

# COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING  
100 RIBAUT ROAD  
POST OFFICE DRAWER 1228  
BEAUFORT, SOUTH CAROLINA 29901-1228  
TELEPHONE: (843) 255-2180  
FAX: (843) 255-9401  
www.bcgov.net

WM. WESTON J. NEWTON  
CHAIRMAN

D. PAUL SOMMERVILLE  
VICE CHAIRMAN

## COUNCIL MEMBERS

STEVEN M. BAER  
RICK CAPORALE  
GERALD DAWSON  
BRIAN E. FLEWELLING  
HERBERT N. GLAZE  
WILLIAM L. McBRIDE  
STEWART H. RODMAN  
GERALD W. STEWART  
LAURA VON HARTEN

GARY KUBIC  
COUNTY ADMINISTRATOR

BRYAN J. HILL  
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER  
COUNTY ATTORNEY

SUZANNE M. RAINEY  
CLERK TO COUNCIL

## AGENDA COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, January 23, 2012

4:00 p.m.

Council Chambers  
Administration Building

Citizens may participate in the public comment periods and public hearings from telecast sites at the Hilton Head Island Branch Library as well as Mary Field School, Daufuskie Island.

1. CAUCUS - 4:00 P.M.  
Discussion is not limited to agenda items.  
Executive Conference Room
2. REGULAR MEETING - 5:00 P.M.  
Council Chambers
3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. INVOCATION
6. PROCLAMATIONS
  - A. Bluffton High School Bobcats: Lower State Champions and Runner Up for the State 3-A High School Football Championship
  - B. Bluffton High School Lady Bobcats Golf Team: South Carolina 3-A High School 2011 State Golf Champions
7. PUBLIC COMMENT
8. COUNTY ADMINISTRATOR'S REPORT ([backup](#))
  - Mr. Gary Kubic, County Administrator
  - A. The County Channel / Broadcast Update
  - B. Two-Week Progress Report
  - C. Annual Report / Rural and Critical Lands Preservation Board  
Mr. Garrett Budd, Conservation Director, Beaufort County Open Land Trust
  - D. FAA Grant #29 Amendment

Over



9. DEPUTY COUNTY ADMINISTRATOR'S REPORT

Mr. Bryan Hill, Deputy, County Administrator

A. Six-Week Progress Report (**backup**) (**comparison**)

B. Construction Project Updates

Mr. Rob McFee, Division-Director Engineering and Infrastructure

One Cent Sales Tax Referendum Projects:

U.S. Highway 278 Construction Project

Bluffton Parkway Phase 5A Roadway

Capital Improvement Projects:

Disabilities and Special Needs Adult Day Care Center

St. Helena Island Branch Library at Penn Center

Lady's Island Community Park

Burton Wells Regional Park

C. May River Stormwater Update

Mr. Dan Ahern, Stormwater Manager

10. SIX-MONTH TREASURER'S REPORT

Mr. Doug Henderson, County Treasurer

11. CONSENT AGENDA – ITEMS A THROUGH D

A. AN ORDINANCE TO AMEND AND CLARIFY BEAUFORT COUNTY ORDINANCE NO. 2005/9 AND AS SUBSEQUENTLY AMENDED WITH REGARDS TO THE DEFINITION OF ESTABLISHMENTS UNDER THE BEAUFORT COUNTY LOCAL HOSPITALITY TAX (**backup**)

1. Consideration of second reading approval to occur January 23, 2012

2. Public hearing announcement – Monday, February 13, 2012 beginning at 6:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort

3. First reading approval occurred January 9, 2012 / Vote 11:0

4. Finance Committee discussion and recommendation to approve occurred December 12, 2011 / Vote 7:0

B. TEXT AMENDMENTS TO THE BEAUFORT COUNTY ZONING AND DEVELOPMENT STANDARDS ORDINANCE (ZDSO), APPENDIX S. DAUFUSKIE ISLAND CODE, TABLE 3.8 (SPECIFIC USES D2) SOLID WASTE GATHERING, TRANSFER AND RECYCLING FACILITY, WASTE TRANSFER, BY SPECIAL USE PERMIT (**backup**)

1. Consideration of second reading approval to occur January 23, 2012

2. Public hearing announcement – Monday, February 13, 2012 beginning at 6:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort

3. First reading approval occurred January 9, 2012 / Vote 11:0

4. Natural Resources Committee discussion and recommendation to approve occurred January 3, 2012 / Vote 6:0

- C. AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION BONDS, SERIES 2012B, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA (**backup**)
  - 1. Consideration of first reading approval to occur January 23, 2012
  - 2. Finance Committee discussion and recommendation to approve occurred January 17, 2012 / Vote 7:0
- D. HILTON HEAD ISLAND AIRPORT PASSENGER FACILITY CHARGE PROGRAM (**backup**)
  - 1. Consideration of first reading approval to occur January 23, 2012
  - 2. Finance Committee discussion and recommendation to approve occurred January 17, 2012 / Vote 7:0
- 12. TOWN OF PORT ROYAL TAX INCREMENT FINANCING (TIF) DISTRICT (**backup**)
  - 1. Consideration of approval to participate in the TIF to occur January 23, 2012
  - 2. Finance Committee discussion and recommendation to participate in the TIF occurred January 17, 2012 / Vote 6:1
- 13. MOTION FOR RECONSIDERATION - COUNCIL JANUARY 9, 2012 ADOPTION OF A RESOLUTION ENDORSING AND APPROVING THE PARKS AND LEISURE SERVICES DEPARTMENT CHANGES TO THE FEE SCHEDULE (**backup**)  
Mr. Herbert Glaze
- 14. COMMITTEE REPORTS
- 15. PUBLIC COMMENT
- 16. ADJOURNMENT

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Annual Planning Meeting  
February 16 – 18, 2012  
B/JWSA Administration Building  
6 Snake Road  
Okatie

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OFFICE OF THE COUNTY ADMINISTRATOR  
COUNTY COUNCIL OF BEAUFORT COUNTY

GARY KUBIC  
COUNTY ADMINISTRATOR

CHERYL HARRIS  
EXECUTIVE ASSISTANT

ADMINISTRATION BUILDING  
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BRYAN J. HILL  
DEPUTY COUNTY ADMINISTRATOR

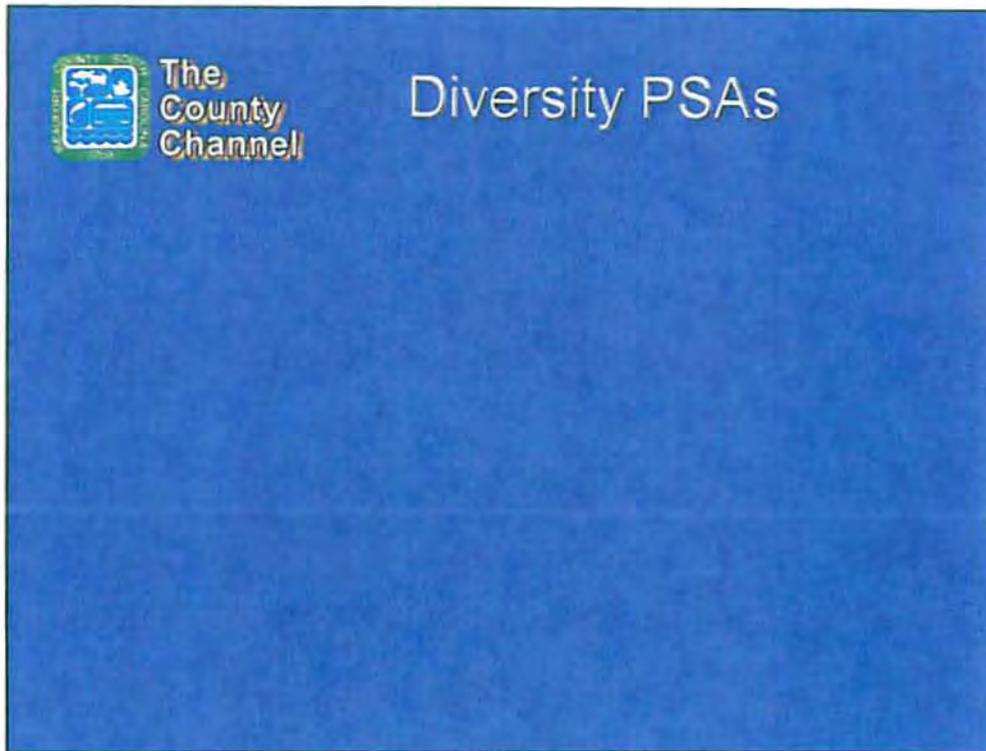
JOSHUA A. GRUBER  
STAFF ATTORNEY

**COUNTY ADMINISTRATOR'S REPORT**

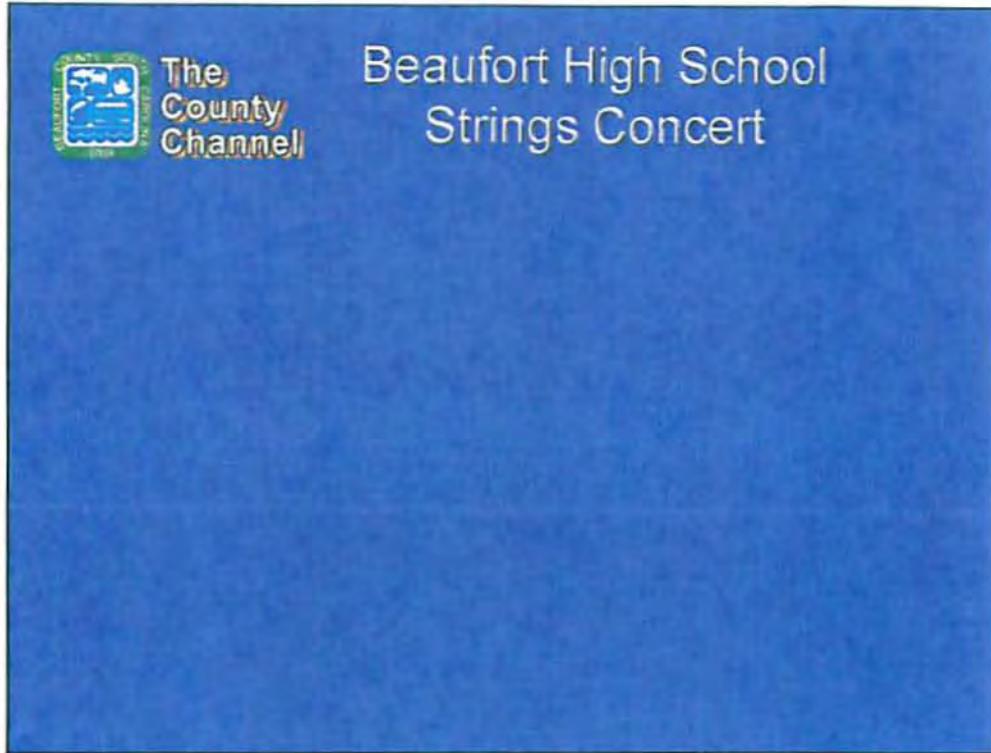
Monday, January 23, 2012  
5:00 p.m.  
County Council Chambers  
Administration Building

**INFORMATION ITEMS:**

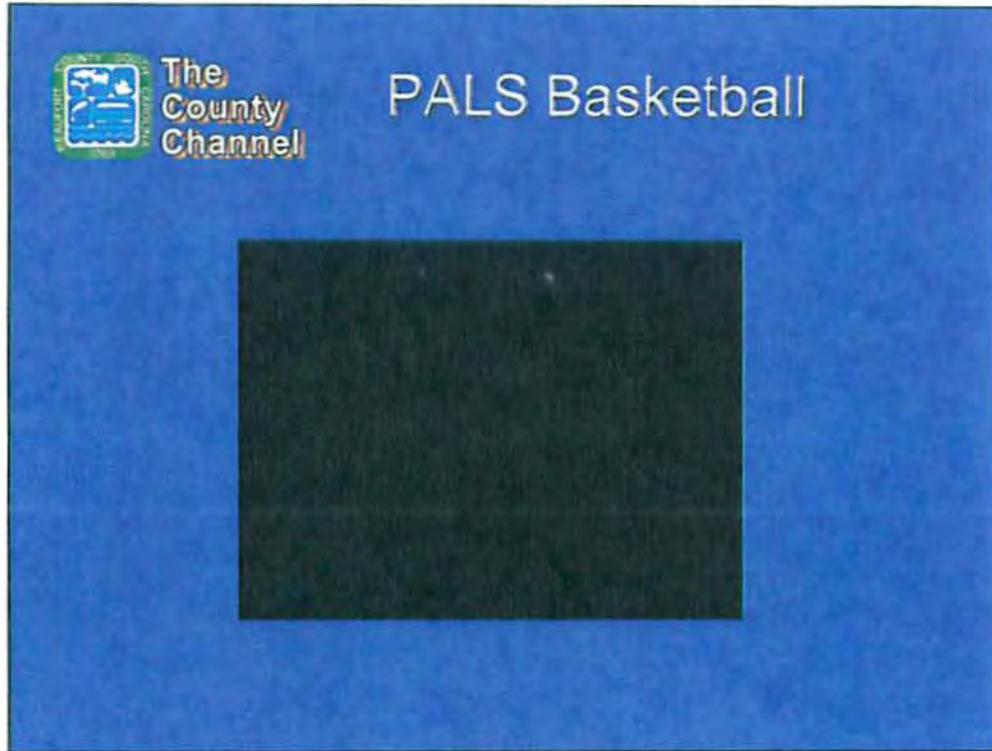
- The County Channel / Broadcast Update (Enclosure)
- Two-week Progress Report (Enclosure)
- Annual Report / Rural and Critical Land Preservation Board  
Mr. Garrett Budd, Conservation Director, Beaufort County Open Land Trust
- FAA Grant #29 Amendment / Application for Funds (Enclosure)



{Video Plays} The County Channel has been working, in conjunction with the School District, and our local partners, to produce two Public Service Announcements highlighting diversity. They feature music from our all-county band, and football practice from the state runners-up Bluffton High School bobcats. They will air on the County Channel, and create a positive message about the power of diversity.



{Video Plays} The County Channel taped the strings concert at Beaufort High School. The concert was held last Tuesday at the high school, and the County Channel was there with the broadcast truck to catch it on tape. The concert is part of our continuing effort to reach out and cover community events all around the county.



{Video Plays} The County Channel is continuing it's coverage of PALS Basketball this week. Deputy County Administrator Bryan Hill has been helping out calling the games. This is all part of an expanded season of County Channel sports coverage.



## Memorandum

DATE: January 20, 2012

TO: County Council

FROM: Gary Kubic, County Administrator

SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place January 9, 2012 through January 20, 2012:

January 9, 2012

- Council Caucus meeting
- County Council meeting

January 10, 2012

- Lowcountry Economic Alliance Board meeting
- Staff meeting re: Proposed Willow Run development project

January 11, 2012

- Meeting with Chairman Weston Newton, Morris Campbell, Director of Community Services, Aaron Crosby, chair of Daufuskie Island Council, along with representatives from Daufuskie Island Re: Ferry services

January 12, 2012

- Conference call with Staff Attorney Josh Gruber, and County Attorney Robert Achurch re: Hampton Hall admissions tax

January 13, 2012

- Meeting with Mark Roseneau, Director of Facilities Management re: 1188 Centre building
- Meeting with Dale Butts, Director of Register of Deeds, and Ed Hughes, Assessor re: Scheduling of meetings with Big-Estate property owners

COUNTY COUNCIL

January 20, 2012

Page 2

- Port Royal Tax Increment Financing meeting with David Starkey, Chief Financial Officer, Van Willis, Town Manager of Port Royal, Josh Gruber, Staff Attorney, Ed Hughes, Assessor, and Daniel Morgan, Director of GIS.

January 16, 2012

- County holiday (Martin Luther King, Jr., Birthday)

January 17, 2012

- Finance and Community Services Committee meetings (unable to attend due to a scheduling conflict)

January 18, 2012

- Agenda review with Chairman, Vice Chairman and Executive Staff re: Review agenda for January 23, 2012 Council meeting
- Beaufort Transportation Advisory Group meeting (unable to attend due to a scheduling conflict)
- Joint session of County Council and City Council Re: Update / Lady's Island Airport Master Plan

January 19, 2012

- No scheduled meetings

January 20, 2012

- No scheduled meetings



County Council of Beaufort County  
Hilton Head Island Airport – [www.hiltonheadairport.com](http://www.hiltonheadairport.com)  
Beaufort County Airport – [www.beaufortcoairport.com](http://www.beaufortcoairport.com)  
120 Beach City Road - Post Office Box 23739  
Hilton Head Island, South Carolina 29925-3739  
Phone: (843) 255-2950 - Fax: (843) 255-9424



January 6, 2012

Mr. Parks Preston  
FAA - Atlanta ADO  
1701 Columbia Avenue  
Campus Bldg. 2-260  
College Park, GA 30337-2747

SUBJECT: Request for Grant Amendment  
AIP Grant Number: 3-45-0030-029-2009  
Construct Aircraft Rescue and Fire Fighting Building  
Acquire Easement for Approaches  
Improve Airport Drainage  
Remove Obstructions  
Hilton Head Island Airport  
Hilton Head Island, South Carolina

Dear Mr. Preston:

This letter is to request a grant amendment in the amount of \$164,813.91 (\$156,573.21 Federal share). This will amend Grant 3-45-0030-029-2009 from \$2,605,016.84 (\$2,474,766.00 Federal) to \$2,769,830.75 (\$2,631,339.21 Federal). The justification for this amendment is described on page 2 of this letter.

Your prompt review of this amendment request is appreciated. Please do not hesitate to contact me if you have any questions regarding this matter.

Sincerely,

Paul A. Andres  
Airport Director  
Beaufort County

**1. Construct Aircraft Rescue and Fire Fighting Building**

Change orders have been approved by FAA (see attached, pages 4-7).

**2. Acquire Easement for Approaches**

No amendments requested.

**3. Improve Airport Drainage**

Refer to attached letter from WK Dickson, dated January 6, 2012 (see attached, pages 8-9)

**4. Remove Obstructions**

The original design costs for the removal of obstructions in the 34:1 approach slope for Runway 03 was applied for prior to knowing the requirements of the Town of Hilton Head Island Land Management Ordinance (LMO) Section 16-3-404. These requirements became apparent during the preparation of the design plans for the removal of obstructions in the 34:1 approach slope for Runway 21. Tasks not anticipated include:

- Detailed Tree Survey – locating trees according to Town of Hilton Head Island standards; showing tree size, species, and height of all located trees on South Carolina grid coordinates.
- Wetland Approximation Survey – conducting an approximation of jurisdictional waters of the U.S., including coordinating concurrence of the jurisdictional wetlands approximation with the USACE, Charleston District Regulatory Branch.

In order to complete the design plans and obtain Town approval in accordance with LMO Section 16-3-404, the aforementioned tasks must be included as part of the design plan preparation. These tasks are labor intensive and require an amendment to the original amount allocated for the preparation of design plans (see attached, page 3).



<b>Client:</b>	Beaufort County, South Carolina
<b>Airport Name:</b>	Hilton Head Airport (HXD)
<b>Project Name:</b>	New ARFF Facility
<b>WKD No.:</b>	20090229.00.CA
<b>FAA AIP No.:</b>	3-45-0030-029-2009

<b>Original Contract Amount</b>	\$1,669,415
<b>Amount of Change Orders</b>	\$182,678
<b>Surplus of Allowances</b>	\$32,982
<b>Revised Contract Amount</b>	<u><u>\$1,819,112</u></u>

Change Order Items								
Item No.	Description	Total Cost	FAA Share	SCAC Share	County Share	CO No.	FAA Approve	Comments/Description
1	Temporary AOA Fence	\$15,802	\$14,822	\$360	\$360	1	Y	Suggested by WKD to remove work area from inside the AOA.
2	Conduit for Utilities (no coaxial)	\$8,009	\$2,609	\$200	\$200	2	Y	Communications conduit not included on the drawings. FAA agreed to participate in all but coaxial cable conduit (~\$5,000).
3	Conduit for coaxial cable	\$5,000	\$0	\$0	\$5,000	2	Y	Conduit cost for county to pay
4	Energy Efficient Windows	\$2,400	\$2,280	\$60	\$60	2	Y	Required by the Town of Hilton Head to meet new IECC requirements.
5	Flood Panels	\$64,000	\$60,800	\$1,800	\$1,800	2	Y	This was Alternate Bid A-1 in the original proposal. The alternate was not accepted and the contractor has submitted an approved equal that is \$14,000 less expensive.
6	Fire Rated Assemblies	\$7,000	\$6,650	\$175	\$175	2	Y	Required by the Town of Hilton Head to meet the latest IBC requirements.
7	R30 Insulation	\$6,700	\$6,265	\$218	\$218	2	Y	Required by the Town of Hilton Head to meet new IECC requirements.
8	Install Dormer	\$21,019	\$19,968	\$525	\$525	3	Y	Req'd by DRB, but accidentally not included by designer.
9	Revise Parking Lot Island Median	\$2,922	\$2,776	\$73	\$73	4	Y	Concern that Equipment would hit median. To cover gap between CMU walls and ceiling caused by double cap plate. Top plate is shown, but gap not compensated for in plans.
10	Additional Wood Trim	\$1,446	\$1,374	\$36	\$36	4	Y	Reinstalled training room wall due to discrepancy between bid plans and Town approved plans.
11	Additional Framing	\$669	\$626	\$22	\$22	4	Y	Generator Maintenance Doors hit building eave.
12	Revise Roof Eave @ Generator Pad	\$1,504	\$1,429	\$38	\$38	4	Y	To provide strength around oil/water separator clean-out & for hurricane screen anchors to be imbedded into.
13	Concrete Apron at Bays	\$2,034	\$1,932	\$51	\$51	4	Y	Required by truss manufacturer.
14	4000 LF additional roof truss bracing	\$4,029	\$3,827	\$101	\$101	4	Y	Required by Palmetto Electric
15	Transformer Relocation	\$3,000	\$2,850	\$75	\$75	5	Y	To allow easier servicing of fire fighting vehicles in apparatus bay
16	1 Electric cord reel	\$563	\$535	\$14	\$14	5	Y	To allow easier servicing of fire fighting vehicles in apparatus bay
17	1 Air Hose reel	\$684	\$650	\$17	\$17	5	Y	The above items were "traded out" for a combo unit, so one install is already in the bid. One more is needed for labor
18	Air Hose Install	\$355	\$337	\$8	\$8	5	Y	To better protect bathroom walls, tile is being extended from floor to ceiling
19	Tile	\$4,222	\$4,011	\$108	\$108	5	Y	To protect building at apparatus bay and to protect dumpster pad CMU walls
20	Bollards	\$6,800	\$6,460	\$170	\$170	5	Y	Floor drains for A/C units' condensate that were omitted from the plans.
21	Floor Drains for A/C condensate	\$530	\$509	\$16	\$16	5	Y	Was not detailed as being installed in the plans.
22	Relocated gas lines for heaters	\$1,069	\$1,016	\$27	\$27	5	Y	
23	ARFF generator annunciator cabling Backflow Preventer & Water System	\$4,839	\$4,692	\$123	\$123	5	Y	
24	Valves	(\$2,400)	(\$2,280)	(\$60)	(\$60)	5		Deduct Item
25	Sand Base Material - Foundation	(\$1,000)	(\$950)	(\$25)	(\$25)	5		Deduct Item
26	Radio Tower	(\$1,550)	(\$1,473)	(\$39)	(\$39)	5		Deduct Item
27	Landscaping	(\$6,074)	(\$5,770)	(\$152)	(\$152)	5		Deduct Item
28	1 Combo Air Reel	(\$766)	(\$747)	(\$20)	(\$20)	5		Deduct Item
29	Grounding and conduit for antenna tower	(\$917)	(\$871)	(\$23)	(\$23)	5		Deduct Item
30	Energy Efficient Windows	(\$2,400)	(\$2,280)	(\$60)	(\$60)	5		Included in CO #2, but not needed
31	Hood	\$2,691	\$2,557	\$67	\$67	5		
32	2-Water Line Adapters	\$587	\$557	\$15	\$15	5		
33	ADA Vertical handrails	\$300	\$285	\$8	\$8	5		ADA required vertical handrails in restrooms and showers not included in contract documents.
34	ARFF Equipment	\$27,432	\$26,060	\$686	\$686	NA		Eligible equipment that was inadvertently not included with bid
<b>Totals</b>		<b>\$182,878</b>	<b>\$163,795</b>	<b>\$4,442</b>	<b>\$9,442</b>			

ALLOWANCE		ITEM DESCRIPTION	BUDGE T COST	ACTUAL COST
AL-1	Monitoring Panel Relocation		\$1,000	
AL-2	Telephone & Data		\$10,000	
AL-3	Motorized Gate Keypad		\$7,500	
				\$2,375
AL-4	Radio Equipment		\$5,000	
				\$1,544
AL-5	CCTV Camera		\$2,000	
AL-6	Exterior Pole		\$10,000	
				\$6,700
AL-7	LP Gas		\$1,500	
AL-8	Irrigation Sys		\$15,000	
				\$7,500
AL-9	OFE Install		\$20,000	
		Furniture, Appliances, and Labor to Install Equipment		\$35,899
AL-10	Water Filtration		\$15,000	
		<b>TOTALS</b>	<b>\$87,000</b>	<b>\$54,018</b>
		<b>NET SURPLUS</b>	<b>\$32,982</b>	

<b>Eligible Equipment Not Included With Bid</b>					
No.	Description	Basis for Design	Notes	Budget Cost	Actual Cost
1	Heavy Duty Washer Extractor	Model UW35 - 35lb Capacity UniMac		\$7,000	\$9,110
2	PPE Drying Cabinet	UniMac	Alternate is a standard dryer.	\$6,500	\$6,771
3	ARFF Foam Storage Tank 230 Gallons	GRAINGER. Model No. 2ZRG3		\$736	\$575
4	Foam Transfer Pump 1/2 HP	GRAINGER. Model No. 4TE39		\$325	\$439
5	Trolley Hoist, 1 Ton 25 Foot Wire Rope	GRAINGER. Model No. 1LXA9		\$4,628	\$5,133
6	High Pressure Air Breathing Re-fill Station & Compressor	miniUNICUS by BAUER COMPRESSORS		\$0	
7	Air Compressor Up-right	Belair	120psi rated at end of run	\$900	\$939
8	Ice Maker	Hoshizaki. Model B-300		\$2,800	\$1,814
				Subtotal	\$24,780
				Contractor Markup	\$2,651
				<b>Contractor Change Order Amount</b>	<b>\$27,432</b>
Equipment Bought by Beaufort County					
				Contractor Labor to Install Items 1-8	\$5,389
				Contractor Labor to Order Items 1-8	\$4,500
9	Refrigerator	GE Profile 25.6 Cu Ft Side-By-Side		\$1,800	\$1,429
10	Range/Oven	GE Profile	Radiant smooth top range	\$1,850	\$1,269
11	Exhaust Hood	BROAN Model 88000	Modified to receive supression system.	\$400	\$179
12	Wall Microwave	GE Profile	Stacked in cabinet with oven	\$230	\$239
13	Wall Oven	GE Profile	Stacked in cabinet with microwave	\$1,400	\$1,599
14	Dishwasher	GE Profile		\$770	\$849
15	Dryer	Frigidaire	Stackable	\$500	\$629
16	Washer	Frigidaire	Stackable	\$700	\$629
				Tax and Fees	\$1,790
				Estimates 2 years old - add 6%	\$1,832
				<b>Total Equipment Cost</b>	<b>\$32,371</b>
					<b>\$34,829</b>

<b>Project Name:</b> RSA Drainage Improvements
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<b>Original Construction Contract Amount</b>	<b>\$355,336</b>
<b>Change Order</b>	<b>\$24,000</b>
<b>Revised Construction Contract Amount</b>	<b>\$379,336</b>
<b>Original Consultant Contract Amount</b>	<b>\$72,105</b>
<b>Additional Consultant Fees</b>	<b>\$5,895</b>
<b>Revised Consultant Contract Amount</b>	<b>\$78,000</b>
<b>Total RSA Drainage Costs</b>	<b><u>\$457,336</u></b>

Engineer's Opinion of Probable Costs for FAA AIP No. 3-45-0030-029-2009	
Client:	Beaufort County, South Carolina
Airport Name:	Hilton Head Airport (HHD)
Project Name:	RSA Drainage Improvements
Prepared By:	Riley K. Eason
WKD No.:	20090229.00.CA

Item Number	Description	Quantity	Unit	Unit Price	Extended Total
New	Drop Inlet Catch Basin	1	EA	12,000.00	12,000.00
New	Associated Grading	1	LS	2,000.00	2,000.00
6	Silt Fence	300	LF	1.50	450.00
9	Seeding (Temporary)	0.25	AC	695.00	173.75
16	48" Reinforced Concrete Pipe, Class 5	48	LF	185.89	8,922.72
29	Seeding (Permanent)	0.25	AC	978.00	244.50
				<b>Total</b>	<b>24,000.00</b>

NOTE: It was discovered during construction of Phase 1, that the existing drop inlet was 48" wide to receive the proposed 48" pipe. The pipe was cut to fit and grouted due to time constraint with Taxiway being closed. This change order is to replace the existing drop inlet (Node M-26) and associated pipe.



January 6, 2012

Mr. Paul Andres  
Beaufort County, SC  
Hilton Head Airport  
PO Box 23739  
Hilton Head Island, SC 29925

**RE: Beaufort County Airports, South Carolina  
CA/CEI Services for RSA Drainage Improvements Project  
FAA AIP No. 3-45-0008-011-2009 (HXD)  
WKD Project No. 20090229.00.CA**

Dear Mr. Andres:

Construction of Phase One for the referenced project was performed during the first week of October, 2011. During this construction it was discovered that an existing inlet is smaller than the 48" pipe being received. This is not standard practice and may not have been accounted for in the designer's hydraulic analysis for this project. Additionally, the angle between the entering and exiting pipe is not ideal to provide flow for water traveling through the inlet. For these reasons I recommend this existing inlet be replaced with an inlet sized large enough to accept 48" pipe. Attached are photos and a copy of plan Sheet 6 showing this inlet.

Per your request we have also enclosed our opinion of probable costs to replace the inlet. Please contact me if we may be of further assistance in this matter.

Sincerely,

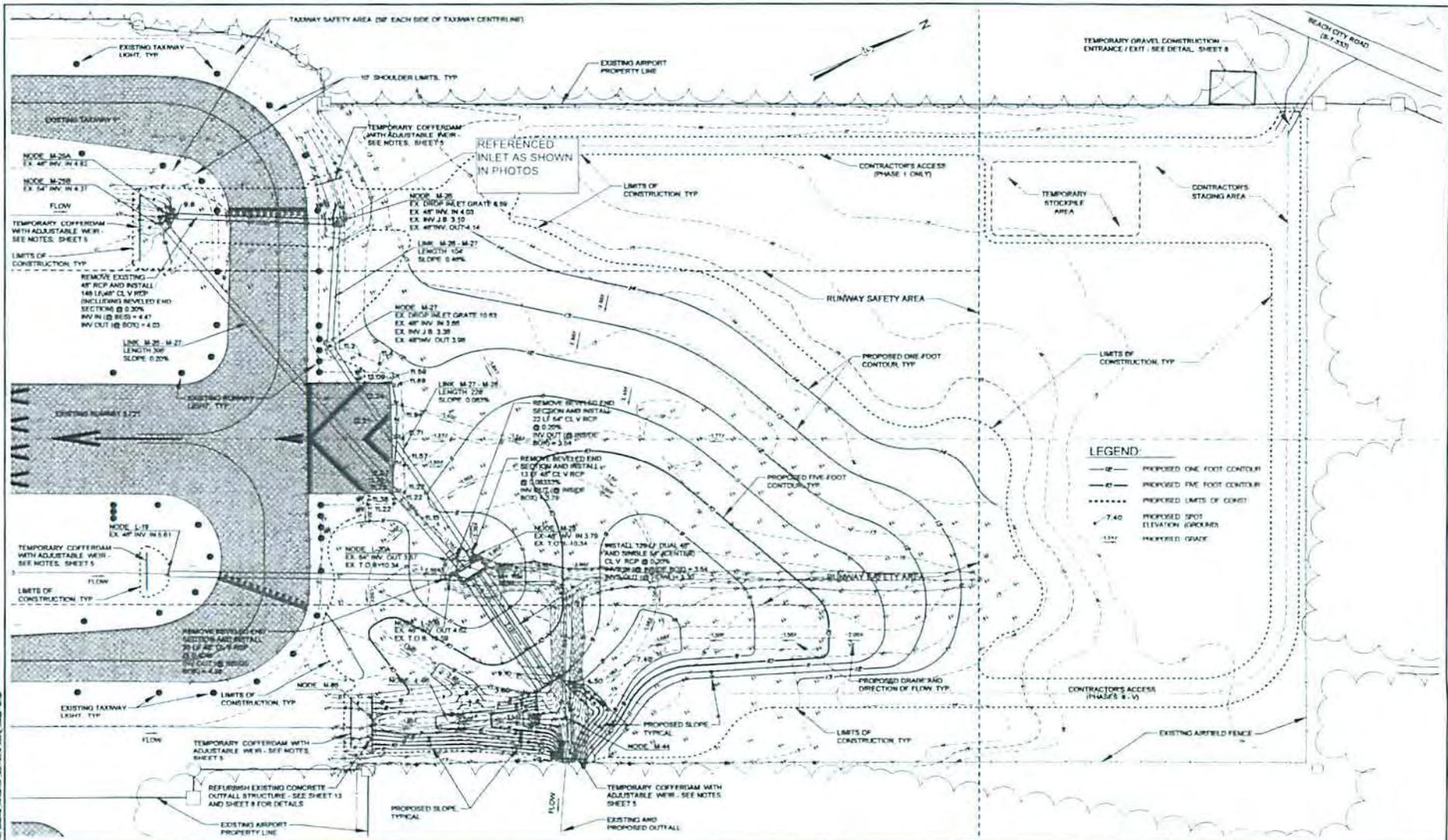
W.K. Dickson & Co., Inc.

A handwritten signature in black ink that reads 'Riley K. Eason'.

Riley K. Eason, PE  
Project Manager

RKE/mkb

Enclosures



REV. NO.	DATE	DESCRIPTION OF REVISION
0	05/06/04	Released for construction

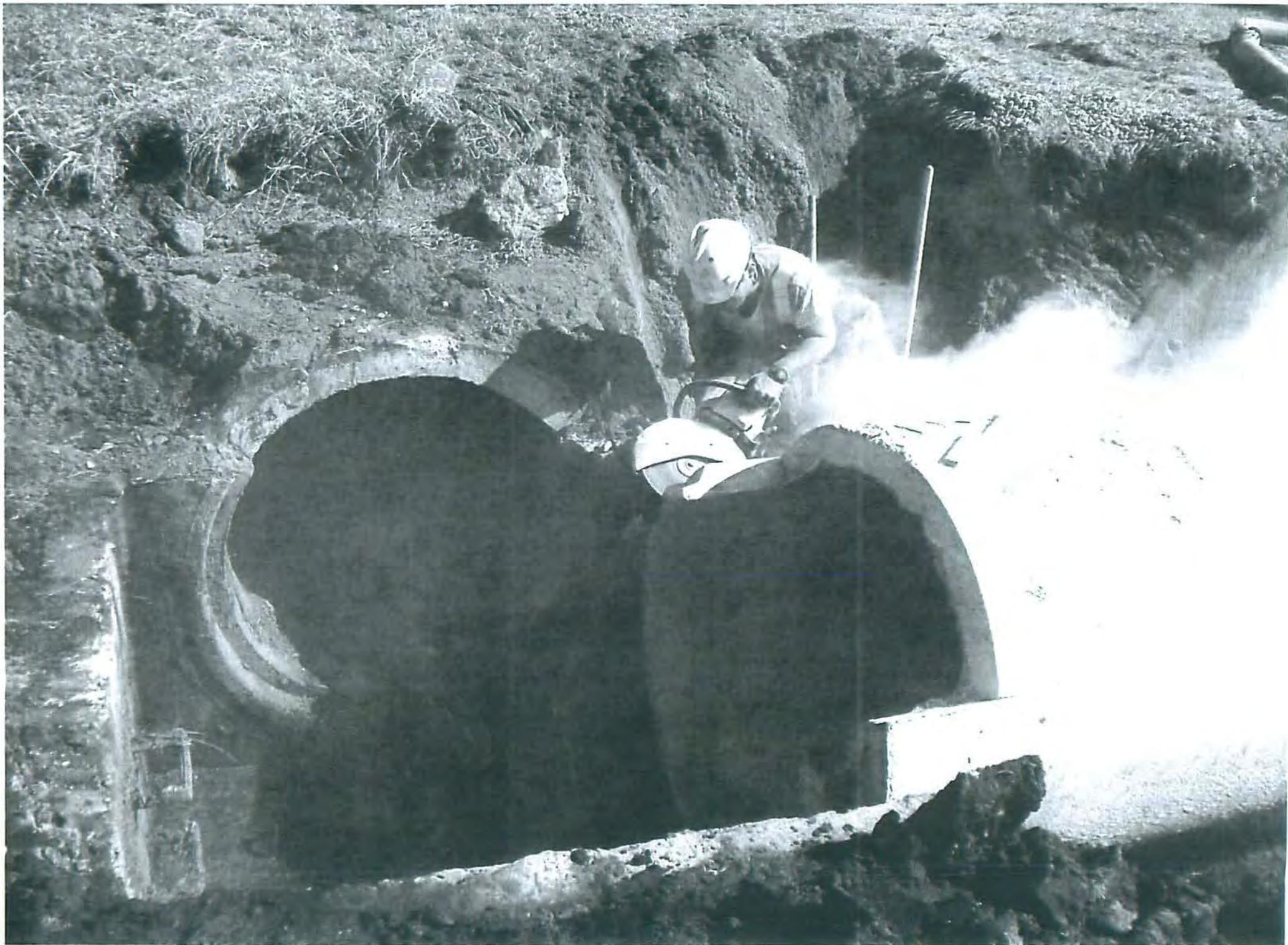
DESIGNED BY	DATE	SCALE
J.E.	01-05-00	1"=40'
CHECKED BY	DATE	
C.S.E.	01-07-00	
DATE	DATE	
01-05-00	01-07-00	



PLANS PREPARED BY  
 REALFORT COUNTY  
 HILTON HEAD ISLAND AIRPORT (FOOD)  
 HILTON HEAD ISLAND, SC

PROJECT NO. 020609PSADRA	FAA A.I.P. 3-45-0000-029-2009	NO 6 OF 13
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Engineer's Opinion of Probable Costs for FAA AIP No. 3-45-0030-029-2009	
Client:	Beaufort County, South Carolina
Airport Name:	Hilton Head Airport (HXD)
Project Name:	RSA Drainage Improvements
Prepared By:	Riley K. Eason
WKD No.:	20090229.00.CA

Item Number	Description	Quantity	Unit	Unit Price	Extended Total
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<b>Total</b>					<b>24,000.00</b>

NOTE: It was discovered during construction of Phase 1, that the existing drop inlet was 48" wide to receive the proposed 48" pipe. The pipe was cut to fit and grouted due to time constraint with Taxiway being closed. This change order is to replace the existing drop inlet (Node M-26) and associated pipe.



## Memorandum

DATE: January 20, 2012  
TO: County Council  
FROM: Bryan Hill, Deputy County Administrator *J Hill*  
SUBJECT: Deputy County Administrator's Progress Report

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The following is a summary of activities that took place January 9, 2011 through January 20, 2012:

January 9, 2012 (Monday):

- Public Safety Directors Meeting
- Meet with York Glover re: Clemson Project
- Prepare for County Council
- County Council

January 10, 2012 (Tuesday):

- Meet with David Starkey re: BTAG Project Financials
- Meet with Tony Criscitiello re: Form Based Code
- Meet with David Starkey and Rob McFee re: BTAG Project Financials

January 11, 2012 (Wednesday):

- Meet with David Starkey re: BTAG Project Financials
- Conference call with Gary Kubic re: BTAG Project Financials and Other Issues
- Work on BTAG Project List & Financials

January 12, 2012 (Thursday):

- Meet with David Starkey re: BTAG Project Financials
- Conference call with Gary Kubic and Joshua Gruber re: BTAG Project Financials
- Meet with David Starkey and Joshua Gruber re: BTAG Project Financials

January 13, 2012 (Friday):

- Meet with Parker's Gas Station Representative
- Work on Powerpoint BTAG Presentation

January 16, 2012 (Monday)--MARTIN LUTHER KING DAY:

- Closed

January 17, 2012 (Tuesday):

- Meet with Alicia Holland, Controller
- Finance Committee Meeting
- Community Services Meeting

January 18, 2012 (Wednesday):

- Meeting with David Starkey, Alicia Holland, Dan Morgan, Mike Taylor, Maria Walls, Joanne Romine and Candy Harvey re: Reconfiguration of G/L Accounts
- Agenda Review
- BTAG Meeting
- Joint Session of Beaufort County Council and Beaufort City Council re: Beaufort County (Lady's Island) Airport Master Plan

January 19, 2011 (Thursday):

- Visit Animal Shelter
- Meet with Rob McFee, Infrastructure and Engineering Director re: Impact Fees
- Meet with David Starkey, CFO
- Meet with Suzanne Gregory, Employee Services Director
- Meet with Deputy Sheriff re: Animal Control
- Meet with Alicia Holland, Controller

January 20, 2011 (Friday):

- Bluffton Hours
- Meet with Alicia Holland, Controller

Budget FY 2012  
as of 1/19/2012  
Description

Organization		ORG.	Actual 4 Year Comparision For the Month of Novemeber				January 20th	Adopted		
			FY-09	FY-10	FY 2011	FY2012	Actual to date FY 2012	Budget 2012		
41***	Taxes	41	(9,305,526)	(4,948,683)	(9,518,486)	(9,666,895)	(46,291,058)	(72,130,243)		
42***	Licenses/Permits	42	(755,987)	(480,240)	(430,394)	(757,862)	(811,149)	(2,567,500)		
43***	Intergovernmental	43	(1,961,228)	(1,523,773)	(1,391,695)	(1,501,812)	(1,545,015)	(7,422,875)		
44***	Charges for Services	44	(3,951,621)	(3,298,101)	(3,288,773)	(3,251,347)	(4,246,815)	(11,226,774)		
45***	Fines & Forfeitures	45	(406,402)	(458,864)	(373,036)	(263,792)	(417,811)	(953,000)		
46***	Interest	46	(95,024)	(36,356)	(36,270)	(46,509)	(43,895)	(141,000)		
47***	Miscellaneous	47	(225,649)	(143,788)	(213,573)	(225,816)	(304,289)	(705,600)		
48***	Other Finance Sources	48	(366,762)	(615,812)	(500,373)	(503,747)	(550,000)	(1,156,500)		
Revenue			(17,068,200)	(11,505,615)	(15,752,599)	(16,217,780)	(54,210,033)	(96,303,492)		
General	Newton	Elected	Council	11000	346,468	257,276	238,377	196,345	306,876	623,982
General	Burris	Elected	Auditor	11010	270,938	264,683	233,031	209,730	262,486	623,510
General	Henderson	Elected	Treasurer	11020	411,355	388,150	366,741	364,920	416,075	645,070
General	Henderson	Elected	Treasurer	11021	-	-	168,331	29,628	29,628	481,000
General	Roseneau	Elected	Clerk of Court	11030	421,501	424,492	360,970	347,731	419,393	831,574
General	Roseneau	Elected	Clerk of Court	11031	187,558	136,678	94,219	110,038	129,035	249,668
General	Simon	Elected	Probate	11040	348,953	358,691	304,409	304,309	379,814	756,659
General	Allen	Elected	Coroner	11060	165,272	156,866	131,441	161,314	200,265	391,938
General	Smith	State	Magistrate	11100	45,152	27,051	340	-	-	-
General	Smith	State	Magistrate	11101	241,564	274,704	281,724	293,207	366,843	606,062
General	Smith	State	Magistrate	11102	225,616	241,930	163,898	159,067	211,665	401,125
General	Smith	State	Magistrate	11103	22,168	24,208	26,828	27,721	34,560	66,618
General	Smith	State	Magistrate	11104	33,095	34,100	30,860	33,585	41,597	82,508
General	Smith	State	Magistrate	11105	36,755	35,309	34,299	38,973	48,481	90,681
General	Smith	State	Magistrate	11106	43,107	29,960	44,204	50,769	63,299	101,058
General	Dukes	State	Master in Equity	11110	128,862	129,393	121,401	120,800	149,913	295,937
General	Allocation	Allocation	General Government Subsidies	11199	482,284	532,484	556,156	407,642	570,698	1,128,340
General	Admin	Admin	County Administrator	12000	188,770	344,490	291,054	214,075	298,430	567,747
General	Planning	Admin	Housing	12003	50,021	-	-	-	-	-
General	Admin	Admin	PIO	12005	126,258	210,140	45,588	33,208	43,941	85,218
General	Admin	Admin	Broadcast Services	12006	-	-	85,480	95,802	116,064	221,467
General	Admin	Admin	Staff Attorney	12010	307,107	257,960	232,525	283,647	329,578	497,661
General	Finance	Admin	Internal Audit	12015	-	46,653	30,958	23,402	29,500	66,091
General	Hood	State	Public Defender	12020	151,881	2,105	-	-	-	-
General	Community	Admin	Voter Registration	12030	612,114	293,596	418,179	229,249	286,054	598,260

Budget FY 2012  
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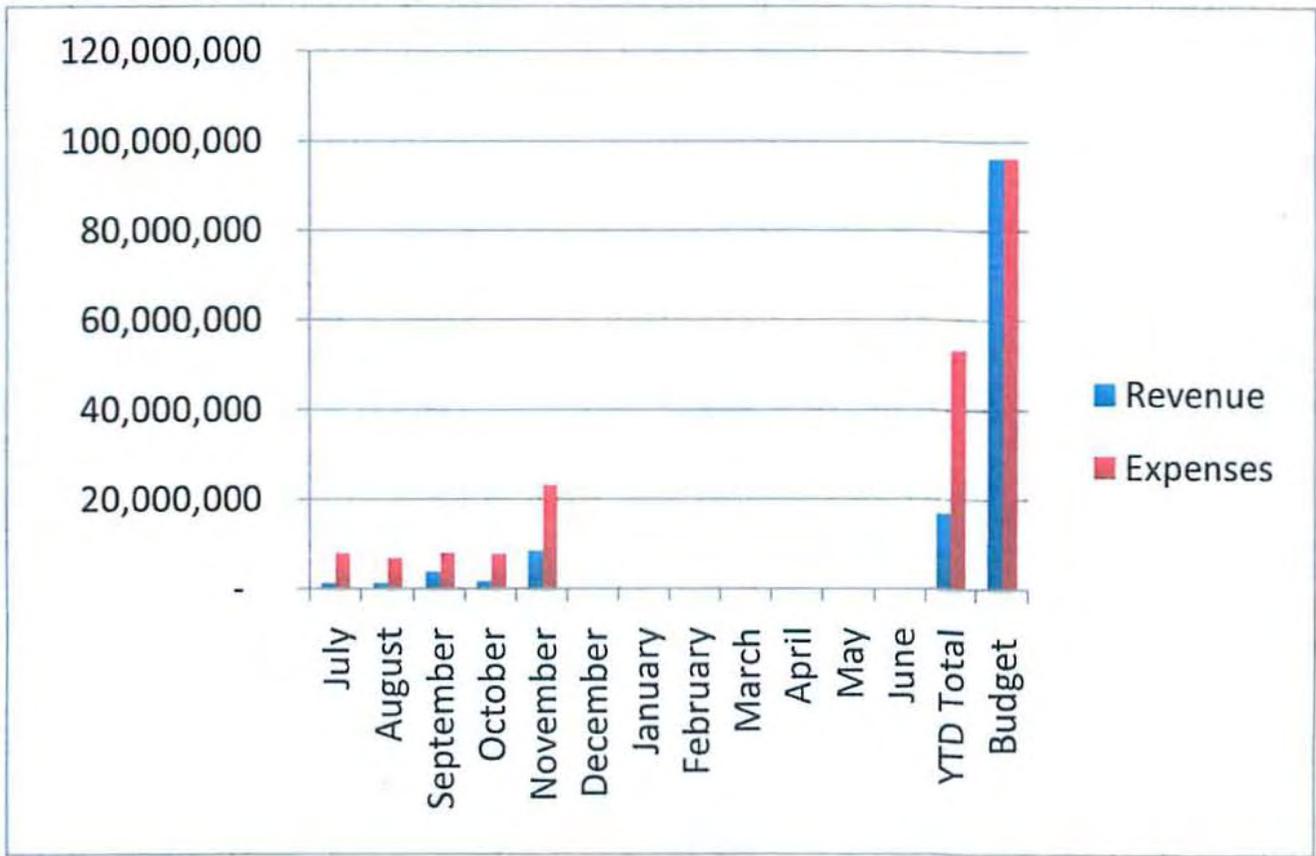
Description				ORG.	Actual 4 Year Comparision For the Month of Novemeber				January 20th	Adopted
					FY-09	FY-10	FY 2011	FY2012	Actual to date FY 2012	Budget 2012
General	Community	Admin	Voter Registration	12031	360	(1,050)	211	820	820	-
General	Real	Admin	Assessor	12040	976,300	1,026,985	805,567	739,088	912,661	2,053,520
General	Real	Admin	Assessor	12041	-	-	-	-	-	-
General	Real	Admin	Register of Deeds	12050	336,922	294,930	233,061	238,492	275,069	469,563
General	Finance	Admin	Risk Mgmt	12060	59,968	55,213	39,050	37,222	46,494	96,495
General	Delegation	State	Delegation	12080	35,750	35,005	27,848	27,894	34,774	67,535
General	Planning	Admin	Zoning	13330	104,564	101,252	78,842	86,444	105,517	204,643
General	Planning	Admin	Planning	13340	366,378	369,545	300,985	294,027	368,625	696,539
General	Planning	Admin	Planning (Comp Plan)	13341	60,083	15,722	518,676	122,624	122,789	126,475
General	MIS	Admin	GIS Map	13350	204,662	290,163	187,377	144,478	173,776	407,316
General	Community	Admin	Community Service	14000	89,927	95,732	57,515	57,057	67,330	127,785
General	Admin	Admin	Staff Services	14010	197,813	148,117	134,219	141,909	166,973	353,193
General	Employee	Admin	Employee Services	14020	327,141	375,926	445,630	459,906	503,144	872,760
General	MIS	Admin	Records Management	14030	108,573	89,543	69,325	89,088	132,523	208,385
General	Finance	Admin	Finance	15010	290,759	226,024	219,016	261,859	319,138	593,166
General	Finance	Admin	Purchasing	15040	98,908	121,728	87,982	100,926	122,851	235,383
General	Finance	Admin	Business License	15050	345,252	216,373	121,455	23,313	28,271	97,537
General	MIS	Admin	MIS	15060	874,991	1,132,586	1,154,514	1,048,832	1,166,695	2,360,307
General	MIS	Admin	MIS	15061	770	1,128	-	-	-	-
General	Engineering	Admin	Public Works	17000	93,016	117,039	88,137	87,149	108,815	205,382
General	Fringe	Fringe	Fringe Benefits-General Govt	19199	-	-	972,904	923,545	1,259,744	2,177,360
Public Safe	Tanner	Elected	Sheriff	21050	-	-	-	-	-	-
Public Safe	Tanner	Elected	Sheriff	21051	2,880,158	2,932,008	3,037,591	2,701,153	3,313,714	6,567,860
Public Safe	Tanner	Elected	Sheriff	21052	5,274,866	4,858,287	5,588,534	4,556,047	5,711,621	10,655,494
Public Safe	Tanner	Elected	Sheriff	21053	-	-	-	265,530	354,836	555,457
Public Safe	Tanner	Elected	Sheriff	21054	370	8	-	-	-	-
Public Safe	Tanner	Elected	Sheriff	21055	492,982	556,635	548,744	472,122	586,716	1,302,274
Public Safe	Public Safety	Admin	Emergency Management	23140	280,588	294,949	238,172	235,115	273,134	440,327
Public Safe	Public Safety	Admin	Emergency Management	23141	22,653	-	-	-	-	-
Public Safe	Public Safety	Admin	Emergency Management	23142	-	-	62,186	50,814	72,747	91,586
Public Safe	Public Safety	Admin	Emergency Management - Comm	23150	2,492,673	2,415,949	2,375,091	3,205,795	3,498,291	4,602,211
Public Safe	Public Safety	Admin	Emergency Management - DATA	23155	234,653	350,635	191,654	233,111	311,087	692,857
Public Safe	Public Safety	Admin	EMS	23160	2,875,656	2,578,083	2,248,689	2,112,753	2,626,547	4,898,239
Public Safe	Public Safety	Admin	Detension Center	23170	2,865,985	2,896,339	2,611,825	2,472,979	2,953,342	5,433,000
Public Safe	Public Safety	Admin	Traffic-Signal Management	23322	133,608	133,735	92,214	99,640	151,234	307,314
Public Safe	Public Safety	Admin	Traffic-Signal Management	23323	-	-	37,989	95,430	91,588	116,000

Budget FY 2012  
as of 1/19/2012  
Description

Description	Organization	ORG.	Actual 4 Year Comparision For the Month of Novemeber				January 20th Actual to date	Adopted Budget
			FY-09	FY-10	FY 2011	FY2012	FY 2012	2012
Public Safe Public Safety Admin	Building Codes	23360	629,853	562,878	406,906	272,267	353,546	624,837
Public Safe Public Safety Admin	Codes Enforcement	23361	-	-	-	80,643	99,302	219,393
PublicSaeft Fringe Fringe	Fringe Benefits-Public Safety	29299	-	-	1,238,907	2,207,508	2,978,723	5,372,376
Public Wor Engineering Admin	Facilities Management	33020	835,679	883,042	1,266,855	815,240	912,552	2,055,403
Public Wor Engineering Admin	Bldg Facilities Maint	33030	535,776	426,573	486,234	429,113	552,919	1,061,572
Public Wor Engineering Admin	Grounds North	33040	591,763	580,160	489,486	501,387	612,802	1,759,275
Public Wor Engineering Admin	Grounds South	33042	504,749	487,149	425,805	259,992	314,412	-
Public Wor Engineering Admin	Public Works General	33300	338,379	365,902	292,829	293,914	355,771	709,671
Public Wor Engineering Admin	Public Works Roads North	33301	449,037	424,464	362,881	339,963	407,499	801,181
Public Wor Engineering Admin	Public Works Roads South	33302	222,129	358,457	271,959	185,436	230,415	539,706
Public Wor Engineering Admin	Public Works Admin	33305	182,869	163,925	122,810	114,449	141,201	248,018
Public Wor Engineering Admin	Engineering	33320	436,910	183,776	159,047	103,478	127,768	338,283
Public Wor Engineering Admin	SWR- Adm	33390	511,552	5,299,617	4,619,768	4,367,649	4,432,956	4,744,454
Public Wor Engineering Admin	SWR- Beaufort	33391	258,882	-	-	-	-	-
Public Wor Engineering Admin	SWR- Port Royal	33392	303,254	-	-	-	-	-
Public Wor Engineering Admin	SWR-HHI	33393	1,344,758	46,241	45,526	42,437	52,837	100,693
Public Wor Engineering Admin	SWR- Bluffton	33394	1,292,714	67,634	57,489	64,489	79,371	145,790
Public Wor Engineering Admin	SWR-Burton	33395	731,721	60,626	68,057	61,606	76,061	177,521
Public Wor Engineering Admin	SWR-Ladys Isl (7)	33396	424,438	23,754	203	-	-	49,356
Public Wor Engineering Admin	SWR- St., Helena (8)	33397	515,348	60,873	57,730	57,749	72,729	163,455
Public Wor Engineering Admin	SWR- Sheldon	33398	252,968	48,257	41,230	45,546	54,593	101,993
Public Wor Engineering Fringe	Fringe Benefits-Public Works	39399	-	-	707,563	580,913	779,782	1,429,893
Public Heal Public Safety Admin	Animal Shelter	43180	430,840	375,148	314,748	405,308	482,848	774,061
Public Heal Public Safety Admin	Mosquito Control	43190	829,462	803,515	660,544	520,930	588,709	1,091,325
Public Heal Admin Admin	Environmental Sciences	43195	-	-	-	-	-	-
Public Heal Community Allocation	Public Health Subsidy	44199	1,155,768	1,054,409	1,040,650	770,001	1,206,754	1,800,511
Public Heal Fringe Fringe	Fringe Benefits-Public Health	49499	-	-	157,311	131,371	175,944	325,265
Public welf Community Admin	Veterans	54050	94,091	90,248	59,993	59,805	73,592	143,034
Public welf Community State	Social Services	54060	84,719	85,513	81,189	47,629	67,919	195,700
Public welf Community Allocation	Public Welfare	54299	47,000	176,368	1,840	2,340	203,551	540,000
Public welf Engineering Fringe	Fringe Benefits-Public Welfare	59599	-	-	17,888	12,529	17,088	29,572
Cultural Community Admin	PALS	63310	141,279	157,669	167,392	101,529	125,354	264,628
Cultural Community Admin	PALS	63311	93,903	88,993	103,706	94,416	94,416	120,450
Cultural Community Admin	PALS	63312	505,928	542,357	484,991	415,534	520,929	924,044
Cultural Community Admin	PALS	63313	164,527	104,161	40,122	40,000	60,068	80,000
Cultural Community Admin	PALS	63314	276,946	242,323	337,355	49,930	73,062	145,500

Budget FY 2012  
as of 1/19/2012  
Description

Organization			ORG.	Actual 4 Year Comparision For the Month of Novemeber				Janauary 20th	Adopted
				FY-09	FY-10	FY 2011	FY2012	Actual to date FY 2012	Budget 2012
Cultural	Community Admin	PALS	63316	304,786	244,542	189,999	249,981	392,869	917,492
Cultural	Community Admin	PALS	63317	407,380	377,930	284,952	255,099	317,875	717,584
Cultural	Community Admin	Library	64070	379,224	337,794	266,962	263,218	327,030	651,416
Cultural	Community Admin	Library	64071	297,700	284,944	222,485	205,972	251,993	512,347
Cultural	Community Admin	Library	64072	351,768	340,051	262,726	188,080	232,376	509,022
Cultural	Community Admin	Library	64073	334,868	305,594	268,416	234,594	288,688	572,403
Cultural	Community Admin	Library	64074	81,955	93,905	56,434	53,646	65,717	128,087
Cultural	Community Admin	Library	64075	42,300	41,362	39,276	38,340	47,653	91,919
Cultural	Community Admin	Library	64076	-	-	-	-	-	-
Cultural	Community Admin	Library	64078	354,374	314,729	282,334	186,663	253,101	579,194
Cultural	Community Admin	Library	64079	49,600	48,228	40,504	41,257	50,985	99,178
Cultural	Engineering Fringe	Fringe Benefits-Parks & Cultural	69699	-	-	427,109	351,340	477,835	834,815
Transfers	Allocation	Allocation	99100	1,272,810	1,755,062	1,384,753	1,021,283	2,185,752	3,184,938
County General Fund Budget				45,037,133	44,107,673	45,150,979	41,684,898	51,812,408	92,303,492
Education	Education	Education	64399	-	-	-	-	1,333,333	4,000,000
Total County Budget				45,037,133	44,107,673	45,150,979	41,684,898	53,145,742	96,303,492



Proposed	Target-FY2012	19-Jan-12	% age used
		Actual	
Taxes	(72,130,243)	(46,291,058)	64%
Licenses/Permits	(2,567,500)	(811,149)	32%
Intergovernmental	(7,422,875)	(1,545,015)	21%
Charges for services	(11,226,774)	(4,246,815)	38%
Fines & Forfeitures	(953,000)	(417,811)	44%
Interest	(141,000)	(43,895)	31%
Miscellaneous	(705,600)	(304,289)	43%
Other Finance Sources	(1,156,500)	(550,000)	48%
<b>Projected Revenue Total</b>	<b>(96,303,492)</b>	<b>(54,210,033)</b>	<b>56%</b>

	Actual FY-12	Expenses		
	Budget	To date	Balance	% age used
Admin	49,888,712	28,827,027	21,061,685	58%
Elected	23,684,486	12,110,458	11,574,028	51%
State	1,907,224	1,019,051	888,173	53%
Allocation	6,653,789	4,166,755	2,487,034	63%
Fringe	10,169,281	5,689,117	4,480,164	56%
Education	4,000,000	1,333,333	2,666,667	33%
	96,303,492	53,145,742	43,157,750	55%

Elected:	Budget	Expended	Balance	% age used
Newton	623,982	306,876	317,106	49%
Burriss	623,510	262,486	361,024	42%
Henderson	1,126,070	445,703	680,367	40%
Roseneau	1,081,242	548,428	532,814	51%
Simon	756,659	379,814	376,845	50%
Allen	391,938	200,265	191,673	51%
Smith	1,348,052	766,445	581,607	57%
Dukes	295,937	149,913	146,024	51%
Tanner	19,081,085	9,966,887	9,114,198	52%
Allocation	4,313,278	2,756,450	1,556,828	64%
Delegation	67,535	34,774	32,761	51%
Education	4,000,000	1,333,333	2,666,667	33%
Hood	-	-	-	
<b>Total</b>	<b>33,709,288</b>	<b>17,151,375</b>	<b>16,557,913</b>	<b>51%</b>

BEAUFORT COUNTY ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND AND CLARIFY BEAUFORT COUNTY  
ORDINANCE NO. 2005/9 AND AS SUBSEQUENTLY AMENDED WITH  
REGARDS TO THE DEFINITION OF ESTABLISHMENTS UNDER  
THE BEAUFORT COUNTY LOCAL HOSPITALITY TAX

**WHEREAS**, Beaufort County desires to preserve the general health, safety and welfare of its residents and visitors, and

**WHEREAS**, Beaufort County desires to support tourism-related buildings including but not limited to parks, recreational facilities, civic centers, coliseums, aquariums, tourism-related cultural, recreational, or historical facilities, beach access and renourishment, highways, roads, streets and bridges providing access to tourist destinations, advertisements and promotions related to tourism development, water and sewer infrastructure to serve tourism-related demand, police, fire protections, emergency medical services and emergency-preparedness operations directly attendant to the foregoing facilities in order to promote and further encourage tourism in the County, and

**WHEREAS**, Beaufort County was authorized to enact Ordinance No. 2005/9 pursuant to S.C. Code §6-1-700 *et seq.*, 1976, as amended; and

**WHEREAS**, Beaufort County Council believes that it is in the best interest of its citizens to amend and clarify a portion of Ordinance No. 2005/9 to further clarify its intent that all businesses meeting the definition of an establishment, as defined under this Ordinance, participate in the collection of local hospitality taxes.

**NOW THEREFORE, BE IT ORDAINED**, by the County Council of Beaufort County, South Carolina, duly assembled and by the authority of the same does hereby amend a portion of Chapter 66 the following:

Sec. 66-532. - Hospitality tax—Definitions.

(a) Local hospitality tax is a tax imposed within the unincorporated areas of Beaufort County on the sales of prepared meals and beverages sold in establishments or sales of prepared meals and beverages sold in establishments licensed for on-premises consumption of alcoholic beverages, beer, or wine. In addition, the tax shall be imposed for all food and beverages prepared or modified by convenience stores or grocery stores within the unincorporated areas of Beaufort County.

(b) A hospitality tax equal to two percent is hereby imposed on the gross proceeds derived from the sale of prepared meals and beverages sold in establishments located in unincorporated areas of Beaufort County.

(c) Beverages shall include all beverages, including, but not limited to, alcoholic beverages, beer, wine, and any nonalcoholic beverage.

(d) Establishments shall mean any individual, partnership, corporation or business entity, regardless of form which, as a part of its business offers prepared meals, ~~for sale to the general public~~ whether for consumption on the premises or off.

(e) Establishments licensed for on-premises consumption of alcoholic beverages, beer or wine shall mean any individual, partnership, corporation or business entity, regardless of form, which is licensed by the State of South Carolina alcoholic beverage commission to offer alcoholic beverages, beer or wine for sale or consumption on its premises.

(f) Gross sales price shall mean the total charge for any prepared meal or beverage, exclusive of any other taxes, fees or gratuity.

(g) Prepared meals shall mean any prepared food item prepared or offered for sale by any establishments or establishments licensed for on-premises consumption of alcoholic beverages, beer or wine, whether consumed on the premises or off.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading: January 9, 2012

Second Reading:

Public Hearing:

Third and Final Reading:

2012 /

AN ORDINANCE OF THE COUNTY OF BEAUFORT, SOUTH CAROLINA, TO AMEND THE BEAUFORT COUNTY ZONING AND DEVELOPMENT STANDARDS ORDINANCE (ZDSO), APPENDIX S. DAUFUSKIE ISLAND CODE, TABLE 3.8 (SPECIFIC USES D2) SOLID WASTE GATHERING, TRANSFER AND RECYCLING FACILITY, AND WASTE TRANSFER, BY SPECIAL USE PERMIT.

Whereas, Standards that are underscored shall be added text and Standards ~~lined through~~ shall be deleted text.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Ladson F. Howell, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading: January 9, 2012

Second Reading:

Public Hearing:

Third and Final Reading:

(Amending 99/12)

Table 3.8

Specific Uses

Permitted Uses	D1	D2
<b>CIVIL SUPPORT</b>		
Solid Waste Gathering, Transfer, and Recycling Facility		+ <u>By Special Use Permit</u>
Other	By Special Use Permit – Historically Significant Buildings Only	By Special Use Permit
<b>AGRICULTURAL &amp; INDUSTRIAL</b>		
Waste Transfer		+ <u>By Special Use Permit</u>
Other	By Special Use Permit – Historically Significant Buildings Only	By Special Use Permit

-A Use that is listed and demarcated with a + shall be permitted "By Right".

-A Use that is listed, but is not demarcated with a + shall be prohibited, and shall not be eligible for consideration as a Special Use.

-A Use that is not listed (Other Use) shall be eligible for a Special Use Permit.

ORDINANCE NO. 2012/\_\_\_\_

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF A NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION BOND, SERIES 2012B, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA; FIXING THE FORM AND DETAILS OF THE BOND; AUTHORIZING THE COUNTY ADMINISTRATOR TO PRESCRIBE CERTAIN MATTERS RELATING TO THE BOND; PROVIDING FOR THE PAYMENT OF THE BOND AND DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO.

BE IT ORDAINED BY THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. Findings and Determinations. The County Council (the "Council") of Beaufort County, South Carolina (the "County"), hereby finds and determines:

(a) Pursuant to Section 4-9-10, Code of Laws of South Carolina 1976, as amended, and the results of a referendum held in accordance therewith, the Council-Administrator form of government was adopted and the County Council constitutes the governing body of the County.

(b) Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended (the "Constitution"), provides that each incorporated municipality shall have the power to incur bonded indebtedness in such manner and upon such terms and conditions as the General Assembly shall prescribe by general law. Such debt may be incurred only for a public and corporate purpose in an amount not exceeding eight percent of the assessed value of all taxable property of such incorporated municipality.

(c) Pursuant to Title 4, Chapter 15 of the Code (the same being and hereinafter referred to as the "County Bond Act"), the governing bodies of the several counties of the State may each issue general obligation bonds to defray the cost of any authorized purpose and for any amount not exceeding its applicable constitutional limit.

(d) The County Bond Act provides that as a condition precedent to the issuance of bonds an election be held and the result be favorable thereto. Title 11, Chapter 27 of the Code of Laws of South Carolina 1976, as amended, provides that if an election be prescribed by the provisions of the County Bond Act, but not be required by the provisions of Article X of the Constitution, then in every such instance, no election need be held (notwithstanding the requirement therefor) and the remaining provisions of the County Bond Act shall constitute a full and complete authorization to issue bonds in accordance with such remaining provisions.

(e) The assessed value of all the taxable property in the County as of June 30, 2011, is \$1,823,808,541. Eight percent of the assessed value is \$145,904,683. As of the date hereof, the outstanding general obligation debt of the County subject to the limitation imposed by Article X, Section 14(7) of the Constitution is \$93,385,369. Thus, the County may incur \$52,519,314 of additional general obligation debt within its applicable debt limitation.

(f) It is now in the best interest of the County for the Council to provide for the issuance and sale of a not exceeding \$6,000,000 principal amount general obligation bond of the County, the proceeds of which will be used to construct and equip the St. Helena Island Branch Library to be located on property leased from the Penn Center in the vicinity of Penn Center Road, St. Helena Island, South Carolina.

(g) Pursuant to the terms and conditions of Letter of Conditions addressed to the County dated September 24, 2010, and a Loan Resolution adopted by the County Council on December 13, 2010, the County Administrator has heretofore executed the necessary documents, including the Loan Resolution, to sell the Bond to The United States of America, acting through the United States Department of Agriculture (the "Federal Government") and the County Council authorized such actions pursuant to Ordinance No. 2010/25 duly enacted on December 13, 2010.

SECTION 2. Authorization and Details of Bond. Pursuant to the aforesaid provisions of the Constitution and laws of the State, there is hereby authorized to be issued a not to exceed \$6,000,000 general obligation bond of the County to be designated "\$6,000,000 (or such lesser amount issued) General Obligation Bond of Beaufort County," (the "Bond") for the purpose stated in Section 1(f) of this Ordinance.

The Bond shall be issued in fully registered form, shall be registered as to principal and interest in the name of the Federal Government; shall be dated as of the date of its delivery; shall be in the denomination of its par amount; shall be payable by electronic debit through the preauthorized debit payment process to the Area Office of Rural Development of the United States Department of Agriculture ("Rural Development") in Walterboro, South Carolina, or at such other place or to such other fiscal agent as the Federal Government shall designate; and shall bear interest from its date at the rate of not to exceed four percent (4%) per annum.

The County shall have the option to prepay the Bond in whole or in part at any time prior to maturity without penalty.

The Bond shall be executed in the name of the County with the manual or facsimile signature of the Chairman of the County Council attested by the manual signature of the Clerk to County Council under the seal of the County to be impressed or affixed thereon.

SECTION 3. Form of Bond. The Bond and the provisions for registration to be endorsed thereon shall be in substantially the form attached hereto as Exhibit A and incorporated herein by reference.

SECTION 4. Security for the Bond. The full faith, credit and taxing power of the County are hereby irrevocably pledged for the payment of the principal of and interest on the Bond as they respectively mature, and for the creation of such sinking fund as may be necessary therefor. The County Auditor and the County Treasurer shall be notified as to the delivery and payment of the Bond and is hereby directed to levy and collect annually, on all taxable property in the County, an ad valorem tax, without limitation as to rate or amount, sufficient to pay the principal of and interest on the Bond as they respectively mature and to create such sinking fund as may be necessary therefor.

SECTION 5. Defeasance. The obligations of the County under this Ordinance and the pledges, covenants and agreements of the County herein made or provided for, shall be fully discharged and satisfied as to any portion of the Bonds, and such Bond or Bonds shall no longer be deemed to be outstanding hereunder when:

(a) such Bond or Bonds shall have been purchased by the County and surrendered to the County for cancellation or otherwise surrendered to the County and is canceled or subject to cancellation by the County; or

(b) payment of the principal of and interest on such Bonds either (i) shall have been made or caused to be made in accordance with the terms thereof, or (ii) shall have been provided for by irrevocably depositing with a corporate trustee in trust and irrevocably set aside exclusively for such payment, (1) moneys sufficient to make such payment, or (2) Government Obligations (hereinafter defined) maturing as to principal and interest in such amounts and at such times as will ensure the availability of sufficient moneys to make such payment and all necessary and proper fees, compensation and expenses of the corporate trustee. At such time as the Bonds shall no longer be deemed to be outstanding hereunder, such Bonds shall cease to draw interest from the due date thereof and, except for the purposes of any such payment from such moneys or Government Obligations, shall no longer be secured by or entitled to the benefits of this Ordinance.

“Government Obligations” shall mean any of the following:

- (i) direct obligations of the United States of America or agencies thereof or obligations, the payment of principal or interest on which, in the opinion of the Attorney General of the United States, is fully and unconditionally guaranteed by the United States of America;
- (ii) non-callable, U. S. Treasury Securities - State and Local Government Series (“SLGS”); and
- (iii) general obligation bonds of the State, its institutions, agencies, school districts and political subdivisions.

SECTION 6. Notice of Initiative and Referendum; Notice of Private Sale. The Council hereby delegates to the Mayor the authority to determine whether the Notice prescribed under the provisions of Section 5 of Title 11, Chapter 27 of the Code relating to the initiative and referendum provisions contained in Title 5, Chapter 17 of the Code shall be given with respect to this Ordinance and any and all other notices required by law including the Notice of Private Sale required by Section 11-27-40, Code of Laws of South Carolina 1976, as amended. If said Notice is given, the Mayor is authorized to prescribe the form of the Notice and cause such Notice to be published in a newspaper of general circulation in the County, such notice in the form attached hereto as Exhibit B.

SECTION 7. Exemption from State Taxes. Both the principal of and interest on the Bond shall be exempt, in accordance with the provisions of Section 12-2-50 of the South Carolina Code, from all State, county, municipal, school district, and all other taxes or assessments, except estate or other transfer taxes, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise.

SECTION 8. Deposit and Use of Proceeds. The proceeds derived from the sale of the Bond shall be disbursed by Rural Development at such time and from time to time as it is requested to do so by the County pursuant to a requisition for same.

SECTION 9. Tax Covenants. The County hereby covenants and agrees with the holders of the Bonds that it will not take any action which will, or fail to take any action which failure will, cause interest on the Bonds to become includable in the gross income of the holders of the Bonds for federal income tax purposes pursuant to the provisions of the Code and regulations promulgated thereunder in effect on the date of original issuance of the Bonds. The County further covenants and agrees with the holders of the Bonds that no use of the proceeds of the Bonds shall be made which, if such use had been reasonably expected on the date of issue of the Bonds would have caused the Bonds to be “arbitrage bonds,” as defined in Section 148 of the Code, and to that end the County hereby shall:

(a) comply with the applicable provisions of Sections 103 and 141 through 150 of the Code and any regulations promulgated thereunder so long as the Bonds are outstanding;

(b) establish such funds, make such calculations and pay such amounts, in the manner and at the times required in order to comply with the requirements of the Code relating to required rebates of certain amounts to the United States; and

(c) make such reports of such information at the time and places required by the Code.

SECTION 10. Filings with Central Repository. In compliance with Section 11-1-85 of the South Carolina Code, the County covenants that it will file or cause to be filed with a central repository for further availability in the secondary bond market when requested: (a) a copy of the annual audit of the County within thirty (30) days of the County's receipt thereof; and (b) within thirty (30) days of the occurrence thereof, relevant information of an event which, in the opinion of the County, adversely affects more than five (5%) of the County's revenue or its tax base.

SECTION 11. Miscellaneous. The County Council hereby authorizes the County Administrator, Chair of the County Council, the Clerk to the County Council and County Attorney to execute such documents and instruments as necessary to effect the issuance of the Bonds. The County Council hereby retains McNair Law Firm, P.A., as bond counsel in connection with the issuance of the Bonds. The County Administrator is authorized to execute such contracts, documents or engagement letters with such parties as may be necessary and appropriate.

SECTION 12. Repeal of Conflicting Ordinances. All orders, resolutions, ordinances and parts thereof, procedural or otherwise, in conflict herewith or the proceedings authorizing the issuance of the Bond are, to the extent of such conflict, hereby repealed and this Ordinance shall take effect and be in full force from and after its passage and approval.

SECTION 13. Codification. This Ordinance shall be forthwith codified in the Code of County Ordinances in the manner required by law.

Enacted this \_\_\_\_ day of \_\_\_\_\_, 2012.

BEAUFORT COUNTY, SOUTH CAROLINA

\_\_\_\_\_  
Chair, County Council

(SEAL)

ATTEST:

\_\_\_\_\_  
Clerk, County Council

First Reading:

Second Reading:

Public Hearing:

Third and Final Reading:

## (FORM OF BOND)

UNITED STATES OF AMERICA  
 STATE OF SOUTH CAROLINA  
 COUNTY OF BEAUFORT  
 GENERAL OBLIGATION BOND  
 SERIES 2012B

\$ \_\_\_\_\_

For value received, Beaufort County, South Carolina (the "County") hereby promises to pay to The United States of America, acting through the United States Department of Agriculture (the "Federal Government"), or its registered assigns, the aggregate principal sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_). Interest shall accrue on such principal from the date hereof at the rate of \_\_\_\_\_ percent (\_\_\_\_\_% ) per annum, and the County hereby promises to pay interest on the principal amount hereof from time to time unpaid. Equal annual installments of principal and interest on this Bond in the amount of \_\_\_\_\_ (\$ \_\_\_\_\_) shall be payable commencing one year after its delivery date and continuing on the same day of each year thereafter, until this Bond is paid. Such installments shall be applied first to the payment of interest on the principal amount hereof from time to time unpaid and then to the payment of principal as a principal installment hereon; provided that the final payment, if not sooner paid, shall be due and payable 40 years from the date hereof and shall be an amount equal only to the principal amount hereof then unpaid plus the interest accrued thereon to the date of such final payment, notwithstanding that such amount is more or less than \$ \_\_\_\_\_

Both the principal of and the interest on this Bond shall be paid by electronic debit through the preauthorized debit payment process to the registered owner hereof. Payment and prepayment of the principal installments and interest due hereon shall be payable to the Federal Government at the Area Office of Rural Development of the United States Department of Agriculture ("Rural Development") in Walterboro, South Carolina, or at such other place or to such other fiscal agent as the Federal Government shall designate, and, except for the final payment of the principal hereof, shall be made without presentation and surrender by the Federal Government of this Bond. Such payment and prepayment shall fully discharge the obligation of the County to the extent of the payments and prepayments so made.

The County reserves the right to redeem this Bond at its option in whole at any time or in part at any time and from time to time, provided, however, that any such payment of principal upon redemption shall be accompanied by the interest accrued on the Bond to the date fixed for redemption. There shall be no premium paid by the County upon any redemption of this Bond.

For the payment hereof, both principal and interest, as they respectively mature; and for the creation of a sinking fund to aid in the retirement and payment thereof the full faith, credit and taxing power of the County are irrevocably pledged, and there shall be levied and collected, annually upon all taxable property in the County an ad valorem tax, without limitation as to rate or amount, sufficient for such purposes.

This Bond is issued pursuant to and in accordance with the constitution of the laws of the state of South Carolina, including Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended; Title 4, Chapter 15, Code of Laws of South Carolina 1976, as amended; Title 11, Chapter 27, Code of Laws of South Carolina 1976, as amended, and Ordinance No. \_\_\_\_\_ duly enacted on \_\_\_\_\_, 2012, by the County Council of the County for the purpose of authorizing the issuance and sale of a not to exceed \$60,000,000 general obligation bond.

The County hereby certifies that it is unable to obtain sufficient credit elsewhere to finance its actual needs at reasonable rates and terms, taking into consideration prevailing private and cooperative rates and terms in or near its community for loans for similar purposes and periods of time.

If at any time it shall appear to the Federal Government that the County may be able to obtain a loan from a reasonable cooperative or private credit source at reasonable rates and terms for loans for similar purposes and periods of time, the County will, at the Federal Government's request, apply for and accept such loan in sufficient amount to repay the Federal Government.

This Bond is given as evidence of a loan to the County made by the Federal Government pursuant to the Consolidated Farm and Rural Development Act and shall be subject to the present regulations of the Federal Government and to its future regulations not inconsistent with the express provisions hereof.

This Bond and the interest hereon are exempt from all State, county, municipal, school district and all other taxes or assessments, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate or transfer taxes.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of the State of South Carolina to exist, to happen and to be performed precedent to or in the issuance of this Bond exist, have happened and have been performed in regular and due time, form and manner as required by law; that the amount of this Bond, together with all other indebtedness of the County does not exceed the applicable limitation of indebtedness under the laws of the State of South Carolina; and that provision has been made for the levy and collection annually upon all taxable property in the County an ad valorem tax, without limitation as to rate or amount, sufficient to pay the principal and interest on this Bond as the same shall respectively mature and to create a sinking fund to aid in the retirement and payment thereof.

IN WITNESS WHEREOF, BEAUFORT OUNTY, SOUTH CAROLINA, has caused this Bond to be executed in its name by the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the County Clerk under the seal of the County impressed, imprinted or reproduced hereon and this Bond to be dated the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

BEAUFORT COUNTY, SOUTH CAROLINA

\_\_\_\_\_  
Chairman of County Council

(SEAL)

ATTEST:

\_\_\_\_\_  
Clerk of County Council

REGISTRATION

This Bond has been registered in the name of The United States of America on the registration books kept by the Treasurer of Beaufort County, South Carolina.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Treasurer, Beaufort County, South Carolina

ASSIGNMENT

For value received \_\_\_\_\_ hereby sells, assigns and transfers unto \_\_\_\_\_ the within-mentioned Bond and hereby irrevocably constitutes and appoints \_\_\_\_\_, Attorney, to transfer the same on the books of registration in the office of the County Treasurer with full power of substitution in the premises.

\_\_\_\_\_  
By \_\_\_\_\_

Dated: \_\_\_\_\_

Witness: \_\_\_\_\_

NOTE: The signature to this assignment must correspond with the name as written on the face of the within Bond in every particular, without alteration, enlargement or any change whatsoever.

CERTIFICATE OF ADVANCES

The County has received the following amounts of moneys in payment for this Bond.

<u>Date of Payment</u>	<u>Amount of Payment</u>	<u>Signature of Authorized Officer</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOTICE

NOTICE IS HEREBY GIVEN that the County Council (the "County Council") of Beaufort County, South Carolina (the "County"), on \_\_\_\_\_ enacted Ordinance No. 2012/\_\_\_ entitled "AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF A NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION BOND, SERIES 2012B, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA; FIXING THE FORM AND DETAILS OF THE BOND; AUTHORIZING THE COUNTY ADMINISTRATOR TO PRESCRIBE CERTAIN MATTERS RELATING TO THE BOND; PROVIDING FOR THE PAYMENT OF THE BOND AND DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO" (the "Ordinance"). The Ordinance authorized the issuance and sale of a not to exceed \$6,000,000 General Obligation Bond (the "Bond") of the County.

NOTICE is further given that the Bond will be sold to The United States of America, acting through the United States Department of Agriculture at a purchase price of \$ \_\_\_\_\_; will bear interest at the rate of \_\_\_\_\_% per annum; will be dated as of the date of its delivery; and will mature in forty (40) annual installments of principal and interest of \$ \_\_\_\_\_ beginning \_\_\_\_\_.

The proceeds of the Bond will be used to construct and equip the St. Helena Island Branch Library to be located on property leased from the Penn Center in the vicinity of Penn Center Road, St. Helena Island, South Carolina.

Pursuant to Section 11-27-40(8) of the South Carolina Code of Laws, 1976, as amended, unless a notice, signed by not less than five (5) qualified electors of the County, of the intention to seek a referendum is filed both in the office of the Clerk of Court of the County and with the Clerk of the County Council, the initiative and referendum provisions of South Carolina law, Sections 5-17-10 to 5-17-30, South Carolina Code of Laws 1976, as amended, shall not be applicable to the Ordinance. The notice of intention to seek a referendum must be filed within twenty (20) days following the publication of this notice of the adoption of the aforesaid Ordinance in a newspaper of general circulation in Beaufort County.

BEAUFORT COUNTY, SOUTH CAROLINA



County Council of Beaufort County  
Hilton Head Island Airport – [www.hiltonheadairport.com](http://www.hiltonheadairport.com)  
Beaufort County Airport – [www.beaufortcoairport.com](http://www.beaufortcoairport.com)  
Post Office Box 23739 – 120 Beach City Road  
Hilton Head Island, South Carolina 29925-3739  
Phone: (843) 255-2950 Fax: (843) 255-9424

TO: Councilman Stu Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy County Administrator *BHill*  
David Starkey, Chief Financial Officer *DStarkey*  
Rob McFee, Director, Engineering and Infrastructure Division *Rob McFee*

FROM: Paul Andres, Director of Airports *PA*

SUBJ: **Hilton Head Island Airport Passenger Facility Charge (PFC) Program**

DATE: January 3, 2012

**BACKGROUND.** PFC Programs provide a means to generate funds to help pay for airport capital improvements. They do so by applying a \$4.50 per ticket surcharge for passengers departing from the airport. FAA review and approval is required for implementation. The Hilton Head Island Airport has had PFC Programs in the past, but currently does not have one in place. This new PFC Program will be used to generate revenue to reimburse the County's cost for previously completed airport capital improvements and to fund the Airport's 2.5% matching share for future capital improvements as recommended in the recent Master Plan Update. A total of 22 projects have been identified for funding with a combined total cost of \$2,711,322.00. Based on current and forecast enplanement figures, this revenue will need to be collected over a 10 ½ year period. The Airports Board favorably endorses the establishment of a new PFC program for the Hilton Head Island Airport.

**FUNDING.** PFC Programs are designed to generate revenue for airport capital improvement projects.

**RECOMMENDATION.** That the Finance Committee approve and recommend that County Council approve the establishment of a new PFC Program for the Hilton Head Island Airport as described in the attached presentation.

PAA/paa

Attachment: HXD PFC Program Presentation

# **Hilton Head Island Airport Passenger Facility Charge (PFC) Program**

presentation

to

Beaufort County Finance Committee

January 17, 2012

# PFC Program Timeline

- Airline Consultation Meeting – 11/02/11
  - US Airways
  - Delta Air Lines
- 30-Day comment period closed – 12/02/11
- Beaufort County Airports Board Meeting – 12/15/11
- Beaufort County Finance Committee Meeting – 01/17/12
- Beaufort County Council Meeting – 01/23/12
- Submittal to FAA for Approval – 01/24/12

# PFC Program

- 22 Projects (Total)
- 7 Reimbursement Projects
- 16 Impose/Use Projects
- 6 Impose Only Projects
- Proposed Implementation Date – 04/01/12
- Estimated Expiration Date – 11/01/22

# PFC Program Projects

PFC Project	County Share	Project Type	Airline Disagreement
ATCT Land Acquisition (Reimbursement)	\$744,699	Impose/Use	No
ATCT Construction (Reimbursement)	\$440,000	Impose/Use	No
Runway 03/21 Widening (Reimbursement)	\$123,000	Impose/Use	No
New ARFF Vehicle (Reimbursement)	\$53,549	Impose/Use	No
New ARFF Building (Reimbursement)	\$79,423	Impose/Use	No
Update Airport Master Plan (Reimbursement)	\$17,457	Impose/Use	No
Runway 03 20:1 Tree Removal (Reimbursement)	\$31,264	Impose/Use	No
Runway 21 Tree Obstruction Removal (On- and Off-Airport)	\$113,380	Impose/Use	No
Commercial Service Terminal Renovation	\$170,000	Impose/Use	No
Land Acquisition for Airfield Deficiency Correction	\$180,000	Impose/Use	No
Airfield Deficiency Correction	\$51,035	Impose Only	No

# PFC Program Projects

PFC Project	County Share	Project Type	Airline Disagreement
Runway 03 EMAS	\$50,000	Impose Only	No
Runway Extension Benefit Cost Analysis/ Environmental Documentation	\$14,552	Impose/Use	No
Land Acquisition for Runway Extension and Road Relocation	\$275,000	Impose/Use	No
700' Runway Extension Design and Construction	\$56,130	Impose Only	No
400' Runway Extension Design and Construction	\$23,125	Impose Only	No
Runway 21 EMAS	\$50,000	Impose Only	No
Relocation of Beach City Road Design and Construction	\$18,750	Impose Only	No
Runway 03 34:1 Obstruction Removal (Trees)	\$37,500	Impose/Use	No
Runway Safety Area (East-West) Drainage	\$82,500	Impose/Use	No
Transitional Surface Obstruction Removal (Trees)	\$50,000	Impose/Use	No
PFC Preparation	\$49,958	Impose/Use	No
<b>Total:</b>	<b>\$2,711,322</b>		

# PFC Revenue Forecast

Year	Projected Enplanements	Gross PFC Revenue @ \$4.50	Airline Retains \$0.11/ Enplanement	Net PFC Revenue to HXD	Cumulative Total
2006	62,022				
2007	55,930				
2008	53,107				
2009	52,740				
2010	57,131				
2011	55,536				
2012	57,548	\$258,966	\$6,330	\$252,636	\$252,636
2013	58,946	\$265,257	\$6,484	\$258,773	\$511,409
2014	59,155	\$266,195	\$6,507	\$259,688	\$771,097
2015	60,860	\$273,868	\$6,695	\$267,173	\$1,038,270
2016	61,663	\$277,482	\$6,783	\$270,699	\$1,308,970
2017	62,620	\$281,788	\$6,888	\$274,900	\$1,583,869
2018	63,874	\$287,431	\$7,026	\$280,405	\$1,864,274
2019	64,754	\$291,391	\$7,123	\$284,268	\$2,148,543
2020	65,859	\$296,366	\$7,244	\$289,121	\$2,437,664
2021	66,926	\$301,168	\$7,362	\$293,806	\$2,731,470
2022	67,919	\$305,635	\$7,471	\$298,164	\$3,029,634

Note: Enplanements are based on US Airways data only.

# PFC Reconciliation with Projects

<b>Year</b>	<b>Estimated Revenue Forecast</b>	<b>PFC Total</b>
		<b>\$2,711,322</b>
2012	\$252,636	\$2,458,709
2013	\$258,773	\$2,199,936
2014	\$259,688	\$1,940,248
2015	\$267,173	\$1,673,075
2016	\$270,699	\$1,402,376
2017	\$274,900	\$1,127,476
2018	\$280,405	\$847,071
2019	\$284,268	\$562,803
2020	\$289,121	\$273,682
2021	\$293,806	\$20,147 (remaining)
2022	\$298,164	

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INTEROFFICE MEMORANDUM

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TO: COUNTY COUNCIL MEMBERS

FROM: JOSHUA A. GRUBER, STAFF ATTORNEY 

SUBJECT: TOWN OF PORT ROYAL SEAPORT TAX INCREMENT FINANCING DISTRICT

DATE: 1/17/2012

CC: GARY KUBIC, BRYAN HILL, DAVID STARKEY

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Beaufort County has received notice from the Town of Port Royal of its intentions to hold a public hearing for the purposes of establishing the Seaport Tax Increment Financing District ("TIF"). Pursuant to South Carolina Code of Laws Section 31-6-80, Beaufort County must respond in writing by the date of the public hearing, February 8, 2012, of its intentions to not participate in the TIF or the County will be deemed to consent to the creation of the District by its silence.

Administrative staff for the County has reviewed the Seaport Redevelopment Plan that has been submitted by the Town of Port Royal and which forms the foundation for the creation of the TIF. Upon review of the Redevelopment Plan, staff recommends approval of the creation of the TIF. The grounds for providing this recommendation are that the properties which form the significant majority of the TIF are all currently exempt from taxation as they are owned by State of Local governments. Therefore, the County is currently receiving a de minimus amount of revenue from these parcels. By creating the TIF, these properties will be transferred from public to private hands thus enabling them to be placed on the tax rolls and generate revenue in the future for the County and the other taxing districts involved in this project.

This file is too large to include in this data package.

It will be emailed separately.

COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING  
100 RIBAUT ROAD  
POST OFFICE DRAWER 1228  
BEAUFORT, SOUTH CAROLINA 29901-1228  
TELEPHONE: (843) 255-2180  
FAX: (843) 255-9401  
www.bcgov.net

WM. WESTON J. NEWTON  
CHAIRMAN

D. PAUL SOMMERVILLE  
VICE CHAIRMAN

COUNCIL MEMBERS

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RICK CAPORALE  
GERALD DAWSON  
BRIAN E. FLEWELLING  
HERBERT N. GLAZE  
WILLIAM L. McBRIDE  
STEWART H. RODMAN  
GERALD W. STEWART  
LAURA VON HARTEN

GARY KUBIC  
COUNTY ADMINISTRATOR

BRYAN J. HILL  
DEPUTY COUNTY ADMINISTRATOR

LADSON F. HOWELL  
COUNTY ATTORNEY

SUZANNE M. RAINEY  
CLERK TO COUNCIL

January 19, 2012

Mr. Wm. Weston J. Newton  
Chairman  
Beaufort County Council  
South Carolina

RE: Call for Reconsideration January 23, 2012 Council Meeting

Dear Chairman Newton:

I am writing to notify you of my intention to call for reconsideration at our January 23, 2012 Council meeting a motion regarding adoption of a resolution endorsing and approving the Parks and Leisure Services Department changes to the fee schedule 2012.

This motion was approved at our January 9, 2012 meeting, and I voted on the prevailing side. Would you please add this item to our January 23 Council agenda? Thank you.

Sincerely,



Herbert N. Glaze  
Council Member

**RESOLUTION**

**WHEREAS**, for years Beaufort County Council through its Parks and Leisure Services Division has provided programs and facilities for its residents at minimal cost to the participants; and

**WHEREAS**, in recent years the County experienced a significant increase in the use of recreational facilities, fields, and programs throughout the County; and

**WHEREAS**, limited resources make it more difficult to meet the increasing demands for programs, facilities and maintenance thereof; and

**WHEREAS**, there is the desire to offer and maintain quality programs and safe, decent facilities using various approaches to accomplish this with the minimal impact on the participants; and

**WHEREAS**, on November 3, 2011, Beaufort County Parks and Leisure Services Board hereby adopted the attached recommended changes in fees for programs, facilities, and fields usage to help ensure equity and continuity throughout the County in recreational programs.

**NOW, THEREFORE, BE IT RESOLVED**, that Beaufort County Council hereby, endorses and approves Beaufort County Parks and Leisure Services Board changes to the fee schedule to fulfill the mission of providing quality programs and facilities to Beaufort County residents; and

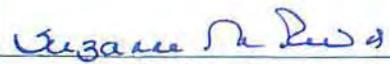
**BE IT FURTHER RESOLVED**, that Beaufort County Parks and Leisure Services Board will continue to monitor and evaluate the use of recreational programs and facilities, and when appropriate, provide additional recommendations to County Council for consideration and response.

Adopted this 9<sup>th</sup> day of January, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By:   
Wm. Weston J. Newton, Chairman

ATTEST:

  
Suzanne M. Rainey, Clerk to Council

**BEAUFORT COUNTY PARKS AND LEISURE SERVICES  
FEE SCHEDULE AS APPROVED BY  
BEAUFORT COUNTY COUNCIL ON 1-25-2010; REVISED: 4/12/2010  
EFFECTIVE DATE: January 19, 2012**

**ATHLETICS**

Fee Type	Description	Rental Price	PROPOSED CHANGES
Youth Sports Registration	Baseball/Softball Cheerleading Soccer and basketball	\$55.00	\$65.00 \$55.00 \$60.00
Youth Football Registration	for ages 8 and up; <del>2009 Fee</del> <del>2010 Fee</del> Flag Football (Ages 4 – 7) Tackle Football (Ages 8 – 12)	<del>\$65.00</del> <del>\$75.00</del>	Delete 2009 & 2010 Fees Post only current prices \$55.00 \$75.00
Adult Sports Registration	Baseball and Softball Leagues	\$550.00	No Change
Adult Soccer Registration	6 on 6 Adult League	\$350.00	\$400.00
Concession Rental	Per day Per week, if present each day Per season Per season	\$25.00 <del>\$25.00</del> \$300.00 \$150.00	No Change Remove New Item New Item Non profit
Gym – Athletic Event All usage fees for gym rentals must be paid in advance along with a \$200.00 refundable security deposit before the event can be placed on calendar.	Athletic sponsored events, per hour Refundable Security Fee	\$50.00 (200.00)	No Change No Change
Athletic Youth Sports Sliding Fee - Multiple Siblings	1 <sup>st</sup> child 2 <sup>nd</sup> child 3 <sup>rd</sup> child 4 <sup>th</sup> child 5 <sup>th</sup> and more Must provide long form birth certificate to prove authenticity.	Regular fee \$10.00 off \$20.00 off \$30.00 off Free	Remove Athletic Youth Sliding Scale Fee
Coaches Thank You Voucher (Head Coach Only)	Volunteer coaches that complete a full season shall receive a thank you voucher redeemable for a year.	\$10.00	(\$25.00)
Sponsorship Fees	Banner Team Team and Banner League for age group Corporate Summer Camp Sponsor Soccer cup sponsor	\$300.00 \$300.00 \$500.00 \$900.00 \$2500.00 \$400.00 \$2000.00	No Change No Change No Change No Change No Change New Item New Item
Green Shell Picnic Shelter and Old Burton Wells Picnic Area	For three hours Additional fee per hour	\$50.00 \$10.00	\$75.00 \$20.00
Parks, Facilities and Gym for Special Events Special Events – Such as large events of 100+ people, festivals, athletic tournaments, events that charge entrance fee, sell items.	Fee for one day Additional day(s) Additional Security Deposit Special Events Cleaning Fee (per day) Lessee must provide copy of permits	\$500.00 \$100.00 \$500.00 \$150.00	No Change No Change No Change New Item
Gym – Special Event	Special Events	\$500.00	Remove this line & combine with Parks, Facilities for Special Events and/or Festivals
Gym – Additional Special Event fee	Special Events Cleaning Fee	\$150.00	Remove this line & combine with Parks, Facilities for Special Events and/or Festivals
Tennis Courts (If reserved)	Up to 3 hours Additional fee per hour	\$50.00 \$10.00	New Item New Item
Racquetball Court (If reserved)	Week in advance 1 court for 1 hour per group	\$5.00	New item
Ball fields (Baseball/Softball) No security deposit for rental of ball fields except for tournaments.	With lights for up to 3 hours Without lights for up to 3 hours Additional fee per hour	\$75.00 \$50.00 \$10.00	No Change No Change No Change
Ball fields (Soccer, football, & multi-purpose) No security deposit for rental of ball fields except for tournaments.	With lights up to 3 hours Without lights for up to 3 hours Additional fee per hour	\$75.00 \$50.00 \$10.00	\$105.00 \$80.00 No Change
NO Rental Charge for Youth Sports Charge for youth teams not participating in the recreation program	Charge for Youth Field Use / Teams per 3 months		\$250.00

**LATE FEES ARE \$25.00 FOR ATHLETICS, AFTER SCHOOL, & INTERSESSION**

BEAUFORT COUNTY PARKS AND LEISURE SERVICES  
 FEE SCHEDULE AS APPROVED BY  
 BEAUFORT COUNTY COUNCIL ON 1-25-2010; REVISED: 4/12/2010  
 EFFECTIVE DATE: January 17, 2012

POOLS

Fee Type	Description	Rental Price	PROPOSED CHANGES
Indoor/Outdoor Pool Rental	For up to 3 hours of use	\$200.00	No Change
Lane Rental per hour	Additional fee per hour	\$70.00	No Change
		\$3.00	\$4.00
Special	For pool sponsored events	\$1.00	No Change
Seniors daily admission	55 and over	\$2.00	\$3.00
Swim daily admission		\$3.00	\$4.00
Senior/County Individual Pass	Monthly	\$20.00	\$25.00
Individual Pass	Monthly	\$25.00	\$30.00
Senior	2 adults and up to 4 minor children Monthly	\$25.00	\$30.00
Family Pass	2 adults and up to 4 minor children Monthly	\$30.00	\$35.00
Group Swim Lesson	Per person Minimum of 3 individuals for lesson Maximum of 10 individuals per Instructor	\$30.00	\$35.00
Individual Swim Lesson	Per person (Up to 2 people)	\$45.00	\$50.00
Lifeguarding Class	Per person Includes lifeguarding, first aid, AED, and CPR certifications	\$130.00	\$160.00
CPR Lesson	Per person (CPR Certification)	\$60.00	\$80.00
Lifeguard Challenge	Per person (Updating certifications)	\$60.00	\$85.00
CPR Challenge		\$20.00	\$30.00
Water Aerobics with County instructors	Individual Fee	\$3.00	\$4.00
Water Aerobics Pass with County instructors	Individual Monthly 10 sessions and must be used within 6 month period	\$25.00	\$30.00
Scuba	Daily (For use of scuba equipment in pool)	\$4.00	No Change
Camp Admission	Admission per child with organized group Such as Boys & Girls Club, school, etc.	\$2.00	No Change

LATE FEES ARE \$25.00 FOR ATHLETICS, AFTER SCHOOL, & INTERSESSION

BEAUFORT COUNTY PARKS AND LEISURE SERVICES  
 FEE SCHEDULE AS APPROVED BY  
 BEAUFORT COUNTY COUNCIL ON 1-25-2010; REVISED: 4/12/2010  
 EFFECTIVE DATE: January 17, 2012

RECREATION AND CENTERS

Fee Type	Description	Rental Price	PROPOSED CHANGES
After School Program	Per child per month	\$50.00	\$75.00
After School Sliding Fee - Multiple Siblings	1 <sup>st</sup> child 2 <sup>nd</sup> child 3 <sup>rd</sup> child 4 <sup>th</sup> child 5 <sup>th</sup> and more Must provide long form birth certificate to prove authenticity.	Regular fee \$10.00 off \$20.00 off \$30.00 off Free	Remove After School Sliding Fee
Summer Camp Registration • Summer Camp is 8 weeks • Hours Universally – 7:30am – 6:00pm • Additional T-Shirts - \$5.00	Regular Camp Rate- 1 <sup>st</sup> Child Reduced Camp Rate – 1 <sup>st</sup> Child	\$285.00 \$165.00 \$10.00 off \$20.00 off \$30.00 off Free	Remove Summer Camp Sliding Fee Regular Fee: \$325.00 Reduced Fee:- \$195.00
Summer Camp Sliding Fee - Multiple Siblings	2 <sup>nd</sup> child 3 <sup>rd</sup> child 4 <sup>th</sup> child 5 <sup>th</sup> and more	Free	
Intercession (All Day)	1 day per month 2 or more days per month - 3 days in a week 4-5 days in a week Non-participant fee	Free <del>\$10.00 per day</del> \$35.00 per week	No Charge \$10.00 per day New item - \$15.00 per day
Community Center Rentals (if available)  All usage fees for recreation centers must be paid in advance along with a \$200.00 refundable security deposit before the event can be placed on calendar.	All centers (1-3 hours) Additional fee per hour Refundable Security Fee Cleanup Fee Small – Up to 3 hours (Booker T. Washington, Broomfield, Dale, Gloria Potts, Port Royal, Scott) Additional fee per hour  Large – Up to 3 hours (Burton Wells, Bluffton, Charles Lind Brown) Additional fee per hour Non Profits - 1 Week (If Space Available) Non Profits - 2 Weeks (If Space Available)	\$75.00  \$250.00 \$40.00 \$750.00 \$1,000.00	\$150.00 \$50.00 (\$200.00) New item - \$50.00 (Additional cleaning fees may apply if left in poor condition.)  New Item New Item
Community Room Rentals – For profit Revenue based classes or meetings  All usage fees for community room rentals must be paid in advance along with a \$50.00 refundable security deposit before the event can be placed on calendar.  There will not be a rental charge for community rooms during regular business hours for non-profit groups.	Small Rooms Per day (1-3 hours) Large Rooms Per day (1-3 hours) Additional fee per hour Refundable Security Deposit Small, up to 3 hours Large, up to 3 hours Additional fee per hour	\$30.00 \$75.00 \$10.00	Small rooms: \$75.00 Large rooms: \$100.00 \$20.00 (\$50.00)
Parks, Facilities and Gym for Special Events Special Events – Such as large events of 100+ people, festivals, athletic tournaments, events that charge entrance fee, sell items	Fee for one day Additional day(s) Additional Security Deposit Special Events Cleaning Fee per day Lessee must provide copy of permits	\$500.00 \$100.00 \$500.00 \$150.00	No Change No Change No Change Added
Chairs	Additional chairs needed for site rental	\$1.00	Remove line item
Tables	Additional tables	\$5.00	Remove line item

LATE FEES ARE \$25.00 FOR ATHLETICS, AFTER SCHOOL, & INTERSESSION

**Committee Reports**  
**January 23, 2012**

**A. COMMITTEES REPORTING**

**1. Community Services**

- ① Minutes are provided from the January 17 meeting. Action is required. (**backup**)
- ② Alcohol and Drug Abuse Board

<i>Nominate</i>	<i>Name</i>	<i>Position / Area / Expertise</i>	<i>Reappoint / Appoint</i>	<i>Votes Required</i>
01.23.12	Mary Johnson	Countywide	Reappoint	10/11
01.23.12	Frances Kenney	Countywide	Reappoint	8/11

- ③ Beaufort Memorial Hospital Board

<i>Nominate</i>	<i>Name</i>	<i>Position / Area / Expertise</i>	<i>Reappoint / Appoint</i>	<i>Votes Required</i>
01.23.12	David Tedder	Countywide	Reappoint	10/11
01.23.12	David House	Countywide	Appoint	6/11

- ④ Children's Foster Care Review Board

<i>Nominate</i>	<i>Name</i>	<i>Position / Area / Expertise</i>	<i>Reappoint / Appoint</i>	<i>Votes Required</i>
01.23.12	Queen M. Davis	Countywide	Appoint	6/11

- ⑤ Disabilities and Special Needs Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
01.23.12	Jonathan Brown	Countywide	Reappoint	8/11
01.23.12	David Green	Countywide	Reappoint	8/11
01.23.12	Garden Simmons-White	Countywide	Reappoint	10/11

- ⑥ Library Board

<i>Nominate</i>	<i>Name</i>	<i>Position / Area / Expertise</i>	<i>Reappoint / Appoint</i>	<i>Votes Required</i>
01.23.12	Susan Barnwell	District 2	Reappoint	8/11
01.23.12	Yolanda Riley	District 6	Appoint	6/11
01.23.12	Bernard Kole	District 7	Appoint	6/11

- ⑦ Parks and Leisure Services Board

<i>Nominate</i>	<i>Name</i>	<i>Position / Area / Expertise</i>	<i>Reappoint / Appoint</i>	<i>Votes Required</i>
01.23.12	Tom Ertter	At-Large	Reappoint	8/11
01.23.12	Brian Watkins	Southern Beaufort County	Appoint	6/11

**2. Finance**

- ① Minutes are provided from the January 17 meeting. Action is required. (**backup**)  
See main agenda items 11C, 11D and 11E.

② Accommodations Tax Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
01.23.12	Anita Singleton-Prather	Cultural	Reappoint	8/11

③ Tax Equalization Board

<i>Nominate</i>	<i>Name</i>	<i>Position / Area / Expertise</i>	<i>Reappoint / Appoint</i>	<i>Votes Required</i>
01.23.12	Robert Cummins	St. Helena Township	Reappoint	10/11
01.23.12	Merritt Patterson	Beaufort Township	Reappoint	10/11

**3. Governmental**

① Minutes are provided from the January 4 meeting. No action is required. (backup)

**4. Natural Resources**

① Minutes are provided from the January 4 meeting. No action is required. (backup)

**5. Transportation Advisory Group**

① Minutes provided February 23 from the January 18 meeting. Action is required. (backup)

**B. COMMITTEE MEETINGS**

**1. Community Services**

*William McBride, Chairman*

*Gerald Dawson, Vice Chairman*

➔ Next Meeting – Monday, February 20 at 4:00 p.m., BIV#2

**2. Executive**

*Weston Newton, Chairman*

➔ Next Meeting –February 2012

**3. Finance**

*Stu Rodman, Chairman*

*Rick Caporale, Vice Chairman*

➔ Next Meeting – Monday, February 20 at 2:00 p.m., BIV #2

**4. Governmental**

*Jerry Stewart, Chairman*

*Laura Von Harten, Vice Chairman*

➔ Next Meeting – Monday, February 6 at 4:00 p.m., ECR

**5. Natural Resources**

*Paul Sommerville, Chairman*

*Brian Flewelling, Vice Chairman*

➔ Next Meeting – Monday, February 6 at 2:00 p.m., ECR

**6. Public Facilities**

*Herbert Glaze, Chairman*

*Steven Baer, Vice Chairman*

➔ Next Meeting – Tuesday, January 24 at 4:30 p.m., ECR

**7. Transportation Advisory Group**

*Weston Newton, Chairman*

*Stu Rodman, Vice Chairman*

## COMMUNITY SERVICES COMMITTEE

January 17, 2012

The electronic and print media were duly notified in accordance with the State Freedom of Information Act.

The Community Services Committee met on Tuesday, January 17, 2012 at 4:00 p.m., in the Conference Room, Building 2, Beaufort Industrial Village, 102 Industrial Village Road, Beaufort South Carolina.

### ATTENDANCE

Community Services Committee Members: Chairman William McBride, Vice Chairman Gerald Dawson and members Steven Baer, Rick Caporale, Herbert Glaze Paul Sommerville, and Laura Von Harten. Non-Committee member Brian Flewelling was also present.

County staff: Morris Campbell, Division Director – Community Services.

Media: Eleanor Lightsey O'Key, *LowCountry Inside Track, Ltd.*

Councilman McBride chaired the meeting.

### ACTION ITEMS

#### **1. Consideration of Reappointments and Appointments**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

- **Alcohol and Drug Abuse Board**

**Motion:** It was moved by Ms. Von Harten, seconded by Mr. Glaze, that Community Services Committee recommends Council reappoint Mary Johnson and Frances Kenney to serve as members of the Alcohol and Drug Abuse Board. The vote was: AYAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council reappoint Mary Johnson and Frances Kenney to serve as members of the Alcohol and Drug Abuse Board.

Mr. McBride noted that Ms. Linda Hoffman has been absent from more than one-third of the board meetings. The Clerk to Council was instructed to contact Ms. Hoffman to see if she is willing to present a special written appeal of reasonable cause that may mitigate her absences to committee.

- **Beaufort Memorial Hospital Board**

**Motion:** It was moved by Mr. Sommerville, seconded by Mr. Glaze, that Community Services Committee recommends Council reappoint David Tedder to serve as a member of the Beaufort Memorial Hospital Board. The vote was: AYAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council reappoint David Tedder to serve as a member of the Beaufort Memorial Hospital Board.

**Motion:** It was moved by Mr. Sommerville, seconded by Mr. Caporale, that Community Services Committee recommends Council appoint David House to serve as a member of the Beaufort Memorial Hospital Board. The vote was: AYAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council appoint David House Tedder to serve as a member of the Beaufort Memorial Hospital Board.

- **Children's Foster Care Review Board**

**Motion:** It was moved by Mr. Glaze, seconded by Ms. Von Harten, that Community Services Committee recommends Council appoint Queen M. Davis to serve as a member of the Children's Foster Care Review Board. The vote was: AYAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council appoint Queen M. Davis to serve as a member of the Children's Foster Care Review Board.

- **Disabilities and Special Needs Board**

**Motion:** It was moved by Mr. Dawson, seconded by Mr. Glaze, that Community Services Committee recommends Council reappoint Jonathan Brown, David Green and Gardenia Simmons-White to serve as members of the Disabilities and Special Needs Board. The vote was: AYAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council reappoint Jonathan Brown, David Green and Gardenia Simmons-White to serve as members of the Disabilities and Special Needs Board.

- **Library Board**

**Motion:** It was moved by Mr. Baer, seconded by Mr. Sommerville, that Community Services Committee recommends Council reappoint Susan Barnwell, representing District 2, to

serve as a member of the Library Board. The vote was: AYAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council reappoint Susan Barnwell, representing District 2, to serve as a member of the Library Board.

**Motion:** It was moved by Mr. Dawson, seconded by Mr. Glaze, that Community Services Committee recommends Council appoint Yolanda Riley, representing District 6, to serve as a member of the Library Board. The vote was: AYAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council appoint Yolanda Riley, representing District 6, to serve as a member of the Library Board.

**Motion:** It was moved by Mr. Sommerville, seconded by Ms. Von Harten, that Community Services Committee recommends Council appoint Bernard Kole, representing District 7, to serve as a member of the Library Board. The vote was: AYAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council appoint Bernard Kole, representing District 7, to serve as a member of the Library Board.

- **Parks and Leisure Services Board**

**Motion:** It was moved by Mr. Glaze, seconded by Mr. Caporale, that Community Services Committee recommends Council reappoint Tom Ertter, representing at-large, to serve as a member of the Parks and Leisure Services Board. The vote was: AYAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council reappoint Tom Ertter, representing at-large, to serve as a member of the Parks and Leisure Services Board.

**Motion:** It was moved by Mr. Sommerville, seconded by Mr. Dawson, that Community Services Committee recommends Council appoint Brian Watkins, representing southern Beaufort County, to serve as a member of the Parks and Leisure Services Board. The vote was: AYAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council Brian Watkins, representing southern Beaufort County, to serve as a member of the Parks and Leisure Services Board.

## FINANCE COMMITTEE

January 17, 2012

The electronic and print media were duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met on Tuesday, January 17, 2012 at 1:30 p.m., in the Conference Room, Beaufort Industrial Village, 102 Industrial Village Road, Beaufort, SC.

### ATTENDANCE

Finance Committee Members: Chairman Stu Rodman, Vice Chairman Rick Caporale, and members Steven Baer, Brian Flewelling, William McBride, Paul Sommerville and Jerry Stewart were present. Non Committee members Gerald Dawson and Laura Von Harten were also present.

County staff: Paul Andres, Airports Director; Tony Criscitiello, Division Director – Planning and Development; Joshua Gruber, County Attorney; Bryan Hill, Deputy County Administrator; Alicia Holland, Controller; and David Starkey, Chief Financial Officer.

Public: Francis Campbell, Attorney for Town of Port Royal; Judy Elder, Talbert & Bright; Jim Tiller, JK Tiller and Associates; and Van Willis, Port Royal Town Manager.

Media: Eleanor O'Key, Lowcountry Inside Track, and Brittney Shay, WSAV.

Councilman Rodman chaired the meeting.

### ACTION ITEMS

#### **1. Consideration of Reappointments and Appointments**

##### **• Tax Equalization Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Stewart, that the Finance Committee recommends Council reappoint Robert Cummins, representing St. Helena Township, and Merritt Patterson, representing Beaufort Township, to serve as members of the Tax Equalization Board The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman and Mr. Stewart. ABSENT – Mr. Sommerville. The motion passed.

**Recommendation:** Council reappoint Robert Cummins, representing St. Helena Township, and Merritt Patterson, representing Beaufort Township, to serve as members of the Tax Equalization Board.

- **Accommodations Tax (2% State) Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. McBride, that the Finance Committee recommends Council reappoint Anita Singleton-Prather, representing cultural, to serve as a member of the Accommodations Tax (2% State) Board. The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. The motion passed.

**Recommendation:** Council reappoint Anita Singleton-Prather, representing cultural, to serve as a member of the Accommodations Tax (2% State) Board.

**2. An Ordinance Authorizing the Issuance and Sale of Not to Exceed \$6,000,000 General Obligation Bonds, Series 2012B, or Such Other Appropriate Series Designation, of Beaufort County, South Carolina**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Chief Financial Officer David Starkey reviewed this item with the Committee. In 2010 Council adopted a resolution for administration to submit a request to the United States Department of Agriculture (USDA) to provide \$8,500,000 in a grant and loan combination for the development and construction of the St. Helena Island public library. The USDA grant and loan combination represents a \$2,500,000 grant with a \$6 million, 40 -year loan. It is now time to borrow the money which requires an ordinance to do so.

**Motion:** It was moved by Mr. McBride, seconded by Mr. Stewart, that the Finance Committee recommends Council approve on first reading an ordinance authorizing the issuance and sale of not to exceed \$6 million General Obligation Bonds, Series 2012B, or such other appropriate series designation of Beaufort County, South Carolina. The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. The motion passed.

**Recommendation:** Council approve on first reading an ordinance authorizing the issuance and sale of not to exceed \$6 million General Obligation Bond, Series 2012B, or such other appropriate series designation of Beaufort County, South Carolina.

**3. Hilton Head Island Airport Passenger Facility Charge Program**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Passenger Facility Charge (PFC) Programs provide a means to generate funds to help pay for airport capital improvements. They do so by applying a \$4.50 per ticket surcharge for passengers departing from the airport. FAA review and approval is required for implementation. The Hilton Head Island Airport has had PFC Programs in the past, but currently does not have one in place. This new PFC Program will be used to generate revenue to reimburse the County's cost for previously completed airport capital improvements and to fund the Airports 2.5% matching share for future capital improvements as recommended in the recent Master Plan Update. A total of 22 projects have been identified for funding with a combined total cost of \$2,711,322. Based on current and forecast enplanement figures, this revenue will need to be collected over a 10.5 year period. The Airports Board favorably endorses the establishment of a new PFC program for the Hilton Head Island Airport. PFC Programs are designed to generate revenue for airport capital improvement project.

Ms. Judy Elder, Talbert & Bright, presented the Committee with a PowerPoint presentation on the Hilton Head Island Airport Passenger Facility Charge Program.

**Motion:** It was moved by Mr. Caporale, seconded by Mr. Baer, that the Finance Committee approves and recommends Council approve the Hilton Head Island Airport Passenger Facility Charge Program as presented to the Committee. The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. The motion passed.

**Recommendation:** Council approve the Hilton Head Island Airport Passenger Facility Charge Program as presented to the Committee.

#### **4. Town of Port Royal Tax Increment Financing (TIF) District**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Port Royal Town Manager Van Willis and Town Attorney Francis Campbell presented the Committee with a PowerPoint presentation regarding the proposed Town of Port Royal Tax Increment Financing District.

County Attorney Joshua Gruber informed the Committee of the February 8 cutoff date to not participate in this TIF. If Council wishes to not participate, it must be put in writing. If it is not put in writing, it means Council agrees with the TIF. He stated there is not a lot at stake here. When properties are moved out of public hands and into private hands, it ensures taxes in the future.

Administrative staff for the county has reviewed the Seaport Redevelopment Plan that has been submitted by the Town of Port Royal and which forms the foundation for the creation of the TIF. Upon review of the Redevelopment Plan, staff recommends approval for the creation of the TIF. The grounds for providing this recommendation are that the properties which form the significant majority of the TIF are all currently exempt from taxation as they are owned by state or local governments. Therefore, the county is currently receiving a de minimus amount of revenue from these parcels. By creating the TIF, these properties will be transferred from public

to private hands thus enabling them to be placed in the tax rolls and generate revenue in the future for the county and the other taxing district is involved in this projects.

**Motion:** It was moved by Mr. Caporale, seconded by Mr. Baer, that the Finance Committee approves and recommends County Council participate in the Town of Port Royal Tax Increment Financing District. The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. OPPOSED – Mr. Sommerville. The motion passed.

**Recommendation:** Council approve participating in the Town of Port Royal Tax Increment Financing District.

## **INFORMATION ITEMS**

### **5. Stormwater Agreed-Upon Procedures Contract**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Beaufort County's Chief Financial Officer David Starkey reviewed this item with the Committee. He stated this is to develop procedures to look over the last ten years of stormwater collections to provide a before and after picture. Administration is looking at an external audit firm to vouch the project to a certain extent. The next step would be to go to the municipalities to do the same. It is estimated the project will cost \$58,000. County Administration has the ability to spend up to \$25,000 without the approval of Council, and is asking for Council to approve the additional \$33,000 needed. Administration is asking for Council's approval of whether or not to move forward with this project. Funding sources will be presented to Council following approval to move forward.

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Baer, that the Finance Committee approves and recommends County Council approve administration moving forward with a contract to audit stormwater collections. The vote was: FOR – Mr. Baer, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. OPPOSED – Mr. Caporale and Mr. Rodman. The motion passed.

**Recommendation:** Council approve administration to move forward with a contract for auditing stormwater collections.

### **6. An Authorization to Engage in a Contract to Utilize the Okatie Regional Park as a Public-Private Venture. This Would Implement the Public Private Venture Policy Adopted by County Council of January 9, 2012**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Tony Criscitiello, Division Director – Planning and Infrastructure, reviewed this item with the Committee. County Council has passed a resolution outlining the

policy of Beaufort County with regards to public-private venture for use of properties acquired through the Rural and Critical Lands Program. A proposal has been received to utilize one of the low impact passive parks in a public-private venture. The park in question is the Okatie Regional Park. He provided Council with basic material that is to be used in drafting an agreement to engage in the venture. A formal contract will be received at a subsequent Finance Committee meeting if the direction is to proceed. Administration will prepare a contract with all the terms and conditions that County Council will require to engage in the Public-Private Venture.

**Motion:** It was moved by Mr. Sommerville, seconded by Mr. Flewelling, that the Finance Committee approves and recommends Council direct administration to move forward in drafting a contract to engage in a Public-Private Venture to utilize the Okatie Regional Park. The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. The motion passed.

**Recommendation:** Council direct administration to move forward in drafting a contract to engage in a Public-Private Venture to utilize the Okatie Regional Park.

#### **7. Funds Transfer Policy**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Committee Chairman Stu Rodman presented the Committee with the proposed language for a Budget Ordinance Amendment to include a Funds Transfer Policy. Much discussion followed including members of Council requesting documentation of transactions between fund accounts within the General Fund.

**Status:** This item required no action.

# GOVERNMENTAL COMMITTEE

January 3, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Governmental Committee met on Tuesday, January 3, 2012 at 4:00 p.m., in the Executive Conference Room, Administration Building, 100 Ribaut Road, Beaufort, SC.

## ATTENDANCE

Governmental Committee Members: Chairman Jerry Stewart, and Committee members Gerald Dawson, Herbert Glaze, Brian Flewelling, Stu Rodman and Laura Von Harten attended the meeting. Member Rick Caporale absent. Non-Committee members William McBride and Steven Baer also attended.

County Staff: Todd Ferguson, Emergency Management Director; Bryan Hill, Deputy County Administrator; Donna Ownby, EMS Director; David Starkey, Chief Financial Officer; Sheriff P.J. Tanner; David Zeoli, Emergency Management Assistant Director.

Public: Senator Tom Davis.

Media: Joe Croley, Hilton Head Island Association of Realtors.

Mr. Stewart chaired the meeting.

## DISCUSSION ITEMS

### 1. Discussion – Upcoming Legislative Session

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2).

**Discussion:** Senator Davis spoke before the Committee and informed them of the hot topics for this legislative session which included the following:

- Discussion regarding how to spend the \$500 million of new recurring money and \$400 million in one-time money this year, over last year.
- Revise the tax code and get away from loopholes and exemptions
- Revise school funding formulas
- Reforms to pension system, legislature pension

He believes that Act 388 will stay; but feels if we close the loopholes, we will move away from education funding based on the tax base. He feels it would be best to remove the property tax funding and collapse all education funding sources into one stream and backpack them to the child. The existing EFA formula has inequities, and there are two or three things we can do to

bring more money here. One of those would be to assess homes at 80% of market value to lower tax base and get more state education money.

Senator Davis also spoke about the Jasper Port issue.

**Status:** This item was for informational purposes only.

## 2. Annual Report – Sheriff's Office

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2).

**Discussion:** Sheriff P.J. Tanner presented the Committee with a snapshot of his annual report which will be more current by the end of January. He distributed a one-page report which provided 2011 information to include calls for service as of December 16 being 292,286, an 8% reduction in crime from 2010, and reported offenses being at 29,801 which is also a reduction. He informed the Committee that he is looking for new office space in Bluffton and spoke about the new state immigration law. He stated it does not change what the Sheriff's Office has already been doing. The Lawful Employment Ordinance deals with the workplace and has been working. The 287G Program, offered by Homeland Security, has been effective in fighting illegal immigration as well.

Sheriff Tanner spoke about the forensics lab, which he is grateful for. The results are outstanding – a lot of evidence has been submitted and we are also helping other agencies in the region. He also spoke about discussions he has had with Mr. Kubic regarding future ideas, particularly, those concerning the Sheriff's Office taking over the jail and 911 post Mr. Winn's retirement.

**Status:** This item was for informational purposes only.

## 3. Department Updates

- EMS Department Overview – Emergency Medical and Fire Support Study (CRA Report)

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2).

**Discussion:** Deputy Administrator Bryan Hill introduced Mrs. Donna Ownby, Emergency Medical Services Director, who presented the Committee with a PowerPoint presentation on the strides made with EMS following consultants, CRA, recommendations. The department is currently working on reducing turnout times, reviewing the Lease Program for ambulance replacement and vehicle maintenance orientation by First Vehicle Services, and updating their policies and procedures.

They are currently reviewing the following: changing the billing rates, hiring personnel for part time positions, reviewing and revising job descriptions, renegotiating warranty and maintenance agreement and expanding the training room area. They have made great strides and have completed the following:

- Outsource Billing
- Discontinue Automatic Standby Movement of Ambulances
- Change Medical Control
- Discontinue Payment to HHI
- First Vehicle Services (FVS) to Review New Ambulance Bids
- Engine Hour Meters in Ambulances
- Develop a Promotional Exam System
- Convert Billing Clerk to Administrative Assistant
- Discontinue Fee for No Transport
- Add QRV to Southern Beaufort County

They are not working on the following: all first responders falling under Beaufort County, supplies at the hospitals, adding ambulance in Burton and St. Helena, having a spare truck at Fripp Island, adding a Subscription Program, adding a second deputy director and changing the form of the ranking structure.

**Status:** This item was for informational purposes only. Due to time constraints the complete presentation was not given, but will be completed at the next meeting.

- **Emergency Management Department Overview – Emergency Medical and Fire Support Study (CRA Report)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2).

**Discussion:** Mr. Todd Ferguson, Emergency Management Director, presented the Committee with a PowerPoint presentation on the strides made with E911 as recommended by the consultants. They are currently working on customers having formally appointed Point of Contact, are maintaining Dispatcher progress on internal drive, upgrading Cisco Software to Sequel (SQL) Platform, eliminating dispatch ten codes, drafting a written policy for rerouting 911 calls, converting daily observation reports to electronic, continuity of Operation Plan for dispatch, and single channel dispatch for Fire and EMS.

They are reviewing the test staggered dispatch schedules, the contract for a full CAD Assessment, installing KVM at dispatch consoles, build out run orders through exhaustion to mutual aid, and the contract for a Full Communications Center Assessment. Great strides have been made and the following has been completed:

- Standardized Dispatch Position Locations

- Integrate Operations Master Sergeant within Dispatch
- Remove Glass Partition Isolating the Dispatch Center
- Employee Services Change on Probationary Period
- Establish Minimum Dispatch Staffing
- Review call taking protocol to Decrease Dispatch Times
- Establish an Effective EMD System
- Maintain Up-to-Date Radio Database
- Apply for GETS & WPS Priority Phone Service
- Re-label Talk Groups on Dispatch Consoles
- Updated Dispatch Information on BC's Website
- Establish an Emergency Preparedness Committee
- Training to Limit Field Units from Calling Dispatch
- Change Call-Taking Procedures for Accurate Call for Service Information
- Begin Use of Call Taker Positions
- Increase Training Budget
- Review / Update Standard Operation Guidelines and Standard Operation Procedures

Currently the following recommendations are not being done:

- Move Copier In Dispatch Center
- Utilize Medical Director & EMD Protocol to Prioritize Calls
- Add Dedicated Teletype Console (Dispatcher)
- Provide Additional Break Area for Dispatchers
- Purchase On Line Scheduling Software for Dispatch
- Move to Computer Based EMD from Flip Chart
- Purchase Last Message Replay License for all Consoles
- Certify Dispatchers in Critical Incident Stress Debriefing
- Purchase Criti-Call Software for Hiring Dispatchers
- Install Rubber Flooring within Dispatch
- Cross Train Traffic Management Technicians with Dispatch and Vice Versa

Mr. Ferguson stated that many improvements are being made, but some of the consultant's recommendations are being rejected after much thought and consideration.

**Status:** This item was for informational purposes only.

#### 4. Announcement

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2).

**Status:** The Chairman announced the 2012 Lobbying Day to meet with Legislators will be held Tuesday, March 13, 2012.

## NATURAL RESOURCES COMMITTEE

January 3, 2012

The electronic and print media were duly notified in accordance with the State Freedom of Information Act.

The Natural Resources Committee met on Tuesday, January 3, 2012 at 2:00 p.m., in the Executive Conference Room of the Administration Building, Beaufort, South Carolina.

### ATTENDANCE

Natural Resources Members: Chairman Paul Sommerville, Vice Chairman Brian Flewelling, and committee members Steve Baer, Gerald Dawson, William McBride, Jerry Stewart and Laura Von Harten attended the meeting. Non-Committee Member Herbert Glaze present.

County Staff: Dan Ahern, Stormwater Utility Manager; Tony Criscitiello, Division Director – Planning and Development; Bob Klink, County Engineer; David Starkey, Chief Financial Officer;

Public: Reid Armstrong, Coastal Conservation League Beaufort Office; Patty Kennedy, Beaufort Open Land Trust; and David Tedder, lawyer.

Media: Joe Croley, Lowcounty Insight Track.

Councilman Sommerville chaired the meeting.

### ACTION ITEMS

- 1. Text amendments to the Beaufort County Zoning and Development Standards Ordinance (ZDSO), Appendix S. Daufuskie Island Code, Section 3.8 (Section 3-Conservation Transect Zone); Section 3.8.1 Non-Conforming Uses (Section 3-Conservation Transect Zone; Table 1.1 (Section 1-Procedures) (That adds additional requirements in the approval and permitting process)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Tony Criscitiello reviewed this item with the Committee.

**Motion 1:** It was moved by Mr. McBride, seconded by Mr. Flewelling that the Natural Resources Committee recommends Council approve the first of three text amendments to the Beaufort County Zoning and Development Standards Ordinance (ZDSO), Appendix S. Daufuskie Island Code, Table 1.1 Approvals and Permitting Process. The vote was: FOR – Mr.

Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, and Mr. Sommerville. ABSTAINED – Ms. Von Harten. The motion passed.

**Motion 2:** It was moved by Mr. Flewelling, seconded by Ms. Von Harten, that the Natural Resources Committee recommends Council deny the second of three text amendments to the Beaufort County Zoning and Development Standards Ordinance (ZDSO), Appendix S. Daufuskie Island Code, Section 3.8.1. The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Motion 3:** It was moved by Mr. Flewelling, seconded by Ms. Von Harten, that the Natural Resources Committee recommends Council defer the third of three text amendments for 30 days until legal counsel could review the proposed amendment to the Beaufort County Zoning and Development Standards Ordinance (ZDSO), Appendix S. Daufuskie Island Code, Table 1.1 regarding procedures and return to the Zoning Board of Appeals in December for action. The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council approve on first reading three text amendments to the Beaufort County Zoning and Development Standards Ordinance (ZDSO), Appendix S. Daufuskie Island Code, Table 1.1 Approvals and Permitting Process.

**Recommendation 2:** Council deny the second of three text amendments to the Beaufort County Zoning and Development Standards Ordinance (ZDSO), Appendix S. Daufuskie Island Code, Section 3.8.1.

**Recommendation 3:** Council defer the third of three text amendments for 30 days until legal counsel could review the proposed amendment to the Beaufort County Zoning and Development Standards Ordinance (ZDSO), Appendix S. Daufuskie Island Code, Table 1.1 regarding procedures and return to the Zoning Board of Appeals in December for action.

## **2. Water Quality Restoration Plan**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Dan Ahern, Stormwater Utility Manager, presented a Powerpoint regarding the proposed Watershed Quality Restoration Plan (Plan). The County adopted stormwater volume controls for new and redevelopment in October 2009. The County then developed stormwater volume controls for lots of record, but not built in June of 2011. These controls complete the prevention measures needed to protect our water resources from future water use impairments according to our antidegradation goal of 10 percent equivalent impervious surface. There is now a need to focus our efforts on water quality retrofits to restore currently impaired waters.

The proposed Water Quality Restoration Plan was developed to be the initial five-year action plan. Restoring currently impaired waters will require considerable investment in public funds and needs to be scheduled within allowable fiscal constraints. In this light the Action Plan is the first of many five-year plans that will address impaired waters on a watershed by watershed basis. It is proposed that unique partnerships and plans will be developed for each watershed with the goal of meeting all the designated water uses in that watershed. The Plan proposes to address two watersheds in the first 5 year plan. They will be Battery Creek and Okatie River.

The draft plan was presented to the Stormwater Utility Board in July and in final form at their December Board meeting. They passed the following resolution: “The Stormwater Utility Board approves the December 2011 Water Quality Restoration Plan and recommends that the Utility takes action to initiate implementation”.

Actions needed to restore watersheds will be funded with Stormwater Fees and any additional funding that can be obtained through grants. There are many variables in developing cost estimates and this will be an evolving plan. Completion of all proposed regional retrofits and funding of incentives within the watershed would cost an estimated \$5,600,000 over the five year program with most of the cost in FY 2014 and 2015. Consideration of a SW Fee increase may be necessary to complete within the 5 year timeframe. Funding program within the current rates would fund two of the four priority retrofits (one each in Battery Creek and Okatie River) and would cost \$2,400,000 over the 5 year program.

Mr. Reed Armstrong, with the Coastal Conservation League, spoke to the Committee and praised the Plan. He also said restoration projects are under way to improve runoff from Boundary Street, from US Highway 278 and on the bridge over the Okatie River. Form-based code will also be effective in improving water quality.

**Motion:** It was moved by Ms. Von Harten, seconded by Mr. Flewelling, that the Natural Resources Committee recommends Council approve the Water Quality Restoration Plan. The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council approve the Water Quality Restoration Plan.

### **3. Discussion / A Private – Public Venture Policy for Beaufort County for use on Properties Acquired Through the Rural and Critical Lands Preservation Program**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** A draft policy was presented on management policies regarding Rural and Critical Lands park property. Standards and criteria have been reviewed. Mr. Criscitiello, Division-Director Planning and Development, will bring a pilot project forward next month. He

said the Planning Department is not qualified to manage the properties and staff needs guidance on this. The policy/resolution was discussed and some small adjustments were made.

Mr. Flewelling wants the Planning Board to review the proposal and the committee appeared to agree. It was noted that the plan does not include Parks and Leisure Services (PALS) parks, nor are any responsibilities required of PALS. Also, the policy will include: “It is the policy of County Council that these (parks) will be self supporting.”

Mr. Criscitiello will come back with a specific proposal in two weeks. He would like to have an approved policy today to take to Finance Committee and then bring a model program back to the committee for consideration.

Mr. David Tedder, a lawyer, spoke about the policy regarding ‘for profit’ and ‘not for profit’ contracts. He recommends all proposals be approved by Council. That language should be added to ‘standards’ section. He made a few other grammatical changes in accordance with the committee’s expressed wishes.

**Main motion:** It was moved by Mr. Flewelling, seconded by Mr. Baer, that the Committee recommend Council adopt a resolution outlining the policy of Beaufort County with regards to public-private ventures for use on properties acquired through the Rural and Critical Land Preservation Program and to present the policy at the next Finance Committee meeting.

**Motion to amend by addition:** It was moved by Ms. Von Harten, seconded by Mr. Flewelling, that Mr. David Tedder’s suggestions be included into the policy. The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Amended motion:** Committee recommend Council adopt a resolution outlining the policy of Beaufort County with regards to public-private ventures for use on properties acquired through the Rural and Critical Land Preservation Program, include Mr. David Tedders’ suggestion, and present the proposal at the next Finance Committee meeting. The vote was: FOR – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Glaze, Mr. McBride, Mr. Sommerville and Ms. Von Harten. The motion passed.

**Recommendation:** Council adopt a resolution outlining the policy of Beaufort County with regards to public-private ventures for use on properties acquired through the Rural and Critical Land Preservation Program, include Mr. David Tedders’ suggestion, and present the proposal at the next Finance Committee meeting.

## Joint Staff Recommendation:

To maintain the existing priority moving forward with US 278 frontage Roads, SC 170 (Phase I) and Boundary Street within the existing financial constraints.

As the State Infrastructure Bank may make an allocation towards the SC 170 project, the next priority project, Bluffton Parkway 5A Fly-Over Bridge, may possibly commence.