 6. Action is required. See main agenda item 11G
- ② Minutes provided from the [April 22](#) meeting. Action is required. See main agenda item 11D, and 11E.
- ③ Tax Equalization Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>	<i>Term</i>
05.06.13	Sharon Busch	Council District 1	Appoint	6 of 11 (1 st term)	2/17
05.06.13	Merritt Patterson	Council District 2	Appoint	6 of 11 (1 st term)	2/17
05.06.13	Robert Cummins	Council District 3	Appoint	6 of 11 (1 st term)	2/17
		Council District 4	Appoint	6 of 11 (1 st term)	2/17
		Council District 5	Appoint	6 of 11 (1 st term)	2/15
		Council District 6	Appoint	6 of 11 (1 st term)	2/15
		Council District 7	Appoint	6 of 11 (1 st term)	2/15
05.06.13	Shannon Stephens	Council District 8	Appoint	6 of 11 (1 st term)	2/17
		Council District 9	Appoint	6 of 11 (1 st term)	2/15
		Council District 10	Appoint	6 of 11 (1 st term)	2/15
05.06.13	Robert Coon	Council District 11	Appoint	6 of 11 (1 st term)	2/17
	Paul Jernigan	At-Large, North	Appoint	6 of 11 (1 st term)	2/17
		At-Large, North	Appoint	6 of 11 (1 st term)	2/15
05.06.13	Jimmy Mackey *	At-Large, South	Appoint	6 of 11 (1 st term)	2/17
05.06.13	Scott Kleinert	At-Large, South	Appoint	6 of 11 (1 st term)	2/15

*Consider appointing at-large south rather than Council District 6.

- First 8 appointees = 4 year terms, next 7 = 2 year term at first and then 4 year term thereafter to get staggered effect.

2. Public Facilities

- ① Minutes provided from the [April 15](#) meeting. No action is required.
- ② Southern Beaufort County Corridor Beautification Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>	<i>Term</i>
		Council District 5	Appoint	6 of 11 (1 st term)	
		Council District 6	Appoint	6 of 11 (1 st term)	
04.22.13	John M. Brock	Council District 7	Appoint	6 of 11 (1 st term)	2/17
	Glenn Stanford	Council District 8	Appointed 04.08.13	Appointed 04.08.13	2/17
04.22.13	Douglas Novack	Council District 9	Appoint	6 of 11 (1 st term)	2/17
		Council District 10	Appoint	6 of 11 (1 st term)	
04.22.13	Steve Wilson	Council District 11	Appoint	6 of 11 (1 st term)	2/17
		Town of Bluffton	Appoint	6 of 11 (1 st term)	
		Town of Hilton Head Island	Appoint	6 of 11 (1 st term)	

- Half the members of a board, agency or commission shall be appointed every two years during the month of February.

B. COMMITTEE MEETINGS

1. Community Services

William McBride, Chairman

Tabor Vaux, Vice Chairman

➔ Next Meeting – Monday, May 20 at 1:00 p.m., Bluffton Branch Library

2. Executive

Paul Sommerville, Chairman

➔ Next Meeting – Monday, June 10 at 1:00 p.m., ECR

3. Finance

Stu Rodman, Chairman

Rick Caporale, Vice Chairman

➔ Next Meeting – Monday, May 13 at 2:00 p.m., BIV #2

➔ Next Meeting – Monday, May 20 at 1:00 p.m., Bluffton Branch Library

4. Governmental

Jerry Stewart, Chairman

Laura Von Harten, Vice Chairman

➔ Next Meeting – Monday, June 3 at 4:00 p.m., ECR

5. Natural Resources

Brian Flewelling, Chairman

Cynthia Bensch, Vice Chairman

➔ Next Meeting – Monday, June 3 at 2:00 p.m., ECR

6. Public Facilities

Gerald Dawson, Chairman

Steven Baer, Vice Chairman

➔ Next Meeting – Monday, May 13 at 4:00 p.m., BIV #2

7. Transportation Advisory Group

Paul Sommerville, Chairman

➔ Next Meeting – To be announced.

COMMUNITY SERVICES COMMITTEE

April 22, 2013

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Community Services Committee met Monday, April 22, 2013 at 1:00 p.m., in the Executive Conference Room of the Administration Building, Beaufort, South Carolina.

ATTENDANCE

Chairman William McBride, Vice Chairman Tabor Vaux, and members Steven Baer, Rick Caporale, Gerald Dawson and Laura Von Harten. Non-Committee members Cynthia Bensch and Paul Sommerville were also present.

County staff: Morris Campbell, Division Director – Community Services; Bryan Hill, Deputy County Administrator; Gary Kubic, County Administrator; Fred Leyda, Facilitator, Alliance for Human Services.

Public: Reed Armstrong, Coastal Conservation League; Jack Frazier, Barefoot Farms and Gullah Farmers; Roland Gardner, CEO Beaufort – Jasper Hampton Comprehensive Services; York Glover, Coordinator of Agricultural Services, Clemson Extension; Larry Holman, Beaufort Black Chamber of Commerce; and Joe McDomick, President - Gullah Farmers.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Councilman McBride chaired the meeting.

ACTION ITEMS

1. Off Agenda Item - Adjustment to the Parks and Leisure Services Online Registration Fee

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Bryan Hill, Deputy County Administrator, appeared before the Committee requesting approval to adjust the Parks and Leisure Services online registration fee from a fluctuating rate of \$71.50 monthly to a flat rate of \$65 monthly. The flat fee not fluctuating will make it easier for applicants to register online. The difference will be approximately \$55 per month.

Based on the enrollment of approximately 200 children, the difference in rates will produce a revenue drop of approximately \$1,000, a nominal amount.

Motion: It was moved by Ms. Von Harten, seconded by Mr. Baer, that Community Services Committee approve and recommend to Council authorizing a change to the Parks and Leisure Services Department online registration fee from a fluctuating rate of \$71.50 monthly to a flat rate of \$65.00 monthly. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. McBride, Mr. Vaux and Ms. Von Harten. The motion passed.

Recommendation: Council authorize a change to the Parks and Leisure Services Department online registration fee from a fluctuating rate of \$71.50 monthly to a flat rate of \$65.00 monthly.

2. Consideration of Reappointments and Appointments

• Library Board

Motion: It was moved by Mr. Bear that Community Services Committee approve and recommend Council nominate Lynne Miller, representing Council District 7 (serving out of district 10 with Councilman's consent), to serve as a member of the Library Board. The vote was: YEAS –Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. McBride, Mr. Vaux and Ms. Von Harten. The motion passed.

Recommendation: Council nominate Lynne Miller, representing Council District 7 (serving out of district 10 with Councilman's consent) to serve as a member of the Library Board.

INFORMATION ITEMS

3. Local Farmers Vegetable Processing Facility Update

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. York Glover, Coordinator of Agricultural Services, Clemson Extension, gave an update on the new CDC Processing Facility. Delays in the completion of the project are due to contract issues and obtaining the proper permits. This setback caused local farmers a loss in profits because they were unable to sell their products on time. However, as of two weeks ago, the plans are up-to-date and the project is 90% completed.

Funding for equipment purchase will come from a US Department of Agriculture grant for \$85,000. Total cost of equipment is \$93,000. All equipment has been purchased except for the metal detector needed to ensure the produce is free from metal particles.

Mr. Glover is requesting \$11,000 to purchase electrical equipment in order to complete the project. The additional cost breakdown follows:

- | | | |
|--|----------|-------|
| • Electrical and Associated Work | \$ 4,950 | |
| • Air Condition Electrical Compression | \$ 1,800 | |
| • Installation of Compressor and Chilling Unit | \$ | 2,400 |

• Duck work	\$ 1,200
• Miscellaneous Items	\$ 1,000
Total	\$11,350

The project should be up and running by September. However, some operation may occur during the spring and summer months on a smaller scale.

Motion: It was moved by Mr. Caporale, seconded by Ms. Von Harten, that Community Services Committee authorize an expenditure of \$11,000 for completion of electrical work at the Local Farmers Vegetable Processing Facility. Funding will come from the County General Fund. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. McBride, Mr. Vaux and Ms. Von Harten. The motion passed.

Status: Committee authorized an expenditure of \$11,000 for the completion of electrical work at the Local Farmers Vegetable Processing Facility. Funding will come from the County General Fund.

4. Beaufort/Jasper/Hampton Comprehensive Health Program Update

Discussion: Mr. Roland Gardner, CEO Beaufort – Jasper Hampton Comprehensive Services, presented a detailed description of the updated services, increase in patients, the scope of services, assessment, payment sources, and the impacts of sequestration on the services Comprehensive Health Program provides.

Beaufort- Jasper – Hampton Comprehensive Health Services Inc. (BJHCHS) has five health center sites: Port Royal, Leroy E. Browne, Elijah Washington and Ruth P. Field Medical Center. They have six school-based sites: James J. Davis, Broad River, Ridgeland Middle, Whale Branch Elementary, Middle and Early College High Schools, and there Ronald McDonald Mobile Service serves 21 Beaufort County Elementary Schools.

The program currently has 19,739 registered patients as of 2012. They served 17, 893 patients in 2011 and 15,105 in 2010. Their patient visitation grows from 82,360 in 2010 to 91,654 in 2012. The percentage of uninsured patients that are served at the sites went from 42% to 51%.

Adults between the ages of 20-64 make up 56% of BJHCHS current users, 34% are children between the ages of 0-19 and 10% are elderly patients 65 or older. BJHCHS make-up of users by Ethnicity is as follows:

• African American	53%
• Hispanic-Latino	37%
• White	9%
• Asian-Pacific Islander	1%
• American Indian	0%

Services provided include:

- Electronic Health Record (EHR) – Electronically recorded patient information
- Family Practice – Immunizations, well and sick baby visits, sports physicals, geriatric care, annual pelvic screenings
- Internal Medicine – Diabetes screenings & treatment, hypertension screenings, comprehensive examinations, lab analysis
- Pediatrics – General pediatric care and follow-up, Well child care, newborn routine care, school physicals, consultations for new families
- OB/GYN – Annual screenings, prenatal maternal care, endometrial biopsies, culposcopies, high risk prenatal care
- Dental Services – Preventive tooth and gum treatment, root canals, tooth extractions, bridges, crowns, x- rays, dentures
- Medical Social Work Services – Case Management, social work home visits and eligible assistance
- Pharmacy Services – Filling patient prescriptions Rx, monitoring drug interactions, patient education, drug information, Pfizer “Share the Care Program”
- Radiology Services – Routine X-rays, flouros, panorex for dental, mammography, ultrasonography
- Home Health Nursing – Skilled nursing visits
- Community Services – Building maintenance, and security

Special Services Program:

- Ryan White Title III Aids/HIV Early Intervention Services
- WIC – Women, infants and children supplemental food program
- Diabetes Education & Collaborative
- Prenatal Education & Collaborative
- Mental Health Linkage
- Migrant Health & Seasonal Farm workers
- Environmental Health Services
- EPSDT – Early periodic screening diagnostic and treatment
- School Based Health Instruction

Clinical Quality Measures - Areas of Assessment:

- Asthma Assessment – % of patients ages 5 - 40 years has a diagnosis of asthma
- Controlling Blood Pressure - % of patients 18-85 years of age
- Weight Assessment & Counseling for Children and Adolescents - % of patients 2 to 17 years of age
- Tobacco Use Assessment (Core Measure) - 100% of patients aged 18 years or older
- Breast Cancer Screening - % of women 40-69 years of age
- Cervical Cancer Screening - % of women 21- 23 years of age
- Chlamydia Screening for Women - % of women 14-23 years of age

- Colorectal Cancer Screening - % of adults 50-75 years of age
- Childhood Immunization Status - % of children 2 years of age
- Influenza Immunization for Patients 50 years and older
- Pneumonia Vaccination Status for Older Adults 65 years and older
- Diabetes: Hemoglobin A1c Poor Control - % of patients 18-75 year of age
- Adult Weight Screening & Follow Up - % of patients age 18 and older

There were 91,654 patient visits in 2012 of those 23,264 (25%) had hypertension, 16,865 (18%) had diabetes and 7,143 (8%) were overweight/obese.

The current payment sources for the approximate 19,000 patients served in the program are 25% Medicaid, 18% Medicare, 49-51% non-insured, and 8% insured by the private sector.

The program for BJHCHS begins on June 1 and ends on May 31. This year's funding amount for all programs totaled \$7,559,395. Mr. Gardner expects a 3.9% reduction in the upcoming year, due to sequestration. BJHCHS received a 330 DDHS grant from the Federal government this year for \$5,995,668. Because of sequestration, a reduction of \$5,761,837 is projected -- a difference of \$233,381. Other areas include: (i) Migrant Health - a 3.9% reduction -- from \$617,487 to 593,406 or a \$24,081 reduction, (ii) the Ryan White (HIV/AIDS) program, serving proximately 250 patients, will be reduced to \$32,847 a 6.9% reduction, (iii) WIC program will be reduced to \$26,330 a 5.6% reduction. The total current projected reduction will be \$317,089 -- from \$7,559,395 to \$7,242,549.

Sequestration impact on Medicaid has not been determined, but the current amount is \$2,940,674. Medicare has a current amount of \$2,195,695 and will have a 4% reduction bringing the amount to \$2,107,868. The total reduction amount will be available once the sequestration process is complete.

Mr. Gardner added that in order to reduce payroll costs he has reduced the number of payroll hours from 40 to 35 hours per week thereby reducing the payroll \$55,000 to \$56,000 annually. He will continue to look for other ways to reduce his budget.

Status: Information only.

5. Human Services Alliance Program Update

Discussion: Mr. Fred Leyda, Alliance for Human Services, briefed the committee on the impact that the economy is having on Community Service Agencies, whether from sequestration or lack of funding. His presentation began with a chart showing the allocations' difference of approximately \$200,000 from 2010 to the current 2013 allocation.

Child Abuse Prevention Association (CAPA) has a decrease in placement level, but reporting an increase in witnessing violence with children living in homes where one or more adults are abusing drugs, alcohol or they experience chronic neglect.

The Department of Social Services provides funding to assist with payments of utility as well as and rent or mortgage payments to clients. The Emergency Assistant Office can only receive 15 to 20 clients per day; therefore, recipients are turned away daily.

The report on children living in poverty shows an approximate 20% to 25% increase from 2007 to present.

The Community Services Organization (CSO) formed a database called Charity Tracker. The database gives an organization the ability to track customers, amount of monies distributed, and the purpose for the distribution. The report showed an increase in the number of customers served from 4,525 in 2010 to the current 14,530 served. The study also showed a shift in the demographic of the population. There are approximately 40 non-profit agencies using the Charity Tracker Program.

United Way of the Lowcountry helpline is one of the first places customers go when needing assistance. There has been a decrease in the unemployment rate, but an increase in families needing assistance because salaries do not meet their financial needs.

Beaufort Housing Authority serves 2,209 citizens of which 1,036 are children. Over 940 families are on a waiting list. Currently, there are approximately 430 documented homeless cases in Beaufort County.

The Alliance consists of 139 agencies that partner with different coalitions and project trying to use the available resources and have a positive impact.

Status: Informational only.

6. Consideration of Reappointments and Appointments

- **Disabilities and Special Needs Board**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: Mr. Morris Campbell, Division Director – Community Services, reported Board members are in the process of reviewing the list of applicants.

7. Consideration of Reappointments and Appointments

- **Parks and Leisure Services Board**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: Mr. Morris Campbell, Division Director – Community Services, advised the Board is not ready to make a recommendation at this time.

8. Off Agenda Item - Discussion on a Resolution for a Tobacco Free Campus for Beaufort County

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Paul Sommerville informed the committee of a letter received from Gary Kubic, County Administrator, asking the committee to discuss the introduction of a resolution making all Beaufort County campuses, facilities, parking lots and vehicles a smoke free environment. Mr. Kubic's intention is to help Beaufort County employees find ways to quit smoking through programs developed by the Alcohol & Drug Abuse team. The letter states that the Alcohol & Drug Abuse team lead by Mr. Bud Boyne, Executive Director, will create innovative ideas to move the program forward. Mr. Kubic will like to have the resolution in place by July 1, 2013.

Status: The Community Services Committee endorses and recommends that Mr. Kubic and his staff proceed with the collection of data and, further, to present the information at a future meeting of the committee.

9. Off Agenda Item - Report on Reserve Fund

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Baer presented a financial report study for the Library and Parks & Leisure Services FY 2012-2013 budget. The report shows moving of large sums of monies, approved by Council during the fiscal budget year, from various accounts. The Fiscal Year 2012 report shows \$575,000 moved between these departments and Fiscal Year 2013 approximately \$410,000 in the Library account alone.

Mr. Baer reminded the Committee that Section 10. Authorization To Transfer Funds, of the County Budget Ordinance, states "Transfers of monies/budgets among operating accounts, capital accounts, funds, and programs must be authorized by the County Administrator or his designee, upon the written request of the Department Head. Any transfer in excess of \$25,000 for individual expenditures or in excess of \$50,000 cumulatively during any current fiscal year is to be authorized by County Council, or its designee." He requested the community Services Committee and the Finance Committee allocate the monies and have them put into the correct place.

Mr. Caporale inquired about the moving of General Fund money as well as moving of money from one department to another.

Mr. Kubic noted the regular financial report has a variance, which could be favorable or unfavorable, depending on the circumstances. The variance tells the actual revenues compared to the expenditures. There is no reserve policy in place.

Status: Informational only.

FINANCE COMMITTEE

April 22, 2013

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met Monday, April 22, 2013 at 2:30 p.m., in the Executive Conference Room, Administration Building, 100 Ribaut Road, Beaufort, SC.

ATTENDANCE

Finance Committee Members: Chairman Stu Rodman, Vice Chairman Rick Caporale, and members Steven Baer, Brian Flewelling, William McBride, and Jerry Stewart were present. Vice Chairman Rick Caporale absent. Non-Committee members Cynthia Bensch, Gerald Dawson, Paul Sommerville, Laura Von Harten and Tabor Vaux were also present.

County staff: Richard Brooks, County Magistrate; Sharon Burris, Auditor; Marvin Dukes, III, Master in Equity; Ken Fulp, Probate Court; Stephanie Garst, Magistrate Court; Heather Gavin, Master in Equity; Pat Garvin, Master in Equity; Joshua Gruber, Staff Attorney; Doug Henderson, Treasurer; Ed Hughes, Assessor; Gary Kubic, County Administrator; Larry McElynn, Associate Chief Magistrate; Rod Sproatt, Chief Magistrate; and David Starkey, Chief Financial Officer.

Public: Larry Holman, Beaufort Black Chamber of Commerce; Jerry Reynolds, Bluffton Fire District; and John Thompson, Deputy Chief Bluffton Fire District.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Councilman Rodman chaired the meeting.

ACTION ITEMS

1. Bluffton Fire District – Moss Creek Fire Station #33

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Deputy Chief John Thompson, Bluffton Fire District, reviewed this item with the Committee. Renovations to Moss Creek Fire Station #33 need revisiting. This station was involved in a consultant study. The goal was to move an ambulance into the station, which required renovating. It initially came forward as a bare-bone proposal and approved for \$500,000. Once engineering work commenced, a soil sample showed the condition too poor to build on and would require extensive civil work. The property has waste infiltration issues and is in need of drainage work. The projected renovations cost is now \$736,610. The Fire Board has approved the funding, and is asking Council to approve the use of \$637,191 from debt service and approximately \$100,000 in general fund dollars for the renovations at Moss Creek Fire Station #33.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Stewart, that Finance Committee approve and recommend to Council approve on first reading an ordinance authorizing a supplemental appropriation in the amount of \$736,610 for renovations to Moss Creek Fire Station #33. Funding is Bluffton Township Fire District debt service in the amount of \$647,604 and \$89,006 from general fund The vote was: YEAS –Mr. Baer, Mc. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. The motion passed.

Recommendation: Council approve on first reading an ordinance authorizing a supplemental appropriation in the amount of \$736,610 for renovations to Moss Creek Fire Station #33. Funding is Bluffton Township Fire District debt service in the amount of \$647,604 and \$89,006 from general fund.

2. Elected Officials' FY 2014 Budget Proposals

- **Chief Magistrate Rod Sproatt**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Chief Magistrate Rod Sproatt introduced Associate Magistrate Larry McElynn to review the Department's budget to the Committee. Mr. McElynn will be taking Mr. Sproatt's position as Chief Magistrate in FY 2014. Mr. McElynn provided the Committee with a PowerPoint presentation. He provided a diagram of how the South Carolina Judicial System works and then reviewed the magistrate's portion more in depth. There are approximately 319 magistrates in South Carolina, each serving the county for which he or she is appointed. Magistrates have criminal trial jurisdiction over all offenses, which are subject to the penalty of a fine not exceeding \$500 or imprisonment not exceeding 30 days, or both. In addition, magistrates may hear cases transferred from general sessions. Magistrates have civil jurisdiction when the amount in controversy does not exceed \$7,500, and are responsible for setting bail, conducting preliminary hearings, and issuing arrest and search warrants. Beaufort County has a population of 168,049; and has 13 magistrates. There were 25,000 cases filed in FY 2012, which is 8% above the average number of cases per county. The Department projects summoning 15,360 jurors in FY 2014 at a cost of \$56,000. Mr. McElynn also reviewed the percentage of the population and the percentage of voters contacted annually. An overview of the Department's accomplishments follows:

- Establishment of Central CDV Court
- Establishment of Central Preliminary Hearing Court
- Four new judges appointed and trained
- FY 2013 SOD collections to date: \$130,684
- FY 2013 Toll collections to date: \$32,249
- Establishment of procedures for mini-roster meetings and civil pre-trial conferences

FY 2013 and FY 2014 projections are as follows:

- FY 2013: Deposits \$2,268,789, County Disbursements' \$1,020,955, and Expenditures \$1,451,702
- FY 2014: Deposits \$2,438,379, County Disbursements' \$1,024,119, and Expenditures \$1,551,882.

Priorities of the Magistrate's Office include: security, purchase and install modern digital recording systems in the courtrooms, pursue creation of centralized DUI Court, eliminate all jury trial backlog implement E-Filing and Jury Wheel improvements, improve Magistrate website, and improve physical plant. He spoke more in-depth about the need for court security and the need for improving the physical plant at the Arthur Horne Building and the Bluffton Government Center. A viable option would be the relocation to the Beaufort City Courthouse.

Status: Information only.

3. Elected Officials' FY 2014 Budget Proposals

- **Master-in-Equity Marvin Duke, III**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Master-in-Equity Marvin Dukes, III, provided the Committee an overview of Department's proposed FY 2014 budget. His total proposed FY 2014 budget is \$68,650. The current year's budget is \$12,700. The reason for the increase is the need for additional monies in the Professional Services account for a court reporter after two previous failed attempts at finding a permanent replacement. These numbers do not include salaries.

Status: Information only.

4. Elected Officials' FY 2014 Budget Proposals

- **Auditor Sharon Burris**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Auditor Sharon Burris provided the Committee an overview of the Auditor's budget proposal for FY2014. Her office has several things in the works -- workplace security, document security and inner office security. The total proposed budget for FY2014 budget amounts to \$43,000. The FY2013 budget was \$27,500. There are two major increases over the prior year. She has included a proposed \$5,000 in the Minor Office Furniture account to allow for the replacement of office chairs. The \$5,000 Data Processing Equipment increase is to upgrade office equipment. The remaining increase is due to an increase in rentals, fuel, and the need for a color printer. These numbers do not include salaries.

Status: Information only.

5. Elected Officials' FY 2014 Budget Proposals

- **Probate Court Ken Fulp**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Probate Judge Ken Fulp provided the Committee with an overview of the Probate's budget proposal for FY2014. The Department is requesting a budget in the amount of \$53,061, which is a 24% decrease year over year. This is mainly due to a decrease in their Professional Services account. He informed the Committee that they have eliminated a position that was vacant as well. These numbers do not include salaries.

Status: Information only.

6. Tax Equalization Board Update

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Staff Attorney Joshua Gruber provided the Committee with an update on the Tax Equalization Board. A draft ordinance that would allow more members to serve on the Board and allow for subcommittee panels as presented to and approved by the Committee. Makeup of the membership is not yet determined.

The Committee discussed the makeup of the Board and the breakdown of the subcommittees.

Status: Information only.

7. Continuing Budget Discussions

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Flewelling said last year Council discussed separating CAPA, CODA, Hope Haven, and Coastal Mental Health funding from the Together of Beaufort County. He suggested giving them the same amount of money as last year. If there were some way to find out how much they were getting in advance of the year would be sufficient, but they never find out their funding until later in the year.

Mr. McBride feels it defeats the purpose of Together for Beaufort County.

Mr. Stewart suggested changing their fiscal year, which Mr. Flewelling thought was problematic.

Status: Informational purposes only.

PUBLIC FACILITIES COMMITTEE

April 15, 2013

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Public Facilities Committee met Monday, April 15, 2013 at 4:00 p.m., in the Conference Room, Building 2, Beaufort Industrial Village, 102 Industrial Village Road, Beaufort, South Carolina.

ATTENDANCE

Public Facilities Chairman Gerald Dawson, Vice Chairman Steven Baer and members Cynthia Bensch, Rick Caporale, Brian Flewelling, William McBride and Gerald Stewart were present. Non-committee member Stewart Rodman, Paul Sommerville and Tabor Vaux were also present.

County staff: Eddie Bellamy, Public Works Director; Colin Kinton, Traffic/Transportation Engineer; Gary Kubic, County Administrator; Rob McFee, Division Director-Engineering and Infrastructure; Jim Minor, Solid Waste and Recycling Manager; David Starkey, Chief Financial Officer; and Dave Thomas, Purchasing Director.

Public: Anthony Barrett, Bluffton Town Manager; Craig Forrest, SCDOT Highway Commissioner; Mark Orlando, Town of Bluffton; Karen Jarrett, Bluffton Town Engineer; Lauren Roberson, landowner; Doug Roberson, Grand Oaks; Lisa Sulka, Bluffton Town Mayor; and Robert Vaux, attorney.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Mr. Dawson chaired the meeting.

ACTION ITEMS

1. Discussion – Bluffton Parkway Phase 5B Realignment

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Committee Chairman Gerald Dawson introduced this item to the Committee. This is a follow-up meeting from last month where there were some unanswered questions and concerns regarding the proposed realignment of Phase 5B of the Bluffton Parkway. These questions and concerns were in regards to the development agreement, the access road and the development thereof, and the responsible party of construction, etc.

Mr. Rob McFee, Division Director – Engineering and Infrastructure, spoke on the intent of this meeting. Representatives of Town of Bluffton are here today to present and answer questions for Council.

Town of Bluffton Mayor Lisa Sulka spoke before the Committee. Bluffton Parkway Phase 5B is very important to the Bluffton Parkway. She is passionate about a 600-foot strip of Phase 5B. She provided the Committee copies of various documents:

- map of the easements on the Parkway,
- map of the proposed Phase 5B,
- map of the proposed realignment intersections,
- map of the recorded right-of-way plat,
- right-of-way deed transfer,
- letter to Robert Vaux regarding the right-of-way donation,
- agreement for roadway contribution,
- new alignment that the Town of Bluffton is proposing

July of 2012, the Town appeared before and received approval of this Committee to move forward with the alignment proposal. The Town funded the study and used the same engineering firm as the County. Thereafter, the Town brought the two property owners together to work out an agreement that contained three access points for Mr. Robertson and the guarantee to be complete within 90 days. Mr. Robertson has the rights to his property and there will be no lien on the property from Reed Development. The right-of-way is free and clear of liens. In the past a question came up as to who would maintain the road with the right-of-way donation. The Town would never ask that the County handle the maintenance or the paving of these right-of-ways. The Agreement clearly states that it is either the responsibility of the Town or the developer. She feels the Town has done everything that Council asked of them. The Town has the Agreement and has the deed. Regarding the Buckwalter Development Agreement, which the County is not a signatory on the agreement; however, the County has a “seat at the table” for negotiations. Mayor Sulka entertained and answered questions of the Committee.

County Administrator Gary Kubic spoke before the Committee and mentioned two requirements that the County has vetted with the Town. One of those is in regards to the development agreement and whether or not the County would be obligated to it in any way. The answer to that is no. We are not a participant of the development agreement; therefore, cannot be obligated in any way to the agreement. Regarding the right of way wording, one of the reasons the County did not accept Pinecrest was because of needed clarification of what the agreements states, post the donation of the right-of-way. The donation goes to the Town, but there are some encumbrances in terms of the full management and control. The County wants control of the right-of-way for future utility placement, signage, and light. Does the donor have any control after the donation? The requirements need clarifying as to what happens with the right-of-way if donated to the Town. Otherwise, County staff feels there would need to be a separate agreement to receive the donation from the Town free and clear of inferences of rights by the donor.

Mr. Joshua Gruber, Staff Attorney, spoke before the Committee. We have looked at whether or not the County would be responsible or liable for any of the development proposed under the development agreement. Since the County is not a signatory party to the agreement, any restrictions or terms within the document are not binding. Likewise, we do not have the ability to enforce those covenants or restrictions contained within the document. This is our concern in accepting the donation for the right-of-way, which is restricted by the terms of the development agreement. He has collated the list of questions regarding this topic and reviewed those, plus the answers with the Committee.

Committee members discussed and pointed out different things they felt should be included in a County agreement.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Baer, that Public Facilities Committee approve and recommend Council approve the realignment of Bluffton Parkway Phase 5B. The vote was: YEAS –Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. The motion passed.

Recommendation: Council approve of the realignment of Bluffton Parkway Phase 5B.

2. Consideration of Contract Award

- **Engineering Design Services for Spanish Moss Trail Phase 2**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Dave Thomas Purchasing Director reviewed this item with the Committee. Beaufort County issued a Request for Proposals (RFP) to firms capable of providing engineering and design services for the Spanish Moss Trail Phase II Project, a 2.1-mile segment of the multi-use Spanish Moss Trail extending from Depot Road to Parris Island Gateway. The project will consist of a 12-foot wide concrete trail along the existing abandoned rail bed, and the retrofit of the existing concrete trestle bridge over Battery Creek. The evaluation committee consisted of the following five members: Don Smith, Beaufort County Construction Manager; Colin Kinton, Beaufort County Traffic Engineer; Rob Merchant, Beaufort County Planner; Joe Devito, Operations Director, Beaufort Jasper Water and Sewer Authority; and Eliza Hill, Planner, City of Beaufort. The evaluation committee interviewed the top three firms and selected Andrews and Burgess, Inc. as the number one ranked firm.

The RFP evaluation process differs from a typical construction bid, in that the qualified firms are providing professional services and are selected based upon set evaluation criteria and qualifications, not project cost. After selection of a firm, the County negotiates a not-to-exceed price with the number one ranked firm. During negotiations, the County discussed the project budget and value added engineering concepts with the firm's design team. County staff met with Andrews & Burgess, Inc. and negotiated a final contract price not-to-exceed \$271,579. This will come from local 3% accommodations tax/tourism infrastructure. This project is contingent on

the contract approval by SCDOT due to federal funding requirements. No expenditures of funds will occur until final approval by SCDOT.

Motion: It was moved by Mr. Flewelling, seconded by Mr. McBride, that Public Facilities Committee approve and recommend Council award a contract to Andrews & Burgess, Inc. in the amount of \$271,579 for the engineering and design services for the Spanish Moss Trail Phase II. Funding is from local 3% accommodations tax/tourism infrastructure. The vote was: YEAS –Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. NAYS – Mrs. Bensch. The motion passed.

Recommendation: Council award a contract to Andrews & Burgess, Inc. in the amount of \$271,579 for the engineering and design services for the Spanish Moss Trail Phase II. Funding is from local 3% accommodations tax/tourism infrastructure.

3. Discussion – Condemnation of Old Miller Road – Lake Point Drive Connector

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Staff Attorney Joshua Gruber reviewed this item with the Committee. The connection between the termini of Old Miller Road and Lake Point Drive has been planned for many years and is included in both the Beaufort County Comprehensive Plan and Road CIP. This connection was also provided for in the original Grande Oaks PUD Agreement. The right-of-way needed to make the connection is approximately 2,770' in length x 66' in width and contains roughly 4.2 acres. The connection will be paved, two-lane roadway constructed by the County.

It is anticipated that this connection will (1) distribute traffic in a more efficient manner, (2) improved network inter-connectivity, and (3) reduce vehicle miles of travel. For example, the connection would provide a much shorter alternate route to the Buckwalter Parkway for residents living in the various phase of Grande Oaks Subdivision. Additionally, it would allow traffic from SC Hwy 46 to access the Buckwalter Parkway through the PUD via Old Miller Road and Lake Point Dive and vice versa.

The County's effort to acquire the right-of-way has not been successful. After having conducted exhaustive negotiations with the property owners, it is now felt that it will be necessary to use the County's power of eminent domain to make the acquisition.

Motion: It was moved by Mr. McBride, seconded by Mr. Flewelling, that Public Facilities Committee approve and recommend Council approve the condemnation of a right-of-way between the termini of Old Miller Road and Lake Point Drive. The vote was: YEAS –Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. NAYS – Mr. Baer. The motion passed.

Recommendation: Council approve the condemnation of a right-of-way between the termini of Old Miller Road and Lake Point Drive.

4. Discussion – Renewal of Perryclear Drive Roadway Easement

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Staff Attorney Joshua Gruber reviewed this item with the Committee. On June 4, 1962, the Federal government, through the Department of the Navy, granted a 50-year easement authorizing Beaufort County to “construct, use, maintain, operated and repair” a road, now known as Perryclear Drive, on property owned by the Marine Corps Air Station – Beaufort (MCAS). The location of the easement is on the location map and easement survey. That portion of Perryclear Drive subject to the easement is the only means of access to the Northview and Perryclear Subdivisions. These residential subdivisions encompass a total of 56 residential lots and 34 permanent residences.

This easement expired June 4, 2012. A request to renew the easement for a period of 50 years was made to the Commanding Officer, MCAS-Beaufort. In response, the Naval Facilities Engineering Command Southeast has indicated the Navy’s willingness to execute another easement agreement with the provision that the County first submit a payment of \$9,050 to cover the administrative and legal costs associated with the easement renewal.

Motion: It was moved by Mr. Flewelling, seconded by Mr. McBride, that Public Facilities Committee recommend Council accept the Navy’s demand of \$9,050 in exchange for executing a new easement agreement of Perryclear Drive roadway for a period of 50 years. The funds for the easement would come from Vehicular Tag Fee Funds Account 2342001T-51160. The vote was: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. NAYS – Mr. Baer The motion passed.

Recommendation: Council accept the Navy’s demand of \$9,050 in exchange for executing a new easement agreement of Perryclear Drive roadway for a period of 50 years. The funds for the easement would come from Vehicular Tag Fee Funds Account 2342001T-51160.

5. Consideration of County Participation in Foundation Challenge Grant for Rail Trail Construction Allison Road to Port Royal

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rob McFee, Division Director – Engineering and Infrastructure, reviewed this item with the Committee. The Path Foundation sent a letter informing Council that they have changed the limit on their challenge grant to Phase III. It also references the desire of the Path Foundation to secure commitments from local governments in order to effect the construction of Phase III with Path Foundation contractors and resources. Phase III covers of

Allison Road and Ribaut Road. The ultimate request is to consider the nature of participation Council would endorse. It could be an in-kind contribution. There is 2,000 yards of earth required for this project. To offset the Path Foundation's cost, the County Public Works Department could haul the dirt and site grading or perhaps use local (3%) accommodations tax/tourism infrastructure to provide cash assistance for this project.

Mr. McBride is reluctant to increase County employees' workload, given the decrease in County employees.

Mr. Eddie Bellamy, Public Works Director, stated the Department has approximately 1,000 yards of could be donated to the Path Foundation. If there is not a tight timeframe and the weather is good, staff could do the work.

Motion: It was moved by Mr. McBride, seconded by Mr. Flewelling, that Public Facilities Committee recommend Council approve County participation in Foundation Challenge Grant for Rail Trail Construction from Allison Road to Port Royal. The Public Works Department will provide an in-kind contribution. The vote was: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. NAYS – Mr. Baer The motion passed.

Recommendation: County Council approve County participation in Foundation Challenge Grant for Rail Trail Construction from Allison Road to Port Royal. The Public Works Department will provide an in-kind contribution.

6. Consideration of Reappointments and Appointments

- **Southern Beaufort County Corridor Beautification Board**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion 1: It was moved by Mr. Vaux, seconded by Mr. Flewelling, that Public Facilities Committee approve and recommend Council nominate Doug Novak, representing Council District 9, to serve as a member of the Southern Beaufort County Corridor Beautification Board. The vote was: YEAS –Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. The motion passed.

Motion 2: It was moved by Mr. Flewelling, seconded by Mr. Baer, that Public Facilities Committee approve and recommend Council nominate Stephen Wilson, representing Council District 11, to serve as a member of the Southern Beaufort County Corridor Beautification Board. The vote was: YEAS –Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. The motion passed.

Motion 3: It was moved by Mrs. Bensch, that Public Facilities Committee approve and recommend Council nominate Michael Brock, representing Council District 7, to serve as a member of the Southern Beaufort County Corridor Beautification Board, providing Mr. Brock

submits his recommendation and accepts the nomination. The vote was: YEAS –Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. The motion passed.

Recommendation: Council nominate Doug Novak (Council District 9), Stephen Wilson (Council District 11) and Michael Brock (Council District 7) to serve as members of the Southern Beaufort County Corridor Beautification Board.

INFORMATION ITEMS

7. Update – Cost and Type of Lights on US Highway 278 Near Pepper Hall Plantation to Rose Hill Plantation

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rob McFee, Division Director – Engineering and Infrastructure, reviewed this item with the Committee. In response to requests regarding illuminating US 278, staff has made several inquiries regarding such. The lighting between Pepper Hall Plantation and Rose Hill Plantation, patterned after models such that of Mount Pleasant or Traditions, would run approximately \$1.5 to \$2.0 million dollars in design and installation. The annual operating cost would be approximately \$500,000. This would be for a standard overhead. These numbers are preliminarily. Palmetto Electric Cooperative would have to get very involved with the illumination and County Council would have to identify this as a project they would like to move forward through the Capital Improvement Projects. This issue would require the Planning Commission consideration.

Mr. Kubic suggested the Committee fill the Southern Beaufort County Corridor Beautification Board vacancies and then bring this issue to the Board's attention. This is an issue of safety as well as aesthetics. Then, perhaps, it could go through the Planning Commission for their review and consideration.

Status: This is for information only.

8. Discussion – Updated Solid Waste Management Plan Dated February 2013

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Jim Minor, Solid Waste and Recycling Director, reviewed this item with the Committee. The South Carolina Solid Waste Policy and Management Act of 1991 created a requirement for each County to develop and maintain a Solid Waste Management Plan (SWMP). The SWMP is required to cover a 20-year planning horizon explaining how disposal of current and projected waste volumes within the County will be properly handled. The County's SWMP

also must address the recycling program that contributes toward achieving State waste reduction and recycling goals. The County approved/adopted the current SWMP in February 2000.

In view of the rapid growth and changes within the County since February 2000, staff felt a major revision of the SWMP was due. Beginning in June of 2011 staff and the Solid Waste and Recycling Citizen Board held a series of advertised/public workshops to review and revise the SWMP, in addition, staff met with staff of SCDHEC to review each chapter and provide comments on the SWMP revision throughout the process. At the February 2013 Board meeting, members completed the SWMP revision.

Major revisions:

- States: “To manage waste, Beaufort County plans to site, permit and construct a transfer station of suitable capacity to handle waste streams for the next twenty years.”
- Incorporates the recommendation of 2010 Comprehensive Plan: “To explore means of initiating mandated curbside pick-up for solid waste Districts 6, 7 and 9.”
- Added, “Additionally, as curbside services are implemented across the County, services at Convenience Centers within these areas may be reduced / modified, providing for the combination / Closure of some facilities.”
- Organizes the document in accordance with State guidelines.

Status: The Committee asked that staff provide the Committee with a short PowerPoint presentation before consideration.

9. Off Agenda Item – Relocation of Radio Transmitter Receiver at Hilton Head Island Airport

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. McBride, seconded by Mr. Flewelling, that Public Facilities Committee accept an off agenda item regarding the Relocation of the Radio Transmitter Receiver at the Hilton Head Island Airport. The vote was: YEAS –Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. The motion passed.

Discussion: Mr. Rob McFee, Division Director – Engineering and Infrastructure, reviewed this item with the Committee. The FAA has reached out to Beaufort County and has offered to do the design work to relocate the radio transmitter receiver at Hilton Head Island Airport for approximately \$20,400. The transmitter today lays in the future path of the taxiway realignment, which is a safety requirement that the FAA is planning to execute in the next two years. This agreement would allow the FAA to go ahead and do the work ahead of the process for the safety improvement thereby help facilitate the improvement and help safe the County monies incurred to do the work of realignment. The County will pay the FAA who will

reimburse the County at 90%. This is just to design the effort. Funding will come from the Airport Fund, which has dollars from the previous Airport Directors salary.

Motion: It was moved by Mr. Stewart, seconded by Mr. Flewelling, that Public Facilities Committee approve \$20,400 for the relocation design of the radio transmitter receiver at the Hilton Head Island Airport. The vote was: YEAS –Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. The motion passed.

Status: The Public Facilities Committee approved \$20,400 for the relocation design of the radio transmitter receiver at the Hilton Head Island Airport.

10. Consideration of Reappointments and Appointments

- **Solid Waste and Recycling**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: Consideration of this item will occur at the May 13 meeting of the Public Facilities Committee.

DRAFT

Official Proceedings
County Council of Beaufort County
April 22, 2013

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

CAUCUS

A caucus of the County Council of Beaufort County was held at 4:00 p.m., Monday, April 22, 2013 in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Steven Baer, Cynthia Bensch, Gerald Dawson, Brian Flewelling, William McBride, Gerald Stewart, Roberts "Tabor" Vaux and Laura Von Harten. Rick Caporale absent.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

CALL OF EXECUTIVE SESSION

It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Council go immediately into executive session for the purpose of receiving information regarding receipt of legal advice relating to pending and potential claims covered by the attorney-client privilege. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

EXECUTIVE SESSION

DISCUSSION ITEMS

Topics discussed during caucus included:

- Removing from the consent agenda item 10H, Bluffton Parkway 5B Realignment project; and
- Rearranging the agenda thereby putting prayer first and Pledge of Allegiance second would require an amendment to Council Rules of Procedures.

RECONVENE OF REGULAR SESSION

REGULAR SESSION

The regularly scheduled meeting of the County Council of Beaufort County was held at 5:00 p.m., Monday, April 22, 2013 in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Steven Baer, Cynthia Bensch, Gerald Dawson, Brian Flewelling, William McBride, Gerald Stewart, Roberts “Tabor” Vaux and Laura Von Harten absent. Rick Caporale absent.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

INVOCATION

Vice Chairman Rodman gave the Invocation.

The Chairman passed the gavel to the Vice Chairman in order to make a motion.

RESULT OF EXECUTIVE SESSION

It was moved by Mr. Sommerville, seconded by Mr. Stewart, that Council adopt a resolution affirming its opposition to the passage of House Bill.3920 and Senate Bill.203 and respectfully requesting that its Legislative representatives undertake whatever actions necessary to ensure that the County maintains the right to implement solid waste flow controls as a long range planning tool for the solid waste disposal needs of its citizens. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD APRIL 8, 2013

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Vaux, seconded by Mr. Stewart, that Council approve the minutes of the regular meeting held April 8, 2013. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. ABSTAIN – Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Community Services Committee

Library Board

Mr. McBride, as Community Services Committee Chairman (no second required), nominated Lynne Miller, representing Council District 7 (serving out of district 10 with Councilman's consent), to serve as a member of the Library Board.

Governmental Committee

Daufuskie Island Fire District Board

Charles Henry

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. Mr. Henry was reappointed to serve as a member of the Daufuskie Island Fire District Board after garnering the ten votes required to reappoint.

Thomas Dickinson

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. Mr. Dickinson was reappointed to serve as a member of the Daufuskie Island Fire District Board after garnering the ten votes required to reappoint.

Sheldon Fire District Board

John Seno

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. Mr. Seno was appointed to serve as a member of the Sheldon Fire District Board after garnering the six votes required to reappoint.

Public Facilities Committee

Southern Beaufort County Corridor Beautification Board

Mr. Dawson, as Public Facilities Committee Chairman, nominated Douglas Novack, representing Council District 9; John Michael Brock, representing Council District 7; and Steve Wilson, representing Council District 11, to serve as members of the Southern Beaufort County Corridor Beautification Board.

County Administrator’s Two-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Gary Kubic, County Administrator, presented his Two-Week Progress Report, which summarized his activities from April 8, 2013 through April 19, 2013.

Deputy County Administrator’s Two-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Bryan Hill, Deputy County Administrator, presented his Two-Week Progress Report, which summarized his activities from April 8, 2013 through April 19, 2013.

The Vice Chairman passed the gavel back Chairman in order to continue the meeting.

PUBLIC COMMENT

The Chairman recognized Mr. Aaron Crosby, a resident of Daufuskie Island, who thanked Council for another week of economic activities in both the RBC Heritage Golf Tournament as well as the upcoming 5th Annual Marsh Tacky Beach Races on Daufuskie Island. Mr. Crosby reminded Council it costs \$50 per person to ride the ferry to and from Daufuskie Island.

Mr. Craig Brown, a resident of Lady’s Island and representing Kings Grant Phase II Special Purpose Tax District, stated the homeowners of Shallowford and Braeburn Roads are requesting Council dissolve Kings Grant II Special Purpose Tax District (Tax District). Tax District fees have been collected inadvertently after February 1999 when County Council then voted to dissolve this Tax District. Mr. Craig presented the signed petition Council had requested 14 years ago. The other issue is what to do with the funds collected since February 1999. As of June 30, 2012, approximately \$19,437 is in an interest bearing account. This Tax District was originally set up by the developer to provide infrastructure and road maintenance and other incidentals related to road maintenance. The County has already taken over maintenance of Shallowford and Braeburn Roads as evidence by clearing drainage easements, paving Braeburn Road in 2012, trimming overgrown trees and brush in the common areas, as well as changing street signs and placing stop signs at the intersection of Hewlett Road. None of the work was paid using excess fees collected from the Tax District. The homeowners are requesting using those funds for cleaning of the common areas.

COUNTY ADMINISTRATOR’S REPORT

The County Channel / Broadcast Update

Mr. Gary Kubic, County Administrator, said The County Channel has all programs, events and meetings available to watch online, on-demand at www.bcgov.net. The County Channel

continues its series of Beaufort County Moments. The latest one focuses on the history of pirates in the area.

The County Channel was there, once again, to capture the beautiful voices of the Beaufort High School Spring Choral Concert. The Chorus is fresh off a national title, and a performance at the Presidential Inauguration.

The County Channel's live web stream and the "video-on-demand" archives have recently undergone a re-encoding. The County Channel video on our website, www.bcgov.net, is now available on ipads, iphones, and most android devices. This will be a valuable tool to extend our reach and increase the number of people able to access our content.

DEPUTY COUNTY ADMINISTRATOR'S REPORT

Monthly Budget Summary

Mr. Hill, Deputy County Administrator, presented a Monthly Budget Summary for the period March 31, 2013.

Beaufort County Employee Recycling Promotional Program

Mr. Hill, Deputy County Administrator, stated that the County Office Recycling Program has been in place for 3 years and has grown to over 100 locations and approximately 200 tons annually. This success can be attributed to the direct efforts of our County employees. As with any program, there is room to grow. Council viewed a short Recycling 101 video as well as new flyer about what you should and should not recycle.

The Chairman proclaimed April 22 as Earth Day in Beaufort County. Recent events around the world highlight the importance of protecting our environment. We take the mission seriously in Beaufort County as we work towards building a sustainable future for our citizens and our future generations. Mrs. Carol Murphy, Recycling Coordinator, accepted the proclamation. ReRun, the County's recycling icon, was on hand to shake hands with Council and wave to the audience.

Beaufort County Disabilities and Special Needs Promotional Video

Mr. Hill, Deputy County Administrator, presented a short video on several new initiatives of the Disabilities and Special Needs Department (Department). The clients, who tend to the vegetable garden, sell their produce. Clients, who attend the afternoon grant-funded program, participate in pottery making. Mrs. Teri Norris, County graphic artist, has developed a Department logo – a sun rising -- representing a new beginning of a new day. The Department is developing a gift shop. Items for sale will include client pottery, holiday ornaments provided by ABLE Foundation, and clothe shopping bags emblazoned with the new logo.

RECOGNITION OF VOLUNTEERS ARE COUNTY ANIMAL SHELTER

The Chairman recognized four volunteers for their service to the County Animal Shelter: Amanda Bellnier has volunteered 35+ hours a week from August 2012 to April 2013. Jan Hughes volunteered every Saturday from 1995 to 2012. Cathy Parson has volunteered every weekend and Holiday and has donated food, catnip and toys from 2006 to Present. Rob Studely has fostered mother dogs and sick puppies and helped with livestock from 1998 to Present.

OFF-AGENDA ITEM

It was moved by Mr. McBride, seconded by Mr. Dawson, that Council hear an off-agenda item relative to the Parks and Leisure Services Department online registration fee. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

It was moved by Mr. McBride, as Community Services Committee Chairman (no second required), Council authorize a change to the Parks and Leisure Services Department online registration fee from a fluctuating rate of \$71.50 monthly to a flat rate of \$65.00 monthly.

Mr. Baer commented that based on the enrollment of approximately 200 children, the difference in rates will produce a revenue drop of approximately \$1,000, a nominal amount.

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

DISSOLUTION OF KINGS GRANT II SPECIAL PURPOSE TAX DISTRICT

This item comes before Council under the Consent Agenda. Discussion occurred at the April 15, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mr. Baer, that Council approve on first reading, by title only, an ordinance dissolving the Kings Grant II Special Purpose Tax District. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

AN ORDINANCE TO AMEND THE MEMBERSHIP AND COMPOSITION OF THE BEAUFORT COUNTY TAX EQUALIZATION BOARD AND TO ESTABLISH THE TERM OF SERVICE FOR SUCH MEMBERS

This item comes before Council under the Consent Agenda. Discussion occurred at the April 15, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mr. Baer, that Council approve on first reading an ordinance to amend the membership and composition of the Beaufort County Tax Equalization Board and to establish the term of service for such members. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

AN ORDINANCE TO AMEND THE FY 2012-2013 BEAUFORT COUNTY COUNCIL BUDGET, SECTION 4, COUNTY OPERATIONS APPROPRIATION, SECTION 11 COUNTY ADMINISTRATION OPERATIONS, PARAGRAPH M. GENERAL GOVERNMENT SUBSIDIES (TO APPROPRIATE \$152,817 TO THE SOLICITOR'S BUDGET)

This item comes before Council under the Consent Agenda. Discussion occurred at the March 18, 2013 meeting of the Finance Committee.

It was moved by Mr. Rodman, as Chairman of the Finance Committee (no second required), that Council approve on second reading an ordinance to amend the FY 2012-2013 Beaufort County Council Budget, Section 4, County Operations Appropriation, Section 11 County Administration Operations, Paragraph M. General Government Subsidies (to appropriate \$152,817 to the Solicitor's budget).

Mr. Baer will oppose the motion since it is out-of-cycle funding, and it does not appear essential.

The vote was: YEAS – Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mr. Baer. ABSTAIN – Mr. McBride. ABSENT – Ms. Caporale. The motion passed.

The Chairman announced that Council would hold a public hearing Monday, May 6, 2013 beginning at 6:00 p.m. in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort.

CONDITIONAL APPROVAL OF BLUFFTON PARKWAY PHASE 5B / BUCKWALTER PARKWAY REALIGNMENT

The Chairman removed this item from the agenda because Council is awaiting a response from the Bluffton Town Council specifically – additional clarification on who will pay for access roads and other matters. The answers to these questions are critical to Council's ability to vote intelligently on this issue.

ENGINEERING DESIGN SERVICES FOR SPANISH MOSS TRAIL PHASE 2

It was moved by Mr. Dawson, as Public Facilities Committee Chairman (no second required), that Council award a contract to Andrews & Burgess, Inc. in the amount of \$271,579 for the engineering and design services for the Spanish Moss Trail Phase II. Funding is from local 3% accommodations tax/tourism infrastructure. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr.

Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

RENEWAL OF PERRYCLEAR DRIVE ROADWAY EASEMENT

It was moved by Mr. McBride, seconded by Mr. Stewart, that Council accept the Navy’s demand of \$9,050 in exchange for executing a new easement agreement of Perryclear Drive roadway for a period of 50 years. The funds for the easement would come from Vehicular Tag Fee Funds, account 2342001T-51160.

Mrs. Bensch stated this easement expired in 2012. What is the purpose for the approximate \$24,000 legal fee?

Mr. Josh Gruber, County Attorney, stated the Marine Corps has an outside-private contractor the County is required to go through in expending this easement agreement because they are the ones giving us this easement. They have to pay approximately \$9,000 to review surveys and approximately \$13,000 to an outside legal firm to review this matter. It is not negotiable. If we are going to renew this easement, this fee is what we are required to pay in order to get it done. If Council does not renew the agreement, approximately 40 households would no longer have legal access to their home.

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

CONDEMNATION OF OLD MILLER ROAD – LAKE POINT DRIVE CONNECTOR – BLUFFTON

It was moved by Mr. Dawson, as Public Facilities Committee Chairman (no second required), Council approve the condemnation of a right-of-way between the termini of Old Miller Road and Lake Point Drive.

Mr. Baer questioned if the road is within the Town of Bluffton.

Mr. Gruber replied Old Miller Road, located in Grande Oaks Planned Unit Development, is one of the donut holes within the jurisdiction of the Town’s boundaries.

Mr. Baer asked, “Is there some way to limit our costs for the condemnation”.

Mr. Gruber replied since it is litigation, you never know how far down the line you will have to go. The County’s initial cost upfront is going to be determined by the appraisal that is required per the statute and the amount the County will tender to the landowner. The development opportunities for that piece of land -- a 60-foot or 80-foot right-of-way -- are simply not there.

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

PUBLIC COMMENT

There were no requests to speak during public comment.

COMMENTS OF COUNCILMAN BAER

Mr. Baer commented on two issues: Issue one. The County is handling the demolition of a row of buildings along Sea Island Parkway on Lady's Island to make room for a park with views of the water. Is the estimated \$23,000 demolish cost being paid for by someone else or is the County paying for it out of the general fund?

Mr. Gruber replied when the County Rural and Critical Lands, City of Beaufort, as well private donors purchased about an acre of land along Factory Creek for \$1.45 million, the purchase came with a use agreement, which the County signed and entered into. One of the conditions of the agreement was that the County would be responsible for demolition of those structures.

Mr. David Starkey, Chief Financial Officer, said the County was required to do an asbestos study. The funding source of the \$23,000 is Rural and Critical Lands restricted monies. There are two Rural and Critical Lands type monies. The first is the borrowings from referenda and the other is gifts from outside parties. Some of these gifts relate to specific projects, are restrictive to the Rural and Critical Land Programs, and used for improvements of lands in any of those projects.

Issue two. The Finance Committee needs to address three important work items during this budget cycle prior to Council passing the budget: (i) a reserve policy considering revenue trajectories; (ii) make budget allocations to lines accurately reflect needs and uses; (iii) bond the \$2.0 million in airports receivables and IOUs plus \$1.0 million in expected new short-term additions. This returns significant funds to the General Fund Reserve and prevents additional drain.

ADJOURNMENT

Council adjourned at 6:25 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

ATTEST _____
Suzanne M. Rainey, Clerk to Council

Ratified:



Memorandum

DATE: May 3, 2013
TO: County Council
FROM: Gary Kubic, County Administrator *Gary Kubic*
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place April 22, 2013 through May 3, 2013:

April 22, 2013

- Employee orientation
- Community Services Committee meeting
- Finance Committee meeting
- Caucus meeting
- County Council meeting

April 23, 2013

- Meeting with Dan Morgan, MIS Director, and Sharon Burris, Auditor, re: Manatron
- Skull session re: Property tax bill insert (breakdown of ad valorem tax usage)
- Staff meeting re: FAA Grants / Cash Management / General Fund Receipts
- Meeting with Bryan Hill, Deputy County Administrator; Josh Gruber, County Attorney; and Mark Roseneau, Director of Facilities Management, re: Federal Courthouse

April 24, 2013

- Staff meeting re: Website / Content Management
- United Way Annual Awards Luncheon

April 25, 2013

- Phone Conference / Interviews (3) - Director of Airport's Position
- Staff meeting re: DSN Janitorial services

April 26, 2013

- Tour of Recycling Center in Ulmer, SC
- DSN Volunteer Appreciation Day

County Council
May 3, 2013
Page 2

April 29, 2013

- Meeting with staff and representatives from RW Beck Re: Solid waste
- Finance Committee meeting
- Community Services Committee meeting

April 30, 2013

- Meeting with Morris Campbell, Director of Community Services, and Ron Clifford, Elections Board Chairman, re: Personnel matter
- Meeting with Franny Gerthoffer, President of Hilton Head Humane Association, Re: County Animal Shelter
- Meeting with Ernie Lindblad re: Windmill Harbour traffic issues

May 1, 2013

- Agenda review with Chairman, Vice Chairman and Executive Staff
- Meeting with County Attorney Josh Gruber
- Personal Property AUP Meeting with David Starkey, Chief Financial Officer, and Maria Walls, Treasurer's Office
- Staff meeting re: Smoke free campus

May 2, 2013

- Meeting with Allen Ward, of Ward Edwards Engineering, and Rob McFee, Division Director, Engineering and Infrastructure

May 3, 2013

- Meeting with Windmill Harbour Traffic Committee members and Representative Weston Newton
- Meeting with Paul Sommerville, Council Chairman; Josh Gruber, County Attorney; and Edra Stephens, Director of Business License, re: Business license exemption for farmers



Memorandum

DATE: May 6, 2013
TO: County Council
FROM: Bryan Hill, Deputy County Administrator
SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place April 22, 2013 through May 3, 2013:

April 22, 2013 (Monday):

- DA Meeting
- Meet with DHEC Representatives and Morris Campbell, Community Services Director re: Bluffton Health Clinic
- Meet with Alicia Holland, Controller
- Attend Community Services Committee Meeting
- Attend Finance Committee Meeting
- County Council

April 23, 2013 (Tuesday):

- Meet with Donna Ownby, EMS Director and Phillip Foot, Public Safety Director re: Budget
- Attend Property Tax Bill Insert Discussion
- Attend FAA Grants / Cash Management / General Fund Receipts Meeting
- Attend Federal Courthouse Building / Parking Lot Meeting

April 24, 2013 (Wednesday):

- Meet with Audra Antonacci, Codes Enforcement Director re: Budget
- Attend Website Development and Content Management Meeting
- Meet with Dan Morgan, MIS/GIS Director re: Budget
- Attend United Way Luncheon

April 25, 2013 (Thursday)--Bluffton:

- Work on Budget

April 26, 2013 (Friday):

- Meet with Gary Kubic, County Administrator and Joshua Gruber, County Attorney
- Work on Budget
- Meet with Phillip Foot, Public Safety Director, Todd Ferguson, Emergency Management Director, and Dan Morgan, MIS/GIS Director re: E911
- Meet with Suzanne Gregory, Employee Services Director
- Meet with Gary Kubic, County Administrator and Stewart Rodman, Councilman
- Attend DSN Appreciation Ceremony

April 29, 2013 (Monday):

- Meet with Alicia Holland, Controller re: Budget
- Meet with Gary Kubic, County Administrator
- Attend Waste Management Strategy Meeting
- Finance Committee Meeting
- Governmental Committee Meeting

April 30, 2013 (Tuesday):

- Meet with Judy Elder, Talbert and Bright, Robert McFee, Engineering & Infrastructure, Joshua Gruber, County Attorney, and Alicia Holland, Controller
- Prepare for Extended Office Leave

May 1, 2013 (Wednesday):

- PLD

May 2, 2013 (Thursday):

- PLD

May 3, 2013 (Friday):

- PLD



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806



April 26, 2013

Gary Kubic
County Administrator
Beaufort County
PO Box 1228
Beaufort SC 29901-1228

Dear Mr. Kubic:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **June 30, 2012** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Certificate of Achievement plaque will be shipped to:

David A. Starkey
Chief Financial Officer

under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

04/26/2013

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Beaufort County** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Finance Department, Beaufort County

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

Budget FY 2013
As of 5/2/2013

Actual Year to Date Comparison
For the Period Ending April 30th

May 2, 2013
Actual to Date

Adopted
Budget

Description	Organization	ORG	FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	
	Taxes	41000	(70,367,106)	(70,303,136)	(70,375,094)	(69,688,482)	(69,688,482)	(72,323,941)	
	Licenses & Permits	42000	(1,574,953)	(1,545,546)	(1,931,118)	(1,681,766)	(1,687,891)	(2,680,000)	
	Intergovernmental	43000	(3,133,558)	(2,933,657)	(3,014,594)	(3,844,285)	(3,844,285)	(8,000,000)	
	Charges for Services	44000	(8,766,880)	(8,349,598)	(9,116,336)	(8,355,443)	(8,393,305)	(11,175,589)	
	Fines & Forfeitures	45000	(961,442)	(713,643)	(689,803)	(575,717)	(575,717)	(860,000)	
	Interest	46000	(120,045)	(102,738)	(130,484)	(104,342)	(104,342)	(175,100)	
	Miscellaneous	47000	(579,618)	(620,511)	(371,844)	(453,087)	(453,115)	(675,500)	
	Other Financing Sources	48000	(1,348,466)	(1,204,745)	(976,345)	(1,391,397)	(1,591,397)	(1,260,000)	
	General Fund Revenue		(86,852,068)	(85,773,574)	(86,605,618)	(86,094,519)	(86,338,534)	(97,150,130)	
General	Elected	COUNTY COUNCIL	11000	527,471	551,889	463,753	528,178	528,254	603,520
General	Elected	AUDITOR	11010	543,547	463,670	416,720	410,067	410,958	600,704
General	Elected	TREASURER	11020	702,849	686,619	596,839	955,563	955,563	677,760
General	Elected	TREASURER TAX BILLS & CC FEES	11021	1,294,803	464,872	329,907	-	-	340,000
General	Elected	CLERK OF COURT	11030	800,590	704,981	657,013	650,906	650,906	822,751
General	Elected	FAMILY COURT	11031	288,283	196,920	164,027	161,738	161,738	232,615
General	Elected	PROBATE COURT	11040	709,556	606,562	610,602	570,791	571,944	760,699
General	Elected	CORONER	11060	306,858	258,828	305,639	348,758	349,358	435,571
General	State	HILTON HEAD MAGISTRATE	11100	33,890	624	-	-	-	-
General	State	BEAUFORT MAGISTRATE	11101	568,148	551,763	619,966	582,513	582,513	742,215
General	State	BLUFFTON MAGISTRATE	11102	427,942	302,664	327,802	277,626	277,776	372,615
General	State	SHELDON MAGISTRATE	11103	53,589	54,431	55,183	57,480	57,978	71,640
General	State	ST HELENA MAGISTRATE	11104	69,550	71,049	45,327	31,020	31,020	104,923
General	State	MAGISTRATE BOND COURT	11105	71,323	66,431	76,537	81,327	81,327	97,515
General	State	MAGISTRATE AT-LARGE	11106	65,192	85,557	102,630	160,188	160,188	140,092
General	State	MASTER IN EQUITY	11110	259,166	238,689	238,083	240,005	240,419	297,848
General	Allocation	GEN GOVT DIRECT SUBSIDIES	11199	1,418,132	1,088,640	855,684	943,024	943,024	1,234,129
General	Admin	COUNTY ADMINISTRATOR	12000	780,940	539,349	401,229	467,722	467,722	509,119
General	Admin	HOUSING	12003	943	-	-	-	-	-
General	Admin	PUBLIC INFORMATION OFFICER	12005	306,550	79,578	70,217	116,708	116,708	148,529
General	Admin	BROADCAST SERVICES	12006	-	154,708	172,947	194,828	194,828	223,431
General	Admin	STAFF ATTORNEY	12010	475,918	454,092	498,122	145,829	145,829	400,063
General	Admin	INTERNAL AUDITOR	12015	93,332	30,398	47,000	-	-	-
General	State	PUBLIC DEFENDER	12020	-	-	-	-	-	-
General	Admin	VOTER REGISTRATION/ELECTIONS	12030	504,224	487,894	504,733	644,634	648,410	634,703
General	Admin	ELECTION WORKERS	12031	(1,050)	211	940	1,194	1,194	-
General	Admin	ASSESSOR	12040	2,048,021	1,571,322	1,427,703	1,472,599	1,474,307	2,069,589
General	Admin	REGISTER OF DEEDS	12050	469,182	386,586	369,691	402,875	402,875	475,359

Note: April 2013 expenditures are preliminary and not final.

Budget FY 2013
As of 5/2/2013

Actual Year to Date Comparison
For the Period Ending April 30th

May 2, 2013
Actual to Date
Adopted
Budget

Description	Organization	ORG	FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	
General	Admin	RISK MANAGEMENT	12060	110,136	78,036	75,950	79,478	79,548	103,691
General	State	LEGISLATIVE DELEGATION	12080	70,144	56,021	56,086	62,228	62,228	69,304
General	Admin	ZONING & DEVELOPMENT ADM	13330	201,263	161,934	153,533	134,028	134,028	161,054
General	Admin	PLANNING	13340	717,925	598,797	585,214	509,162	509,162	698,539
General	Admin	COMPREHENSIVE PLAN	13341	5,438	351,662	138,829	-	-	7,100
General	Admin	AUTOMATED MAPPING/GIS	13350	505,564	318,590	259,848	270,373	270,373	420,926
General	Admin	DIRECTOR OF COMMUNITY SERVICES	14000	149,591	107,679	103,486	101,882	101,882	146,040
General	Admin	STAFF SERVICES	14010	362,271	337,651	233,429	-	-	-
General	Admin	EMPLOYEE SERVICES	14020	807,194	788,277	808,198	787,474	787,474	676,856
General	Admin	RECORDS MANAGEMENT	14030	172,753	129,826	185,072	282,156	282,156	401,975
General	Admin	FINANCE DEPARTMENT	15010	457,499	463,699	494,209	504,568	504,568	600,202
General	Admin	PURCHASING	15040	214,704	187,627	175,987	135,542	135,542	234,987
General	Admin	BUSINESS LICENSES	15050	427,595	146,539	41,949	37,784	37,784	67,127
General	Admin	MANAGEMENT INFORMATION SYSTEMS	15060	2,081,799	1,757,842	1,678,263	1,771,535	1,771,673	2,229,809
General	Admin	MANAGEMENT INFORMATION SYSTEMS	15061	1,128	-	-	-	-	-
General	Admin	DIRECTOR OF PUBLIC SERVICES	17000	219,514	175,991	174,105	177,452	177,452	205,747
General	Fringe	GENERAL GOVT BENEFITS POOL	19199	-	1,945,808	1,758,925	2,001,022	2,001,022	2,486,724
Public Safety	Elected	SHERIFF	21051	5,781,456	6,044,474	5,140,083	5,558,100	5,558,100	6,536,306
Public Safety	Elected	SHERIFF	21052	9,754,816	10,536,852	8,752,802	8,677,883	8,611,229	11,018,434
Public Safety	Elected	SHERIFF	21053	-	-	477,145	497,141	497,141	641,414
Public Safety	Elected	SHERIFF	21055	1,128,687	1,095,272	933,773	896,222	896,636	1,161,829
Public Safety	Admin	EMERGENCY MANAGEMENT	23140	598,999	422,577	382,214	377,864	377,864	419,151
Public Safety	Admin	EMERGENCY MANAGEMENT	23142	5,322	128,586	76,266	14,336	14,336	16,558
Public Safety	Admin	EMERGENCY MANAGEMENT - Comm	23150	3,456,960	3,452,535	4,209,986	4,529,578	4,652,473	5,450,504
Public Safety	Admin	EMERGENCY MANAGEMENT - DATA	23155	578,109	420,250	461,274	398,582	398,582	523,912
Public Safety	Admin	EMERGENCY MEDICAL SERVICE	23160	5,154,972	4,302,877	4,093,678	4,194,405	4,194,905	4,728,752
Public Safety	Admin	DETENTION CENTER	23170	5,462,062	4,676,770	4,218,981	4,317,764	4,363,542	5,473,854
Public Safety	Admin	TRAFFIC - Signal Management	23322	227,359	185,365	237,692	373,336	373,336	438,601
Public Safety	Admin	TRAFFIC - Signal Management	23323	103,478	96,599	107,853	89,438	89,438	126,900
Public Safety	Admin	BUILDING CODES	23360	1,114,927	810,935	566,748	469,748	471,822	638,407
Public Safety	Admin	BUILDING CODES ENFORCEMENT	23361	-	-	153,430	198,977	198,977	218,468
Public Safety	Fringe	PUBLIC SAFETY BENEFITS POOL	29299	-	2,477,814	4,158,289	4,107,984	4,107,984	5,239,864
Public Works	Admin	FACILITIES MANAGEMENT	33020	1,964,264	1,832,643	1,459,948	1,631,662	1,631,712	1,872,952
Public Works	Admin	BUILDINGS MAINTENANCE	33030	860,442	938,431	843,493	769,054	769,054	1,099,344
Public Works	Admin	GROUNDS MAINTENANCE - NORTH	33040	1,128,775	920,188	1,028,460	1,477,099	1,477,099	2,103,038
Public Works	Admin	GROUNDS MAINTENANCE - SOUTH	33042	956,601	770,341	479,609	-	-	-
Public Works	Admin	PUBLIC WORKS GEN SUPPORT	33300	831,772	592,444	575,582	495,354	495,354	669,996
Public Works	Admin	ROADS/DRAINAGE - NORTH	33301	861,083	741,996	660,145	743,712	743,712	814,177
Public Works	Admin	ROADS/DRAINAGE - SOUTH	33302	593,556	528,836	382,261	358,357	358,357	465,388
Public Works	Admin	PUBLIC WORKS ADMINISTRATION	33305	314,249	237,384	223,989	231,424	231,086	294,241
Public Works	Admin	ENGINEERING	33320	382,870	271,461	213,761	285,612	286,091	501,977

Note: April 2013 expenditures are preliminary and not final.

Budget FY 2013
As of 5/2/2013

Actual Year to Date Comparison
For the Period Ending April 30th

May 2, 2013
Actual to Date
Adopted
Budget

Description	Organization	ORG	FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	
Public Works	Admin	SWR ADMINISTRATION	33390	3,847,017	3,143,351	3,430,652	3,294,043	3,294,107	4,338,807
Public Works	Admin	SWR HILTON HEAD	33393	87,137	90,819	85,074	83,919	83,919	100,594
Public Works	Admin	SWR BLUFFTON	33394	136,093	122,100	122,881	125,935	125,935	165,731
Public Works	Admin	SWR BURTON	33395	130,295	138,525	117,251	107,238	107,238	148,518
Public Works	Admin	SWR DAUFUSKIE	33396	33,931	203	-	-	-	7,200
Public Works	Admin	SWR ST HELENA	33397	121,582	114,062	121,674	134,599	134,599	183,078
Public Works	Admin	SWR SHELDON	33398	93,334	92,528	85,292	95,613	95,613	107,588
Public Works	Fringe	PUBLIC WORKS BENEFITS POOL	39399	-	1,415,125	1,089,883	1,176,219	1,176,219	1,511,164
Public Health	Admin	ANIMAL SHELTER & CONTROL	43180	754,526	633,956	660,133	777,777	777,524	834,369
Public Health	Admin	MOSQUITO CONTROL	43190	1,473,881	963,872	943,461	1,070,399	1,070,399	1,369,461
Public Health	Allocation	PUBLIC HEALTH DIRECT SUBSIDIES	44199	2,304,132	2,279,889	1,723,768	1,440,284	1,590,284	1,741,785
Public Health	Fringe	PUBLIC HEALTH BENEFITS POOL	49499	-	314,622	245,952	317,239	317,239	412,938
Public Welfare	Admin	VETERANS AFFAIRS	54050	167,816	117,720	117,045	118,545	119,615	181,207
Public Welfare	State	DEPT OF SOCIAL SERVICES	54060	163,714	226,375	161,108	150,967	150,967	170,700
Public Welfare	Allocation	PUBLIC WELFARE DIRECT SUBSIDIES	54299	480,820	493,330	431,443	372,113	372,113	435,000
Public Welfare	Fringe	PUBLIC WELFARE BENEFITS POOL	59599	-	35,776	23,852	25,636	25,636	32,514
Cultural	Admin	PALS CENTRAL ADMINISTRATION	63310	343,758	314,638	210,845	257,936	257,936	362,550
Cultural	Admin	PALS SUMMER PROGRAM	63311	97,009	104,438	94,600	135,536	135,536	114,500
Cultural	Admin	PALS AQUATICS PROGRAM	63312	984,026	872,980	805,200	839,856	839,856	1,147,382
Cultural	Admin	PALS HILTON HEAD PROGRAMS	63313	77,916	60,000	80,000	60,000	60,000	80,000
Cultural	Admin	PALS BLUFFTON PROGRAMS	63314	774,976	675,341	79,973	76,159	76,159	122,000
Cultural	Admin	PALS ATHLETIC PROGRAMS	63316	408,096	373,699	607,304	532,948	532,948	912,649
Cultural	Admin	PALS RECREATION CENTERS	63317	740,499	534,475	492,226	482,222	482,222	548,272
Cultural	Admin	LIBRARY ADMINISTRATION	64070	729,369	531,155	521,329	554,869	559,869	626,166
Cultural	Admin	LIBRARY BEAUFORT BRANCH	64071	560,946	424,953	409,752	363,985	364,135	533,606
Cultural	Admin	LIBRARY BLUFFTON BRANCH	64072	654,869	481,337	366,152	380,947	381,172	531,912
Cultural	Admin	LIBRARY HILTON HEAD BRANCH	64073	595,307	520,322	441,480	402,152	402,152	574,105
Cultural	Admin	LIBRARY LOBECO BRANCH	64074	177,077	92,885	102,485	100,422	100,422	133,782
Cultural	Admin	LIBRARY ST HELENA BRANCH	64075	74,767	78,329	75,667	291,506	291,793	552,327
Cultural	Admin	LIBRARY TECHNICAL SERVICES	64078	735,977	566,329	376,408	376,730	376,730	482,525
Cultural	Admin	LIBRARY SC ROOM	64079	92,402	81,566	80,539	81,170	81,170	99,591
Cultural	Fringe	CULTURAL & RECRE BENEFITS POOL	69699	-	854,218	667,368	614,407	614,407	776,442
General Fund Expenditures				77,430,645	75,937,854	70,889,636	71,835,260	72,106,475	90,298,001

Note: April 2013 expenditures are preliminary and not final.

Budget FY 2013
As of 5/2/2013

Actual Year to Date Comparison
For the Period Ending April 30th

May 2, 2013
Actual to Date

Adopted
Budget

Description	Organization	ORG	FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013
Transfers	Allocation	GENERAL FUND XFERS OUT	99100					
		Miscellaneous Grant	59200	-	-	-	-	-
		Daufuskie Ferry	59202	62,500	83,333	83,333	83,333	100,000
		Public Safety Grants	59206	-	61,180	2,472	7,788	-
		EMS Grants	59207	6,352	5,000	5,000	-	-
		Energy Grant	59225	-	-	-	444	444
		Tire Recycling	59226	3,000	-	-	-	-
		Real Property	59209	-	-	333,859	-	-
		Dale Water Line	59229	-	34,939	-	-	-
		PALS Programs Fund	59231	-	2,999	-	-	-
		DSN Programs Fund	59241	1,553,497	1,350,510	1,132,917	1,416,667	1,700,000
		A&D Programs Fund	59261	408,720	303,803	249,739	291,667	350,000
		DNA Laboratory	59270	265,348	277,078	-	-	-
		Victims Assistance	59271	251,751	78,195	89,696	99,408	119,290
		School Resource Officer	59273	95,861	121,546	111,209	119,033	142,839
		Sheriff Grant	59274	6,311	22,679	4,005	-	-
		Sheriff's Vehicles	59277	500,000	-	-	-	-
		DNA Grant Fund	59280	-	-	22,097	-	-
		COSY Program	59281	108,333	108,333	136,667	116,667	140,000
		Solid Waste	59290	-	-	-	-	-
		Debt Service Fund	59300	-	-	400,000	-	-
		LI Airport	59570	83,333	-	-	-	-
		HHI Airport	59580	125,000	12,500	-	-	-
		Treasurer's Execution Fund	59603	-	-	-	41,302	41,302
		Clerk of Court	59619	-	-	-	-	-
		Public Defender	59651	544,469	419,028	250,000	250,000	300,000
		Sheriff's Trust	59663	-	20,000	15,000	10,000	-
		Total General Fund Transfers Out		4,014,475	2,901,123	2,835,994	2,436,309	2,852,129
Education	Education	Education Allocation	64399	3,930,250	3,930,250	3,333,333	3,333,333	4,000,000
		General Fund Expenditures (including Transfers and Education Allocation)		85,375,370	82,769,227	77,058,963	77,604,902	97,150,130
		Net (Surplus)/Deficit		(1,476,698)	(3,004,347)	(9,546,655)	(8,489,617)	(8,462,417)

Note: April 2013 expenditures are preliminary and not final.

Client: **BCC - Bryan - County Council of Beaufort County**
 Engagement: **Monthly County Council Report**
 Period Ending: **4/30/2013**
 Trial Balance: **1000.05 - FY 2013 TRIAL BALANCE**
 Workpaper: **1500.16 - FY 2013 TRIAL BALANCE Summary of Object Characters - Revenue**

Account	Description	ORIG APPROP 4/30/2013	FY 2013 PER 99 4/30/2013	FY 2013 PER 10 4/30/2013	FY 2012 PER 10 4/30/2012	FY 2011 PER 10 4/30/2011	FY 2010 PER 10 4/30/2010
Group : [40000]	REVENUES						
41000	Taxes	(72,323,941.00)	(69,688,482.20)	(69,688,482.20)	(70,375,094.05)	(70,303,135.85)	(70,367,105.94)
42000	Licenses & Permits	(2,680,000.00)	(1,687,890.68)	(1,681,765.98)	(1,931,118.19)	(1,545,546.04)	(1,574,953.32)
43000	Intergovernmental	(8,000,000.00)	(3,844,285.09)	(3,844,285.09)	(3,014,593.91)	(2,933,657.12)	(3,133,558.09)
44000	Charges for Services	(11,175,589.00)	(8,393,304.94)	(8,355,442.57)	(9,116,335.55)	(8,349,597.59)	(8,766,879.91)
45000	Fines & Forfeitures	(860,000.00)	(575,717.26)	(575,717.26)	(689,802.89)	(713,642.83)	(961,442.35)
46000	Interest	(175,100.00)	(104,342.48)	(104,342.48)	(130,483.88)	(102,738.15)	(120,044.88)
47000	Miscellaneous	(675,500.00)	(453,115.09)	(453,086.59)	(371,844.04)	(620,511.08)	(579,617.82)
48000	Other Financing Sources	(1,260,000.00)	(1,591,396.62)	(1,391,396.62)	(976,344.74)	(1,204,745.22)	(1,348,465.53)
40000 Total		<u>(97,150,130.00)</u>	<u>(86,338,534.36)</u>	<u>(86,094,518.79)</u>	<u>(86,605,617.25)</u>	<u>(85,773,573.88)</u>	<u>(86,852,067.84)</u>
	Sum of Account Groups	(97,150,130.00)	(86,338,534.36)	(86,094,518.79)	(86,605,617.25)	(85,773,573.88)	(86,852,067.84)

Client: **BCC - Bryan - County Council of Beaufort County**
 Engagement: **Monthly County Council Report**
 Period Ending: **4/30/2013**
 Trial Balance: **1000.05 - FY 2013 TRIAL BALANCE**
 Workpaper: **1500.15 - FY 2013 TRIAL BALANCE Summary of Object Characters**

Account	Description	ORIG APPROP 4/30/2013	FY 2013 PER 99 4/30/2013	FY 2013 PER 10 4/30/2013	FY 2012 PER 10 4/30/2012	FY 2011 PER 10 4/30/2011	FY 2010 PER 10 4/30/2010
40000	REVENUES	(97,150,130.00)	(86,338,534.36)	(86,094,518.79)	(86,605,617.25)	(85,773,573.88)	(86,852,067.84)
50000	SALARIES, WAGES, OT, HOLIDAY	43,222,154.00	35,041,168.05	35,041,168.05	34,370,066.74	34,848,550.44	35,332,986.88
50100	EMPLYR COST OF EE	7,994,572.00	6,445,418.58	6,445,418.58	6,035,768.91	6,055,805.98	6,086,773.25
50140	POOLED BENEFITS	10,459,646.00	8,242,505.62	8,242,505.62	7,944,268.45	9,483,560.00	9,078,537.28
50500	EMPLOYEE RECOGNITION AWARD	2,085.00	256,620.07	256,620.07	243,164.18	214,963.43	205,131.86
51000	PURCHASED SVCS	17,924,144.00	14,108,279.05	13,985,977.97	14,220,423.37	14,924,966.32	15,666,108.73
52000	SUPPLIES	5,292,345.00	3,697,318.17	3,698,406.65	4,162,485.48	4,093,580.94	4,228,043.29
54000	CAPITAL	1,266,856.00	839,726.76	839,726.76	305,576.19	1,626,031.55	1,089,214.74
55000	SUBSIDIES	7,739,914.00	6,534,587.75	6,384,587.75	6,630,061.06	8,174,908.93	8,503,733.25
56000	CONTINGENCY	56,285.00	0.00	0.00	0.00	0.00	4,464.11
57000	UNCLASSIFIED	340,000.00	274,180.46	274,180.46	311,154.25	445,734.83	1,165,464.58
58000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00
59000	TRANSFERS OUT	2,852,129.00	2,436,308.91	2,436,308.91	2,835,993.88	2,901,124.20	4,014,475.12
Total		0.00	(8,462,420.94)	(8,489,617.97)	(9,546,654.74)	(3,004,347.26)	(1,477,134.75)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE MEMBERSHIP AND COMPOSITION OF THE
BEAUFORT COUNTY TAX EQUALIZATION BOARD AND TO ESTABLISH THE TERMS
OF SERVICE FOR SUCH MEMBERS

WHEREAS, Act Number 1623 of 1972 of the South Carolina General Assembly created the Beaufort County Tax Equalization Board and authorized appointment to the Board by Beaufort County Council; and

WHEREAS, Beaufort County Council subsequently adopted a charter for the Tax Equalization Board that defined the membership of the Board and its powers and duties based upon the language contained within Act Number 1623; and

WHEREAS, Act 283 of 1975, The Home Rule Act, vested Beaufort County Council with the independent authority to control all acts and powers of local governmental authority that are not expressly prohibited by South Carolina law; and

WHEREAS, Beaufort County Council believes that it is in the best interests of its citizens to amend the membership and composition of the Beaufort County Tax Equalization Board and to provide for the Terms of Service of such members.

NOW, THEREFORE, BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL, that the Charter for the Beaufort County Tax Equalization Board is hereby amended and replaced with the following:

SECTION 1. Appointive Powers of Council.

Pursuant to section 4-9-170, Code of Laws of South Carolina, 1976, and section 3 of Act 283, (the Home Rule Act), the Beaufort County Council hereby assumes all appointive powers in regard to the Beaufort County Tax Equalization Board.

SECTION 2. Composition; Terms; Vacancies.

The Beaufort County Tax Equalization Board shall be composed of fifteen (15) members to be appointed by Beaufort County Council. County Council shall appoint one member to the Board from within each of the eleven individual County Council districts as well as two at-large members who reside North of the Broad River and two-at large members who reside South of the Broad River. County Council shall appoint members to the Board, such that there is a balance as to the geographical residency of the members of the Board and the professions of the members as they relate to the functions of the Board. The terms shall be staggered so that the first eight (8) members appointed to the Board shall serve an initial term of four (4) years. The next seven members appointed to the Board shall serve an initial term of two (2) years. After such initial appointments, all members appointed to the Board shall serve a term of four (4) years. Members of the Board shall be appointed and serve until their successors are

appointed and qualified. All vacancies shall be filled by appointment in the same manner as the original appointment for the remainder of the unexpired term.

Appeals and other hearings may be conducted by panels of five (5) members chosen from among the 15 members of the Board. Three members of the panel shall constitute a quorum, unless the parties agree to a lesser number. When only three members of the panel are present to conduct a hearing, the decision of the panel must be unanimous.

Panels may be chosen by a method or methods determined by the Board to maximize the efficiency and effectiveness of the Board. The method of choosing hearing panels should enable timely consideration of appeals and other matters brought to the board, and should also involve considerations of members' availability and limiting overburdening individual members with hearings.

Beaufort County Council may amend this article as it deems necessary, to reduce the Board to a lower complement of members. When so amended, unless otherwise specified, the Council may reappoint seven (7) members from among the existing fifteen (15) and establish their respective terms, or may abolish and reconstitute the Board as it sees fit, seeking applicants for the remaining positions.

SECTION 2. Duties.

The Tax Equalization Board shall meet whenever necessary to act on appeals from the assessments of the Auditor or County Assessor as may be provided by law. The Board may change assessments of the Auditor or County Assessor for only the current year appealed from unless otherwise authorized by law and agreed to by the Auditor or County Assessor. Each change shall be certified by the board to the Auditor or County Assessor and shall be adopted by him/her for the purpose of taxation for the year appealed from. The Tax Equalization Board shall not make a final determination of any assessment until the Auditor or County Assessor has been given an opportunity to present his/her justification for the assessment.

SECTION 3. Officers.

The Tax Equalization Board shall meet and elect a chairperson, a vice-chairperson and secretary. Additionally, each hearing panel shall have a chairperson appointed by the chairperson of the Tax Equalization Board for purposes of ensuring the efficient conduct of each hearing.

SECTION 4. Minutes of Meetings.

Minutes shall be taken of all meetings of the Tax Equalization Board. The minutes shall be a matter of public record. A copy of the minutes of the Board duly certified by the secretary will be sent to the Auditor and the County Assessor. In lieu of a copy of certified minutes, an audio or video recording of the meeting may be substituted so long as a copy of the recording is made available to the Auditor, Tax Collector, and the general public.

SECTION 5. Availability of Auditor's and Assessor's Records; Attendance of Auditor or Assessor at Meetings

The records of the Auditor's Office and the County Assessor's Office shall be available to the Board and the Board may request the presence of the Auditor or County Assessor at any of their meetings.

SECTION 6. Taxpayer's, Property Owner's Right to Appeal Decisions.

The right is reserved to any property owner, taxpayer or his agent to appeal from the decision of the Beaufort County Tax Equalization Board to the South Carolina Administrative Law Court for such relief as may be available to him/her under the general law.

SECTION 7. EFFECTIVE DATE

This Ordinance shall be effective upon approval at third and final reading by Beaufort County Council.

DONE, this _____ day of May, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: April 22, 2013
Second Reading:
Public Hearing:
Third and Final Reading:

TOTAL AREA IN PHASE II - 15.68
 TOTAL OPEN AREA IN PHASES I & II - 22.24

- NOTES**
- 1) AREA DETERMINED BY COORDINATE METHOD
 - 2) THIS PROPERTY IS NOT LOCATED IN A SPECIAL COMMUNITY - MAPS NO. 40008-000-000-010
 - 3) FLOOD HAZARD AREA AS DETERMINED BY FEMA

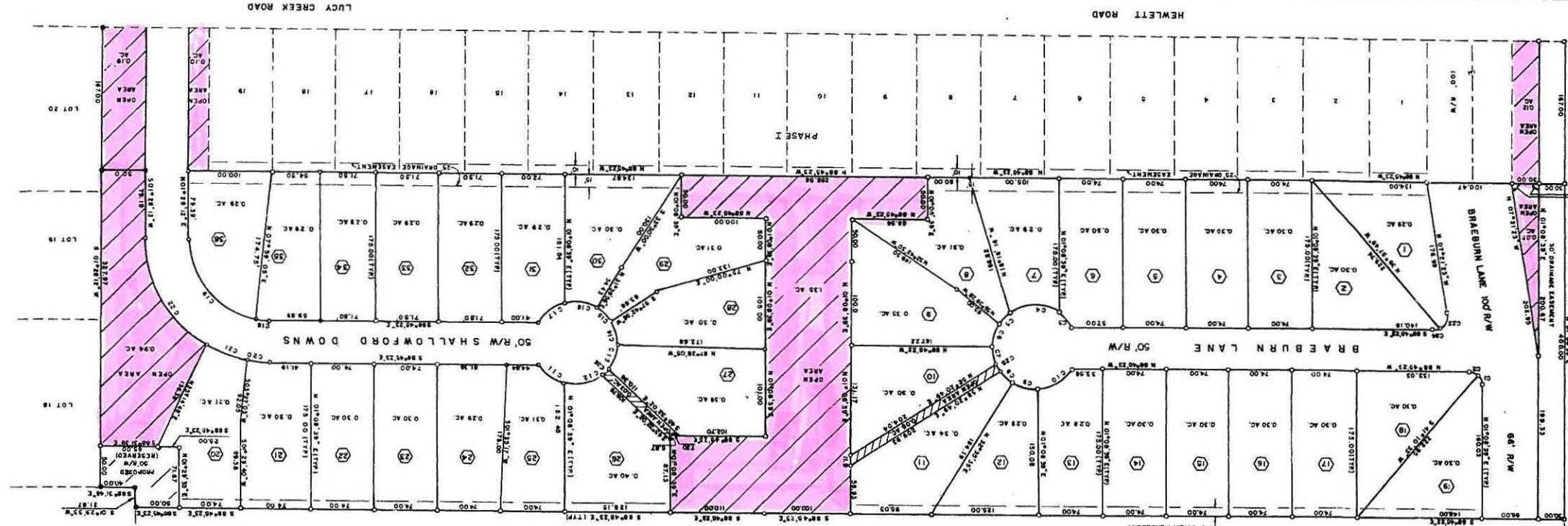
REFERENCES

- 1) PLAT BY: M. W. BYRD
- 2) PLAT BY: A. L. HUNTER

EXEMPT

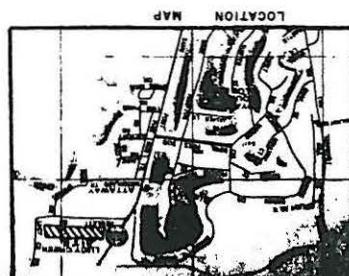
The development of this project is exempt from the provisions of the Beaufort County Ordinance No. 1987-11, which requires the filing of a site plan for all developments of five or more lots. This exemption is granted because the project is a subdivision of land and the lots are to be used for residential purposes.

APRIL 21, 1988
 JOB NO. 1087
 F.A.M. 2, 9, 2, 2
 SCALE: 1" = 40'
 DATE: 7/10/80
 PAGE: 1/0
 PLAT BOOK: 39



PROPERTY OF MAXWELL JONES

LOT	ACRES	AREA	PERCENT	REMARKS
1	11.82	511.11	2.25	
2	11.82	511.11	2.25	
3	11.82	511.11	2.25	
4	11.82	511.11	2.25	
5	11.82	511.11	2.25	
6	11.82	511.11	2.25	
7	11.82	511.11	2.25	
8	11.82	511.11	2.25	
9	11.82	511.11	2.25	
10	11.82	511.11	2.25	
11	11.82	511.11	2.25	
12	11.82	511.11	2.25	
13	11.82	511.11	2.25	
14	11.82	511.11	2.25	
15	11.82	511.11	2.25	
16	11.82	511.11	2.25	
17	11.82	511.11	2.25	
18	11.82	511.11	2.25	
19	11.82	511.11	2.25	
20	11.82	511.11	2.25	
21	11.82	511.11	2.25	
22	11.82	511.11	2.25	
23	11.82	511.11	2.25	
24	11.82	511.11	2.25	
25	11.82	511.11	2.25	
26	11.82	511.11	2.25	
27	11.82	511.11	2.25	
28	11.82	511.11	2.25	



1 of 1
 PLAT SHOWING
LOTS 1 THRU 36
KINGS GRANT SUBDIVISION
PHASE II
 LADY'S ISLAND, BEAUFORT COUNTY, S. C.
 GEORGE A. Z. JOHNSON, J.
 ENGINEERS - PLANNERS - LAND SURVEYORS
 P.O. BOX 897
 BEAUFORT, S. C. 29901
 1906

COUNTY OF BEAUFORT

)

) Petition To Abolish the Kings Grant II

STATE OF SOUTH CAROLINA

)

Special Purpose Tax District

This petition is brought forth by the undersigned owners of real property located within the Kings Grant II subdivision located on Lady's Island in Beaufort County. These properties are subject to the Kings Grant II Special Purpose Tax District and include thirty seven (37) properties located on Braeburn Road and Shallowford Downs. Whereas beginning August 27, 1990, each of the property owners in Kings Grant II were assessed an extra fee of approximately \$37.00 per year as a special purpose tax district fee in addition to property taxes paid to the Beaufort County Treasurer. These funds were set aside to maintain roads and other public works incident to road maintenance in the common areas of Kings Grant II. This additional fee for the Special purpose tax has continued to be collected through tax year 2012. According to the Beaufort County treasurer, Doug Henderson, the fees collected have been deposited into an interest bearing account. The Balance as of June 30, 2013 is in excess of \$19,000. The owners of property in Kings Grant II, thereby request that the Kings Grant Fee cease to be assessed on tax bills and the moneys collected to date be set aside to first survey and mark the approximately 2 acres of common areas owned jointly by the owners of Kings Grant II properties equally. Get estimates from at least three (3) landscaping companies to clear the overgrown areas of common areas of dead and potentially hazardous trees, debris and excess fallen leaves, bush-hog and clear set paths through main common area between Braeburn Road and Shallowford Downs, clean up entry areas to both Braeburn Road and Shallowford Downs. A reputable, licensed landscaping company will then be chosen to clear the common areas.

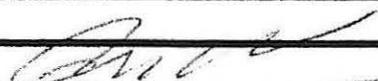
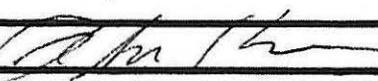
It is the intent of the property owners of Kings Grant (Phase II) to abolish the Kings Grant (Phase II) Board of Commissioners and use the funds set aside for this Special Purpose Tax District for the purpose set forth above.

Respectfully submitted,

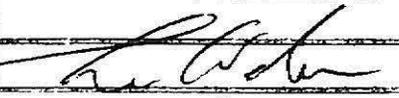
Owners of Property in Kings Grant II Subdivision

No.	Signature	Property Owner	Situs Address	Email Address	Phone No.
1	<i>Sharon Drumm</i>	Drumm, Sharon	1 Shallowford	sjeffers@groundinc	522-0369
2	<i>Linda Houston</i>	Houston, Linda	25 Shallowford	lindahouston74@yahoo.com	525-6250
3		White, Jennifer	23 Shallowford		
4		Graves, Wenda	21 Shallowford		
5	<i>Mary Flowers</i>	Flowers, Mary	19 Shallowford	geniflowers@gmail.com	522-8605
6		Secretary of Housing	17 Shallowford		
7		Smith, Denise	15 Shallowford		
8	<i>Ellison Ryan Hamm</i>	Dilsaver, Ellison Ryan, Hamm	13 Shallowford	palmetto moon landscaping@yahoo.com	812-5430
9	<i>Robert Zell</i>	Zell, Robert	11 Shallowford	zellrobert9283@gmail.com	263-1942
10		Dill, James	9 Shallowford		
11	<i>Kathleen Watts</i>	Watts, Kathleen	10 Shallowford	KathleenJones63@yahoo.com	522-1354
12		Castor, Chad	12 Shallwoford		
13	<i>Diane Danner</i>	Danner, Diane	14 Shallowford	drseabrook@hargray.com	522-8295
14	<i>Joseph Gentile</i>	Gentile, Joseph	16 Shallowford	gentile62@gmail.com	271-2750
15	<i>Francis Pender Biniello</i>	Pender, Francis	18 Shallowford	pinette@hargray.com	575-2664
16	<i>Craig Brown</i>	Brown, Craig	20 Shallowford	brown.cow.71@yahoo.com	928-246-2078
17	<i>Elizabeth Rigg</i>	Rigg, Elizabeth & Philip	22 Shallowford	LizRigg@yahoo.com	982-0308
18	<i>Danette Vernon</i>	Vernon, Danette ⁸⁴³⁻⁵⁴⁰⁻⁴⁵⁸⁶	24 Shallowford	transformation123@hotmail.com	
19		Bragg, Douglas Kelly	18 Braeburn		
20		Landon's LP	20 Braeburn		
21	<i>Toby Delong Knight</i>	Knight, Toby Delong	22 Braeburn		263-452-63
22		Lehman XS Trust	24 Braeburn		
23	<i>Carolyn Roos</i>	Roos, Carolyn	26 Braeburn	carolyn@roosgroup.com	592-1107
24		Blocker, Barbara	28 Braeburn		
25	<i>Craig Garcia</i>	Garcia, Craig	30 Braeburn	cogarcia@5@yahoo.com	843-825735

26		Hastings, Jessica	32 Braeburn		
27		Murray, Larry	34 Braeburn		
28	<i>Crystine Hendrick</i>	Hendrick, Crystine	35 Braeburn	<i>Chendrick Dumbare, mail.com</i>	<i>812-9203</i>
29		Martin, Melissa	33 Braeburn		<i>321-246-0042</i>
30	<i>Cather Hoffmeyer</i>	Hoffmeyer, Catherine	31 Braeburn	<i>ersthanswels2@comcast.com</i>	<i>512-2124</i>
31		Simmons, Sharon	29 Braeburn		
32		Munoz, Fred Berto Herrera	27 Braeburn	<i>~ ~</i>	<i>(760) 453-6034</i>
33		Kolen, Thomas	25 Braeburn		
34		Kolen, Thomas	23 Braeburn		
35		Welsh, Charles	21 Braeburn		
36		Kolen, Thomas	19 Braeburn		
37		Welsh, Charles	17 Braeburn		

26		Hastings, Jessica	32 Braeburn	
27		Murray, Larry	34 Braeburn	
28		Hendrick, Crystine	35 Braeburn	
29		Martin, Melissa	33 Braeburn	
30		Hoffmeyer, Catherine	31 Braeburn	
31		Simmons, Sharon	29 Braeburn	
32		Munoz, Fred Berto Herrera	27 Braeburn	
33		Kolen, Thomas	25 Braeburn	4-19-
34		Kolen, Thomas	23 Braeburn	4-19-
35		Welsh, Charles	21 Braeburn	
36		Kolen, Thomas	19 Braeburn	4-19-
37		Welsh, Charles	17 Braeburn	

THOMAS KOLEN

26		Hastings, Jessica	32 Braeburn		
27		Murray, Larry	34 Braeburn		
28		Hendrick, Crystine	35 Braeburn		
29		Martin, Melissa	33 Braeburn		
30		Hoffmeyer, Catherine	31 Braeburn		
31		Simmons, Sharon	29 Braeburn		
32		Munoz, Fred Berto Herrera	27 Braeburn		
33		Kolen, Thomas	25 Braeburn		
34		Kolen, Thomas	23 Braeburn		
35		Welsh, Charles	21 Braeburn	Prospect1990@msi.com	410-526-0688
36		Kolen, Thomas	19 Braeburn		
37		Welsh, Charles	17 Braeburn	✓	✓

Search Mail

Search Web

Hi, Elizabeth

INBOX

CONTACTS

CALENDAR

Re: Kings Grant II pet...

Compose

Delete

Move

Spam

Actions

Inbox (999+)

Conversations

Drafts (13)

Sent

Spam (41)

Trash

FOLDERS

22 Shallowford Closing

Advance access Corres...

Beaufort Irish Festival

century link and directv...

EarthLink_Mail

Extreme makeover

kylemore abbey reunion

Rachael Stephenson

Synced Messages (4)

Workers Comp Corresp...

MESSANGER

APPLICATIONS

Re: Kings Grant II petition

Fri, Apr 19, 2013 at 6:07 PM

From: tom kolen

To: Elizabeth Rigg

2 Attachments 1.5MB Slideshow Save all to



Liz, thanks for your concerns and efforts to keep values up. Please keep us in the loop. tom

From: Elizabeth Rigg <lizrigg@yahoo.com>
To: "gonefishinusa1@yahoo.com" <gonefishinusa1@yahoo.com>
Sent: Friday, April 19, 2013 12:22 PM
Subject: Kings Grant II petition

Hi Mr. Kolen
It was great speaking with you this afternoon. Below is the link to the Finance Committee meeting held this past Monday.....the issue and petition will be presented to County Council Monday evening.
I will keep you apprised of any developments. Let me know if you have any questions. Please sign and return the attached petition on the lines with your name and property addresses. Scan, then return to me as soon as possible via email.

Regards
Liz Rigg
22 Shallowford Downs
Beaufort, SC 29907

http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Shutterfly SHOP NOW >
Give personalized stationery for Mother's Day.
ALWAYS INCLUDE THE LIST OF THINGS TO DO

Capital One
TAKE THE FAST TRACK TO THE RIGHT CARD
FIND THE CARD FOR YOU IN LESS THAN 60 SECONDS.
FIND MY CARD >>
Capital One
5000 1234 5678 9010
VISA



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee
FROM: Dave Thomas, Purchasing Director *DT*
SUBJ: **Request Approval of a Sole Source Purchase for Fiber Installation Services and Support with Hargray, Inc for Beaufort County's E911 Infrastructure.**
DATE: February 15, 2013

BACKGROUND. The Purchasing Department received a request from the Emergency Management Director to purchase fiber optic services for the E911 system supporting Beaufort County. This point to point fiber installation is necessary to meet the network specification for the installation of the Patriot System.

The pricing information below includes the purchase of fiber, installation, and maintenance support required to implement the E911 system backup for Beaufort County's Emergency Management Department.

VENDOR INFORMATION:

Hargray, Beaufort, SC

*This is a ten (10) year fiber lease for a total of \$2,349,000.

COST

\$19,575/Month Term is 120 Months*

FUNDING: Account # 23205-54142 Regional 911

RECOMMENDATION: The Finance Committee approves the purchase of fiber services from Hargray, Inc with a total contract cost of \$2,349,000 that will be funded within the E911 fund budget.

CC: Gary Kubic, County Administrator
Bryan Hill, Deputy Administrator
David Starkey, Chief Financial Officer
Dan Morgan, MIS Director
Phil Foot, Public Safety Director
Todd Ferguson, Director EMD
Richard Dimont, Contract Specialist

Att: Price Quote and Map



December 7, 2012

Hargray PSAP Scope and Action Plan Summary:

- Pricing from 1 GB Metro Ethernet Service will be \$9787.50 for each of two circuits. The circuits will consist of a southern route and northern route and be physically diverse, as outlined in the fiber route maps. Term is 120 months.
- Fiber route map has been provided.

Phase 1:

- Two southern routes (i.e. Route A and Route B) will be provided; due to fiber constraints they will share a single sheath.
 - Route A will be \$9787.50/month with a 120 month term; PO#20121207001
 - Route B will be \$4893.75/month with no term; PO#20121207003
 - We can turn up service 30 days from receipt of executed Sales Orders.

Phase 2:

- Construction of northern route is estimated at 180 days from receipt of sales orders. The necessary permitting and procurement of materials etc will begin as soon as we obtain the executed sales orders.
- Route B of southern route will be converted to the northern route when construction is completed. When northern route is activated the county has two fully diverse fiber paths.
- Route B invoicing will cease when northern route is activated.
- Northern route invoicing will commence at the rate to \$9787.50; PO#20121207002

Jason Carnes
Hargray Communications
Strategic Accounts Manager
Jason.carnes@htc.hargray.com
843-706-1858



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 2, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator
Bryan Hill, Deputy Administrator
David Starkey, Chief Financial Officer *DS*
Phillip Foot, Public Safety Director *PF*
Todd Ferguson, Emergency Management Director *TF*

FROM: Dave Thomas, Purchasing Director *DT*

SUBJ: Request to Contract with Cassidian Communications for Annual Maintenance Software Services for Beaufort County's Emergency Management Department

DATE: September 5, 2012

BACKGROUND. The Purchasing Department received a request from the Emergency Management Director to renew a services contract with Cassidian Communications for software support services. This service agreement supports the Communicator NXT system which provides emergency notifications via phone calls, emails, and fax. This service also provides an HC Mass Call system, which allows for additional phone lines above and beyond the County's phone line capacity in case of an emergency. Additionally, the service covers the maintenance and the bulletin boards for the County's 1-800 numbers. The contract term will cover the current fiscal year and expire on July 31, 2013.

VENDOR INFORMATION

Cassidian Communications, Franklin, TN

COST

\$27,510

FUNDING: Account 23140-51050 Emergency Telephone

RECOMMENDATION: The Finance Committee approves the annual contract renewal with Cassidian Communications to provide emergency communication software maintenance support services for the Emergency Management Department in the amount of \$27,510. The contract term will cover the current fiscal year and expire on July 31, 2013.

cc: Elizabeth Wooten, Richard Dimont
Att: Price Quote, Non-Competitive Purchase Form



Dialogic Communications Corporation
dba Cassidian Communications

PLEASE REMIT TO:
117 Seaboard Lane, Suite D-100
Franklin, TN 37067
PH. 1.800.723.3201 x 0222 Kathy Richter
Fax 815.435.4873
kathy.richter@cassidiancommunications.com
OUR ADDRESS HAS CHANGED

INVOICE

Invoice Date 5/10/2012
Invoice No. S116113
Customer No. 1161
Sales Person Donna Aubry

BILL TO:
Beaufort County Emergency Management Dept
Attn: E911 Systems Administrator
2001 Duke Street LEC Bldg - 2nd Floor
Beaufort County, SC 29902

SHIPPED TO:
Service Only

PURCHASE ORDER NO.	SHIP VIA	TERMS
	Best Way	Net 30

A PO is not required to be on file for this annual service.

Description	UNIT	QUANTITY			UNIT PRICE	EXTENDED PRICE
		ORDERED	BACKORDERED	SHIPPED		
Communicator NXT	EA	1			\$ 9,510.00	\$ 9,510.00
HC MassCall, HC Stand Alone Bulletin Board, HC SRP	EA	1			\$ 18,000.00	\$ 18,000.00
Software Support for the period of 7/1/12-6/30/13						

Instructions for processing electronic payments to DCC
 Bank: Wachovia
 Address: 2030 Mallory Lane
 Franklin, TN 37067
 Contact: Reggie Smith-Service Manager Ph.615.771.6061
 DUNS # 107063141
 DCC's Federal Tax ID # 62-1152478
 DCC's Bank Account # 2000046043016
 ACH Routing # 064003768

DCC now accepts VISA, Mastercard,
Discover, American Express, and
Gov't P-Cards

WIRES:
 For Domestic Wires, please use ABA Routing # 111025013
 For International Wire transfers, please use Swift Code: PNBPU33

Questions regarding your invoice? Contact Kathy Richter @ 1.800.723.3207	Sales Tax 0.00
	TOTAL \$ 27,510.00



Non-Competitive Purchases Form

This form shall be completed for any non-competitive purchase over \$2,500 that is not exempt.

(a) A County contract may be awarded without competition when the Purchasing Director determines in writing, after conducting a good faith review of available sources, that there is only one source for the required supply, service, or construction item. The Purchasing Director shall conduct negotiations, as appropriate, as to price, delivery, and terms. A record of sole source procurements shall be maintained as public record and shall list each contractor's name, the amount and type of each contract, a listing of the items procured under each contract, and the identification of each contract file.

(b) Sole source procurement of a used item from the open market may only be considered, provided that:

(1) The using agency recommends purchase; (2) condition of the item is verified by appropriate County official; and (3) price analysis justifies purchase when the following factors are considered: (a) new acquisition price; (b) current book value; and (c) maintenance costs.

Code 1982 SS 12-19 Sec. 2-518 Sole source procurement

The County Council may by resolution, exempt specific supplies or services from the purchasing procedures required in the Code. The following supplies and services shall be exempt from the purchasing procedures required in this division; however, the Purchasing Director for just cause may limit or withdraw any exemption provided for in this section. (1) Works of art for museum and public display (2) Published books, library books, maps, periodicals, technical pamphlets (3) Copyrighted educational films, filmstrips, slides and transparencies (4) Postage stamps and postal fees (5) Professional dues, membership fees and seminar registration fees (6) Medicine and drugs (7) Utilities including gas, electric, water and sewer (8) Advertisements in professional publications or newspapers (9) Fresh fruit, vegetables, meats, fish, milk, bread and eggs (10) Oil company credit cards (11) Articles for commercial sale by all governmental bodies

Code 1982 SS 12-14 Ord. No. 2000-1 S 1, 1-1-0-2000 Sec. 2-514 Exemption from procedures

Notwithstanding any other section of this division, the Purchasing Director may make or authorize others to make emergency procurements of supplies, services, or construction items when there exists a threat to the functioning of county government; for the preservation or protection of property; or for the health, welfare or safety of any person, provided that such emergency procurements shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. As soon as practicable, a record of each emergency procurement shall be made and shall set forth the contractor's name, the amount and type of the contract, a listing of the items procured under the contract, and the identification number of the contract file.

Code 1982 SS 12-20 Sec. 2-519 Emergency procurements

Requesting Department: EMD Requested Account Code: _____

Description of Requested Services

Emergency notifications systems maintenance agreement for 07/01/12-06/30/13 13

Please provide a listing of the items purchased, if additional pages are necessary please attach to this form:

Cost of Requested Services: \$27,510.00

Requested Vendor Name: CASSIDIAN

Requested Vendor Address: 117 SEABOARD LANE, SUITE D-100 FRANKLIN, TN 37067

Requested Vendor Phone Number: 615.790.2882 Requested Vendor Email Address:

Kathy.richter@cassidiancommunications.com

Type of Service Requested (Please check one) Construction Services Supply/Good

Please attach any documentation provided by the vendor that provides back up for the claims in this document.



Non-Competitive Purchases Form

Please select a reason below as to why this is a non-competitive purchase and provide a brief explanation.

It is not possible to obtain competition. There is only one source available for the supply, service, or construction item.

The procurement is for a used item from the open market. The item may only be considered if, (1) the using agency recommends purchase, (2) condition of the item is verified by appropriate County official, (3) Price analysis justifies purchase when the following factors are considered: (a) new acquisition price; (b) current book value; and (c) maintenance costs.

The item is a single source purchase. Other sources may be available but purchases are directed to one source because of factors unique to Beaufort County. Please select an option below:

Standardization

Warranty

Other, if selected please specify below.

An emergency exists that threatens the functioning of County government.

An emergency exists that threatens the preservation or protection of County property.

An emergency exists that threatens the health, welfare or safety of any person within the County.

What steps have been taken to verify that these features are not available elsewhere?

Other brands/manufacturers were examined (please list names and contact information, and explain why they are not suitable for use by the County-attach additional pages as necessary):

Other vendors were contracted (please list names and contact information and explain why those contacted did not meet the needs of the County-attach additional pages as necessary):

Requester Name: DAVID ZEOLI, DEPUTY DIRECTOR Requester Signature: *David Zeoli* Date: *8/21/12*

Department Head Name: *Tom Ferguson* Department Head Signature: *Tom Ferguson* Date: *8/21/12*



Non-Competitive Purchases Form

For Purchasing Completion only:

Date Received in Purchasing Department: 08-27-12

Reviewed by Purchasing Department for completeness

Date: 09-3-12

Reviewed by: Devell Thomas

Verified that this is the only source: Yes No

Comments: _____

Purchasing Director or His Designee Approval Signature: *[Signature]* 09-4-12

Associated Purchase Orders Number: _____

Associated Contract Number: _____



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT

102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net
843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: Emergency Purchase Request for the Beaufort County Public Works Department

DATE: April 24, 2013

BACKGROUND: The Procurement Department received a purchase request from the Public Works Director on April 23, 2013 to purchase a new Low-Boy trailer following the guidelines of the County's emergency purchasing policy. The purchase request is for a replacement of an un-reliable Low-Boy trailer. First Vehicle stated that the needed repairs to the existing trailer will not bring it up to acceptable safety standards. This is one of two trailers used to haul heavy equipment during normal operations and is an important asset during hurricane and disaster recovery operations. The Public Works Department uses this type of trailer during hurricane season to haul two rubber tired front end loaders in the event that the County needs to evacuate prior to an impending hurricane. With hurricane season starting on June 1st, the Purchasing Director has determined that the purchase of the Low-Boy trailer meets the requirements for an emergency purchase under Beaufort County's Procurement Code. In view of the time critical nature and following the emergency procurement guidelines, staff requested and received quotes for a Low-Boy trailer from the following vendors:

<u>SUBMITTED QUOTES:</u>	<u>Make/Model</u>	<u>Cost</u>
1. Hughes Motor Company, Charleston, SC	Fontaine/Magnitude 55HFDL	\$72,556.25*
2. B & B Specialized Sales, Wallace, MI	Fontaine/Magnitude 55HFDL	\$73,950.75
3. Loadcraft Industries, Ltd., Brady, TX	Liddell/APFL Model 55	\$76,965.00
4. Eager Beaver, Lake Wales, TX	Eager Beaver/GFL 55-3	\$73,759.88
5. Jim Hawk Truck Trailers Inc., Altoona, IA	Load King/503/504	\$73,872.35
6. Ferree Trailers, Liberty, NC	Ferree/LTTV-60	\$82,299.00

*Hughes Motor Company has a trailer in stock and can deliver it to the County within two weeks of receipt of the purchase order.

FUNDING: Account 10001301-54200 (Specialized Capital Equipment)

FOR ACTION: Finance Committee meeting occurring on April 29, 2013.

RECOMMENDATION: The Purchasing Department recommends that the Finance Committee approves, and recommends to County Council the contract award for the Low-Boy trailer to Hughes Motor Company, the lowest responsive and responsible vendor in the amount of \$72,556.25.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BHill*
David Starkey, Chief Financial Officer *DStarkey*
Eddie Bellamy, Public Works Director *EBellamy*

Att: Supporting Documents, Picture of Low-Boy trailer.



HUGHES MOTORS, INC.

6841 BULLDOG DRIVE 29406
P.O. BOX 62709 • CHARLESTON, S.C. 29419
TELEPHONE: (843) 553-6410
FAX NUMBER: (843) 569-1770
TOLL FREE: 1-800-214 MACK



Chad Stanley
Beaufort County
120 Shanklin Road
Beaufort S.C. 29906

April 18, 2013

Chad,
Please find listed below pricing and specifications on a new 55 ton Fontaine lowboy.

Fontaine Magnitude 55HFLD 26 Air Tridem (Flat Level Deck) SMAGNITUDE55H

Est. Wt.: 21,891# +/- 3%

Capacity: 55 tons in 12-foot length with 4th axle close coupled or single axle stinger - GAWR and tire ratings determine legal payloads

Load Base: 12-foot rigid 2-point load centered in deck area

Framework: All main longitudinal members fabricated with 100,000# minimum yield steel flanges with 50,000# webs

Compatibility: Designed to accept 4th flip axle below, spreader and/or 23 inch flip box

Gooseneck Design: Hydraulic removable non-ground bearing design

Loaded Fifth Wheel Height: 50 inches nominal with 5 ride height positions

Swing Radius: 102 inches (11 feet 11 inches overall gooseneck length) - NGB

Alternate Kingpin: Removable kingpin at 102 inch radius

Flip Box: None standard

Power Source: Set up for wet line operation

Electrical Receptacle: J560 7-pin connector

Deck Length: 26 feet clear deck length

Loaded Deck Height: 22 inches with 6 inches ground clearance

Flooring: 2 inch nominal wood - side rails only - STANDARD

Front Ramps: None, front of deck sloped top down to assist in loading with traction cleats

Front Bogie Ramp: Standard

Extension Brackets: 12 pair - 24 total removable swing type, 1 pair - 2 total heavy duty removable hook-on type (26 swing type, 2 hook-on type on 27 foot deck)

Deck to Bogie Connection: Fixed

Tool Box: 2 Fully covered trays in front of deck between mainbeams with lockable covers

Crossmembers: Recess last 3 crossmembers in deck

Number of Axles: 3 axles

Axle Capacity: 25,000# nominal capacity each

Axle Spread: 54.5 inches (between axles) - STANDARD



HUGHES MOTORS, INC.

6841 BULLDOG DRIVE 29406
P.O. BOX 62709 • CHARLESTON, S.C. 29419
TELEPHONE: (843) 553-6410
FAX NUMBER: (843) 569-1770
TOLL FREE: 1-800-214 MACK



- Dust Shields:** None standard
- Brakes:** 16.5 inches x 7 inches with 5.5 inches autoslacks - heavy duty brake drums
- Suspension:** Air ride
- First Axle Lift:** None - STANDARD
- Third Axle Lift:** Air lift - STANDARD
- Tires:** 275/70R 22.5 OEM standard
- Wheels:** 8.25 x 22.5 steel disc - hub-piloted - STANDARD
- Bolsters:** Recessed load bearing between all axles and rear of last axle
- Covered Rear Bogie:** None standard
- Rear Bogie Height:** 40 7/8 inches to top flange - 36 5/8 inches to top of bolsters
- Boom Trough:** V-style boom trough with bolt-in V pan
- Mechanical Ride Height Control:** Mechanical ride height control valve (Whittle Style)
- Manual Dump Valve:** Standard
- Bumper:** Heavy duty V-style rear bumper
- Spreader:** None standard
- Flip Axle:** None standard
- Dust Shields on Flip Axle:** None standard
- Width:** 8 feet 6 inches
- Electrical System:** DOT sealed beam and harness with LED lights and 4 inch flush mounted battery powered amber strobes
- Paint:** Fontaine standard black polyurethane enamel - STANDARD
- Lash Rings:** 14 pair - 28 total
- Flag Holders:** Flag holders - 1 pair located at front of deck and on rear bumper
- Accent Package:** None standard
- Liquid Filled Gauge:** Liquid filled air gauge installed

Sales Price \$67,100.00
 SC Sales Tax \$ 300.00
 Total Delivered \$67,400.00

67400.00
 5,156.25

 72,556.25

The pricing above does not include the covered wheel wells option. This trailer is on the ground and ready to ship from the factory. The wheel wells can be added by Fontaine's Modification Center, I'm just waiting on the price quote from them. I should have tomorrow morning.

Thank you for the opportunity to quote this trailer and I look forward to working with Beaufort County In helping solve your transportation needs.

Sincerely
Bill Peek
Hughes Motors Inc.
(843)553-6410 ext#263



QUOTE

ORDER NUMBER: 1038967
ORDER DATE: 4/19/2013

Fontaine PartSource
3110 Industrial Parkway
Jasper, AL 35501
(866) 382-7278

SALESPERSON: SB00
CUSTOMER NO: 62-HUGHE01

SOLD TO:
Hughes Motors, Inc.
6841 Bulldog Drive
Charleston, SC 29406

SHIP TO:
Hughes Motors, Inc.
6841 Bulldog Drive
Charleston, SC 29406

CONFIRM TO:
Travis Richardson

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS			
Wheelcovers	CUSTOMER PICKUP		net 30			
ITEM NUMBER	UNIT	Ordered	Shipped	Back Order	PRICE	AMOUNT
80600336	EACH	1.00	0.00	0.00	3,900.00	3,900.00
Wheel Covers			WHSE: 000			
WHEELCOVER INST	EACH	1.00	0.00	0.00	1,256.25	1,256.25
Wheel Cover Installation			WHSE: 000			

Net Order: 5,156.25
Less Discount: 0.00
Freight: 0.00
Sales Tax: 0.00
Order Total: 5,156.25

This sale is subject to Sales Terms and Conditions found on our website at www.fontaineartsource.com

Thomas, Dave

From: McDaniel, Curtis
Sent: Tuesday, April 23, 2013 1:14 PM
To: Bellamy, Eddie
Subject: Fontaine Magnitude 55HFLD

To whom it may concern,
In regards to the 2002 EVENS 55 Tone LOWBOY,
Unit # 22251, VIN # 1J9E153C921003597 in department 3300/10001301 general support.

This low-boy is again in the process of repairs by a certified welder. This low-boy has had multiple structural repairs. The Cracks in the main frame and the lock pins over the last 4 years has taken the integrity outside acceptable standards. The original equipment manufacturer is no longer in business and can no longer assist in inspection of the low-boy to insure that it meet original manufacture specifications.

That being noted, it is the recommendation of FVS, that this trailer be taken out of service and replaced as soon as possible.

Much research has been done with regards to the specifications of a replacement Low-Boy to better suit the needs of the county. The county equipment needs to be offloaded and loaded in fields and dirt as well as paved roadways. To meet this requirement and weight specification it is the recommendation of FVS that the "Fontaine Magnitude 55HFLD be used as a acceptable replacement.

With the help of Hughes motors and their professional recommendation of the purchase the "Fontaine Magnitude 55HFLD I'm confident it will serve the county for years to come.

Curtis McDaniel

General Manager

First Vehicle Services

843-255-2773 ph

843-255-2774 fax

curtis.mcdaniel@firstgroup.com

www.firstvehicleservices.com

"If you cannot do it safely, don't do it"

DEALER LOGIN

HOME INFO PRODUCTS PARTS VIDEOS SUPPORT

F
FONTAINE
HEAVY-HAUL

Magnitude 55H-FLD

- 55 tons frame capacity in 12 ft
- Hydraulic removable gooseneck
- Flat Level Deck design

[View Brochure](#)
[View Spec Sheet](#)

 A Marmon Highway Technologies®/Berkshire Hathaway Company

©2013 Fontaine Heavy-Haul



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 2, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *GKUBIC*
Bryan Hill, Deputy County Administrator *BHill*
David Starkey, Chief Financial Officer *DStarkey*
Anthony Criscitiello, Planning Director *AC*

FROM: Dave Thomas, CPPO, Purchasing Director *dtb*

SUBJ: Request to Fund the Planting of the Old Savannah Highway Medians

DATE: April 30, 2013

BACKGROUND: The Purchasing Department received a requisition over \$25,000 from the Beaufort County Planning Director requesting to fund the planting of the recently installed Old Savannah Highway Medians. The Town of Port Royal has offered to maintain the landscaping after installation. This project includes the cost of site preparation/grade; a four month hand watering program to facilitate plant establishment; plants and installation of plants; pine straw mulch. Because the proper installation and maintenance needs are heavily linked, the County would prefer that the Town contract for the installation of the plants on the medians. The County agrees to provide up to \$61,884 for the site preparation/grade; a four month hand watering program to facilitate plant establishment; plants and installation of plants; and provision of pine straw mulch.

<u>VENDOR VIA TOWN OF PORT ROYAL:</u>	<u>Cost</u>
1. The Greenery, Inc., Beaufort, SC	\$61,884

FUNDING:

1. Funding from account 20120011 Tree Replacement Fund. Available budget is \$298,818.

FOR ACTION: Finance Committee meeting on May 6, 2013.

RECOMMENDATION: The Purchasing Department recommends that the Finance Committee approves the contract for median landscape installation from the aforementioned vendor via the Town of Port Royal for a total amount of \$61,884.

cc: Richard Dimont

ATTACHMENTS:

1. Median Planting Proposal and design from The Greenery, Inc.
2. Town of Port Royal letter of endorsement



Highway Medians - Port Royal, SC

▶ Town of Port Royal - Median Landscape ◀

ITEM	QTY	UNIT	TOTAL COST	NOTES
SITE PREP/GRADE				
Fine grade (Fill N.I.C.)	1	LS	\$3,127.00	Fill N.I.C.
IRRIGATION				
Hand Watering Program (4 Months)	1	LS	\$3,570.00	Water Provided by TPR
PLANTING				
OLD SAVANNAH HIGHWAY MEDIANS				
Miscanthus sinensis "Morning Light"	549	3 gal		
Muhlenbergia capillaris	1934	3 gal		
Pennisetum alopecuroides "Hameln"	1400	1 gal	\$39,401.85	
OTHER				
Mulch- Pinestraw	2,300	Bales		Planted Areas
Traffic Control	1	LS	\$15,785.00	
COST ESTIMATE SUMMARY			\$61,883.85	
WORK PROPOSAL TOTAL			\$61,883.85	

GENERAL NOTES

- 1) Rough grading to +/- .1 is to be done by others.
- 2) Power for the irrigation controller is to be provided by others.
- 3) Unless specifically noted, the price for clearing, grubbing, and tree work is not included in this bid.
- 4) Irrigation sleeves are to be installed by others unless otherwise noted.
- 5) This bid is based on our best estimate from the landscape planting plan provided.
- 6) Maintenance for the trees, shrubs, groundcovers, and lawns beyond final acceptance of the landscape is not included in this bid. A separate landscape maintenance quote can be provided upon request.
- 7) Prices are subject to change if notification of intent to enter into a contract is not received within 45 days of the quotation date.

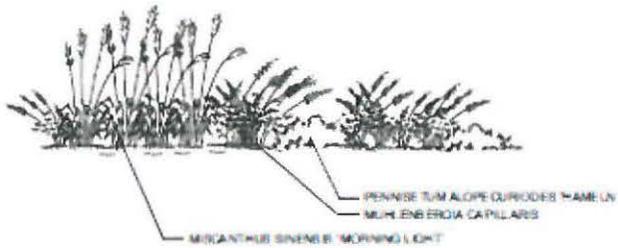
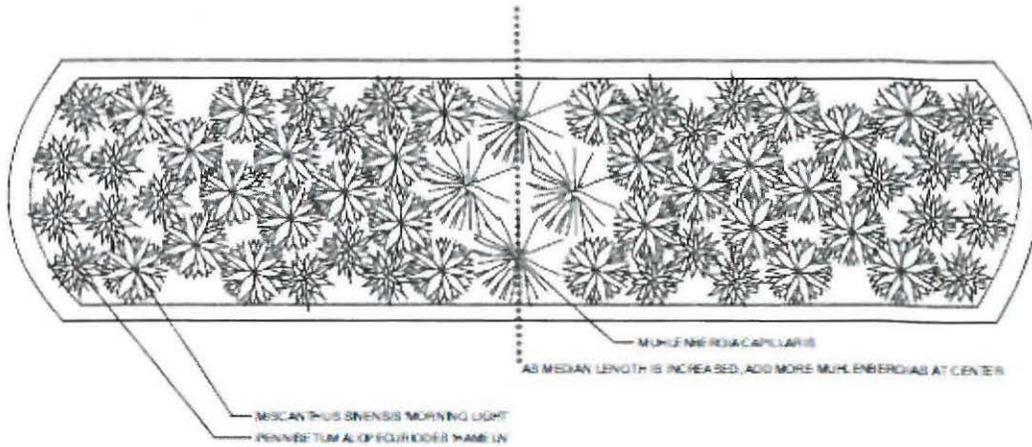
The Greenery, Inc. guarantees all plants that are covered by an automatic sprinkler system for one full year. Plants not covered by a sprinkler system are guaranteed to be healthy and properly planted at the time of installation. Guarantee shall not apply to plants, the loss of which is due to abuse, vandalism, animal, fire, lightning, hail, vehicular damage, freeze, neglect, or Acts of God. The Greenery, Inc. does not guarantee the life of transplanted plants. Damage to or loss of plants due to Deer is not covered by any warranty expressed or implied.

The Greenery, Inc.
Jerry Ashmore, Branch Manager

Date

Town of Port Royal

Date



SAVANNAH HIGHWAY MEDIANS

THE GREENERY, INC.
 MANAGER: JERRY ASHMORE DRAWN BY: ANSLEY WHITE
 JANUARY 9, 2012
 NOT DRAWN TO SCALE (APPROX. 1" = 3' - 0")

Town of Port Royal, South Carolina

Council

Samuel E. Murray
Mayor

Vernon DeLoach
Mayor Pro Tempore

Mary Beth Heyward
Tom Klein
Joe Lee



Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Daniel G. Lemieux
Operations

Uinda Bridges
Planning

March 15, 2013

Mr. David Thomas
P O Drawer 1228
Beaufort, SC 29901

RE: Town of Port Royal's
Previous Work with The Greenery, LLC

Dear Mr. Thomas:

The Town of Port Royal has enjoyed an excellent relationship with the Greenery. Two years ago, the Greenery was selected by the Town to provide all landscape, grass cutting and other maintenance services such as trimming on Ribaut Road and other specific roads within the Town.

Previous to and since being awarded this contract, the Greenery has also preformed a number of landscaping projects for the Town, all of which were sole sourced to the Greenery. These projects include:

- Design and installation of planting beds at the end of the SC 802 bridge and grassing of adjoining right-of-ways
- Design and installation of landscaping for the Cypress Wetland Amphitheater and plaza
- Invasive species control and removal in the Cypress Wetland
- Design and installation of many smaller planting islands within the Town such as the Richmond Ave. median and the areas at Mossy Oaks and Ribaut Road
- Grass cutting and clearing within the SCSPA property - SCSPA worked directly with the Greenery to perform this work in the Town
- Repairs to damaged roadway island plantings resulting from car accidents
- Renovation and improvements to landscaping at Town Hall

In all cases the Greenery has provided an exceptional level of quality, cooperation and maintenance of the landscaping they have installed for the Town. The Greenery has stood behind its work for the Town and has quickly and responsibly responded to any issues related to landscaping for work they have performed.

P.O. Drawer 9 • Port Royal, SC 29935-0009 • Telephone (843) 986-2211 • Fax (843) 986-2210
www.portroyal.org

We would appreciate endorsement of the plan for the County to transfer funding for median planting to the Town of Port Royal so that we may directly contract with the Greenery for the landscaping in the medians on Savannah Highway. This will enable the Town to continue to receive the same high quality and professional installations the Town has become accustomed.

The Town is also committing to the provision of long-term maintenance of the Savannah Highway median landscaping after installation.

Sincerely,

A handwritten signature in black ink, appearing to read "Van Willis", written over the word "Sincerely,".

Van Willis
Town Manager



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart Rodman, Chairman, Finance Committee
FROM: Dave Thomas, Purchasing Director *DT*
SUBJ: Request to purchase forty-one in-car cameras for the Beaufort County Sheriff's Office from State Contract
DATE: May 2, 2013

BACKGROUND: The Purchasing Department received a request from the Beaufort County Sheriff's Office to purchase forty-one in-car cameras from L-3 Mobile-Vision, a State contract vendor. This request includes replacing twenty-five older model cameras and sixteen new in-car cameras to outfit vehicles that had not been previously equipped.

VENDOR INFORMATION:
L-3 Mobile-Vision, NJ

COST
\$195,352.70

FUNDING: Account # 10001202-52610, Data Processing Equipment

FOR ACTION: Finance Committee meeting occurring on Monday, May 6, 2013.

RECOMMENDATION: The Finance Committee approves the contract award to L-3 Mobile-Vision, for a total amount of \$195,352.70.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator
David Starkey, Chief Financial Officer *DS*
Michael Hatfield, Chief Deputy, Beaufort County Sheriff's Office *MH*
Richard Dimont, Contract Specialist

Att: State Contract Pricing Information



Mobile-Vision, Inc.

90 Fanny Rd, Boonton, NJ 07005
T. 800-336-8475 F. 973-257-3074

QUOTE

Number AAAQ9697
Date Apr 25, 2013

Sold To

Beaufort County Sheriff's Department

Jerry Spencer
2001 Duke St.
PO Drawer 1228
Beaufort, SC 29902
USA

Phone 8432553278
Fax 8432559405

Ship To

Beaufort County Sheriff's Department

Jerry Spencer
2001 Duke St.
PO Drawer 1228
Beaufort, SC 29902
USA

Phone 8432553278
Fax 8432559405

Salesperson		P.O. Number		Ship Via		Terms	
NEWTON				UPS GROUND		NET 30	
Line	Qty	SKU	Description	Unit Price	Ext. Price		
1			SC State Contract 4400002945				
2	41	MVD-FB3DVS	Flashback 3 Digital Video System	\$4,495.00	\$184,295.00		
3			Car Type: 11 Crown Vic's & 30 Dodge Chargers				
4	1	MVD-INTRG-MIC-X	Interrogation Room Microphone Specify length	\$0.00	\$0.00		
5			Mic Cable: 100 ft.				
6	3	MVD-FB2-CF8GB	Flash Card, 8GB, Flashback 2 (For existing FB1 & FB2 DVR)	\$0.00	\$0.00		
7	2	MVD-FB3-8GBSD	Flash Card, 8GB UHS-SD, Flashback 3	\$0.00	\$0.00		
8			Note: Customer to arrange for own Installation				

Signing below is in lieu of a formal Purchase Order.
Your signature will authorize acceptance of both pricing and product:

Signed: _____ Date: _____

L-3 Shipping Terms are FOB Boonton, NJ. By Signing below you agree to waive your shipping terms and ship this order FOB Boonton, NJ.

Signed: _____ Date: _____

SubTotal	\$184,295.00
Tax	TBD
S&H	\$0.00
Total	\$184,295.00

Credit Terms: Net 30 Days. State/Local Fee and Taxes are not included

\$11,057.70 SC TAX
195,352.70 Total

ORDINANCE NO. 2013 / __

AN ORDINANCE TO AMEND THE FY 2012-2013 BEAUFORT COUNTY COUNCIL BUDGET, SECTION 4, COUNTY OPERATIONS APPROPRIATION, SECTION 11 COUNTY ADMINISTRATION OPERATIONS, PARAGRAPH M. GENERAL GOVERNMENT SUBSIDIES (TO APPROPRIATE \$152,817 TO THE SOLICITOR'S BUDGET).

Be it resolved, that County Council hereby appropriate \$152,817 to the FY 2012-2013 Solicitor's budget, account 10001198-55230.

Adopted this ___ day of _____, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading, By Title Only: April 8, 2013

Second Reading: April 22, 2013

Public Hearing:

Third and Final Reading: