

# COUNTY COUNCIL OF BEAUFORT COUNTY

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DEPUTY COUNTY ADMINISTRATOR

LADSON F. HOWELL  
COUNTY ATTORNEY

SUZANNE M. RAINEY  
CLERK TO COUNCIL

## AGENDA PUBLIC FACILITIES COMMITTEE

Tuesday, June 28, 2011  
4:30 p.m.  
Executive Conference Room  
Administration Building

### Committee Members:

Herbert Glaze, Chairman  
Steven Baer, Vice Chairman  
Gerald Dawson  
Brian Flewelling  
William McBride  
Jerry Stewart

### Staff Support:

Rob McFee, Division Director

1. CALL TO ORDER – 4:30 p.m.
2. CONSIDERATION OF CONTRACT AWARDS
  - A. [Hilton Head Island Airport Airfield Guidance Sign Relocation Design](#)
  - B. [Hangar Rental Rates](#)
3. ADJOURNMENT

A quorum of Council may be in attendance at all Committee meetings.  
Please silence your cell phone during the meeting.



County Council of Beaufort County  
Hilton Head Island Airport – [www.hiltonheadairport.com](http://www.hiltonheadairport.com)  
Beaufort County Airport – [www.beaufortcoairport.com](http://www.beaufortcoairport.com)  
Post Office Box 23739 – 120 Beach City Road  
Hilton Head Island, South Carolina 29925-3739  
Phone: (843) 689-5400 - Fax: (843) 689-5411

TO: Councilman Herbert Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy County Administrator *BHill*  
David Starkey, Chief Financial Officer *DStarkey*  
Rob McFee, Division Director, Engineering and Infrastructure *Rob McFee*

FROM: Paul Andres, Director of Airports *PA*

SUBJ: **Hangar Rental Rates**

DATE: May 26, 2011

**BACKGROUND.** Hangar rental rates may be adjusted July 1st of each year. At their meeting on May 19, 2011, the Airports Board reviewed the existing rental rates and hangar waiting lists. After a lengthy discussion, they unanimously agreed to recommend a 5% increase in the rates at both airports. The following is a comparison between the existing and new recommended rates:

	<u>Hangar Type</u>	<u>Current Rent</u>	<u>New Rent (+5%)</u>
Hilton Head	T-Hangar	\$ 379.70/mo	\$ 399.00/mo
	Corp Hangar	\$1,128.69/mo	\$1,185.00/mo
	Box Hangar	\$2,315.25/mo	\$2,431.00/mo
Lady's Island	T-Hangar	\$ 252.00/mo	\$ 265.00/mo

**RECOMMENDATION.** That the Public Facilities Committee approve a 5% increase in hangar rental rates at both airports as outlined above.

PAA/paa





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Rob McFee, Division Director, Engineering and Infrastructure *Rob McFee*

FROM: Paul Andres, Director of Airports *PA*

SUBJ: **Hilton Head Island Airport Airfield Guidance Sign Relocation Design**

DATE: June 8, 2011

**BACKGROUND.** Talbert, Bright, and Ellington, Inc. is currently under contract to provide professional consulting and engineering services in support of Beaufort County airport projects. During a previous FAA safety inspection, the inspector noted that a number of airfield signs were located too close to the runway and needed to be moved farther away. Also, several of the sign panels were faded and needed to be replaced. Attached is the proposed scope of work to design, bid, and provide construction administration services for relocating the signs and replacing the sign panels at the Hilton Head Island Airport. The Airports Board favorably endorses this project.

**FUNDING.** Funding for this project will come from an existing FAA Grant #30 (95%), Account #13480-54303, Airfield Guidance Signs Design, which has a current balance of \$76,000.00; an existing State Grant 11-002 (2.5%); and the local 2.5% match of \$1,172.18 which will come from the Airports Operating Budget.

**RECOMMENDATION.** That the Public Facilities Committee approve awarding a contract in the amount of \$46,887.00 to Talbert, Bright, and Ellington, Inc. to design, bid, and provide construction administration services for relocating airfield signs and replacing sign panels at the Hilton Head Island Airport.

PAA/paa

Attachment: TBI Work Authorization 11-06

**HILTON HEAD ISLAND AIRPORT  
HILTON HEAD ISLAND, SOUTH CAROLINA  
WORK AUTHORIZATION 11-06  
June 8, 2011  
PROJECT NO.: TBI NO. 2119-1106**

It is agreed to undertake the following work in accordance with the provisions of our Contract for Professional Services.

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**Description of Work Authorized:** Engineering and Planning Services for the Hilton Head Island Airport, in accordance with the Master Contract, for updating the Part 139 signage plan and design, bidding, and construction administration for the relocation of three airfield guidance signs determined not to be in compliance during the Part 139 certification review and replacement of all airfield guidance sign panels, as directed by Beaufort County.

**Estimated Time Schedule:** Work shall be completed in accordance with the schedule established and agreed upon by the Owner and Engineer.

**Cost of Services:** The method of payment shall be in accordance with Article 6 of the contract. The work shall be performed in accordance with the Master Contract as a lump sum of **\$30,077.00** for technical assistance and administrative fee, and **\$16,810.00** for the subconsultant and inspection. The total fee shall be **\$46,887.00**.

**Agreed as to Scope of Services, Time Schedule and Budget:**

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**APPROVED:**  
BEAUFORT COUNTY

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**APPROVED:**  
TALBERT, BRIGHT & ELLINGTON,  
INC.

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Title

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Vice President  
Title:

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Date:

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Date:

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Witness:

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Witness:

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Talbert, Bright & Ellington, Inc.

*Work Authorization 2119-1106*

**SUMMARY OF FEES**

**AIRFIELD GUIDANCE SIGNS**

HILTON HEAD AIRPORT  
HILTON HEAD ISLAND, SOUTH CAROLINA  
AIP PROJECT NO:  
SCAA PROJECT NO:  
CLIENT PROJECT NO:  
TBI PROJECT NO: 2119-1106

June 7, 2011

DESCRIPTION	ESTIMATED COST
<b>BASIC SERVICES</b>	
PROJECT FORMULATION/DEVELOPMENT PHASE (01)	\$ 1,646.00
DESIGN PHASE (04)	\$ 10,074.00
BIDDING PHASE (05)	\$ 7,138.00
CONSTRUCTION ADMINISTRATION PHASE (06)	\$ 5,874.00
SUBTOTAL	\$ 24,732.00
EXPENSES	\$ 5,345.00
SUBCONSULTANTS	\$ 1,750.00
INSPECTION - RESIDENT PROJECT REPRESENTATIVE	\$ 15,060.00
TOTAL	\$ 46,887.00