

COUNTY COUNCIL OF BEAUFORT COUNTY

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GARY KUBIC
COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA

COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, May 7, 2012

4:00 p.m.

Council Chambers
Administration Building

Citizens may participate in the public comment periods and public hearings from telecast sites at the Hilton Head Island Branch Library as well as Mary Field School, Daufuskie Island.

1. CAUCUS - 4:00 P.M.
Discussion is not limited to agenda items.
Executive Conference Room
2. REGULAR MEETING - 5:00 P.M.
Council Chambers
3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. INVOCATION
6. REVIEW OF MINUTES – APRIL 23, 2012 ([backup](#))
7. PROCLAMATION
A. Public Works Week
Mr. Eddie Bellamy, Public Works Director
8. PUBLIC COMMENT
9. COUNTY ADMINISTRATOR'S REPORT
Mr. Gary Kubic, County Administrator
A. The County Channel / Broadcast Update ([backup](#))
B. Two-Week Progress Reports / County Administrator and Deputy County Administrator
([backup](#))
C. Current Budget Summary ([backup](#))

Over



10. CONSENT AGENDA – ITEMS A THROUGH E

A. AN ORDINANCE TO SATISFY HISTORICAL COMMUNITY DEVELOPMENT BLOCK GRANT MORTGAGES ISSUED ON BEHALF OF BEAUFORT COUNTY

([backup](#))

1. Consideration of second reading approval to occur May 7, 2012
2. Public Hearing – Monday, May 21, 2012, beginning at 6:00 p.m. in the large meeting room of the Hilton Head Island Branch Library, 11 Beach City Road, Hilton Head Island
3. First reading occurred April 23, 2012 / Vote 10:0
4. Finance Committee discussion and recommendation to approve occurred April 16, 2012 / Vote 4:0

B. PROPOSED EASEMENTS ON COUNTY PROPERTY LOCATED AT 1408 PARIS AVENUE, PORT ROYAL ([backup](#))

1. Consideration of approval to occur May 7, 2012
2. Public Facilities Committee discussion and recommendation to approve occurred April 24, 2012 / Vote 6:0

C. HILTON HEAD ISLAND AIRPORT FAA GRANT #29 AMENDMENT ([backup](#))

1. Consideration of approval to occur May 7, 2012
2. Purpose of the amendment: To cover increased cost of previously approved construction change orders for the new Aircraft Rescue and Fire Fighting Facility, Runway Safety Area Drainage Improvement project, and Runway 03 Tree Obstruction Removal Design Phase II
3. FAA Grant #29 Amendment: \$155,622
4. Funding: FAA Grant #29 amendment; amended State Grant (2.5% pending); and a local 2.5% match of \$4,096 from Airports operating budget
5. Public Facilities Committee discussion and recommendation to approve occurred April 24, 2012 / Vote 6:0
6. Airports Board discussion and approval April 19, 2012

D. HILTON HEAD ISLAND AIRPORT FY-12 FAA GRANT PRE-APPLICATION ([backup](#))

1. Consideration of approval to occur May 7, 2012
2. Purpose of the grant pre-application: To fund Part 150 Noise Study Reimbursement, Storm Water Pollution Prevention Plan Reimbursement, and Phase III Archeology Data Recovery and Public Outreach Program
3. FY 12 Grant Application: \$778,522
4. Funding: FAA Grant (95% / 90% pending) \$717,134; State Grant (2.5% / 5% pending) \$30,385; and Local Match of \$31,003 from Airports operating budget
5. Public Facilities Committee discussion and recommendation to approve occurred April 24, 2012 / Vote 6:0
6. Airports Board discussion and approval April 19, 2012

E. HILTON HEAD ISLAND AIRPORT RUNWAY 03 TREE OBSTRUCTION REMOVAL DESIGN PHASE II ([backup](#))

1. Consideration of approval to occur May 7, 2012

2. Phase II involves: A detailed survey of the trees, wetlands, preparation of plans/specifications, agency coordination, permitting, and bidding of the project
3. Contract award: Talbert & Bright, Columbia, South Carolina
4. Contract amount: \$135,926
5. Funding: Amended FAA Grant #29 (95%); State Grant (2.5% pending); Local Match (2.5%) of \$4,096 from Airports operating budget
6. Airports Board discussion and approval April 19, 2012

11. PRESENTATION / FY 2012-2013 COUNTY BUDGET PROPOSAL ([backup](#))

1. Consideration of first reading approval to occur May 7, 2012
2. Public Hearing – Monday, May 21, 2012, beginning at 6:00 p.m. in the large meeting room of the Hilton Head Island Branch Library, 11 Beach City Road, Hilton Head Island
3. Finance Committee discussion occurred April 30, 2012
4. Finance Committee discussion occurred April 23, 2012
5. Finance Committee discussion occurred April 16, 2012
6. Finance Committee discussion occurred April 9, 2012
7. Finance Committee discussion occurred March 19, 2012
8. Finance Committee discussion occurred February 20, 2012
9. Council Retreat discussion occurred February 17, 2012
10. Finance Committee discussion occurred January 17, 2012

12. COMMITTEE REPORTS ([backup](#))

13. PUBLIC COMMENT

14. EXECUTIVE SESSION

- A. Receipt of legal advice relating to pending and potential claims covered by the attorney-client privilege

15. ADJOURNMENT

County Council Meeting
Monday, May 21, 2012
Hilton Head Island Branch Library
11 Beach City Road
Hilton Head Island

Official Proceedings
County Council of Beaufort County
April 23, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

CAUCUS

A caucus of the County Council of Beaufort County was held at 4:00 p.m. on Monday, April 23, 2012 in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Weston Newton, Vice Chairman D. Paul Sommerville and Councilmen Rick Caporale, Steven Baer, Gerald Dawson, Brian Flewelling, William McBride, Stu Rodman and Gerald Stewart. Herbert Glaze and Laura Von Harten absent.

DISCUSSION ITEMS

Topics discussed during caucus included: (i) A resolution to ratify the appointment of Beaufort County representatives to the Lowcountry Economic Alliance Board; (ii) A resolution to adopt a Debt Reserve Policy for Beaufort County's Debt Service Fund; (iii) An ordinance regarding mortgage satisfaction documents for historical community development block grant mortgages issued on behalf of Beaufort County; (iv) A request from Burton Fire District to purchase a new fire truck; (v) General obligation bonds of both the County and School District; (vi) Naming of Lady's Island park, "The Coursen and Tate Park"; (vii) Proposed changes to the charter of the Airports Board; and (viii) An email from a Bluffton resident asking Council to support a resolution regarding campaign financing reform.

REGULAR MEETING

The regularly scheduled meeting of the County Council of Beaufort County was held at 5:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Weston Newton, Vice Chairman D. Paul Sommerville and Councilmen Rick Caporale, Steven Baer, Gerald Dawson, Brian Flewelling, Herbert Glaze, William McBride, Stu Rodman and Gerald Stewart. Laura Von Harten absent.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

INVOCATION

Council McBride gave the Invocation.

REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD MARCH 26, 2012

It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Council approve the minutes of the regular meeting held March 26, 2012. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT - Ms. Von Harten. The motion passed.

REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD APRIL 9, 2012

It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Council approve the minutes of the regular meeting held April 9, 2012. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT - Ms. Von Harten. The motion passed.

PUBLIC COMMENT

There were no requests to speak during public comment.

COUNTY ADMINISTRATOR'S REPORT

The County Channel / Broadcast Update

Mr. Gary Kubic, County Administrator, stated that The County Channel continues to produce its Beaufort History Moments. This latest episode focuses on Hilton Head Island's Leamington Lighthouse.

The County Channel, along with Solid Waste and Recycling, set up at this year's Earth Day celebration at the Port Royal Farmer's Market. The host of Coastal Kingdom, Tony Mills, was there with corn snakes, baby alligators, and diamondback terrapins. Mr. Scott Grooms, Broadcast Services Manager, and Mr. Rob Lewis, Assistant Broadcast Specialist, were also there, demonstrating some of the TV cameras and equipment used to make the show. Mrs. Carol Murphy, Recycling Coordinator, and Mrs. Beth Lewis, Recycling Information Analyst, also had an interactive display to teach kids about the importance of recycling.

The County Channel cameras were rolling this morning at the ribbon cutting ceremony for the Bluffton Parkway 5A, Segment 1A from Burnt Church Road to Malphrus Road. This project will improve the US Highway 278 safety by taking some of the traffic off the main line. It will

also improve accessibility, and, most importantly, it is another segment to the hurricane evacuation plan for Beaufort County.

The County Channel cameras were rolling on the Beaufort High School Spring Concert. The concert featured the “Voices” chorus group, directed by Mrs. Jordan Norris.

Two-Week Progress Reports

Mr. Kubic presented his Two-Week Progress Report which summarized his activities from April 9 through April 20, 2012.

Resolution to Ratify the Appointment of Beaufort County Representatives to the Lowcountry Economic Alliance Board

Mr. Kubic said Council has spent some time in caucus session regarding a resolution to ratify the appointment of Beaufort County representatives to the Lowcountry Economic Alliance Board. This resolution is a corrective bit of action to match the previous resolution passed by Beaufort County Council in 2008 to the current conditions we find today. Council action would ratify the appointment of Councilman Jerry Stewart; Mr. David Tigges, representing the private sector; and himself, as County Administrator.

Mr. Newton said the resolution also changes the category from executive director of the Lowcountry Economic Network (Network) to a staff official or other designated economic development representative of Beaufort County. The Network no longer exists which is what has necessitated this issue.

It was moved by Mr. Sommerville, seconded by Mr. Rodman, that Council adopt a resolution ratifying the appointment of Beaufort County representatives to the Lowcountry Economic Alliance Board.

Mr. Baer referred to paragraph 2b and the need to add the word “Council” after County. Mr. Baer believes it was the intent of Council discussion at caucus to eventually have County Council nominate and vote on appointees. Is the Councilman appointment to occur without a vote of committee or council?

Mr. Newton replied in the affirmative. It can be changed at any point in time, but that matches Lowcountry Council of Governments appointments and any of the other Councilmen appointments that are made.

For the record Mr. Baer will vote against the resolution because County Council members should vote on appointees, just in the particular case. It does not extend to Lowcountry Council of Governments and other Councilmen appointments.

Mr. Newton said Council is being asked today to ratify that, which it has already, been done. Mr. Newton is happy to support Mr. Baer in his effort at some point in time, but this is not the vehicle to do it.

The vote was: YEAS - Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. NAYS – Mr. Baer. ABSENT - Ms. Von Harten. The motion passed.

Announcements

Mr. Kubic stated law enforcement has asked him to remind the viewing public and anyone who is listening or watching this meeting on video, that the US Highway 278 area is a construction zone. It is posted at 45 mph. It is there for several reasons. One, there is a great deal of activity going on during the day and a lot of activity going on at night. The orange barrel affect is a tricky one because sometimes people view it as a narrowing of the width of the lanes and they react accordingly. Speeding through the construction zone is not safe. It is unsafe for the vehicles. It is unsafe for the workers. We had a great record when we improved US Highway 17, which had a background for rapid movement and high miles per hour. As a word of caution, we are emphasizing – watch your speed limit. If you get stopped, it is a pretty stiff fine because it is in a construction zone.

Mr. Kubic announced that Emergency Medical Services (EMS) Department will be offering AED (defibrillator) and Heart Saver CPR training to Council and employees over the next several months. The training should last approximately 90 minutes. In February department heads received training from EMS staff. Council will be receiving an invitation from EMS for training on AED and CPR.

Mr. Newton announced that the 13th Annual May River Cleanup event was held this past weekend. Beaufort County had various participants there. Approximately 200 participated in the event. It is a great expression of how important the waterways are in the Lowcountry to the residents here.

DEPUTY COUNTY ADMINISTRATOR'S REPORT

Two-Week Progress Report

Mr. Hill, Deputy County Administrator, presented his Two-Week Progress Report which summarized their activities from April 9 through April 20, 2012. First Southwest, County financial advisor, is onboard as our bond counsel.

Monthly Budget Summary

Mr. Hill submitted the budget report summary, which is a snapshot of the County's fiscal health as of March 30, 2012. It is a comparison report from March 30, 2009 through today. We have been able to monitor our expenditures as well as our revenue. Our revenue is flat in comparison

to last year. We are modulating expenditures to ensure we reach the end of this fiscal year balanced as requested by Council.

Mr. Baer remarked an economic development line item is still not showing. It ties in with line item 11199, a more than million dollar general subsidy line. It would be good to break out those categories. It may show the economic development component.

Mr. Hill said the information requested will be provided on a separate document since line item 11199 represents approximately 14 categories.

Mr. Hill announced that a baseball tournament was held at Oscar Frazier Park in Bluffton this past weekend. Fifteen teams participated; seven were out of state. USSSA Tournament Director John Hayes, Lowcountry Baseball, coordinated the event. A second tournament is planned for Beaufort within the next few weeks. We are trying to bring forward numerous tournaments this summer in an effort to impact the local hospitality engine here in Beaufort County.

Mr. Newton said that concept ties directly with our retreat goal of analyzing the economic possibilities of sports complexes within the County.

Construction Project Updates

US Highway 278 Roadway Construction

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves widening of a total of 4.8 miles of US Highway 278 including the bridges over the Okatie River. The contractor is APAC Southeast of Savannah, Georgia. The cost is \$23,637,119. The contract completion date is November 2013. Erosion control measures are in place. Drainage pipes between SC 170 and Okatie River are 97% complete. The bridge contractor is scheduled to be in the middle of April.

Bluffton Parkway Phase 5A Roadway

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves construction of 2.31 miles of new four lane divided highway between Burnt Church Road and Buckingham Plantation Road. The contractor is Cleland Construction of Ridgeland, South Carolina. The cost is \$11,578,729. The contract completion date is July 2012. Partial opening between Burnt Church and Malphrus Road occurred this morning. The contractor is working on Hilton Head National access in Section 1B.

St. Helena Library at Penn Center

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project is a 25,000 square foot library facility, LEED certified, and associated infrastructure. The contractor is Choate Construction Company of Pooler, Georgia. The cost is \$7,332,403. The contract

completion date is October 2012. Structural steel and wood framing is complete. Roofing and interior systems (HVAC, plumbing, electrical) are underway.

Lady's Island Community Park

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project is a design / build contract covering the first two phases of this facility including two multi-use fields, playground and pavilion with bathrooms and picnic tables. The contractor is JoCo Construction of Beaufort, South Carolina. The cost is \$775,817. The contract completion date is March 15, 2012. Substantial park completion occurred March 15. Turf grass is breaking dormancy.

Burton Wells Park

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves construction of Phase II improvements including terraced lawn amphitheater, pond development and pavilion, pedestrian trails, landscaping and restrooms. The contractor is Beaufort Engineering Services of Beaufort, South Carolina. The cost is \$1,856,142. The contract completion date is March 23, 2012. Substantial park completion occurred March 23, 2012.

Update / Master Plans Beaufort County (Lady's Island) and Hilton Head Island Airports

Master Plan Beaufort County (Lady's Island) Airport

Mr. Paul Andres, Airports Director, reported the Master Plan draft report has been distributed to both County and City Council members and mayor, as well as to the Airports Board. A joint presentation to County and City Councils occurred January 18, 2012. Meeting minutes and consultant's responses to comments were provided to the members of County and City Councils. We are awaiting the next presentation to be scheduled to move that process forward. The Plan, if approved, will be submitted to the FAA and, in this case, to the State of South Carolina Aeronautics for their review and approval. Regarding the tree obstruction issue, the FAA is resolving SCE&G power pole issues, more than 600 tree obstructions remain, additional FAA grant funding is to be requested next year, and the property owner mediation held October 11, 2011 was unsuccessful. We are waiting for the courts to schedule the appropriate trial dates to move that process forward.

Master Plan Hilton Head Island Airport

Mr. Paul Andres, Airports Director, reported the FAA approved the Master Plan on September 9, 2011. The environmental assessment and benefit cost analysis is underway. A public information meeting was held April 3, 2012. At the conclusion of the environmental analysis there will be a public information meeting scheduled sometime in June to present that information to the public. Approximately 78 people were in attendance. Field work conducted to date includes identification of archeological artifacts of Mitchelville at the north end of on-airport property. There are no issues with wetlands, threatened and endangered species, or

hazardous materials (particularly aviation fuels). We are currently in discussions with the State Historic Preservation Office and FAA regarding disposition of this particular item. We expect and anticipate that we will receive guidance that they will want us to do a “Phase III data recovery and public outreach, which means excavation of this area, recovery of the artifacts, cataloging, and preservation of the same.

Regarding the timeline of the Master Plan Phase I Implementation, some items have come under discussion insofar as trying to accelerate that process. That involves the possibility of accelerating the design work concurrent with the environmental process moving forward. What would enable that is the State has agreed to fund 60% of that effort, upfront, and Talbert & Bright has agreed to fund the other 40% of the effort, upfront, pending future reimbursement from the FAA and contingent upon that at no risk to the County in that effort. That would allow almost concurrent permitting activities to occur and the land acquisition associated with the south end of the Airport. The FAA has now indicated that they will to fund that as well because that is the correction of airfield deficiencies – taxiways on the south end -- that has no bearing or impact on the environmental assessment as far as the extension of the runway is concerned. Those are the elements and the reasons that have allowed for a potential consideration to move this project forward a little quicker than what was originally envisioned.

Mr. Newton commented about the land acquisitions that are attendant to current deficiencies with the Airport in terms of the apron, etc.

Mr. Andres said on the south end they are. The four parcels on the south end are associated with correction of airfield deficiencies that pertain to the taxiways. That is the piece that has been moved forward in the accelerated timeline as the potential acquisition of those four parcels only. Three parcels are associated with the runway extension are dependent on the environmental process for completion. The FAA will not fund those land acquisitions pending appropriate completion of the environmental process.

Mr. Baer pointed out the initial presentation by the Airports Board referenced acceleration for all the parcels, including a one foot dirt strip in order to try to disguise parts of the addition. The scope of that has been narrowed tremendously now to only the four parcels. Are not some of those four parcels, either one or two of them, going to be used for the 297 foot addition on the left? When he looked at the map in detail, it looked like the taxiway correction would not require all four of those parcels.

Mr. Andres said when you look at the map you have to look at the safety areas that are associated with those taxiways. The obstacles-free areas, in particular, do, extend through those properties for the taxiway, themselves. That is the reason for the acquisition of those properties, *i.e.*, the appropriate safety areas. To his knowledge it has nothing to do with the 297 foot addition.

Mr. Baer said regarding the acceleration there are a lot of people, on the left side who, really, despite the fact that there was a meeting and notice in the paper, have no idea what is happening on the left side.

Mr. Andres replied staff has had conversations with two of those property owners.

Mr. Baer is not talking about the property owners, but the people living where the trees are going to be cut or trimmed, where the runway is going to come 297 feet closer to them, and the touchdown point, probably another 300 feet eventually, when the displaced threshold is removed. They have no knowledge of that is going on. Therefore, short cutting the environmental assessment and the discussion with the community is risky.

Mr. Kubic stated he has a joint resolution telling him to move forward with Phase I. Notwithstanding comments by the Airports Board, good or bad, appointed by Council, they are advisory and they give their opinions, only. In order to accelerate the process, in any capacity, he, as County Administrator, has given instructions to staff that the draft agreements, if it involves the SC Aeronautics Commission or a draft agreement where funds would be put in place upfront by the consultant, the FAA rules will all be produced in writing and go through the normal committee process. Then a recommendation to committee, to council, and if Council approves, he supposes it goes to our other partners, the Hilton Head Island Town Council. Then, if that all gets done, it will be produced in writing. He could then sign the agreements and the acceleration will come to a reality. If any of those steps are not completed, there will be no acceleration done by this administration, until he has all of the formalized approvals in writing by all of the elected officials and his staff.

Mr. Baer agreed with the process. It is transparent.

Mr. Kubic said one of the reasons it is a little confusing is his fault. After the discussion at the Airports Board February meeting, he asked Mr. Andres to attend a committee meeting to try to explain the process. Perhaps at the briefing, it got compounded to the point where people now assume that that is what we are doing. We are not. But, we do have a responsibility to give you options, and that is what we are doing.

Mr. Baer referred to a chart “Benefit Cost Analysis.” Is there some way to get an understanding of how that is done, the process that will be used, and the timing of it?

Mr. Andres replied the sub-consultant, who is doing the economic portion, is developing that as we speak. They will provide their analysis of that at the conclusion of this analysis period. It will identify their methodology and those types of things.

Mr. Baer remarked if we were to plan EMS or convenience centers the way we plan airports, we would have a master plan for each EMS location or each convenience center and no system plan. This airport master plan is a very constrained master plan for one airport. We have another very constrained master plan for Beaufort County Airport (Lady’s Island). There is no system plan. Is the benefit cost analysis going to look at that.

Mr. Andres cannot answer that question, but will check with the consultant to answer the question.

Mr. Baer stated there are considerable numbers of people in the impacted area who think, for example, that Phase II is a poor use of funds compared to other alternatives for creating that kind of capacity such as a regional airport. Will the benefit cost analysis cover Phase II or only Phase I?

Mr. Andres said it should cover Phase I.

Mr. Rodman commented that there has been some concern over the tree cutting at the north end. Since we have two consultants involved, he wants to make sure, that anything related to the tree cutting would have been with Wilbur Smith, and that Talbert & Bright is working normally on the master plan portion.

Mr. Andres talked about tree obstruction removal on Runway 21 (north end) on-airport. The contractor is All Care Tree Surgery. The contract amount is \$469,848. Work commenced September 1, 2011. Trimming and removal is complete. The mitigation plan was developed after trimming and removal was complete (February 2012). The plan was submitted to the Town of Hilton Head Island Design Review Board for approval March 27, 2012. They did make some comments, asked for us to consider some potential revision, some of which were to look at watering/extensive irrigation because we are basically replanting the equivalent of a full forest there in the buffer areas. The Board also asked us to consider extending our maintenance requirement from the traditional one year to up to three years on the replanting. The Town of Hilton Head Island is requiring that we provide the assertion that we have identified, to the last single tree that has been removed for the count, and we are in the process of reconciling that data to make sure that that is, in fact, correct information. When we have that identified, we will be going back, possibly within a couple of weeks, to the Design Review Board for their final, hopefully, review and approval. It does emphasize dense replanting in the 75 foot buffer area along Beach City Road, which raps around St. James Baptist Church. It is very, very dense replanting. We removed approximately 1,200 trees and we are going to replant 1,300. Most of those are going to be replanted in the buffer area. The way it looks, they are engineered to be planted eight feet on center. It would appear that our intent is, and we believe that this plan will produce a complete visual buffer of airport property when we drive down Beach City Road you will not be able to see it. Another buffer is along Dillon Road. The Design Review Board has commented that this is a very aggressive replanting effort.

Mr. Andres reviewed the tree obstruction removal on Runway 21 (north end) off-airport. FAA grant funding was received. Plans / specifications are ready to bid. Staff has obtained 9 out of 17 aviation easements. We met April 4, 2012 with representatives of Palmetto Hall and their attorney to provide them with the information that they were interested in. We have continued to provide them with additional information that they have requested. Project emphasis is on trimming as stipulated in the Town of Hilton Head Island Land Management Ordinance. We have to concern ourselves with historic sites - Fort Howell as well as Mitchelville. The mitigation plan will be developed after trimming and removal is complete, and then submitted to the Development Review Board for approval March 27. The vast majority of the off-airport obstructions are confined to the Fort Howell historical site and to the greenspace parcel at Palmetto Hall, immediately across Beach City Road, within the approach. They represent at

least 80% to 85% of the tree obstructions that we need to deal with. The plan emphasizes dense replanting in buffer areas.

Mr. Andres reviewed the tree obstruction removal on Runway 03 (south end) off airport design work is underway 34:1 slope. Talbert & Bright is under contract to do the design work on the south end. Phase I of that effort has been completed. We did receive FAA grant #29 funding amendment to fund the Phase II design process which will come forward to the Public Facilities Committee tomorrow. Staff has obtained 23 out of 26 aviation easements. The tentative start date for this project is fall 2012 with emphasis on trimming. The Mitigation Plan is the same as for the north end.

Mr. Rodman remarked that the tree controversy does not involve Talbert & Bright at the north end.

Mr. Andres agreed in the affirmation.

Mr. Rodman stated there was a claim made that there might have been a mistake in the cutting of the trees because they worked off of sea level instead off of the 12 feet above sea level which the airport is at. If, in fact, that were true, that would mean that we significantly overcut the trees. Have we run that to ground yet?

Mr. Andres replied it is his understanding that they used the appropriate altitudes, mean sea level elevations, when they applied their trimming criteria.

Mr. Rodman hopes so, because if they did not, they are going to owe use a significant amount of money whoever made the mistake.

Mr. Baer has two comments with regard to height. One was did they cut the trees too far because they measured from sea level. The second was the height of the church is different from the height of the end of the runway. Did that make the clearance of church steeple to the glide slope much lower than shown in the master plan? Mr. Andres came up with 17 feet as the height church, and it looks like Talbert & Bright assumed 12.1 feet above sea level. Mr. Baer went to the Town of Hilton Head Island and got their elevation certificate for the church and it is 17.4 feet. The 17.4 and 17 correlate fairly well. That would indicate that if Talbert & Bright assumed the runway ending was 12.1 feet and the church was 12.1 feet, the fact that the church is 17 feet or 17.4 feet says that the church steeple penetrates in the 10 foot clearance of the glide slope.

Mr. Andres stated that Talbert & Bright used the survey data in their calculations, provided to Council today, and they used the topographical survey that indicates an average mean sea level elevation at the church of 17 feet. They recomputed their calculations and they believe that the church steeple is basically approximately 11.5 feet below the bottom of the 34:1 Part 77 airspace.

Mr. Baer remarked they said 12.5 feet in the master plan. Can you get a copy of their calculations? He has sent to Mr. Andres already a copy of his calculations. There is a five foot difference between our numbers, and that is simple geometry.

Mr. Andres said they have resurveyed the last time they were here, three weeks ago. They told him that they confirmed that their calculations of 11.5 feet of clearance are, in fact, what they believed it to be.

Mr. Andres reviewed the runway safety area drainage improvements. A permit was issued by the Town of Hilton Head Island, taxiway F repairs are complete, and staff is coordinating with contractor on remaining work.

Mr. Andres gave a status on design projects. Commercial terminal improvements are pending and runway lighted sign relocation design is underway (60% review). We hope to have a second grant funding possibly the end of August or early part of September that would fund the construction of this lighted sign project at that point.

Mr. Andres recapped the Passenger Facility Change (PFC) Program timeline. County Council approval January 23, 2012, submittal to FAA for approval February 22, 2012, FAA approval received March 7, 2012, PFC collections commence May 1, 2012. The county has to initiate after collections commence, a program modification. With the FAA Reauthorization Bill, Congress has stipulated that FAA grant funding for small airports be reduced from the historic/current 95% to 90% level. State and local matching shares will go up 5% or possibly 10% respectively for projects moving forward. One of the intents behind this PFC Program was to collect monies to offset the local matching share moving forward on our projects. We will have to extend the collection dates further out to collect the amount of money we need to pay our increased cost of share of these projects moving forward.

Mr. Rodman asked if SC Aeronautics Commission has decided whether they would stay at 2.5% or go to 5%.

Mr. Andres said they have given verbal indication they will go up to 5% for normal projects. It will go up 10% for land acquisition, which comes into play with the master plan.

Mr. Rodman asked if there is a time schedule to resume discussions with Beaufort City Council on the Beaufort County Lady's Island Airport master plan proposal.

Mr. Newton replied the County is awaiting a response from the City of Beaufort regarding possible dates for a follow-on meeting to the joint session that was held January 18.

Mr. Baer stated SC Aeronautics Commission gets its money both from fuel fees and a general appropriation from the state general fund. Where are they going to get their increase from if they go from 2.5% to 5%?

Mr. Andres does not know how they are going to fund it.

NAMING OF LADY’S ISLAND PARK / THE COURSEN AND TATE MEMORIAL PARK

This item comes before Council under the Consent Agenda. It was discussed at the April 16, 2012 Community Services Committee meeting.

It was moved by Mr. Rodman, seconded by Mr. Glaze, that Council name the Lady’s Island Park, “The Coursen and Tate Memorial Park.” The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT - Ms. Von Harten. The motion passed.

The Chairman recognized Mrs. Marie Tate, who was in the audience.

RESOLUTION TO ADOPT A DEBT RESERVE POLICY FOR BEAUFORT COUNTY’S DEBT SERVICE FUND

This item comes before Council under the Consent Agenda. It was discussed at the April 16, 2012 Finance Committee meeting.

It was moved by Mr. Rodman, seconded by Mr. Glaze, that Council adopt a resolution regarding a Reserve Policy for the County’s Debt Service Fund. The Policy shall state that the County will strive to maintain enough fund balance, net of any potential incoming revenue, within its Debt Service Fund and the County Purchase Property Fund to cover the County’s interest-only payments occurring on August 1 and September 1 of every fiscal year. The additional revenues required to grow the fund balance may be achieved by maintaining all borrowing premium revenues within the funds when debt millage levels are maintained to cover each year’s debt service payments. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT - Ms. Von Harten. The motion passed.

AN ORDINANCE TO SATISFY HISTORICAL COMMUNITY DEVELOPMENT BLOCK GRANT MORTGAGES ISSUED ON BEHALF OF BEAUFORT COUNTY

This item comes before Council under the Consent Agenda. It was discussed at the April 16, 2012 Finance Committee meeting.

It was moved by Mr. Rodman, seconded by Mr. Glaze, that Council approve on first reading an ordinance authorizing the County Attorney to prepare and execute mortgage satisfaction documents for historical Community Development Block Grant mortgages issued on behalf of Beaufort County. The mortgage notes and amounts follow: Ms. Lillian Chisolm - \$10,865.88; Ms. Lillian Smalls - \$4,013.56; Ms. Carrie Bell Ladson - \$8,862.72; Mr. Abraham Kelly and Mrs. Annette Kelly - \$2,538.05; Mr. Alvin D. Jenkins and Mrs. Mary Ann Jenkins - \$12,208.40; Ms. Verneil Stafford - \$6,850.46; Ms. Bessie Mae Chisolm - \$4,168.46; and Ms. Albertha Jones - \$8,600.58. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr.

Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT - Ms. Von Harten. The motion passed.

The Chairman passed the gavel to the Vice Chairman in order to receive committee reports.

COMMITTEE REPORTS

Community Services Committee

Disabilities and Special Needs Board

Mr. McBride, as Community Services Committee Chairman, nominated Ms. Gloria Bolino to serve as a member of the Disabilities and Special Needs Board.

Governmental Committee

Lady's Island / St. Helena Island Fire District Commission

Pat Harvey-Palmer

The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT - Ms. Von Harten. Mrs. Harvey-Palmer, representing St. Helena Island, garnered the ten votes required to serve as a member of the Lady's Island / St. Helena Island Fire District Commission.

Charles Schreiner

The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT - Ms. Von Harten. Mr. Charles Schreiner, representing at large, garnered the eight votes required to serve as a member of the Lady's Island / St. Helena Island Fire District Commission.

Finance Committee

Burton Fire District / Fire Truck Purchase

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council authorize Burton Fire District to withdrawal \$100,000 from impact fees fund, \$216,000 from general fund balance, and \$265,404.32 from debt service funds for purchase of a new fire truck at a cost of \$581,404.32. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT - Ms. Von Harten. The motion passed.

Public Facilities Committee

Airports Board

Richard Sells

The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT - Ms. Von Harten. Mr. Richard Sells, representing Hilton Head Island Town Council, garnered the six votes required to serve as a member of the Airports Board.

Mr. Michael Nash and Dr. James A. Brown were nominated April 9, 2012, to fill the position of proximity to the Beaufort County (Lady's Island) Airport.

There are two names in nomination for one seat.

Michael Nash

The vote was: YEAS - Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT - Ms. Von Harten. Mr. Michael Nash, representing close proximity to Beaufort County/Lady's Island Airport, garnered the six votes required to serve as a member of the Airports Board.

Dr. James A. Brown

The vote was: YEAS - Mr. Baer, Mr. Caporale and Mr. Dawson. Dr. James A. Brown representing close proximity to Beaufort County/Lady's Island Airport, failed to garner the six votes required to serve as member of the Airports Board.

The Vice Chairman passed the gavel back to the Chairman in order to continue the meeting

PUBLIC HEARING

AN ORDINANCE AUTHORIZING THE PLEASANT FARM SPECIAL TAX DISTRICT TO BORROW FUNDS FROM A QUALIFIED LENDING INSTITUTION IN AN AMOUNT NOT TO EXCEED \$60,000 FOR PURPOSES OF PROVIDING INFRASTRUCTURE IMPROVEMENTS AS PROVIDED FOR IN ORDINANCE NO. 2006/4

Mr. Rodman commented this item is slightly unusual. It is a special tax district and taxes that are collected go on the tax bill. The County is not at risk because if the taxes are not paid, then they would fall into the category of any other taxes that are not paid and the property would be sold on the courthouse steps. In this particular case, it is exactly the same thing, except that Pleasant Farms has asked that the County guarantee the debt, because it would allow them to get on with their banking relationship to which they have not otherwise been able to do. The residents are

taking on the responsibility of paving their own roads. They could easily have, at least, asked the County, to pay the money. Even though we would be guaranteeing it, we are at no more risk because it is on the tax bill. It is like any other tax that is not paid. The County has recourse for not being paid. It has been approved at Finance Committee.

The Chairman opened a public hearing at 6:05 p.m. for the purpose of receiving information from the public hearing an ordinance authorizing the Pleasant Farm Special Tax District to borrow funds from a qualified lending institution in an amount not to exceed \$60,000 for purposes of providing infrastructure improvements as provided for in Ordinance No. 2006/4. After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:06 p.m.

Mr. Newton noted that as was discussed at first and second reading approvals, this community is stepping up to pave their own roads. They are asking the county to participate by standing behind the loan that they are getting from the financial institution, but for the debt to be paid from their own tax bills, not from general fund or tax revenues of the county. All these funds would come from this community, unless all of the property in this community somehow became worthless, and, in the absence of that, this obligation would be paid from those properties themselves. These property owners ought to be commended for taking the responsibility to pay for their own roads rather than stepping forward like many other areas have done and asked for their roads to be paid by general tax dollars.

It was moved by Mr. Glaze, seconded by Mr. Stewart, that Council approve on third and final reading an ordinance authorizing the Pleasant Farm Special Tax District to borrow funds from a qualified lending institution in an amount not to exceed \$60,000 for purposes of providing infrastructure improvements as provided for in Ordinance No. 2006/4. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT - Ms. Von Harten. The motion passed.

PUBLIC COMMENT

There were no requests to speak during public comment.

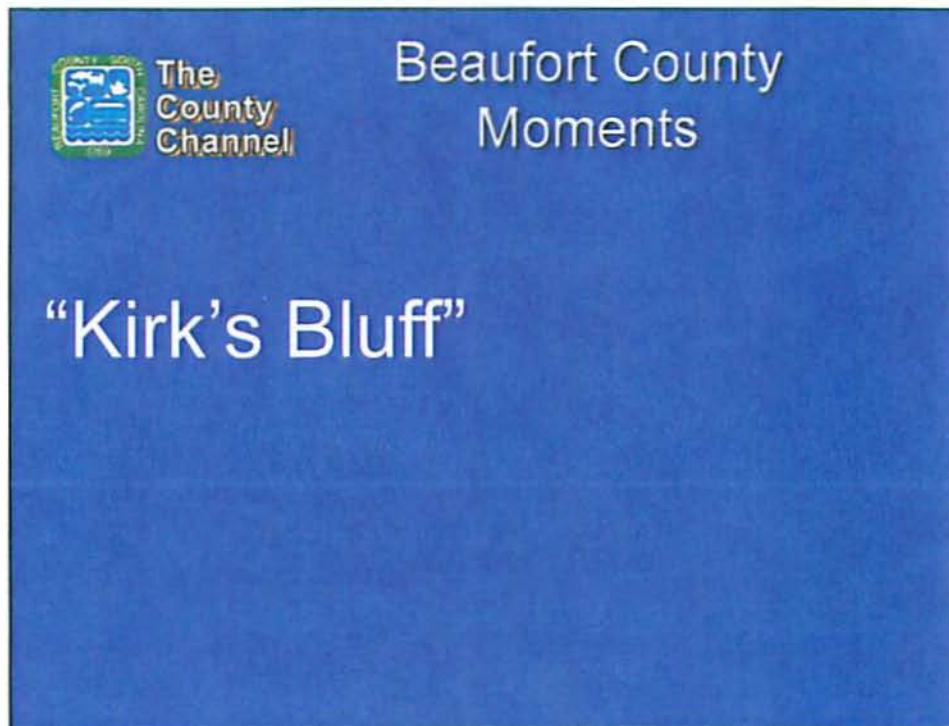
ADJOURNMENT

Council adjourned at 6:08 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

ATTEST _____
Suzanne M. Rainey, Clerk to Council
Ratified:



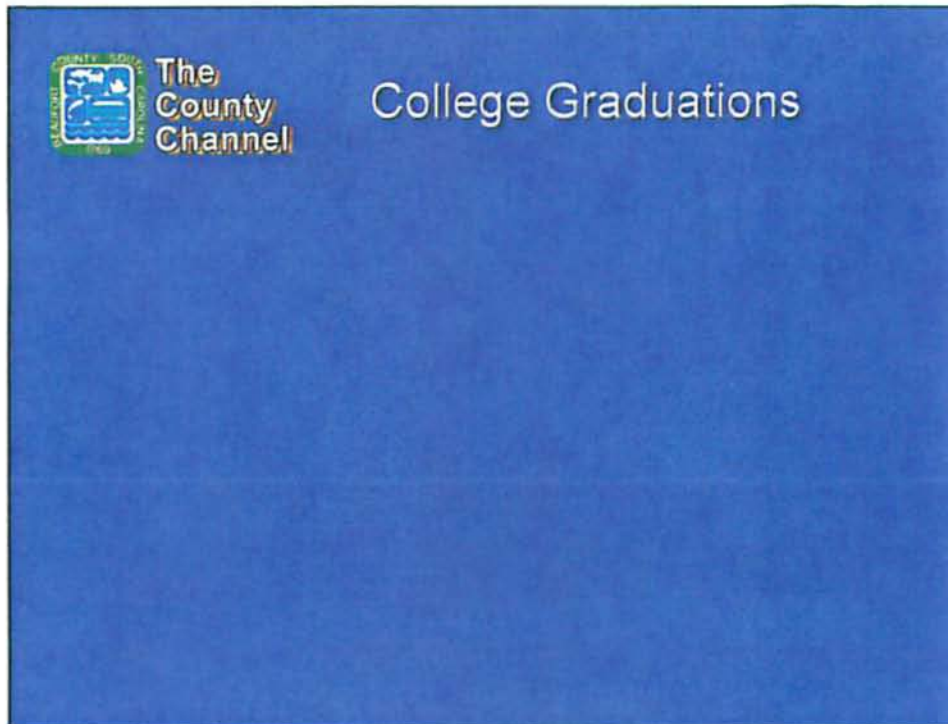
The County Channel continues to produce its Beaufort History Moments.

This latest episode focuses on the history and founding of the town of Bluffton....

{NEXT SLIDE, WITH VIDEO}

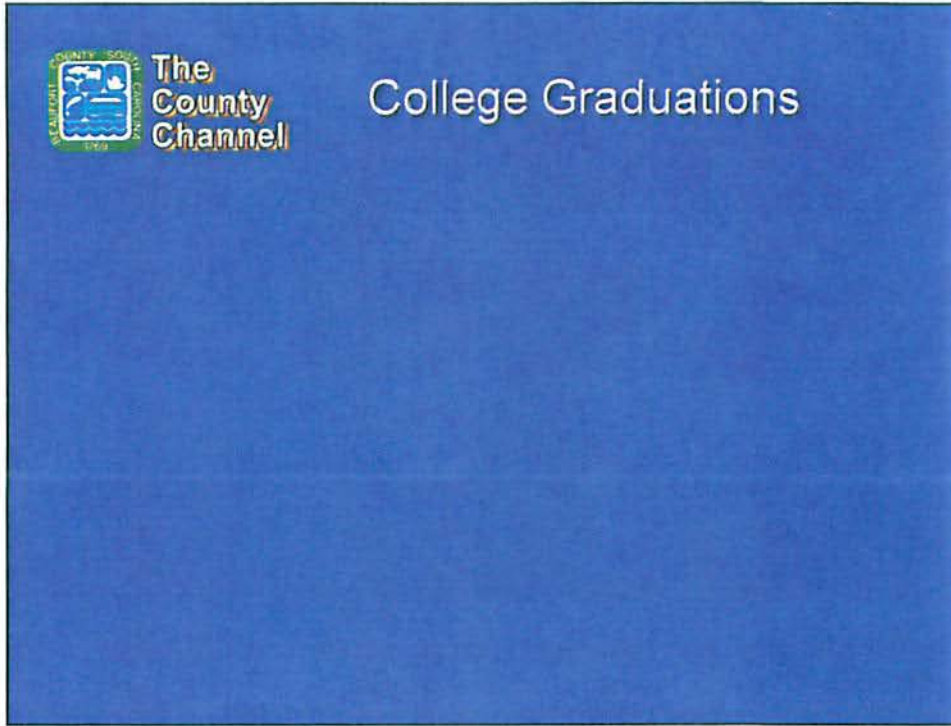


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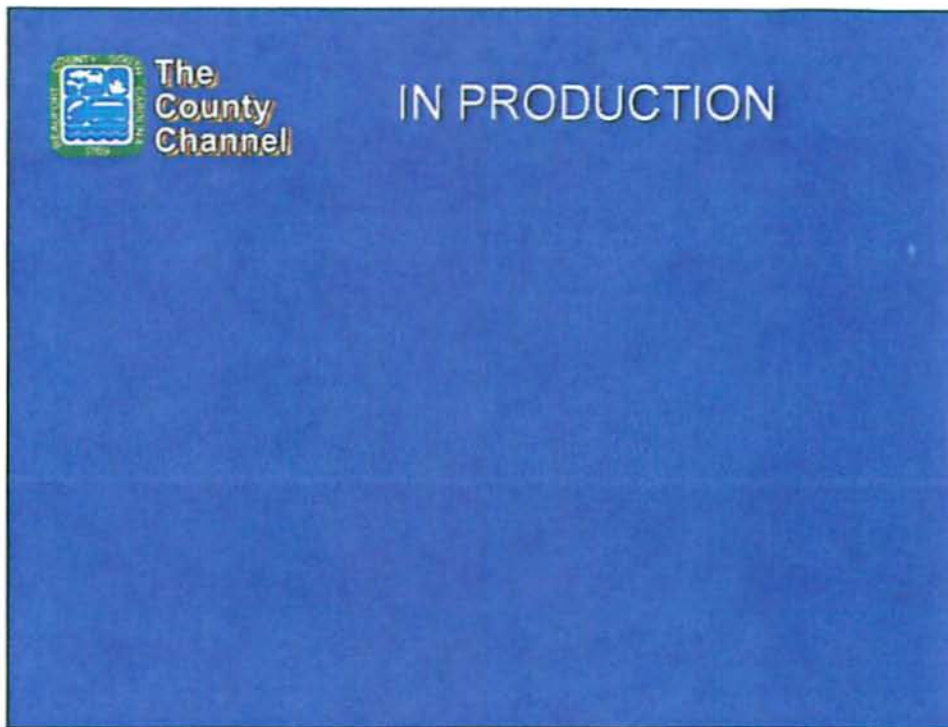


{VIDEO PLAYS WITH LOW AUDIO} Graduation season is upon us, and the County Channel is providing area colleges the chance to broadcast their ceremonies. The County Channel aired the USCB Nurses Pinning Ceremony (seen here), and the full graduation. We will tape the Nurse's ceremony for and the full commencement for TCL later this week. Here is a clip from Morris Campbell at the USCB Commencement...

{NEXT SLIDE, WITH VIDEO}

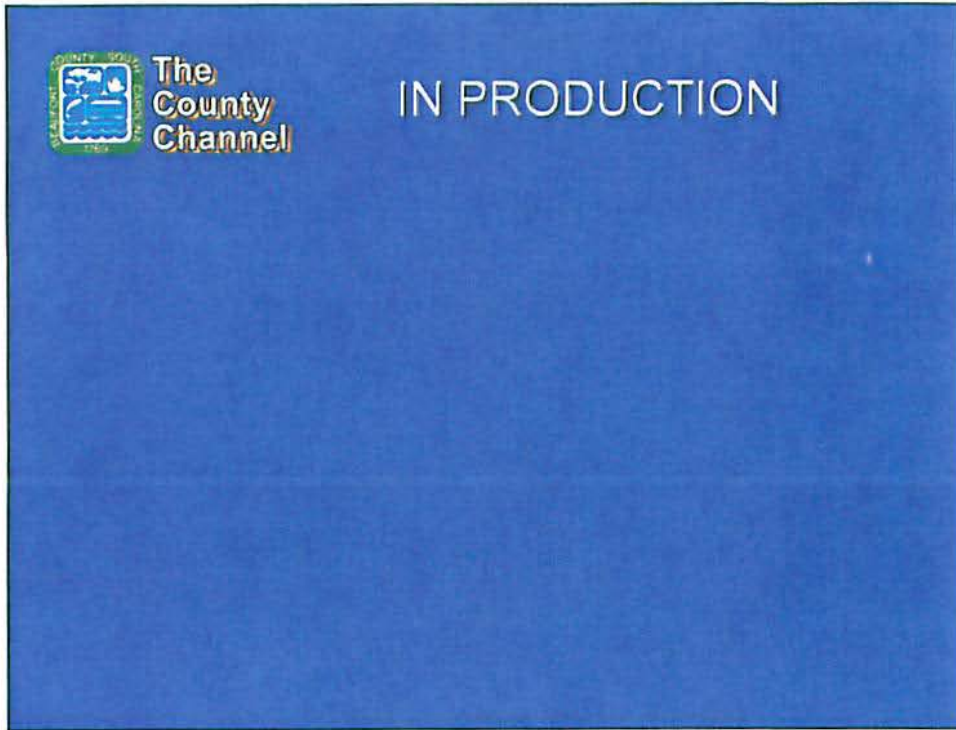


{VIDEO PLAYS WITH AUDIO}



The County Channel has begun production on its 10th episode of the nature series "Coastal Kingdom." This episode, "A Day at the Beach," will focus on fish, crabs, birds, and crustaceans that inhabit our local beaches...

{NEXT SLIDE, WITH VIDEO}



{VIDEO PLAYS WITH AUDIO}



Memorandum

DATE: May 4, 2012

TO: County Council

FROM: Gary Kubic, County Administrator

SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place April 23, 2012 through May 4, 2012:

April 23, 2012

- Ribbon Cutting Ceremony for Bluffton Parkway Phase 5A Segment 1A from Burnt Church Road to Malphrus Road
- Finance Committee meeting
- Caucus meeting
- County Council meeting

April 24, 2012

- Lowcountry Economic Alliance Board meeting
- Public Facilities Committee meeting (unable to attend due to a scheduling conflict)

April 25, 2012

- Meeting with Joe Fraser re: Beaufort County Complex contract
- "Get acquainted" meeting with Jordan Berliner, Director of Don Ryan Center for Innovation

April 26, 2012

- Military Enhancement Committee meeting
- Meeting with Deputy County Administrator Bryan Hill and Employee Services Director Suzanne Gregory re: Employee matters
- Meeting with Dick Stewart re: Daufuskie Ferry
- Monthly meeting with County Assessor Ed Hughes
- Meeting with County Auditor Sharon Burris

COUNTY COUNCIL

May 4, 2012

Page 2

April 27, 2012

- Meeting with Lad Howell and Josh Gruber (telephonically) re: Proposed legislation and business license
- Meeting with Kathryn Madden, Director of Port Royal Sound Foundation
- Meeting with Steve Riley, Town Manager, Town of Hilton Head Island

April 30, 2012

- Employee orientation
- Meeting with Deputy County Administrator Bryan Hill
- Meeting with Al Yisrael re: PALS Recreation Martial Arts Program
- Finance Committee meeting

May 1, 2012

- Conference call with Bryan Hill, Deputy County Administrator, and Joshua Gruber, Staff Attorney
- Meeting with Airports Director Paul Andres
- Conference call with Bryan Hill and David Starkey, CFO
- Guest speaker – Sea Island Rotary Club

May 2, 2012

- Agenda review with Chairman, Vice Chairman and Executive Staff re: Draft agenda for May 7, 2012 Council meeting
- Chairman's Annual Emergency Management Hurricane Planning Session

May 3, 2012

- County Administration and PALS Advisory Board meeting
- Meeting with Ashley Feaster, of Hilton Head Area Home Builders Association(HBA), and staff re: HBA Show at Buckwalter Center

May 4, 2012

- Meeting with Frank Gardner, former Building Codes employee, and Eddie Bellamy, Director of Public Works re: Halifax Drive Install Request



Memorandum

DATE: May 4, 2012
TO: County Council
FROM: Bryan Hill, Deputy County Administrator
SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place April 23, 2012 through May 4, 2012:

April 23, 2012 (Monday):

- Attend Ribbon Cutting Ceremony for Bluffton Parkway 5A, Segment 1A from Burnt Church Road to Malphrus Road
- Prepare for County Council and Finance Committee Meeting
- Finance Committee Meeting
- County Council

April 24, 2012 (Tuesday):

- Attend Vehicle Insurance Meeting with Miriam Mitchell, Risk Management and Alicia Holland, Controller
- Attend Public Facilities Committee Meeting

April 25, 2012 (Wednesday)--Bluffton:

- Work on Budget
- Bluffton Hours
- Conduct Virtual Meeting with Dan Morgan, MIS re: Satellite Meeting Equipment

April 26, 2012 (Thursday):

- Meet with Lady's Island Fire Chief Bruce Kline and Monica Spells, Compliance Officer re: Fire Station
- Meet with Gary Kubic, County Administrator and Suzanne Gregory, Employee Services re: Employee Matters
- Conference with Phillip Foot, Public Safety Director re: Personnel Issues
- Attend MPO (Metropolitan Planning Organization) Pre-Meeting Preparation
- Meet with Eddie Bellamy, Public Works Director
- Conference with David Starkey re: Fire District Millage

- Meet with Dan Morgan, MIS at Buckwalter for Equipment Site Assessment

April 27, 2012 (Friday):

- Meet with Colin Kinton, Traffic Engineer and Tony Criscitiello, Planning Director re: MPO Issues
- Meet with Chuck Atkinson, Building Codes Director
- Attend MPO Organizational Meeting
- Bluffton P.M. Hours
- Work on Budget / Meet with Alicia Holland, Controller

April 30, 2012 (Monday):

- Work on Budget
- Meet with Gary Kubic, County Administrator
- Prepare for Finance Committee Meeting
- Finance Committee Meeting

May 1, 2012 (Tuesday):

- Conference call with Gary Kubic, County Administrator and Joshua Gruber, Staff Attorney
- Meet with Alicia Holland, Controller re: Budget
- Meet with Colin Kinton, Traffic Control re: MPO
- Telephone conference with Gary Kubic, County Administrator and David Starkey, CFO

May 2, 2012 (Wednesday):

- Agenda Review
- Attend Chairman's Annual Emergency Management Hurricane Planning Session
- Meet with Alicia Holland, Controller re: Budget

May 3, 2012 (Thursday):

- Attend PALS Advisory Board Meeting
- Meet with Alicia Holland, Controller re: Budget
- Meet with Facilities Staff
- Attend Meeting with HBA Show Representatives at Buckwalter Recreation Center

May 4, 2012 (Friday):

- Travel to Charlottesville, Virginia to attend ICMA-SEI Leadership Development Program

Budget FY 2012

As of 5/3/2012

Description			Organization	ORG	Actual 4 Year Comparison				May 3, 2012	Adopted
					For the Period Ending April 30th				Actual to Date	Budget
				FY 2009	FY 2010	FY 2011	FY 2012	FY 2012	FY 2012	
			Taxes	41000	(71,196,185)	(70,367,106)	(70,303,136)	(69,425,191)	(69,425,191)	(72,130,243)
			Licenses & Permits	42000	(1,864,899)	(1,574,953)	(1,545,546)	(1,627,149)	(1,627,149)	(2,567,500)
			Intergovernmental	43000	(5,532,935)	(3,133,558)	(2,933,657)	(3,018,868)	(3,018,868)	(7,422,875)
			Charges for Services	44000	(7,563,937)	(8,766,880)	(8,349,598)	(7,817,096)	(7,817,852)	(11,226,774)
			Fines & Forfeitures	45000	(843,685)	(961,442)	(713,643)	(639,284)	(639,284)	(953,000)
			Interest	46000	(187,416)	(120,045)	(102,738)	(128,620)	(128,620)	(141,000)
			Miscellaneous	47000	(969,346)	(579,618)	(620,511)	(371,620)	(371,620)	(705,600)
			Other Financing Sources	48000	(705,371)	(1,348,466)	(1,204,745)	(972,986)	(1,156,319)	(1,156,500)
			General Fund Revenue		(88,863,774)	(86,852,068)	(85,773,574)	(84,000,814)	(84,184,903)	(96,303,492)
General	Newton	Elected	COUNTY COUNCIL	11000	665,597	527,471	551,889	459,757	464,444	623,982
General	Burriss	Elected	AUDITOR	11010	524,365	543,090	463,670	413,273	413,570	623,510
General	Henderson	Elected	TREASURER	11020	871,041	702,849	686,619	581,164	581,624	645,070
General	Henderson	Elected	TREASURER TAX BILLS & CC FEES	11021	-	1,222,361	464,872	318,053	318,053	481,000
General	Roseneau	Elected	CLERK OF COURT	11030	845,815	800,590	704,981	646,024	647,149	831,574
General	Roseneau	Elected	FAMILY COURT	11031	367,514	288,283	196,920	161,907	162,563	249,668
General	Simon	Elected	PROBATE COURT	11040	705,658	709,556	606,562	607,560	608,505	756,659
General	Allen	Elected	CORONER	11060	382,090	306,858	258,828	298,581	298,581	391,938
General	Smith	State	HILTON HEAD MAGISTRATE	11100	82,933	33,890	624	-	-	-
General	Smith	State	BEAUFORT MAGISTRATE	11101	500,817	568,148	551,763	610,149	610,625	606,062
General	Smith	State	BLUFFTON MAGISTRATE	11102	478,899	427,942	302,664	321,113	321,490	401,125
General	Smith	State	SHELDON MAGISTRATE	11103	44,356	53,589	54,393	54,601	55,004	66,618
General	Smith	State	ST HELENA MAGISTRATE	11104	79,487	69,550	71,049	45,327	45,763	82,508
General	Smith	State	MAGISTRATE BOND COURT	11105	68,152	71,323	66,431	76,046	76,046	90,681
General	Smith	State	MAGISTRATE AT-LARGE	11106	88,004	65,192	85,557	101,882	102,277	101,058
General	Dukes	State	MASTER IN EQUITY	11110	256,744	259,166	238,689	236,522	236,522	295,937
General	Allocation	Allocation	GEN GOVT DIRECT SUBSIDIES	11199	982,445	1,418,132	1,088,640	815,283	896,812	1,128,340
General	Admin	Admin	COUNTY ADMINISTRATOR	12000	394,775	780,940	539,349	439,033	441,483	567,747
General	Planning	Admin	HOUSING	12003	14,788	943	-	-	-	-
General	Admin	Admin	PUBLIC INFORMATION OFFICER	12005	235,261	306,550	79,578	69,257	69,257	85,218
General	Admin	Admin	BROADCAST SERVICES	12006	-	-	153,500	169,625	169,625	221,467
General	Admin	Admin	STAFF ATTORNEY	12010	582,357	475,918	454,092	479,551	481,551	497,661
General	Finance	Admin	INTERNAL AUDITOR	12015	43,814	93,332	30,398	46,699	46,699	66,091
General	Hood	State	PUBLIC DEFENDER	12020	165,242	-	-	-	-	-
General	Community	Admin	VOTER REGISTRATION/ELECTIONS	12030	700,443	504,224	487,894	499,087	503,395	598,260
General	Community	Admin	ELECTION WORKERS	12031	-	(1,050)	211	940	940	-
General	Real	Admin	ASSESSOR	12040	1,975,490	2,048,021	1,571,322	1,416,817	1,418,129	2,053,520

Budget FY 2012

As of 5/3/2012

Description				Actual 4 Year Comparison					May 3, 2012	Adopted
				For the Period Ending April 30th					Actual to Date	Budget
<u>Organization</u>				<u>ORG</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2012</u>	<u>FY 2012</u>
General	Real	Admin	ASSESSOR	12041	-	-	-	-	-	-
General	Real	Admin	REGISTER OF DEEDS	12050	551,361	469,182	386,586	366,920	366,920	469,563
General	Finance	Admin	RISK MANAGEMENT	12060	110,391	110,136	78,036	75,076	75,137	96,495
General	Delegation	State	LEGISLATIVE DELEGATION	12080	70,651	70,144	56,021	55,968	55,968	67,535
General	Planning	Admin	ZONING & DEVELOPMENT ADM	13330	205,551	201,263	161,934	152,897	152,897	204,643
General	Planning	Admin	PLANNING	13340	751,543	717,925	598,797	581,290	581,545	696,539
General	Planning	Admin	COMPREHENSIVE PLAN	13341	64,625	5,438	351,662	138,829	138,829	126,475
General	MIS	Admin	AUTOMATED MAPPING/GIS	13350	389,301	505,564	318,590	256,453	256,567	407,316
General	Community	Admin	DIRECTOR OF COMMUNITY SERVICES	14000	218,970	149,591	107,679	97,888	97,888	127,785
General	Admin	Admin	STAFF SERVICES	14010	414,805	362,271	337,651	242,147	252,864	353,193
General	Employee	Admin	EMPLOYEE SERVICES	14020	696,139	807,194	787,217	769,034	769,071	872,760
General	MIS	Admin	RECORDS MANAGEMENT	14030	241,993	172,753	129,826	192,531	192,531	208,385
General	Finance	Admin	FINANCE DEPARTMENT	15010	520,401	457,499	463,699	491,190	491,190	593,166
General	Finance	Admin	PURCHASING	15040	196,601	214,268	187,627	171,499	171,766	235,383
General	Finance	Admin	BUSINESS LICENSES	15050	578,774	427,595	146,539	41,395	41,395	97,537
General	MIS	Admin	MANAGEMENT INFORMATION SYSTEMS	15060	1,671,925	2,081,799	1,757,842	1,576,095	1,576,095	2,360,307
General	MIS	Admin	MANAGEMENT INFORMATION SYSTEMS	15061	(175)	1,128	-	-	-	-
General	Engineering	Admin	DIRECTOR OF PUBLIC SERVICES	17000	211,409	219,514	175,991	173,100	173,100	205,382
General	Fringe	Fringe	GENERAL GOVT BENEFITS POOL	19199	-	-	1,945,808	1,758,925	1,935,175	2,177,360
Public Safety	Tanner	Elected	SHERIFF	21051	5,493,524	5,781,456	6,044,474	5,057,006	5,057,006	6,567,860
Public Safety	Tanner	Elected	SHERIFF	21052	10,092,232	9,754,816	10,536,852	8,551,948	8,556,388	10,655,494
Public Safety	Tanner	Elected	SHERIFF	21053	-	-	-	474,140	474,140	555,457
Public Safety	Tanner	Elected	SHERIFF	21055	992,259	1,128,687	1,095,272	909,494	909,494	1,302,274
Public Safety	Public Safety	Admin	EMERGENCY MANAGEMENT	23140	555,541	598,999	422,577	372,510	372,809	440,327
Public Safety	Public Safety	Admin	EMERGENCY MANAGEMENT	23141	22,653	-	-	-	-	-
Public Safety	Public Safety	Admin	EMERGENCY MANAGEMENT	23142	-	5,322	128,586	76,200	76,200	91,586
Public Safety	Public Safety	Admin	EMERGENCY MANAGEMENT - Comm	23150	3,764,006	3,456,960	3,452,535	4,138,501	4,256,899	4,602,211
Public Safety	Public Safety	Admin	EMERGENCY MANAGEMENT - DATA	23155	447,007	578,109	420,250	449,960	449,960	692,857
Public Safety	Public Safety	Admin	EMERGENCY MEDICAL SERVICE	23160	5,178,366	5,154,972	4,302,877	4,040,773	4,040,998	4,898,239
Public Safety	Public Safety	Admin	DETENTION CENTER	23170	5,621,965	5,462,062	4,676,770	4,161,091	4,206,181	5,433,000
Public Safety	Public Safety	Admin	TRAFFIC - Signal Management	23322	262,974	227,359	185,365	234,080	234,080	307,314
Public Safety	Public Safety	Admin	TRAFFIC - Signal Management	23323	-	103,478	96,599	102,213	102,213	116,000
Public Safety	Public Safety	Admin	BUILDING CODES	23360	1,259,095	1,114,927	810,935	559,853	561,702	624,837
Public Safety	Public Safety	Admin	BUILDING CODES ENFORCEMENT	23361	-	-	-	150,736	150,736	219,393
Public Safety	Fringe	Fringe	PUBLIC SAFETY BENEFITS POOL	29299	-	-	2,477,814	4,158,289	4,585,056	5,372,376
Public Works	Engineering	Admin	FACILITIES MANAGEMENT	33020	1,934,048	1,964,264	1,832,643	1,340,768	1,340,768	2,055,403
Public Works	Engineering	Admin	BUILDINGS MAINTENANCE	33030	954,967	860,442	938,431	820,204	820,204	1,061,572
Public Works	Engineering	Admin	GROUNDS MAINTENANCE - NORTH	33040	1,127,639	1,128,775	920,188	974,789	974,789	1,759,275

Budget FY 2012

As of 5/3/2012

Description				Actual 4 Year Comparison					May 3, 2012	Adopted
				For the Period Ending April 30th					Actual to Date	Budget
<u>Organization</u>				<u>ORG</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2012</u>	<u>FY 2012</u>
Public Works	Engineering	Admin	GROUNDS MAINTENANCE - SOUTH	33042	986,390	956,601	770,341	475,113	475,113	-
Public Works	Engineering	Admin	PUBLIC WORKS GEN SUPPORT	33300	734,479	831,772	592,444	549,455	549,455	709,671
Public Works	Engineering	Admin	ROADS/DRAINAGE - NORTH	33301	874,423	861,083	741,996	628,912	628,912	801,181
Public Works	Engineering	Admin	ROADS/DRAINAGE - SOUTH	33302	458,573	593,556	528,836	367,917	367,917	539,706
Public Works	Engineering	Admin	PUBLIC WORKS ADMINISTRATION	33305	358,649	314,249	237,384	223,049	223,049	248,018
Public Works	Engineering	Admin	ENGINEERING	33320	896,008	382,870	271,461	208,954	209,806	338,283
Public Works	Engineering	Admin	SWR ADMINISTRATION	33390	932,469	3,847,017	3,143,351	3,161,873	3,161,873	4,744,454
Public Works	Engineering	Admin	SWR	33391	139,674	-	-	-	-	-
Public Works	Engineering	Admin	SWR	33392	187,915	-	-	-	-	-
Public Works	Engineering	Admin	SWR HILTON HEAD	33393	819,609	87,137	90,819	84,508	84,508	100,693
Public Works	Engineering	Admin	SWR BLUFFTON	33394	905,693	136,093	122,100	121,968	121,968	145,790
Public Works	Engineering	Admin	SWR BURTON	33395	512,658	130,295	138,525	115,515	115,515	177,521
Public Works	Engineering	Admin	SWR DAUFUSKIE	33396	284,016	33,931	203	127	127	49,356
Public Works	Engineering	Admin	SWR ST HELENA	33397	414,371	121,582	114,062	120,759	120,759	163,455
Public Works	Engineering	Admin	SWR SHELDON	33398	213,189	93,334	92,528	84,140	84,140	101,993
Public Works	Engineering	Fringe	PUBLIC WORKS BENEFITS POOL	39399	52,140	-	1,415,125	1,089,883	1,205,300	1,429,893
Public Health	Public Safety	Admin	ANIMAL SHELTER & CONTROL	43180	803,811	754,526	633,956	649,022	649,022	774,061
Public Health	Public Safety	Admin	MOSQUITO CONTROL	43190	1,316,245	1,473,881	963,872	930,459	930,459	1,091,325
Public Health	Community	Allocation	PUBLIC HEALTH DIRECT SUBSIDIES	44199	2,311,775	2,304,132	2,279,889	1,723,768	1,877,935	1,800,511
Public Health	Fringe	Fringe	PUBLIC HEALTH BENEFITS POOL	49499	-	-	314,622	245,952	272,202	325,265
Public Welfare	Community	Admin	VETERANS AFFAIRS	54050	188,758	167,816	117,720	115,916	117,360	143,034
Public Welfare	Community	State	DEPT OF SOCIAL SERVICES	54060	171,053	163,714	226,375	161,016	167,599	195,700
Public Welfare	Community	Allocation	PUBLIC WELFARE DIRECT SUBSIDIES	54299	477,181	480,820	493,330	431,443	431,443	540,000
Public Welfare	Engineering	Fringe	PUBLIC WELFARE BENEFITS POOL	59599	-	-	35,776	23,852	26,230	29,572
Cultural	Community	Admin	PALS CENTRAL ADMINISTRATION	63310	297,019	343,758	314,638	202,604	202,722	264,628
Cultural	Community	Admin	PALS SUMMER PROGRAM	63311	103,325	97,009	104,438	94,600	94,600	120,450
Cultural	Community	Admin	PALS AQUATICS PROGRAM	63312	941,011	984,026	872,980	788,859	789,275	924,044
Cultural	Community	Admin	PALS HILTON HEAD PROGRAMS	63313	278,398	77,916	60,000	60,000	60,000	80,000
Cultural	Community	Admin	PALS BLUFFTON PROGRAMS	63314	537,647	774,976	675,341	89,572	89,572	145,500
Cultural	Community	Admin	PALS ATHLETIC PROGRAMS	63316	542,698	408,096	373,699	574,751	574,881	917,492
Cultural	Community	Admin	PALS RECREATION CENTERS	63317	850,904	740,499	532,634	478,827	479,492	717,584
Cultural	Community	Admin	LIBRARY ADMINISTRATION	64070	747,726	729,369	531,155	512,997	512,997	651,166
Cultural	Community	Admin	LIBRARY BEAUFORT BRANCH	64071	571,706	560,946	424,953	402,508	403,433	512,347
Cultural	Community	Admin	LIBRARY BLUFFTON BRANCH	64072	692,301	654,869	481,337	359,204	359,204	509,272
Cultural	Community	Admin	LIBRARY HILTON HEAD BRANCH	64073	647,041	595,307	520,322	438,048	438,407	572,403
Cultural	Community	Admin	LIBRARY LOBECO BRANCH	64074	173,842	177,077	92,885	101,019	101,019	128,087
Cultural	Community	Admin	LIBRARY ST HELENA BRANCH	64075	83,541	74,767	78,329	75,270	75,270	91,919
Cultural	Community	Admin	LIBRARY TECHNICAL SERVICES	64078	683,138	735,977	566,329	368,871	368,871	579,194

Budget FY 2012

As of 5/3/2012

Description				ORG	Actual 4 Year Comparison				May 3, 2012	Adopted
					For the Period Ending April 30th				Actual to Date	Budget
					FY 2009	FY 2010	FY 2011	FY 2012	FY 2012	FY 2012
Cultural	Community	Admin	LIBRARY SC ROOM	64079	93,182	92,402	81,566	79,932	79,932	99,178
Cultural	Community	Fringe	CULTURAL & RECRE BENEFITS POOL	69699	-	-	854,218	667,368	735,035	834,815
General Fund Expenditures					76,939,186	77,357,163	75,933,707	69,390,074	70,654,070	89,118,554
Transfers	Allocation	Allocation	GENERAL FUND XFERS OUT	99100						
			Miscellaneous Grant	59200	8,333	-	-	-	-	-
			Daufuskie Ferry	59202	62,500	62,500	83,333	83,333	91,667	100,000
			Public Safety Grants	59206	8,040	-	61,180	2,472	2,472	-
			EMS Grants	59207	-	6,352	5,000	5,000	5,500	6,000
			Tire Recycling	59226	-	3,000	-	-	-	-
			Real Property	59209	-	-	-	333,859	333,859	333,859
			Dale Water Line	59229	-	-	34,939	-	-	-
			PALS Programs Fund	59231	-	-	2,999	-	-	-
			DSN Programs Fund	59241	1,464,308	1,553,497	1,350,510	1,132,917	1,246,208	1,359,500
			A&D Programs Fund	59261	420,556	408,720	303,803	249,739	274,713	299,687
			DNA Laboratory	59270	269,483	265,348	277,078	-	-	-
			Victims Assistance	59271	169,648	251,751	78,195	89,696	98,665	107,635
			School Resource Officer	59273	95,861	95,861	121,546	111,209	122,330	133,451
			Sheriff Grant	59274	19,933	6,311	22,679	4,005	4,406	4,806
			Sheriff's Vehicles	59277	-	500,000	-	-	-	-
			DNA Grant Fund	59280	-	-	-	22,097	22,097	-
			COSY Program	59281	35,000	108,333	108,333	136,667	148,333	140,000
			Debt Service Fund	59300	-	-	-	400,000	400,000	400,000
			LI Airport	59570	-	83,333	-	-	-	-
			HHI Airport	59580	-	125,000	12,500	-	-	-
			Public Defender	59651	240,000	544,469	419,028	250,000	275,000	300,000
			Sheriff's Trust	59663	-	-	20,000	15,000	15,000	-
Total General Fund Transfers Out					2,793,662	4,014,475	2,901,123	2,835,994	3,040,250	3,184,938
Education	Education	Education	Education Allocation	64399	3,930,250	3,930,250	3,930,250	3,333,333	4,000,000	4,000,000

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE COUNTY ATTORNEY TO PREPARE AND EXECUTE MORTGAGE SATISFACTION DOCUMENTS FOR HISTORICAL COMMUNITY DEVELOPMENT BLOCK GRANT MORTGAGES ISSUED ON BEHALF OF BEAUFORT COUNTY

WHEREAS, between the years 1987 and 1988, Beaufort County, through the Beaufort County Development Corporation, issued mortgages to several property owners located within the geographic boundaries of Beaufort County securing loans for the purposes of installing indoor plumbing and other related home improvements projects that had been provided for through a Community Development Block Grant; and

WHEREAS, mortgages identified herein provided for varying lengths of repayment periods with no single mortgage extending beyond a twenty year repayment plan; and

WHEREAS, Beaufort County believes that it has received all monies due and owing to it under said mortgages and therefore believes it to be in the best interest of the property owners that a document indicating that the mortgages identified herein have been satisfied and that said document be recorded in the Office of the Beaufort County Register of Deeds.

NOW, THEREFORE, BE IT ORDAINED at a meeting duly assembled of Beaufort County Council that the following mortgages be deemed satisfied and that the Beaufort County Attorney is hereby authorized to prepare and cause to be recorded sufficient documentation to identify the satisfaction of the following mortgage notes and amounts:

- Ms. Lillian Chisolm - \$10,865.88
- Ms. Lillian Smalls - \$4,013.56
- Ms. Carrie Bell Ladson - \$8,862.72
- Mr. Abraham Kelly and Mrs. Annette Kelly - \$2,538.05
- Mr. Alvin D. Jenkins and Mrs. Mary Ann Jenkins - \$12,208.40
- Ms. Verneil Stafford - \$6,850.46
- Ms. Bessie Mae Chisolm - \$4,168.46
- Ms. Albertha Jones - \$8,600.58

DONE this ____ day of _____, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: April 23, 2012
Second Reading:
Public Hearing:
Third and Final Reading:



COUNTY COUNCIL OF BEAUFORT COUNTY
BEAUFORT COUNTY ENGINEERING DIVISION
102 Industrial Village Road, Building #3, Beaufort, SC 29906
Post Office Drawer 1228, Beaufort, SC 29901-1228
Telephone: 843-255-2700 Facsimile: 843-255-9420

TO: Councilman Herbert N. Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy County Administrator *BHill*
Robert McFee, Director, Engineering & Infrastructure Division *RMcFee*
Josh Gruber, County Staff Attorney *JGruber*

FROM: Bob Klink, County Engineer *BKlink*

SUBJ: **PROPOSED EASEMENTS ON COUNTY PROPERTY LOCATED AT 1408
PARIS AVENUE, PORT ROYAL, SC**

DATE: April 16, 2012

BACKGROUND: Century Link has requested three easements on/over the Senior Services Administrative Office site in Port Royal.

Easement No.1 is a 6' x 100' (+/-) utility easement to be used primarily for underground cable. It runs along the eastern boundary of the County's property.

Easement No. 2, which is labeled "Easement 'A', 0.006 ACRES, (251 sq.ft.)" on the attached plat, is approximately 10' x 25'. It will allow access to the rear of a small telecommunications building owned by Century Link. This building is located on an adjacent parcel, but encroaches slightly on the County's property. Easement No. 2 will permit the encroachment to continue. Language will be included in the easement agreement calling for the termination of the easement rights granted therein if and when Century Link removes the building or otherwise remedies the encroachment.

Easement No. 3 is a 15' x 90' (+/-) access easement that provides access across the rear of the County's property to Easement No. 2. All three easements are more clearly shown and described in the attached Draft Easement Agreement.

It is Staff's recommendation that Century Link's utilization of these easements will not adversely affect the operation of the Senior Services Administrative Office and that the easements should be approved.

RECOMMENDATION: The Public Facilities Committee consider the proposed easements and recommend to County Council that they be granted.

REK/EWK/cvs

Attachments: 1) Plat/Survey of Subject Property
2) Location Map
3) Draft Easement Agreement

PROPERTY MAP 80' R/W

AS-BUILT SURVEY
 PREPARED FOR
CENTURY LINK
 TOWN OF PORT ROYAL
 BEAUFORT TAX MAP 11, PARCEL 21A
 BEAUFORT COUNTY SOUTH CAROLINA



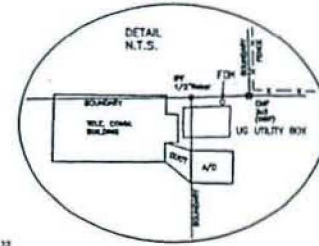
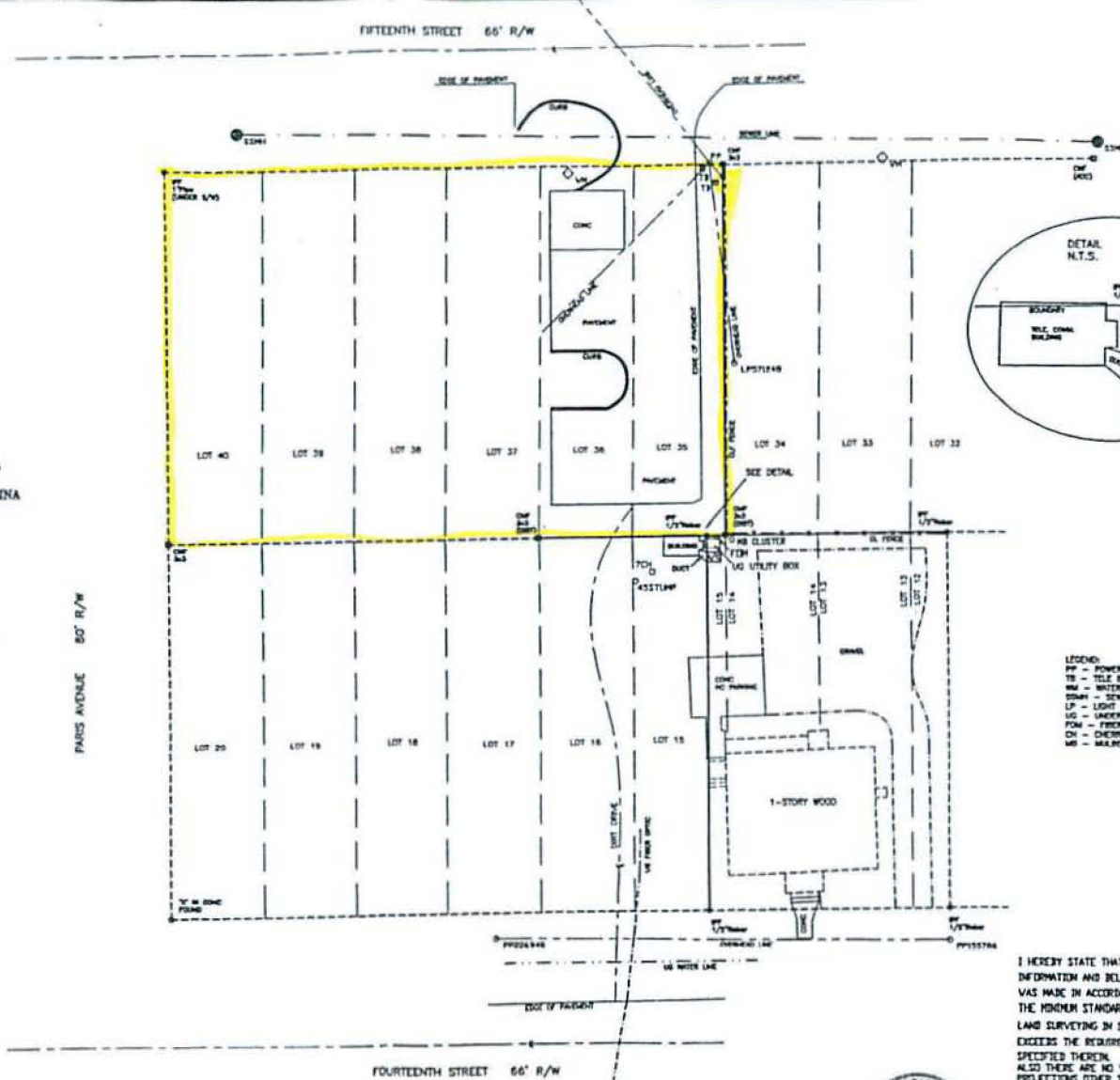
THIS PROPERTY IS LOCATED IN ZONE C AS
 DETERMINED BY FEMA, FIRM COMMUNITY-PANEL
 NUMBER 450028 0005 0, DATED 9-29-86.

R110-011-000-021A-0000



SCALE 1" = 20'
 JANUARY 20, 2012

F14702CL/AM



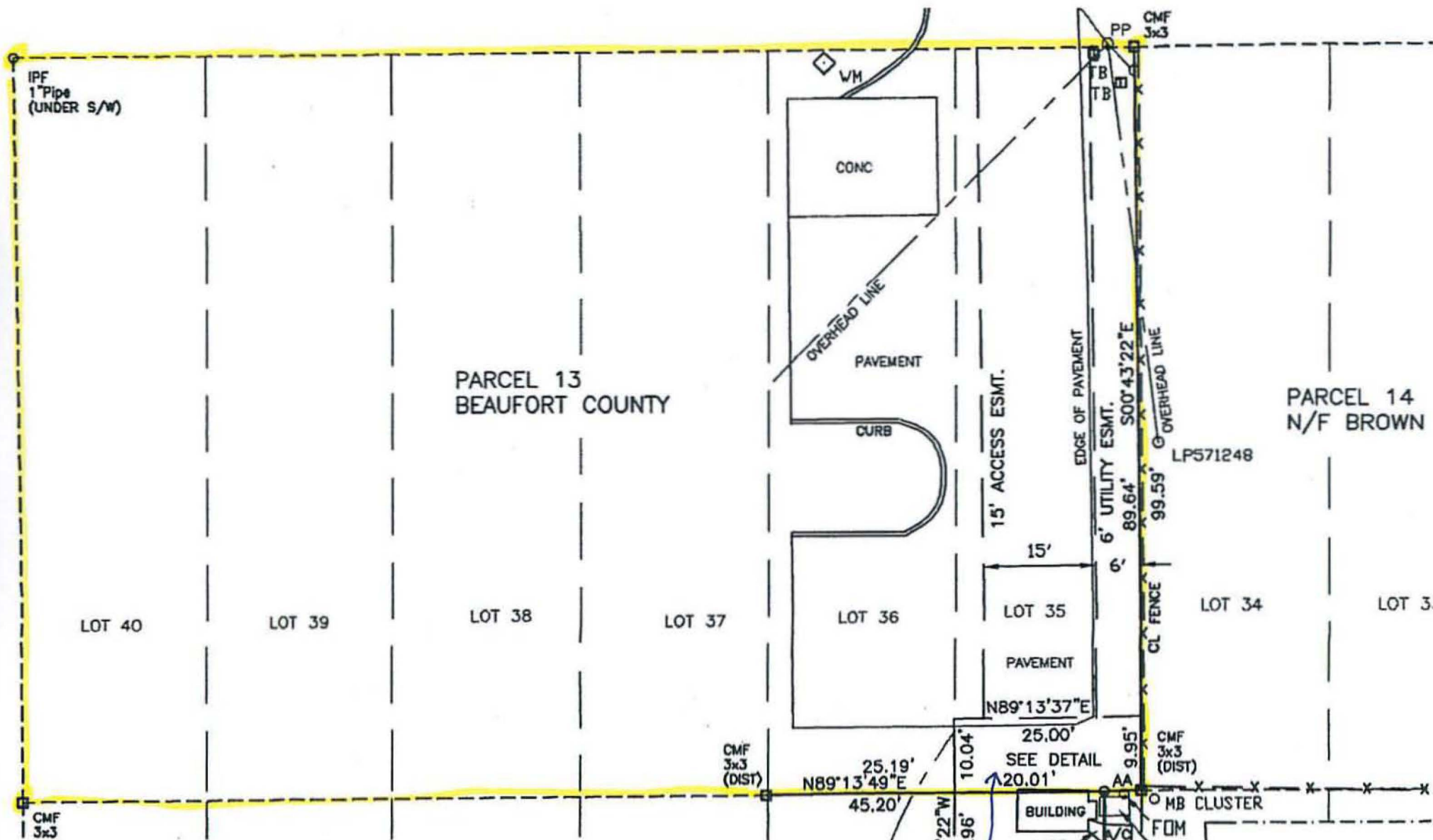
- LEGEND:
- PP - POWER POLE
 - TE - TELE BOX
 - WM - WATER METER
 - SMH - SEWER MANHOLE
 - LP - LIGHT POLE
 - UG - UNDERGROUND
 - FOH - FIBER OPTIC HARNESS
 - CH - CHERRY
 - MS - MEXBERRY

I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE,
 INFORMATION AND BELIEF, THE SURVEY SHOWN HEREIN
 WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF
 THE HODNER STANDARDS MANUAL FOR THE PRACTICE OF
 LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR
 EXCEEDS THE REQUIREMENTS FOR A CLASS B SURVEY AS
 SPECIFIED THEREIN.
 ALSO THERE ARE NO VISIBLE ENCROACHMENTS OR
 PROJECTING OTHER THAN SHOWN.



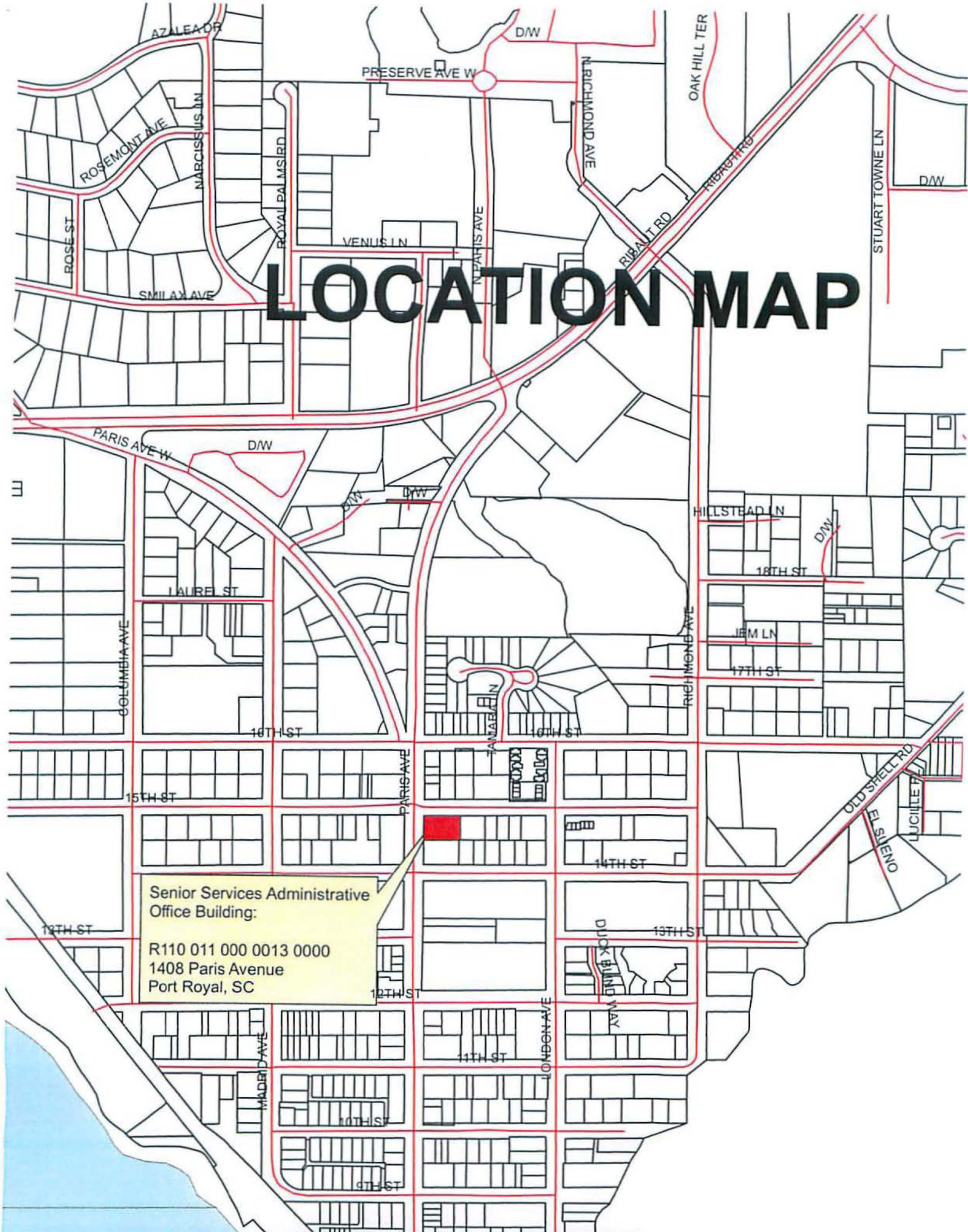
DAVID S. YOUMANS RLS 0785
 BEAUFORT SURVEYING, INC.
 1613 PARIS AVENUE
 BEAUFORT, S.C. 29900
 PHONE (843) 624-3261

15th Street



Easement "A"

LOCATION MAP



 **DRAFT**

Prepared by and return to
Stephen Williams
CenturyLink
14111 Capital Blvd.
Wake Forest, NC 27587

COMMUNICATION SYSTEM EASEMENT

This Communication System Easement and the rights contained herein are granted by the County of Beaufort ("Grantor"), whose address is 100 Ribaut Road, Beaufort, South Carolina, 29902.

For good and valuable consideration, the receipt and sufficiency of which are acknowledged by Grantor, Grantor, for itself, its successors and assigns, grants to United Telephone Company of the Carolinas, LLC d/b/a CenturyLink, its successors, assigns, lessees, licensees and agents ("Grantee"), subject to the terms stated herein, a perpetual and exclusive easement ("Easement") to install, construct, operate, maintain, expand, replace and remove a communication system that Grantee may from time to time require, consisting of but not limited to underground cables, wires, conduits, manholes, drains, splicing boxes, surface location markers, equipment cabinets and associated wooden or concrete pads, aerial lines or cables, towers, poles, buildings and other facilities or structures as are reasonably necessary for Grantee to exercise the rights granted to it in herein, upon, over, through, under and along a parcel of land described on Exhibit "A" ("Easement Tract"), said Easement Tract comprising "Easement 'A'", "Utility Easement," and "Access Easement" areas depicted on Exhibit "A," and being a portion of the real property legally described on Exhibit "B" ("Property"), both exhibits being attached hereto and incorporated by reference herein.

The grant of Easement also gives to Grantee the following rights: (a) the right of ingress and egress over and across the Easement Tract and Property and any real property owned or controlled by Grantor that is adjacent to the Easement Tract or Property for the purpose of Grantee exercising the rights granted to it herein; (b) the right to clear and keep clear all trees, roots, brush and other obstructions from the surface and sub-surface of the Easement Tract that interfere with Grantee exercising the rights granted to it herein; (c) the right to permit the carry-in and attachment of the conduit, wires, cables or other such items of any other entity or person as may be required by law; and (d) at Grantee's expense, the right to bring to and to place at the Easement Tract electrical or other utility service for Grantee's use, and if required by the utility,



DRAFT

Grantee will repair or replace any portion of the existing asphalt driveway and/or parking area damaged or removed by Grantee so as to restore the affected area to substantially the same or equivalent condition as existed before such work had begun.

Grantor will have the right to use and enjoy the Easement Tract so long as Grantor's use does not materially interfere with the rights granted to Grantee herein. Grantor will not erect any structure or plant trees or other vegetation within the Easement Tract.

Grantor warrants that Grantor is the owner of the Easement Tract and Property and will defend title to the Easement Tract and Property against the claims of any and all persons, and that Grantor has full authority to grant this Easement according to its terms. Grantor further warrants that to the best of Grantor's knowledge, the Easement Tract and Property are free from any form of contamination and contain no hazardous, toxic or dangerous substances.

Signed by Grantor this _____ day of _____, 2012

GRANTOR:

County of Beaufort

By: _____

Name: _____

Title: _____

THE STATE OF SOUTH CAROLINA)

COUNTY OF BEAUFORT)

BE IT REMEMBERED, that on this ____ day of _____, 2012, before me, a Notary Public in and for said County and State, came _____, who is the _____ of _____, a _____, and is personally known to me to be the same person who signed the herein instrument, and such person duly acknowledged the signing of the same as the act and deed of the _____.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal the day and year last above written.

Notary Public

My appointment expires:

Signed by Grantee this 23 day of March, 2012

GRANTEE:

United Telephone Company of the Carolinas, LLC d/b/a CenturyLink

By: 

Name: Carol E. Clokey

Title: Manager, Network Real Estate

THE STATE OF NORTH CAROLINA)
)
COUNTY OF WAKE)

BE IT REMEMBERED, that on this 23rd day of March, 2012, before me, a Notary Public in and for said County and State, came Carol E. Clokey, who is the Network Real Estate Manager of CenturyLink, a Corporation, and is personally known to me to be the same person who signed the herein instrument, and such person duly acknowledged the signing of the same as the act and deed of the Corporation.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal the day and year last above written.


Notary Public

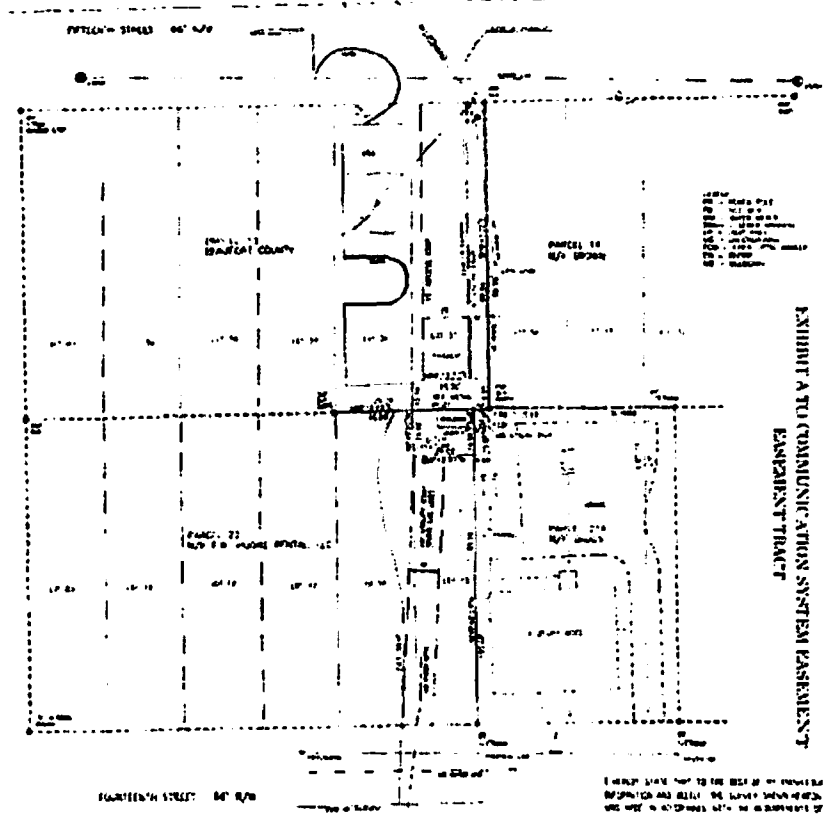
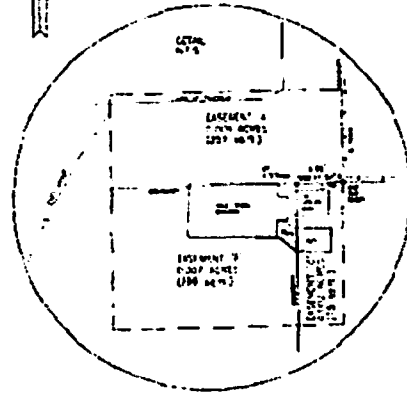
My appointment expires:

3/24/15



EASEMENT PLAT
PREPARED FOR
CENTURY LINK

TOWN OF FOUNT ROYAL
BLAUNTIERS TWP MAP 11, PARCELS 21A, 22, 13 & 14
SEALFORD COUNTY SOUTH CAROLINA



SECTION 21A
SECTION 22
SECTION 13
SECTION 14
SECTION 15
SECTION 16
SECTION 17
SECTION 18
SECTION 19
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SECTION 96
SECTION 97
SECTION 98
SECTION 99
SECTION 100

EXHIBIT A TO COMMUNICATION SYSTEM EASEMENT
EASEMENT TRACT

THE PROPERTY IS LOCATED IN LINE 1 & 2
211 PARCELS OF THE FOUNT ROYAL TWP
MAP 11, PARCELS 21A, 22, 13 & 14

8110-011-000-011-0000
8110-011-000-012-0000
8110-011-000-013-0000
8110-011-000-014-0000

0 10 20 30 40 50

SCALE 1" = 20'
APPROXIMATE

17 2000 2100
17 2000 2100



THESE PARCELS ARE TO BE USED FOR THE
INSTALLATION AND MAINTENANCE OF THE
CENTURY LINK COMMUNICATION SYSTEM
AND ARE TO BE CONSIDERED AS A PART
OF THE CENTURY LINK COMMUNICATION SYSTEM
TRACT. THE EASEMENT TRACT IS TO BE
CONSIDERED AS A PART OF THE CENTURY LINK
COMMUNICATION SYSTEM TRACT.

DAVID S. YOCUM, RLS 0760
REGISTERED PROFESSIONAL ENGINEER
1010 PARK AVENUE
SEALFORD, SC 29583
PHONE (803) 284-2000

EXHIBIT B TO COMMUNICATION SYSTEM EASEMENT

LEGAL DESCRIPTION OF PROPERTY

ALL that certain piece, parcel or lot of land, situate, lying and being in the Town of Port Royal, County of Beaufort, and State of South Carolina, composed of two (2) lots designated Lots 35 and 36 in Block 122, according to the plat of said Town of Port Royal recorded in the Office of the RMC for Beaufort County in Plat Book 5 at Page 32, which two (2) lots combine to form one (1) lot measuring on its Northern and Southern boundary lines fifty (50') feet and on its Eastern and Western boundary lines one hundred (100') feet; being bounded on the North by Fifteenth Street; and on the East, South and West by other lots in said Block 122 now or formerly held by Clarence C. Brown.

AND ALSO, all that certain piece, parcel or lot of land, situate, lying and being in the Town of Port Royal, County of Beaufort, and State of South Carolina, designated as Lots 37, 38, 39 and 40 in Block 122, according to the plat of said Town of Port Royal, which lots combine to form one (1) lot measuring on its Northern and Southern boundary lines one hundred (100') feet and on its Eastern and Western boundary lines one hundred (100') feet; being bounded on the North by Fifteenth Street; on the East by property now or formerly held by Clarence C. Brown; on the South by property now or

formerly held by the Town of Port Royal; and on the West by Tenth Avenue.

This is the same property conveyed into the within Grantor by deed of Doris K. Morrall dated September 8, 1988, and recorded September 8, 1988, in Deed Book 509 at Page 2442 in the Office of the Clerk of Court for Beaufort County, South Carolina.



County Council of Beaufort County
Hilton Head Island Airport – www.hiltonheadairport.com
Beaufort County Airport – www.beaufortcoairport.com
Post Office Box 23739 – 120 Beach City Road
Hilton Head Island, South Carolina 29925-3739
Phone: (843) 689-5400 - Fax: (843) 689-5411

TO: Councilman Herbert Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy County Administrator *BHill*
Joshua Gruber, County Attorney *JG*
David Starkey, Chief Financial Officer *DS*
Dave Thomas, Purchasing Director *DT*
Monica Spells, Compliance Officer *MSpells*
Rob McFee, Director, Engineering and Infrastructure Division

FROM: Paul Andres, Director of Airports *PA*

SUBJ: **Hilton Head Island Airport FAA Grant #29 Amendment**

DATE: April 18, 2012

BACKGROUND. The FAA has amended Grant #29 for the Hilton Head Island Airport in order to cover the increased cost of previously approved construction change orders for the new Aircraft Rescue and Fire Fighting Facility, Runway Safety Area Drainage Improvement project, and Runway 03 Tree Obstruction Removal Design Phase II. This amendment represents an increase of \$155,622.00 in federal funding for these grant projects. The Airports Board favorably endorses these projects.

FUNDING. The additional funding needed to complete these projects will come from this FAA Grant #29 Amendment (95%), an amended State Grant (2.5% pending); and a local 2.5% match of \$4,096.00 which will come from the Airports Operating Budget.

RECOMMENDATION. That the Public Facilities Committee approve and recommend to County Council accepting the FAA Grant #29 Amendment in the amount of \$155,622.00 for the Hilton Head Island Airport.

PAA/paa

Attachment: FAA Grant #29 Amendment



U.S. Department
of Transportation
Federal Aviation
Administration

Federal Aviation Administration
Atlanta Airports District Office

1701 Columbia Avenue
Campus Building, Suite 2-260
College Park, Georgia 30337

April 18, 2012

Mr. Paul A. Andres, Airport Director
Beaufort County
120 Beach City Road
Post Office Box 23739
Hilton Head, SC 29925-3739

Dear Mr. Andres:

This letter effects the amendment as requested for Project No. 3-45-0030-029-2009, at Hilton Head Island Airport, Hilton Head, South Carolina, and commits the United States to the obligation of an additional amount to this project, in accordance with general condition III, H., of the master agreement accepted on August 14, 2009.

This additional amount is \$155,622. The current maximum obligation is now \$2,630,388.

Under the terms of the grant agreement, this document is incorporated into, and constitutes Amendment No. 1 to the above referenced grant agreement.

Sincerely,

A handwritten signature in black ink that reads "Scott L. Seritt".

Scott L. Seritt
Manager

cc:

AMZ-110



County Council of Beaufort County
Hilton Head Island Airport – www.hiltonheadairport.com
Beaufort County Airport – www.beaufortcoairport.com
Post Office Box 23739 – 120 Beach City Road
Hilton Head Island, South Carolina 29925-3739
Phone: (843) 689-5400 - Fax: (843) 689-5411

TO: Councilman Herbert Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *G Kubic*
Bryan Hill, Deputy County Administrator *B Hill*
Joshua Gruber, County Attorney *J Gruber*
David Starkey, Chief Financial Officer *D Starkey*
Dave Thomas, Purchasing Director *D Thomas*
Monica Spells, Compliance Officer *M Spells*
Rob McFee, Director, Engineering and Infrastructure Division

FROM: Paul Andres, Director of Airports *PA*

SUBJ: **Hilton Head Island Airport FY-12 FAA Grant Preapplication**

DATE: April 18, 2012

BACKGROUND. Based on recent discussions with the FAA, they have indicated that they are willing to fund the following projects in the upcoming FY-12 grant cycle for the Hilton Head Island Airport; Part 150 Noise Study Reimbursement, Storm Water Pollution Prevention Plan Reimbursement, and Phase III Archeology Data Recovery and Public Outreach Program. A copy of the grant preapplication is attached for your information. The Airports Board favorably endorses these projects.

FUNDING. A total of \$778,522.00 is being requested which will be broken down as follows: FAA Grant (95% / 90% Pending) \$717,134.00; State Grant (2.5% / 5% Pending) \$30,385.00; and Local Match of \$31,003.00 which will come from the Airports Operating Budget.

RECOMMENDATION. That the Public Facilities Committee approve and recommend that County Council approve submission of the FY-12 Grant Preapplication and subsequent FY-12 Grant Application for the Hilton Head Island Airport in the amount of \$778,522.00.

PAA/paa

Attachment: FY-12 FAA Grant Preapplication

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input checked="" type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision *Other (Specify) _____
3. Date Received:		4. Applicant Identifier: HXD
5a. Federal Entity Identifier: 3-45-0030-		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name: Beaufort County, South Carolina		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 57-6000311		*c. Organizational DUNS: 080775331
d. Address:		
*Street 1: <u>120 Beach City Road</u>		
Street 2: _____		
*City: <u>Hilton Head Island</u>		
County: <u>Beaufort</u>		
*State: <u>South Carolina</u>		
Province: _____		
*Country: <u>USA</u>		
*Zip / Postal Code <u>29926</u>		
e. Organizational Unit:		
Department Name: Hilton Head Island Airport		Division Name: HXD
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Mr.</u>		*First Name: <u>Paul</u>
Middle Name: _____		
*Last Name: <u>Andres</u>		
Suffix: _____		
Title: <u>Airports Director</u>		
Organizational Affiliation:		
*Telephone Number: 843-255-2950		Fax Number: 843-255-9424
*Email: pandres@bcgov.net		

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

B.County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20-106

CFDA Title:

Airport Improvement Program

***12 Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Hilton Head Island, Beaufort County, South Carolina

***15. Descriptive Title of Applicant's Project:**

Part 150 Noise Compatibility Study and SWPPP Reimbursement and Phase III Archaeology Data Recovery and Public Outreach Program

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: Second

*b. Program/Project: Second

17. Proposed Project:

*a. Start Date: September 2011

*b. End Date: December 2012

18. Estimated Funding (\$):

*a. Federal	<u> \$717,134.00</u>
*b. Applicant	<u> \$31,003.00</u>
*c. State	<u> \$30,385.00</u>
*d. Local	<u> </u>
*e. Other	<u> </u>
*f. Program Income	<u> </u>
*g. TOTAL	<u> \$778,522.00</u>

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on July 27, 2011
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr.

Middle Name:

*Last Name: Andres

Suffix:

*First Name: Paul

*Title: Airports Director

*Telephone Number: 843-255-2950

Fax Number: 843-255-9424

* Email: pandres@bcgov.net

*Signature of Authorized Representative:

*Date Signed:

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

Not applicable

INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form (including the continuation sheet) required for use as a cover sheet for submission of preapplications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the Federal agency (agency). Required items are identified with an asterisk on the form and are specified in the instructions below. In addition to the instructions provided below, applicants must consult agency instructions to determine specific requirements.

Item	Entry:	Item	Entry:
1.	Type of Submission: (Required): Select one type of submission in accordance with agency instructions. <ul style="list-style-type: none"> • Preapplication • Application • Changed/Corrected Application – If requested by the agency, check if this submission is to change or correct a previously submitted application. Unless requested by the agency, applicants may not use this to submit changes after the closing date. 	10.	Name Of Federal Agency: (Required) Enter the name of the Federal agency from which assistance is being requested with this application.
2.	Type of Application: (Required) Select one type of application in accordance with agency instructions. <ul style="list-style-type: none"> • New – An application that is being submitted to an agency for the first time. • Continuation - An extension for an additional funding/budget period for a project with a projected completion date. This can include renewals. • Revision - Any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter(s). More than one may be selected. If "Other" is selected, please specify in text box provided. <ul style="list-style-type: none"> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration E. Other (specify) 	11.	Catalog Of Federal Domestic Assistance Number/Title: Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.
		12.	Funding Opportunity Number/Title: (Required) Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.
		13.	Competition Identification Number/Title: Enter the Competition Identification Number and title of the competition under which assistance is requested, if applicable.
3.	Date Received: Leave this field blank. This date will be assigned by the Federal agency.	14.	Areas Affected By Project: List the areas or entities using the categories (e.g., cities, counties, states, etc.) specified in agency instructions. Use the continuation sheet to enter additional areas, if needed.
		15.	Descriptive Title of Applicant's Project: (Required) Enter a brief descriptive title of the project. If appropriate, attach a map showing project location (e.g., construction or real property projects). For preapplications, attach a summary description of the project.
4.	Applicant Identifier: Enter the entry identifier assigned by the Federal agency, if any, or applicant's control number, if applicable.	16.	Congressional Districts Of: (Required) 16a. Enter the applicant's Congressional District and 16b. Enter all District(s) affected by the program or project. Enter in the format: 2 characters State Abbreviation – 3 characters District Number, e.g., CA-005 for California 5 th district, CA-012 for California 12 th district, NC-103 for North Carolina's 103 rd district. <ul style="list-style-type: none"> • If all congressional districts in a state are affected, enter "all" for the district number, e.g., MD-all for all congressional districts in Maryland. • If nationwide, i.e. all districts within all states are affected, enter US-all • If the program/project is outside the US, enter 00-000.
5a.	Federal Entity Identifier: Enter the number assigned to your organization by the Federal Agency, if any.		
5b.	Federal Award Identifier: For new applications leave blank. For a continuation or revision to an existing award, enter the previously assigned Federal award identifier number. If a changed/corrected application, enter the Federal Identifier in accordance with agency instructions.		
6.	Date Received by State: Leave this field blank. This date will be assigned by the State, if applicable.		
7.	State Application Identifier: Leave this field blank. This identifier will be assigned by the State, if applicable.		
8.	Applicant Information: Enter the following in accordance with agency instructions: <ul style="list-style-type: none"> a. Legal Name: (Required): Enter the legal name of applicant that will undertake the assistance activity. This is the name that the organization has registered with the Central Contractor Registry. Information on registering with CCR may be obtained by visiting the Grants.gov website. b. Employer/Taxpayer Number (EIN/TIN): (Required): Enter the Employer or Taxpayer Identification Number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-4444444. c. Organizational DUNS: (Required) Enter the organization's DUNS or DUNS+4 number received from Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting the Grants.gov website. d. Address: Enter the complete address as follows: Street address (Line 1 required), City (Required), County, State (Required, if country is US), Province, Country (Required), Zip/Postal Code (Required, if country is US) e. Organizational Unit: Enter the name of the primary organizational unit (and department or division, if applicable) that will undertake the 	17.	Proposed Project Start and End Dates: (Required) Enter the proposed start date and end date of the project.
9.		18.	Estimated Funding: (Required) Enter the amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.
		19.	Is Application Subject to Review by State Under Executive Order 12372 Process? Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the

	<p>assistance activity, if applicable.</p> <p>7. Name and contact information of person to be contacted on matters involving this application: Enter the name (First and last name required), organizational affiliation (if affiliated with an organization other than the applicant organization), telephone number (Required), fax number, and email address (Required) of the person to contact on matters related to this application</p>	<p>State intergovernmental review process. Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State</p>		
		<p>20. Is the Applicant Delinquent on any Federal Debt? (Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.</p> <p>If yes, include an explanation on the continuation sheet.</p>		
<p>9.</p>	<p>Type of Applicant (Required) Select up to three applicant type(s) in accordance with agency instructions.</p> <table border="0"> <tr> <td data-bbox="248 683 558 1027"> <p>A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribal Government (Federally Recognized) J. Indian/Native American Tribal Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public/Indian Housing Authority</p> </td> <td data-bbox="558 683 865 1027"> <p>M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education) N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education) O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (specify)</p> </td> </tr> </table>	<p>A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribal Government (Federally Recognized) J. Indian/Native American Tribal Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public/Indian Housing Authority</p>	<p>M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education) N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education) O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (specify)</p>	<p>21. Authorized Representative: (Required) To be signed and dated by the authorized representative of the applicant organization. Enter the name (First and last name required) title (Required), telephone number (Required), fax number, and email address (Required) of the person authorized to sign for the applicant. A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)</p>
<p>A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribal Government (Federally Recognized) J. Indian/Native American Tribal Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public/Indian Housing Authority</p>	<p>M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education) N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education) O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (specify)</p>			

HILTON HEAD ISLAND AIRPORT (HXD) PROGRAM NARRATIVE

3-45-0030-

Part 150 Noise Compatibility Study, SWPPP, and Phase III Archaeology Data Recovery and Public Outreach Program Planning Grant

Part 150 Noise Compatibility Study Reimbursement

The Hilton Head Island Airport, bring sensitive to the requirements of the FAA and the needs of the community proceeded with preparation of a Part 150 Noise Compatibility Study in April 2005. Key goals of the Part 150 Noise Study included the consideration of flight procedure changes and evaluation of future land use compatibility control combined with a community participation program. In June 2011, the FAA requested that the noise contours prepared for the Part 150 Noise Study be rerun using the forecasts from the 2010 Master Plan Update and revise the Study.

Project	Total	FAA	State	Local
Part 150 Noise Study	\$284,610	\$270,380	\$7,115	\$7,115
Amendment 1	\$35,794	\$34,0045	\$895	\$895
Total (Reimbursement)	\$320,404	\$304,384	\$8,010	\$8,010

Estimated FAA Cost: \$304,384.00

SWPPP Reimbursement

An update of the Stormwater Pollution Prevention Plan (SWPPP) was performed in support of the Airport's requirement to comply with the National Pollutant Discharge Elimination System (NPDES) General Stormwater Permit for Stormwater Discharges Associated with Industrial Activities (except construction) SCR000000 issued by South Carolina Department of Health and Environmental Control (SCDHEC) Outreach, Stormwater, Agricultural, and Dams Permitting Division, Bureau of Water on January 1, 2011. The SWPPP was required to be updated and implemented along with the submittal of a Notice of Intent (NOI) to SCDHEC by April 1, 2011.

Based on conversation with the FAA Atlanta ADO, it was agreed that the FAA would provide \$10,000 of the cost to prepare the SWPPP.

Estimated FAA Cost: \$10,000.00

Phase III Archaeology Data Recovery and Public Outreach Program

As part of the environmental assessment for the Phase I development projects at the Hilton Head Island Airport (HXD), the cultural resources survey identified one significant archaeological site (38BU2301) within the area of potential effect (APE). This site (Site 38BU2301) contains evidence of numerous occupations, including a portion of the freedmen's town of Mitchelville and is eligible for the National Register of Historic Places (NRHP) and therefore a historic

HILTON HEAD ISLAND AIRPORT (HXD) PROGRAM NARRATIVE

3-45-0030-

Part 150 Noise Compatibility Study, SWPPP, and Phase III Archaeology Data Recovery and Public Outreach Program Planning Grant

property. Figure 1 shows the location of the HXD Improvements Project, Site 38BU2301, and nearby cultural resources associated with the former Mitchelville settlement.

Federal permits and funds support this development, requiring an assessment of the effect of the project on historic properties (sites, buildings, structures, objects, and districts listed on or eligible for the NRHP) as per the National Environmental Policy Act and the National Historic Preservation Act. The FAA and Beaufort County, in consultation with the South Carolina State Historic Preservation Officer (SHPO), have determined that the proposed improvements cannot be redesigned or relocated to avoid historic property 38BU2301. These improvements will have an adverse effect on the historic property. The archaeological investigations will mitigate in part the adverse effects to the site. Additional mitigative actions include the development of public interpretation programs about Mitchelville.

Project	Total	FAA	State	Local
Phase III Recovery	\$447,500	\$402,750	\$22,375	\$22,375

Estimated FAA Cost: \$402,750.00

Project	Total	FAA	State	Local
Part 150 Noise Study (Reimbursement)	\$320,404	\$304,384	\$8,010	\$8,010
SWPPP (Reimbursement)	\$10,618	\$10,000	\$0	\$618
Phase III Recovery	\$447,500	\$402,750	\$22,375	\$22,375
Total	\$778,522.00	\$717,134.00	\$30,385.00	\$31,003.00

HILTON HEAD ISLAND AIRPORT (HXD) PROGRAM NARRATIVE

3-45-0030-

Part 150 Noise Compatibility Study, SWPPP, and
Phase III Archaeology Data Recovery and Public Outreach Program
Planning Grant

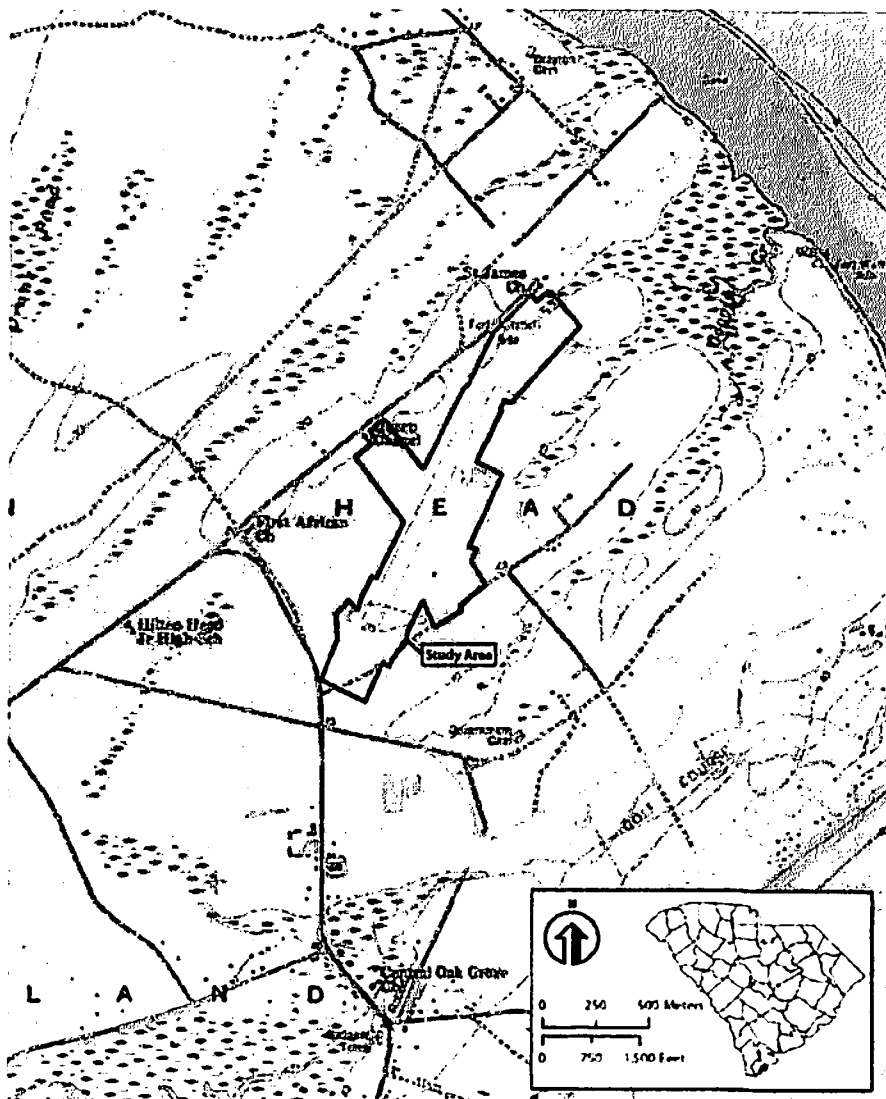


Figure 1. Location of the HXD Improvements Project, Site 38BU2301, and nearby cultural resources associated with the former Mitchelville settlement

HILTON HEAD ISLAND AIRPORT (HXD) PROGRAM NARRATIVE

3-45-0030-

Part 150 Noise Compatibility Study, SWPPP, and
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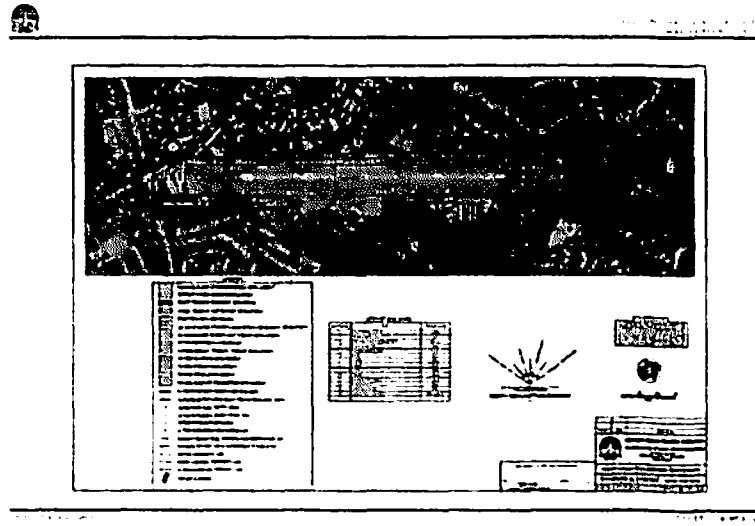


Figure 2. Location of the proposed activities that will affect 381BJ2301.

HILTON HEAD ISLAND AIRPORT (HXD) PROGRAM NARRATIVE

3-45-0030-

Part 150 Noise Compatibility Study, SWPPP, and
Phase III Archaeology Data Recovery and Public Outreach Program
Planning Grant

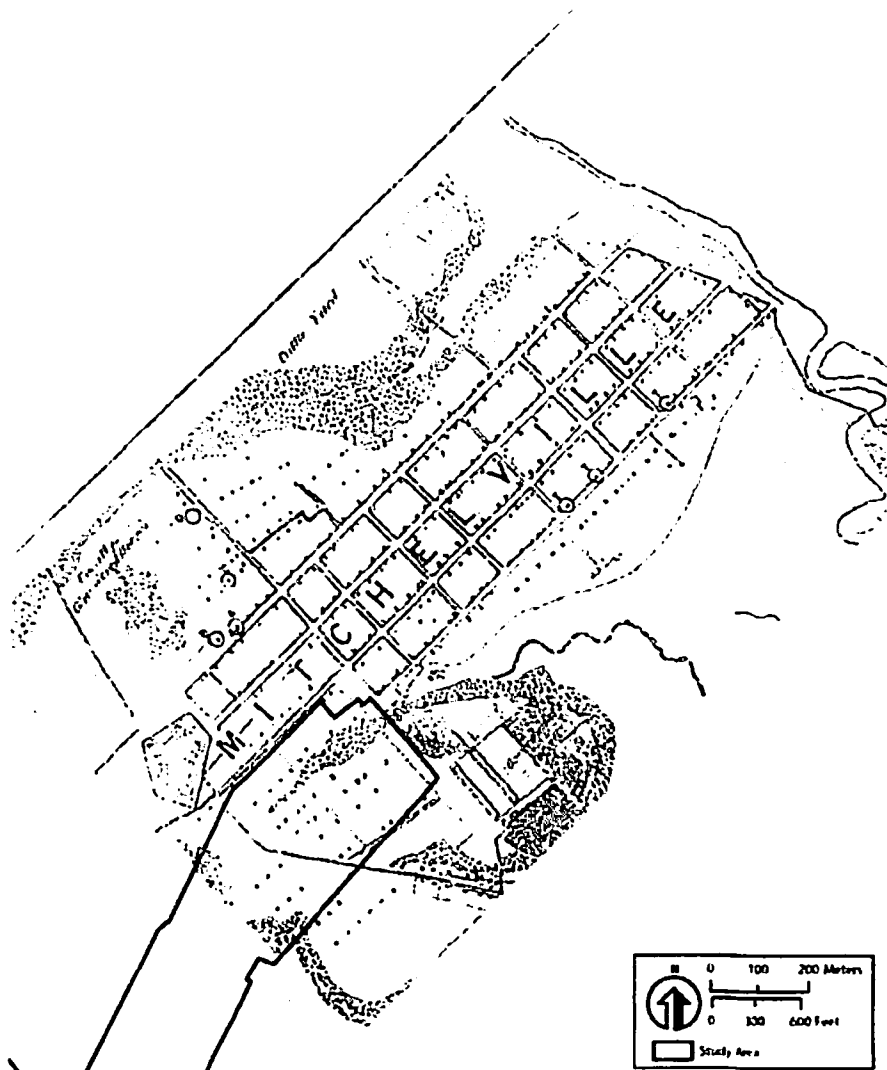


Figure 3. An 1864 map of Mitchelville (National Archives RG 77, Map 152).

HILTON HEAD ISLAND AIRPORT (HXD) PROGRAM NARRATIVE

3-45-0030-

Part 150 Noise Compatibility Study, SWPPP, and
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Planning Grant

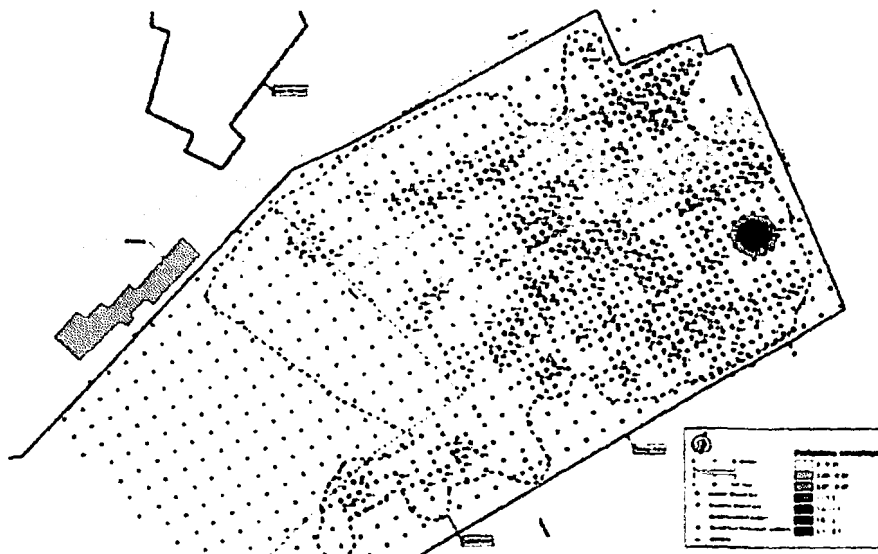


Figure 4. A portion of the 1864 Mitchelville map overlain on the plan of the HXD Improvements Project.

HILTON HEAD ISLAND AIRPORT (HXD) PROGRAM NARRATIVE

3-45-0030-

Part 150 Noise Compatibility Study, SWPPP, and
Phase III Archaeology Data Recovery and Public Outreach Program
Planning Grant

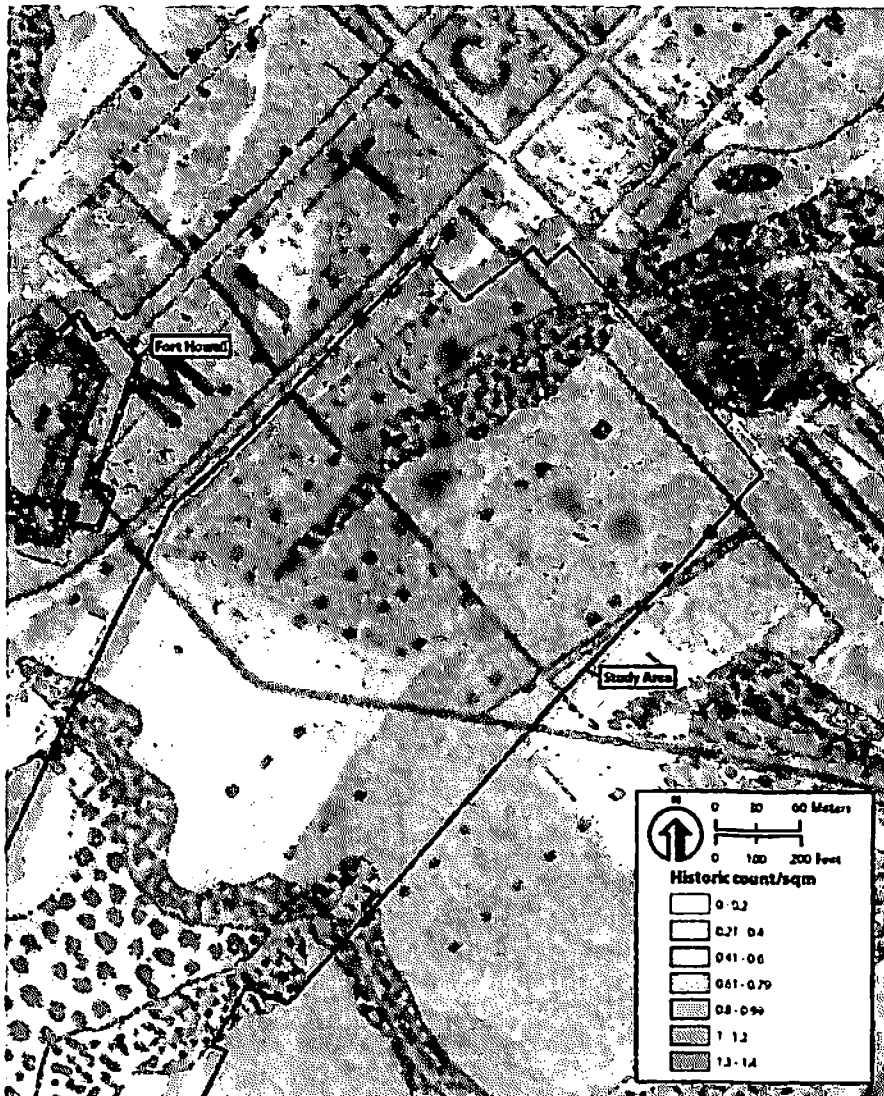


Figure 5. Concentrations of artifacts identified by Butler and Roberts (2012) that reflect the potential Mitchelville households.

HILTON HEAD ISLAND AIRPORT (HXD) PROGRAM NARRATIVE

3-45-0030-

Part 150 Noise Compatibility Study, SWPPP, and
Phase III Archaeology Data Recovery and Public Outreach Program
Planning Grant



Figure 6. Concentrations of artifacts identified by Bulter and Roberts (2012) that reflect the potential Mitchelville households.



County Council of Beaufort County
Hilton Head Island Airport – www.hiltonheadairport.com
Beaufort County Airport – www.beaufortcoairport.com
Post Office Box 23739 – 120 Beach City Road
Hilton Head Island, South Carolina 29925-3739
Phone: (843) 689-5400 - Fax: (843) 689-5411

TO: Councilman Herbert Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy County Administrator *BHill*
Joshua Gruber, County Attorney *JG*
David Starkey, Chief Financial Officer *DS*
Dave Thomas, Purchasing Director *DT*
Monica Spells, Compliance Officer *MSpells*
Rob McFee, Director, Engineering and Infrastructure Division

FROM: Paul Andres, Director of Airports *PA*

SUBJ: **Hilton Head Island Airport Runway 03 Tree Obstruction Removal Design Phase II**

DATE: April 18, 2012

BACKGROUND. Talbert & Bright, Inc. have completed the Runway 03 Tree Obstruction Removal Design Phase I preliminary survey work at the Hilton Head Island Airport. Phase II involves the detailed survey of the trees, wetlands, preparation of plans/specifications, agency coordination, permitting, and bidding of the project. A copy of the Talbert & Bright, Inc. Work Authorization 10-05 to complete the Phase II project design is attached for your information. The Airports Board favorably endorses this project.

FUNDING. Funding for this project includes the amended FAA Grant #29 (95%), a State Grant (2.5% Pending), and Local Match (2.5%) of \$4,096.00 which will come from the Airports Operating Budget.

RECOMMENDATION. That the Public Facilities Committee approve and recommend to County Council approval of a contract with Talbert & Bright, Inc. in the amount of \$135,926.00 for Runway 03 Tree Obstruction Removal Design Phase II at the Hilton Head Island Airport.

PAA/paa

Attachment: Talbert & Bright Work Authorization 10-05

**HILTON HEAD ISLAND AIRPORT
HILTON HEAD ISLAND, SOUTH CAROLINA
WORK AUTHORIZATION 10-05
PHASE II
October 21, 2011
PROJECT NO.: TBI NO. 2119-1005**

It is agreed to undertake the following work in accordance with the provisions of our Contract for Professional Services.

Phase I (Original) Description of Work Authorized: The Engineer shall perform the following services as Phase I of the Runway 03 34:1 tree removal project:

Preliminary Engineering:

- Coordination with FAA, coordination with Owner, and coordination with surveying subconsultant.

Determine and Tabulate Obstructions:

- Determine and tabulate obstructions to Runway 03 landing threshold 34:1 approach slope using data from obstruction survey.

Obstruction Survey – Runway 03 End: Obstruction Survey (not to FAA AC 150/5300-18B standards). The survey will have 2-foot contour interval accuracy, with the following requirements for use in determining obstructions to the existing Runway 03 landing threshold 34:1 approach slope, as required by the July 8, 2010 FAA letter:

- Photo control survey, aerial photography, and Digital Orthophoto color imagery of this mapping site.
- Aerial photogrammetric mapping that shows only objects (with object identification and top elevations) penetrating threshold surface for Runway 03 end. Groups of trees penetrating, or heavily wooded areas that penetrate shall be shown with representative tree top elevations.
- Aerial photogrammetric mapping that shows only objects (with object identification and top elevations) within ten (10) feet vertically of penetrating threshold surface for Runway 03 end. Groups of trees within ten (10) feet of penetrating, or heavily wooded areas within ten (10) feet of penetrating shall be shown with representative tree top elevations.

Phase II Description of Work Authorized: The Engineer shall perform design and bidding services as Phase II of the Runway 03 34:1 tree removal project. Tasks to be performed include:

Talbert, Bright & Ellington, Inc.

*Work Authorization 2119-1005
Amendment 1*

Task 1: Tree Survey

- Locate trees in areas as shown in red on the attached exhibit, roughly 11 to 13 acres
- Locate trees according to Town of Hilton Head Island standards
- Show tree size and type on South Carolina grid coordinates or to control provided
- Provide height of located trees using Vertex Laser Hypsometer IV or comparable
- Provide data in any standard point format required

Task 2: Wetland Approximation Survey

- Conduct an approximation of jurisdictional waters of the U.S., including wetlands, using the methodology found in the 1987 U.S. Army Corps of Engineers (USACE) Wetlands Delineation Manual, as well as the Coastal Plain supplemental wetland delineation guidance
- Coordinate concurrence of the jurisdictional wetlands approximation with the USACE, Charleston District Regulatory Branch. This task will consist of the following:
 - Delineation of jurisdictional wetland areas exhibiting the following parameters (hydrophytic vegetation, hydric, soils, and wetland hydrology) using plastic surveyors ribbon and/or pin flags
 - Location of marked wetland boundaries and drainage features by field GPS
 - Preparation of a wetland survey depicting parcels that make up the approximately 40+ acre project area

Task 3: Preparation of Design Plans and Specifications

- Plans
 - Cover Sheet
 - Phasing and Safety Plan
 - Site access Plans showing access to tree trimming/removal areas to avoid identified wetland and buffer areas
 - Tree tally sheets listing trees by category

- Site development plans showing all utility lines, grading, and drainage activities, and building elevations in relationship to existing trees and marking trees to be trimmed or removed with a color-coded "X"
- Sediment and Erosion Control Plan
- Sediment and Erosion Control Details
- Miscellaneous Details
- Replacement or supplemental tree planting schedule, if required (to be provided post-construction)
- Specifications
 - Cover Sheet
 - Front End Documents including Bid Proposal Forms
 - Technical Specifications
- Design
 - Preliminary tree height/trimming amount model for coordination purposes
 - Sequence of construction
 - Sediment and erosion control design
 - Quantities and Construction Cost Estimates
 - FAA/Owner Coordination
 - Engineering Report

Task 4: Town of Hilton Head Island Approval

- Develop documentation necessary for submittal to the Town for Tree Approval per LMO Section 16-3-404:
 - Tree and wetlands survey
 - Written narrative
 - Plans as listed under Task 3 above
 - Technical Specifications listed under Task 3 above

The following services are beyond the scope of this Work Authorization and will be required after the tree trimming/removal amounts are finalized to complete the project:

- ***Developing a mitigation plan***
- ***Obtaining Town of Hilton Head Island approval of mitigation plans***
- ***Surveying of remaining trees***

The above additional surveying and professional services will be necessary after removal and/or trimming has occurred. The purpose of the additional surveying will be to define the extent of mitigation resulting from the project. The mitigation cannot be fully determined until the tree trimming/removal has occurred.

Estimated Time Schedule: Work shall be completed in accordance with the schedule established and agreed upon by the Owner and Engineer.

Cost of Services: The method of payment shall be in accordance with Article 6 of the Master Contract. The work shall be performed in accordance with the Master Contract as a lump sum of **\$135,926.00**.

Phase I (Original) Contract	\$42,873.00
Phase II	<u>\$135,926.00</u>
TOTAL	\$178,799.00

Agreed as to Scope of Services, Time Schedule and Budget:

APPROVED:
BEAUFORT COUNTY

APPROVED:
TALBERT, BRIGHT & ELLINGTON,
INC.

Title

Vice President
Title:

Date:

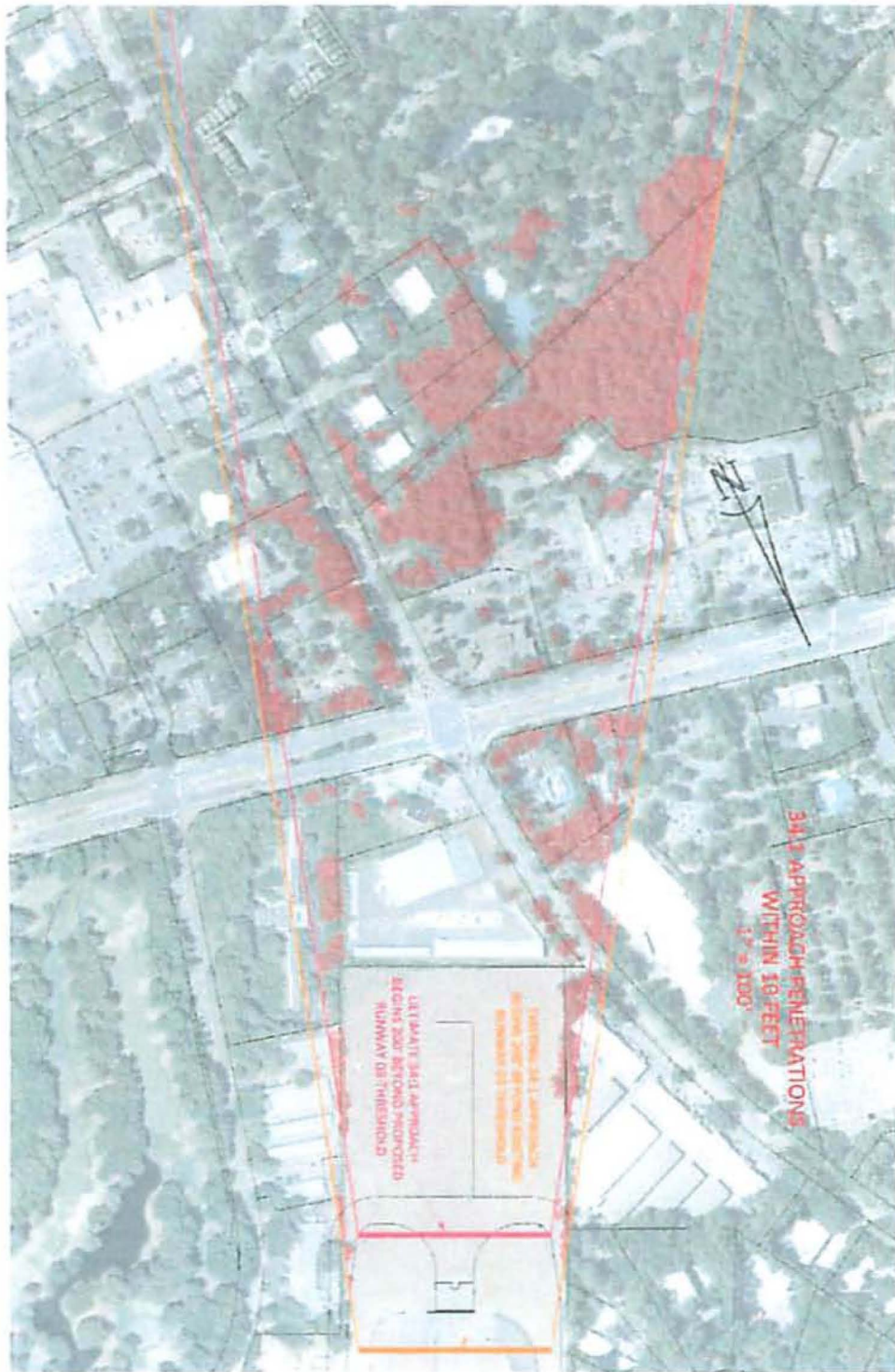
Date:

Witness:

Witness:

Talbert, Bright & Ellington, Inc.

*Work Authorization 2119-1005
Amendment 1*



**SUMMARY OF FEES
RUNWAY 3 APPROACH OBSTRUCTION REMOVAL
HILTON HEAD ISLAND AIRPORT
HILTON HEAD ISLAND, SOUTH CAROLINA**

**CLIENT PROJECT NO:
TBI PROJECT NO: 2119-1005**

October 12, 2011

DESCRIPTION	ESTIMATED COST
BASIC SERVICES	
PROJECT FORMULATION/DEVELOPMENT PHASE (01)	\$ 9,486.00
DESIGN PHASE (04)	\$ 48,318.00
BIDDING PHASE (05)	\$ 15,532.00
BASIC SERVICES SUBTOTAL	\$ 73,336.00
SPECIAL SERVICES	
EXPENSES	\$ 3,940.00
SUBCONSULTANTS	
TREE SURVEY - LS	\$ 33,062.50
WETLAND APPROXIMATION SURVEY - LS	\$ 5,692.50
TOWN APPROVAL COORDINATION - LS	\$ 13,110.00
DBE PLAN - LS	\$ 6,785.00
SPECIAL SERVICES SUBTOTAL	\$ 62,590.00
TOTAL DESIGN/BIDDING PHASE	\$ 135,926.00

Talbert, Bright & Ellington, Inc.

*Work Authorization 2119-1005
Amendment 1*

**MANHOUR ESTIMATE
 RUNWAY 3 APPROACH OBSTRUCTION REMOVAL
 HILTON HEAD ISLAND AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA**

**AIP NO. X-XX-XXXX-XX
 CLIENT PROJECT NO.
 TBI PROJECT NO. 2119-1005**

October 12, 2011

PROJECT FORMULATION/DEVELOPMENT PHASE (01)

DESCRIPTION	PRIN	PM	E6	E4	E1	T5	ADMINS
P	\$ 168	\$ 158	\$ 142	\$ 108	\$ 68	\$ 98	\$ 74
Preliminary project review w/ Owner	8	8	0	0	0	0	0
Develop project scope/contract	2	4	0	0	0	0	3
Preliminary Design	4	8	8	0	0	2	2
Preliminary cost estimates	1	2	2	0	0	0	1
Coordinate with subconsultants	1	6	1	0	0	1	1
MANHOUR TOTAL	16	28	11	0	0	3	7

**MANHOUR ESTIMATE
 RUNWAY 3 APPROACH OBSTRUCTION REMOVAL
 HILTON HEAD ISLAND AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA**

AIP NO. X-XX-XXXX-XX
 CLIENT PROJECT NO:
 TBI PROJECT NO: 2119-1005

October 12, 2011

DESIGN PHASE (04)

DESCRIPTION	PRIN	PM	B6	E4	E1	T5	ADMINS
	\$ 168	\$ 158	\$ 142	\$ 108	\$ 68	\$ 98	\$ 74
PLANS							
Cover Sheet	0	1	0	0	0	3	0
Phasing & Safety Plan	2	3	6	0	0	6	0
Project Access Plan	2	3	8	0	0	8	0
Site Plan	4	12	24	0	0	12	0
Sediment and Erosion Control Plan	2	4	8	0	0	4	0
Sediment and Erosion Control Details	0	1	4	0	0	2	0
Miscellaneous Details	0	1	2	0	0	6	0
DESIGN							
Preliminary Tree Height and Trimming Model	0	3	8	0	0	0	0
Final Tree Height and Trimming Amounts	0	6	32	0	0	0	0
Sequence of construction	0	1	2	0	0	0	0
Erosion Control design/submittal	0	4	24	0	0	2	1
Quantities and Construction Estimates	1	4	4	0	0	1	0
Specifications	2	8	4	0	0	0	12
FAA/Owner coordination	5	10	0	0	0	0	3
Final Engineering Report	1	2	0	2	0	0	2
Design Review Meeting	8	8	0	0	0	0	2
Quality assurance plan	4	8	0	0	0	0	2
Revisions	4	12	8	8	0	16	6
MANHOUR TOTAL	35	91	134	10	0	60	28

**FEE ESTIMATE
 RUNWAY 3 APPROACH OBSTRUCTION REMOVAL
 HILTON HEAD ISLAND AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA**

AIP NO. X-XX-XXXX-XX
 CLIENT PROJECT NO:
 TBI PROJECT NO: 2119-1005

October 12, 2011

DESIGN PHASE (04)

DIRECT LABOR EXPENSES

CLASSIFICATION		BILLING RATE	ESTIMATED MANHOURS	ESTIMATED COST
Principal	PRIN	\$ 168	35	\$ 5,880.00
Project Manager	PM	\$ 158	91	\$ 14,378.00
Engineer V	E6	\$ 142	134	\$ 19,028.00
Engineer III	E4	\$ 108	10	\$ 1,080.00
Engineer I	E1	\$ 68	-	\$ -
Technician V	T5	\$ 98	60	\$ 5,880.00
Admin. Assistant IV	ADMIN5	\$ 74	28	\$ 2,072.00
SUBTOTAL			358	\$ 48,318.00

DIRECT EXPENSES

EXPENSE DESCRIPTION	UNIT	UNIT RATE	ESTIMATED UNITS	ESTIMATED COST
Telephone	LS	\$ 50.00	1	\$ 50.00
Postage	LS	\$ 25.00	1	\$ 25.00
Miscellaneous expenses (prints, faxes, copies)	LS	\$ 500.00	1	\$ 500.00
Travel	LS	\$ 260.00	1	\$ 260.00
Subconsultant Expense Allowance	LS	\$ 1,150.00	1	\$ 1,150.00
SUBTOTAL				\$ 1,985.00

SUBTOTAL PHASE 04 **\$ 50,303.00**

**SUBCONTRACTED SERVICES
 RUNWAY 3 APPROACH OBSTRUCTION REMOVAL
 HILTON HEAD ISLAND AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA**

AIP NO. X-XX-XXXX-XX
 CLIENT PROJECT NO:
 TBI PROJECT NO: 2119-1005

October 12, 2011

DESIGN PHASE (04)

SUBCONTRACTED SERVICES

SCOPE OF SUBCONTRACTED SERVICES	SUBCONSULTANT ESTIMATED COST	ADMIN/OVERHEAD/ CALLBACK/COORD. EXPENSE	ESTIMATED COST
Tree Survey - LS	\$ 28,750.00	\$ 4,312.50	\$ 33,062.50
Wetland Approximation Survey - LS	\$ 4,950.00	\$ 742.50	\$ 5,692.50
Town Approval Coordination - LS	\$ 11,400.00	\$ 1,710.00	\$ 13,110.00
DBE Plan - LS	\$ 5,900.00	\$ 885.00	\$ 6,785.00
SUBTOTAL			\$ 58,650.00

**MANHOUR ESTIMATE
 RUNWAY 3 APPROACH OBSTRUCTION REMOVAL
 HILTON HEAD ISLAND AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA**

AIP NO. X-XX-XXXX-XX
 CLIENT PROJECT NO:
 TBI PROJECT NO: 2119-1005

October 12, 2011

BIDDING PHASE (05)

DESCRIPTION	PRIN	PM	E6	E4	E1	T5	ADMIN5
	\$ 168	\$ 158	\$ 142	\$ 108	\$ 68	\$ 98	\$ 74
Coordinate advertisement	0	1	0	0	0	0	4
Distribute bid documents	0	4	0	0	0	8	16
Prebid meeting/minutes	1	10	0	0	0	1	2
Bidder questions & answers	4	12	8	0	0	0	4
Prepare addenda	2	12	6	0	0	0	8
Bid opening, tabulation	0	10	0	2	0	0	4
Recommendation of Award	1	3	0	0	0	0	1
MANHOUR TOTAL	8	52	14	2	0	9	39

**FEE ESTIMATE
 RUNWAY J APPROACH OBSTRUCTION REMOVAL
 HILTON HEAD ISLAND AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA**

AIP NO. X-JXX-JXXX-JXX
 CLIENT PROJECT NO:
 TEI PROJECT NO: 2119-1005

October 12, 2011

BIDDING PHASE (05)

DIRECT LABOR EXPENSES

CLASSIFICATION		BILLING RATE	ESTIMATED MANHOURS	ESTIMATED COST
Principal	PRIN	\$ 168	8	\$ 1,344.00
Project Manager	PM	\$ 158	52	\$ 8,216.00
Engineer V	E6	\$ 142	14	\$ 1,988.00
Engineer III	E4	\$ 108	2	\$ 216.00
Engineer I	E1	\$ 68	-	\$ -
Technician V	T5	\$ 98	9	\$ 882.00
Admin Assistant IV	ADMIN5	\$ 74	39	\$ 2,886.00
SUBTOTAL			124	\$ 15,532.00

DIRECT EXPENSES

EXPENSE DESCRIPTION	UNIT	UNIT RATE	ESTIMATED UNITS	ESTIMATED COST
Telephone	LS	\$ 25.00	1	\$ 25.00
Postage	LS	\$ 75.00	1	\$ 75.00
Mileage	LS	\$ 150.00	1	\$ 150.00
Advertisement	LS	\$ -	0	\$ -
Copying	EA	\$ 0.10	1000	\$ 100.00
Reproduction	EA	\$ 1.50	200	\$ 300.00
Travel	EA	\$ 260.00	2	\$ 520.00
SUBTOTAL				\$ 1,170.00

TOTAL PHASE 05 **\$ 16,702.00**

2012 /

FY 2012-2013 BEAUFORT COUNTY BUDGET

To provide for the levy of tax for corporate Beaufort County for the fiscal year beginning July 1, 2012 and ending June 30, 2013, to make appropriations for said purposes, and to provide for budgetary control of the County's fiscal affairs.

BE IT ORDAINED BY COUNTY COUNCIL OF BEAUFORT COUNTY:

SECTION 1. TAX LEVY

The County Council of Beaufort County hereby appropriates the funds as detailed in Sections 4, 5 and 6 of this Ordinance. Further, that the County Council of Beaufort County hereby establishes the millage rates as detailed in Sections 2 and 3 of this Ordinance. However, the County Council of Beaufort County reserves the right to modify these millage rates at its August 27, 2012 meeting.

SECTION 2. MILLAGE

The County Auditor is hereby authorized and directed to levy in Fiscal Year 2012-2013 a tax of 47.54 mills on the dollar of assessed value of property within the County, in accordance with the laws of South Carolina. These taxes shall be collected by the County Treasurer, as provided by law, and distributed in accordance with the provisions of this Ordinance and subsequent appropriations hereafter passed by the County Council of Beaufort County.

County Operations	40.21
Purchase of Real Property Program	3.87
County Debt Service	4.44

SECTION 3. SPECIAL DISTRICT TAX LEVY

The County Auditor is hereby authorized and directed to levy, and the County Treasurer is hereby authorized and directed to collect and distribute the mills so levied, as provided by law, for the operations of the following special tax districts:

Bluffton Fire District Operations	19.67
Bluffton Fire District Debt Service	0.00
Burton Fire District Operations	55.87
Burton Fire District Debt Service	5.53
Daufuskie Island Fire District Operations	31.74
Daufuskie Island Fire District Debt Service	0.00
Lady's Island/St. Helena Island Fire District Operations	32.04
Lady's Island/St. Helena Island Fire District Debt Service	1.50
Sheldon Fire District Operations	32.22
Sheldon Fire District Debt Service	2.18

SECTION 4. COUNTY OPERATIONS APPROPRIATION

An amount of \$97,150,130 is appropriated to the Beaufort County General Fund to fund County operations and subsidized agencies as follows:

I. Elected Officials and State Appropriations:

A.	Sheriff	\$ 22,224,595
B.	Magistrate	\$ 1,737,818
C.	Clerk of Court	\$ 1,230,290
D.	Treasurer	\$ 1,121,135
E.	Probate Court	\$ 892,720
F.	Auditor	\$ 743,197
G.	County Council	\$ 721,919
H.	Coroner	\$ 480,500
I.	Master In Equity	\$ 345,723
J.	Public Defender	\$ 300,000
K.	Social Services	\$ 170,700
L.	Legislative Delegation	\$ 86,966

Management of these individual accounts shall be the responsibility of the duly elected official for each office. At no time shall the elected official exceed the budget appropriation identified above without first receiving an approved supplemental appropriation by County Council.

II. County Administration Operations:

A.	Public Works	\$ 13,800,230
B.	Emergency Management	\$ 7,043,084
C.	Detention Center	\$ 6,560,274
D.	Administration	\$ 6,352,088
E.	EMS	\$ 5,835,122
F.	Education Allocation	\$ 4,000,000
G.	Library	\$ 3,932,960
H.	PALS	\$ 3,624,883
I.	Community Services	\$ 3,097,446
J.	Assessor	\$ 2,473,250
K.	Public Health	\$ 1,735,785
L.	Mosquito Control	\$ 1,543,971
M.	General Government Subsidies	\$ 1,234,129
N.	Building Codes and Enforcement	\$ 1,011,110
O.	Animal Shelter	\$ 985,538
P.	Employee Services	\$ 984,452
Q.	Planning	\$ 811,668
R.	Voter Registration	\$ 718,643
S.	Traffic Engineering	\$ 612,577
T.	Register of Deeds	\$ 546,461
U.	Zoning	\$ 190,896

The detailed Operations budget containing line-item accounts by department and/or agency is hereby adopted as part of this Ordinance.

SECTION 5. COUNTY OPERATIONS REVENUES

The appropriation for County Operations will be funded from the following revenues sources:

- A. \$72,323,941 to be derived from tax collections;
- B. \$ 2,680,000 to be derived from fees for licenses and permits;
- C. \$ 8,000,000 to be derived from Intergovernmental revenue sources;
- D. \$11,175,589 to be derived from charges for services;
- E. \$ 860,000 to be derived from fines and forfeitures' collections;
- F. \$ 175,100 to be derived from interest on investments;
- G. \$ 675,500 to be derived from miscellaneous revenue sources;
- H. \$ 1,260,000 be derived from inter-fund transfers;

Additional operations of various County departments are funded by Special Revenue sources. The detail of line-item accounts for these funds is hereby adopted as part of this Ordinance.

SECTION 6. PURCHASE OF DEVELOPMENT RIGHTS AND REAL PROPERTY PROGRAM

The revenue generated by a 3.87 mill levy is appropriated for the County's Purchase of Development Rights and Real Property Program.

SECTION 7. COUNTY DEBT SERVICE APPROPRIATION

The revenue generated by a 4.44 mill levy is appropriated to defray the principal and interest payments on all County bonds and on the lease-purchase agreement authorized to cover other Capital expenditures.

SECTION 8. BUDGETARY ACCOUNT BREAKOUT

The foregoing County Operation appropriations have been detailed by the County Council into line-item accounts for each department. The detailed appropriation by account and budget narrative contained under separate cover is hereby adopted as part of this Ordinance. The Fire Districts, as described in Section 3 of this Ordinance, line-item budgets are under separate cover but are also part and parcel of this Ordinance.

SECTION 9. OUTSTANDING BALANCE APPROPRIATION

The balance remaining in each fund at the close of the prior fiscal year, where a reserve is not required by State or Federal law, is hereby transferred to the Unreserved Fund Balance of that fund.

SECTION 10. AUTHORIZATION TO TRANSFER FUNDS

In the following Section where reference is made to "County Administrator" it is explicit that this refers to those funds under the particular auspices of the County Administrator requiring his approval as outlined in section 4 subpart II.

Transfers of monies/budgets among operating accounts, capital accounts, funds, and programs must be authorized by the County Administrator or his designee, upon the written request of the Department Head. Any transfer in excess of \$25,000 for individual expenditures or in excess of \$50,000 cumulatively during any current fiscal year is to be authorized by County Council, or its designee.

Transfer of monies/budgets within operating accounts, capital accounts, funds, and programs must be authorized by the County Administrator or his designee, upon written request of the Department Head. The County Administrator, or his designee, may also transfer funds from any departmental account to their respective Contingency Accounts. All transfers among and within accounts in excess of \$25,000 for individual expenditures and in excess of \$50,000 cumulatively during any current fiscal year are to be reported to County Council through the Finance Committee on a quarterly basis.

SECTION 11. ALLOCATION OF FUNDS

The County Administrator is responsible for controlling the rate of expenditure of budgeted funds in order to assure that expenditures do not exceed funds on hand. To carry out this responsibility, the County Administrator is authorized to allocate budgeted funds.

SECTION 12. AUTHORIZATION OF TAX ANTICIPATION NOTES

(A) The Council hereby finds and determines that:

(i) The monies necessary to fund this budget will come primarily from ad valorem property taxes levied against property located in the County (the "Local Taxes").

(ii) Notices for the collection of Local Taxes will be prepared and mailed by the County Auditor sometime after September 1, 2012, and the Local Taxes are payable without penalty on or before January 15, 2013.

(iii) Local Taxes represent a substantial portion of the County's revenues for its operations. Payment of the operating costs of the County, especially for wages, salaries and a number of other expenses cannot be delayed pending receipt of Local Taxes. The County's fund balance and other sources of revenue are not sufficient cash to provide for current payment of all operating costs pending receipt of Local Taxes.

(iii) The Council has been advised that the cash requirements to pay currently the costs of operation of the County during the period of July 1, 2012 to January 15, 2013, will exceed the amount of cash available.

(B) The Council intends hereby to provide for the issuance of tax anticipation notes (the "Notes") authorized by Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended, and Chapter 27, Title 11 of the *Code of Laws of South Carolina*, 1976, as amended. The Administrator, with the advice and consent of Council, is hereby authorized and directed to take such action as the Administrator deems necessary to issue the Notes without further Council action, whenever the current or projected cash position of the County requires such interim financing, subject to the following:

(i) The Administrator shall prepare schedules showing the projected cash requirements of the County and the funds that will be available to meet such requirements, including the general fund balance and receipts from all sources.

(ii) The Administrator, with the advice and consent of Council, may provide for the issuance of Notes in an amount sufficient to provide the County with sufficient cash to meet its projected needs and to maintain on hand an amount not less than 5% of the actual operating expenditures for the fiscal year ending June 30, 2012 (the "2012-2013 Fiscal Year"); provided, however, that in no event shall the principal amount of the Notes exceed 75% of the amount of Local Taxes to be levied for the 2012-2013 Fiscal Year without further authorization from the Council.

(iii) The Administrator, with the advice and consent of Council, may provide for the issuance of the Notes at one or more times and may provide for such Notes to be fully funded at the time of issuance or to be drawn against a stated principal amount over time.

(iv) The Administrator may provide for the Notes to mature at any time up to and including 90 days after January 15, 2013, and may provide for the prepayment of the Notes under such terms as are deemed desirable.

(v) The Notes may be sold at public sale or by invitation limited to local financial institutions or any particular kind of investor at the discretion of the Administrator; provided that the Administrator shall seek offers to purchase or fund the Notes from at least three sources. The Administrator shall exercise discretion in the manner of offering the Notes after considering the total amount to be funded and all costs in connection therewith, and shall endeavor to select that method of offering the Notes which is expected to provide the funding needed at the lowest total cost to the County.

(vi) The Administrator is further directed to obtain the advice of bond counsel as to the details of the Notes and the manner of offering thereof and to observe any limitations required under Federal tax laws to maintain the tax-exemption of interest thereon.

C) For payment of the Notes and the interest thereon, there shall be pledged the ad valorem taxes levied for operating purposes for the 2012-2013 Fiscal Year and the full faith, credit and taxing power of the County and the Administrator is hereby authorized to provide for such pledge and security in the Notes.

(D) The Administrator and all other officials of the County are hereby authorized and directed to take all action necessary or desirable to arrange for the issuance and placement or sale of the Notes and to enter into such agreements as are customary in connection therewith.

SECTION 13. MISCELLANEOUS RECEIPTS ABOVE-ANTICIPATED REVENUES

Revenues other than, and/or in excess of, those addressed in Sections 4, 5 and 6 his Ordinance, received by Beaufort County, and all other County agencies fiscally responsible to Beaufort County, which are in excess of anticipated revenue as approved in the current budget, may be expended as directed by the revenue source, or for the express purposes for which the funds were generated without further approval of County Council. All such expenditures, in excess of \$10,000, shall be reported, in written form, to the County Council of Beaufort County on a quarterly basis. Such funds include sales of products, services, rents, contributions, donations, special events, insurance and similar recoveries.

SECTION 14. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2013, are hereby approved.

SECTION 15. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2013. Approved and adopted on third and final reading this _____ day of June, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

Ladson F. Howell, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading:
Second Reading:
Public Hearing:
Third and Final Reading:

**Committee Reports
May 7, 2012**

A. COMMITTEES REPORTING

1. Community Services

- ① Disabilities and Special Needs Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
4.23.12	Gloria Bolino	At-Large	Appoint	6/11 (1 st term)

2. Finance

- ① Minutes are provided from the April 23 meeting. Action is required. See main agenda item 10A. ([backup](#))
- ② Minutes are provided from the April 30 meeting. Action is required. See main agenda item 12. ([backup](#))

3. Public Facilities

- ① Minutes are provided from the April 24 meeting. Action is required. See main agenda items 10B, 10C, 10D and 10E. ([backup](#))
- ② Airports Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
05.07.12	Carl Wedler	Close proximity LI Airport	Appoint	6/11 (1 st term)

B. COMMITTEE MEETINGS

1. Community Services

William McBride, Chairman

Gerald Dawson, Vice Chairman

➔ Next Meeting – Monday, May 14 at 4:00 p.m., BIV#2

2. Executive

Weston Newton, Chairman

➔ Next Meeting - To be announced.

3. Finance

Stu Rodman, Chairman

Rick Caporale, Vice Chairman

➔ Next Meeting – Monday, May 14 at 2:00 p.m., BIV#2

4. Governmental

Jerry Stewart, Chairman

Laura Von Harten, Vice Chairman

➔ Next Meeting – Monday, June 4 at 4:00 p.m., ECR

5. Natural Resources

Paul Sommerville, Chairman

Brian Flewelling, Vice Chairman

➔ Next Meeting – Monday, June 4 at 2:00 p.m., ECR

6. Public Facilities

Herbert Glaze, Chairman

Steven Baer, Vice Chairman

➔ Next Meeting – Tuesday, May 22 at 4:30 p.m., ECR

7. Transportation Advisory Group

Weston Newton, Chairman

Stu Rodman, Vice Chairman

➔ Next Meeting – To be announced.

County Council Meeting
Monday, May 21, 2012
Hilton Head Island Branch Library
11 Beach City Road
Hilton Head Island

FINANCE COMMITTEE

April 23, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met on Monday, April 23, 2012 at 1:00 p.m., in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Finance Committee Members: Chairman Stu Rodman, Vice Chairman Rick Caporale and members Steven Baer, Brian Flewelling William McBride, and Jerry Stewart were present. Member Paul Sommerville was absent. Non-Committee members Gerald Dawson and Weston Newton, who serves *ex-officio* on all committees, attended the meeting.

County staff: Bryan Hill, Deputy County Administrator; Doug Henderson, Treasurer; Alicia Holland, Budget Analyst; Gary Kubic, County Administrator; and David Starkey, Chief Financial Officer.

Media: Richard Brooks, *Bluffton Today*; and Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Fire Districts: Ed Boys, Daufuskie Island Fire Chief; Buddy Jones, Sheldon Fire Chief; Chuck Henry, Daufuskie Island Fire Commission Chairman; Bruce Kline, Lady's Island/St. Helena Fire Chief; Roosevelt McCollough, Lady's Island/St. Helena Fire District member; John Oram, Bluffton Fire Commission member; Pat Harvey-Palmer, Lady's Island/St. Helena Fire Commission member; Donnie Phillips, Sheldon Fire Commission member; Terrence Reynolds, Bluffton Township Fire Commission member; Harry Rountree, Burton Fire Chief; Charles Schreiner, Lady's Island/St. Helena Fire Commission member; John Thompson, Bluffton Township Fire Department Deputy Chief; and Barry Turner, Bluffton Township Fire Chief.

Public: Phyllis White, Chief Financial Officer, Beaufort County School District.

Councilman Rodman chaired the meeting.

ACTION ITEMS

1. Off Agenda Item / Burton Fire District – Fire Truck Purchase

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Bryan Hill, Deputy Administrator, reviewed this item with Committee. The Burton Fire District is requesting approval to withdrawal \$100,000 from their Impact Fee Fund and \$216,000 from their General Fund Balance to be used toward the purchase of a new

fire truck. The remaining balance of the new truck will be financed from debt service fund. The total cost of the truck is \$581,404.32.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Committee approve and recommend to Council approving the Burton Fire District to withdrawal \$100,000 from impact fee funds, \$216,000 from general fund balance, and use \$265,404.32 from debt service funds for purchase of a new fire truck at a cost of \$581,404.32. The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT - Mr. Sommerville. The motion passed.

Recommendation: Council approve the Burton Fire District to withdrawal \$100,000 from impact fee funds, \$216,000 from general fund balance, and \$265,404.32 from debt service funds for purchase of a new fire truck at a cost of \$581,404.32.

INFORMATION ITEMS

2. FY 2013 Budget Proposals / Lady's Island / St. Helena Island Fire District

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Chief Bruce Kline, Lady's Island / St. Helena Island Fire District, reviewed the district's proposed budget with Committee. Their proposed FY 2013 budget includes operating costs of \$4,630,657, a 1.77% increase year over year. Debt service funded projects have decreased 29.50%, to a total of \$207,226. The FY 2013 millage value has decreased \$650 per mill, to a total of \$138,055 per mill. An additional .73 mills, over the 32.04 mills the previous year, is needed to go forward with the proposed FY-2013 budget. The proposed FY 2013 budget includes a cost-of-living adjustment of 2%. This will cause a 3.51% increase in operating costs, totaling \$4,709,729, and will require an additional 1.3 mills. The state allowed cap is 1.33 mills.

Chief Kline reviewed their fund balances which included \$76,631 in debt fund balance, \$607,226 in general fund balance, and \$220,777 in impact fee fund balance.

Discussion between members of the Committee, staff and the fire districts followed.

Status: This item was for informational purposes only.

3. FY 2013 Budget Proposals / Bluffton Fire District

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Chief Barry Turner, Bluffton Fire District, reviewed the district's proposed budget with Committee. Their proposed FY 2013 budget includes operating costs of \$9,228,691, a 1.78% increase over FY 2012. Debt service funded projects have decreased 100%, to a total of

zero dollars. General Fund Projects have increased 931.25% to a total of \$2,062,500. The FY 2013 mill value has decreased \$8,321 per mill, to a total of \$455,751 per mill. An additional .58 mills, over the 19.67 mills the previous year, is needed to go forward with the proposed FY 2013 budget. The proposed FY 2013 budget includes a cost-of-living adjustment of 2%. This will cause a 3.08% increase in operating costs, totaling \$9,346,053, and will require an additional .84 mills. The state allowed cap is .82 mills.

Chief Turner reviewed their fund balances which included \$552,000 in debt fund balance, \$4,054,606 in general fund balance, and \$176,878 in impact fee fund balance.

Discussion between members of the Committee, staff and the fire districts followed.

Status: This item was for informational purposes only.

4. FY 2013 Budget Proposals / Sheldon Fire Districts

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Chief Buddy Jones, Sheldon Fire District, reviewed the district's proposed FY 2013 budget with Committee. Their proposed FY 2013 budget includes operating costs of \$1,080,898, a 3.04% increase over FY 2012. Debt Service Funded projects have decreased 6.91%, to a total of \$72,500. The FY 2013 mill value has increased \$350 per mill, to a total of \$33,196 per mill. An additional .34 mills, over the 32.22 mills the previous year, is needed to go forward with the proposed FY2013 budget. Chief Jones then reviewed the proposed FY 2013 that includes a cost-of-living adjustment of 2%. This will cause 4.77% increase in operating costs, totaling \$1,099,070, and will require an additional .88 mills. The state allowed cap is 1.34 mills.

He also reviewed their fund balances which included \$25,450 in debt fund balance, \$23,246 in general fund balance, and \$26,096 in impact fee fund balance.

Discussion between members of the Committee, staff and the fire districts followed.

Status: This item was for informational purposes only.

5. FY 2013 Budget Proposals / Daufuskie Island Fire District

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Chief Ed Boys, Daufuskie Island Fire District, reviewed the district's proposed FY 2013 budget with Committee. Their proposed FY 2013 budget includes operating costs of \$974,010, a 3.36% increase over FY2012. The District has zero Capital Projects or Debt Service Funded Projects. The FY 2013 mill value has decreased \$305 per mill, to a total of \$29,517 per mill. An additional 1.25 mills, over the 31.74 mills the previous year, is needed to

go forward with the proposed FY 2013 budget. Chief Boys then reviewed the proposed FY 2013 that includes a cost-of-living adjustment of 2%. This will cause a 5.23% increase in operating costs, totaling \$991,617, and will require an additional 1.85 mills. The state allowed cap is 1.32 mills.

Chief Boys reviewed their fund balances which included \$0 in debt fund balance, \$54,000 in general fund balance, and \$0 in impact fee fund balance.

Discussion between members of the Committee, staff and the fire districts followed.

Status: This item was for informational purposes only.

6. FY 2013 Budget Proposals / Burton Fire District

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Chief Harry Rountree, Burton Fire District, reviewed the district's proposed FY 2013 budget with the Committee. Their proposed FY 2013 budget includes operating costs of \$4,472,222, a 2.09% increase over FY 2012. Debt Service Funded projects have remained the same at \$368,523. The FY 2013 mill value has decreased by \$2,638 per mill, to a total of \$70,681 per mill. An additional 2.91 mills, over the 55.87 mills the previous year, is needed to go forward with the proposed FY2013 budget. Chief Rountree then reviewed the proposed FY 2013 that includes a cost-of-living adjustment of 2%. This will cause 3.53% increase in operating costs, totaling \$4,535,416, and will require an additional 3.74 mills. The state allowed cap is 2.33 mills.

Chief Boys reviewed their fund balances which included \$378,000 in debt fund balance, \$1,721,739 in general fund balance, and \$0 in impact fee fund balance.

Discussion between members of the Committee, staff and the fire districts followed.

Status: This item was for informational purposes only.

7. FY2013 Budget Proposal / County Administration

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Bryan Hill, Deputy County Administrator, introduced Employee Services Director Suzanne Gregory, Comptroller Alicia Holland, and Chief Financial Officer David Starkey who gave the Committee a presentation regarding key budget items as follows:

- General Fund Revenues
- Mil Value Estimate
- General Obligation Debt

- Rural and Critical Land Debt
- Current Workforce
- Employee Benefits
- General Fund Expenditures – Budget vs. Actual
- General Fund Appropriations
- Council Priorities

Discussions between members of the Committee and staff followed.

Status: This item was for informational purposes only.

DRAFT

FINANCE COMMITTEE

April 30, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met on Monday, April 30, 2012 at 2:00 p.m., in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina 29902.

ATTENDANCE

Finance Committee Members: Chairman Stu Rodman, Vice Chairman Rick Caporale and members Steven Baer, Brian Flewelling William McBride, Paul Sommerville and Jerry Stewart were present. Non Committee member Weston Newton (as Council Chairman is a voting member of each Committee) attended the meeting.

County staff: Joshua Gruber, County Attorney; Bryan Hill, Deputy County Administrator; Alicia Holland, Comptroller; Gary Kubic, County Administrator; and David Starkey, Chief Financial Officer.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Councilman Rodman chaired the meeting.

ACTION ITEMS

1. Discussion / FY 2013 County Budget Proposal

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Bryan Hill, Deputy County Administrator, presented the Committee an overview of the FY 2013 Budget proposal. The information presented guided the budget team in the creation of the proposed FY 2013 budget.

- FY 2013 Revenue Projections of \$97 million
- Millage Neutrality
- General Fund Debt Transfer of \$1,689,626
- No Use of General Fund Reserves
- Cost-of-Living Adjustment (2%)

Mr. Hill also presented additional items that affect the FY 2013 budget which included: the Magistrate relocation lease, St. Helena Island Library at Penn Center, Disabilities and Special

Needs facility, hospitalization and group health, and Burton Wells Regional Park and The Coursen and Tate Park.

As stated previously revenue is projected at \$97 million for FY 2013. Millage rate is projected at 40.21, and projected to be valued at \$1,741,883. The impact of the FY 2013 cap calculation follows:

- 40.21 Mills Current Year
- 41.89 Mills (CAP Calculation)
- .71 mils / \$1,245,096

Mr. Rodman presented the Committee a spreadsheet demonstrating the County budget with a Cost of Living Adjustment, a budget with Rural and Critical Lands Debt, and a budget that included both. He also inquired as to whether or not the County Administrator was comfortable with both the cost-of-living adjustment and the rural and critical lands debt.

Mr. Kubic replied that the increase is not significant.

Mr. Baer informed staff he would like to see a detailed version of the County budget in a three-page report. Mr. Flewelling concurred.

Mr. Flewelling added that he would like to see all reports and presentations in advance of the meeting.

Mr. Hill presented the Committee an analysis of the Fire Districts' proposed and capped budgets. Much discussion followed relative to cost-of-living adjustments for the fire districts and whether or not that additional amount can be attained in their budgets.

Mr. Rodman presented the Committee a spreadsheet providing an overview of the fire district's millage options.

Mr. Rodman provided the Committee a brief overview of all of the elected officials' budgets and where they currently stand. It was agreed that additional information will be asked of the Sheriff's Office. The Committee has yet to hear from the Auditor relative to her proposed FY 2013 budget; and, therefore, expects that to be on the agenda in the near future. The Committee also spoke in regard to the Magistrate's budget and their proposed increase. Staff will be providing Council with the exact increase.

Status: This item was for informational purposes only.

2. General Fund Reserve Policy

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. David Starkey, Chief Financial Officer, gave a presentation on the Debt Service Millage Projections for FY 2012 – 2017. The presentation provided an overview of the estimated General Obligation (GO) Debt requirements, estimated GO Debt Millage, Rural and Critical Lands Referendum Debt Service requirements, and estimated Rural and Critical Lands Debt Millage.

Discussion between Council and staff followed.

Status: This item was for informational purposes only.

DRAFT

PUBLIC FACILITIES COMMITTEE

April 24, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Public Facilities Committee met on Tuesday, April 24, 2012 at 4:30 p.m., in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Public Facilities Chairman Herbert Glaze, Vice Chairman, Steve Baer, members Gerald Dawson, William McBride, Jerry Stewart, absent member Brian Flewelling. Non-committee member Paul Sommerville was present.

County staff: David Starkey, Chief Financial Officer; Josh Gruber, Staff Attorney; Rob McFee, Division Director – Engineering and Infrastructure; Paul Andres, Director of Airports, Bob Klink, County Engineer; Dave Thomas, Purchasing Director; and Ed Bellamy, Public Works Director.

Public: Judy Elder, Talbert & Bright; Donna Jackson and Richard Jackson, Middleton Place Homeowners Association.

Mr. Glaze chaired the meeting.

ACTION ITEMS

1. Proposed Easements on County Property Located at 1408 Paris Avenue, Port Royal

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Rob McFee, Division Director – Engineering and Infrastructure, explained that Century Link has requested three easements on/over the Senior Services Administration Office site in Port Royal.

Easement No. 1 is a 6' x 100' (+/-) utility easement to be used primarily for underground cable that would run along the eastern boundary of the property.

Easement No. 2, which is labeled “Easement ‘A’, 0.006 acres, (251 sq. ft.)” is approximately 10' x 25'. It will allow access to the rear of a small telecommunications building owned by Century Link. This building is located on an adjacent parcel, but encroaches slightly on County property. Easement No. 2 will permit the encroachment to continue. Language will be included in the easement agreement calling for the termination of the easement rights granted therein if and when Century Link removes the building or otherwise remedies the encroachment.

Easement No. 3 is a 15' x 90' (+/-) access easement that provides access across the rear of the County's property to Easement No. 2.

Mr. McFee advised that the easement will not adversely affect the operation of the Senior Services Administrative Office and requested that the easement be passed by committee.

Mr. McBride inquired if the County can receive any monetary benefits with the easements.

Mr. Josh Gruber, Staff Attorney, agreed in the affirmative. However, that decision should be decided by Council.

Motion: It was moved by Mr. McBride, seconded by Mr. Stewart, that Committee approve and recommend to Council granting of Easement No. 1, a 6' x 100' (+/-) utility easement to be used primarily for underground cable; Easement No. 2, a 10' x 25' access to the rear of a small telecommunications building owned by Century Link; and Easement No. 3, a 15' 90' (+/-) access easement that provides access across the rear of the county property Easement No. 2. YEAS - Mr. Bear, Mr. Dawson, Mr. Glaze Mr. McBride, and Mr. Stewart. The motion passed.

Recommendation: Council grant Easement No. 1, a 6' x 100' (+/-) utility easement to be used primarily for underground cable; Easement No. 2, a 10' x 25' access to the rear of a small telecommunications building owned by Century Link; and Easement No. 3, a 15' 90' (+/-) access easement that provides access across the rear of the county property Easement No. 2.

2. Hilton Head Island Airport FAA Grant #29 Amendment

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Paul Andres, Airports Director, reported the FAA has amended Grant #29 for the Hilton Head Island Airport in order to cover the increased cost of previously approved construction change orders for the new Aircraft Rescue and Fire Fighting Facility, Runway Safety Area Drainage Improvement project, and Runway 03 Tree Obstruction Removal Design Phase II. This amendment represents an increase of \$155,622 in federal funding for these grant projects. The Airports Board favorably endorsed these projects. The additional funding needed to complete these projects will come from this FAA Grant #29 Amendment (95%), an amended State Grant (2.5% pending), and a local 2.5% match of \$4,096 which will come from the Airports Operating Budget.

Motion: It was moved by Mr. Stewart, seconded by Mr. Baer, that Public Facilities Committee approve and recommend to Council authorizing the County Administrator to accept the FAA Grant #29 Amendment in the amount of \$155,622 for the Hilton Head Island Airport. The funding sources are as follows: FAA Grant #29 Amendment (95%), an amended State

Grant (2.5% pending), and a local 2.5% match of \$4,096 which will come from the Airports Operating Budget. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Glaze, Mr. McBride and Mr. Stewart. The motion passed.

Recommendation: Council authorize the County Administrator to accept the FAA Grant #29 Amendment in the amount of \$155,622 for the Hilton Head Island Airport. The funding sources are as follows: FAA Grant #29 Amendment (95%), an amended State Grant (2.5% pending), and a local 2.5% match of \$4,096 which will come from the Airports Operating Budget.

3. Hilton Head Island Airport FY-12 FAA Grant Pre-Application

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Paul Andres, Airports Director, advised that based upon recent discussions with the FAA, they have indicated that they are willing to fund the following projects in the upcoming FY 12 grant cycle for the Hilton Head Island Airport: Part 150 Noise Study Reimbursement, Storm Water Pollution Prevention Plan Reimbursement, and Phase III Archeology Data Recovery and Public Outreach Project. The Airports Board favorably endorses these projects. The funding sources are as follow: A total of \$778,522 is being requested which will be broken down as follows: FAA Grant (95% / 90% pending) \$717,134; State Grant (2.5% / 5% Pending) \$30,385; and Local Match of \$31,003 which will come from the Airport Operating Budget.

Motion: It was moved by Mr. Baer, seconded by Mr. McBride, that Public Facilities Committee approve and recommend to Council submission of the FY-12 Grant Preapplication and subsequent FY-12 Grant Application for the Hilton Head Island Airport in the amount of \$778,522 which will be broken down as follows: FAA Grant (95% / 90% pending) \$717,134; State Grant (2.5% / 5% Pending) \$30,385; and Local Match of \$31,003 which will come from the Airport Operating Budget. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Glaze, Mr. McBride and Mr. Stewart. The motion passed.

Recommendation: Council approve submission of the FY-12 Grant Pre-application and subsequent FY-12 Grant Application for the Hilton Head Island Airport in the amount of \$778,522 which will be broken down as follows: FAA Grant (95% / 90% pending) \$717,134; State Grant (2.5% / 5% Pending) \$30,385; and Local Match of \$31,003 which will come from the Airport Operating Budget

4. Hilton Head Island Airport Runway 03 Tree Obstruction Removal Design Phase II

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Paul Andres, Airports Director, reported that Talbert & Bright have completed the Runway 03 Tree Obstruction Removal Design Phase I preliminary survey work at the Hilton Head Island Airport. Phase II involves the detailed survey of threes, wetlands, preparation of plans/specifications, agency coordination, permitting, and bidding of the project. The funding for the project includes the amended FAA Grant #29 (95%), a State Grant (2.5% Pending), and Local Match (2.5%) of \$4,096.00 which will come from the Airports Operation Budget

Motion: It was moved by Mr. Baer, seconded by Mr. Stewart, that Public Facilities Committee approve and recommend to Council approval of a contract with Talbert & Bright, Inc. in the amount of \$135,926.00 for Runway 03 Tree Obstruction Removal Design Phase II at the Hilton Head Island Airport. Funding for this project includes the amended FAA Grant #29 (95%), a State Grant (2.5% Pending), and Local Match (2.5%) of \$4,096 which will come from the Airports Operating Budget. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Glaze, Mr. McBride and Mr. Stewart. The motion passed.

Recommendation: Council approve a contract with Talbert & Bright, Inc. in the amount of \$135,926.00 for Runway 03 Tree Obstruction Removal Design Phase II at the Hilton Head Island Airport. Funding for this project includes the amended FAA Grant #29 (95%), a State Grant (2.5% Pending), and Local Match (2.5%) of \$4,096 which will come from the Airports Operating Budget.

5. Consideration of Reappointments and Appointments

Airports Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: At the request of Ms. Von Harten, Mr. Sommerville nominated Mr. Carl Wedler, representing close proximity to Lady's Island Airport, to serve as a member of the Airports Board.

Mr. Baer nominated Dr. James A Brown, representing close proximity to Lady's Island Airport, to serve as a member of the Airports Board.

Motion: It was moved by Mr. Stewart, seconded by Mr. McBride, that Committee nominate Mr. Carl Wedler, representing close proximity to Lady's Island Airport, to serve as a member of the Airports Board. The vote was: YEAS - Mr. Dawson, Mr. Glaze, Mr. McBride and Mr. Stewart. The motion passed.

Motion: It was moved by Mr. Baer, seconded by Mr. Glaze, that Public Facilities Committee nominate Dr. James Brown, representing close proximity to Lady's Island Airport, to serve as a member of the Airports Board. The vote was: YEAS – Mr. Baer. The motion failed.

Recommendation: Public Facilities Committee nominate Mr. Carl Wedler, representing close proximity to Lady's Island Airport, to serve as a member of the Airports Board.

INFORMATION ITEMS

6. Acceptance of East and West Morgan Court, Hilton Head Island

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Robert Jackson, representing Middleton Place Homeowners Association, addressed the committee regarding a request made in January 2004 asking that the County assume maintenance and repair responsibilities for East Morgan Court and West Morgan Court on Hilton Head Island. Mr. Jackson is hopeful that this updated information might assist the committee to overturn their prior decision.

Recommendation: Committee postponed this item until the May 22 Public Facilities Committee meeting. The postponement would give all departments ample time to retrieve the necessary documents needed to make a decision.

7. Facilities Maintenance Services for Beaufort County Airports (Lady's Island Airport and Hilton Head Island Airport) (Contract Award < \$50,000)

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Dave Thomas, Purchasing Director, reported the County issued a Request for Proposals (RFP) to firms that are capable of providing maintenance services to all Beaufort County Airport facilities. The County received one proposal from Johnson Controls, Inc. of Savannah, Georgia in the amount \$46,875.00. The annual cost broken out by each site is as follows: Hilton Head Island Terminal, Air Traffic Control Tower, and Fire/Safety at a cost of \$40,455.00; Lady's Island Airport Terminal Building at a cost of \$6,420.00. The funding sources are Account 13580-51110, Maintenance Contracts Hilton Head Island; Account 13570-51110, Maintenance Contracts Lady's Island. These expenditures will be a part of the FY 2013 budget.

Motion: It was moved by Mr. Dawson, seconded by Mr. McBride, that Public Facilities Committee approve the contract award to Johnson Controls, Inc., the lowest responsible, responsive proposer for a contract award of \$46,875, with an initial one year term with four one-year contract renewal periods all subject to the approval of Beaufort County. The funding sources are Account 13580-51110, Maintenance Contracts Hilton Head Island; Account 13570-51110, Maintenance Contracts Lady's Island. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Glaze, Mr. McBride and Mr. Stewart. The motion passed.

Recommendation: Public Facilities Committee award a contract to Johnson Controls, Inc., the lowest responsible, responsive proposer for a contract award of \$46,875, with an initial

one- year term with four one-year contract renewal periods all subject to the approval of Beaufort County. The funding sources are Account 13580-51110, Maintenance Contracts Hilton Head Island; Account 13570-51110, Maintenance Contracts Lady’s Island. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Glaze, Mr. McBride and Mr. Stewart. The motion passed.

8. Change Orders 1 & 2 for Dirt Road Paving Contract #43 (Contract Award <\$50,000)

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rob McFee, Division Director – Engineering and Infrastructure, explained that on March 14, 2011 Council awarded Design Build Contract 43 to REA Construction in the amount of \$1,167,172.55. During the design development for Jasmine Hall Road, the previous County Staff Attorney concluded conversation with land landowners to extend the total length of the road beyond the planned scope of Contract 43. The scope of work for Middlefield circle and Ballpark Road were also revised during the course of project development. In January 2012, Ihley Road was deleted from the paving list by the Beaufort County Transportation Committee and Stanley Road was identified as a similar scope replacement for Ihley Road. Change Order #1 will adjust the scope / costs of these roads and documents a remaining contract balance of \$213,866.60 from the original Contract 43 roads. Change Order 2 will add Stanley Road to Contract 43 and approves a cost increase of \$41,004.65 for the balance of cost for construction of Stanley Road. Contract 43 roads are funded from motorized vehicle (TAG) funds.

Motion: It was moved by Mr. Dawson, seconded by Mr. Stewart, that the Public Facilities Committee approve contract 43 Change Order 1 and approve Contract 43 change Order 2 to REA Construction in the amount of \$41,004.65 with funding from motorized vehicle (TAG) funds. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Glaze, Mr. McBride and Mr. Stewart. The motion passed.

Recommendation: Public Facilities Committee approve award of Contract 43 Change Order 1 and approve Contract 43 change Order 2 to REA Construction in the amount of \$41,004.65 with funding from motorized vehicle (TAG) funds.

9. Change Order 2 for Dirt Road Paving Contract #44

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Rob McFee, Division Director – Engineering and Infrastructure, reported on March 14, 2011 Council awarded Design Building Contract 44 to REA Construction in the amount of \$620,376.30 and during October 2011, Council approved Change Order #1 to Contract 44 for the addition of Forman Hill Road at \$491,562.65.

During the subsequent design for Jessica Drive, it was found that portions of existing drainage could not be used due to lack of drainage easement and inability to get an easement from the property owner. Redesign required additional survey for drainage needs, and ultimately removal of more soil than originally intended, increasing road cost by \$3,669.20. Ned Court was determined to have a drainage/accessibility problem at the end which necessitated added survey, design revision, and construction changes which increased cost by \$11,534.05. Fish Hall Road required additional survey and drainage work beyond the original conceptual design at a cost increase of \$11,459.70. Foreman Hill Road was found to have differing conditions at a major drainage outfall ditch crossing which necessitated design and construction changes with a cost increase of \$15,335.95. Total cost of Change Order 2 is \$41,998.90. Contract 44 is funded from both motorized vehicle (TAG) funds and C funds.

Motion: It was moved by Mr. Bear, seconded by Mr. McBride, that Public Facilities Committee approve award of Contract 44 Change Order 2 to REA Construction in the amount of \$41,998.90 with funding from motorized vehicle (TAG) funds for Jessica Drive, Ned Court, Fish Haul Road and C Funds for Forman Hill Road. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Glaze, Mr. McBride and Mr. Stewart. The motion passed.

Recommendation: Public Facilities Committee approve award of Contract 44 Change Order 2 to REA Construction in the amount of \$41,998.90 with funding from motorized vehicle (TAG) funds for Jessica Drive, Ned Court, Fish Haul Road and C Funds for Forman Hill Road.

INFORMATION ITEMS

10. Drainage Projects Update

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Bellamy, Public Works Director, gave a presentation and overview of the drainage projects that Stormwater Infrastructure completed during the first two quarters of this fiscal year. The project consisted of completion of 41 maintenance projects spread throughout the various areas of Beaufort County. There were 15 construction/reconstruction projects that cleaned out almost 6,300 feet of ditches and reconstructed another 240 feet in Bluffton Township, on Lady's Island 1,250 feet of ditches, over 1,000 feet of outfall pipe, bush hogged 1,500 feet of ditches, in Port Royal 1,800 feet of roadside ditches, and 4,900 feet of outfalls, in Sheldon over 3,000 feet of roadside, outfall ditches and reconstructed over 10,000 feet of outfalls, on St. Helena cleaned out almost 18,000 feet of ditches, reconstructed another 2,800 feet, piped, and bush hogged almost 2,000 feet of ditches and work shelves, and in the town of Hilton Head Island 19,000 feet of outfall ditches and work shelves was done. The total of 69.2 miles of ditches that was either improved or maintained.

11. Road Projects Update

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. McFee, Division Director – Engineering and Infrastructure, gave an update and presentation on the County road projects that included drainage improvements to 2.6 miles of the County maintained dirt roads with a cost of \$1,149,391, dirt road improvement design build Contract 44 for \$1,111,938, Contract 45 for \$912,158, Contract 46 for \$1,658,752, Contract 47/48 and resurfacing improvement of approximately 13 miles of roads maintained by South Carolina Department of Transportation.

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