

COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-2180
FAX: (843) 255-9401
www.bcgov.net

D. PAUL SOMMERVILLE
INTERIM CHAIRMAN

COUNCIL MEMBERS

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GERALD DAWSON
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GERALD W. STEWART
LAURA VON HARTEN

GARY KUBIC
COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, December 10, 2012

4:00 p.m.

Council Chambers, Administration Building
Government Center, 100 Ribaut Road, Beaufort

Citizens may participate in the public comment periods and public hearings from telecast sites at the Hilton Head Island Branch Library as well as Mary Field School, Daufuskie Island.

1. CAUCUS - 4:00 P.M.
Discussion is not limited to agenda items.
Executive Conference Room
2. REGULAR MEETING - 5:00 P.M.
Council Chambers
3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. INVOCATION
6. REVIEW OF MINUTES
 - A. November 5, 2012 ([backup](#))
 - B. November 15, 2012 ([backup](#))
7. SANTA'S BLESSED HELPERS
8. PUBLIC COMMENT
9. RECESS – HOLIDAY / CHRISTMAS TREE LIGHTING – 5:30 P.M.
10. COUNTY ADMINISTRATOR'S REPORT
 - Mr. Gary Kubic, County Administrator
 - A. The County Channel / Broadcast Update
 - B. Two-Week Progress Report / County Administrator ([backup](#))
 - C. May River Watershed Action Plan
 - Mr. Ron Bullman, Director, Bluffton Town Stormwater Management Division



11. DEPUTY COUNTY ADMINISTRATOR'S REPORT

Mr. Bryan Hill, Deputy, County Administrator

A. Two-Week Progress Report ([backup](#))

B. Monthly Budget Summary ([backup](#))

C. Construction Project Updates

Mr. Rob McFee, Division-Director Engineering and Infrastructure

D. One Cent Sales Tax Referendum Project:

E. U.S. Highway 278 Construction Project

F. S.C. Highway 170 Status

G. Exit 3 / Bluffton Parkway Phases 6 and 7 Status

H. Capital Improvement Projects:

I. Courthouse Reskin Project

12. CONSENT AGENDA – ITEMS A THROUGH M

A. SOUTHERN BEAUFORT COUNTY ZONING MAP AMENDMENT / REZONING REQUEST FOR R601 031 000 0030 0000, R601 031 000 030A 0000, R601 031 000 1572 0000 AND R619 031 000 0039 0000 (4 PARCELS TOTALING 65+/- ACRES AT THE SOUTHWEST INTERSECTION OF U.S. 278 AND S.C. 46, ACROSS FROM KITTIE'S CROSSING) FROM LIGHT INDUSTRIAL (LI) AND SUBURBAN (S) ZONING DISTRICTS TO COMMERCIAL REGIONAL (CR) ZONING DISTRICT ([backup](#))

1. Consideration of second reading approval to occur December 10, 2012

2. Public hearing to occur Monday, January 14, 2013 beginning at 6:00 p.m. in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort

3. First reading approval occurred November 26, 2012 / Vote 9:0

4. Natural Resources Committee discussion and recommendation to approve occurred November 8, 2012 / Vote 6:0

B. TEXT AMENDMENTS TO THE BEAUFORT COUNTY ZONING AND DEVELOPMENT STANDARDS ORDINANCE/ZDSO, ARTICLE V, SECTION 106-1187(B) MULTIFAMILY RESIDENTIAL-URBAN DISTRICT (ALLOWS MULTIFAMILY USES WITHIN ONE-QUARTER (1/4) MILE OF EXISTING MULTIFAMILY USES) ([backup](#))

1. Consideration of second reading approval to occur December 10, 2012

2. Public hearing to occur Monday, January 14, 2013 beginning at 6:00 p.m. in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort

3. First reading approval occurred November 26, 2012 / Vote 9:0

4. Natural Resources Committee discussion and recommendation to approve occurred November 8, 2012 / Vote 6:0

C. AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE NO. 2012/8 SO AS TO REFLECT AN INCREASE IN REVENUE AND ASSOCIATED EXPENDITURES RELATIVE TO THE TERMINATION OF THE NEW RIVER TAX INCREMENT FINANCING DISTRICT

1. Consideration of second reading approval to occur December 10, 2012

2. Public hearing to occur Monday, January 14, 2013 beginning at 6:00 p.m. in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort
 3. First reading, by title only, approval occurred November 26, 2012 / Vote 9:0
- D. HDX/HILTON HEAD ISLAND AIRPORT AIRFIELD GUIDANCE SIGN RELOCATION DESIGN – AMENDMENT #1 ([backup](#))
1. Contract award: Talbert, Bright and Ellington, Inc., Columbia, South Carolina
 2. Contract amount: \$54,989
 3. Funding: FAA Grant #34 (90%), State Grant 12-017 (5% pending), and a local 5% match of \$2,750, which will come from the Airports Operating Budget
 4. Public Facilities Committee discussion and recommendation to approve occurred November 27, 2012 / Vote 4:0
 5. Airports Board endorsement occurred November 15, 2012
- E. HDX/HILTON HEAD ISLAND AIRPORT COMMERCIAL TERMINAL RENOVATION DESIGN (TSA AIRPORT COMPLIANCE POST SEPTEMBER 11) ([backup](#))
1. Contract award: Talbert, Bright and Ellington, Inc., Columbia, South Carolina
 2. Contract amount: \$210,793
 3. Funding: FAA Grant 28 (95%), State Grant 09-003 (2.5%), and a local 2.5% match of \$5,270, which will come from the Airports Operating Budget
 4. Public Facilities Committee discussion and recommendation to approve occurred November 27, 2012 / Vote 3:1
 5. Airports Board endorsement occurred November 15, 2012
- F. SC AERONAUTICS COMMISSION 12-013 GRANT OFFER ([backup](#))
1. Consideration of grant acceptance to occur December 10, 2012
 2. Projects: Environmental Assessment and Benefit Cost Analysis for Five-Year Capital Improvement Projects, Traditional Cultural Properties Analysis, and Phase III Data Recovery and Public Outreach Program
 3. Public Facilities Committee discussion and recommendation to approve occurred November 27, 2012 / Vote 4:0
 4. Airports Board endorsement occurred November 15, 2012
- G. SC AERONAUTICS COMMISSION 12-017 GRANT OFFER ([backup](#))
1. Consideration of grant acceptance to occur December 10, 2012
 2. Projects: Airfield Lighted Sign Replacement and Runway 21 Tree Obstruction-Removal Reimbursement
 3. Public Facilities Committee discussion and recommendation to approve occurred November 27, 2012 / Vote 4:0
 4. Airports Board endorsement occurred November 15, 2012
- H. DIRT ROAD PAVING REQUIREMENTS FOR DIRT ROADS WITHOUT RIGHT-OF-WAY OR EASEMENT DOCUMENTATION - SALT CREEK DRIVE WEST, PORT ROYAL ISLAND ([backup](#))
1. Authorization to proceed with condemnation of remaining right-of-way to occur December 10, 2012
 2. Public Facilities Committee discussion and recommendation to approve occurred November 27, 2012 / Vote 4:0

- I. DIRT ROAD PAVING REQUIREMENTS FOR DIRT ROADS WITHOUT RIGHT-OF-WAY OR EASEMENT DOCUMENTATION - STANLEY ROAD, PORT ROYAL ISLAND ([backup](#))
 1. Authorization to proceed with condemnation of remaining right-of-way to occur December 10, 2012
 2. Public Facilities Committee discussion and recommendation to approve occurred November 27, 2012 / Vote 4:0
 - J. MUTUAL AID AGREEMENT BETWEEN TOWN OF BLUFFTON POLICE DEPARTMENT AND SHERIFF'S OFFICE ([backup](#))
 1. Approval of Agreement to occur December 10, 2012
 2. Governmental Committee discussion and recommendation to approve occurred December 3, 2012 / Vote 6:0
 - K. PHOTOCOPY LEASE RENEWAL WITH AUTOMATED BUSINESS SERVICES AND ALFORD LEASING ([backup](#))
 1. Consideration of contract renewal to occur December 10, 2012
 2. Contract award: Automated Business Services and Alfred Leasing, Savannah, Georgia
 3. Contract amount: \$63,000 and \$136,000 respectively; total \$199,000
 4. Funding: Lease paid by various department accounts 51140-Equipment Rental, 52360, Copies/Supplies
 5. Finance Committee discussion to occur December 10, 2012 at 3:00 p.m.
 - L. JANITORIAL CONTRACT RENEWAL WITH CAROLINA CLEANING ([backup](#))
 1. Consideration of contract renewal to occur December 10, 2012
 2. Contract award: Carolina Cleaning, Bluffton, South Carolina
 3. Contract amount: \$559,074
 4. Funding:
 - General Fund: Account 33020-51210 Public Facilities Cleaning Services, Account 66316-51210 PALS Cleaning Services, Account 63317-51210 PALS Cleaning Services
 - Non-General Fund: Account 13580-51210 Hilton Head Island Airport/HDX Cleaning Services, Account 13570-51210 Beaufort County Airport/ARW
 5. Finance Committee discussion to occur December 10, 2012 at 3:00 p.m.
 - M. PURCHASE OF ONE 2010 DEMO TIGER TRUCKAT FOR PUBLIC WORKS DEPARTMENT ([backup](#))
 1. Consideration of contract award to occur December 10, 2012
 2. Contract award: Tiger Corporation, Sioux Fall, South Dakota
 3. Contract amount: \$127,500
 4. Funding: Vehicle Replacement, Account 33301-54200, Specialized Capital Equipment. Insurance will reimburse \$69,603 for the GMC Truckat that burnt. The remaining balance of 458,197 will be charged to account 33301-54200
 5. Finance Committee discussion to occur December 10, 2012 at 3:00 p.m.
13. AUTHORIZING THE ISSUANCE AND SALE OF A TAX INCREMENT REFUNDING REVENUE BOND, SERIES 2013, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA, IN THE PRINCIPAL

AMOUNT OF NOT EXCEEDING \$6,000,000 FOR THE PURPOSE OF REFUNDING CERTAIN MATURITIES OF THE BLUFFTON AREA TAX INCREMENT BONDS; FIXING THE FORM AND DETAILS OF THE BOND; AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS LAWFULLY-AUTHORIZED DESIGNEE TO DETERMINE CERTAIN MATTERS RELATING TO THE BOND; PROVIDING FOR THE PAYMENT OF THE BOND AND THE DISPOSITION OF THE PROCEEDS THEREOF; AUTHORIZING THE REDEMPTION OR DEFEASANCE OF CERTAIN MATURITIES OF OUTSTANDING BLUFFTON AREA TAX INCREMENT REVENUE BONDS; AND OTHER MATTERS RELATING THERETO ([backup](#))

1. Consideration of first reading to occur December 10, 2012
2. Finance Committee discussion to occur December 10, 2012 at 3:00 p.m.

14. PUBLIC HEARINGS - 6:00 P.M.

A. AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF AN EASEMENT ENCUMBERING PROPERTY OWNED BY BEAUFORT COUNTY, SOUTH CAROLINA ([backup](#))

1. Consideration of third and final reading to occur December 10, 2012
2. Second reading occurred November 26, 2012 / Vote 9:0
3. First reading approval occurred November 5, 2012 / Vote 11:0
4. Public Facilities Committee discussion and recommendation to approve occurred October 23, 2012 / Vote 4:1

B. COMMUNITY DEVELOPMENT BLOCK GRANT CLOSEOUT FOR ST. HELENA ISLAND BRANCH LIBRARY PROJECT

15. COMMITTEE REPORTS ([backup](#))

16. PUBLIC COMMENT

17. EXECUTIVE SESSION

- A. Discussion of employment of a person regulated by County Council
- B. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property

18. ADJOURNMENT

Official Proceedings
County Council of Beaufort County
November 5, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

CAUCUS

A caucus of the County Council of Beaufort County was held at 4:00 p.m. on Monday, November 5, 2012 in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Weston Newton, Vice Chairman D. Paul Sommerville and Councilmen Rick Caporale, Gerald Dawson, Steven Baer, Brian Flewelling, Herbert Glaze, William McBride, Stu Rodman, Gerald Stewart and Laura Von Harten.

DISCUSSION ITEMS

Topics discussed during caucus included: (i) consideration of a resolution endorsing and approving the Beaufort County Airport Master Plan Update of August 2011 as presented by CDM Associates. (ii) Mr. Darryl Ferguson's presentation on the need to make South Carolina's insurance rates more competitive. The overall South Carolina coastal risk of a hurricane strike during the Fall is relatively low, yet our insurance premiums are high. The insurance companies know it, but the Department of Insurance does not.

REGULAR SESSION

The regularly scheduled meeting of the County Council of Beaufort County was held at 4:00 p.m. on Monday, November 5, 2012 in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Weston Newton, Vice Chairman D. Paul Sommerville and Councilmen Rick Caporale, Gerald Dawson, Steven Baer, Brian Flewelling, Herbert Glaze, William McBride, Stu Rodman, Gerald Stewart and Laura Von Harten.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

INVOCATION

Councilman Dawson gave the Invocation.

REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD OCTOBER 8, 2012

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council approve the minutes of the regular meeting held October 8, 2012. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

PROCLAMATIONS

America Recycles Day

The Chairman proclaimed November 15, 2012 America Recycles Day and encouraged citizens to become aware of recycling in Beaufort County. Mrs. Beth Lewis, Coordinator / Data Analyst, Solid Waste and Recycling Department, accepted the proclamation.

Veterans Day

The Chairman announced in observance of Veterans Day, Monday, November 12, 2012, Beaufort County proudly joins the rest of the nation in saluting and giving special honor to those men and women who served in the armed forces, both active and inactive, for their contribution, dedication and commitment to the cause of our freedom. Mr. Ed Ray, Veterans Affairs Director, accepted the proclamation.

PUBLIC COMMENT

The Chairman recognized Mr. John Cashen, representing the Dataw Island Owners' Association, who said the homeowners are aware of the vote before Council tonight on the Beaufort County (Lady's Island) Airport is for the master plan, not for eminent expansion. The Association wants to go on record as opposing any future expansion.

Mr. Richard Warden, a resident of Dataw Island and former member of the Airports Board, asked Council to endorse and approve the Beaufort County Airport Master Plan Update of August 2011 as presented by CDM Associates.

Mr. George Johnston, a resident of Dataw Island, asked Council to approve the Beaufort County (Lady's Island) Airport Master Plan only conditionally precluding any runway extension now or in the future. He is concerned about the environmental and residential community impact that a longer runway would have. There are other options.

Mr. Jim Brown, a resident of Lady's Island, wants to know why Council did not consultant its Planning Department staff about the Beaufort County (Lady's Island) Airport potential runway expansion.

Ms. Joan Keight, a resident of St. Helena Island, submitted a petition asking Council to approve the Beaufort County (Lady's Island) Airport Master Plan only conditionally precluding any runway extension now or in the future. We are concerned about the environmental and residential Community impact that a longer runway would have. There are other options. In expressing these qualifications, we do not wish to compromise the implementation of safety measures that can and should be implemented on the existing facility.

Mr. Rollie Stemland, a resident of Dataw Island, a resident of Dataw Island, asked Council to approve the airport Master Plan only conditionally precluding any runway extension now or in the future. He is concerned about the environmental and residential Community impact that a longer runway would have. There are other options.

COUNTY ADMINISTRATOR'S REPORT

The County Channel / Broadcast Update

Mr. Gary Kubic, County Administrator, said The County Channel has all programs, events and meetings available to watch online, on-demand at www.bcgov.net. You can watch live video or play back meetings with an onside agenda to follow along. Our latest Night Skies episode is about the phases of the moon and affects on our tides. Environmental Educator Kristen Marshall Mattson takes us through the process. The Parks and Leisure Services Department held a haunted house at Buckwalter Regional Park for Halloween. All had fun. The County Channel was there to get all the highlights.

Two-Week Progress Report / County Administrator

Mr. Gary Kubic, County Administrator, presented his Two-Week Progress Report, which summarized his activities from October 22, 2012 through November 5, 2012.

Two-Week Progress Report / Deputy County Administrator

Mr. Gary Kubic, County Administrator, presented the Deputy County Administrator's Two-Week Progress Report, which summarized his activities from October 22, 2012 through November 5, 2012.

Port Royal Sound Foundation

Mr. Dick Stewart gave an update on the Port Royal Sound Foundation (PRSF), a non-profit, 501(c)(3) organization formed in 2011 to protect and preserve the Port Royal Sound area. PRSF is needed now because of environment and conservation impacts, economic impacts as well as historic and cultural impacts. Near-term plans and timeline include a (i) capital campaign to

build the Port Royal Sound Maritime Center, (ii) Program development: partnering with NOAA Dolphin Health Assessment Project, Kids in Kayaks (all 7th graders), partnering with DNR The Discovery Learning Vessel, and *Sounds Good to Me* information programs. (ii) Events include an annual gala, special events for major donors, annual events for donors and supporters at the Maritime Center, and annual community events at Maritime Center. (iv) Building Volunteer Supports Base: sign up to help with programs, exhibits, speaking engagements, events, help at the PRSF office. PRSF needs supports and assistance with its capital campaign, programs and events, volunteers, “spread the word” and financial support. To become involved participate in the *Blue Thumb* conservation program and receive our newsletter. Participate in our programs and events. Volunteer. Donate. Tell others about our campaign and Maritime Center.

Update / Cybersecurity

Mr. Daniel Morgan, Director, Management Information System, gave an update on the County’s cyber security affecting social security numbers and credit card numbers to prevent any type of cyber attacks into our system. The South Carolina Department of Revenue security breach affected more than 3.8 million people, 1.9 million dependents and approximately 900,000 businesses. The County does not have any social security numbers in any web environment in Beaufort County and cyber protects those areas in what took place at the state level. We take every precaution in our archival records management securing where we store this type of information regarding social security numbers. A third party vendor handles online credit card payments. The vendor follows the Payment Card Industry Data Security Standard (PCI DSS) of policies and procedures intended to optimize the security of credit, debit and cash card transactions and protect cardholders against misuse of their personal information. BB&T handles the Treasurer’s office credit card payments. BB&T, too, follows the PCI DSS. It is very difficult to get into the County network; internally, but externally is a different story. The County does everything it can to prevent cyber attacks into our network. We take the proper perimeter defenses. We use an intrusion detection system (IDS) device or software application that monitors network or system activities for malicious activities. We are also in the process of upgrading technology and devices to be able to have an In-Plane Switching technology panel (IPS) as well into our network. System wide we clean, upload and put any patches or updates in place to prevent these types of activities from happening. We continuously look at vulnerabilities and ruminations to anything that takes place in the County. We have multiple layers of security inside and outside of our network. We have put together the necessary policies and procedure we believe to prevent a security breach into our network.

FY 2012 Comprehensive Annual Financial Report (CAFR)

Mr. Thomas McNeish, a shareholder with Elliott Davis, LLC, external auditors, said that Elliott Davis has issued an unqualified opinion of the financial statements. The County received a clean audit opinion. There were two audit findings and in both of those areas, Elliott Davis has seen illustration of where these are already being addressed. One finding is county debt fund restatement the other is timesheet recording of Title IV-D.

Mr. David Starkey, Chief Financial Officer, reported on the FY 2012 Comprehensive Annual Financial Report (CAFR). The CAFR was issued October 25, 2012. This is the earliest issuance since the FY 1990 CAFR. It is only the second time after the FY 1976 financial statement that the County has issued this early.

An early issuance gives stakeholders fresh data that allows for more educated decision-making. It shows the public and rating agencies that the County is well organized and responsive to their needs. Federal and state agencies use these financials for their records in which they not only require them for grants, state-aid money can be withheld if our CAFR comes out late. It also helps our cash flow.

Mr. Starkey presented highlights of the CAFR. (i) The general fund balance was restored from the FY 2012 \$2.7 million fund balance decline. The general fund balance is now \$1.4 million ahead of FY 2009 fund balance levels. Revenues and transfers in are \$.2 million less than in FY 2011 while expenditures and transfers out are \$3.4 million less than in FY 2011. (ii) The County debt fund balance decreased by \$1.8 million from \$6.2 million to \$4.3 million. FY 2012 millage was held artificially low. FY 2013 set at an appropriate level according to Debt Fund Balance Policy. (iii) New River Tax Increment Financing District fund balance increased by \$3.8 million from \$26.6 million to \$30.4 million. These large increases in this TIF's fund balance will allow a projected early payoff in FY 2013 or FY 2014. (iv) Hilton Head Island Airport/HXD fund balance decreased by \$143,000 from \$16.1 million to \$16.0 million. However, cash due to the general fund decreased by \$172,424 due to the general fund and airports note combined. (v) Lady's Island Airport/ARW fund balance decreased by \$13,000 from \$2.379 million to \$2.366 million. However, cash due to the general fund increased by \$6,210.

Construction Project Updates

U.S. Highway 278 Construction Project

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves widening of a total of 4.8 miles of US Highway 278 including the bridges over the Okatie River. The contractor is APAC Southeast of Savannah, Georgia. The cost is \$23,637,119. The contract completion date is November 2013. Total pipe system is 97% complete. The bridge contractor has pile driving and concrete operations underway. Placing asphalt base and leveling is underway.

S.C. Highway 170 Status

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves the widening of SC Highway 170 from SC Highway 26 to US Highway 278 (approximately 4.9 miles). Improvements include multi-use path, signalization and raised median to preserve trees. The State Transportation Infrastructure Bank agreement executed. The contractor Notice to Proceed date is October 1, 2012. The contractor is Cleland Construction of Ridgeland, South Carolina. The bid amount is \$14,998,972.30. Completion date is May 2014.

Bluffton 5A Bridge Status

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves construction of approximately 3,500 feet of road improvements and 4,100 feet of bridge just east of Moss Creek over US Highway 278. SCDOT and Federal Highway Administration have approved the project for award.

Bluffton Parkway Phase 6 & 7

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves a route study and environmental document for the extension of the Parkway into Jasper County over the New River connecting with I-95 at Exit 3. This is a joint effort between Beaufort and Jasper Counties, the City of Hardeeville, and Stratford Land. Professional Engineering Service proposals were submitted on May 10, 2012. The Evaluation Committee, consisting of Beaufort County, Jasper County, City of Hardeeville and Stratford Land met on June 18, 2012, selected the most qualified proposer, and began preliminary negotiations with that firm. State Infrastructure Bank agreement has been received and under review by the team.

St. Helena Island Branch Library

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project is a 25,000 square foot library facility, LEED certified, and associated infrastructure. The contractor is Choate Construction Company of Pooler, Georgia. The cost is \$7,332,403. The contract completion date is October 2012. Grand opening ceremony scheduled November 8, 2012.

Courthouse Renovation

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves the removal of failed exterior finish, roof and all exterior doors and windows. New brick exterior with cast stone elements and a standing-seam metal roof will replace the existing components. The rear balcony and main entry will be enclosed adding approximately 2,500 square feet of new office space. The Detention Center administration roof and façade replacement is included in this contract. The contractor is Fraser Construction Company of Bluffton, South Carolina. The cost is \$14,031,500. The contract completion date is November 2013. The contractor continues removal of EFIS and commenced installation of steel in wall and roof sections.

Airport Updates

Master Plan Beaufort County (Lady's Island) Airport

Mr. Paul Andres, Airports Director, stated the Master Plan draft report has been distributed to both County and City Council members and mayor, as well as to the Airports Board. A joint presentation to County and City Councils occurred January 18, 2012. Beaufort City Council approved the Master Plan August 14, 2012. Members of the Public Facilities Committee

approved the Master Plan October 23, 2012. The FAA has issued its obstruction determinations regarding SCE&G power poles. More than 600 tree obstructions remain, but they are tied up in litigation. The Courts have yet to schedule trial dates for the properties that are in litigation.

Master Plan Hilton Head Island Airport

Mr. Paul Andres, Airports Director, reported the FAA approved the Master Plan on September 9, 2011. The environmental assessment and benefit cost analysis is underway. The first public information meeting was held April 3, 2012. There were no issues with key elements of wetlands, threatened and endangered species, or hazardous materials (aviation fuels). The second public information meeting was June 27, 2012. We have identified Mitchelville archeological artifacts on airport property. We will need to deal with the data recovery effort and public outreach. The FAA initiated that initial coordination, consultation process September 5, 2012. The consultant has provided a response to the second public information meeting October 22, 2012. The information has been published on the County's website. We are waiting for the FAA and the State Historic Preservation Office to finalize and formalize their Memorandum of Agreement, which is required in order to proceed with the artifact recovery of the Mitchelville artifacts on the Airports property.

Tree trimming and removal on Runway 21 (north end) on-airport is complete. We have approved replantation plans for the on-airport property on the north end. However, that is tied up at present with an appeal filed by St. James Baptist Church and Palmetto Hall Plantation.

Tree obstruction removal projects, Runway 21 (north end) off-airport. We still only have 9 out of 17 aviation easements. Our attorneys are working on the issue.

Runway 03, (south end) off-airport. The detail design is underway on the 34:1 slope. The project was ready for bid August 2012. The FAA is willing and ready to fund it. We have 24- of the 25-aviation easements needed. The one remaining is Woodlake Villas, a residential community. Tentative start date is unknown due to the appeal.

Other projects: (i) Runway Safety Area Drainage Improvements – the permit was issued by the Town of Hilton Head Island. Taxiway F repairs are completed. Construction is completed. (ii) Commercial Terminal Improvements are pending. Council will consider the Airfield Guidance Sign Replacement contract award tonight. (iv) Passenger Facility Charge (PFC) Program. Collections started May 1, 2012. Program modification approved by FAA.

HILTON HEAD ISLAND AIRPORT / HXD AIRFIELD GUIDANCE SIGN REPLACEMENT

This item comes before Council under the Consent Agenda. Discussion occurred at the October 23, 2012 meeting of the Public Facilities Committee.

It was moved by Mr. Caporale, seconded by Mr. Stewart, that Council award a contract in the amount of \$211,650 to Walker & Whiteside Inc. to replace, relocate and add airfield guidance signs at the Hilton Head Island Airport/HXD. Funding of \$10,583 will come from the Airports Operating Budget. Funding for this project will come from an existing FAA Grant #34 (90%), a 5% pending State Grant, and the local 5% match funding of \$10,583 from the Airports Operating Budget. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

ANNUAL CONTRACT RENEWAL WITH MOTOROLA PALMETTO 800 STATEWIDE ASTRO 4.1 RADIO SYSTEM

This item comes before Council under the Consent Agenda. Discussion occurred at the October 23, 2012 meeting of the Public Facilities Committee.

It was moved by Mr. Caporale, seconded by Mr. Stewart, that Council award the annual contract renewal with Motorola Palmetto 800 Statewide Astro 4.1 Radio System the total amount of \$222,000. Funding will come from the Communications, Professional Services Account #23150-51160. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF AN EASEMENT ENCUMBERING PROPERTY OWNED BY BEAUFORT COUNTY, SOUTH CAROLINA

This item comes before Council under the Consent Agenda. Discussion occurred at the October 23, 2012 meeting of the Public Facilities Committee.

It was moved by Mr. Caporale, seconded by Mr. Stewart, that Council approve on first reading an ordinance authorizing the execution and delivery of an easement encumbering property owned by Beaufort County, South Carolina. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

TEXT AMENDMENTS TO RESOLUTION 2012/24 CREATING THE SOUTHERN BEAUFORT COUNTY MEDIAN BEAUTIFICATION COMMITTEE TO ASSIST BEAUFORT COUNTY COUNCIL IN DESIGN, IMPLEMENTATION, FUNDRAISING AND PROMOTION OF MEDIAN BEAUTIFICATION ALONG HIGH VOLUME TRAFFIC CORRIDORS IN THE SOUTHERN AREAS OF BEAUFORT COUNTY (TO CHANGE MEDIAN TO CORRIDOR)

Without objection from Council, the Chairman referred the matter to Public Facilities Committee for expediency purposes.

RESOLUTION ENDORSING THE AUGUST 2011 MASTER PLAN UPDATE OF THE BEAUFORT COUNTY AIRPORT/ARW

Main motion: It was moved by Mr. Glaze, as Public Facilities Committee Chairman (no second required), that Council adopt a resolution endorsing and approving the Beaufort County Airport Master Plan Update of August 2011 as presented by CDM Associates.

Motion to amend by substitution: It was moved by Ms. Von Harten, seconded by Mr. Baer, the Council accept the meets standards element and remove the extension component.

Messrs. Rodman and Newton stated there are questions that need to be answered.

Ms. Von Harten, as maker of the motion, and Mr. Baer as seconder of the motion, agreed to withdraw the motion to amend by substitution.

Motion to table: It was moved by Mr. Glaze, seconded by Ms. Von Harten, that Council table the main motion to allow the County Administrator to coordinate with the consultant and to conduct a public presentation and discussion with regard to the Beaufort County Airport Master Plan Update of August 2011 as presented by CDM Associates. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

MOTION TO EXTEND BEYOND 8:00 P.M.

It was moved by Mr. Caporale, seconded by Mr. Baer, that Council extend beyond 8:00 p.m. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. NAYS – Mr. McBride. The motion passed.

AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE NO. 2012/7 TO PROVIDE FOR A SUPPLEMENTAL BUDGET APPROPRIATION FROM THE COUNTY'S GENERAL FUND TO PAY OFF EXISTING OBLIGATIONS UNDER THE NEW RIVER TAX INCREMENT FINANCING DISTRICT

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council approve on first reading an ordinance to amend Beaufort County Ordinance No. 2012/7 to provide for a supplemental budget appropriation from the county's general fund to pay off existing obligations under The New River Tax Increment Financing District. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

AUTHORIZATION FOR THE COUNTY ADMINISTRATOR TO EXECUTE AND ADDITIONAL ONE-YEAR EXTENSION OF THE EASEMENT AND MAINTENANCE AGREEMENT OF PERRYCLEAR DRIVE WITH THE UNITED STATES MARINE

CORPS SO AS TO ALLOW FURTHER DISCUSSIONS TO BE HELD WITH REGARDS TO THE LONG-TERM USE AND MAINTENANCE OF THIS EASEMENT

It was moved by Mr. McBride, seconded by Mr. Dawson, that Council authorize the County Administrator to execute an additional one-year extension of the Easement and Maintenance Agreement of Perryclear Drive with the United States Marine Corps so as to allow further discussions to be held with regards to the long-term use and maintenance of this easement. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

PUBLIC HEARINGS

AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A QUIT CLAIM DEED TO PEACOCK VENTURES, LLC AS PART OF A SETTLEMENT AGREEMENT IN THE CASE OF BEAUFORT COUNTY V. OLD SOUTH APARTMENTS II

The Chairman opened a public hearing beginning at 6:00 p.m. for the purpose of receiving information from the public regarding an ordinance authorizing the execution and delivery of a quit claim deed to Peacock Ventures, LLC as part of a settlement agreement in the case of Beaufort County vs. Old South Apartments II. After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:01 p.m.

It was moved by Mr. Sommerville, as Natural Resources Committee Chairman (no second required), that Council approve on third and final reading an ordinance authorizing the execution and delivery of a quit claim deed to Peacock Ventures, LLC as part of a settlement agreement in the case of Beaufort County vs. Old South Apartments II. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

AN ORDINANCE AUTHORIZING THE RELINQUISHMENT OF AN EXISTING DRAINAGE EASEMENT AND THE ACCEPTANCE OF A RELOCATED DRAINAGE EASEMENT ON PROPERTY OWNED BY THE SAME GRANTOR

The Chairman opened a public hearing beginning at 6:02 p.m. for the purpose of receiving information from the public regarding an ordinance authorizing the relinquishment of an easement (lot 4) and to accept a relocated easement on lot 1 and 2 on property owned and developed by James and Pamela Love Recorded in Register of Deeds, Plat Book 133, Page 145. After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:32 p.m.

It was moved by Mr. Glaze, as Public Facilities Committee Chairman (no second required), McBride, that Council approve on third and final reading an ordinance authorizing the relinquishment of an easement (lot 4) and to accept a relocated easement on lot 1 and 2 on property owned and developed by James and Pamela Love Recorded in Register of Deeds, Plat Book 133, Page 145. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Rodman. The motion passed.

AN ORDINANCE OF THE COUNTY OF BEAUFORT, SOUTH CAROLINA, TO AMEND THE ZONING AND DEVELOPMENT STANDARDS ORDINANCE (ZDSO), ARTICLE V. USE REGULATIONS, SECTION 106-1218. COTTAGE INDUSTRY (TO REDUCE ACREAGE, SCREENING AND LIGHTING REQUIREMENTS AND TO REMOVE DIRECT ACCESS TO A PAVED ARTERIAL ROAD FOR COTTAGE INDUSTRIES IN RURAL ZONING)

The Chairman opened a public hearing beginning at 6:04 p.m. for the purpose of receiving information from the public regarding an ordinance to amend the Zoning and Development Standards Ordinance (ZDSO), Article V. Use Regulations, Section 106-1218. Cottage Industry (to reduce acreage, screening and lighting requirements for cottage industries in rural zoning). After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:05 p.m.

It was moved by Mr. Sommerville, as Natural Resources Committee Chairman (no second required), that Council approve on third and final reading an ordinance to amend the Zoning and Development Standards Ordinance (ZDSO), Article V. Use Regulations, Section 106-1218. Cottage Industry (to reduce acreage, screening and lighting requirements for cottage industries in rural zoning). The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

COMMITTEE REPORTS

There were no committee reports.

PUBLIC COMMENT

The Chairman recognized Mr. Jim Tiller of JK Tiller Associates, a landscape architect firm that has been working with the County on the planning of a landscape design for US Highway 278. Since Council has not seen the plans, perhaps it is appropriate that members of the Public Facilities Committee view the plans at the November 27, 2012 meeting. Perhaps the County can address the drainage issues at the Beaufort County Airport (Lady's Island).

Mr. Graham Kerr, a resident of the City of Beaufort, Vice Chairman of the Airports Board, a former airlines Captain, and Former Executive Office of MCAS Beaufort made a few comments about the Beaufort County Airport (Lady's Island). Council needs to make an essential

determination, “Is Beaufort County Airport (Lady’s Island) a play thing for rich guys with little airplanes”? If that is the case, close it down. “Is it a piece of economic infrastructure that brings money, business and wealth to the County”? If it is, Council needs to support it. The Master Plan is a template and Council has very, very little leeway in how you modify it because it is based on historical date.

ADJOURNMENT

Council adjourned at 8:25 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

ATTEST _____
Suzanne M. Rainey, Clerk to Council

Ratified:

DRAFT

Official Proceedings
County Council of Beaufort County
November 15, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

A special meeting of the County Council of Beaufort County was held at 5:00 p.m., Thursday, November 15, 2012 in the large meeting room of the Bluffton Branch Library, 120 Palmetto Way, Bluffton, South Carolina.

ATTENDANCE

Chairman Weston Newton, Vice Chairman D. Paul Sommerville and Councilmen Rick Caporale, Steven Baer, Brian Flewelling, William McBride, Stu Rodman, Gerald Stewart and Laura Von Harten. Gerald Dawson and Herbert Glaze were absent.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

INVOCATION

Councilman Rodman gave the Invocation.

PROCLAMATION

Jodie and Ed Dupuis – May River Theatre

The Chairman recognized Jodie and Ed Dupuis, founders of the May River Theatre. The May River Theatre has enriched audiences and provided high-quality performances that contributed to a positive image for our County. Jodie and Ed Dupuis have worked tirelessly and continued operating the May River Theatre in a significant collaborative spirit with the hundreds, who have performed and assisted through the years, and have set the standard for giving kindness and guidance to all they have met. County Council applauds Jodie and Ed Dupuis for their tiring, selfless work that they have devoted to May River Theatre.

**AN ORDINANCE TO AMEND THE FY 2011-2012 BEAUFORT COUNTY BUDGET
ORDINANCE SO AS TO PROVIDE A SUPPLEMENTAL APPROPRIATION FROM
THE COUNTY'S GENERAL RESERVE FUND IN THE AMOUNT OF \$ FOR THE
PURPOSE OF SATISFYING OUTSTANDING BOND OBLIGATIONS RELATIVE TO
THE NEW RIVER TAX INCREMENT FINANCING DISTRICT**

Mr. Rodman gave an overview of the New River Tax Increment Financing bonds used to finance USC-B and Technical College of the Lowcountry south campuses. There are a series of bonds

outstanding and their face value is \$36.7 million. Under any circumstance, we would call bonds 2019 through 2027, which is \$26.11 million. The question before Council today is, “Should we call all of the rest of the bonds at the same time?”

The annual interest is \$1,862,000. If we do not take all of the bonds down now, we would take down four in June 2013 and two in June 2014. With respect to cash flow, we currently have approximately \$30.5 million in escrow. If we made the full call, the net difference between what we would be required to keep in escrow and the debit due would be \$7.1. The balance as of December 1, 2012 would be a negative \$7.1 million.

The County has cash reserves that it can call on to actually fund that \$7.1 million. How would that money be paid back? There is money coming in as we speak, *i.e.*, \$800,000 in November 2012, \$4.2 million in December 2012, \$1.0 million in January 2013, and \$1.2 million February through December 2014. If Council approves this ordinance, it would also let the entities that deal with the TIF to be closed out. The percentage of participation of those entities is as follows: School District 55%, Beaufort County 30%, Bluffton Fire District 12%, Town of Bluffton 1%, and City of Hardeeville 2%. Interest savings is \$415,000. The return on investment, based on the money that is outstanding, is approximately 24%.

Staff creatively figured out a way to achieve this savings. All of the bonds were called on November 1, 2012 (the notification date). They are, obviously, conditional on whether the money is there. We do not have to call them all, but we want to call them all, and that is what will happen on December 1, 2012.

What has and will happen in the next two to three weeks. This issue came before Council on November 5, 2012 and, received first reading, by title only approval. We are here tonight to consider second reading approval. The Board of Education (Board) proposes to brief old and new members on this issue at its retreat November 16. The Board meets November 20, 2012. Coming out of their meeting, it is anticipated a request back to Council for an appropriation increase and a budget increase in the amount of \$3.5 million, which is their share of an early pay down. That would be required so that they actually can give the County the money back. At the November 26, 2012 meeting, Council would have: (i) a request from the School District asking to increase their budget and appropriation. (ii) the Memorandum of Understanding that would include a full release of the TIFs as they are closed out and all issues having been resolved. (iii) staff will put together the actual mechanism because it is a little complicated. The lawyers have to look at it and make sure we are not missing something on the School District side or the County side. (iv) If those three pieces are satisfactory, Council would approve the ordinance on third and final reading and the bonds paid off December 1, 2012. At the November 26, 2012 meeting, Council will consider first reading, by title only, to act on the request from the School District. That would leave open for the December 10, 2012 and January 14, 2013 Council meetings, second reading and third and final reading accepting the money coming back to the County.

It was moved by Mr. Rodman, seconded by Mr. Sommerville, that Council approve on second reading an ordinance to amend the FY2011-2012 Beaufort County budget ordinance so as to

provide a supplemental appropriation from the County's general reserve fund in an amount not to exceed \$7,200,000 for the purpose of satisfying outstanding bond obligations relative to the New River Tax Increment Financing District. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Dawson and Mr. Glaze. The motion passed.

The Chairman announced a public hearing would occur Monday, November 26, 2012 beginning at 6:00 p.m. in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort.

RESIGNATION OF WESTON NEWTON

Mr. Newton circulated a letter dated November 15, 2012, addressed to Mr. Scott Marshall, Executive Director, Board of Elections and Voter Registration, "Attendant to my election to the South Carolina House of Representatives District 120, I hereby irrevocably tender my resignation as a member of the Beaufort County Council effective Monday, December 3, 2012 at 12:00 p.m." In consultation with Mr. Joshua Gruber, staff attorney, from December 3 through December 31, 2012 Mr. Sommerville will assume the responsibilities as Chairman of County Council pursuant to Council Rules of Procedures. Then there will be the normal election of Chairman and Vice Chairman on January 2, 2013.

FEDERAL HEALTHCARE REFORM AND POTENTIAL IMPACTS ON BEAUFORT COUNTY

Mr. Gary Kubic, County Administrator, reported that he has contacted representatives of Gallagher Benefit Services, Inc., the County hospitalization benefit consultant. Mr. Kubic has asked the consultant to prepare a presentation with questions and answers for Finance Committee to discuss the implementation and expected effects of Federal Healthcare Reform and its potential impacts on Beaufort County. The importance of getting this information to Council as early as possible in the budgetary process is obvious, hospitalization is a \$9.6 million expenditure annually to the County of which \$7.9 million is directly tied to the general fund. An expenditure of \$7.9 million, if it goes up, we need to account for that and understand that. We also need to understand and begin to explain to our employees, if it affects Blue Cross/Blue Shield coverage, the impact it will have on them.

CALL FOR EXECUTIVE SESSION

It was moved by Mr. Sommerville, seconded by Mr. Flewelling, that Council go immediately into executive session for receiving legal advice relating to pending and potential claims covered by the attorney-client privilege. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Dawson and Mr. Glaze. The motion passed.

EXECUTIVE SESSION

ADJOURNMENT

Council adjourned at 6:48 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Interim Chairman

ATTEST _____
Suzanne M. Rainey, Clerk to Council

Ratified:

DRAFT



Memorandum

DATE: December 7, 2012

TO: County Council

FROM: Gary Kubic, County Administrator

SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place November 26, 2012 through December 7, 2012:

November 26, 2012

- County Caucus meeting
- County Council meeting

November 27, 2012

- Meeting with Steve Riley, Town Manager of Hilton Head Island, to discuss county/town issues
- Councilman Stu Rodman meeting
- Public Facilities Committee meeting

November 28, 2012

- Hilton Head Island Airport's presentation to Hilton Head Island ATAX Committee

November 29, 2012

- Metropolitan Planning Organization meeting with Chris Bickley, Executive Director of Lowcountry Council of Governments, and staff
- Meeting with Rob McFee, Division Director, Engineering and Infrastructure
- Conference call with Ric Tapp, of South Carolina Transportation Infrastructure Bank, and Kim Statler, Executive Director of Lowcountry Economic Alliance

November 30, 2012

- Meeting with County Auditor Sharon Burris, County Treasurer Doug Henderson and staff to discuss written protocol for elected offices and administration

COUNTY COUNCIL
December 7, 2012
Page 2

December 3, 2012

- Meeting with Roland Gardner, Executive Director of Beaufort-Jasper-Hampton Comprehensive Health Services and Bryan Hill, Deputy County Administrator re: Space needs at Chelsea
- Site visit / Animal Shelter with Bryan Hill, Deputy County Administrator
- Governmental Committee meeting
- Weston Newton Oath of Office –House of Representatives

December 4, 2012

- Lowcountry Economic Alliance Meeting
- Meeting with Staff Attorney Josh Gruber and Deputy County Administrator Bryan Hill
- Meeting with Darryl Ferguson, Andy Truesdale and Larry Rowland at Ameris Bank
- Aviation Advisory Council meeting at Greater Beaufort Chamber of Commerce Conference Room

December 5, 2012

- Agenda review with Vice Chairman and Executive staff
- Interview – Sun City Leaders of the Lowcountry

December 6, 2012

- Greater Island Council meeting
- Staff meeting with Bryan Hill, Deputy County Administrator, Joe Penale of PALS, Morris Campbell, Director of Community Services, and Josh Gruber, Staff Attorney (telephonically) re: Circle of Hope scheduling protocol

December 7, 2012

- Meeting with Attorney David Tigges
- Meeting with representatives from Talbert, Bright & Ellington, Inc., and Rob McFee, Division Director of Engineering and Infrastructure re: Hilton Head Island Airport
- Meeting with Steve Wilson re: Southern Beaufort County Median Beautification Ordinance



Memorandum

DATE: December 7, 2012
TO: County Council
FROM: Bryan Hill, Deputy County Administrator
SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place November 26, 2012 through December 7, 2012:

November 26, 2012 (Monday):

- Meet with Colin Kinton, Traffic Control re: Masters Way
- Meet with David Starkey, CFO re: New River TIF
- Prepare for County Council Meeting
- County Council

November 27, 2012 (Tuesday):

- Meet with David Starkey, CFO
- Meet with Joshua Gruber, Staff Attorney re: Various Legal Matters
- Meet with Gregg Hunt, Mosquito Control re: Future Budget Needs
- Attend Public Works Committee Meeting

November 28, 2012 (Wednesday):

- Visit to Hilton Head Airport
- Meeting with Jerry Stewart, Councilman, Joshua Gruber, Staff Attorney, Chief Bruce Kline and Chief Barry Turner re: Bluffton Fire District Charter

November 29, 2012 (Thursday):

- Meet with Monica Spells, Compliance Officer re: PALS Study
- Meet with Communications Team re: Increased Use of Technology for County Council and Committee Meetings
- Meeting with Town of Bluffton Representatives

November 30, 2012 (Friday):

- PLD

December 3, 2012 (Monday):

- Meet with Gary Kubic, County Administrator and Roland Gardner, BJHCHS re: Space Needs at Chelsea
- Meet with Gerald Dawson, Councilman re: Booker T. Washington Facility
- Visit to Animal Shelter with Gary Kubic, County Administrator
- Attend Fire District Charger Meeting with Jerry Stewart, Councilman, Chief Bruce Kline, Chief Edward Boys, Chief Buddy Jones and Joshua Gruber, Staff Attorney
- Attend Governmental Committee Meeting
- Attend Oath of Office - Weston Newton - House of Representatives

December 4, 2012 (Tuesday):

- Meet with Gary Kubic, County Administrator and Joshua Gruber, Staff Attorney
- Conference Call with Monica Spells, Compliance Officer and Barbara Heller re: PALS Study
- Meet with David Coleman, Engineering re: St. Helena Library Budget
- Bluffton Hours - P.M.

December 5, 2012 (Wednesday):

- Agenda Review
- Attend Development Agreement Subcommittee Meeting
- Bluffton Hours - P.M.

November 6, 2012 (Thursday):

- Attend Public Works Staffing Meeting
- Attend Emergency Management Staffing Meeting
- Meet with Joy Nelson, Public Information Officer
- Attend Meeting re: Coalition Concerns with Gary Kubic, Morris Campbell and Joe Penale

November 7, 2012 (Friday):

- Work from HHI Airport to Observe Operations with Alicia Holland, Controller.

Client: **BCC - Bryan - County Council of Beaufort County**
 Engagement: **Monthly County Council Report**
 Period Ending: **11/30/2012**
 Trial Balance: **1000.05 - FY 2013 TRIAL BALANCE**
 Workpaper:

Account	Description	ORIG APPROP		FINAL				
		6/30/2013		12/6/2012	11/30/2012	11/30/2011	24th PP-FINAL 11/30/2010	36th PP-FINAL 11/30/2009
40000	REVENUES	(97,150,130)		(11,289,332)	(12,268,719)	(17,087,111)	(15,752,599)	(11,505,615)
50000	PERSONNEL	61,678,457		25,627,521	24,796,162	24,623,531	25,528,115	25,289,407
51000	PURCHASED SVCS	17,924,144		7,097,900	6,960,662	7,592,323	7,686,158	7,689,044
52000	SUPPLIES	5,292,345		1,977,689	1,989,927	2,118,304	2,161,061	2,052,868
54000	CAPITAL	1,266,856		239,645	245,949	256,220	1,163,869	644,953
55000	SUBSIDIES	7,739,914		2,296,706	1,312,811	1,390,799	1,847,396	1,979,311
56000	CONTINGENCY	56,285		0	0	0	0	4,464
57000	UNCLASSIFIED	340,000		28,475	28,475	74,196	103,357	0
58000	DEPRECIATION	0		0	0	0	0	0
59000	TRANSFERS OUT	2,852,129		1,467,367	1,229,689	1,021,283	1,394,753	1,755,062
Total		0		27,445,971	24,294,957	19,989,544	24,132,111	27,909,494

Budget FY 2013
As of 12/6/2012

Actual Year to Date Comparison
For the Period Ending November 30th

December 6, 2012
Actual to Date

Adopted
Budget
FY 2013

Description	ORG	Actual Year to Date Comparison				December 6, 2012 Actual to Date FY 2013	Adopted Budget FY 2013
		FY 2010	FY 2011	FY 2012	FY 2013		
<u>Organization</u>							
Taxes	41000	(4,948,683)	(9,518,486)	(9,667,142)	(3,885,996)	(3,885,996)	(72,323,941)
Licenses & Permits	42000	(480,240)	(430,394)	(766,616)	(492,730)	(507,233)	(2,680,000)
Intergovernmental	43000	(1,523,773)	(1,391,695)	(1,502,448)	(2,357,887)	(2,264,733)	(8,000,000)
Charges for Services	44000	(3,298,101)	(3,288,773)	(4,065,219)	(4,247,462)	(3,287,057)	(11,175,589)
Fines & Forfeitures	45000	(458,864)	(373,036)	(324,272)	(278,088)	(317,862)	(860,000)
Interest	46000	(36,356)	(36,270)	(63,782)	(28,092)	(47,870)	(175,100)
Miscellaneous	47000	(143,788)	(213,573)	(193,885)	(180,800)	(180,918)	(675,500)
Other Financing Sources	48000	(615,812)	(500,373)	(503,747)	(797,664)	(797,664)	(1,260,000)
General Fund Revenue		(11,505,617)	(15,752,600)	(17,087,111)	(12,268,719)	(11,289,333)	(97,150,130)
COUNTY COUNCIL	11000	247,414	234,380	183,674	193,532	193,382	603,520
AUDITOR	11010	264,019	231,125	210,092	193,538	193,538	600,704
TREASURER	11020	388,771	366,603	365,602	385,181	385,651	677,760
TREASURER TAX BILLS & CC FEES	11021	-	103,100	94,086	(13,819)	(13,819)	340,000
CLERK OF COURT	11030	407,091	359,738	347,855	305,775	305,880	822,751
FAMILY COURT	11031	135,394	89,772	90,403	85,547	85,652	232,615
PROBATE COURT	11040	356,904	302,283	304,618	271,604	271,604	760,699
CORONER	11060	156,139	131,159	134,118	156,195	156,195	435,571
HILTON HEAD MAGISTRATE	11100	26,881	340	-	-	-	-
BEAUFORT MAGISTRATE	11101	273,627	281,688	293,521	324,433	327,598	742,215
BLUFFTON MAGISTRATE	11102	229,561	163,701	158,859	131,771	134,391	372,615
SHELDON MAGISTRATE	11103	24,276	26,798	27,681	29,008	29,008	71,640
ST HELENA MAGISTRATE	11104	33,930	30,950	33,585	1,192	1,192	104,923
MAGISTRATE BOND COURT	11105	35,279	34,059	38,973	39,755	40,144	97,515
MAGISTRATE AT-LARGE	11106	29,740	44,254	50,809	81,757	81,757	140,092
MASTER IN EQUITY	11110	129,498	121,450	120,775	123,191	123,191	297,848
GEN GOVT DIRECT SUBSIDIES	11199	532,484	556,156	448,042	532,970	614,981	1,234,129
COUNTY ADMINISTRATOR	12000	344,536	279,882	215,642	223,990	224,490	509,119
HOUSING	12003	-	-	-	-	-	-
PUBLIC INFORMATION OFFICER	12005	200,994	45,651	33,212	52,918	52,918	148,529
BROADCAST SERVICES	12006	-	85,480	80,999	106,639	106,639	223,431
STAFF ATTORNEY	12010	240,407	229,851	282,955	60,393	60,936	400,063
INTERNAL AUDITOR	12015	47,213	30,398	23,402	2	2	-
PUBLIC DEFENDER	12020	872	-	-	-	-	-
VOTER REGISTRATION/ELECTIONS	12030	262,731	416,175	228,254	366,677	375,015	634,703
ELECTION WORKERS	12031	(1,050)	211	820	600	600	-
ASSESSOR	12040	1,024,496	807,001	739,683	722,213	722,213	2,069,589
REGISTER OF DEEDS	12050	264,670	233,036	222,425	239,360	239,360	475,359
RISK MANAGEMENT	12060	55,288	38,937	37,249	37,336	37,336	103,691

Budget FY 2013
As of 12/6/2012

Actual Year to Date Comparison
For the Period Ending November 30th

December 6, 2012
Actual to Date
FY 2013

Adopted
Budget
FY 2013

Description	ORG	Actual Year to Date Comparison					December 6, 2012 Actual to Date FY 2013	Adopted Budget FY 2013
		FY 2010	FY 2011	FY 2012	FY 2013	FY 2013		
General	12080	35,005	27,848	27,895	29,299	29,299	69,304	
General	13330	101,270	78,842	86,448	62,568	62,568	161,054	
General	13340	368,515	300,062	295,358	279,289	279,289	698,539	
General	13341	344	212,238	81,807	-	-	7,100	
General	13350	204,823	187,377	144,483	155,964	155,964	420,926	
General	14000	94,829	57,614	57,032	42,570	42,570	146,040	
General	14010	143,042	134,219	141,942	471	-	-	
General	14020	375,150	388,320	416,145	267,241	267,241	676,856	
General	14030	89,543	69,325	89,090	131,876	131,876	401,975	
General	15010	224,944	218,900	260,680	264,835	264,835	600,202	
General	15040	121,820	87,980	100,841	78,570	78,570	234,987	
General	15050	216,102	121,015	23,310	19,608	19,608	67,127	
General	15060	1,089,595	1,075,075	1,000,611	1,047,044	1,027,921	2,229,809	
General	15061	1,128	-	-	-	-	-	
General	17000	117,039	88,147	87,145	86,733	86,733	205,747	
General	19199	-	972,904	923,545	1,042,609	1,243,362	2,486,724	
Public Safety	21051	2,827,770	2,928,925	2,569,013	2,640,038	2,640,038	6,536,306	
Public Safety	21052	4,810,772	5,383,653	4,467,690	4,246,469	4,245,385	11,018,434	
Public Safety	21053	-	-	278,919	270,398	270,300	641,414	
Public Safety	21055	553,375	542,213	461,990	441,631	441,861	1,161,829	
Public Safety	23140	294,841	238,814	209,495	202,958	202,958	419,151	
Public Safety	23142	-	62,351	50,649	7,160	7,160	16,558	
Public Safety	23150	1,688,727	1,738,044	2,074,224	2,173,064	2,296,287	5,450,504	
Public Safety	23155	350,635	191,654	231,239	207,433	207,433	523,912	
Public Safety	23160	2,535,010	2,062,507	2,108,910	2,041,359	2,041,274	4,728,752	
Public Safety	23170	2,755,368	2,450,315	2,141,373	2,106,127	2,106,127	5,473,854	
Public Safety	23322	129,488	101,882	97,296	210,398	211,838	438,601	
Public Safety	23323	-	34,092	70,618	68,429	68,429	126,900	
Public Safety	23360	550,889	407,469	270,948	229,618	230,105	638,407	
Public Safety	23361	-	-	80,650	98,978	98,978	218,468	
Public Safety	29299	-	1,238,907	2,207,508	2,210,557	2,619,932	5,239,864	
Public Works	33020	883,022	830,424	783,624	739,925	739,925	1,872,952	
Public Works	33030	424,021	481,110	422,356	352,668	352,668	1,099,344	
Public Works	33040	573,333	478,240	494,254	550,667	550,667	2,103,038	
Public Works	33042	471,662	370,154	258,691	204,636	204,636	-	
Public Works	33300	362,056	289,512	291,823	228,684	228,684	669,996	
Public Works	33301	419,538	358,694	336,266	319,134	319,134	814,177	
Public Works	33302	266,771	269,900	183,569	178,275	178,275	465,388	
Public Works	33305	160,204	119,162	112,290	133,119	133,119	294,241	
Public Works	33320	183,996	156,781	103,607	142,117	142,117	501,977	

Budget FY 2013
As of 12/6/2012

Actual Year to Date Comparison
For the Period Ending November 30th

December 6, 2012
Actual to Date
FY 2013

Adopted
Budget
FY 2013

Description	ORG	Actual Year to Date Comparison				December 6, 2012 Actual to Date FY 2013	Adopted Budget FY 2013	
		FY 2010	FY 2011	FY 2012	FY 2013			
Public Works	33390	2,158,964	1,831,242	1,721,680	1,556,521	1,556,521	4,338,807	
Public Works	33393	45,119	44,913	41,531	41,021	41,021	100,594	
Public Works	33394	66,135	56,476	63,381	58,516	58,516	165,731	
Public Works	33395	58,797	66,910	58,715	54,647	54,647	148,518	
Public Works	33396	23,304	203	-	-	-	7,200	
Public Works	33397	59,168	56,507	56,449	69,276	69,276	183,078	
Public Works	33398	46,910	40,373	44,587	44,988	44,988	107,588	
Public Works	39399	-	707,563	580,913	633,707	755,582	1,511,164	
Public Health	43180	364,592	306,790	353,596	387,119	387,119	834,369	
Public Health	43190	791,171	549,315	442,444	595,976	596,099	1,369,461	
Public Health	44199	1,054,409	1,040,650	770,001	620,767	849,401	1,741,785	
Public Health	49499	-	157,311	131,371	175,052	206,469	412,938	
Public Welfare	54050	90,230	59,970	59,778	58,683	58,683	181,207	
Public Welfare	54060	85,513	81,189	49,936	44,702	51,285	170,700	
Public Welfare	54299	176,368	1,840	2,340	1,157	1,157	435,000	
Public Welfare	59599	-	17,888	12,529	13,652	16,257	32,514	
Cultural	63310	157,163	167,390	101,551	137,378	137,378	362,550	
Cultural	63311	88,993	103,706	94,416	135,923	135,923	114,500	
Cultural	63312	528,116	484,991	430,419	417,410	417,410	1,147,382	
Cultural	63313	104,161	40,000	40,000	40,000	40,000	80,000	
Cultural	63314	240,339	338,496	42,490	35,934	35,934	122,000	
Cultural	63316	238,914	186,182	324,612	273,745	273,745	912,649	
Cultural	63317	377,905	284,952	264,715	218,582	218,582	548,272	
Cultural	64070	338,006	267,259	260,931	272,233	272,243	626,166	
Cultural	64071	285,232	222,090	205,447	201,512	201,512	533,606	
Cultural	64072	340,216	262,756	187,863	180,696	180,696	531,912	
Cultural	64073	305,824	268,471	233,689	200,007	200,017	574,105	
Cultural	64074	94,000	56,434	52,214	52,106	52,106	133,782	
Cultural	64075	41,547	39,321	38,007	97,200	97,200	552,327	
Cultural	64078	314,839	282,334	186,553	186,306	186,306	482,525	
Cultural	64079	48,303	40,484	41,202	39,473	39,663	99,591	
Cultural	69699	-	427,109	351,340	325,423	388,221	776,442	
		37,660,045	38,489,962	36,055,368	35,333,989	36,601,272	90,298,001	
		General Fund Expenditures						

Budget FY 2013
As of 12/6/2012

Actual Year to Date Comparison
For the Period Ending November 30th

December 6, 2012
Actual to Date

Adopted
Budget
FY 2013

Description	ORG	Actual Year to Date Comparison				December 6, 2012 Actual to Date	Adopted Budget FY 2013
		FY 2010	FY 2011	FY 2012	FY 2013		
Transfers							
Allocation	GENERAL FUND XFPERS OUT						
	99100						
	Miscellaneous Grant						
	59200						
	59202	31,250	41,667	41,667	41,667	50,000	100,000
	59206						
	59207	2,500	2,500	2,500			
	59226						
	59209						
	59229						
	59231						
	59241	776,748	675,255	566,458	708,333	850,000	1,700,000
	59261	204,360	151,901	124,870	145,833	175,000	350,000
	59270	132,674	138,539				
	59271	129,031	39,098	44,848	49,704	59,645	119,290
	59273	47,930	60,773	55,605	59,516	71,420	142,839
	59274		11,340	2,003			
	59277						
	59280						
	59281	54,167	54,167	58,333	58,333	70,000	140,000
	59290						
	59300						
	59570	41,667					
	59580	62,500					
	59603				41,302	41,302	
	59619						
	59651	272,235	209,514	125,000	125,000	150,000	300,000
	59663		10,000				
	Total General Fund Transfers Out	1,755,062	1,394,754	1,021,284	1,229,688	1,467,367	2,852,129
Education							
	64399					666,667	4,000,000
	Education Allocation						
	General Fund Expenditures	39,415,107	39,884,716	37,076,652	36,563,677	38,735,306	97,150,130
	(including Transfers and Education Allocation)						
	Net (Surplus)/Deficit	27,909,490	24,132,116	19,989,541	24,294,958	27,445,973	-

2013 /

SOUTHERN BEAUFORT COUNTY ZONING MAP AMENDMENT / REZONING REQUEST FOR R601 031 000 0030 0000, R601 031 000 030A 0000, R601 031 000 1572 0000 AND R619 031 000 0039 0000 (4 PARCELS TOTALING 65+/- ACRES AT THE SOUTHWEST INTERSECTION OF U.S. 278 AND S.C. 46, ACROSS FROM KITTIE'S CROSSING) FROM LIGHT INDUSTRIAL (LI) AND SUBURBAN (S) ZONING DISTRICTS TO COMMERCIAL REGIONAL (CR) ZONING DISTRICT.

Adopted this ____ day of January, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
_____, Chairman

APPROVED AS TO FORM:

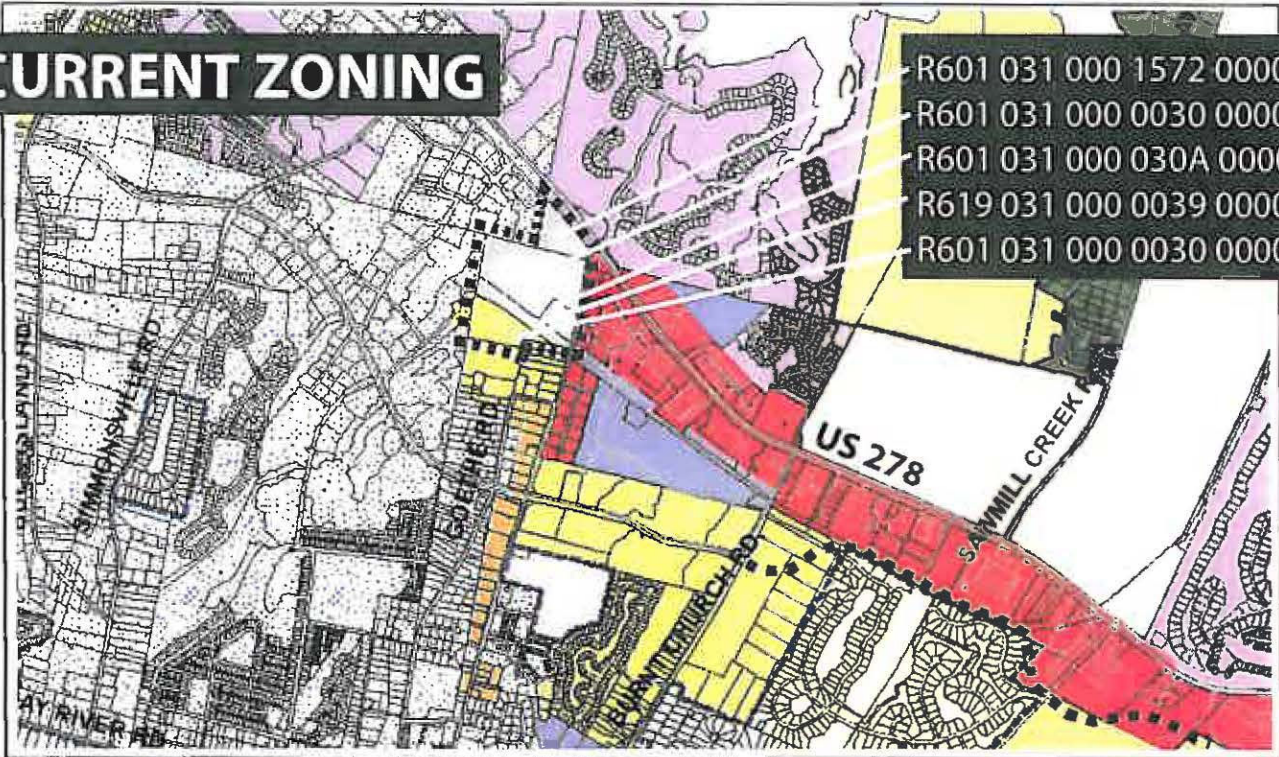
Joshua A. Gruber, Staff Attorney

ATTEST:

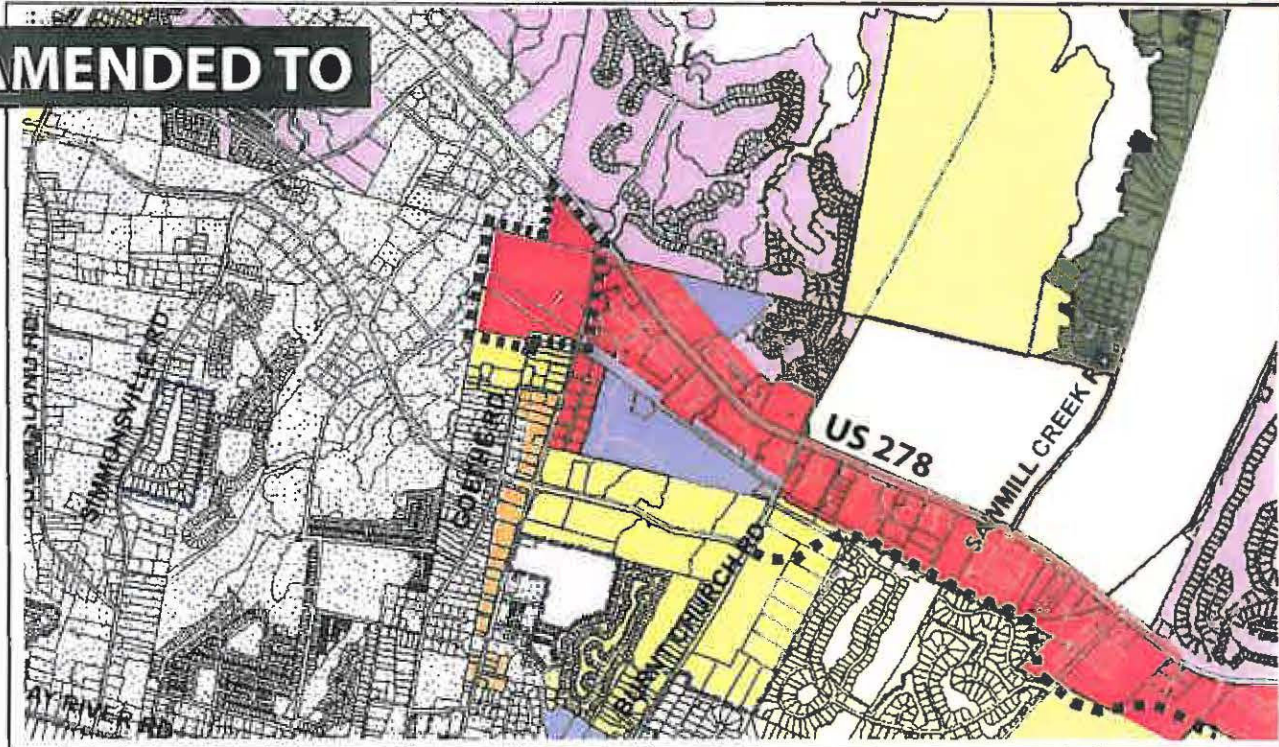
Suzanne M. Rainey, Clerk to Council

First Reading: November 26, 2012
Second Reading:
Public Hearing:
Third and Final Reading:

CURRENT ZONING



AMENDED TO



REZONING AMENDMENT

**From Light Industrial & Suburban
To Commercial Regional**

R601 031 000 1572 0000
 R601 031 000 0030 0000
 R601 031 000 030A 0000
 R619 031 000 0039 0000
 TOTAL ACRES: 66.95 ac

- Resource Conservation [RC]
- Rural [R]
- Rural Residential [RR]
- Community Preservation [CP]
- Suburban [S]
- Planned Unit Development [PUD]
- Commercial Suburban [CS]
- Commercial Regional [CR]
- Urban [U]
- Light Industrial [LI]
- Town of Bluffton

2013 /

TEXT AMENDMENTS TO THE BEAUFORT COUNTY ZONING AND DEVELOPMENT STANDARDS ORDINANCE/ZDSO, ARTICLE V, SECTION 106-1187(B) MULTIFAMILY RESIDENTIAL-URBAN DISTRICT (ALLOWS MULTIFAMILY USES WITHIN ONE-QUARTER (1/4) MILE OF EXISTING MULTIFAMILY USES).

Whereas, Standards that are underscored shall be added text and Standards ~~lined through~~ shall be deleted text.

Adopted this _____ day of January, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____,
_____, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: November 26, 2012

Second Reading:

Public Hearing:

Third and Final Reading:

Sec. 106-1187. Multifamily residential.

(a) *Commercial suburban district.* In reviewing the site plan for multifamily residential use in a commercial suburban district, it shall be determined that the shape of the parcel, orientation of the buildings, and provision for pedestrians makes the multifamily project a suitable use for the particular site in question. See the exemption for affordable housing in section 106-2103.

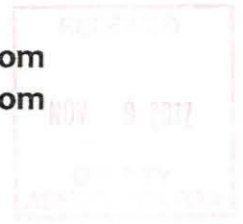
(b) *Urban district.* In the urban district multifamily residential uses ~~shall only be permitted with a minimum spacing of one-quarter mile between multifamily developments~~ shall be compatible with the surrounding neighborhood character in size, scale and architecture. No more than 40 dwelling units shall be constructed in any building. No more than 200 units shall be constructed as part of a single development.

(c) *Suburban district.* In the suburban district multifamily uses shall be compatible with surrounding neighborhood character in size, scale and architecture. The traffic impact analysis shall indicate required improvements, where applicable.

(d) *Reports/studies required.* All applications for this use shall include a community impact statement.



County Council of Beaufort County
Hilton Head Island Airport – www.hiltonheadairport.com
Beaufort County Airport – www.beaufortcoairport.com
Post Office Box 23739 – 120 Beach City Road
Hilton Head Island, South Carolina 29925-3739
Phone: (843) 689-5400 - Fax: (843) 689-5411



TO: Councilman Herbert Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy County Administrator *BHill*
Joshua Gruber, County Attorney *JGruber*
David Starkey, Chief Financial Officer *DStarkey*
Rob McFee, Division Director, Engineering and Infrastructure *Rob McFee*

FROM: Paul Andres, Director of Airports *PA*

SUBJ: **Hilton Head Island Airport Airfield Guidance Sign Relocation Design Amendment 1**

DATE: November 2, 2012

BACKGROUND. Talbert, Bright, and Ellington, Inc. was awarded a contract in June 2011 to design, bid, and provide construction administration services for the replacement and relocation of airfield guidance signs at the Hilton Head Island Airport. During the design phase, the FAA expanded the scope of work from relocating 3 signs and replacing sign panels to completely replacing 32 existing signs, relocating 25 of them, and adding 17 new signs. Attached is the revised scope of work to provide the additional design, construction administration, and inspection services necessary to accommodate those changes. The Airports Board favorably endorses this project.

FUNDING. Funding for this additional work will come from FAA Grant #34 (90%), State Grant 12-017 (5% Pending); and a local 5% match of \$2,750.00 which will come from the Airports Operating Budget.

RECOMMENDATION. That the Public Facilities Committee approve and recommend to County Council approval of a contract amendment in the amount of \$54,989.00 to Talbert, Bright, and Ellington, Inc. for additional design, construction administration, and inspection services for replacing, relocating, and installing new airfield guidance signs at the Hilton Head Island Airport.

PAA/paa

Attachment: TBI Work Authorization 11-06 Amendment 1

**HILTON HEAD ISLAND AIRPORT
HILTON HEAD ISLAND, SOUTH CAROLINA
WORK AUTHORIZATION 11-06
AMENDMENT 1
August 15, 2012
PROJECT NO.: TBI NO. 2119-1106**

It is agreed to undertake the following work in accordance with the provisions of our Contract for Professional Services.

Original Description of Work: Engineering and Planning Services for the Hilton Head Island Airport, in accordance with the Master Contract, for updating the Part 139 signage plan and design, bidding, and construction administration for the relocation of three airfield guidance signs determined not to be in compliance during the Part 139 certification review and replacement of all airfield guidance sign panels, as directed by Beaufort County.

Additional Services Requested and Authorized by Amendment 1

Task 1 – Additional Design: This amendment includes design for the removal of 34 guidance signs and replacing with 49 airfield guidance signs at locations as outlined in the Part 139 signage plan, in lieu of relocating three in the original scope of services.

Task 2 – Additional Construction Administration: This amendment includes providing additional construction contract administration due to the removal of all existing airfield guidance signs with new airfield guidance signs.

Task 3 – Additional Resident Inspection Services: This amendment includes providing additional resident inspection services due to the removal of all existing airfield guidance signs with new airfield guidance signs.

Estimated Time Schedule: Work shall be completed in accordance with the schedule established and agreed upon by the Owner and Engineer.

Cost of Services: The method of payment shall be in accordance with Article 6 of the contract. The work shall be performed in accordance with the Master Contract as a lump sum as follows.

Original Contract

Design	\$12,190.00
Bidding	\$9,988.00
Construction Administration	\$7,899.00
Resident Inspection	\$15,060.00
ORIGINAL CONTRACT TOTAL	\$46,887.00

Amendment 1

Task 1 – Additional Design	\$20,130.00
Task 2 – Additional Construction Administration	\$9,054.00
Task 3 – Additional Resident Inspection Services	\$25,805.00
AMENDMENT 1 TOTAL	\$54,989.00

TOTAL **\$101,876.00**

Agreed as to Scope of Services, Time Schedule and Budget:

APPROVED:
BEAUFORT COUNTY

APPROVED:
TALBERT, BRIGHT & ELLINGTON,
INC.

Title

Vice President

Title:

Date:

Date:

Witness:

Witness:

Talbert, Bright & Ellington, Inc.

Work Authorization 2119-1106 – Amendment 1

MANHOUR ESTIMATE

AIRFIELD GUIDANCE SIGNS -AMENDMENT
 HILTON HEAD AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA
 AIP PROJECT NO:
 TBI PROJECT NO: 2119-1106

August 14, 2012

DESIGN PHASE (04)

DESCRIPTION	PRIN	PM	SP	E6	E4	E2	E1	T5	T3	AD5	AD3
	\$ 168	\$ 158	\$ 125	\$ 142	\$ 108	\$ 78	\$ 68	\$ 98	\$ 69	\$ 74	\$ 53
PLANS - ADDITIONAL WORK											
Cover sheet (1)	0	0	0	0	0	0	0	0	0	0	0
Phasing & safety plan (1)	1	4	0	0	4	0	2	0	4	0	0
Signage plan layout (4)	2	4	0	0	12	0	16	10	12	0	0
Miscellaneous Details (2)	0	1	0	0	2	0	4	2	4	0	0
DESIGN - ADDITIONAL WORK											
Coordination/Meetings	2	4	0	0	6	0	0	4	8	0	2
Signage Plan	2	4	0	0	8	0	6	4	10	0	2
Phasing	2	4	0	0	4	0	0	0	2	0	0
Specifications	0	2	0	0	8	0	0	0	0	0	0
Quantities	0	1	0	0	2	0	0	0	2	0	0
Quality assurance plan	2	4	0	0	4	0	0	0	0	0	0
Revisions	1	1	0	0	2	0	4	2	4	2	0
MANHOUR TOTAL	12	29	0	0	52	0	32	22	46	2	4

DIRECT LABOR EXPENSES:

CLASSIFICATION		BILL RATE	EST. MHRS	EST. COST
Principal	PRIN	\$ 168	12	\$ 2,016
Project Manager	PM	\$ 158	29	\$ 4,582
Senior Planner	SP	\$ 125	-	\$ -
Engineer V	E6	\$ 142	-	\$ -
Engineer III	E4	\$ 108	52	\$ 5,616
Engineer II	E2	\$ 78	-	\$ -
Engineer I	E1	\$ 68	32	\$ 2,176
Technician V	T5	\$ 98	22	\$ 2,156
Technician III	T3	\$ 69	46	\$ 3,174
Admin. Assistant IV	AD5	\$ 74	2	\$ 148
Admin. Assistant III	AD3	\$ 53	4	\$ 212
		Total	199	
SUBTOTAL				\$ 20,080.00

DIRECT EXPENSES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS		1	\$ -
Postage	LS		1	\$ -
Miscellaneous expenses (prints, faxes, copies)	LS	\$ 50	1	\$ 50.00
Travel	LS		1	\$ -
SUBTOTAL				\$ 50.00

SCOPE OF SUBCONTRACTED SERVICES:

EXPENSE DESCRIPTION	UNIT RATE	EST. UNITS	ADMIN EXPENSE	EST. COST
NTE	\$ -	0	\$ -	\$ -
	\$ -	0	\$ -	\$ -
SUBTOTAL			\$ -	\$ -

TOTAL DESIGN COST: \$ 20,130.00

MANHOUR ESTIMATE

AIRFIELD GUIDANCE SIGNS - AMENDMENT
 HILTON HEAD AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA
 AIP PROJECT NO:
 TBI PROJECT NO: 2119-1106

August 14, 2012

CONSTRUCTION ADMINISTRATION PHASE (06)

DESCRIPTION	PRIN	PM	SP	E6	E4	E2	E1	T5	T3	AD5	AD3
	\$ 168	\$ 158	\$ 125	\$ 142	\$ 108	\$ 78	\$ 68	\$ 98	\$ 69	\$ 74	\$ 53
Coordinate award of contract	0	0	0	0	0	0	0	0	0	0	0
Coordinate/ conduct preconstruction	0	0	0	0	0	0	0	0	0	0	0
Preconstruction minutes	0	0	0	0	0	0	0	0	0	0	0
Coordinate project schedule	0	0	0	0	0	0	0	0	0	0	0
Coordinate submittals	0	1	0	0	2	0	0	0	0	1	0
Construction visits	0	0	0	16	8	0	0	0	0	0	0
Construction observation reports	0	0	0	4	2	0	0	0	0	0	0
Review/coordinate field changes	0	1	0	1	2	0	0	0	0	0	0
Construction correspondence	0	1	0	1	1	0	0	0	0	2	0
Review test results	0	0	0	0	1	0	0	0	0	0	0
Process requests for partial payment	0	1	0	0	4	0	0	0	0	4	0
Final inspection	0	0	0	0	0	0	0	0	0	0	0
Develop signage plan/as-builts	0	2	0	0	4	0	0	2	4	0	0
MANHOUR TOTAL	0	6	0	22	24	0	0	2	4	7	0

DIRECT LABOR EXPENSES:

CLASSIFICATION		BILL RATE	EST. MTRS	EST. COST
Principal	PRIN	\$ 168	0	\$ -
Project Manager	PM	\$ 158	6	\$ 948
Senior Planner	SP	\$ 125	0	\$ -
Engineer V	E6	\$ 142	22	\$ 3,124
Engineer III	E4	\$ 108	24	\$ 2,592
Engineer II	E2	\$ 78	0	\$ -
Engineer I	E1	\$ 68	0	\$ -
Technician V	T5	\$ 98	2	\$ 196
Technician III	T3	\$ 69	4	\$ 276
Admin. Assistant IV	AD5	\$ 74	7	\$ 518
Admin. Assistant III	AD3	\$ 53	0	\$ -
		Total	65	
<u>SUBTOTAL</u>				\$ 7,654.00

DIRECT EXPENSES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS		1	\$ -
Postage	LS		1	\$ -
Copying	LS	\$ 500	1	\$ 500.00
Reproduction-Rel. for Const.	LS	\$ 300	1	\$ 300.00
Reproduction-As Built	LS	\$ 100	1	\$ 100.00
Miscellaneous expenses (prints, faxes, copies)	LS	\$ 100	1	\$ 100.00
Travel	LS	\$ 400	1	\$ 400.00
<u>SUBTOTAL</u>				\$ 1,400.00

SCOPE OF SUBCONTRACTED SERVICES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Quality Acceptance Testing	LS		1	\$ -
As-Built Survey	LS		1	\$ -
<u>SUBTOTAL</u>				\$ -

TOTAL CONSTRUCTION ADMIN. COST: \$ 9,054.00

MANHOOR ESTIMATE

AIRFIELD GUIDANCE SIGNS -AMENDMENT
 HILTON HEAD AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA
 AIP PROJECT NO:
 TBI PROJECT NO: 2119-1106

August 14, 2012

RESIDENT PROJECT REPRESENTATIVE (PHASE 51)
 CALENDAR DAYS 45 (minus 14 from original contract = 31 additional days)

DESCRIPTION	RPR \$ 80
Project review	0
Site mobilization	0
On site inspection	275
Final inspection	0
Follow up inspection	0
Site demobilization	0
MANHOOR TOTAL	275

DIRECT LABOR EXPENSES:

CLASSIFICATION		BILL RATE	EST. MHR.S	EST. COST
RESIDENT ENGINEER	RPR	\$ 80	275	\$ 22,000
		Total	275	
SUBTOTAL				\$ 22,000.00

DIRECT EXPENSES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS	\$ 200	1	\$ 200.00
Postage	LS	\$ 150	1	\$ 150.00
Miscellaneous expenses (prints, faxes, copies, photos)	LS	\$ 200	1	\$ 200.00
Travel	LS		1	\$ -
SUBTOTAL				\$ 550.00

PER DIEM:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
DAILY PER DIEM	PD	\$ 105	31	\$ 3,255
		Total	31	
SUBTOTAL				\$ 3,255.00

TOTAL INSPECTION COST: \$ 25,805.00



County Council of Beaufort County
Hilton Head Island Airport – www.hiltonheadairport.com
Beaufort County Airport – www.beaufortcoairport.com
Post Office Box 23739 – 120 Beach City Road
Hilton Head Island, South Carolina 29925-3739
Phone: (843) 689-5400 - Fax: (843) 689-5411

TO: Councilman Herbert Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator
Bryan Hill, Deputy County Administrator
David Starkey, Chief Financial Officer
Dave Thomas, Purchasing Director
Monica Spells, Compliance Officer

FROM: Rob McFee, Division Director of Engineering and Infrastructure

SUBJ: **Hilton Head Island Airport Commercial Terminal Renovation Design**

DATE: November 20, 2012

BACKGROUND. Talbert, Bright, and Ellington, Inc., is currently under contract to provide professional consulting and engineering services in support of Beaufort County airport projects. The existing commercial terminal building was constructed prior to the events of September 11, 2001. As such, the facility does not accommodate changes in passenger screening and security as well as it should. Improvements are needed throughout the facility, but most importantly in the security area. Attached is a proposed contract to fully design and bid the improvements for the security area, hold room, restroom additions and restroom renovations. It will also complete the design of the remaining terminal improvements which include; the TSA area, airline, bag make-up and other public space renovations to the 60% working drawing level. The Airports Board favorably endorses this project.

FUNDING. Funding for this project will come from FAA Grant #28 (95%), State Grant 09-003 (2.5%) and local 2.5% match of \$5,270 which will come from the Airports Operating Budget.

RECOMMENDATION. That the Public Facilities Committee approve and recommend that County Council award a contract in the amount of \$210,793 to Talbert, Bright, and Ellington, Inc., to design and bid commercial terminal improvements at the Hilton Head Island Airport.

/JRMjr/mjh

Attachment: TBI Work Authorization 11-08

**HILTON HEAD ISLAND AIRPORT
HILTON HEAD ISLAND, SOUTH CAROLINA
WORK AUTHORIZATION 11-08
October 4, 2012
PROJECT NO.: TBI NO. 2119-1108**

It is agreed to undertake the following work in accordance with the provisions of our Contract for Professional Services.

Description of Work Authorized: The Consultant will provide design and bidding (provision of plans, response to questions, bid opening) services for the Hilton Head Airport in Hilton Head, South Carolina, from schematic design through 100 percent working drawings for the hold room, security and bathrooms renovation and addition.

Also, the Consultant will provide design services from schematic design through 60 percent working drawings for the TSA, airline, bag make-up, and public space renovation and addition. The following assumptions were made for the purpose of this work authorization.

Design services will be based on the concept plan sketch, dated January 23, 2012 (attached), and will include the following:

1. Hold Room, security and bathroom renovation and addition (100 percent working drawings):
 - Rework existing TSA security checkpoint to allow for an additional lane and new equipment, also provide space for search rooms and offices for the TSA.
 - Provide for additional rest rooms and a vending area in the secure hold room.
 - Renovate the existing bathrooms to include the latest technology

2. TSA, airline, bag make-up and public space renovation and addition (60 percent working drawings):
 - Provide office space for the TSA.
 - Move the TSA bag screening to provide a more fluid movement of passenger flow and allow for three airlines in the future (provide room for a future CT scan).
 - Provide additional airport space on the first level, provide for a conference room, and additional offices.
 - Renovate or re-do the drop-off canopy on the landside to solve the rusting of steel and rotting of wood at the existing canopy.

- Replace existing gutters.
- Rework the lighting in all areas.
- Provide for a future baggage claim belt in the baggage area.
- Rework vestibules to allow for better queuing and airlock capacity.
- Provide options for the taxi waiting area.

3. Look at options to solve the rusting problems on all exterior steel.

Schematic Package

- Provide programming analysis for the terminal building expansion and renovation - (include sizes, system analysis and special requirements).
- Verify code and construction requirements.
- Provide a preliminary schematic design (plans, elevations and image perspectives) based on the concept plan sketch, dated January 23, 2012 (attached).
- Finalize schematic design.
- Two (2) meetings – one to present ideas and a second to present the final concept.
- Deliverables: Schematic Design Document containing the following:
 - a) Program with spaces and square footages.
 - b) Site plan, plans, elevations and image perspectives.
 - c) Preliminary cost estimate.

Working Drawing Package

Architectural

- General coordination with engineering.
- Provide final background plans to engineers and consultants.
- Provide 60 percent project documentation on all drawings.
- 60 percent construction drawing specifications.
- Provide construction budget (possibly enlist the help of a local contractor).
- Update project renderings as required.
- Deliverables to include (60 percent complete):
 - a) Cover and index
 - b) Appendix B, code compliance supporting data
 - c) Standard notes and abbreviations
 - d) Partition types and UL assemblies
 - e) Site plan
 - f) Phasing plans
 - g) Life safety plans
 - h) Floor plans
 - i) Enlarged floor plans
 - j) Reflected ceiling plans
 - k) Finish plans
 - l) Building elevations
 - m) Enlarged building elevations
 - n) Building sections

- o) Wall sections
- p) Interior elevations
- q) Door and window schedules
- r) Finish schedules
- s) Specifications
- Attend two (2) meetings on-site to review design progress.
- Provide 100 percent working drawings and specifications package on the hold room, security and bathroom renovation and addition only.
- Provide phasing plan and temporary partitions as required. (NOTE: Phasing plan will be determined by the Owner and Architect.)
- Mechanical, electrical, plumbing and fire protection.
 - a) Provide 60 percent progress drawing submittal.
 - b) Provide 60 percent written specifications.
 - c) Provide 100 percent working drawings and specifications on the hold room, security and bathroom renovation and addition only.
- Structural
 - a) Complete 60 percent construction documents and details to support structural design.
 - b) Provide 100 percent working drawings and specifications on the hold room, security and bathroom renovation and addition only.
- Telecommunications
 - a) Prepare a 60 percent package consisting of the necessary drawings and specifications for use by Contractors to construct the communications infrastructure. The drawings and specifications will be compliant with current airport and industry standard practices and materials. Continue to 100 percent package on the hold room, security and bathroom renovation and addition only.
- Graphic/Signage
 - a) Provide 60 percent specification drawings, key plans and schedule (if applicable) for new signs located in expansion. Continue to 100 percent specification drawings on the hold room, security and bathroom renovation and addition only.

Services not included are:

- **Bidding for the 60 percent construction documents and permitting on the 60 percent package (TSA, airline, bag make-up and public space renovation and addition package).**
- **Construction Administration services.**
- **Express reviews and incorporation of comments will be charged on an hourly basis.**
- **Utilities beyond five feet (5') from the building.**
- **Detailed construction estimate.**

Estimated Time Schedule: Work shall be completed in accordance with the schedule established and agreed upon by the Owner and Engineer.

Cost of Services: The method of payment shall be in accordance with Article 6 of the contract. The work shall be performed in accordance with the Master Contract as a lump sum of **\$210,793.00**.

Agreed as to Scope of Services, Time Schedule and Budget:

APPROVED:
BEAUFORT COUNTY

APPROVED:
TALBERT, BRIGHT & ELLINGTON,
INC.

Title

Vice President
Title:

Date:

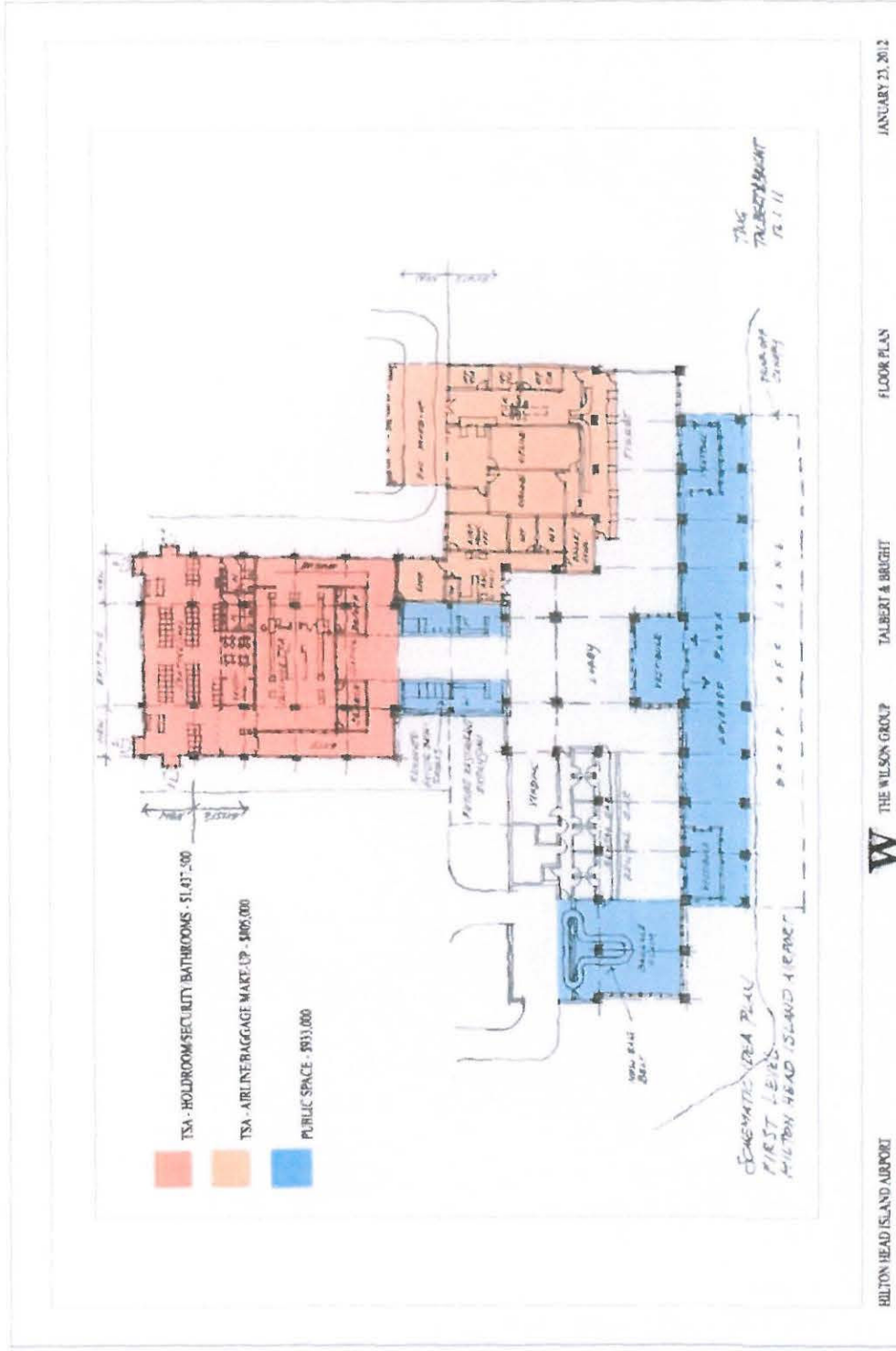
Date:

Witness:

Witness:

Talbert, Bright & Ellington, Inc.

Work Authorization 2119-1108



JANUARY 23, 2012

FLOOR PLAN

TALBERT & BRIGHT

THE WILSON GROUP

W

HILTON HEAD ISLAND AIRPORT

SUMMARY OF FEES

TERMINAL BUILDING EXPANSION AND RENOVATION
HILTON HEAD AIRPORT
HILTON HEAD ISLAND, SOUTH CAROLINA
AIP PROJECT NO
SCAA PROJECT NO
CLIENT PROJECT NO
TBI PROJECT NO. 2119-1108

October 4, 2012

DESCRIPTION	ESTIMATED COST
BASIC SERVICES	
PRELIMINARY ENGINEERING (01)	\$ 4,690.00
DESIGN PHASE THROUGH 100% FOR HOLD ROOM ANDS 60% DESIGN FOR REST OF TERMINAL (04)	\$ 26,863.00
BIDDING (05) (HOLD ROOM PORTION ONLY)	\$ 9,690.00
BASIC SERVICES SUBTOTAL	\$ 41,243.00
SPECIAL SERVICES	
EXPENSES	\$ 4,500.00
SUBCONSULTANTS	
PRE-DESIGN GEOTECHNICAL INVESTIGATION - LS	\$ 12,100.00
PRE-DESIGN TOPOGRAPHIC SURVEY - LS	\$ 11,500.00
ARCHITECTURAL SUBCONSULTANT 60% DESIGN - LS	\$ 141,450.00
SPECIAL SERVICES PHASE II SUBTOTAL	\$ 165,050.00
TOTAL	\$ 210,793.00

MANHOUR ESTIMATE

TERMINAL BUILDING EXPANSION AND RENOVATION
 HILTON HEAD AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA
 AIP PROJECT NO:
 SCAA PROJECT NO:
 CLIENT PROJECT NO:
 TBI PROJECT NO: 2119-1108

October 4, 2012

PRELIMINARY ENGINEERING (01)

DESCRIPTION	PRIN	PM	SP	E6	E4	E2	E1	T5	T3	AD5	AD3
	\$158	\$158	\$125	\$142	\$108	\$ 78	\$ 68	\$ 98	\$ 69	\$ 74	\$ 53
Preliminary project review w/owner	8	0	8	0	0	0	0	0	0	0	0
Develop project scope/contract	2	2	2	0	2	0	0	0	0	2	0
Determine project approach	2	0	0	0	2	0	0	0	0	0	0
Coordinate with subconsultants	0	0	0	0	2	4	0	0	0	0	0
BIDDING (05) (HOLD ROOM PORTION ONLY)											
MANHOUR TOTAL	12	2	10	0	6	4	0	0	0	2	0

DIRECT LABOR EXPENSES

CLASSIFICATION		BILL RATE	EST. HRS	EST. COST
Principal	PRIN	\$ 158	12	\$ 2,016
Project Manager	PM	\$ 158	2	\$ 316
Senior Planner	SP	\$ 125	10	\$ 1,250
Engineer VI	E6	\$ 142	-	\$ -
Engineer IV	E4	\$ 108	6	\$ 648
Engineer II	E2	\$ 78	4	\$ 312
Engineer I	E1	\$ 68	-	\$ -
Technician V	T5	\$ 98	-	\$ -
Technician III	T3	\$ 69	-	\$ -
Admin. Assistant V	AD5	\$ 74	2	\$ 148
Admin. Assistant III	AD3	\$ 53	-	\$ -
	Total		36	
SUBTOTAL				\$ 4,690.00

DIRECT EXPENSES

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS	\$ 25	1	\$ 25
Postage	LS	\$ 25	1	\$ 25
Miscellaneous expenses (prints, boxes, copies)	LS	\$ 100	1	\$ 100
Travel	LS	\$ 300	2	\$ 600
SUBTOTAL				\$ 750.00

SCOPE OF SUBCONTRACTED SERVICES

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Pre-Design Geotechnical Investigation - LS		\$12,100.00	1	\$ 12,100.00
Pre-design Topographic Survey - LS		\$11,500.00	1	\$ 11,500.00
SUBTOTAL				\$ 23,600.00
TOTAL PRELIMINARY COST:				\$ 29,046.00

MANHOOR ESTIMATE

TERMINAL BUILDING EXPANSION AND RENOVATION

HILTON HEAD AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA
 AIP PROJECT NO.
 SCAA PROJECT NO.
 CLIENT PROJECT NO.
 TBI PROJECT NO: 2119-1108

October 4, 2012

DESIGN PHASE THROUGH 100% FOR HOLD ROOM AND 60% DESIGN FOR REST OF TERMINAL (04)

DESCRIPTION	PRIN	PM	SP	E6	E4	E2	E1	T5	T3	AD5	AD3
	\$168	\$158	\$125	\$ 142	\$ 108	\$ 78	\$ 68	\$ 98	\$ 69	\$ 74	\$ 53
PLANS											
Cover sheet	0	1	0	0	0	0	1	0	2	0	0
General Notes and Quantities	0	1	0	0	2	0	4	4	4	0	0
Safety and Phasing Plans	1	2	0	0	4	0	4	0	4	0	0
Demolition Plan (2)	0	2	0	0	4	0	4	8	8	0	0
HIDDING (05) (HOLD ROOM PORTION ONLY)											
Grading, Drainage, and Erosion Control Plan	1	2	0	0	4	0	8	8	8	0	0
Utility Plan	0	1	0	0	4	0	2	2	2	0	0
Typical Sections and Pavement Details	0	1	0	0	2	0	4	2	2	0	0
Miscellaneous Details (2)	0	1	0	0	2	0	2	2	2	0	0
DESIGN											
Coordination Meetings with Owner	2	4	0	0	4	0	0	0	0	0	2
Coordination Meetings with Subconsultants	2	4	0	0	4	0	2	2	0	0	2
Phasing and Safety Design	0	2	0	0	4	0	2	0	0	0	0
Grading and Drainage Design	0	2	0	0	4	0	2	0	0	0	0
Erosion Control Design and Submittal	0	2	0	0	4	0	2	2	0	0	4
Quantities and Construction Estimates	1	2	0	0	4	0	8	4	4	0	2
Preliminary Engineering Report	0	2	0	0	8	0	0	0	0	4	8
Specifications	0	1	0	0	8	0	0	0	2	0	8
Design Review Meeting	1	2	0	0	2	0	0	0	0	0	2
Quality assurance plan	0	2	0	4	4	0	0	0	0	0	0
Revisions	0	1	0	0	2	0	4	4	4	1	1
MANHOOR TOTAL	8	35	0	4	70	0	49	38	42	5	29

DIRECT LABOR EXPENSES

CLASSIFICATION		BILL RATE	EST HOURS	EST COST
Principal	PRIN	\$ 168	8	\$ 1,344
Project Manager	PM	\$ 158	35	\$ 5,530
Senior Planner	SP	\$ 125	-	\$ -
Engineer VI	E6	\$ 142	4	\$ 568
Engineer IV	E4	\$ 108	70	\$ 7,560
Engineer II	E2	\$ 78	-	\$ -
Engineer I	E1	\$ 68	49	\$ 3,332
Technician V	T5	\$ 98	38	\$ 3,724
Technician III	T3	\$ 69	42	\$ 2,898
Admin. Assistant V	AD5	\$ 74	5	\$ 370
Admin. Assistant III	AD3	\$ 53	29	\$ 1,537
	Total		280	
SUBTOTAL				\$ 26,963.00

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST UNITS	EST COST
Telephone	LS	\$ 75	1	\$ 75.00
Postage	LS	\$ 100	1	\$ 100.00
Miscellaneous expenses (prints, faxes, copies)	LS	\$ 750	1	\$ 750.00
Travel	LS	\$ 300	2	\$ 600.00
SUBTOTAL				\$ 1,525.00

SCOPE OF SUBCONTRACTED SERVICES

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST UNITS	EST COST
Architectural Subconsultant 60% Design - LS	LS	\$141,450.00	1	\$ 141,450.00
SUBTOTAL				\$ 141,450.00
TOTAL DESIGN COST:				\$ 169,938.00

MANHOUR ESTIMATE

TERMINAL BUILDING EXPANSION AND RENOVATION
 HILTON HEAD AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA
 AIP PROJECT NO:
 SCAA PROJECT NO:
 CLIENT PROJECT NO:
 TRIPROJECT NO: 2119-1108

October 4, 2012

BIDDING PHASE (05) - HOLD ROOM PORTION ONLY

DESCRIPTION	PRIN 168	PM 158	SP 125	E6 142	E4 108	E2 78	E1 68	T5 98	T3 69	AD5 74	AD3 53
Coordinate advertisement	0	0	0	2	0	0	0	0	0	4	0
Distribute bid documents	0	0	0	0	0	0	0	0	8	8	8
Pre-bid meeting	0	0	0	8	0	0	0	0	0	0	0
Bidder questions and answers	1	2	0	8	4	0	0	4	0	4	0
Prepare addenda	0	0	0	8	0	0	0	0	0	8	0
Bid opening, tabulation	0	0	0	8	0	0	0	0	0	0	4
Recommendation of Award	1	2	0	0	0	0	0	0	0	0	2
MANHOUR TOTAL	2	4	0	34	4	0	0	4	8	24	14

DIRECT LABOR EXPENSES

CLASSIFICATION		BILL RATE	EST MHRS	EST COST
Principal	PRIN	\$ 168	2	\$ 336
Project Manager	PM	\$ 158	4	\$ 632
Senior Planner	SP	\$ 125	-	\$ -
Engineer VI	E6	\$ 142	34	\$ 4,828
Engineer IV	E4	\$ 108	4	\$ 432
Engineer II	E2	\$ 78	-	\$ -
Engineer I	E1	\$ 68	-	\$ -
Technician V	T5	\$ 98	4	\$ 392
Technician III	T3	\$ 69	8	\$ 552
Admin. Assistant V	AD5	\$ 74	24	\$ 1,776
Admin. Assistant III	AD3	\$ 53	14	\$ 742
	Total		94	
SUBTOTAL				\$ 9,690.00

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST UNITS	EST. COST
Telephone	LS	\$ 75	1	\$ 75.00
Postage	LS	\$ 160	1	\$ 160.00
Copying	LS	\$ 250	1	\$ 250.00
Bid Advertising	LS	\$ 1,000	1	\$ 1,000.00
Reproduction	LS	\$ 500	1	\$ 500.00
Travel	LS	\$ 300	1	\$ 300.00
SUBTOTAL				\$ 2,325.00

SCOPE OF SUBCONTRACTED SERVICES

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST UNITS	EST. COST
Architectural Subcontractant	LS	\$ -	1	\$ -
SUBTOTAL				\$ -

TOTAL BIDDING COST: \$ 11,915.00



County Council of Beaufort County
Hilton Head Island Airport – www.hiltonheadairport.com
Beaufort County Airport – www.beaufortcoairport.com
Post Office Box 23739 – 120 Beach City Road
Hilton Head Island, South Carolina 29925-3739
Phone: (843) 255-2950 - Fax: (843) 255-9424

TO: Councilman Herbert Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKUBIC*
Bryan Hill, Deputy County Administrator *BH*
Joshua Gruber, County Attorney *JG*
David Starkey, Chief Financial Officer *DS*
Rob McFee, Division Director, Engineering and Infrastructure *RMF*

FROM: Paul Andres, Director of Airports *PA*

SUBJ: **South Carolina Aeronautics Commission (SCAC) Grant Offer 12-013**

DATE: November 2, 2012

BACKGROUND. The South Carolina Aeronautics Commission has made a grant offer in the amount of \$37,856.00 for the Hilton Head Island Airport. This grant offer represents the State's 5% matching share for projects currently funded under FAA Grants #32, #33, and a portion of #34. These projects include; Environmental Assessment and Benefit Cost Analysis for Five Year Capital Improvement Projects, Traditional Cultural Properties Analysis, and Phase III Data Recovery and Public Outreach Program. A copy of the grant offer is attached for your information. The Airports Board favorably endorses these projects.

RECOMMENDATION. That the Public Facilities Committee approve and recommend that County Council accept the South Carolina Aeronautics Commission Grant Offer 12-013 in the amount of \$37,856.00 for projects at the Hilton Head Island Airport.

PAA/paa

Attachment: SCAC Grant Offer 12-013



Nikki R. Haley
Governor

SOUTH CAROLINA
Aeronautics Commission

Paul G. Werts
Executive Director

October 10, 2012

AERONAUTICS
COMMISSION

Chairman
Delphin A.
Gantt, Jr.

District 1
Maj. Gen.
Gerald E.
Harmon,
USAF, Ret.

District 2
Frank W.
Young, M.D.

District 3
Vacant

District 4
Matthew J.
Kappel, Esq.

District 5
Secretary
Barry G.
Avent

District 6
Vice-
Chairman
Dennis L.
Dabney

Mr. Paul Andres
Beaufort County Airport Director
Post Office 23739
Beaufort, SC 29925-3739

Re: South Carolina Aeronautics Commission
Project No. 12-013, Hilton Head Airport

Dear Mr. Andres: *Paul*

I am pleased to inform you that the South Carolina Aeronautics Commission (SCAC) has approved your project application and awarded up to \$37,856 to the Hilton Head Airport for environmental assessment and benefit cost analysis for a five year capital improvement program including a traditional cultural properties analysis, and a Phase III data recovery and public outreach program. This grant was approved based on your representation of local funding availability and your ability to proceed promptly with the project.

Please execute the enclosed grant agreements and return one original to SCAC at your earliest convenience.

This project qualifies for the Federal Aviation Administration grant program where 90 percent of the cost is funded by a federal grant and ten percent by state and local government. Project cost and funding are as indicated below:

Total project cost	\$1,048,338
Federal grant	\$ 972,625
State grant	\$ 37,856
Local government	\$ 37,857

We are pleased to provide this assistance. If we can be of further assistance, please do not hesitate to call.

Sincerely,

Paul G. Werts
Executive Director

PGW/tr
Enclosures: Grant

cc: Governor Nikki Haley
Chairman Delphin A. Gantt, Jr.
Representative Bill Herbkersman, Chairman, Beaufort County Delegation
Commissioner Frank Young, MD, District 2
Judy Elder-Lincke, Talbert & Bright, Inc.

RECEIVED
OCT 22 2012

BY: _____

GRANT AGREEMENT
Part 1 - OFFER

Date of Offer: **September 29, 2012**

Project No. 12-013

TO: **Beaufort County**
(herein referred to as the "Sponsor")

FROM: The State of South Carolina (acting through the South Carolina Aeronautics Commission, herein referred to as "Aeronautics").

WHEREAS, The Sponsor has submitted to Aeronautics a Project Application dated **July 12, 2012**, a grant of State Funds for a project for development of the **Hilton Head Airport** together with plans and specifications for such a project, with Project Applications, as approved by Aeronautics is hereby incorporated herein and made a part hereof:

and

WHEREAS, Aeronautics has approved a project for development of the Airport ("herein called the "Project") consisting of the following described airport development:

- 1) **Environmental Assessment and Benefit Cost Analysis for Five Year Capital Improvement Projects**
- 2) **Traditional Cultural Properties Analysis**
- 3) **Phase III Data Recovery and Public Outreach Program**

All as more particularly described in the property map and plans and specifications incorporated in the said Project Application:

NOW THEREFORE, pursuant to and for the purposes of carrying out the provisions of this grant and in consideration of (a) the Sponsor's adoption and ratification of the acceptance of this offer and agreement, as hereinafter provided, and (b) the benefits to accrue to the State of South Carolina and the public from the accomplishment of the project and the operation and maintenance of the Airport, as herein provided.

THE STATE OF SOUTH CAROLINA ACTING THROUGH THE SOUTH CAROLINA AERONAUTICS COMMISSION, HEREBY OFFERS AND AGREES to pay, as South Carolina's matching share of the allowable cost incurred in accomplishing the project as per the following schedule:

<u>Funding Source</u>	<u>Amount</u>
State	\$ 37,856
Federal	\$972,625
Sponsor	\$ 37,857
Other	\$ 0

for a total cost of **\$1,048,338** subject to the following:

PART II - SPONSOR ASSURANCES

1. The Sponsor shall:
 - a. begin accomplishment of the Project within a reasonable time after acceptance of this Offer, but no later than one year from award of this Offer;
 - b. carryout and complete the project in accordance with the terms of this agreement, applicable policies of Aeronautics, and applicable statutes, regulations and fiscal policies of the State of South Carolina, and any applicable local ordinances;
 - c. carryout and complete the project in accordance with the plans and specifications and property map incorporated herein, including any revisions or modifications approved in writing by Aeronautics. Sponsor further agrees to copy Aeronautics as to all construction progress reports, payment applications, and completion documents and related correspondence within ten (10) days of document development or receipt.
 - d. submit all planning documents to Aeronautics for review and approval; and
 - e. notify Aeronautics, in writing, of any improvements to the airport so that same may be incorporated into the South Carolina Airport System Plan.
2. The Sponsor shall operate and maintain the Airport as provided in the Project Application.
3. Any misrepresentations or omission of a material fact by the Sponsor concerning the Project or the Sponsor's authority or ability to carry out the obligations assumed by the Sponsor in accepting this Offer shall terminate the obligation of the State of South Carolina and it is understood and agreed by the Sponsor in accepting this Offer that if a material fact has been misrepresented or omitted by the Sponsor, Aeronautics of Aeronautics, on behalf of the State of South Carolina, may demand and recover from Sponsor all grant payments made, plus interest at the legal rate prevailing at date of demand.
4. The Sponsor shall maintain the approaches to the airport in compliance with appropriate guidelines set forth in FAA Part 77 or other guidelines approved in writing by Aeronautics. Failure on the part of the Sponsor to take appropriate action to remove any and all obstructions in the approaches may result in withholding of any payment of the funds established by this agreement for the herein described project until such time as the necessary actions are taken.
5. The Sponsor shall maintain property insurance on the project to cover any and all losses. The amount of the coverage shall, at a minimum, be equal to the total cost of the project.
6. The Sponsor's Request for Final Reimbursement must have been received within ninety (90) calendar days after the Final Inspection has been accomplished in order to close out the project in a timely manner.

PART III - ACCEPTANCE

_____ (Sponsor) does hereby ratify and adopt all statements, representations, warranties, covenants, sponsor assurances and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer and does hereby unconditionally accept said Offer and by such acceptance agrees to all of the terms and conditions thereof.

Executed this _____ day of _____, 2012

(Name of Sponsor)

(Signature By)

(Title)

(Seal)

Attest _____

Title _____

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as attorney for _____ do hereby certify: That I have examined the foregoing Grant Agreement and the proceedings taken by said _____ relating thereto, and find the Acceptance by Sponsor has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the State of South Carolina, and further that, in my opinion, said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Dated this _____ day of _____, 2012

Signature By _____

Title _____



County Council of Beaufort County
Hilton Head Island Airport – www.hiltonheadairport.com
Beaufort County Airport – www.beaufortcoairport.com
Post Office Box 23739 – 120 Beach City Road
Hilton Head Island, South Carolina 29925-3739
Phone: (843) 255-2950 - Fax: (843) 255-9424

TO: Councilman Herbert Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy County Administrator *BH*
Joshua Gruber, County Attorney *JG*
David Starkey, Chief Financial Officer *DS*
Rob McFee, Division Director, Engineering and Infrastructure *Rob McFee*

FROM: Paul Andres, Director of Airports *PA*

SUBJ: **South Carolina Aeronautics Commission (SCAC) Grant Offer 12-017**

DATE: November 2, 2012

BACKGROUND. The South Carolina Aeronautics Commission has made a grant offer in the amount of \$16,061.00 for the Hilton Head Island Airport. This grant offer represents the State's 5% matching share for two projects currently funded under FAA Grant #34. These projects include; Airfield Lighted Sign Replacement and Runway 21 Tree Obstruction Removal Reimbursement. A copy of the grant offer is attached for your information. The Airports Board favorably endorses these projects.

RECOMMENDATION. That the Public Facilities Committee approve and recommend that County Council accept the South Carolina Aeronautics Commission Grant Offer 12-017 in the amount of \$16,061.00 for projects at the Hilton Head Island Airport.

PAA/paa

Attachment: SCAC Grant Offer 12-017



Nikki R. Haley
Governor

SOUTH CAROLINA
Aeronautics Commission

Paul G. Werts
Executive Director

October 10, 2012

**AERONAUTICS
COMMISSION**

Chairman
Delphin A.
Gantt, Jr.

District 1
Maj. Gen.
Gerald E.
Harmon,
USAF, Ret.

District 2
Frank W.
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District 3
Vacant

District 4
Matthew J.
Kappel, Esq.

District 5
Secretary
Barry G.
Avent

District 6
Vice-
Chairman
Dennis L.
Dabney

Mr. Paul Andres
Beaufort County Airport Director
Post Office 23739
Beaufort, SC 29925-3739

Re: South Carolina Aeronautics Commission
Project No. 12-017, Airport

Dear Mr. Andres,

RECEIVED
OCT 22 2012

BY:-----

I am pleased to inform you that the South Carolina Aeronautics Commission (SCAC) has approved your project application and awarded up to \$16,061 to the Hilton Head Airport for lighted sign replacement and Runway 21 tree removal. This grant was approved based on your representation of local funding availability and your ability to proceed promptly with the project.

Please execute the enclosed grant agreements and return one original to SCAC at your earliest convenience. The attached Affidavit of Non-Collusion included in the package is to be completed by the contractor and submitted with the contract documents.

This project qualifies for the Federal Aviation Administration grant program where 90 percent of the cost is funded by a federal grant and ten percent by state and local government. Project cost and funding are as indicated below:

Total project cost	\$321,220
Federal grant	\$289,098
State grant	\$ 16,061
Local government	\$ 16,061

We are pleased to provide this assistance. If we can be of further assistance, please do not hesitate to call.

Sincerely,

Paul G. Werts
Executive Director

PGW/tr
Enclosures: Grant and Affidavit of Non-Collusion

cc: Governor Nikki Haley
Chairman Delphin A. Gantt, Jr.
Representative Bill Herbkersman, Chairman, Beaufort County Delegation
Commissioner, Frank Young, MD, District 2
Judy Elder-Lincke, Talbert & Bright, Inc.

GRANT AGREEMENT
Part 1 - OFFER

Date of Offer: **September 29, 2012**

Project No. 12-017

TO: **Beaufort County**
(herein referred to as the "Sponsor")

FROM: The State of South Carolina (acting through the South Carolina Aeronautics Commission, herein referred to as "Aeronautics").

WHEREAS, The Sponsor has submitted to Aeronautics a Project Application dated **September 19, 2012**, a grant of State Funds for a project for development of the **Hilton Head Airport** together with plans and specifications for such a project, with Project Applications, as approved by Aeronautics is hereby incorporated herein and made a part hereof:

and

WHEREAS, Aeronautics has approved a project for development of the Airport ("herein called the "Project") consisting of the following described airport development:

Lighted sign replacement and Runway 21 tree removal

All as more particularly described in the property map and plans and specifications incorporated in the said Project Application:

NOW THEREFORE, pursuant to and for the purposes of carrying out the provisions of this grant and in consideration of (a) the Sponsor's adoption and ratification of the acceptance of this offer and agreement, as hereinafter provided, and (b) the benefits to accrue to the State of South Carolina and the public from the accomplishment of the project and the operation and maintenance of the Airport, as herein provided.

THE STATE OF SOUTH CAROLINA ACTING THROUGH THE SOUTH CAROLINA AERONAUTICS COMMISSION, HEREBY OFFERS AND AGREES to pay, as South Carolina's matching share of the allowable cost incurred in accomplishing the project as per the following schedule:

<u>Funding Source</u>	<u>Amount</u>
State	\$ 16,061
Federal	\$289,098
Sponsor	\$ 16,061
Other	\$ 0

for a total cost of **\$321,220** subject to the following:

1. The maximum obligation of the State of South Carolina payable under this Offer and Agreement shall be: **\$16,061**, which all parties to this Agreement understand may be subject to the prior and continuing approval of the South Carolina Budget and Control Board and the General Assembly and its component review committees.
2. Aeronautics reserves the right to amend or withdraw this Offer at any time prior to its binding acceptance by the Sponsor.
3. This Offer shall expire and the State of South Carolina shall not be obligated to pay any of the allowable cost of the Project unless this Offer has been accepted by the Sponsor within 60 days from the above date of Offer or such longer time as may be prescribed by Aeronautics in writing.
4. The funds allocated by this Agreement shall be held in escrow for a period of one (1) year after the date of offer. If progress on the described project has not begun at that time, the funds will revert to Aeronautics for reallocation to other worthwhile projects.

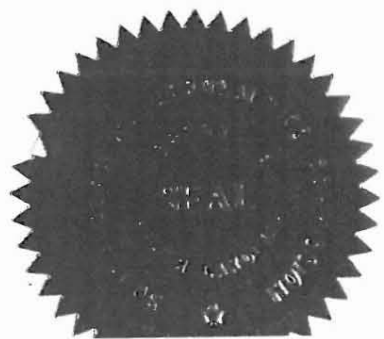
The Sponsor's acceptance of this Offer and ratification and adoption of the Project Application shall be evidenced by execution of Part II of this Agreement by the Sponsor. The respective obligations under this Grant Agreement shall become effective upon the Sponsor's acceptance of the Offer and shall remain in full force and effect throughout the useful life of the facilities developed under the project but in any event not to exceed twenty years from the date of said acceptance.

STATE OF SOUTH CAROLINA
SOUTH CAROLINA AERONAUTICS COMMISSION

Signature By: *Paul [Signature]*
Executive Director

Sponsor's Signature Date

Title



PART II - SPONSOR ASSURANCES

1. The Sponsor shall:
 - a. begin accomplishment of the Project within a reasonable time after acceptance of this Offer, but no later than one year from award of this Offer;
 - b. carryout and complete the project in accordance with the terms of this agreement, applicable policies of Aeronautics, and applicable statutes, regulations and fiscal policies of the State of South Carolina, and any applicable local ordinances;
 - c. carryout and complete the project in accordance with the plans and specifications and property map incorporated herein, including any revisions or modifications approved in writing by Aeronautics. Sponsor further agrees to copy Aeronautics as to all construction progress reports, payment applications, and completion documents and related correspondence within ten (10) days of document development or receipt.
 - d. submit all planning documents to Aeronautics for review and approval; and
 - e. notify Aeronautics, in writing, of any improvements to the airport so that same may be incorporated into the South Carolina Airport System Plan.
2. The Sponsor shall operate and maintain the Airport as provided in the Project Application.
3. Any misrepresentations or omission of a material fact by the Sponsor concerning the Project or the Sponsor's authority or ability to carry out the obligations assumed by the Sponsor in accepting this Offer shall terminate the obligation of the State of South Carolina and it is understood and agreed by the Sponsor in accepting this Offer that if a material fact has been misrepresented or omitted by the Sponsor, Aeronautics of Aeronautics, on behalf of the State of South Carolina, may demand and recover from Sponsor all grant payments made, plus interest at the legal rate prevailing at date of demand.
4. The Sponsor shall maintain the approaches to the airport in compliance with appropriate guidelines set forth in FAA Part 77 or other guidelines approved in writing by Aeronautics. Failure on the part of the Sponsor to take appropriate action to remove any and all obstructions in the approaches may result in withholding of any payment of the funds established by this agreement for the herein described project until such time as the necessary actions are taken.
5. The Sponsor shall maintain property insurance on the project to cover any and all losses. The amount of the coverage shall, at a minimum, be equal to the total cost of the project.
6. The Sponsor's Request for Final Reimbursement must have been received within ninety (90) calendar days after the Final Inspection has been accomplished in order to close out the project in a timely manner.

PART III - ACCEPTANCE

_____ (Sponsor) does hereby ratify and adopt all statements, representations, warranties, covenants, sponsor assurances and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer and does hereby unconditionally accept said Offer and by such acceptance agrees to all of the terms and conditions thereof.

Executed this _____ day of _____, 2012

(Name of Sponsor)

(Signature By)

(Title)

(Seal)

Attest _____

Title _____

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as attorney for _____ do hereby certify: That I have examined the foregoing Grant Agreement and the proceedings taken by said _____ relating thereto, and find the Acceptance by Sponsor has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the State of South Carolina, and further that, in my opinion, said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Dated this _____ day of _____, 2012

Signature By _____

Title _____



**COUNTY COUNCIL OF BEAUFORT COUNTY
BEAUFORT COUNTY ENGINEERING DIVISION
102 Industrial Village Road, Building #3, Beaufort, SC 29906
Post Office Drawer 1228, Beaufort, SC 29901-1228
Telephone: 843-255-2700 Facsimile: 843-255-9420**

TO: Councilman Herbert N. Glaze, Chairman, Public Facilities Committee

VIA: Gar Kubic, County Administrator
Bryan Hill, Deputy County Administrator
Josh Gruber, County Attorney *86*
Robert McFee, Division Director of Engineering & Infrastructure *JRM/Fee*

FROM: Robert Klink, PE, County Engineer *REK*

SUBJ: **Beaufort County Dirt Road Paving Requirements for Dirt Roads Without Right of Way or Easement Documentation – Salt Creek Drive West**

DATE: November 20, 2012

BACKGROUND. Salt Creek Drive West is a County maintained dirt road that is included in Dirt Road Design Build Improvement Contract #45. Contract #45 was awarded by County Council on 3/12/12.

Since May 2012, the Engineering Division and the design-build contractor team have been working under guidance that Beaufort County can no longer pave a County dirt road based on presumption of prescriptive right. Rather, it must assure that the County possesses a deeded right-of-way, signed right-of-way document, or signed easement document from each adjoining property owner along the dirt road identified for paving.

Engineering Division staff has had limited success in obtaining documents and has identified Salt Creek Drive West as a dirt road for consideration for condemnation of one property. Nine of the ten property owners have signed for the road to be paved. Condemnation of the remaining parcel will allow paving of Salt Creek Drive West to proceed.

Staff and design-build contractor team are therefore presenting this information for committee review and are recommending that the remaining required right-of-way be condemned.

RECOMMENDATION. The Public Facilities Committee approve and recommend to County Council to authorize proceeding with condemnation of the remaining required right-of-way for Salt Creek Drive West.


REK/DS/mj

Attachments: 1) Andrews & Burgess Right of Way Status Plans
2) Location Map

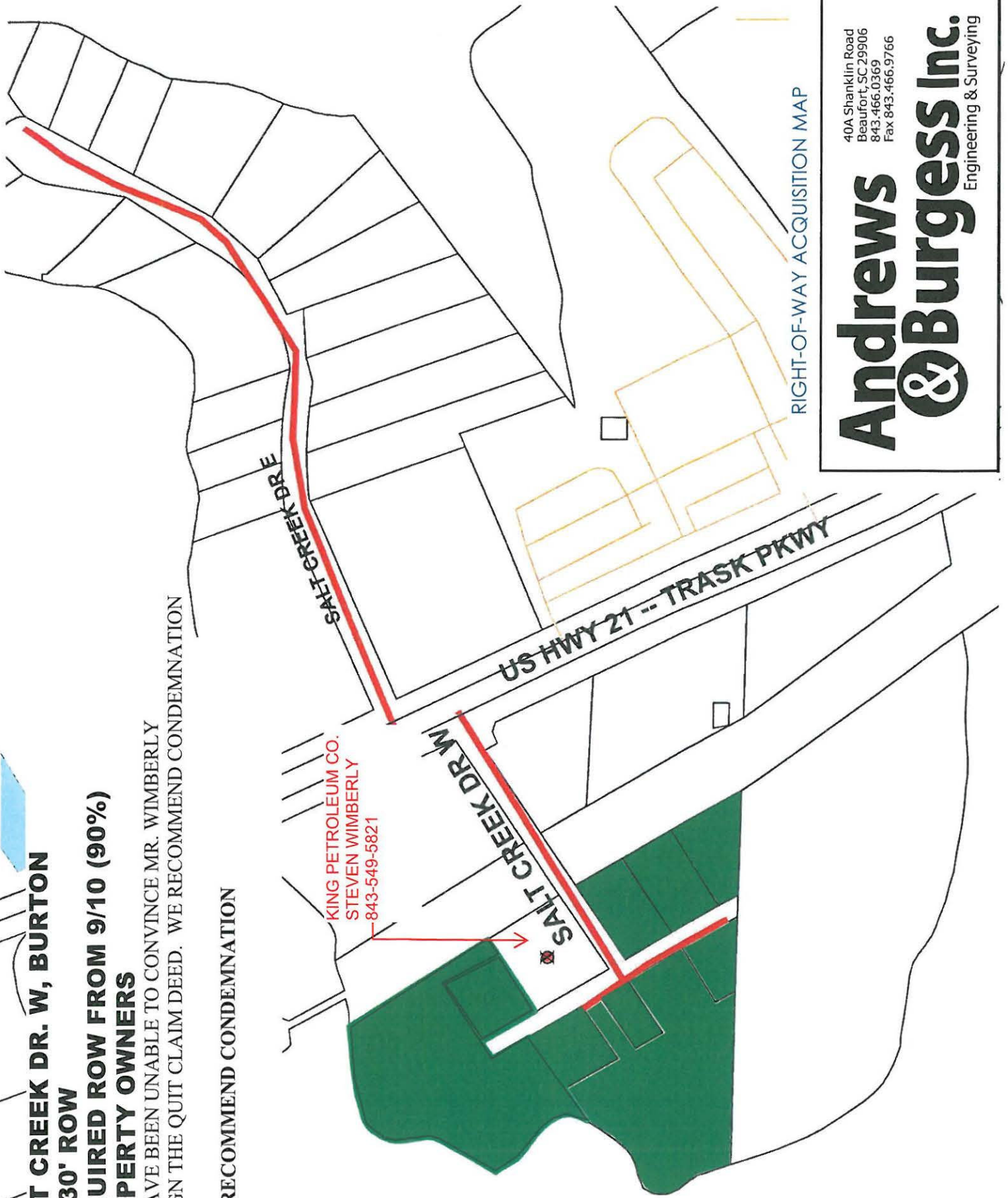
cc: Eddie Bellamy

**SALT CREEK DR. W, BURTON
EX. 30' ROW
ACQUIRED ROW FROM 9/10 (90%)
PROPERTY OWNERS**

WE HAVE BEEN UNABLE TO CONVINCe MR. WIMBERLY
TO SIGN THE QUIT CLAIM DEED. WE RECOMMEND CONDEMNATION

 = RECOMMEND CONDEMNATION

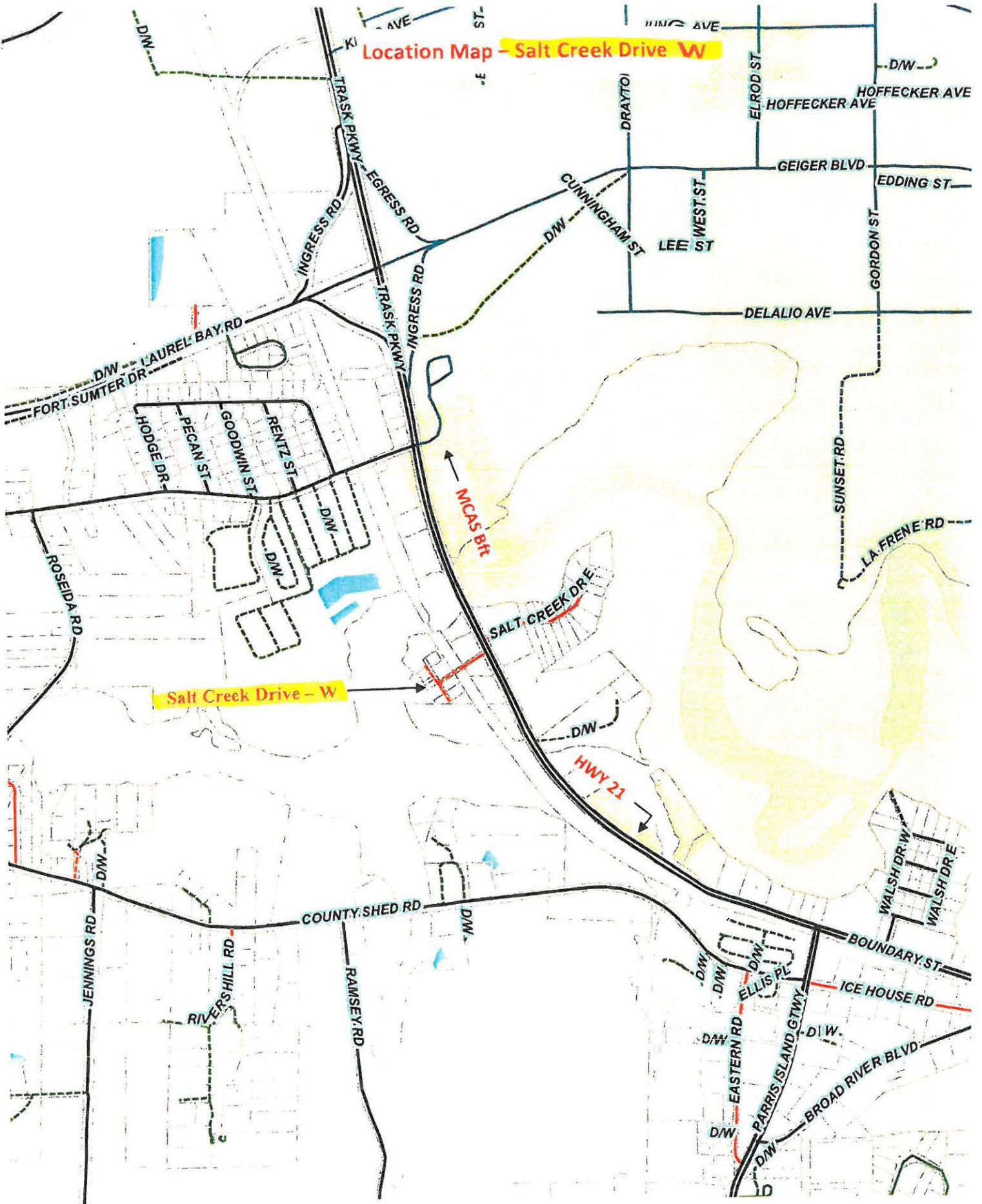
KING PETROLEUM CO.
STEVEN WIMBERLY
843-549-5821



40A Shanklin Road
Beaufort, SC 29906
843-466.0369
Fax 843,466.9766

Andrews & Burgess Inc.
Engineering & Surveying

Location Map - Salt Creek Drive W



Salt Creek Drive - W

MCAS Bldg

HWY 21

SALT CREEK DRE



**COUNTY COUNCIL OF BEAUFORT COUNTY
BEAUFORT COUNTY ENGINEERING DIVISION
102 Industrial Village Road, Building #3, Beaufort, SC 29906
Post Office Drawer 1228, Beaufort, SC 29901-1228
Telephone: 843-255-2700 Facsimile: 843-255-9420**

TO: Councilman Herbert N. Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator
Bryan Hill, Deputy County Administrator
Josh Gruber, County Attorney *JG*
Robert McFee, Division Director of Engineering & Infrastructure *R McFee*

FROM: Robert Klink, PE, County Engineer *REK*

SUBJ: **Beaufort County Dirt Road Paving Requirements for Dirt Roads Without Right of Way or Easement Documentation – Stanley Road**

DATE: November 20, 2012

BACKGROUND. Salt Creek Drive West is a County maintained dirt road that is included in Dirt Road Design Build Improvement Contract #43. Contract #43 was awarded by County Council on 3/24/11.

Since May 2012, the Engineering Division and the design-build contractor team have been working under guidance that Beaufort County can no longer pave a County dirt road based on presumption of prescriptive right. Rather, it must assure that the County possesses a deeded right-of-way, signed right-of-way document, or signed easement document from each adjoining property owner along the dirt road identified for paving.

Engineering Division staff has had limited success in obtaining documents and has identified Stanley Road as a dirt road for consideration for condemnation of one property. Four of the five property owners have signed for the road to be paved. Condemnation of the remaining parcel will allow paving of Stanley Road to proceed.

Staff and design-build contractor team are therefore presenting this information for committee review and are recommending that the remaining required right-of-way be condemned.

RECOMMENDATION. The Public Facilities Committee approve and recommend to County Council to authorize proceeding with condemnation of the remaining required right-of-way for Stanley Road.

REK/DS/mj

Attachments: 1) Andrews & Burgess Right of Way Status Plans
2) Location Map

cc: Eddie Bellamy

**STANLEY RD, BURTON
EX. 50' ROW
ACQUIRED ROW FROM 4/5 (80%)
PROPERTY OWNERS**

ESTATE OF WALTER STANLEY HAS SAID NO TO GRANTING ROW.
WE RECOMMEND CONDEMNATION OF R/W.

 = RECOMMEND CONDEMNATION

ESTATE OF WALTER STANLEY
c/o ANNE WEBB
669 OAK TER.
NORCROSS, GA 30071-9924
1-770-734-9924

STANLEY RD

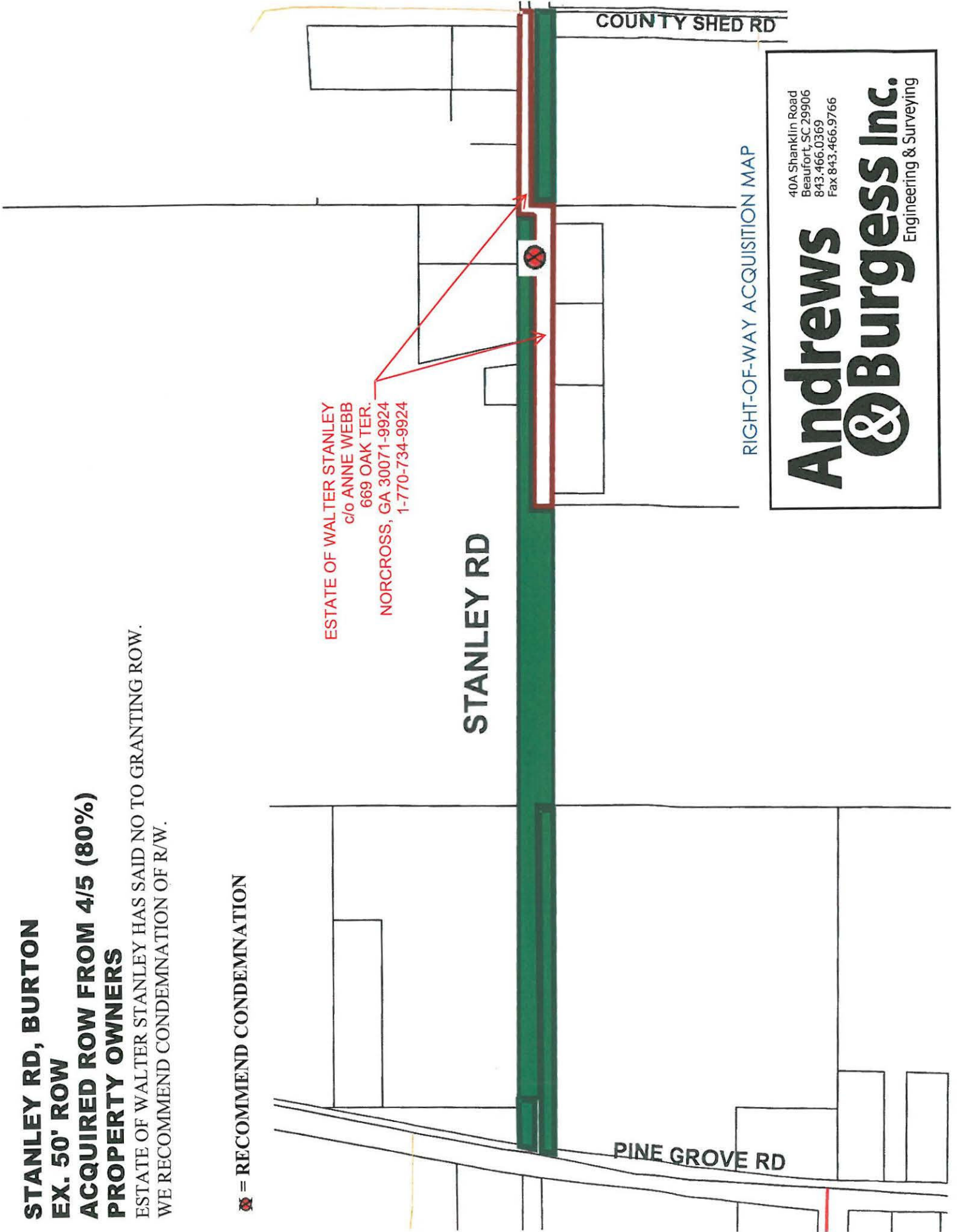
COUNTY SHED RD

PINE GROVE RD

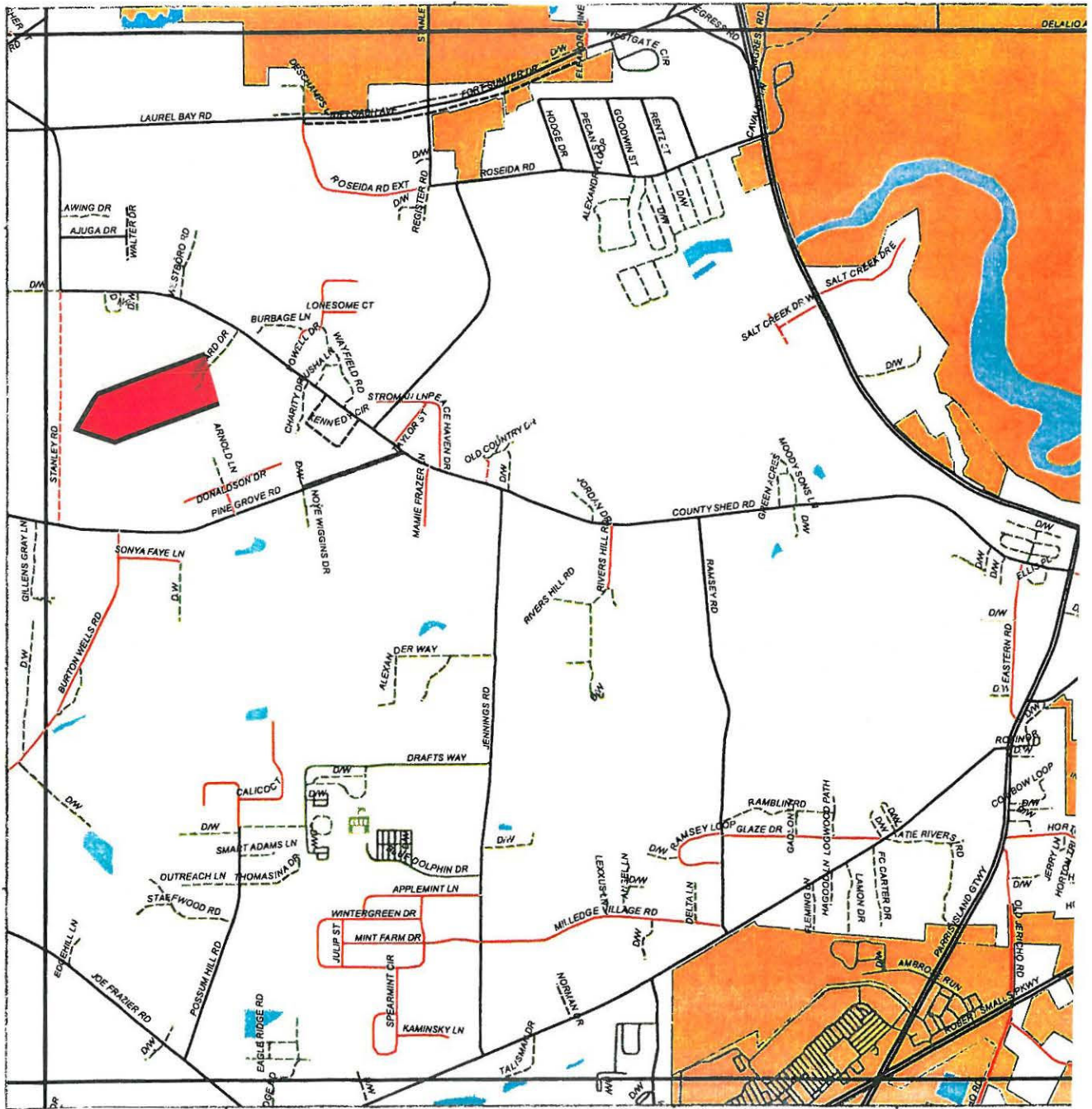
RIGHT-OF-WAY ACQUISITION MAP

40A Shanklin Road
Beaufort, SC 29906
843.466.0369
Fax 843.466.9766

Andrews & Burgess Inc.
Engineering & Surveying



Location Map – Stanley Road



host jurisdiction to which they are called to perform law enforcement or peace duties. They shall have all powers and authority of law enforcement officers and peace officers as provided by law, including the power of arrest. All arrests and any enforcement actions and prosecutions shall remain within the jurisdiction where such actions would be properly brought in the absence of this agreement.

SECTION 4: Compensation

a) Cooperative law enforcement service shall be rendered without charge to reciprocal participating agencies for routine law enforcement activities.

b) In the event of any extraordinary cost incurred in the rendering of aid under this agreement, a request may be submitted for compensation by the agency rendering aid.

SECTION 5: Liability

a) Participating agencies shall not be liable or obligated to indemnify any other person or entity for any of its equipment damaged or destroyed and the individual officers shall not be indemnified for any material damage to his/her property, injury to his/her person or on account of his/her death resulting from the performance under this agreement.

b) The party receiving aid under this agreement shall not be responsible for reimbursing any amounts paid or due as benefits to employees of a party giving aid under the terms of the South Carolina Workers' Compensation Act due to personal injury or death occurring while such employees are engaged in rendering aid under this Agreement. Both parties shall be responsible for payment of compensation and benefits only to their respective employees.

c) All individuals retain all compensation, pension, retirement and disability rights while performing duties in accordance with this agreement, and all officers shall continue to be paid by the entity where they are permanently employed as of the dates services are rendered.

d) This agreement shall not be construed as or deemed to be an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action under this agreement for any cause whatsoever.

e) To the extent permitted by law, and without waiving sovereign immunity, each agency shall be responsible for any and all claims, demands, suits, actions, damages and causes of action related to or arising out of or in any way connected with its own actions, and the actions of its personnel in providing aid or law enforcement services under this agreement.

SECTION 6: Equipment and Facilities

Each law enforcement agency may utilize equipment from their own agency or other law enforcement agencies in carrying out their duties under this agreement. Each agency shall also maintain records concerning the performance of services provided by the agency

SECTION 7: Effective Date of Agreement

a) This agreement shall be in effect and legally binding when signed by each government entity.

b) This agreement shall be executed in multiple originals and each counterpart shall be given full force and effect.

SECTION 8: Termination of Agreement

This Agreement shall renew automatically one year from the date this document is executed, and will thereafter continue to renew annually unless fourteen (14) days notice of intent to terminate is provided by one of the parties.

Michael M. Hatfield

Witness

11/30/12

Date

Witness

Date

Witness

Date

Witness

Date

BEAUFORT COUNTY
BY: [Signature]

ITS: Sheriff

REVIEWED & CONCUR
BY: [Signature]
ITS: County Administrator

CITY OF BEAUFORT
BY: _____
ITS: Chief of Police

REVIEWED & CONCUR
BY: _____
ITS: Town Administrator



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 2, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee
VIA: Gary Kubic, County Administrator *G. Kubic*
Bryan Hill, Deputy County Administrator *BH*
David Starkey, Chief Financial Officer *DS*
Dan Morgan, MIS Director *DM*
FROM: Dave Thomas, CPPO, Purchasing Director *DT*
SUBJ: Request to Renew Photocopier Lease Contract with Automated Business Services and Alford Leasing
DATE: December 4, 2012

BACKGROUND: The Purchasing Department received a request to renew the photocopier lease/cost per copy contract with Alford Leasing and Automated Business Services from the Beaufort County's MIS Director. The original contract was awarded an initial three year contract in December of 2009 and has two one year extensions remaining. The new contract term will begin December 1, 2012 and expire November 30, 2013. A photocopier survey was sent to all current photocopy users to review issues as well as how well the program is working. After staff review of the positive survey results, the recommendation is to renew the contract for one year based on low cost, excellent customer service, and value added services provided by the contractor. The current contract covers maintenance and toner for 97 photocopiers in service throughout the County.

VENDOR CONTRACT COST:

	<u>Cost</u>	<u>Description</u>
1. Alford Leasing	\$136,000	Equipment Leasing
2. Automated Business Services, Savannah, GA	\$ 63,000	Cost per copy, .008 cents

Total estimated cost of contract for the new contract is \$199,000. Last year's contract total was \$190,026.

FUNDING:

The lease is paid by various department accounts (51140-Equipment Rental, 52360-Copies/Supplies).

RECOMMENDATION: The Purchasing Department recommends that the Finance Committee approve, and recommend to County Council, the contract renewals from the aforementioned vendors for a total amount of \$199,000.

cc: Richard Dimont



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 2, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *G Kubic*
Bryan Hill, Deputy County Administrator *B Hill*
David Starkey, Chief Financial Officer *D Starkey*
Mark Roseneau, Director of Public Facilities Management *M Roseneau*

FROM: Dave Thomas, CPPO, Purchasing Director *D Thomas*

SUBJ: **Request to Renew the Janitorial Services Contract with Carolina Cleaning**

DATE: December 5, 2012

BACKGROUND: The Purchasing Department has received a request to renew the Janitorial Services contract with Carolina Cleaning from the Beaufort County's Public Facilities Director. In September 2010, the current contractor was awarded a one year contract with four one year renewals at the discretion of County Council. The contract term begins on November 1st and ends October 31st. As of October 31, 2012, there were three one year contract extensions remaining. The new contract term will begin November 1, 2012 and expire October 31, 2013, at which time two one year contract extensions will remain. The contract provides janitorial services for Beaufort County Facilities located both North and South of the Broad River (26 facilities in the North, 12 in the South). The scope of services requires the contractor to provide a complete and efficient janitorial service, including all reasonable and necessary labor, supervision, equipment, licenses, insurance, and supplies in order to keep the contracted areas clean and properly supplied.

<u>VENDOR CONTRACT COST:</u>	<u>Cost</u>
Carolina Cleaning, Bluffton, SC	\$559,074

The annual cost of the original contract was \$622,320. Effective November 1, 2011, the contractor agreed to an overall 10% reduction. There have been change orders to the contract as well. See the attached location and pricing information.

FUNDING:

The cost of this service is allocated across the following accounts:

General Fund
33020-51210 Public Facilities Cleaning Services
66316-51210 PALS Cleaning Services
63317-51210 PALS Cleaning Services

Non-General Fund
13580-51210 HHI Airport Cleaning Services
13570-51210 LI Airport Cleaning Services

RECOMMENDATION: The Finance Committee approve and recommend to County Council the contract renewal from the aforementioned vendor for a total amount of \$559,074.

Cc: Richard Dimont
att: Carolina Cleaning Contract Pricing/Location

Carolina Cleaning
Original Contract
10/1/2010

Location	Department	Address	Per Month Per Contract	Annual
North of Broad				
Booker T. Washington Center	PALS	187 Big Estates Circle Yemassee 29945	50.00	600.00
Dale Center	PALS	364 Keans Neck Road Dale 29940	336.00	4,032.00
			386.00	4,632.00
Administration Building	Various	100 Ribaut Road Beaufort 29902	4,122.00	49,464.00
Arthur Horne Building	GIS, Magistrate, MIS, Risk Mgmt	104 Ribaut Road Beaufort 29902	2,051.00	24,612.00
Beaufort Library	Library	311 Scott Street Beaufort 29902	1,972.00	23,664.00
BIV #1	Legal, ACE, Clemson, Deputy Administrator	102 Industrial Village Rd Bldg 1 Burton 29906	487.00	5,844.00
BIV #2	Finance, Purchasing	102 Industrial Village Rd Bldg 2 Burton 29906	487.00	5,844.00
BIV #3	Engineering	102 Industrial Village Rd Bldg 3 Burton 29906	637.00	7,644.00
BIV #4	Voter Registration	15 John Gaut Beaufort 29906	336.00	4,032.00
BIV #5	Record's Management	113 Industrial Village Road Burton 29906	336.00	4,032.00
Burton Wells - PALS Admin/Gym	PALS	1 Middleton Recreation Drive Burton 29906	2,475.00	29,700.00
BurtonWells Senior Center	PALS	1 Middleton Recreation Drive Burton 29906	560.00	6,720.00
Central Garage	Public Works	120 Shanklin Road Burton 29906	50.00	600.00
Coroner's Office	Coroner	102 Shanklin Road Burton 29906	150.00	1,800.00
Courthouse	Various	102 Ribaut Road Beaufort 29902	4,599.00	55,188.00
EMS	EMS	2727 Depot Road Beaufort 29902	336.00	4,032.00
Facility Maintenance	Public Works	120 Shanklin Road Burton 29906	154.00	1,848.00
Fuel Manager's Office	Public Works	106 Shanklin Road Burton 29906	150.00	1,800.00
Grounds Maintenance	Public Works	120 Shanklin Road Burton 29906	154.00	1,848.00
Human Services Building	Various	1905 Duke Street Beaufort 29902	3,948.00	47,376.00
Lobeco Library	Library	1862 Trask Parkway Lobeco 29931	336.00	4,032.00
Mosquito Control	Mosquito Control	84 Shanklin Road Burton 29906	336.00	4,032.00
Public Works Main	Public Works	120 Shanklin Road Burton 29906	1,155.00	13,860.00
Sheldon Magistrate	Magistrate	1860 Trask Parkway Lobeco 29931	150.00	1,800.00
Sheriff's Annex	Sheriff's Office	Depot Road	356.00	4,032.00
Sheriff's Gym	Sheriff's Office	Depot Road	75.00	900.00
Storm Water Building	Public Works	120 Shanklin Road Burton 29906	336.00	4,032.00
Recyclables Pickup	Various	100 Ribaut Road Beaufort 29902	200.00	2,400.00
Day Porter Service	All Buildings	North of Broad	2,513.00	30,156.00
Subtotal Without daytime personnel North of Broad River (3-32)			28,513.00	342,156.00
South of Broad				
Bluffton Gym	PALS	59-C Ulmer Road Bluffton 29910	1,404.00	16,848.00
Bluffton Recreation Center/Senior Center	PALS	618 Ulmer Road Bluffton 29910	336.00	4,032.00
Buckwalter Rec. Center	PALS	905 Buckwalter Pkwy Bluffton 29910	2,023.00	24,276.00
Green Shell Park	PALS	59 Squire Pope Road HHI 29928	150.00	1,800.00
			3,913.00	46,956.00
Bluffton Library	Library	120 Palmetto Way Bluffton 29910	2,041.00	24,492.00
Hilton Head Admin Bldg	Administration	539 William Hilton Pkwy 29921	854.00	10,248.00

Carolina Cleaning
Original Contract
10/1/2010

Location	Department	Address	Per Month Per Contract	Annual
Hilton Head Library	Library	11 Beach City Road HHI 29926	2,190.00	26,280.00
Myrtle Park	Administration	4819 Bluffton Parkway 29910	2,678.00	32,136.00
Public Works South	Public Works	104 Simmonsville Road Bluffton 29910	336.00	4,032.00
Sheriff's Office HHI	Sheriff's Office	7 Lagoon Road HHI 29928	1,903.00	22,836.00
Recyclables Pickup			200.00	2,400.00
(04) PALS Service	All Buildings	South of Broad	12,535.00	150,420.00
Subtotal Without daytime personnel South of Broad River (37-50)			12,535.00	150,420.00
TOTAL MONTHLY SERVICE			45,347.00	544,164.00
SUBTOTAL			ANNUAL CONTRACT	
			EXCLUDES LI & HHI AIRPORT	
				544,164.00
Lady's Island Airport	Airport	39 Airport Circle Lady's Island 29907	575.00	6,900.00
Hilton Head Airport Terminal	Airport	120 Beach City Road Hilton Head 29921	5,838.00	70,056.00
Hilton Head Airport Tower	Airport	120 Beach City Road Hilton Head 29921	100.00	1,200.00
Airports Total Monthly Involving			6,513.00	78,156.00
			Monthly Total	Annual Total
HH Airport			5,938.00	71,256.00
LI Airport			575.00	6,900.00
North of Broad			28,513.00	342,156.00
South of Broad			12,535.00	150,420.00
PALS - NOB			386.00	4,632.00
PALS - SOB			3,913.00	46,956.00
GRAND TOTAL - ORIGINAL CONTRACT DATED 11/1/2010			\$ 51,860.00	\$ 622,320.00
Change Orders				
SWAT Offices (CO#1 - 4/1/2011)	Sheriff's Office	1021 Okatie Hwy, Okatie, 29909	360.00	4,320.00
Tire Baler Building (CO#2 - 11/1/2011)	Public Works	120 Shanklin Road Burton 29906	225.00	2,700.00
Sheriff's Office (HHI - new location) (CO#3 - 9/1/2012)	Sheriff's Office		2,332.00	27,984.00
Sheriff's Lab (CO#4 - 9/1/2012)	Sheriff's Office		360.00	4,320.00
Booker T. Washington Center - removed/DSN	PALS	182 Big Estates Circle Yemassee 2994	(50.00)	(600.00)
Dale Center - removed/DSN	PALS	264 Keans Neck Road Dale 29940	(336.00)	(4,032.00)
Recyclables Pickup - NOB - removed/terminated	Various	100 Ribaut Road Beaufort 29902	(200.00)	(2,400.00)
Recyclables Pickup - SOB - removed/terminated			(200.00)	(2,400.00)
Green Shell Park - removed/terminated	PALS	99 Squire Pope Road HHI 29928	(150.00)	(1,800.00)
BurtonWells Senior Center - removed/DSN	PALS	1 Middleton Recreation Drive Burton 29906	(560.00)	(6,720.00)
Bluffton Recreation Center/Senior Center - removed/DSN	PALS	618 Ulmer Road Bluffton 29910	(336.00)	(4,032.00)
Sheriff's Office HHI - removed/replaced with new Sheriff's Office	Sheriff's Office	7 Lagoon Road HHI 29928	(1,903.00)	(22,836.00)
10% reduction - effective 11/1/2011			(4,812.50)	(57,750.00)
GRAND TOTAL - CONTRACT RENEWED 11/1/2012			\$ 46,589.50	\$ 559,074.00
ST. HELENA LIBRARY (MONTH TO MONTH)			\$ 3,226.00	\$ 38,736.00
			\$ 49,817.50	\$ 597,810.00



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 2, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *GKUBIC*
Bryan Hill, Deputy County Administrator *BHill*
David Starkey, Chief Financial Officer *DS*
Rob McFee, Director of Engineering and Infrastructure *JRMcf*
Eddie Bellamy, Public Works Director *EB*

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request to Purchase One (1) 2010 Demo Tiger Truckat from a Sole Source Vendor for Beaufort County's Public Works Department**

DATE: December 5, 2012

BACKGROUND: The Purchasing Department has received a request on December 4, 2012 from the Public Works Department requesting to purchase a 2010 Demo Tiger Truckat from Tiger Corporation, a sole source vendor. This is a replacement for a 2005 GMC Truckat, which was damaged beyond repair when it caught fire while parked at Public Works. The cost to replace a new model is estimated to cost \$165,000. The 2010 Demo consists of a Bengal series mower mounted on a Ford F550 4WD chassis. The Demo currently has approximately 18K miles and 80 hours of operation. The model is on sale at a discounted rate for \$127,500. The total cost including delivery and taxes is \$127,800.

<u>SOLE SOURCE VENDOR:</u>	<u>Cost</u>	<u>Project</u>
Tiger Corporation	\$127,800	Specialized Vehicle Replacement

FUNDING AND COST BREAKDOWN:

Vehicle Replacement, Account # 33301-54200, Specialized Capital Equipment. Insurance will reimburse \$69,603 for the GMC Truckat that burnt. The remaining balance of \$58,197 will be charged to account 33301-54200.

RECOMMENDATION: The Purchasing Department recommends that the Finance Committee approve and recommend to County Council, the purchase from the aforementioned vendor for a total amount of \$127,800.

cc:Richard Dimont
att: Picture of Truckat Model

Dave Thomas



Tiger

™ ROTARY AND FLAIL

TruckKat



**INNOVATIONS
ON THE MOVE**

The Tiger TruckKat Boom Mower can be purchased as a turnkey unit with the Ford F550 FWD chassis, or as a truck bed mount designed for 36,000 GVW trucks with Dual steering like the Freightliner M2 series or the International Load Star.



DURABILITY INNOVATION

COMMITMENT

Tiger Features

Productivity. Performance. Power.

With the power of the Tiger TruckKat you can get to the job site and back in record time. The versatility of this innovative machine allows you to mow roadside areas, trim low hanging branches, remove silt from ditches and move snow with ease.

Then once you've finished the job you can drive the TruckKat on the highway at the same speed as the traffic flow - increasing safety, cutting down on drive time and improving overall productivity. Experience the power of the all-season Tiger TruckKat.

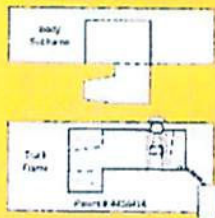


OPTIONAL
OVERHEAD
RIGHT SIDE
VIEWING
WINDOW



KYBATO Quick Change™

The Quick Change for Truck Kat



Simply set body on, slide forward, insert wedge, and secure rubber latch.



Remove the Tiger TruckKat in minutes with the use of the patented Kybato Quick Change system. The quick disconnect system allows the truck to be used for other applications throughout the year.

TRUCKAT	SAFETY FEATURES	ACCESSORIES
Engine Make/Model Cummins 4B3 3TAA Power Rating 85 HP @ 2600 RPM Engine Type 4 Cyl. Turbo Diesel Throttle Control Electronic Adjustable Hydraulic System 45 GPM @ 3,250 PSI Safety Stop 7 Second Shut Down Truck Bed Quick Removable Cutter Reach Up 19' 10" Cutter Reach Out 21' Cutter Reach Down 12' 5" Cutter Head 50" or 60" Rotary 50" or 63" Nail Transport Width 8' 6" Controls Electronic Joystick	<ul style="list-style-type: none"> • Master ON/OFF Switch • Operator Presence Switches on Right Side Door • Mower Safety Start Switch • Brush Guard Extending Over Cab • Operator Protective Screen Covers Right Hand Door • Manual Emergency Over-ride 	 HERBICIDE SPRAYER  SAW BLADE  FIRE SUPPRESSION  SNOW BLOWER



BOOM SWEEPER

Tiger Corporation
3301 North Louise Ave.
Sioux Falls, SD, USA 57107
800.843.6849
www.tigermowers.com



Dealer Info:



An Alamo Group Company
Specifications are subject to change. Optional equipment maybe shown.

Meets A* Applicable ANSI/SAA Test Standards.
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ORDINANCE NO. 2013/___

AUTHORIZING THE ISSUANCE AND SALE OF A TAX INCREMENT REFUNDING REVENUE BOND, SERIES 2013, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA, IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$6,000,000 FOR THE PURPOSE OF REFUNDING CERTAIN MATURTIES OF THE BLUFFTON AREA TAX INCREMENT BONDS; FIXING THE FORM AND DETAILS OF THE BOND; AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS LAWFULLY-AUTHORIZED DESIGNEE TO DETERMINE CERTAIN MATTERS RELATING TO THE BOND; PROVIDING FOR THE PAYMENT OF THE BOND AND THE DISPOSITION OF THE PROCEEDS THEREOF; AUTHORIZING THE REDEMPTION OR DEFEASANCE OF CERTAIN MATURITIES OF OUTSTANDING BLUFFTON AREA TAX INCREMENT REVEUNE BONDS; AND OTHER MATTERS RELATING THERETO.

BE IT ORDAINED BY THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. Findings and Determinations. The County Council (the “County Council”), of Beaufort County, South Carolina (the “County”), hereby finds and determines:

(a) the County is a body politic and corporate, a county and a political subdivision of the State of South Carolina (the “State”), and as such possesses all powers granted to counties by the Constitution and general laws o the State.

(b) Pursuant to Section 4-9-10, Code of Laws of South Carolina 1976, as amended (the “SC Code”), and the results of a referendum held in accordance therewith, the Council-Administrator form of government was adopted and the County Council constitutes the governing body of the County.

(c) Title 31, Chapter 7 of the SC Code (the “TIF Act”), authorizes counties of the State to finance Redevelopment Projects (as defined in the TIF Act) through the issuance of bonds payable from that portion of the ad valorem taxes levied on real property located in a redevelopment project area (as defined in the TIF Act) attributable to the increase in assessed valuation of such real property above the assessed value of such property determined at the time of the establishment of the redevelopment project area.

(d) Title 6, Chapter 1, Article 9 of the SC Code (the “Impact Fee Act”), authorizes counties of the State to impose development impact fees as a condition of the approval by a county of a development in order to pay a proportionate share of the cost of system improvements needed to serve the people utilizing the improvements.

(e) Article X, Section 12 of the Constitution of the State prohibits the enactment of laws permitting the incurring of bonded indebtedness by any county for any service or facility benefitting only a particular geographical section of the county unless a special assessment, tax or service charge in an amount designed to provide debt service on bonded indebtedness or revenue bonds incurred for such purposes shall be imposed upon the area or persons receiving the benefit therefrom.

(f) Pursuant to Ordinance No. 99/38 duly enacted by County Council on December 13, 1999, as amended by Ordinance No. 2000/21 duly enacted by County Council on April 24, 2000 (together, the Redevelopment Ordinance) adopted and approved a redevelopment plan for the redevelopment of the

“Bluffton Surface Transportation System for the East-West Highway Corridor District” and established the “Bluffton Redevelopment Project Area” (the “Project Area”).

(g) Pursuant to Ordinances duly enacted by County Council adopted in 1999 (Nos. 99/126, 99/27, 99/31, 99/32, 99/33), County Council has authorized the imposition of development impact fees (the “Impact Fees”) on developments in the Project Area.

(h) Pursuant to Ordinance No. 2003/8 duly enacted by County Council on March 24, 2003 (the “Bond Ordinance”), the County issued its Bluffton Area Redevelopment Project Tax Increment Revenue Bonds (Bluffton Area Projects), Series 2003 (the “2003 TIF Bonds”), the proceeds of which were used for the purposes of funding Redevelopment Projects (as defined in the Bond Ordinance).

(i) The 2003 TIF Bonds are currently outstanding in the amount of \$21,875,000 and are prepayable at the option of the County in whole or in part on or after February 1, 2013 without premium.

(j) The County attends from legally available funds to redeem a portion of the February 1, 2023, maturity and the February 1, 2028 maturity of the 2003 TIF Bond.

(k) Based on current market conditions and projected savings, County Council finds that it is in the best interest of the County to refund the February 1, 2014 maturity, the February 1, 2015, and the remaining of the February 1, 2023, maturity outstanding in the principal amount of \$6,840,000 because a savings can be effected through the refunding thereof.

(l) Pursuant to Section 31-6-40, Code of Laws of South Carolina 1976 as amended, the Council is authorized to issue the bond (hereinafter defined) for the purpose of refunding a portion of the 2003 TIF Bonds.

(m) It is now in the best interest of the County for the Council to provide for the issuance and sale of a not to exceed \$6,000,000 aggregate principal amount tax increment refunding revenue bond of the County to provide funds for the purposes of (i) refunding a portion of the 2003 TIF Bonds; and (ii) paying costs of issuance of the bond.

(n) Pursuant to Ordinance No. 2012/10 duly enacted by the County Council on August 13, 2012, the County adopted Written Procedures Related to Tax-Exempt Debt.

SECTION 2. Authorization and Details of the Bonds. Pursuant to the aforesaid provisions of the laws of the State of South Carolina, there is hereby authorized to be issued a not to exceed \$6,000,000 tax increment refunding revenue bond of the County (the “Bond”) for the purposes listed in Section 1(h) above.

The Bond shall be issued as a fully-registered bond in the name of the purchaser thereof; shall be dated as of its date of delivery; shall be in the principal amount of the Bond; shall be numbered R-1; shall bear interest at a rate to be determined at the time of sale; and shall mature in successive annual installments of principal and interest on such dates and in such amounts as agreed to by the Bank and the County Administrator.

Both the principal of and interest on the Bond shall be payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts. The County shall serve as the registrar and paying agent for the Bond.

SECTION 3. Delegation of Authority. The Council hereby delegates to the County Administrator the authority to determine (a) the principal payment amounts of the Bond and when they are paid; (b) the interest payment date of the Bond; and (c) redemption provisions, if any, for the Bond.

The Council hereby delegates to the County Administrator the authority to receive bids on behalf of the Council and the authority to award the sale of the Bond to the lowest bidder therefor, provided the net interest cost does not exceed 3%.

SECTION 4. ExecutionError! Bookmark not defined. of Bond. The Bond shall be executed in the name of the County with the manual or facsimile signature of the Chair of County Council attested by the manual or facsimile signature of the Clerk to County Council under the seal of the County impressed, imprinted or reproduced thereon. The Bond shall bear a certificate of registration authentication executed with the manual or facsimile of the Clerk to County Council

SECTION 5. Form of Bond. The form of the Bond shall be substantially as that set forth in Exhibit A hereto attached and incorporated herein by reference.

SECTION 6. Security for the Bond. The principal of and interest on the Bond shall be payable from and secured by a pledge of the Tax Revenue and the required amount of Impact Fees in and to be deposited in the Debt Service Fund (hereinafter defined) established herein. Such amounts are hereby irrevocably pledged for the payment of the principal and interest on the Bond.

The Bond, and the interest thereon, are special obligations of the County payable solely from the funds pledged therefor. The full faith, credit, and taxing powers of the County are not pledged for the payment of the Bond and the interest thereon.

SECTION 7. Creation of Special Tax Allocation Fund; Deposits Therein. (a) There is hereby created a special fund of the County to be designated as “Beaufort County - Special Tax Allocation Fund” (the “Special Tax Allocation Fund”).

The Special Tax Allocation Fund shall contain accounts and sub-accounts as may be established by County Council.

All of the taxes (“Tax Revenues”) which are attributable to the increase in the current equalized assessed valuation of all taxable real property in the Project Area over and above the total initial equalized assessed value of taxable real property in the Project Area must be allocated to and, when collected, must be deposited by the County Treasurer into the Special Tax Allocation Fund for the purpose of paying the principal of and interest on the Bond.

SECTION 8. Establishment of the TIF Debt Service Fund; Deposits Therein. There is hereby established a special fund of the County to be designated the TIF Debt Service Fund (the “Debt Service Fund”) which shall be maintained on behalf of the County to be used to pay the principal of and debt service on the Bond.

At least five (5) days prior to the date of the upcoming payment to be made on the Bond, the County shall deposit into the Debt Serve Fund the applicable Tax Revenues and Impact Fees sufficient to make such debt service payment on the Bond.

SECTION 9. Dissolution of Special Tax Allocation Fund. Upon the payment of the Bond and the distribution of any surplus moneys pursuant to the Act, the County shall enact an ordinance dissolving the Special Tax Allocation Fund for the Project Area and terminating the designation of the

Project Area as a “redevelopment project” for purposes of the Act. Thereafter, the rates of the Taxing Districts must be extended and taxes levied, collected and distributed in the manner applicable in the absence of the adoption of the Redevelopment Plan and the issuance of the Bond under the Act.

SECTION 10. Investment Income. All investment income or interest earnings on the TIF Debt Service Fund shall be applied as a credit against the next payment due on the Bond. The Town shall account for all amounts earned on each of the Special Tax Allocation Fund and Debt Service Fund.

SECTION 11. Defeasance. The obligations of the County herein made or provided for, shall be fully discharged and satisfied as to the Bond, and shall no longer be deemed to be outstanding hereunder when:

(a) such Bond shall have been purchased by the County and surrendered to the County for cancellation or otherwise surrendered to the County and is canceled or subject to cancellation by the County; or

(b) payment of the principal of and interest on such Bond either (i) shall have been made or caused to be made in accordance with the terms thereof, or (ii) shall have been provided for by irrevocably depositing with a corporate trustee in trust and irrevocably set aside exclusively for such payment (1) moneys sufficient to make such payment or (2) Government Obligations (hereinafter defined) maturing as to principal and interest in such amounts and at such times as will ensure the availability of sufficient moneys to make such payment. At such time as the Bond shall no longer be deemed to be outstanding hereunder, such Bond shall cease to draw interest from the due date thereof and, except for the purposes of any such payment from such moneys or Government Obligations, shall no longer be secured by or entitled to the benefits of this Ordinance.

“Government Obligations” shall mean any of the following:

- (a) direct obligations of the United States of America or agencies thereof or obligations, the payment of principal or interest on which, in the opinion of the Attorney General of the United States, is fully and unconditionally guaranteed by the United States of America; and
- (b) non-callable, U. S. Treasury Securities - State and Local Government Series (“SLGS”).

SECTION 12. Exemption from State Taxes. Both the principal of and interest on the Bond shall be exempt, in accordance with the provisions of Section 12-2-50 of the Code of Laws of South Carolina, 1976, as amended, from all State, county, municipal, County and all other taxes or assessments, except estate or other transfer taxes, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise.

SECTION 13. Deposit and Use of Proceeds. The proceeds derived from the sale of the Bond necessary to refund the 2003 TIF Bonds shall be deposited with Wells Fargo Bank, N.A., the Registrar/Paying Agent for the 2003 TIF Bonds to be used to redeem the 2003 TIF Bonds on February 1, 2013. The remaining proceeds shall be deposited with the County Treasurer in a special fund and shall be applied solely to the purposes for which the Bonds have been issued, including payment of costs of issuance of the Bonds.

SECTION 14. Tax Covenants. The County hereby covenants and agrees with the holders of the Bonds that no use of the proceeds of the Bond shall be made which, if such use had been reasonably

expected on the date of issue of the Bond would have caused the Bond to be an “arbitrage bond,” as defined in Section 148 of the Internal Revenue Code of 1986 (the “Code”), and to that end the County hereby shall:

- (a) comply with the applicable provisions of Section 103 and Sections 141 through 150 of the Code and any regulations promulgated thereunder so long as the Bond is outstanding;
- (b) establish such funds, make such calculations and pay such amounts, in the manner and at the times required in order to comply with the requirements of the Code relating to required rebates of certain amounts to the United States;
- (c) make such reports of such information at the time and places required by the Code; and
- (d) not take any action which will, or fail to take any action which failure will, cause interest on the Bonds to become includable in the gross income of the bondholders for federal income tax purposes pursuant to the provisions of the Code and regulations promulgated thereunder in effect on the date of original issuance of the Bond.

SECTION 15. Miscellaneous. The County Council hereby authorizes the County Administrator, Chair of the County Council, the Clerk to the County Council and County Attorney to execute such documents and instruments as necessary to effect the issuance of the Bond. The County Council hereby retains McNair Law Firm, P.A., as bond counsel and First SouthWest, as financial advisor in connection with the issuance of the Bond. The County Administrator is further authorized to execute such contracts, documents or engagement letters as may be necessary and appropriate to effectuate these engagements.

All rules, regulations, resolutions, and parts thereof, procedural or otherwise, in conflict herewith or the proceedings authorizing the issuance of the Bond are, to the extent of such conflict, hereby repealed and this Ordinance shall take effect and be in full force from and after its enactment.

Enacted this ___ day of January, 2013.

BEAUFORT COUNTY, SOUTH CAROLINA

Chair, County Council

(SEAL)

ATTEST:

Clerk to County Council

First Reading: December 10, 2012 (tentative)
Second Reading:
Public Hearing:
Third and Final Reading:

(FORM OF BOND)

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
BEAUFORT COUNTY
TAX INCREMENT REFUNDING REVENUE BOND
SERIES 2013

KNOW ALL MEN BY THESE PRESENTS, that the County of Conway, South Carolina (the "County"), is justly indebted and, for value received, hereby promises to pay _____ in _____ (the "Bank"), its successors and assigns, the principal sum of _____ Dollars (\$ _____) by the Bank. Interest shall accrue from the date of such payment at the rate of _____% per annum. Annual payments of principal and interest will be due on such dates and in such amounts as shown on Exhibit A attached hereto and incorporated herein by reference with a final maturity on _____.

The principal and any accrued but unpaid interest on this Bond may be prepaid prior to the stated maturity hereof in whole or in part at any time without penalty or premium.

The principal and interest on this Bond are payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts and are payable at the principal office of _____ in _____.

This Bond is issued pursuant to and in accordance with the Constitution and laws of the State of South Carolina, including Title 31, Chapter 7, Code of Laws of South Carolina, 1976, as amended and as such may be further amended (the "Act"), Article X, Section 12, of the Constitution of the State of South Carolina, 1895, as amended;

This Bond and the interest thereon are special obligations of the County payable solely from, and secured equally and ratably by a pledge of the funds in and to be deposited in a Special Tax Allocation Fund created pursuant to the Act. THE FULL FAITH, CREDIT AND TAXING POWERS OF THE COUNTY ARE NOT PLEDGED FOR THE PAYMENT OF THIS BOND AND THE INTEREST HEREON.

The Ordinance contains provisions defining terms; sets forth the moneys, funds and revenues pledged for the payment of the principal of and interest on this Bond; sets forth the nature, extent and manner of enforcement of the security of this Bond and of such pledge, and the rights and remedies of the holder hereof with respect thereto; sets forth the terms and conditions upon which this Bond is issued and upon which other bonds may be hereinafter issued payable as to principal, premium, if any, and interest on a parity with this Bond and equally and ratably secured herewith; sets forth the rights, duties and obligations of the County thereunder; and sets forth the terms and conditions upon which the pledge made in the Ordinance for the security of this Bond and upon which the covenants, agreements and other obligations of the County made therein may be discharged at or prior to the maturity or prepayment of this Bond with provision for the payment thereof in the manner set forth in the Ordinance. Reference is hereby made to the Ordinance, to all of the provisions of which any holder of this Bond by the acceptance hereof thereby assents. The provisions of the Act and the Ordinance shall be a contract with the holder of this Bond.

Under the laws of the State of South Carolina, this Bond and the interest hereon are exempt from all State, county, municipal, school district and other taxes or assessments, except estate or other transfer taxes, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of the State of South Carolina to exist, to happen and to be performed precedent to or in the issuance of this Bond exist, have happened and have been performed in regular and due time, form and manner as required by law; and that provision has been made for the payment of the principal of and interest on this Bond as provided in the Bond Ordinance.

IN WITNESS WHEREOF, BEAUFORT COUNTY, SOUTH CAROLINA, has caused this Bond to be signed with the manual or facsimile signature of the Chair of the County Council, attested by the signature of the Clerk to County Council, and the seal of the County impressed, imprinted or reproduced hereon, this ____ day of January, 2013.

BEAUFORT COUNTY, SOUTH CAROLINA

By: _____
Chair, County Council

(SEAL)

ATTEST:

By: _____
Clerk to County Council

FORM OF REGISTRATION

This Bond has been registered in the name of _____ in _____, on the registration books kept by the Clerk to County Council, Beaufort County, South Carolina.

Dated this ____ day of _____, 2013.

Clerk, County of Conway, South Carolina

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF AN EASEMENT ENCUMBERING PROPERTY OWNED BY BEAUFORT COUNTY, SOUTH CAROLINA

WHEREAS, Beaufort County is undertaking a public infrastructure improvement program that will result in the widening of SC Highway 170 from its current two lane capacity to four lanes; and

WHEREAS, as a result of the SC170 widening project, it has become necessary for South Carolina Electric and Gas "SCE&G" to relocate a natural gas distribution line from its current location to an alternative location which will include a portion of property owned by Beaufort County; and

WHEREAS, County staff have conducted extensive negotiations with SCE&G in order to determine a projected path that will minimize the environmental impact associated with the gas line relocation, a copy of this plan is attached to this Ordinance as Exhibit "A"; and

WHEREAS, SCE&G has offered to pay compensation to the County in an amount identified and attached to this Ordinance as Exhibit "B"; and

WHEREAS, Beaufort County Council believes that it is in the best interest of its citizens that the funds received from SCE&G for an easement across property purchased through the County's Rural and Critical Land Program shall be deposited into the Program's account for future use of preserving rural and critical properties.

NOW, THEREFORE, BE IT ORDAINED, by Beaufort County Council that it hereby authorizes the County Administrator to execute such documents as is necessary to accomplish these purposes.

DONE this _____ day of December, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Interim Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council
First Reading: November 5, 2012
Second Reading: November 26, 2012
Public Hearing
Third and Final Reading:

**Committee Reports
December 10, 2012**

A. COMMITTEES REPORTING

1. Governmental

- ① Minutes provided from the December 3 meeting January 14. Action is required. See main agenda item 12J.
- ② Lowcountry Council of Governments

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
12.10.12	Herbert Glaze	Beaufort County representative	Appoint	6/11 (1 st term)

- ③ Lowcountry Economic Alliance

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
11.26.12	Michael Covert	Beaufort County representative	Appoint	6/11 (1 st term)

2. Natural Resources

- ① Southern Corridor Review Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
11.26.12	Peter Brower	Landscape Architect	Appoint	6/11 (1 st term)

3. Public Facilities

- ① Minutes provided from the November 27. Action is required. See main agenda items 12D, 12E, 12F, 12G, 12H and 12I. ([backup](#))

B. COMMITTEE MEETINGS

1. Community Services

William McBride, Chairman

Gerald Dawson, Vice Chairman

➔ Next Meeting – Tuesday, January 22 at 4:00 p.m., BIV#2

2. Executive

Weston Newton, Chairman

➔ Next Meeting - To be announced.

3. Finance

Stu Rodman, Chairman

Rick Caporale, Vice Chairman

➔ Next Meeting – Tuesday, January 22 at 2:00 p.m., BIV#2

4. Governmental

Jerry Stewart, Chairman

Laura Von Harten, Vice Chairman

➔ Next Meeting – Monday, January 7 at 4:00 p.m., ECR

5. Natural Resources

Paul Sommerville, Chairman

Brian Flewelling, Vice Chairman

➔ Next Meeting – Monday, January 7 at 2:00 p.m., ECR

6. Public Facilities

Herbert Glaze, Chairman

Steven Baer, Vice Chairman

➔ Next Meeting – Tuesday, January 29 at 4:00 p.m., ECR

7. Transportation Advisory Group

Weston Newton, Chairman

Stu Rodman, Vice Chairman

➔ Next Meeting – To be announced.

PUBLIC FACILITIES COMMITTEE

November 27, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Public Facilities Committee met on Tuesday, November 27, 2012 at 4:00 p.m., in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Public Facilities Committee Vice Chairman Steven Baer, members Gerald Dawson, William McBride, and Jerry Stewart were present. Chairman Herbert Glaze participated telephonically. Paul Sommerville was also present. Brian Flewelling was absent.

County staff: Bob Klink, County Engineer; Rob McFee, Division Director—Engineering and Infrastructure; Joshua Gruber, Staff Attorney; Bryan Hill, Deputy County Administrator; Gary Kubic, County Administrator; David Starkey, Chief Financial Officer; Bob Klink, County Engineer; and Colin Kinton, Traffic/Transportation Engineer.

Public: Debra Ferreira-Freidenfeld, Pinecrest subdivision resident; Carol Mullis, Pinecrest subdivision resident; Phyllis Lambert, Pinecrest subdivision resident; Joan Barbarossa, Pinecrest subdivision resident; Donna Jackson, Middleton Place Homeowners Association; Richard Jackson, President, Middleton Place Homeowners Association; Josh Tiller, JK Tiller Associates Inc.; and Jim Tiller, JK Tiller Associates Inc.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Mr. Baer chaired the meeting.

ACTION ITEMS

1. HDX/Hilton Head Island Airport Airfield Guidance Sign Relocation Design Amendment 1

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Talbert, Bright and Ellington, Inc. was awarded a contract in June 2011 to design, bid and provide construction administration services for the replacement and relocation of airfield guidance signs at the Hilton Head Island Airport. During the design phase, the FAA expanded the scope of work from relocating three signs and replacing sign panels to completely

replacing 32 existing signs, relocating 25 and adding 17 new signs. The Airports Board favorably endorses this project.

Mr. Rob McFee, Division Director–Engineering and Infrastructure, presented the revised scope of work that provided the additional design, construction administration, and inspection services necessary to accommodate those changes.

Funding for this additional work will come from FAA Grant #34 (90%), State Grant 12-017 (5% pending), and local 5% match of \$2,750, which will come from the Airports Operating Budget.

Motion: It was moved by Mr. Stewart, seconded by Mr. Dawson, that Public Facilities Committee approve and recommend to Council approval of a contract amendment in the amount of \$54,989 to Talbert, Bright and Ellington, Inc. for additional design, construction administration, and inspection services for replacing, relocating and installing new airfield guidance signs at the Hilton Head Island Airport. Funding for this additional work will come from FAA Grant #34 (90%), State Grant 12-017 (5% pending), and local 5% match of \$2,750, which will come from the Airports Operating Budget. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. McBride, and Mr. Stewart. ABSENT – Mr. Flewelling and Mr. Glaze. The motion passed.

Recommendation: Council approve a contract amendment in the amount of \$54,989 to Talbert, Bright and Ellington, Inc. for additional design, construction administration, and inspection services for replacing, relocating and installing new airfield guidance signs at the Hilton Head Island Airport, Funding for this additional work will come from FAA Grant #34 (90%), State Grant 12-017 (5% pending), and local 5% match of \$2,750 which will come from the Airports Operating Budget.

2. HDX/Hilton Head Island Airport Commercial Terminal Renovation Design

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Talbert, Bright and Ellington, Inc., is currently under contract to provide professional consulting and engineering services in support of Beaufort County airport projects. The existing commercial terminal building was constructed prior to the events of September 11, 2001. The facility does not accommodate changes in passenger screening and security as well as it should. Improvements are needed throughout the facility, but most importantly in the security area.

A proposed contract to fully design and bid the improvements for the security area, holding room, restroom additions and restroom renovations were presented to the committee. The contract will also complete the design of the remaining terminal improvements, which include: the TSA area, airline, bag make-up, other public space and renovations to the 60% working drawing level. The Airports Board favorably endorses this project.

Funding for this project will come from FAA Grant #28(95%), State Grant 09-003 (2.5%) and local 2.5% match of \$5,270, which will come from the Airports Operating Budget.

Motion: It was moved by Mr. McBride, seconded by Mr. Dawson, that Public Facilities Committee approve and recommend that Council award a contract in the amount of \$210,793 to Talbert, Bright and Ellington, Inc. to design and bid commercial terminal improvements at the Hilton Head Island Airport. Funding for this project will come from FAA Grant #28(95%), State Grant 09-003 (2.5%) and local 2.5% match of \$5,270 which will come from the Airports Operating Budget. The vote was: YEAS –Mr. Dawson, McBride and Mr. Stewart. NAYS - Mr. Baer. ABSENT – Mr. Flewelling and Mr. Glaze. The motion passed.

Recommendation: Council award a contract in the amount of \$210,793 to Talbert, Bright and Ellington, Inc. to design and bid commercial terminal improvements at the Hilton Head Island Airport. Funding for this project will come from FAA Grant #28(95%), State Grant 09-003 (2.5%) and local 2.5% match of \$5,270 which will come from the Airports Operating Budget.

3. South Carolina Aeronautics Commission 12-013 Acceptance

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: The South Carolina Aeronautics Commission has made a grant offer in the amount of \$37,856 for the Hilton Head Island Airport. This grant offer represents the State's 5% matching share for projects currently funded under FAA Grants #32, #33, and a portion of #34. These projects include: Environmental Assessment and Benefit Cost Analysis for five-year Capital Improvement Projects, Traditional Cultural Properties Analysis, Phase III Data Recovery and Public Outreach Program. The Airports Board favorably endorses these projects.

This project qualifies for the Federal Aviation Administration grant program where 90 percent of the cost is funded by a federal grant and ten percent by state and local government. The project cost and funding are as follows: Federal Grant \$972,625, State Grant \$37,856 and Local Government \$37,857.

Motion: It was moved by Mr. Stewart, seconded by Mr. McBride, that Public Facilities Committee approve and recommend to Council acceptance of the South Carolina Aeronautics Commission Grant offer 12-013 in the amount of \$37,856 for projects at the Hilton Head Island Airport. Funding will come from Federal Aviation Administration grant program where 90 percent of the cost is funded by a federal grant and ten percent by state and local government. The project cost and funding are as follows: Federal Grant \$972,625, State Grant \$37,856 and Local Government \$37,857. The vote was: YEAS – Mr. Baer, Mr. Dawson, Mr. McBride and Mr. Stewart. ABSENT – Mr. Flewelling and Mr. Glaze. The motion passed.

Recommendation: Council accept the South Carolina Aeronautics Commission Grant offer 12-013 in the amount of \$37,856 for projects at the Hilton Head Island Airport. Funding will come from Federal Aviation Administration grant program where 90 percent of the cost is funded by a federal grant and ten percent by state and local government. The project cost and funding are as follows: Federal Grant \$972,625, State Grant \$37,856 and Local Government \$37,857.

4. South Carolina Aeronautics Commission 12-017 Acceptance

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: The South Carolina Aeronautics Commission has made a grant offer in the amount of \$16,061 for the Hilton Head Island Airport. This grant offer represents the State's 5% matching share for two projects currently funded under FAA Grant #34. These projects include: Airfield Lighted Sign Replacement and Runway 21 Tree Obstruction Removal Reimbursement. The Airports Board favorably endorses these projects.

Motion: It was moved by Mr. Stewart, seconded by Mr. Flewelling, that Public Facilities Committee adopt and recommend to Council acceptance of the South Carolina Aeronautics Commission Grant offer 12-017 in the amount of \$16,061 for airfield lighted sign replacement and runway 21 tree obstruction removal reimbursement projects at the Hilton Head Island Airport. The vote was: YEAS – Mr. Baer, Mr. Dawson, Mr. McBride and Mr. Stewart. ABSENT - Mr. Flewelling and Mr. Glaze. The motion passed.

Recommendation: Council accept the South Carolina Aeronautics Commission Grant offer 12-017 in the amount of \$16,061 for airfield lighted sign replacement and runway 21 tree obstruction removal reimbursement projects at the Hilton Head Island Airport.

5. Salt Creek Drive West, Port Royal Island

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Salt Creek Drive West is a County-maintained dirt road that is included in Dirt Road Design Build Improvement Contract #45. Contract #45 was awarded by County Council on March 12, 2012.

Since May 2012, the Engineering Division and the design-build contractor team have been working under the guidance that Beaufort County can no longer pave a County dirt road based on presumption of prescriptive right. Rather, it must assure that the County possesses a deeded right-of-way, signed right-of-way document, or signed easement document from each adjoining property owner along the dirt road identified for paving.

The Engineering Division staff has had limited success in obtaining documents and has identified Salt Creek Drive West as a dirt road for consideration for condemnation of one property. Nine of the ten property owners have signed the road to be paved. Condemnation of the remaining parcel will allow paving of Salt Creek Drive West to proceed.

Staff and design-build contractor team are therefore presenting this information for committee review and are recommending that the remaining required right-of-way be condemned.

Motion: It was moved by Mr. Dawson, seconded by Mr. McBride, that Public Facilities Committee approve and recommend Council authorize proceeding with condemnation of the remaining required right-of-way for Salt Creek Drive West. The vote was: YEAS -- Mr. Baer, Mr. Dawson, Mr. Glaze, Mr. McBride and Mr. Stewart. ABSENT - Mr. Flewelling and Mr. Glaze. The motion passed.

Recommendation: Council authorize proceeding with condemnation of the remaining required right-of-way for Salt Creek Drive West.

6. Stanley Road, Port Royal Island

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Stanley Road is a County maintained dirt road that is included in Dirt Road Design Build Improvement Contract #44. Contract #44 was awarded by County Council on March 24, 2011.

Since May 2012, the Engineering Division and the design-build contractor team have been working under the guidance that Beaufort County can no longer pave a County dirt road based on presumption of prescriptive right. Rather, it must assure that the County posses a deeded right-of-way, signed right-of-way document, or signed easement document from each adjoining property owner along the dirt road identified for paving.

The Engineering Division staff has had limited success in obtaining documents and has identified Stanley Road as a dirt road for consideration for condemnation of one property. Four of the five property owners have signed the road to be paved. Condemnation of the remaining parcel will allow paving of Stanley Road to proceed.

Staff and design-build contractor team are therefore presenting this information for committee review and are recommending that the remaining required right-of-way be condemned.

Motion: It was moved by Mr. McBride, seconded by Mr. Dawson, that Public Facilities Committee approve and recommend Council authorize proceeding with condemnation of the remaining required right-of-way for Stanley Road. The vote was: YEAS – Mr. Baer, Mr.

Dawson, Mr. McBride and Mr. Stewart. ABSENT – Mr. Flewelling and Mr. Glaze. The motion passed.

Recommendation: Council authorize proceeding with condemnation of the remaining required right-of-way for Stanley Road.

INFORMATION ITEMS

7. 2013-2018 HDX/Hilton Head Island and ARW/Beaufort County Airports Capital Improvement Plans

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rob McFee, Division Director–Engineering and Infrastructure, updated the committee on the progress of the Hilton Head Island and Beaufort Airports. Mr. McFee advised that the five-year capital improvement plan was present for review at the last committee meeting and that the plan is moving forward. The packet presented included designs and cost analysis for both locations.

Mr. Steven Baer stated that he was glad the project is going forward and that the diagrams show a good start. His concerns are on the financial side of the plan.

Mr. Gerald Stewart asked whether there has been any update on the consultant, who was to give an overview of the master plan for Lady’s Island Airport.

Mr. Gary Kubic, County Administrator, advised that he does not have a date at the present. However, there was a preliminary discussion with the former Airports Manager, Paul Andres, on what it would take to reconfigure the present proposed master plan. A quote of \$45,000 was reported back. He explained that the amount was a little excessive and, if needed, would bring the project in house.

Status: Information only.

8. Discussion / Crossings Boulevard, Masters Way, Bluffton Parkway Traffic Light Installation

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Kubic, County Administrator, began the discussion with an overview of areas that the County has to take into consideration to make a decision for the installation of a traffic light at the intersection of Bluffton Parkway and Masters Way. Several areas of consideration include:

- The accomplishment of transfer to right-of-way from both the Town of Bluffton and the residents of Pine Crest, as indicated in the Developmental Agreement
- Public monies being used for County roads
- Movement of traffic at the intersection
- Site distance east of the location that is impacted by the tunnel for the golf carts
- Will the installation of a light shifting the liability or risk factors further east with vehicle traveling west
- Consideration for closing the median

Mr. Colin Kinton, Traffic/Transportation Engineer, provided a layout of the master plan dating back to December 2001. Mr. Kinton's presentation gave an update on the project, which includes the change in the speed limit on Bluffton Parkway, the installation of new warning signs. He advised that drivers coming out of Masters Way would only be allowed to make a right turn onto Bluffton Parkway to channelize, discontinue delay for vehicles making a left turn and make the movement safe.

Several residents of Masters Way and Crossing Boulevard, who attended the meeting, were not satisfied with the plan. They requested that the committee take into consideration the installation of a traffic light at the intersection.

Status: Information only.

9. Presentation / US Highway 278 Landscape Plan

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Josh Tiller, JK Tiller & Associates Inc., presented the committee an overview of a Highway 278 Landscape Plan. Mr. Tiller's presentation included phases to beautify approximately a 10-mile stretch of Highway 278 beginning at the Fording Island Road extension heading west to the Highway 170 overpass.

The design complies with the requirements and restrictions stated in the SCDOT Arms Manual, June 2008, edition. The plant selection and beautification must also fall under the SCDOT guidelines. The design was inspired by the existing landscape design on the Cross Island Parkway.

The project will provide grass edge maintenance, low groundcovers at major intersections, as well as special consideration to the existing utilities area along the highway. The floral designs will have the ability to endure drought, have few to no pest problems and disease, the ability to take full sun exposure, have wind and salt tolerance, the ability to survive wet or dry conditions and will be of seasonal interest in color. Beaufort Jasper Water & Sewer Authority (BJWSA) agreed to supply effluent for irrigation and plan to have this project as one of its top priority high-level strategic plans.

Based on the SCDOT'S SAFETEA-LU program (Successor to TEA-21), funding provided for reimbursement under the program will be limited to a maximum of \$200,000 outside of a metropolitan planning area.

Status: Information only.

10. Discussion / Road Acceptance Middleton Place Property Owners Association

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Richard Jackson, President, Middleton Place Property Owners Association, brought before the committee a letter of request to have their existing street (East and West Morgan Court on Hilton Head Island) put into the adjacent County road system.

In January 2004, a properly executed application for road acceptance accompanied by the appropriate quitclaim deed was submitted with no action taken for eight months. The POA submitted another application in April 2012, which was not supported do to a 2004 ordinance. The application as of now has not been put in place.

Mr. Dawson replied saying he would not support the application. He advised that there are several dirt roads, particularly in his district, that are under poor and hazardous conditions and Morgan Court road is paved and are not below poor driving conditions.

Status: Information only.

11. Discussion / BJWSA Agreement For Highway 170 Infrastructure Relocation

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: In November 2012, the County received a BJWSA agreement for the relocation of their facilities on SC 170. The agreement will relocate BJWSA infrastructure from SC 46 to US 278 with a total estimated cost of \$1,312,000. The actual cost will be determined as BJWSA submits invoices to the County for materials and labor. These activities have been examined by Beaufort County's design consultant, Thomas & Hutton Engineering. The resulting costs appear appropriate based on the determined quantities and work involved.

Funding for the project will come from the sales tax project funds, Account #33404-54500.

Status: Information only.