

COUNTY COUNCIL OF BEAUFORT COUNTY  
ADMINISTRATION BUILDING  
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX  
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COUNTY ATTORNEY

ASHLEY M. BENNETT  
CLERK TO COUNCIL

AGENDA  
FINANCE COMMITTEE  
Monday, January 8, 2018  
2:00 p.m.

Executive Conference Room, Administration Building  
Beaufort County Government Robert Smalls Complex  
100 Ribaut Road, Beaufort

Staff Support:

Suzanne Gregory, Employee Services Director  
Alicia Holland, CPA, Assistant County Administrator, Finance  
Chanel Lewis, CGFO, Controller

1. CALL TO ORDER – 2:00 P.M.
2. REVIEW / HXD / HILTON HEAD ISLAND AND ARW / BEAUFORT COUNTY AIRPORTS CAPITAL IMPROVEMENT PROJECTS ([backup](#))
3. 2018 GENERAL OBLIGATION BOND ORDINANCE ([backup](#))
4. BLUFFTON TOWNSHIP FIRE DISTRICT / FY2018 – FY2020 CAPITAL PROJECTS ([backup](#))
5. UPDATE / TECHNICAL COLLEGE OF THE LOWCOUNTRY / CULINARY INSTITUTE
6. DISCUSSION / ISSUING A REQUEST FOR PROPOSAL FOR PUBLIC EDUCATION CAMPAIGN ON CHANGE OF FORM OF GOVERNMENT REFERENDUM AND TRANSPORTATION SALES TAX REFERENDUM
7. HOUSEKEEPING / COUNTY BUDGET AMENDMENT TO REFLECT ADDITIONAL REVENUE RECEIVED FROM TOWN OF HILTON HEAD ISLAND FOR SHERIFF'S OFFICE OPERATIONS
8. IMPACT FEES
  - A. UPDATE / IMPACT FEE CONSULTANT
  - B. DISCUSSION / LIBRARY IMPACT FEES / CITY OF BEAUFORT AND TOWN OF PORT ROYAL ([backup](#))
9. ADJOURNMENT

2017 Strategic Plan Committee Assignments

USC-Beaufort/TCL Campus Building  
Comprehensive Impact Fee Review  
Priority Investment – Capital Projects Long-Term Prioritized Requirements  
Comprehensive Financial Plan: Revenues and Expenditures  
Salary and Compensation Study Implementation  
Reserve Policy: Revision  
Countywide Information Technology Plan  
Budget FY 2017-2018: Tax





County Council of Beaufort County  
Hilton Head Island Airport  
120 Beach City Road  
Hilton Head Island, South Carolina 29925  
Phone: (843) 255-2950 Fax: (843) 255-9424  
[www.hiltonheadairport.com](http://www.hiltonheadairport.com)



TO: Beaufort County Finance Committee

FROM: Richardson Sells, Beaufort County Airports Board Chair 

SUBJ: Airport Capital Improvement Program Lists

DATE: 15 December 2017

**BACKGROUND.** On November 16, 2017, the Beaufort County Airports Board reviewed the Airport Capital Improvement Program (ACIP) listings for Beaufort County Airport (ARW) and Hilton Head Island Airport (HXD). The board finds them acceptable and in line with the implementation of the previously adopted master plans. Therefore, the BCAB forwards them to Finance Committee for their information.

cc: Joshua A. Gruber Interim County Administrator  
Paul Sommerville  
Jon Rembold  
Ashley Bennett

**BEAUFORT COUNTY AIRPORT (ARW)**

**NPIAS 45-0008**  
**CITY: Beaufort, South Carolina**

**AIRPORT CAPITAL IMPROVEMENT PROGRAM (ACIP)  
 FUNDING SCENARIO (FY '19 to '23)**

<b>FISCAL YEAR</b>	<b>PROJECT DESCRIPTION</b>	<b>TOTAL EST. COST</b>	<b>FAA SHARE</b>	<b>ENTITLEMENT FUNDS</b>	<b>DISCRETIONARY FUNDS</b>	<b>STATE SHARE</b>	<b>LOCAL SHARE</b>
<b>18</b>	<b>Entitlement Carryover</b>			<b>\$40,615</b>			
	<b>Federal Entitlement Funds:</b>			<b>\$150,000</b>			
	Replace Runway/Taxiway Edge Lights, PAPI's, REILs, Windsock, Vault and Signage (Design and Construction)	\$1,826,254	\$1,643,629	\$190,615	\$1,453,014	\$91,313	\$91,313
	Avigation Easement Acquisition (Reimbursement)	\$250,000	\$225,000	\$0	\$225,000	\$12,500	\$12,500
	<b>Total</b>	<b>\$2,076,254</b>	<b>\$1,868,629</b>	<b>\$190,615</b>	<b>\$1,678,014</b>	<b>\$103,813</b>	<b>\$103,813</b>
<b>19</b>	<b>Entitlement Carryover</b>			<b>\$0</b>			
	<b>Federal Entitlement Funds:</b>			<b>\$150,000</b>			
	Previous Partial Parallel Taxiway Mitigation	\$1,000,000	\$900,000	\$150,000	\$750,000	\$50,000	\$50,000
	Runway Safety Area, Taxiway Extension to Runway 25, and Apron Expansion Mitigation	\$3,200,000	\$2,880,000	\$0	\$2,880,000	\$160,000	\$160,000
	<b>Total</b>	<b>\$4,200,000</b>	<b>\$3,780,000</b>	<b>\$150,000</b>	<b>\$3,630,000</b>	<b>\$210,000</b>	<b>\$210,000</b>
<b>20</b>	<b>Entitlement Carryover</b>			<b>\$0</b>			
	<b>Federal Entitlement Funds:</b>			<b>\$150,000</b>			
	Runway Safety Area Improvements (Construction)	\$3,370,000	\$3,033,000	\$150,000	\$2,883,000	\$168,500	\$168,500
	Taxiway Extension to Runway 25 and Apron Expansion (Construction)	\$1,200,000	\$1,080,000	\$0	\$1,080,000	\$60,000	\$60,000
	Helipad (Design and Construction)	\$75,000	\$67,500	\$0	\$67,500	\$3,750	\$3,750
	<b>Total</b>	<b>\$4,645,000</b>	<b>\$4,180,500</b>	<b>\$150,000</b>	<b>\$4,030,500</b>	<b>\$232,250</b>	<b>\$232,250</b>
<b>21</b>	<b>Entitlement Carryover</b>			<b>\$0</b>			
	<b>Federal Entitlement Funds:</b>			<b>\$150,000</b>			
	Parking Lot Relocation and Utility Connection to Terminal (Design)	\$100,000	\$90,000	\$90,000	\$0	\$5,000	\$5,000
	New Terminal Building (Design) 3-Year DBE Plan	\$300,000 \$10,000	\$270,000 \$9,000	\$60,000 \$0	\$270,000 \$9,000	\$15,000 \$500	\$15,000 \$500
	<b>Total</b>	<b>\$410,000</b>	<b>\$369,000</b>	<b>\$150,000</b>	<b>\$279,000</b>	<b>\$20,500</b>	<b>\$20,500</b>
<b>22</b>	<b>Entitlement Carryover</b>			<b>\$0</b>			
	<b>Federal Entitlement Funds:</b>			<b>\$150,000</b>			
	Parking Lot Relocation and Utility Connection to Terminal (Construction)	\$650,000	\$585,000	\$150,000	\$435,000	\$32,500	\$32,500
	New Terminal Building (Construction)	\$1,000,000	\$900,000	\$0	\$900,000	\$15,000	\$85,000
			\$0	\$9,000	\$0	\$0	
			\$0	\$0	\$0	\$0	
	<b>Total</b>	<b>\$1,650,000</b>	<b>\$1,485,000</b>	<b>\$150,000</b>	<b>\$1,344,000</b>	<b>\$47,500</b>	<b>\$117,500</b>
<b>23</b>	<b>Entitlement Carryover</b>			<b>\$0</b>			
	<b>Federal Entitlement Funds:</b>			<b>\$150,000</b>			
	Relocation of Existing Fuel Farm	\$1,391,600	\$0	\$0	\$0	\$500,000	\$891,600
	<b>Total</b>	<b>\$1,391,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$891,600</b>
<b>GRAND TOTAL</b>		<b>\$14,372,854</b>	<b>\$11,683,129</b>	<b>\$790,615</b>	<b>\$10,961,514</b>	<b>\$1,114,063</b>	<b>\$1,575,663</b>































# Proposed FY 18 GO Bond Expenditures

1. Arthur Horne Building Demolition/Replacement
  - a. \$3.5MM (1/2 of \$7.0MM total cost)
2. Administration Building Re-Skin
  - a. \$5.0MM
3. Detention Center Repairs/Generator Upgrade
  - a. \$1.0MM
4. Beaufort County Pool Facilities Renovations
  - a. \$540,000 (\$180,000 x 3 pools)
5. Beaufort County Voter Registration Building Phase 2
  - a. \$250,000

Total Expenditures FY18 = \$10,290,000



# Proposed FY19 GO Bond Expenditures

1. Arthur Horne Building Replacement
  - a. \$3.5 MM (second 1/2 of \$7MM)
2. Public Works/Stormwater Facility–Repair/Replacement
  - a. \$3.5 MM
3. IT/Telephony Infrastructure Replacement
  - a. \$3MM
4. Detention Center Repairs
  - a. \$1MM

Total Expenditures FY19 = \$11,000,000





# **FY2018 – FY2020 Capital Projects**

**Bluffton Township Fire District**

# Overview

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- The Bluffton area continues to grow and so do the needs of the population we serve.
- We have made good progress on the implementation of the FY14 – FY19 Strategic Plan.
- This presentation will address most of the remaining CIP's from the plan.



# Projects for Discussion

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1. Hampton Lakes Fire Station
2. Renovations to the Callawassie Fire Station
3. Construction of additional concrete driveways and pads at the training facility.
4. Purchase of a new heavy duty rescue (HDR) truck



# Projects for Discussion

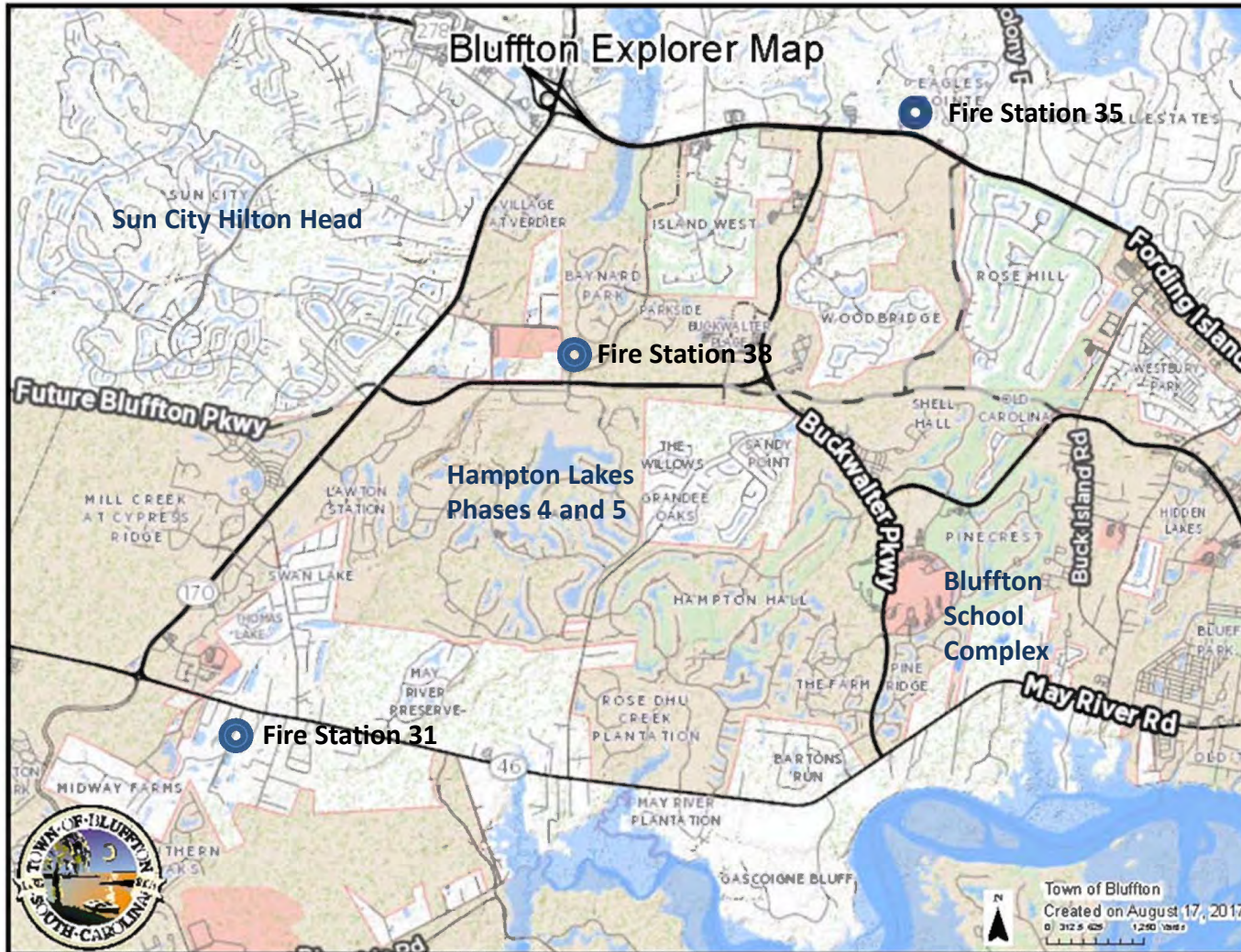
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5. Replacement of the District's wildland firefighting truck.
6. Replacement/refurbishment of the District's water tanker.
7. Construction of a fire pump test pit at the training facility.
8. Replace and upgrade the District's fire/rescue boat.



# Project 1

# Hampton Lakes Fire Station 38



## Project 1

# Hampton Lakes Fire Station 38

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- Fastest growing residential area in the District.
- Travel distance from current service providing station will exceed ISO allowances for Phases 4 and 5.
- Reduction in response times to other areas by up to 35%.
- Reduction in response times to school complex by up to 45%.





## Project 1

# Hampton Lakes Fire Station 38

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- Significant amount of commercial development also permitted and projected for the new station's service area:
  - Buckwalter Place development.
  - Several multi-family condominium and apartment units under construction and/or planned.
  - Assisted living facilities and mercantile development as well.



## Project 1

# Hampton Lakes Fire Station 38

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- **Fire Station Construction**
  - District's Fire Station Prototype Plan
  - Include additional space for emergency operations functions.
  - Include additional space for the District's second shift supervisor.
  - Projected cost: \$3,000,000.
  - Suggested Funding Method: 20 year General Obligation Bonds.



## Project 1

# Hampton Lakes Fire Station 38

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- **Fire Station Staffing**
  - 15 additional positions are required.
  - Federal grant (\$1,301,751) has been awarded to offset staffing costs over the first three years of employment.
  - Study was completed to verify the District's ability to absorb the new positions into the budget will little or no tax increase in FY22.



## Project 1

# Hampton Lakes Fire Station 38

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- **Fire Station Response Equipment**
  - Mixed use occupancy will be served by the station. Some will be multi-story.
  - Recommended vehicle is a “Quint” apparatus which combines the capability of a fire pumper with that of an aerial ladder.
  - Sole source Pierce apparatus. District is a factory warranty service center.
  - Estimated cost including equipment: \$975,000.
  - Estimated funding method: Fire Impact Fees



## Project 1

# Hampton Lakes Fire Station 38

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## Project 1

# Hampton Lakes Fire Station 38

Project	Purchase Amount	Payment Amount (Annual)	Millage Increase Equivalent	Additional Cost to Taxpayers
Fire Station Construction and Furnishings (Debt Service)	\$3,000,000	\$225,000	0.40	\$1.60
Fire Station Staffing Costs including SAFER inputs (Operating Budget – annual if needed)	\$150,000	\$150,000	0.25	\$1.00
Quint Fire Apparatus and Equipment (Impact Fees-one time)	\$975,000	\$975,000	--	--
<b>Totals</b>	<b>\$4,125,000</b>	<b>\$1,350,000</b>	<b>0.65</b>	<b>\$2.60</b>



# Project 2

## Callawassie Station Renovations



## Project 2

# Callawassie Station Renovations

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- Current station was constructed in 1993.
- District's facilities maintenance plan (FMP) suggests renovation at 20-25 years and full replacement at 50 – 55 years of age.
  - Condition is assessed each year.
  - Response demographics are also evaluated.
- Originally designed to accommodate 2 Firefighters. Now there are up to 5 occupants.





## Project 2

# Callawassie Station Renovations

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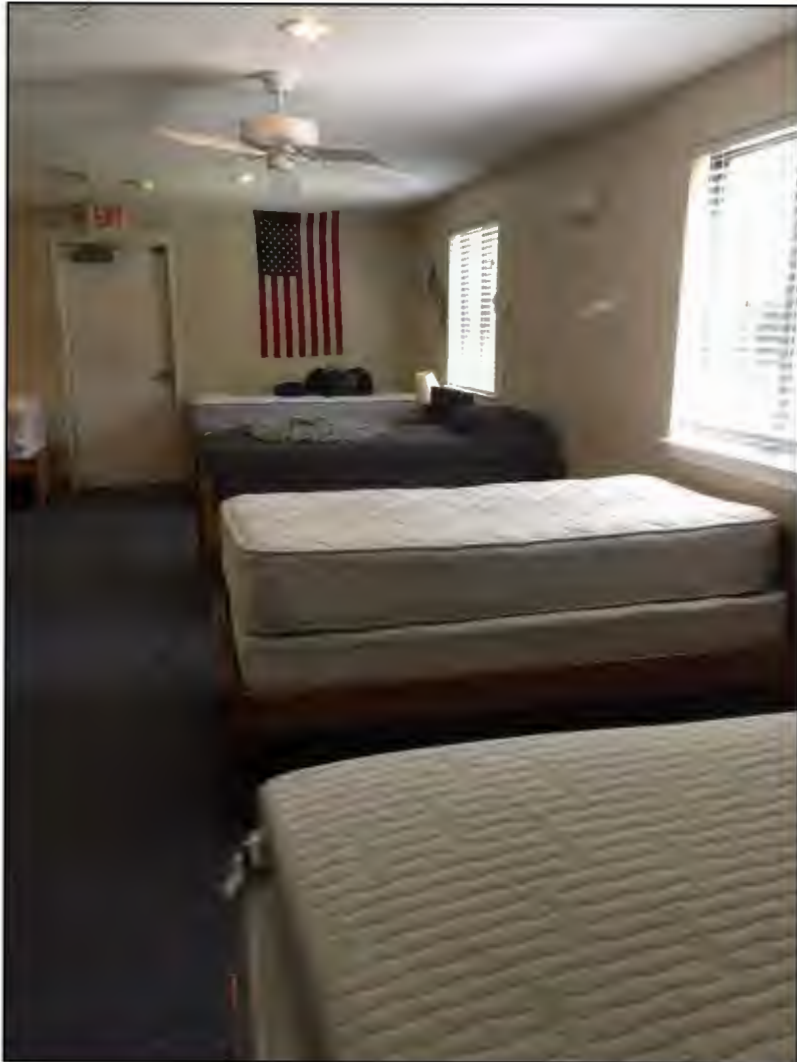
- National standards have changed.
  - Individual sleeping rooms.
  - Exercise/workout facilities.
  - Decontamination areas with extractors.
  - PPE storage.
  - Diesel exhaust control in the apparatus bays.
  - Increased size requirements for kitchen and common areas.



# Project 2

## Callawassie Station Renovations

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Callawassie Station Sleeping Quarters



# Project 2

## Callawassie Station Renovations

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Callawassie Station Kitchen/Dining Area



# Project 2

## Callawassie Station Renovations

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Callawassie Station Storage Issues



## Project 2

# Callawassie Station Renovations

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- Addition is 1850 square feet.
- Current station will be gutted and the interior reconfigured.
- Renovation will utilize the Moss Creek fire station renovation plans and same architectural firm.
- Savings in design and engineering by using the Moss Creek plan.



## Project 2

# Callawassie Station Renovations

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- Project cost including fixtures and furnishings is estimated at \$1,000,000.
- Suggested funding method: General obligation bonds.



## Project 2

# Callawassie Station Renovation

Project	Purchase Amount	Payment Amount (Annual)	Millage Increase Equivalent	Additional Cost to Taxpayers
Fire Station Construction and Furnishings (Debt Service)	\$1,000,000	\$75,000	0.14	\$0.56
<b>Totals</b>	\$1,000,000	\$75,000	0.14	\$0.56



# Project 3

## Training Center Driveways/Pads

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## Project 3

# Training Center Driveways/Pads

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- Training building currently has a 25 foot wide concrete pad around the entire structure.
- Due to budget constraints the remaining areas around the building were compacted with gravel driving surfaces.
- The heavy trucks are rapidly degrading the surface.



## Project 3

# Training Center Driveways/Pads

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- Loss of the surface is leading to:
  - Stuck vehicles
  - Mud and sand infiltration to some of the equipment
  - Limiting training when there has been wet weather
  - Erosion of the soil is leading to an abrupt change in elevation at the concrete pad and safety issues.



## Project 3

# Training Center Driveways/Pads

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- Considered asphalt:
  - Degrades under the weight of the trucks, especially during hot weather.
  - Sticks to the heels of ladders and other equipment when the weather is hot.
  - Will need maintenance and repair often to maintain a usable surface.



# Project 3

## Training Center Driveways/Pads

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**Surface degraded and vehicle stuck**



**Erosion and elevation and change**



## Project 3

# Training Center Driveways/Pads

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- Considered asphalt:
  - Degrades under the weight of the trucks, especially during hot weather.
  - Sticks to the heels of ladders and other equipment when the weather is hot.
  - Will need maintenance and repair often to maintain a usable surface.



## Project 3

# Training Center Driveways/Pads

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- Permanent solution is concrete:\
  - Approximately 50,000 square feet is required.
  - Must be a depth of 7 inches.
- Estimated cost of the project is \$300,000.
- Suggested funding method: Fire Impact Fees.



# Project 3

## Training Center Driveways/Pads

Project	Purchase Amount	Payment Amount (Annual)	Millage Increase Equivalent	Additional Cost to Taxpayers
Concrete Driveway and Pad Construction (Impact Fees)	\$300,000	--	--	--
Totals	\$300,000	--	--	--



# Project 4

## Heavy Duty Rescue (HDR) Truck

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## Project 4

# Heavy Duty Rescue (HDR) Truck

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- Special rescue truck
  - Motor vehicle collisions
  - Water rescues
  - Rope rescues
  - Trench rescues
  - Hazardous materials response
  - Fire Response for equipment and breathing air



## Project 4

# Heavy Duty Rescue (HDR) Truck

- Will combine equipment onto one vehicle from others in the fleet that are in need of replacement.



Service Truck



Special Ops Truck



## Project 4

# Heavy Duty Rescue (HDR) Truck

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- Reduce wear and tear on the District's 2012 aerial platform truck.
- Goal is to stretch the aerial's life expectancy to 20 years.
- Will allow the District to respond to rescues without tying up our only aerial device.



## Project 4

# Heavy Duty Rescue (HDR) Truck

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- Specially trained responders will be assigned to one truck.
- Will cross-staff the HDR with the truck crew. Will not need to add staffing with this plan.



## Project 4

# Heavy Duty Rescue (HDR) Truck

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- Projected Cost: \$655,000 plus \$100,000 in loose equipment.
- Suggested Funding Source: 5 year lease (vehicle); fire impact fees (equipment)



## Project 4

# Heavy Duty Rescue (HDR) Truck

Project	Purchase Amount	Payment Amount (Annual)	Millage Increase Equivalent	Additional Cost to Taxpayers
Heavy Duty Rescue Truck (Debt Service)	\$655,000	\$150,000	0.25	\$1.00
Loose Equipment (Impact Fees)	\$100,000	--	--	--
<b>Totals</b>	<b>\$755,000</b>	<b>\$150,000</b>	<b>0.25</b>	<b>\$1.00</b>



## Projects 1 - 4

# Cost Summary – Impact Fees

Project	Purchase Amount	Payment Amount (Annual)	Millage Increase Equivalent	Additional Cost to Taxpayers
Hampton Lake Fire Station Quint and Loose Equipment	\$975,000	\$975,000	--	--
Training Center Concrete Driveways and Pads	\$300,000	\$300,000	--	--
HDR Loose Equipment	\$100,000	\$100,000	--	--
<b>Total</b>	<b>\$1,375,000</b>	<b>\$1,375,000</b>	<b>--</b>	<b>--</b>
<b>Current Available Impact Fee Balance</b>	<b>\$1,544,433</b>			



## Projects 1 - 4

# Cost Summary – Debt Service

Project	Purchase Amount	Payment Amount (Annual)	Millage Increase Equivalent	Additional Cost to Taxpayers
Hampton Lakes Fire Station Construction and Furnishings (Debt Service)	\$3,000,000	\$225,000	0.40	\$1.60
Callawassie Fire Station Construction and Furnishings (Debt Service)	\$1,000,000	\$75,000	0.14	\$0.56
Heavy Duty Rescue Truck (Debt Service – 5 Yrs.)	\$655,000	\$150,000	0.27	\$1.08
<b>Total</b>	<b>\$1,375,000</b>	<b>\$1,375,000</b>	<b>0.79</b>	<b>\$3.24</b>
<b>Current Debt Service Info.</b>	<b>\$8,000,000</b>	<b>\$575,000</b>	<b>1.10</b>	<b>\$4.40</b>





## Projects 1 - 4

# Cost Summary – General Fund

Project	Purchase Amount	Payment Amount (Annual)	Millage Increase Equivalent	Additional Cost to Taxpayers
Fire Station Staffing Costs including SAFER inputs (Millage to be applied only if growth in value does not meet estimates)	\$150,000	\$150,000	0.25	\$1.00
<b>Total</b>	\$150,000	\$150,000	0.25	\$1.00
<b>Current Operating Budget Information</b>	\$14,032,811	14,032,811	24.64	\$98.56



## Project 5

# Wildland Firefighting Vehicle

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- FY2019 Impact Fee Project-
- Current Wildland Firefighting Vehicle is in need of replacement.
  - 2000 Ford F-250 pick-up that was obtained from a local construction company.
  - Numerous mechanical issues.
  - Low number of annual responses, but needed to protect the urban interface where development is encroaching on forests.



## Project 5

# Wildland Firefighting Vehicle

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- FY2019 Impact Fee Project-
- Estimated replacement with a new vehicle, pump, and equipment is \$125,000.



## Project 6

# Water Tanker/Tender Update

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- FY2019 Impact Fee Project-
- Current water tanker is a 2000 Volvo cab and chassis with a used fuel tank mounted to it.
  - Tank is in need of replacement.
  - Cab is a standard transmission and limits the number of people certified to drive.
  - Need to adapt cab to an automatic transmission and replace the tank.



## Project 6

# Water Tanker/Tender Update

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- A water tanker is needed for fires in non-hydranted areas of Pritchardville and Callawassie.
- A water tanker is needed in the event the public water system is not available (line breaks, hurricanes, disasters, etc.).
- Estimated cost to update is \$150,000.



## Project 7

# Drafting and Pump Test Pit

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- FY2020 Impact Fee Project...
- Construction of a drafting and fire pump test pit.
  - All pumpers must be tested annually per National Fire Protection Association (NFPA) Standards.
  - Currently outsourcing to a local vendor.
  - Test pit can be used to instruct new operators in pump operations.



## Project 7

# Drafting and Pump Test Pit

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- Will be constructed at the District's maintenance/training facility.
- Estimated cost for the project: \$150,000.



## Project 8

# New Fire/Rescue Boat

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- FY2020 Impact Fee Project...
- District's current boat is a .
  - Inside is separating from the hull.
  - Boat does not have firefighting capability.
  - Boat is difficult to perform rescues from as it was not designed for it.
  - Number of water rescue calls is increasing annually.





## Project 8

# New Fire/Rescue Boat

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- Boat traffic on local waterways will only continue to increase with the growth in the area.
- Estimated cost of the project: \$200,000.



## RESOLUTION

**A RESOLUTION OF THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA ACKNOWLEDGING THE DECISION OF THE CITY OF BEAUFORT AND THE TOWN OF PORT ROYAL TO FOREGO PARTICIPATION IN THE COUNTY LIBRARY IMPACT FEE PROGRAM; AND PROVIDING FOR CONDITIONS RELATIVE THERETO.**

**WHEREAS**, the City of Beaufort and the Town of Port Royal have elected to opt out of the County's Library Impact Fee Program; and

**WHEREAS**, with their exclusion from the Library Impact Fee Program, the relevant Beaufort/Port Royal Impact Fee Service Area has been revised to include only the unincorporated portion of the originally-specified service area; and

**WHEREAS**, by their decision to opt out, the City of Beaufort and the Town of Port Royal have effectively put the County on notice that either (a) they do not require any additional library facilities or services to meet the additional library demand created by projected population and housing unit growth over the next ten (10) years, or (b) they intend to meet such additional demand through the expenditure of local City or Town funds, and not from impact fees imposed on new residential development; and

**WHEREAS**, by their decision to opt out, the County cannot impose library impact fees on new development within the City and Town; however, neither can the County expend any library impact fee revenues within the City or Town, nor can the County provide any library facilities or capital improvements in the City or Town to meet demands created by projected new residential development in the City or Town.

**NOW, THEREFORE, THE COUNTY COUNCIL OF BEAUFORT COUNTY resolves as follows:**

1. The City of Beaufort and the Town of Port Royal are excluded in all manner and in all respects from the County's library impact fee ordinance, library capital improvement plan and program and are not within a library impact fee service area.
2. No library impact fees will be collected within the City of Beaufort nor within the Town of Port Royal and, correspondingly, no County impact fee funds or revenues will be expended in the City nor the Town for the life of the impact fee program and no library facilities or capital improvements will be built by the County using impact fee funds in the City nor the Town for the life of the impact fee program.

**RESOLUTION NO. 2018/01**

**A RESOLUTION REPEALING AND REPLACING RESOLUTION NUMBER 1999/27 TO AUTHORIZE AN INTERGOVERNMENTAL AGREEMENT FOR THE COLLECTION OF LIBRARY IMPACT FEES IN THE CITY OF BEAUFORT AND THE TOWN OF PORT ROYAL.**

**WHEREAS**, Resolution 1999/27 provided that the Town of Port Royal and the City of Beaufort would opt out of collecting library impact fees; and

**WHEREAS**, Resolution 1999/27 provided that if the Town of Port Royal or the City of Beaufort desired to be included in the County library impact fee program at some time in the future they would have to meet certain minimum requirements, including payment of an amount equal to the impact fees that would have been collected during the opt out period of time; and

**WHEREAS**, the library's budget and programs have grown to meeting the needs of the growing population of Beaufort County without regard to jurisdictional limits; and

**WHEREAS**, the City of Beaufort and the Town of Port Royal have expressed an interest of ending the opt out period, however, do not wish to or are unable to comply with the conditional requirements of Resolution 1999/27; and

**WHEREAS**, County Council has expressed an interest in replacing Resolution 1999/27 with a Resolution authorizing an Intergovernmental Agreement between the County and the aforementioned municipalities for the collection of and use of library impact fees; and

**WHEREAS**, the inclusion of the City of Beaufort and the Town of Port Royal in the library impact fee program will provide much needed funds for the growing needs of the Beaufort County library system; and

**WHEREAS**, it is in the best interest of the citizens and visitors of Beaufort County to include the City of Beaufort and the Town of Port Royal in the library impact fee program.

**NOW, THEREFORE, BE IT RESOLVED**, that County Council hereby adopts this resolution as follows:

Section 1. The above recitals are true and correct and incorporated into this Resolution herein by reference.

Section 2. Resolution 1999/27 is hereby Rescinded and this Resolution 2018/01 is adopted in its place.

Section 3. The Interim County Administrator is authorized to enter into an Intergovernmental Agreement with the City of Beaufort and separately with the Town of Port Royal for the implementation of a library impact fee program.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II, County Attorney

ATTEST:

\_\_\_\_\_  
Ashley Bennett, Clerk to Council

DRAFT

3. The Beaufort/Port Royal service area within which impact fees will be charged will include only the unincorporated area lying outside of the City and Town.
4. In the event that the City of Beaufort or the Town of Port Royal desire to be included in the County library impact fee program at some time in the future, they will be required to comply with the following minimum requirements:
  - (a) adopt a formal resolution or ordinance passed by a majority vote of the governing body requesting inclusion in the County library impact fee program and detailing the specific reasons therefore;
  - (b) submit such resolution or ordinance to the County Council for review and possible action;
  - (c) neither the City nor the Town may be considered for inclusion without:
    - i. providing a complete description and financial analysis of the impact fee funds lost during their exclusion from the program, based on actual population and housing unit figures for the relevant time period; and
    - ii. providing a capital funding plan within the respective municipal budgets for replacing the lost impact fees from non-impact fee revenue sources.
    - iii. providing a detailed listing and identification of the library facilities and capital improvements needed to achieve the County's adopted level of services (LOS) standard;
  - (d) agree to finance any costs incurred by the County in revising the impact fee calculation methodology, conducting any necessary planning, projections, financial analyses or capital improvements programming, and/or revising, amending or updating any impact fee ordinances, administrative forms and procedures or reports that will be affected by the inclusion of the City or Town.
5. The inclusion of the City of Beaufort or Town of Port Royal in the County's library impact fee program, and any conditions, restrictions, limitations or requirements imposed on such inclusion, shall be solely at the discretion of the County Council of Beaufort County.

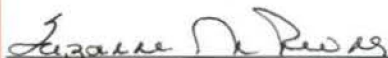
Adopted this 25th day of October, 1999.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: 

Frank Brafman  
Chairman

Attest:

  
Clerk to Council