

COUNTY COUNCIL OF BEAUFORT COUNTY
 ADMINISTRATION BUILDING
 BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX
 100 RIBAUT ROAD

POST OFFICE DRAWER 1228
 BEAUFORT, SOUTH CAROLINA 29901-1228

TELEPHONE: (843) 255-2000

FAX: (843) 255-9401

www.bcgov.net

D. PAUL SOMMERVILLE
 CHAIRMAN

GERALD W. STEWART
 VICE CHAIRMAN

COUNCIL MEMBERS

CYNTHIA M. BENSCH
 RICK CAPORALE
 GERALD DAWSON
 BRIAN E. FLEWELLING
 STEVEN G. FOBES
 ALICE G. HOWARD
 WILLIAM L. MCBRIDE
 STEWART H. RODMAN
 ROBERTS "TABOR" VAUX

GARY T. KUBIC
 COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
 DEPUTY COUNTY ADMINISTRATOR

THOMAS J. KEAVENY, II
 COUNTY ATTORNEY

SUZANNE M. RAINEY
 CLERK TO COUNCIL

AGENDA

FINANCE COMMITTEE

Monday, August 8, 2016

3:00 p.m.

Executive Conference Room, Administration Building
 Beaufort County Government Robert Smalls Complex
 100 Ribaut Road, Beaufort

Committee Members:

Jerry Stewart, Chairman
 Steve Fobes, Vice Chairman
 Cynthia Bensch
 Rick Caporale
 Brian Flewelling
 William McBride
 Stu Rodman

Staff Support:

Suzanne Gregory, Employee Services Director
 Alicia Holland, CPA, Assistant County Administrator, Finance
 Chanel Lewis, CGFO, Controller

1. CALL TO ORDER – 3:00 P.M.
2. CONSIDERATION OF CONTRACT AWARDS
 - A. Runway 7 Approach Obstruction Tree Removal Beaufort County Airport (Lady's Island) ([backup](#))
 - B. Request to Purchase Helicopter Main Rotor Hub for Beaufort County Mosquito Control ([backup](#))
 - C. External Auditing and Consulting Services for Fiscal Years 2016, 2017 and 2018 ([backup](#))
3. SANTA ELENA PROJECT FOUNDATION / AUTHORIZE \$170,000 ACCOMMODATIONS (3% HOSPITALITY) TAX TO THE SANTA ELENA PROJECT FOUNDATION: \$145,000 2015 (GENERAL FUND), 2016 (GENERAL FUND), 2017 (G.G. DOWLING) / PARKING PAYMENTS TO BE MADE BY BEAUFORT COUNTY ON BEHALF OF SANTA ELENA PROJECT FOUNDATION / AND \$30,000 TO THE SANTA ELENA FOUNDATION FOR HVAC, ELEVATOR, AND OTHER CAPITAL MAINTENANCE OF THE FEDERAL COURTHOUSE BUILDING ([backup](#))
4. REQUEST FROM BLUFFTON TOWNSHIP FIRE DISTRICT TO USE \$100,000 IN FIRE IMPACT FEES TO PAVE THE ACCESS ROAD FROM HAMPTON PARKWAY TO THE FIRE STATION IN THE HAMPTON LAKES/BLUFFTON PARKWAY AREA ([backup](#))
5. REQUEST FROM CITY OF BEAUFORT TO USE ROAD IMPACT FEES FROM THE LADY'S ISLAND WALMART TO CONDUCT A TRAFFIC STUDY ([backup](#))
6. UPDATE / AVAILABLE 2016 ACCOMMODATIONS (2% STATE) TAX MONIES ([backup](#))
7. DISCUSSION / STATE GRANT DAUFUSKIE ISLAND FERRY SERVICE
8. CONSIDERATION OF REAPPOINTMENTS AND APPOINTMENTS
 - A. Airports Board
 - B. Burton Fire District Commission
9. ADJOURNMENT





COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT

106 Industrial Village Road
Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman Jerry W. Stewart, Chairman, Finance Committee
FROM: Dave Thomas, CPPO, Purchasing Director *et*
SUBJ: **Contract Award Recommendation for Invitation for Bid (IFB) #070716ARW: RWY 7 Approach Obstruction Tree Removal**
DATE: July 22, 2016

BACKGROUND: Beaufort County issued an IFB to contractors capable of providing the requisite services associated with removing obstructions that currently penetrate the Runway 7 aircraft approach surfaces. Execution of this project allows the airport to operate more efficiently because operational constraints can be removed when the surfaces are free of obstructions. The bids were reviewed and evaluated by staff and it was determined that Carolina Tree Care, LLC of Summerton, SC, was the lowest responsible/responsive bidder.

This project is being undertaken in accordance with the Beaufort County Airport Layout Plan as approved by the FAA in 2014.

VENDOR BID INFORMATION:

1. Carolina Tree Care, LLC, Summerton, SC
2. All Care Tree Surgery, Inc. Hilton Head Island, SC
3. Graham County Land Co., LLC, Robbinsville, NC

COST:

\$199,400
\$264,555
\$584,900

CONSTRUCTION ADMIN, RESIDENT PROJECT REPRESENTATIVE:

Talbert, Bright, and Ellington, Columbia, SC

\$115,666 NTE

(Construction admin, project reports, closeout, continuous presence of project rep in accordance with FAA AIP funding requirements. This is a Not To Exceed estimate)

PROJECT ARBORIST (estimate):

\$ 40,000

Grand Total

\$355,066

et **FUNDING:** 90% via FAA Grant, 5% via SCAC Grant, 5% via Beaufort County Airport Capital Projects Fund

FOR ACTION: Finance Committee meeting occurring on August 9, 2016.

RECOMMENDATION: The Finance Committee approve and recommend to County Council the contract award to Carolina Tree Care, LLC. of Summerton, SC, to perform the required construction services for a total cost of \$199,400 and the construction administration/resident project representative fee of \$115,666 to Talbert, Bright, and Ellington. In addition, an allowance of \$40,000 is requested to provide project arborist services.

cc: Gary Kubic, County Administrator *GKubic*
Joshua Gruber, Deputy County Administrator/Special Counsel *JG*
Alicia Holland, Assistant County Administrator, Finance *AH*
Colin Kinton, Director, Transportation Engineering *CK*
Jon Rembold, Airports Director *JR*

Att: Bid Tab, TBE Work Authorization

**BEAUFORT COUNTY AIRPORT
LADY'S ISLAND, SOUTH CAROLINA
WORK AUTHORIZATION 16-01
July 14, 2016
PROJECT NO.: TBI NO. 2119-1601**

It is agreed to undertake the following work in accordance with the provisions of our Contract for Professional Services.

Description of Work Authorized: Construction administration services and inspection of the tree obstruction removal within the 34:1 approach to Runway 7. Services include:

- **Design** – this includes several additional meetings with impacted property owners and revisions to plans based on these meetings.
- **Construction Administration** – this includes providing professional construction contract administration services during the construction contract. This includes: conduct Preconstruction Conference and transmit meeting minutes, review of submittals/shop drawings, site visits during construction, conduct progress meetings and transmit meeting minutes, answer questions and review Contractor change requests during construction, process Contractor pay requests during construction, conduct final inspection and transmit punch list items, prepare record drawings and coordinate final improvements with FAA, final Engineer's Report, project closeout documents.
- **Resident Project Representative** – this includes providing resident project representative (construction observation) services required by the FAA during construction. This primarily includes providing a resident construction observer while the Contractor is onsite working to observe the Contractor's work activities and finished work. The contract budget not-to-exceed amount includes providing a full-time resident construction observer while the Contractor is onsite working during this project. The resident construction observer will also verify quantities of completed work by the Contractor that are eligible for inclusion on each Contractor pay request.

Estimated Time Schedule: Work shall be completed in accordance with the schedule established and agreed upon by the Owner and Engineer.

Cost of Services: The method of payment shall be in accordance with Article 6 of the Master Contract. The basic services work shall be performed in accordance with the Master Contract as a lump sum of **\$41,230.00**, which includes reimbursable expenses. Special Additional Services shall be performed as listed below with a budget of

Talbert, Bright & Ellington, Inc.

Work Authorization 2119-1601

\$74,436.00. The total value of this Work Authorization shall not exceed **\$115,666.00** without additional authorization

Agreed as to Scope of Services, Time Schedule and Budget:

APPROVED:
BEAUFORT COUNTY

APPROVED:
TALBERT, BRIGHT & ELLINGTON,
INC.

Title

Vice President

Title:

Date:

Date:

Witness:

Witness:



SUMMARY OF FEES

**CONSTRUCTION PHASE SERVICES FOR RUNWAY 7 APPROACH
TREE OBSTRUCTION REMOVAL
BEAUFORT COUNTY AIRPORT
LADY'S ISLAND, SOUTH CAROLINA
AIP PROJECT NO: PENDING
TBE PROJECT NO: 2119-1503**

July 14, 2016

DESCRIPTION	ESTIMATED
BASIC SERVICES	
PROJECT FORMULATION/DEVELOPMENT PHASE (01)	\$ -
DESIGN PHASE (04)	\$ 10,595.00
CONSTRUCTION ADMINISTRATION PHASE (06)	\$ 26,286.00
SUBTOTAL	\$ 36,881.00
EXPENSES	\$ 4,349.00
SUBCONSULTANTS	\$ -
INSPECTION - RESIDENT PROJECT REPRESENTATIVE	\$ 74,436.00
SUBTOTAL	\$ 78,785.00
TOTAL	\$ 115,666.00

MANHOOR ESTIMATE

CONSTRUCTION PHASE SERVICES FOR RUNWAY 7 APPROACH TREE OBSTRUCTION REMOVAL

BEAUFORT COUNTY AIRPORT
 LADY'S ISLAND, SOUTH CAROLINA
 AIP PROJECT NO. PENDING
 TBE PROJECT NO. 2119-1601

July 14, 2016

DESIGN PHASE (01)

DESCRIPTION	PRIN	PM	SP	E6	E4	E3	E2	E1	T5	T3	AD5	AD3
	\$ 184	\$ 172	\$ 134	\$ 150	\$ 115	\$ 103	\$ 84	\$ 74	\$ 100	\$ 71	\$ 78	\$ 55
<u>PLANS</u>												
Cover sheet (1)	0	0	0	0	0	0	0	0	0	0	0	0
Phasing & safety plan (1)	0	0	0	0	0	0	0	0	0	0	0	0
Overlay grading plan (3)	0	0	0	0	0	0	0	0	0	0	0	0
Plan & profile (3)	0	0	0	0	0	0	0	0	0	0	0	0
Marking plan (3)	0	0	0	0	0	0	0	0	0	0	0	0
Lighting adjument plan (3)	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Details (2)	0	29	6	0	0	45	2	0	0	0	0	0
Centerline Profiles (2)	0	0	0	0	0	0	0	0	0	0	0	0
<u>DESIGN</u>												
Coordination/Meetings with Client	0	0	0	0	0	0	0	0	0	0	0	0
Sequence of construction	0	0	0	0	0	0	0	0	0	0	0	0
Overlay grading design	0	0	0	0	0	0	0	0	0	0	0	0
Marking design	0	0	0	0	0	0	0	0	0	0	0	0
DEHC submittals	0	0	0	0	0	0	0	0	0	0	0	0
Specifications	0	0	0	0	0	0	0	0	0	0	0	0
Quantities & estimate	0	0	0	0	0	0	0	0	0	0	0	0
Quality assurance	0	0	0	0	0	0	0	0	0	0	0	0
Revisions	0	0	0	0	0	0	0	0	0	0	0	0
MANHOOR TOTAL	0	29	6	0	0	45	2	0	0	0	0	0

DIRECT LABOR EXPENSES

CLASSIFICATION		BILL RATE	EST. MHRS	EST. COST
Principal	PRIN	\$ 184	-	\$ -
Project Manager	PM	\$ 172	29	\$ 4,988
Senior Planner	SP	\$ 134	6	\$ 804
Engineer V	E6	\$ 150	-	\$ -
Engineer IV	E4	\$ 115	-	\$ -
Engineer III	E3	\$ 103	45	\$ 4,635
Engineer II	E2	\$ 84	2	\$ 168
Engineer I	E1	\$ 74	-	\$ -
Technician V	T5	\$ 100	-	\$ -
Technician III	T3	\$ 71	-	\$ -
Admin. Assistant IV	AD5	\$ 78	-	\$ -
Admin. Assistant III	AD3	\$ 55	-	\$ -
	Total		82	
SUBTOTAL				\$ 10,595.00

MANHOOR ESTIMATE

CONSTRUCTION PHASE SERVICES FOR RUNWAY 7 APPROACH TREE OBSTRUCTION REMOVAL
BEAUFORT COUNTY AIRPORT
LADY'S ISLAND, SOUTH CAROLINA
AIP PROJECT NO: PENDING
TBE PROJECT NO: 2119-1601

July 14, 2016

DESIGN PHASE (04)

DIRECT EXPENSES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS	\$ -	\$ -	-
Postage	LS	\$ -	\$ -	-
Miscellaneous expenses (prints, faxes, copies)	LS	\$ -	\$ -	-
Travel	LS	\$ -	\$ -	-
<i>SUBTOTAL</i>			\$ -	-

SCOPE OF SUBCONTRACTED SERVICES:

EXPENSE DESCRIPTION		UNIT RATE	EST. UNITS	EST. COST
DBE Plan	NTE	\$ -	\$ -	-
	NTE	\$ -	\$ -	-
<i>SUBTOTAL</i>			\$ -	-
TOTAL DESIGN COST:			\$ -	10,595.00

MANHOUR ESTIMATE

CONSTRUCTION PHASE SERVICES FOR RUNWAY 7 APPROACH TREE OBSTRUCTION REMOVAL.
 BEAUFORT COUNTY AIRPORT
 LADY'S ISLAND, SOUTH CAROLINA
 AIP PROJECT NO. PENDING
 THE PROJECT NO. 2119-1601

July 14, 2016

CONSTRUCTION ADMINISTRATION PHASE (06)

DESCRIPTION	PRIN	PM	SP	E6	E4	E2	E1	T5	T3	AD5	AD3
	\$ 184	\$ 172	\$ 134	\$ 150	\$ 115	\$ 84	\$ 74	\$ 100	\$ 71	\$ 78	\$ 55
Coordinate award of contract	0	4	0	0	0	0	0	0	0	0	2
Coordinate/ conduct preconstruction	0	6	0	0	1	0	0	0	1	0	1
Preconstruction minutes	0	2	0	0	0	0	0	0	0	0	2
Coordinate project schedule	0	2	0	0	2	0	0	0	0	0	2
Coordinate submittals	0	4	0	6	8	10	0	0	0	4	4
Construction visits (4)	8	32	0	0	0	0	0	0	0	0	0
Construction observation reports	1	4	0	0	0	0	0	0	0	2	0
Review/coordinate field changes	2	6	0	4	0	0	0	0	0	0	2
Construction correspondence	1	10	0	2	0	0	0	0	0	2	1
Process requests for partial payment	0	6	0	0	0	0	0	0	0	3	0
Final inspection	0	8	0	0	2	0	0	0	0	0	1
Follow Up inspection	0	2	0	0	6	0	0	0	0	1	0
Punch List inspection	0	8	0	0	0	0	0	0	0	0	1
Develop record drawings	0	2	0	0	4	0	0	0	4	0	2
MANHOUR TOTAL	12	96	0	12	23	10	0	0	5	12	18

DIRECT LABOR EXPENSES:

CL ASSIFICATION		BILL RATE	EST. MHRS	EST COST
Principal	PRIN	\$ 184	12	\$ 2,208
Project Manager	PM	\$ 172	96	\$ 16,512
Senior Planner	SP	\$ 134	0	\$ -
Engineer V	E6	\$ 150	12	\$ 1,800
Engineer IV	E4	\$ 115	23	\$ 2,645
Engineer II	E2	\$ 84	10	\$ 840
Engineer I	E1	\$ 74	0	\$ -
Technician V	T5	\$ 100	0	\$ -
Technician III	T3	\$ 71	5	\$ 355
Admin. Assistant IV	AD5	\$ 78	12	\$ 936
Admin. Assistant III	AD3	\$ 55	18	\$ 990
		Total	188	
SUBTOTAL				\$ 26,286.00

DIRECT EXPENSES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS	\$ 250	1	\$ 250.00
Postage	LS	\$ 150	1	\$ 150.00
Copying	LS	\$ 600	1	\$ 600.00
Reproduction-Rel for Const.	LS	\$ 800	1	\$ 800.00
Reproduction-As Built	LS	\$ 250	1	\$ 250.00
Miscellaneous expenses (prints, faxes, copies)	LS	\$ 500	1	\$ 500.00
Per Diem	LS	\$ 147	7	\$ 1,029.00
SUBTOTAL				\$ 3,579.00

SCOPE OF SUBCONTRACTED SERVICES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
	LS		1	\$ -
	LS		1	\$ -
SUBTOTAL				\$ -

TOTAL CONSTRUCTION ADMIN. COST: \$ 29,865.00

MANHOUR ESTIMATE

CONSTRUCTION PHASE SERVICES FOR RUNWAY 7 APPROACH TREE
 OBSTRUCTION REMOVAL
 BEAUFORT COUNTY AIRPORT
 LADY'S ISLAND, SOUTH CAROLINA
 AIP PROJECT NO: PENDING
 TBE PROJECT NO: 2119-1601

July 14, 2016

RESIDENT PROJECT REPRESENTATIVE (PHASE 51)
 CALENDAR DAYS 60

DESCRIPTION	RPR
	\$ 80
Project review	8
Site mobilization	4
On-site inspection	720
Final inspection	8
Follow up inspection	24
Punch List inspection	8
Site demobilization	4
MANHOUR TOTAL	776

DIRECT LABOR EXPENSES:

CLASSIFICATION	BILL RATE	EST. MHRS	EST. COST
RESIDENT ENGINEER	RPR \$ 80	776	\$ 62,080
	Total	776	
<u>SUBTOTAL</u>			\$ 62,080.00

DIRECT EXPENSES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS \$	300	1	\$ 300.00
Postage	LS \$	200	1	\$ 200.00
Miscellaneous expenses (prints, faxes, copies, photos)	LS \$	300	1	\$ 300.00
Travel	LS \$	200	1	\$ 200.00
<u>SUBTOTAL</u>				\$ 1,000.00

PER DIEM:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
DAILY PER DIEM	PD \$	167	68	\$ 11,356
	Total		68	
<u>SUBTOTAL</u>				\$ 11,356.00

TOTAL INSPECTION COST: \$ 74,436.00

BID TABULATION
 RUNWAY 7 APPROACH TREE OBSTRUCTION REMOVAL
 BEAUFORT COUNTY AIRPORT
 TBI PROJECT NO. 2119-1401
 JULY 14, 2016

ITEM NO.	SPEC NO.	DESCRIPTION	QTY	UNIT	Carolina Tree Care, LLC 5686 Bill Davis Rd Summerton, SC 29148 LICENSE NO.: 32-0121942		Allcare Tree Surgery, Inc 41 Ulmer Rd Hilton Head, SC 29925 LICENSE NO.: 57-1052181		Graham County Land Co. LLC 750 Tallulah Rd Robbinsville, NC 28771 LICENSE NO.: 56-2089131		Engineer's Estimate	
					UNIT PRICE	EXT. TOTAL	UNIT PRICE	EXT. TOTAL	UNIT PRICE	EXT. TOTAL	UNIT PRICE	EXT. TOTAL
1	P-150	MOBILIZATION	1	LS	\$3,500.00	\$3,500.00	\$8,000.00	\$8,000.00	\$30,000.00	\$30,000.00	\$40,500.00	\$40,500.00
2	S-102	TRIMMING OF PINE TREES (6" DBH AND GREATER)	63	EA	\$250.00	\$15,750.00	\$425.00	\$26,775.00	\$850.00	\$53,550.00	\$350.00	\$22,050.00
3	S-102	TRIMMING OF HARDWOOD TREES (LESS THAN TEN FEET)	200	EA	\$400.00	\$80,000.00	\$450.00	\$90,000.00	\$1,025.00	\$205,000.00	\$350.00	\$70,000.00
4	S-102	TRIMMING OF HARDWOOD TREES (TEN FEET UP TO TWENTY FEET)	50	EA	\$425.00	\$21,250.00	\$425.00	\$21,250.00	\$1,300.00	\$65,000.00	\$700.00	\$35,000.00
5	S-102	REMOVAL OF HARDWOOD TREES (6-INCH UP TO 12-INCH DBH)	26	EA	\$600.00	\$15,600.00	\$305.00	\$7,930.00	\$1,100.00	\$28,600.00	\$400.00	\$10,400.00
6	S-102	REMOVAL OF HARDWOOD TREES (12-INCH UP TO 24-INCH DBH)	42	EA	\$700.00	\$29,400.00	\$675.00	\$28,350.00	\$1,600.00	\$67,200.00	\$700.00	\$29,400.00
7	S-102	REMOVAL OF HARDWOOD TREES (24-INCH AND GREATER DBH)	10	EA	\$900.00	\$9,000.00	\$950.00	\$9,500.00	\$2,800.00	\$28,000.00	\$1,000.00	\$10,000.00
8	S-102	GRIND STUMP OF REMOVED TREE	78	EA	\$50.00	\$3,900.00	\$125.00	\$9,750.00	\$225.00	\$17,550.00	\$70.00	\$5,460.00
9	S-103	SURVEYING	1	LS	\$20,000.00	\$20,000.00	\$55,000.00	\$55,000.00	\$70,000.00	\$70,000.00	\$20,000.00	\$20,000.00
10	SPEC	TRAFFIC CONTROL	1	LS	\$1,000.00	\$1,000.00	\$8,000.00	\$8,000.00	\$20,000.00	\$20,000.00	\$4,000.00	\$4,000.00
TOTAL BID AMOUNT:						\$199,400.00		\$264,555.00		\$584,900.00		\$246,810.00

* Corrected math error

DBE PARTICIPATION AMOUNT:	\$20,000.00	\$55,000.00	\$35,700.00
DBE PARTICIPATION %:	10.00%	21.00%	6.00%

I HEREBY CERTIFY THIS TABULATION OF BIDS TO BE CORRECT

TALBERT, BRIGHT & ELLINGTON, INC

7/15/2016
DATE



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT

106 Industrial Village Road, Bldg. 2 -- Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman Stewart Rodman, Chairman, Governmental Committee
FROM: Dave Thomas, CPPO, Purchasing Director *Det*
SUBJ: **Request to Purchase Helicopter Main Rotor Hub for Beaufort County Mosquito Control**
DATE: July 26, 2016

BACKGROUND: The Purchasing Department received a request from the Mosquito Control Director to purchase one (1) McDonnell Douglas main rotor hub through Southeast Helicopters, Inc., Saluda, SC. This FAA-approved and McDonnell Douglas-certified service center will replace the manufacturer's time-limited hub on the McDonnell Douglas 500-D helicopter. Overall, Mosquito Control operates this aircraft throughout a high corrosion environment.

VENDOR INFORMATION:

COST

Southeast Helicopters, Inc., Saluda, SC
[\$98,000 + \$0 tax (exempt) + free shipping] \$98,000

AAH **FUNDING:** 10001400-5112B, Mosquito Control – Helicopter Repairs

PRIOR YEAR COST: N/A

FOR ACTION: Governmental Committee meeting occurring on August 9, 2016

RECOMMENDATION: The Purchasing Department recommends that the Governmental Committee approve the purchase of a main rotor hub for \$98,000 through Southeast Helicopters, Inc.

CC: Gary Kubic, County Administrator *GKubic*
Josh Gruber, Deputy County Administrator *JG*
Alicia Holland, Assistant County Administrator, Finance *AH*
Philip Foot, Assistant County Administrator, Public Safety *PF*
Gregg Hunt, Mosquito Control Director *GH*

Attachment: Pricing Information

Southeast Helicopters, Inc.

P.O. Box 636
 Saluda, SC 29138
 Phone: (803) 275-3180
 FAX: (803) 275-4718

Invoice: 16-5731

7/1/2016
 11.46AM

Sold To: BEAUFORT COUNTY MOSQUITO CONTROL
 84 SHANKLIN ROAD
 BEAUFORT, SC 29901

Ship To: BEAUFORT COUNTY MOSQUITO CONTROL
 P.O. BOX 1228

Line#	Type	Item/Description	Cr?	Aircraft	Quantity	Units	List Price	Disc	Unit Price	Extended
1	Part	EX369D21200-503		N988DF	1.0	Each	98,000.00		98,000.00	98,000.00
		Main Rotor Hub								
									Subtotal	98,000.00
									Total Due	98,000.00
All returned parts are subject to a 25% restocking fee.										

07/25/2016 17:45
aholland

BEAUFORT COUNTY
BEAUFORT COUNTY - STATEMENT OF
REVENUES, EXPENDITURES AND FUND BALANCE

P 1
glytbdud

FOR 2017 13

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<hr/>							
10001400 MOSQUITO CONTROL							
50 PERSONNEL SERVICES	648,041	0	648,041	.00	.00	648,041.00	.0%
51 PURCHASED SERVICES	148,905	0	148,905	.00	10,478.00	138,427.00	7.0%
52 SUPPLIES	708,246	0	708,246	.00	.00	708,246.00	.0%
54 CAPITAL OUTLAY	193,174	0	193,174	.00	.00	193,174.00	.0%
TOTAL MOSQUITO CONTROL	1,698,366	0	1,698,366	.00	10,478.00	1,687,888.00	.6%
TOTAL GENERAL FUND	1,698,366	0	1,698,366	.00	10,478.00	1,687,888.00	.6%



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT

106 Industrial Village Road
Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman Jerry W. Stewart, Chairman, Finance Committee
FROM: Dave Thomas, CPPO, Purchasing Director
SUBJ: **Contract Award Recommendation for Request for Proposal (RFP) #071616, Auditing and Consulting Services for the Beaufort County Finance Department**
DATE: August 4, 2016

BACKGROUND: The Beaufort County Purchasing Department issued a Request for Proposals for External Financial Audit Services, including a required Single Audit of federal expenditures, Agreed Upon Procedures for the Beaufort County Disabilities and Special Needs Department and a Passenger Facility Charge (PFC) Audit for the Hilton Head Island Airport for three (3) fiscal years, 2016, 2017 and 2018. There were six (6) Certified Public Accounting (CPA) firms that responded with a proposal. An evaluation committee consisting of Alicia Holland, Assistant County Administrator - Finance, Chanel Lewis, County Controller, Maria Walls, County Treasurer, and Tom Keaveny, County Attorney, evaluated the proposals. Mauldin and Jenkins, LLC, Macon, GA was selected as the number one ranked firm and was interviewed for further information.

VENDOR BID INFORMATION:

	<u>COST:</u>
1. Mauldin & Jenkins, Macon, GA	\$173,500
2. Greene, Finney & Horton, LLP, Mauldin, SC	\$145,500
3. Webster Rogers LLP, Bluffton, SC	\$196,350
4. Thompson, Price, Scott, Adams & Co., PA, Whiteville, NC	\$265,500
5. Martin Smith & Company, CPAs, PA, Greenville, SC	\$153,000
6. Cherry Bekaert, Augusta, GA*	\$215,200

* Cherry Bekaert, LLP, Augusta, GA – this firm was our current auditors for the most recent three (3) fiscal years, 2013, 2014 and 2015. The evaluation committee felt that a rotation of auditors was in the best interest of the County.

FUNDING:

General Fund Accounts:
10001100-51160, County Administrator, Professional Services
10001111-51160, Finance, Professional Services

FOR ACTION: Finance Committee meeting occurring on August 8, 2016.

RECOMMENDATION: The Finance Committee approve and recommend to County Council the contract award to Mauldin & Jenkins of Macon, GA, the top ranked firm, for the three (3) fiscal years 2016, 2017, and 2018 in the amount of \$173,500.

cc: Gary Kubic, County Administrator *GK*
Joshua Gruber, Deputy County Administrator/Special Counsel *JG*
Alicia Holland, Assistant County Administrator, Finance *AH*

Att: Bid Tab

Audit Proposals Evaluation Summary.xlsx

	WebsterRogers LLP Bluffton, SC	Greene Finney & Horton Mauldin, SC	Cherry Bekaert, LLP Augusta, GA	Martin Smith & Company, CPAs Greenville, SC	Mauldin & Jenkins Macon, GA	Thompson, Price, Scott, Adams & CO Whiteville, NC
Tom Keaveny	79	80	-	69	87	74
Alicia Holland	69	78	69	65	92	63
Chanel Lewis	59	84	63	53	93	55
Maria Walls	76	75	-	55	100	55
Average Score	71	79	33	61	93	62

Note: Cherry Bekaert, LLP were the auditors for the most recent fiscal year ending 6/30/2015. This firm was not scored by 2 members of the committee.



Ú! [* | ^ • • ÄÜ ^] [! c Á B
H ã Á Š [& æ Á Ö Ë / æ c Ä Ü ^ ~ ~ ^ • c

Board of Directors

Andy Beall

Simply put...success for the organization would not be possible without the wonderful and timely assistance from Beaufort County.



Thank you!

With your help much was accomplished...



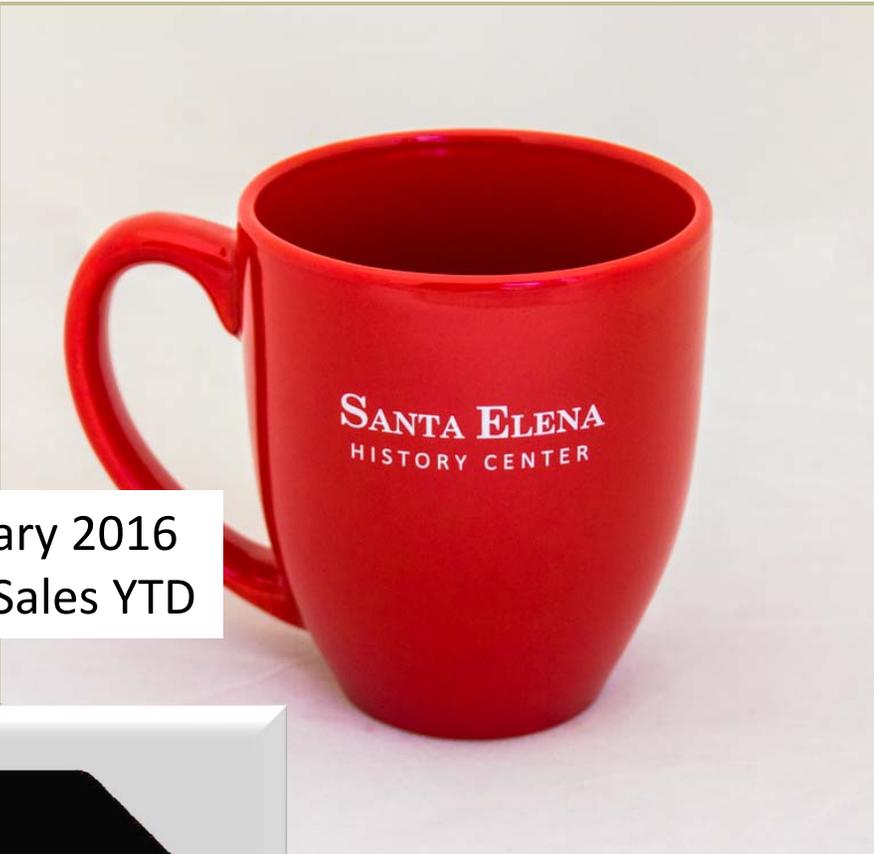
SANTA ELENA
HISTORY CENTER



Soft Opening for Programs Nov 2015
5,500 Visitors to the History Center to Date

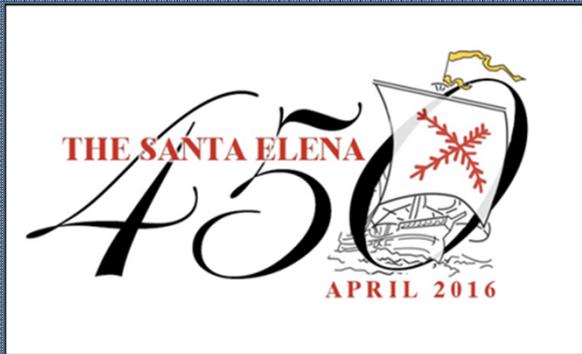
- Including 957 Programs Participants
- \$10,614 in Program Revenues





El Almacen opened February 2016
\$13,213 in Museum Store Sales YTD



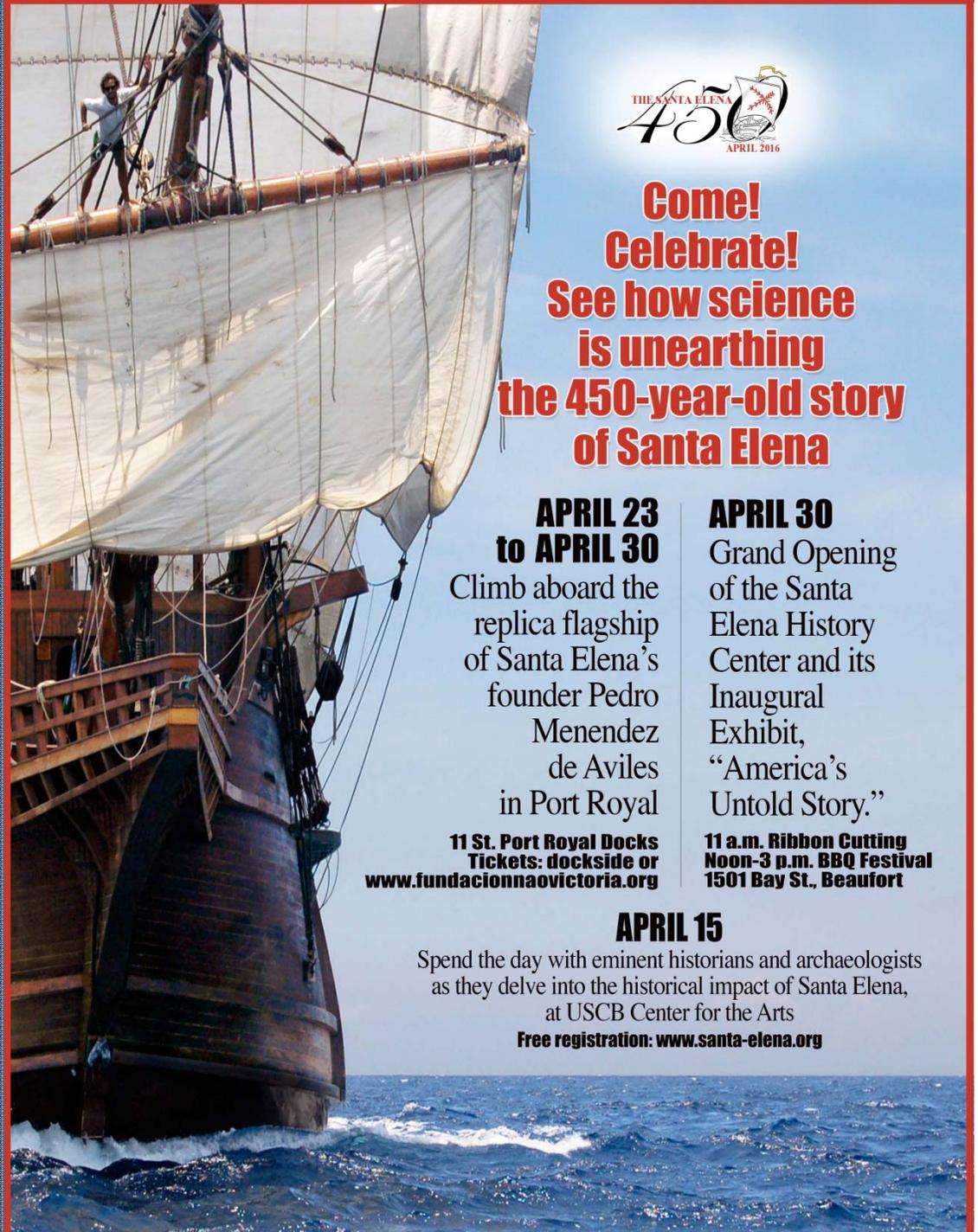


Successful Formal Opening!

EI GALEON attracted 7400 visitors during an eight-day port call. \$15,000 invested for appearance fee.

New Exhibit open to the public April 30:

- 1,490 Paid Visitors to date
- \$14,227 received in Exhibit Admissions.



**Come!
Celebrate!**
**See how science
is unearthing
the 450-year-old story
of Santa Elena**

**APRIL 23
to APRIL 30**
Climb aboard the
replica flagship
of Santa Elena's
founder Pedro
Menendez
de Aviles
in Port Royal

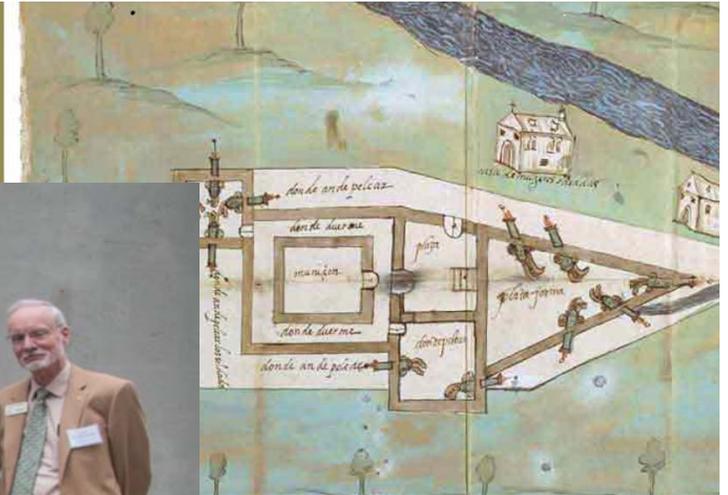
**11 St. Port Royal Docks
Tickets: dockside or
www.fundacionnaovictoria.org**

APRIL 30
Grand Opening
of the Santa
Elena History
Center and its
Inaugural
Exhibit,
"America's
Untold Story."

**11 a.m. Ribbon Cutting
Noon-3 p.m. BBQ Festival
1501 Bay St., Beaufort**

APRIL 15
Spend the day with eminent historians and archaeologists
as they delve into the historical impact of Santa Elena,
at USCB Center for the Arts
Free registration: www.santa-elena.org

Research Investments produced results...



\$16,000 brought the
Scholars' Conference
to Beaufort County

\$ 32,000 for exciting
new discoveries like
Ft. San Marcos

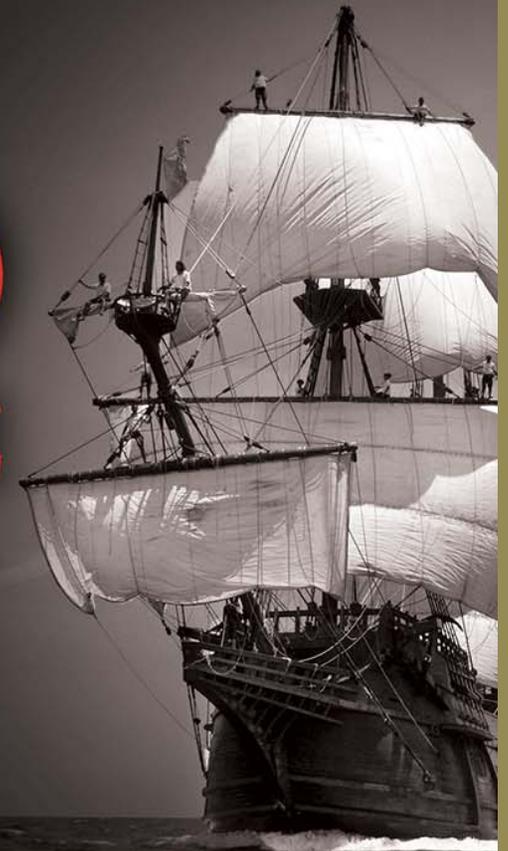


RE-ELECT

PEDRO MENÉNDEZ

— since 1566 —

SANTA-ELENA.ORG



The Santa Elena History Center
America's Untold Story
1501 Bay St., Beaufort, SC santa-elena.org



Effective Marketing is a Success Factor
Investments since January 2014:

- \$ 50,860 on Marketing & Promotion
- \$ 21,553 on Website and Digital
- \$ 19,700 on Videos

Impact Summary

- 5500 total visitors since November 2015
- 7400 EL GALEON visitors
- 1490 Paid Admissions since April 30
- 957 Paid Program Participants
- 3300 recorded volunteer hours
- Six Regular Community Activities at History Center building
- National-Level Media Coverage

T

N

M

O

Funding and Investment Recap

January, 2014 through July 25, 2016

(\$ Thousands)	<u>Since Inception</u>	<u>2014</u> <u>Organizational</u> <u>Year</u>	<u>2015</u> <u>Development &</u> <u>Build-Out</u>	<u>2016 YTD</u> <u>Roll Out</u>
<u>Sources of Funds</u>				
Donations	480	52	201	227
Beaufort County & City ATAX	288	100	173	15
South Carolina	200	200		
USMC	165	125	40	
Admissions (May, June, & July)	14			14
Gift Shop - Net	20	0	7	12
Programs	12		3	9
	1179	477	424	278
USC Archeological Institute	-365	-325	-40	
Restricted Receivables	-105			-105
	709	152	384	173
<u>Uses of Funds</u>				
Exhibits and Displays	184		42	142
Compensation	129	10	67	52
Operating Expenses	95	6	39	51
Promotion and Marketing	60	11	15	34
Archaeology/History Research	48	15	12	20
Building Improvements	45		42	2
Travel (Incls Visiting Scholars)	42	22	2	18
Films & Appearance Fees	35	15	4	16
Website	25	5	8	12
Museum Shop Inventory	14		7	7
	677	83	239	354
Cumulative Net	32	69	213	32



\$225,971 invested to open Phase One of the exhibit.

What is Next?

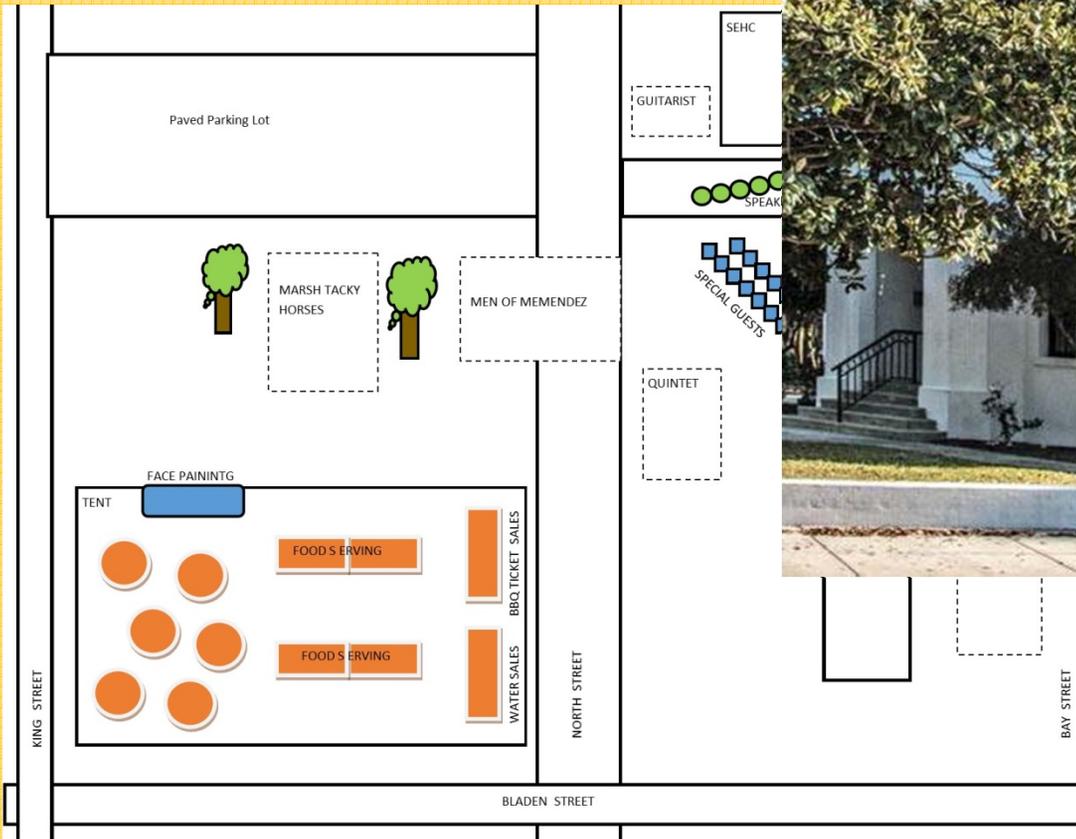
Exhibit Expansion and
Addition of Objects

Phase Two -- \$130,000 to tell more of the story, will include historic objects, and require infrastructure upgrades. Private funding campaign and grant requests underway with over \$50,000 committed.



Need support from Beaufort County:

- parking lease (\$48,000)
- capital maintenance on the building (\$30,000)
 - ✓ Air Conditioning Repairs (\$17K)
 - ✓ Elevator Repair (\$8k)
 - ✓ Activate Security System (\$5k)



BLUFFTON TOWNSHIP FIRE DISTRICT

357 FORDING ISLAND ROAD
BLUFFTON, SOUTH CAROLINA 29909
843-757-2800 ~ FAX 843-757-7305

MEMORANDUM

TO: Councilman Jerry Stewart, Chairman Finance Committee
FROM: John W. Thompson, Jr., Fire Chief
SUBJ: Road Paving Project to Future Bluffton Fire Station #38
DATE: August 4, 2016

BACKGROUND: The Bluffton Township Fire District owns approximately 3.0 acres of property adjacent to the River Ridge Academy for the purpose of constructing its future station #38. The property was purchased in October of 2011. When the property was purchased the Fire District entered into an agreement with the Beaufort County School District to share in the cost of a paved road as well as utility costs from the approved encroachment point on Hampton Parkway to the fire station site. Fire Station #38, when built, will serve all of the Hampton Lake area, portions of Buckwalter Parkway down to May River Road, portions of Sun City, and portions of Bluffton Parkway and Highway 170. Growth in the area, especially in the Hampton Lake community is forcing the issue that the new station will soon need to be constructed. In fact, portions of Hampton Lake currently under construction are reaching the 4.5 mile distance from the closest District fire station which indicates there will soon be an ISO issue with insurance rates. The plans for Hampton Lake indicate it will exceed the ISO mandated 5.0 mile rule within the next 24 . 30 months which means construction of the new station will be required. The construction of the station is included in the current Strategic Plan for the Fire District and the administration will be bringing the project forward in the next six months for Council review.

SCOPE OF WORK: This project involves paving a section of road from Hampton Lake Drive, approximately 2250 feet long to the site for the new fire station. The School District will continue the paving at its full cost from that point on to the school facility. The project also involves approximately 875 linear feet of water line that will eventually serve the fire station as well as the necessary gravity sewer line for the station. The School District is contracting the project since they are ready for the road and the new school building has already been constructed.

FUNDING: This project will be funded from the Fire District's Impact Fee Account #73080005-10400. The balance in the account as of July 20, 2016 is \$1,746,990. These funds will be held by the County and the District will make warrant requests when invoices are submitted for payment from the School District. The Fire Board approved the expenditure at its June 21, 2016 regular meeting.

PROPOSED COST: **\$100,000** which is the price agreed to based upon an estimate provided by the School District from its contractor and includes all applicable taxes, fees, and permits.

FOR ACTION: Finance Committee Meeting, Monday August 8, 201

REQUESTED ACTION: The Bluffton Township Fire District requests the Finance Committee approve an expenditure of \$100,000 from its Impact Fee account to fund the paving of the access road for future Fire Station #38.

ATTACHMENTS:

1. June 21, 2016 Bluffton Township Fire District Board Meeting Minutes

**BLUFFTON TOWNSHIP FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Tuesday, June 21, 2016
Bluffton Fire Station #35, Headquarters**

MINUTES

Board Members Present: Mike Raymond, Joe Paolo, Thomas Mike, Ed Olsen, Elaine Lust, Louise Haaker, Paul Hamilton

Members Present: John Thompson, Paul Boulware, Rick Cramer, Terry Sheriff, Steve McKinley, Bob Payne, Joe Helms, Sandy Stroud, Derek Church, Emerson Kovalanchik, Grant Turner, Mike Provo, Jeremy Eby, Gio Scianna, Andrew Hatcher, Parker Dennis, Leslie Jones Hart

VIA Video Conferencing: Jim Thomas, Enrique Baez, Tony Crosetto, Joe Dembeck, Phillip Horton, Jason Williams, Jayme Beach, Randy McGarvey, Travis Boulware, Dylan Taylor, Rhett Livingston, Blake Crosby, Vasont Miller, Dwane Wilkinson, Joe Sirigu, Guillermo Holzmann, Justin Olds, Chris Himes, Taylor Kamp, Todd Malphrus, David Mack, David Romine

Community Members: Doug Volk

Meeting called to order at 4:00 PM by Chairman Raymond.

Pledge of Allegiance and Prayer

Board of Directors Roll Call

- **PUBLIC COMMENT:** None.
- **CHAIRMAN’S REMARKS:**
- **MAY BOARD MEETING MINUTES:** Director Lust motioned and Director Paolo seconded that minutes of the May 17, 2016 Board of Directors meeting be approved. The motion passed unanimously.
- **FINANCIAL REPORT:** Chief Boulware stated that we are 91.67% through our budget year, with expenditures reporting at 89.21%. All departments are below budget at this point. All non-essential spending was restricted after May 15 in preparation of closing out the budget for FY16. A portion of the SC State Accident Fund has been prepaid for FY17. When asked, Chief Thompson stated the cost of this fund has decreased over the last three years. The FY17 budget was approved by County Council after the third and final reading. Novatime is running, but we are still working on a few minor issues. We will continue to utilize both paper time sheets and Novatime for the next two pay periods. The fire impact fee account balance is \$1,677,254. No motion of approval or vote was taken.
- **FIRE CHIEF’S REPORT:**

- ***Fire Prevention Statistics:*** In Chief Wiltse's absence, Lt. Stroud reported the Prevention office performed 337 Fire and Life Safety Inspections in the month of May which concluded the semi-annual gate inspections. Lt. Stroud also reviewed development plans throughout the district, including plan resubmittals. Public Education participated in 39 events, reaching many citizens. There were also 54 smoke alarms installed in 23 different homes throughout the district. There were 24 CPR classes held with 230 students taught.
- ***Training Report:*** Chief Sheriff reported there were 9 courses held with 21 personnel in attendance, 1 course was cancelled, and 6 personnel were denied courses. Assigned training included physical fitness and water rescue. Training highlights include Probationary FF evaluations, HAM radio refresher, and Active Shooter table top training. Chief Sheriff took part in a Countywide Active Shooter drill that was held at ACE by the Beaufort County Sheriff's Department. A meeting was also held this week for the lay person. On May 21, 10 CATE students went to South Carolina Fire Academy in Columbia. The students took the written and practical test and passed with rave reviews from state instructors. Two explorers who passed the PACE and written exams in April and interviewed were surprised at Bluffton High School graduation with conditional offers of employment. It was a monumental moment for these young men, their families, and the District. There has been a positive ripple effect throughout the state as well. We congratulate the young men and look forward to making them part of the BTFD team.
- ***Operations Report:*** Chief Cramer reported the monthly statistics of 420 calls last month, up from last month by almost 30 calls. Call volume has been 2,165 calls since January 1. The average response time was 6:42 minutes, with the yearly average of 6:30. Directors were told that ISO ratings are based on mileage and response times but other categories are also included. Chief Cramer also explained how response times are calculated for our reports.
- ***Maintenance Update:*** Chief McKinley reported there were 96 work orders generated in May, 72 work orders for the Fire District, 19 for Bluffton Police Department, and 5 for the Town of Bluffton. The majority of the time has been devoted to putting equipment and necessary wiring on the new apparatus. The New Fleet Reception Ceremony will take place on Saturday, June 25, 11:00 at Station 30. Shirts and Commemorative coins will be given to all employees, Board Members, and dignitaries. Food will be served. A parade of the new fleet will begin at 10:00 am, travelling on Calhoun Street and to Bridge Street and then to Station 30. Chairman Raymond requested that all Commissioners wear their shirts that day. He stated the picture depicting all 10 trucks created lots of excitement and publicity for BTFD.
- ***Chaplains' Update:*** Pastor Hamilton stated that the Chaplains are communicating better and there is more participation at the monthly meeting. They want to assure the station commanders and Chiefs of confidentiality and hope the firefighters feel comfortable enough around them to share.
- ***Construction Projects Updates:***
 1. Fire Engine Fleet Replacement ó The trucks will be detailed on Thursday and ready for the new fleet ceremony on Saturday. They will be transitioned into the system starting on Monday, June 27. Maintenance hopes to transition 1-2 trucks each day. Old trucks will be stored in the warehouse.
 2. Maintenance Building Update/Training Facility Construction ó Chief McKinley reported the overhead doors are in, dry wall is 90% in, large fans and heaters are in, sprinklers are installed, the mezzanine is complete. Curbing is done and some of the drive way has been poured. The scheduled certificate of occupancy is end of July.

3. The Training facility got through the Planning Commission with a 6-1 vote. The Natural Resources Committee will hear the plan in two weeks. The builder is ready to design the building but we will not give them the okay until we have County approval. Chief Thompson is confident that approval will be given soon.
- **OLD BUSINESS:**
 - ***FY2017 Budget Discussion:*** The FY2017 budget was approved after the third and final reading by County Council as part of the general budget.
 - ***Colleton River Fire Station Agreement:*** Chief Thompson and Chairman Raymond met with Colleton River and have an agreement that replaces the lease we once had. There is a sales contract for the site, but we want a clause included in the event that the soil is not economically suitable for building. We will meet with the attorneys July 1 to hopefully finalize this process. The SC Ports Authority wants to give the road easement to the Beaufort County/Fire District and not Colleton River.
 - **NEW BUSINESS:**
 - ***Station 38 Access Road:*** Chief Thompson stated that property was purchased some time ago for a future Station 38 at Hampton Lake Parkway. At the same time, we made an agreement with BCSD to share the cost of the access road at River Ridge Academy and necessary utilities. They would like to pave that road this year while the cost of asphalt is low. Director Paolo moved and Director Olsen seconded that we use \$100,000 of impact fee funds to pay for our share of the road paving and utilities. The motion passed unanimously.
 - ***Web Site:*** Director Lust requested that the BTFD Web Site be updated.
 - **EXECUTIVE SESSION:**
 - ***Fire Chief Evaluations:*** Director Haaker made a motion to go into Executive Session to discuss Fire Chief's Annual Performance Review and Director Hamilton seconded. The motion passed unanimously and the Fire Board went into Executive Session at 4:58.
 - The Board came out of Executive Session at 5:35. No action was taken.
 - **ADJOURNMENT:** Director Mike made a motion to adjourn the meeting and Director Olsen seconded the motion. The meeting was adjourned at 5:35.



William A. Prokop
CITY MANAGER
843-525-7070
FAX 843-525-7013

COUNCIL MEMBERS:
Billy Keyserling, Mayor
Mike McFee, Mayor Pro Tem
George O' Kelley
Philip Cromer
Stephen Murray

CIT OF BEAUFORT

1911 Boundary Street

BEAUFORT, SOUTH CAROLINA 29902

8/5/16

City of Beaufort request to use some of the impact fees from Walmart to offset the cost of the Traffic Study that will benefit all of Lady's Island development.

A committee was put together by State Representative Shannon Erickson and included the SCDOT, Beaufort County, City of Beaufort, and members of the Northern Beaufort County Planning group. The purpose was to determine the overall impact that both commercial and residential growth was having on Lady's Island in the short and long-term.

It was decided by the group that the best approach was to obtain an overall traffic study. The City issued an RFP and Ward Edwards was selected as the successful contractor. (see contract attached).

The City and the county had further discussion and it was agreed that the City would request from the County Finance Committee that the cost of the traffic study be paid out of the transportation impact fees that will be paid by Walmart. The fees estimated from Walmart will be in excess of \$288,836 and the cost of the Traffic Study is \$87,645.

The City has entered into the contract with Ward Edwards and is requesting that the County Finance Committee approve the use of the Walmart impact fees to cover the cost since this will benefit all of Northern Beaufort County and especially Lady's Island.

BEAUFORT CITY COUNCIL APPROVES \$87,000 FOR SEA ISLAND PARKWAY TRAFFIC STUDY

Also at Tuesday night's meeting, the City Council authorized \$87,000 for a contract with [Ward Edwards Engineering](#) of Bluffton for a traffic study of the Sea Island Parkway, from the swing bridge to Chowan Creek Bluff.



A key focus of the study will be the intersection of Sea Island Parkway and Sam's Point Road/Lady's Island Drive.

No new survey work will be done as part of the study. Instead, Ward Edwards will review existing city and county plans, existing traffic studies, public capital improvement projects and the like to help it draw a picture of the Parkway's future traffic infrastructure needs.

State Representative Shannon Erickson played a central role in moving the traffic study forward. Local officials had expressed some frustration with the reluctance of the SC DOT to get engaged on the project, and Rep. Erickson was successful in gaining the state agency's attention.

City Manager Bill Prokop said the contract will be signed as soon as possible, with findings returned late this year or early in 2017. No City funds were budgeted for the study, but discussions with County officials led to an agreement to use funds from the Walmark impact fees. The County Finance Committee is expected to take up this matter at its August meeting.



CITY OF BEAUFORT
PUBLIC WORKS DEPARTMENT
16 Burton Hill Road
Mailing Address: 1911 Boundary Street
Beaufort, South Carolina 29902
FAX (843) 525-7095

WILLIAM PROKOP
City Manager
843-525-7070

LAMAR TAYLOR
Director of Public Works
843-525-7054

U. S. 21 LADY'S ISLAND
MEETING MINUTES
CITY OF BEAUFORT COUNCIL CHAMBERS
JULY 13, 2016

Meeting Notes & Task Discussed
As follows:

Planning

- 1) City Planning Director Libby Anderson – informed the group that Planning Consultant Stantec has been selected for the traffic study along Sea Island Parkway corridor on Lady's Island.
- 2) The draft "scope of work" for the traffic study was reviewed by the County Traffic Engineer and COB staff, and the COB consultant, Ward Edwards.
- 3) City Manager B. Prokop noted that Colin Kinton and Rob McFee, both with Beaufort County, are in support of the traffic study.

Task

- 1) Paul Moore, PE (Ward Edwards Engineering) highlighted the traffic study scope, study area and methodology.
- 2) City of Beaufort Planning staff and Ward Edwards to conference call Santec Consulting to finalize the traffic study and lock in a cost for their services of \$87,500.00.

Funding Sources

- 1) It was noted that City Manager Prokop and Assistant County Administrator Gruber have been in communication to discuss paying for the traffic study from Impact Fee dollars

Final Comments

- 1) Rep S. Erickson thanked the group for their collaborative efforts by SCDOT, COB staff and Bft County Engineering staff, in moving this study forward.
- 2) The proposal for the traffic study will be presented July 26 2016 and Beaufort County Finance Committed in August 2016.

Next Meeting

Next meeting is tentatively scheduled in September, 2016.



CITY OF BEAUFORT
PUBLIC WORKS DEPARTMENT
16 Burton Hill Road
Mailing Address: 1911 Boundary Street
Beaufort, South Carolina 29902
FAX (843) 525-7095

WILLIAM PROKOP
City Manager
843-525-7070

LAMAR TAYLOR
Director of Public Works
843-525-7054

U. S. 21 LADY'S ISLAND
MEETING MINUTES

CITY PLANNING CONFERENCE ROOM
MAY 16, 2016

Meeting Notes & Task Discussed
As follows:

Planning

- 1) City Planning Director (Libby Anderson) met with Rob Merchant of Beaufort County. Everyone agreed project limit should begin at the Woods Memorial Bridge to cover creek bridge (N/S) and Rue Dubois Road to Miller Drive (E/W)
- 2) City/County Comprehensive Plan and Northern Regional Plan – {no significant change except from bridge to bridge}.
- 3) Study Time – Paul Moore (Ward Edwards) - stated that they have gathered lots of background data and resources {six-month time line for the study was reasonable.}.

Task

- 1) Ward Edwards – to meet with Colin Kinton (Beaufort County Traffic Engineer).
- 2) Paul Moore/Libby Anderson – submitted to the group a draft scope of work for the traffic study after their meeting with Santec Traffic Engineers.

Possible Funding Sources

- 1) Traffic Impact Fee's/ CTC/ County Transportation Committee – still being discussed by the city and county management.

Final Comments

- Mr. Erickson – reminded the group that the intersection of Lady's Island Drive at Publix has more impact than the Ferry Road intersection.
- SCDOT – will assist the city in reviewing the Publix (TIA) Traffic Study for a traffic signal at Ferry Drive and highway 21.

Next Meeting

- Will be scheduled after the city and Ward Edwards meet with traffic consultant.



CITY OF BEAUFORT
PUBLIC WORKS DEPARTMENT
16 Burton Hill Road
Mailing Address: 1911 Boundary Street
Beaufort, South Carolina 29902
FAX (843) 525-7095

WILLIAM PROKOP
City Manager
843-525-7070

LAMAR TAYLOR
Director of Public Works
843-525-7054

U. S. 21 LADY'S ISLAND
MEETING MINUTES

CITY PLANNING CONFERENCE ROOM
APRIL 18, 2016

Meeting Notes & Task Discussed
As follows:

Planning

- 1) Planning Department/City and County need to collaborate the efforts.
- 2) It was noted the transportation needs should follow land use.
- 3) Limits of study – All recommend the limits should begin at the Woods Memorial Bridge to Cowen Creek Bridge.
- 4) Study Timeline – It was determined the time line for the Traffic should be six (6) months.

Task

- 1) Ward Edwards – to meet with Colin Kinton (Beaufort County traffic Engineer).
- 2) City Planning Staff to meet with Beaufort County Planning Staff.
- 3) Rep. Ericson – Recommended pulling all traffic studies from the SCDOT, City and County three to five (3 – 5) years back for the Lady's Island corridor.

Possible Funding Sources

- 1) Traffic Impact Fee's
- 2) CTC (County Transportation Committee)

Final Comments

Team agreed to develop recommendations on the term: *Immediate Planning Study*; intermediate as: *Transect study six (6) months*; and long term: as *results from study*

Next Meeting

May 16, 2016 - City Hall Planning Conference Room, 10:10 a.m.

Lamar Taylor

From: Libby Anderson
Sent: Friday, April 15, 2016 5:09 PM
To: Lamar Taylor
Subject: FW: April 5 US 21 Lady's Island meeting--staff notes

FYI

From: McFee, Robert [mailto:rmcfee@bcgov.net]
Sent: Tuesday, April 05, 2016 5:53 PM
To: William Prokop <wprokop@cityofbeaufort.org>; Libby Anderson <landerson@cityofbeaufort.org>; Neil Desai <ndesai@cityofbeaufort.org>; Criscitiello, Anthony <tonyc@bcgov.net>; Kinton, Colin <ckinton@bcgov.net>; Larson, Eric <elarson@bcgov.net>; Clark, Robert T. (DEA DIST 6) (ClarkRT@scdot.org) <ClarkRT@scdot.org>; Lamar Taylor <ltaylor@cityofbeaufort.org>; Holt, Brian M. <HoltBM@scdot.org>
Subject: April 5 US 21 Lady's Island meeting--staff notes

Please review these meeting notes and feel free to add, clarify or amend as you see fit.

Thanks.

1. R. Clark, SCDOT asked City and County what they wanted the corridor to look like in the future and stressed allowable land use will drive the appearance and traffic congestion.
2. T. Criscitiello, Beaufort County agreed and indicated that Northern Regional Plan did not really contemplate the more aggressive commercial development along this corridor.
3. R. McFee, Beaufort County provided some history as to the old annexation wars and the Wal Mart property litigation
4. Rep. Ericson recommended integrating and updating City/County corridor land use plans to codify desired outcome.
5. L. Taylor, City of Beaufort indicated this integration was underway towards updating the zoning transects from the Wal Mart to Chowan Creek bridge and recommended developing **Immediate, Intermediate and Long Term** needs from the study review and integration process.
6. R. Clark stressed SCDOT is a willing partner, but has significant fiscal constraints
7. T. Criscitiello mentioned the County code allows for bond requirements if mining operations damage roadways.
8. Team agreed to do research and develop recommendations on **Immediate, Intermediate and Long Term** needs and discuss them at the April 18 meeting.

Rob

Beaufort County
State Accommodations Tax (2%)
Fiscal Year 2016 as of June 30, 2016
Preliminary and Unaudited

Revenues	
State Accommodations Tax ¹	\$ 722,203
Total Revenues	<u>722,203</u>
Expenditures	
Direct Subsidies	
Arts Center of Coastal Carolina	(11,250)
Beaufort County Black Chamber of Commerce	(75,000)
Beaufort County Historical Society	(5,000)
Beaufort Film Society	(17,500)
Beaufort History Museum	(10,000)
Beaufort Regional Chamber of Commerce	(75,000)
Bluffton Historical Preservation Society	(20,000)
Coastal Discovery Museum	(20,000)
Daufuskie Island Foundation	(6,000)
Daufuskie Island Historical Foundation	(1,500)
Exchange Club of Beaufort	(500)
Friends of Fort Freemont	(5,000)
Gullah Festival	(15,000)
Gullah Museum	(15,000)
Heritage Library Foundation	(1,000)
Hilton Head Choral Society	(3,000)
Hilton Head Island-Bluffton Chamber of Commerce	(20,000)
Hilton Head Island Concours D'Elegance	(25,000)
Hilton Head Island Wine and Food	(2,000)
Hilton Head Symphony Orchestra	(5,000)
Historic Beaufort Foundation	(3,500)
Historic Bluffton Arts and Seafood Festival	(10,000)
Lowcountry Golf Course Owners Association	(10,000)
Lowcountry Resort and Tourism	(32,000)
Main Street Beaufort USA	(20,000)
Mitchelville Preservation Project	(25,000)
Native Island Business and Community Affairs Association	(20,000)
Penn Center	(30,000)
Port Royal Sound Foundation	(3,750)
Sandalwood Community Food Pantry	(500)
Santa Elena Project Foundation	(10,000)
The Sandbox: An Interactive Children's Museum	(2,000)
HHI - Bluffton Chamber of Commerce	
Hilton Head Island-Bluffton Chamber of Commerce	(104,581)
Beaufort Chamber of Commerce	
Beaufort Regional Chamber of Commerce	<u>(104,581)</u>
Total Expenditures	(708,662)
Excess (deficiency) of revenues over expenditures	13,541
Other Financing Sources (Uses)	
Transfer to General Fund	(59,860)
Transfer to Hospitality Tax Fund ²	<u>(50,000)</u>
Total Other Financing Sources (Uses)	<u>(109,860)</u>
Net Change in Fund Balance	(96,319)
Fund Balance, beginning	<u>369,992</u>
Fund Balance, ending	<u>\$ 273,673</u>

Note 1: State Accommodations Tax Revenue for the fourth (4th) quarter of Fiscal Year 2016 is estimated in the amount of \$260,000. The fourth quarter payment should be received by the end of August 31, 2016.

Note 2: County Council approved a \$200,000 transfer from the local hospitality tax fund to the State Accommodation Tax (2%) Fund on October 27, 2014. This amount is being repaid in four equal annual installments of \$50,000 from fiscal year 2015, 2016, 2017, and 2018.

Beaufort County

Local Accommodations Tax (3%) (Ordinance 2009/15)

Fiscal Year 2016 as of June 30, 2016

Preliminary and Unaudited

	Operations	County-Wide Advertising	Tourism Infrastructure	River/Beach Access	Reserve Fund	Total
Revenues						
Local Accommodations Tax	\$ 104,278	\$ 350,000	\$ 509,518	\$ 169,839	\$ 169,839	\$ 1,303,475
Total Revenues	104,278	350,000	509,518	169,839	169,839	1,303,475
Expenditures						
Personnel	(49,114)	-	-	-	-	(49,114)
Purchased Services	(4,745)	-	-	-	-	(4,745)
Supplies	(1,361)	-	-	-	-	(1,361)
	(55,220)	-	-	-	-	(55,220)
County-Wide Advertising						
Beaufort County Black Chamber of Commerce	-	(50,000)	-	-	-	(50,000)
Beaufort Regional Chamber of Commerce	-	(150,000)	-	-	-	(150,000)
Hilton Head Island-Bluffton Chamber of Commerce	-	(150,000)	-	-	-	(150,000)
	-	(350,000)	-	-	-	(350,000)
River/Beach Access						
South Carolina State Park Service (lifeguards)	-	-	-	(34,796)	-	(34,796)
Broad River Fishing Pier	-	-	-	(45,603)	-	(45,603)
Daufuskie Island Pier	-	-	-	(420,451)	-	(420,451)
	-	-	-	(500,851)	-	(500,851)
Total Expenditures	(55,220)	(350,000)	-	(500,851)	-	(906,071)
Excess (deficiency) of revenues over expenditures	49,058	-	509,518	(331,011)	169,839	397,404
Fund Balance, beginning	154,966	-	590,470	543,765	903,275	2,192,476
Fund Balance, ending	\$ 204,024	\$ -	\$ 1,099,988	\$ 212,754	\$ 1,073,114	\$ 2,589,880
Encumbrances						
Broad River Fishing Pier	-	-	-	(526,470)	-	(526,470)
Projected Fund Balance after Encumbrances	\$ 204,024	\$ -	\$ 1,099,988	\$ (313,716)	\$ 1,073,114	\$ 2,063,410

Beaufort County
Local Hospitality Tax
Fiscal Year 2016 as of June 30, 2016
Unaudited and Preliminary

Revenues	
Local Hospitality Tax Revenues	\$ 1,869,290
Total Revenues	<u>1,869,290</u>
Expenditures	
Personnel	(49,114)
Purchased Services	(4,744)
Supplies	<u>(1,302)</u>
Total Expenditures	(55,160)
Excess (deficiency) of revenues over expenditures	1,814,130
Other Financing Sources (Uses)	
Transfers to General Fund ¹	(1,200,000)
Transfers from State Accommodations Tax (2%) Fund ²	<u>50,000</u>
Total Other Financing Sources (Uses)	(1,150,000)
Net Change in Fund Balance	664,130
Fund Balance, beginning	<u>4,012,023</u>
Fund Balance, ending	<u>\$ 4,676,153</u>

Note 1: The general fund provides for law enforcement and other public safety services, in which police protection of tourist facilities is one of the purposes of the local hospitality tax. \$1.2 million is transferred each fiscal year.

Note 2: County Council approved a transfer of \$200,000 from the local hospitality tax fund to the state accommodation tax (2%) fund on October 27, 2014. This transfer is being repaid in four equal annual installments of \$50,000 in fiscal years 2015, 2016, 2017, and 2018.

Beaufort County
Local Admissions Fees
Fiscal Year 2016 as of June 30, 2016
Preliminary and Unaudited

Revenues	
Local Admissions Fees	<u>\$ 1,504,180</u>
Total Revenues	1,504,180
Expenditures	
Personnel	(49,112)
Purchased Services	(4,734)
Supplies	<u>(1,313)</u>
Total Expenditures	(55,159)
Excess (deficiency) of revenues over expenditures	1,449,021
Other Financing Sources (Uses)	
Transfer to Debt Service Fund ¹	<u>(1,974,733)</u>
Total Other Financing Sources (Uses)	(1,974,733)
Net Change in Fund Balance	(525,712)
Fund Balance, beginning	<u>1,833,417</u>
Fund Balance, ending	<u>\$ 1,307,705</u>

Note 1: Ordinance 2005/28, approved July 25, 2005, dedicates local admissions fees solely to road improvements, including the debt service incurred for road improvements.

ADD-ONS

The document(s) herein were provided to Council for information and/or discussion after release of the official agenda and backup items.

Topic: Santa Elena Foundation - Editorials
Date Submitted: August 8, 2016
Submitted By: Andy Beall
Venue: Finance Committee



Muslims in the Military:
The Few, the Proud, the
Welcome



Obama Says Republicans
Should Withdraw Support
for Trump



Ignoring Advice, Donald
Trump Presses Attack on
Khan Family and C.O.P.
Leaders



California Approves
Lander

Remains of Lost Spanish Fort Found on South Carolina Coast

By THE ASSOCIATED PRESS JULY 26, 2016, 10:48 A.M. E.D.T.

PARRIS ISLAND, S.C. — Archaeologists have found the location of a long-sought Spanish fort on the South Carolina coast at the site of what was once the first capital of Spanish Florida.

A release from the University of South Carolina says the site of San Marcos, one of five forts built during the 21-year history of the early settlement of Santa Elena, has finally been located on Parris Island near Hilton Head Island.

University of South Carolina archaeologist Chester DePratter and Victor Thompson of the Center for Archaeological Sciences at the University of Georgia, have conducted research for the past two years to find the site of the 1577 fort.

Using ground-penetrating radar and other high-tech equipment last month, they found the site and are publishing the details of their work this week in *The Journal of Archaeology Science Reports*.

Santa Elena, founded in 1566 to protect Spanish shipping interests, was the first capital of Spanish colonial Florida. The site of the settlement itself was located back in 1979 beneath a golf course at the Marine Corps Recruit Depot on Parris Island.

But the site of San Marcos remained a mystery.

Using the high-tech equipment, scientists were able to measure differences in local magnetic fields to locate the fort. They were also able to map where

Topic: Santa Elena Foundation - Editorials
Date Submitted: August 8, 2016
Submitted By: Andy Beall
Venue: Finance Committee



BEAUFORT, SC

HISTORIC DOWNTOWN WATERFRONT
PORT ROYAL & SEA ISLANDS

Public Relations and Social Media Report – Santa Elena Coverage, July 2016

In recent local news, archaeologists discovered the 16th-century Spanish fort on Parris Island, drawing much media attention to the Beaufort area. Below is an overview of related news coverage including **\$12,235,993** in estimated PR value and approximately **1,322,810,100** impressions.

Coverage Included:

Associated Press, July 26, 2016

Estimated PR Value: \$198,875

Estimated Impressions: 21,500,000

“Remains of Lost Spanish Fort Found on South Carolina Coast”

ABC News, July 26, 2016

Estimated PR Value: \$802,900.00

Estimated Impressions: 86,800,000

“Remains of Lost Spanish Fort Found on South Carolina Coast”

Star Tribune, July 26, 2016

Estimated PR Value: \$84,175

Estimated Impressions: 9,100,000

“Remains of lost Spanish fort found on South Carolina coast”

South Strand News, July 26, 2016

Estimated PR Value: \$996.00

Estimated Impressions: 107,700

“Archaeologists find elusive 16th-century Spanish fort on Parris Island”

The New York Times, July 26, 2016

Estimated PR Value: \$250,675

Estimated Impressions: 27,100,000

“Remains of Lost Spanish Fort Found on South Carolina Coast”

The Guardian, July 26, 2016

Estimated PR Value: \$3,100,600.00

Estimated Impressions: 335,200,000

“Centuries-old Spanish fort found under South Carolina golf course”