

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX

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DEPUTY COUNTY ADMINISTRATOR
SPECIAL COUNSEL

THOMAS J. KEAVENY, II
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA

FINANCE COMMITTEE

Monday, September 21, 2015

2:00 p.m.

Conference Room, Building 3

Beaufort Industrial Village

104 Industrial Village Road, Beaufort

Committee Members:

Jerry Stewart, Chairman
Steve Fobes, Vice Chairman
Cynthia Bensch
Rick Caporale
Brian Flewelling
William McBride
Stu Rodman

Staff Support:

Suzanne Gregory, Employee Services Director
Alicia Holland, CPA, Chief Financial Officer
Chanel Lewis, CPA, Controller

1. CALL TO ORDER – 2:00 P.M.
2. PRESENTATION / ARTS CENTER OF COASTAL CAROLINA
3. PRESENTATION / FRIENDS OF FORT FREMONT
4. CONSIDERATION OF CONTRACT AWARDS
 - A. Request for Qualifications for Arborist Services for Beaufort County ([backup](#))
 - B. Construction Management Services for Daufuskie Island Pier Rehabilitation ([backup](#))
5. AN ORDINANCE TO APPROPRIATE \$64,600.00 FROM THE LOCAL (3%) ACCOMMODATIONS TAX FUND FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE DAUFUSKIE ISLAND PIER ([backup](#))
6. UPDATE / AVAILABLE 2016 ACCOMMODATIONS (2% STATE) TAX MONIES ([backup](#))
7. WHITEHALL PLANTATION PROPERTY REQUEST FOR CREATION OF MULTI-COUNTY INDUSTRIAL PARK (MCIP)
8. ADJOURNMENT

2015 Strategic Plan Committee Assignment

Business License: Direction on Funding Source for Economic Development





COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT

106 Industrial Village Road
Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman Jerry Stewart, Chairman, Finance Committee
FROM: Dave Thomas, CPPO, Purchasing Director
SUBJ: **RFQ# 070915 Request for Qualifications for Arborist Services for Beaufort County**
DATE: September 21, 2015

BACKGROUND: Beaufort County, in partnership with the Town of Hilton Head, issued a Request for Qualifications (RFQ) to firms capable of providing professional arborist services to represent both parties during the upcoming tree removal project at the Hilton Head Island Airport. The selected arborist will assist the County and Town in performing our oversight/monitoring of the contractor hired to trim, cut, and remove selected trees at the airport. The evaluation committee consisted of three (3) staff members: Jon Rembold, Director of Airports, Larry Yeager, Chief of Operations, Hilton Head Island Airport, and Amanda Flake, Beaufort County Planning Department. Beaufort County received four (4) responses and interviewed the top two firms.

RFQ RESPONSES AND RANKING:

1. Preservation Tree, LLC, Lady's Island, SC
2. Mullane Associates, Hilton Head Island, SC
3. Carolina Tree Care, Summerton, SC
4. Ossabaw Consulting, Savannah, GA

JH **FUNDING:** 90% FAA Grants (31 and 38), 5% South Carolina Aeronautics Commission, 2.5% by Beaufort County and 2.5% by the Town of Hilton Head Island

FOR ACTION: Finance Committee meeting occurring September 21, 2015.

RECOMMENDATION: The Finance Committee approve the contract award to Preservation Tree, LLC, for Arborist Services for a total cost not to exceed \$80,000.

CC: Gary Kubic, County Administrator *GKubic*
Joshua Gruber, Deputy County Administrator/Special Counsel *JG*
Alicia Holland, Asst. County Administrator, Finance
Colin Kinton, Director Transportation Engineering *CK*
Jon Rembold, Director of Airports *JR*

Att: Final Ranking Summary
Town of Hilton Head Email Funding Confirmation

RFQ 070915 Request for Arborist Services for Beaufort County

INITIAL SCORE SHEET SUMMARY

Column1	Column2	Column23	Column22	Column3
	<u>Name of Company</u>			
	<u>Carolina Tree</u>	<u>Mullane</u>		<u>Preservation Tree</u>
Evaluators	<u>Care</u>	<u>Assoc.</u>	<u>Ossabaw</u>	<u>Service</u>
A. Flake	88	98	87	100
J. Rembold	55	93	60	98
L. Yeager	60	95	50	100
TOTALS:	203	286	197	298
1. Preservation Tree Service				298
2. Mullane Associates				286
3. Carolina Tree Care				203
4. Ossabaw				197

Maietta, Linda

From: Thomas, Dave
Sent: Tuesday, September 15, 2015 2:48 PM
To: Maietta, Linda; Holland, Alicia
Cc: Rembold, Jon
Subject: FW: HXD Arborist Contract
Attachments: image001.jpg; image001.jpg

All,
Below is proof that the Town of Hilton Head will partner again with us to pay for the Arborist Services.
FYI

-----Original Message-----

From: Rembold, Jon
Sent: Tuesday, September 15, 2015 2:45 PM
To: Thomas, Dave
Subject: FW: HXD Arborist Contract

Dave,

Here is confirmation that the Town of Hilton Head is our funding partner again on the arborist services contract.

Jon Rembold
Airports Director

-----Original Message-----

From: Riley Steve [<mailto:SteveR@hiltonheadislandsc.gov>]
Sent: Tuesday, September 15, 2015 12:21 PM
To: Rembold, Jon
Subject: Re: HXD Arborist Contract

Jon,

We have funds in the budget for this and its within my threshold. I was not planning to take this to Council for action. Just inform them that we are moving forward. Let's proceed.

Steve Riley
Town Manager
Town of Hilton Head Island
Sent from my iPad

On Sep 15, 2015, at 12:12 PM, Rembold, Jon <jrembold@bcgov.net<<mailto:jrembold@bcgov.net>>> wrote:

Steve,

Do you think you might have some info on this after Council?
I have the Town listed as a 2 % participant in the funding but before we go final on the paperwork, I wanted to circle back with you.

Jon Rembold
Airports Director

From: Riley Steve [<mailto:SteveR@hiltonheadislandsc.gov>]
Sent: Friday, September 11, 2015 11:57 AM

To: Rembold, Jon
Subject: RE: HXD Arborist Contract

Jon,

Yes, we can and should contribute. As I thought about it more, it is important to the process and public that this is a joint undertaking. In the future it would be best if we have some input on the RFP and participate in the selection process as well. But I have no desire to revisit anything associated with this current award.

Steve Riley
Town Manager
Town of Hilton Head Island
843.341.4700

From: Rembold, Jon [<mailto:jrembold@bcgov.net>] <[mailto:\[mailto:jrembold@bcgov.net\]](mailto:[mailto:jrembold@bcgov.net])>
Sent: Friday, September 11, 2015 10:22 AM
To: Riley Steve
Subject: HXD Arborist Contract

Steve,

As I mentioned yesterday, we are looking at a contract with Mike Murphy of Preservation Tree Care (same arborist who was on the last project and was approved by the Town & County). The contract is for both projects - both RWY 21 and RWY 03. We're looking at an HRLY NTE contract of \$80,000. Will the Town be able to fund 2 ½ % again? This would equate to a max of \$2,000.

Let me know what you think. I'll also have you sign off on the contract with Gary when it's all said and done.

Thanks,

Jon Rembold
Airports Director
Hilton Head Island Airport (KHXD)
Beaufort County Airport (KARW)
843-255-2952 (o)
843-441-5871 (m)

<image001.jpg>

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COUNTY COUNCIL OF BEAUFORT COUNTY
BEAUFORT COUNTY ENGINEERING DEPARTMENT
104 Industrial Village Road, Building #3, Beaufort, SC 29906
Post Office Drawer 1228, Beaufort, SC 29901-1228
Telephone: 843-255-2700 Facsimile: 843-255-9420

TO: Councilman Jerry Stewart, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *GKubic*
Josh Gruber, Deputy County Administrator
Alicia Holland, Assistant County Administrator for Finance *AH*
Dave Thomas, Purchasing Director *DT*

FROM: Robert McFee PE, Division Director of Construction Engineering & Facilities *RMcFee*

SUBJ: **Construction Management (CM) and Engineering Inspection (CEI) Services Daufuskie Island Pier Rehabilitation from Local Accommodations Tax**

DATE: September 15, 2015

BACKGROUND. Beaufort County issued a Request for Proposals (RFP #050715E) from qualified firms to provide EM/CM and inspection services for following 7 County capital improvement projects.

1. Spanish Moss Trail Phase 2
2. Broad River Fishing Pier Rehab
3. Daufuskie Island Pier Rehab
4. Perryclear Bridge Design-Build Replacement
5. County Dirt Road Paving Contract 49
6. Animal Shelter & Control Facility
7. Buckwalter Regional Park Community Center Phase 2 Expansion

On August 17, 2015, the Public Facilities Committee was presented the award recommendation for the CM/CEI services for the projects listed. F&ME Consultants was the recommended firm. The committee requested that the award recommendation for the Spanish Moss Trail Phase 2, Broad River Fishing Pier Rehab and the Daufuskie Island Pier Rehab be presented to the Finance Committee since the budget funding source for these 3 projects is the County's Local Accommodations Tax. Public Facilities Committee did recommend an award and County Council approved a contract to F&ME for engineering construction management and inspection services totaling \$225,582 for the other 4 projects at the August 24, 2015 Council meeting. Subsequently, the Engineering Department confirmed that the Spanish Moss Trail Phase 2 budget funded from Local A Tax was approved by County Council on third reading on April 13, 2015. The budget included construction management and inspection services for the trail. So no additional action is required for these services for the Phase 2 construction. Also, no action is needed for the Broad River Fishing Pier CM/CEI services. The report on the structure engineering evaluation is being reviewed by Engineering Department Staff.

The following is a listing of the fees for the Daufuskie County Pier funded by Local A Tax that F&ME would be providing CM/CEI services.

CIP	Project Budget for Construction	F&ME EM/CM Services Fee	Funding Source & Available Fund Balance	CIP Account Number
Daufuskie Island Pier Rehabilitation	\$ 412,500	\$64,600	Local Accommodations Tax – River Beach Access \$142,300	Acct 20010011-55120

F&ME Consultants has in-depth knowledge of construction and extensive experience with project construction management. F&ME has provided construction management services for the Bluffton Parkway Phase 5A Segment 2 roadway and flyover bridge construction and the SC 802 widening and new Beaufort River bridge construction. A selection committee consisting of the Division Directors for Construction Engineering & Facilities, Transportation Engineering and Environmental Engineering reviewed and evaluated F&ME's proposal.

On the basis of the qualification of the firm and the value offered, the selection committee recommended award of the CM/CEI Services for the Daufuskie Island Pier Rehab County capital projects listed above to F&ME Consultants in the amount of \$64,600.

FUNDING. Recommended Local A Tax funding source account for the F&ME construction management and engineering inspection services for Daufuskie Island Pier Rehab is shown above. Previously, County Council awarded the Design/Build Contract to Cape Romain Contractors for pier rehab on December 8, 2014 for \$375,000 from Local A Tax – River Beach Access. Third reading for the pier rehab design and construction appropriation from Local A Tax was completed by County Council on January 26, 2015.

ACTION. Finance Committee Meeting on September 21, 2015.

RECOMMENDATIONS.

1. The Finance Committee approve and recommend to County Council approval of the budget allocation for the construction management and engineering inspection services for Daufuskie Island Pier Rehabilitation in the amount total of \$64,600 from Local Accommodations Tax – River Beach Access.
2. The Finance Committee approve a contract award to F&ME Consultants for the construction management and engineering inspection services for the Daufuskie Island Fishing Pier Rehabilitation for a total contract amount of \$64,600.

JRM/mjh

- Attachment:
- 1) 12/8/14 County Council Consent Agenda for DI Pier Rehab Contract Award
 - 2) 1/26/15 County Council Consent Agenda for DI Pier Rehab Local A Tax Ordinance
 - 3) 4/13/15 County Council Consent Agenda for Spanish Moss Trail Local A Tax Ordinance
 - 4) 8/24/15 County Council Consent Agenda

Agenda

December 8, 2014

Page 2 of 5

3. Finance (December 10 at 2:00 p.m., ECR)
 - a. Minutes - November 24, 2014 at 12:00 Noon (backup)
 - b. Minutes – November 24, 2014 at 2:00 p.m. (backup)
 - c. Minutes – November 17, 2014 (backup)
 - d. Minutes – October 20, 2014 (backup)
 - e. Minutes – September 22, 2014 (backup)
 - f. Minutes - September 15, 2014 at 12:30 p.m. (backup)
 - g. Minutes – September 15, 2014 at 1:30 p.m. (backup)
 4. Governmental (January 5 at 4:00 p.m., ECR)
 - a. Minutes – November 3, 2014 (backup)
 5. Natural Resources (January 5 at 2:00 p.m., ECR)
 - a. Minutes – November 3, 2014 (backup)
 - b. Minutes – October 13, 2014 (backup)
 - c. Minutes – October 9, 2014 (backup)
 6. Public Facilities (December 15 at 4:00 p.m., BIV #3)
 - a. Minutes – November 17, 2014 (backup)
 - b. Minutes – October 20, 2014 (backup)
- E. Appointments to Boards and Commissions (backup)

9. PUBLIC COMMENT

10. OLD BUSINESS

- A. Appeal of Dataw Island Club, Inc. Business License Tax Payment

11. RECESS – HOLIDAY TREE LIGHTING – 5:30 P.M.

12. CONSENT AGENDA

- A. AN ORDINANCE TO APPROPRIATE FUNDS NOT TO EXCEED \$412,500 FROM THE LOCAL (3%) ACCOMMODATIONS TAX FUNDS TO THE COUNTY GENERAL FUND FOR DESIGN AND REHABILITATION IMPROVEMENTS FOR THE DAUFUSKIE ISLAND PIER
 1. Consideration of first reading to occur December 8, 2014 (backup)
 2. Public Facilities Committee discussion and recommendation to approve occurred November 17, 2014 / Vote: 5:0
- B. DAUFUSKIE ISLAND PIER REHABILITATION DESIGN BUILD PROJECT (backup)
 1. Contract award: Cape Romain Contractors, Inc., Wando, South Carolina
 2. Contract amount: \$375,000
 3. Total project design and rehabilitation budget: \$412,500
 4. Funding source: Local (3%) Accommodations Tax Funds
 5. Public Facilities Committee discussion and recommendation to approve occurred November 17, 2014 / Vote: 5:0
- C. PERRYCLEAR BRIDGE REPAIR/REPLACEMENT DESIGN BUILD PROJECT (backup)
 1. Contract award: United Infrastructure Group, Great Falls, South Carolina
 2. Contract amount: \$907,000
 3. Total project design, repair/replacement construction, 10% contingency budget: \$997,700
 4. Funding source: 2015 CIP Program – Perryclear / MCAS Bridge Replacement, Account 40090011-54432
 5. Public Facilities Committee discussion and recommendation to approve occurred November 17, 2014 / Vote: 5:0

Agenda

January 26, 2015

Page 3 of 4

E. PURCHASE OF SIX NEW MINIVANS FROM STATE CONTRACT FOR BEAUFORT COUNTY'S DEPARTMENT OF DISABILITIES AND SPECIAL NEEDS (backup)

1. Community Services Committee discussion to occur Monday, January 26, 2015 beginning at 2:00 p.m., Executive Conference Room, Administration Building, Beaufort

F. AMENDMENT TO INDOOR POOL HOURS (backup)

1. Community Services Committee discussion to occur Monday, January 26, 2015 beginning at 2:00 p.m., Executive Conference Room, Administration Building, Beaufort

G. CHILD ABUSE PREVENTION ASSOCIATION (CAPA) REQUEST / TO ACQUIRE 0.39 ACRE PARCEL OF COUNTY-OWNED PROPERTY (backup)

1. Community Services Committee discussion to occur Monday, January 26, 2015 beginning at 2:00 p.m., Executive Conference Room, Administration Building, Beaufort

9. PUBLIC HEARINGS – 6:00 P.M.

A. AN ORDINANCE TO APPROPRIATE FUNDS NOT TO EXCEED \$412,500 FROM THE LOCAL (3%) ACCOMMODATIONS TAX FUNDS TO THE COUNTY GENERAL FUND FOR DESIGN AND REHABILITATION IMPROVEMENTS FOR THE DAUFUSKIE ISLAND PIER (backup)

1. Consideration of third and final reading to occur January 26, 2015
2. Second reading approval occurred January 12, 2015 / Vote 11:0
3. First reading approval occurred December 8, 2014 / Vote 11:0
4. Public Facilities Committee discussion and recommendation to approve occurred November 17, 2014 / Vote: 5:0

B. AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A RIGHT OF WAY ENCUMBERING PROPERTY OWNED JOINTLY BY BEAUFORT COUNTY AND THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA (backup)

1. Consideration of third and final reading to occur January 26, 2015
2. Second reading approval occurred January 12, 2015 / Vote 11:0
3. First reading approval occurred December 8, 2014 / Vote 11:0
4. Public Facilities Committee discussion and recommendation to approve occurred November 17, 2014 / Vote: 5:0

C. AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$8,500,000 LIMITED GENERAL OBLIGATION BONDS OF BEAUFORT COUNTY, SOUTH CAROLINA (BLUFFTON TOWNSHIP FIRE DISTRICT), SERIES 2015 OR SUCH OTHER APPROPRIATE SERIES DESIGNATION; FIXING THE FORM AND DETAILS OF THE BONDS; AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS DESIGNEE TO DETERMINE CERTAIN MATTERS RELATING TO THE BONDS; PROVIDING FOR

B. AN ORDINANCE TO APPROPRIATE FUNDS NOT TO EXCEED \$806,727 FROM THE 3% LOCAL ACCOMMODATIONS TAX FUND TO THE COUNTY GENERAL FUND FOR CONSTRUCTION OF THE SPANISH MOSS TRAIL – PHASE 2 (1.7 MILES FROM DEPOT ROAD TO BROAD RIVER BOULEVARD) (backup)

1. Consideration of third and final reading approval to occur April 13, 2015
2. Second reading approval occurred March 23, 2015 / Vote 11:0
3. First reading approval occurred March 9, 2015 / Vote 11:0
4. Public Facilities Committee discussion and recommendation to approve ordinance on first reading occurred February 16, 2015 / Vote: 4:1

C. TEXT AMENDMENT TO THE ORDINANCE ESTABLISHING A ROAD MAINTENANCE FEE ON ALL VEHICLES WHICH ARE DOMICILED AND GARAGED IN BEAUFORT COUNTY AND THEREBY USE THE ROADWAYS AND BRIDGES OWNED AND MAINTAINED BY BEAUFORT COUNTY AND THE STATE TO INCREASE THE FEE FROM \$10.00 TO \$16.50 AND PROVIDE FOR SUBSEQUENT INCREASES AS APPROPRIATE BASED ON THE CONSUMER PRICE INDEX (backup)

1. Consideration of third and final reading approval to occur April 13, 2015
2. Second reading approval occurred March 23, 2015 / Vote 11:0
3. First reading approval occurred March 9, 2015 / Vote 8:3
4. Public Facilities Committee discussion and recommendation to approve ordinance on first reading occurred February 16, 2015 / Vote: 4:1

12. PUBLIC COMMENT

13. ADJOURNMENT

Beaufort County, South Carolina
Spanish Moss Rail Trail (Fund 4806)

Funding Sources

SCDOT Grant	1,043,520	
Less SCDOT Fee	<u>(30,000)</u>	
Net available grant funding	1,013,520	¹
Local Accommodations Tax	\$ 1,082,277	¹
Less Transfer (approved and occurred)	<u>(275,550)</u>	
Requesting approval of transfer	\$ 806,727	
Total Funding Sources	\$ 2,095,797	²

Project Budget

Construction	\$ 1,575,247	
Design Services	275,550	
CEI/Testing	145,000	
Contingency	<u>100,000</u>	
Total Estimated Project Budget	\$ 2,095,797	²

Actual Construction Contract Award \$ 1,558,621

Sum of 1 (funding sources) agrees to 2 (estimated project budget)



COUNTY COUNCIL OF BEAUFORT COUNTY
BEAUFORT COUNTY ENGINEERING DEPARTMENT
104 Industrial Village Road, Building #3, Beaufort, SC 29906
Post Office Drawer 1228, Beaufort, SC 29901-1228
Telephone: 843-255-2700 Facsimile: 843-255-9420

TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*
Josh Gruber, Deputy County Administrator *JG*
Alicia Holland, Chief Financial Officer *AH*

FROM: Rob McFee, PE, Director of Facilities and Construction Engineering *JRM/Fu*

SUBJ: **Local Accommodations Tax Funding Request for the Beaufort County
Spanish Moss Trail Phase 2**

DATE: February 4, 2015

BACKGROUND. Beaufort County received a Federal (Green Corridor) grant administered by SCDOT for the design and construction of Spanish Moss Trail – Phase 2 in the maximum amount of \$1,043,520.00. It is the purpose of this project to rehabilitate the old railroad line into a pedestrian walking trail. Phase 2 is approximately 1.75 miles in length and is that section between Depot Road to Broad River Boulevard. The project work consists of clearing, grubbing, and grading the existing railroad bed to receive a 12-foot wide concrete walkway. The old railroad trestle over the Battery Creek will receive structural rehabilitation and be repurposed for the use of pedestrians and safe crossing of 10 ton vehicles. The new crossing also provides dedicated public use space for fishing. The trail, where it crosses SC170 will include a dedicated signalized crossing point and lighting. ADA compliant pedestrian crosswalks will be provided at all crossings. A number of designated rest points will be included throughout the length of the trail and the trailside areas will be grassed, mulched, and landscaped and signage for crossings and trail specific information will be installed as part of the project.

The cost projection total for the Spanish Moss Trail Phase 2 is \$2,091,826.15 to include design, construction, CEI/testing, and \$100,000 contingency for the project. The balance of the Beaufort County project funding is \$1,078,306.60 (including expenditures for design, permits, and bidding costs). The County's grant match is being funded from Local Accommodations Tax (LAT) based on Council's previous award approval of the design contract at \$271,579 from LAT. In order to move the project forward, staff is requesting the balance of County funding required to complete the project, less the amount previously approved for the design contract. The remaining budget amount requiring approval is \$806,727.15 from LAT with a current available balance of \$2,378,139. The expenditure account for the rail trail is Acct #48060011-54435.

FOR ACTION. Public Facilities Committee Meeting on February 16, 2015.

RECOMMENDATION. The Public Facilities Committee approve and recommend to County Council approval of the budget allocation for the Spanish Moss Trail Phase 2 in the amount of \$806,727.15 from Local Accommodations Tax.

JRM/DS/mjh

Attachments: 1) Location Map 2) 4/22/13 County Council Minutes

- D. **CONTRACT AWARD / CONSTRUCTION MANAGEMENT AND CONSTRUCTION ENGINEERING INSPECTION SERVICES FOR VARIOUS COUNTY IMPROVEMENT PROJECTS (backup)**
1. Contract award: F & ME Consultants, Columbia, South Carolina
 2. Contract amount: \$225,582
 3. Funding sources:
 - a. Buckwalter Regional Park Community Center Phase 2 Expansion, Bluffton Parkway Parks and Leisure Services Impact Fees, Account 26520011-54453
 - b. Animal Shelter and Control Facility, 2015 Animal Shelter CIP, Account 40090011-54600
 - c. Perryclear Bridge Design-Building Replacement, TAG Fund Professional Services, Account 2342001T-51160
 - d. County Dirt Road Paving Contract 49, TAG Fund Professional Services, Account 2342001T-51160
 4. Public Facilities Committee discussion and recommendation to award the contract occurred Monday, August 17, 2015 / Vote 7:0
- E. **CONTRACT AWARD / ENGINEERING DESIGN SERVICES FOR REPLACEMENT OF ROOFING SYSTEMS ON EIGHT SEPARATE BEAUFORT COUNTY FACILITIES (backup)**
1. Contract award: WTI, Beachwood, Ohio (with offices in Charleston, Columbia and Greenville, South Carolina)
 2. Contract amount: \$1,859,000
 3. Funding source: Account 40090011-54420, 2014 General Obligation Bonds
 4. Public Facilities Committee discussion and recommendation to award the contract occurred Monday, August 17, 2015 / Vote 7:0
- F. **SCDOT ADMINISTRATIVE SERVICES FIRST THROUGH THIRD QUARTERS FY 2015 / S.C. HIGHWAY 170 WIDENING, BLUFFTON PARKWAY PHASE 5A SEGMENT 2 ROADWAY, FLYOVER BRIDGE, AND BOUNDARY STREET REDEVELOPMENT (backup)**
1. Amount: \$163,519.14
 2. Funding sources:
 - a. Bluffton Parkway Phase 5, \$92,224.84, Account 47010012-54500
 - b. S.C. Highway 170, \$70,856.37, Account 47010014-54500
 - c. Boundary Street Street/TIGER Grant Project, \$437.93, Account 47030011-54503
 3. Public Facilities Committee discussion and recommendation to approve the payment occurred Monday, August 17, 2015 / Vote 6:1
- G. **AUTHORIZATION FOR CONDEMNATION OF COUNTY DIRT ROAD PAVING REQUIREMENTS FOR DIRT ROADS WITHOUT RIGHT-OF-WAY / REQUEST FOR SHINEY ROAD, ST. HELENA ISLAND (backup)**
1. Public Facilities Committee discussion and recommendation to approve the condemnation occurred Monday, August 17, 2015 / Vote 7:0

Ordinance No. _____

**AN ORDINANCE TO APPROPRIATE \$64,600.00 FROM THE LOCAL (3%)
ACCOMMODATIONS TAX FUND FOR CONSTRUCTION MANAGEMENT SERVICES
FOR THE DAUFUSKIE ISLAND PIER**

WHEREAS, County Council is authorized to utilize the Local (3%) Accommodations Tax Fund for certain limited purposes, including cultural, recreational or historic facilities and highways, roads, streets, bridges and boat ramps providing access to tourist destinations; and

WHEREAS, Beaufort County Code Ordinance Sec. 66-44(b) states “the authorization to utilize any funds from the ‘County of Beaufort, South Carolina, Local (3%) Accommodations Tax Account,’ shall be by ordinance duly adopted by the County Council”; and

WHEREAS, on December 8, 2014 Beaufort County Council by ordinance appropriated \$412,500.00 from the Local (3%) Accommodations Tax Fund for the design and rehabilitation of the Daufuskie Island Pier; and

WHEREAS, Beaufort County Council believes that it is in the best interests of its citizens to appropriate \$64,600.00 from the Local (3%) Accommodations Tax Fund for construction management services for the Daufuskie Island Pier rehabilitation project.

NOW, THEREFORE, BE IT ORDAINED by Beaufort County Council that an appropriation of \$64,600.00 be made from the Local (3%) Accommodations Tax Funds to pay for the construction management services for the Daufuskie Island Pier rehabilitation project.

Done this ____ day of _____, 2015

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____

D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Thomas J. Keaveny, II, County Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading:

Second Reading:

Public Hearing:

Third and Final Reading:



COUNTY COUNCIL OF BEAUFORT COUNTY
FINANCE DEPARTMENT
Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

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Michael Dunn
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September 15, 2015

June 2015 State Accommodations Tax Fund Financial Narrative and Analysis

The State Accommodations tax revenues are remitted on a quarterly basis from the South Carolina Department of Revenue to the County. The County has received about \$152,000 more in revenue from the State compared to June 2014. This might suggest an increase in tourism for the unincorporated portion of Beaufort County for fiscal year 2015.

The State Accommodations Tax Board meets annually to decide how to distribute the funds to the local organizations to promote tourism in the County.

The County's two designated marketing organizations (DMOs) are the Beaufort Chamber of Commerce and the Hilton Head Island-Bluffton Chamber of Commerce. These two DMOs are required to receive 15% of each quarterly remittance from the State.

The County's General Fund receives \$25,000 during the first quarter remittance from the State along with 5% of each quarterly remittance throughout the fiscal year.

County Council approved a \$200,000 transfer to the State Accommodations Tax Fund from the Hospitality Tax Fund, but this amount will be repaid in four annual installments beginning in fiscal year 2015.

This leaves an ending fund balance of \$369,892 in the State Accommodations Tax fund as of June 30, 2015.

The County should receive 1st quarter fiscal year 2016 State Accommodations Tax revenue towards the end of October or beginning of November.

Respectively submitted,

Alan R. Eisenman, CPA

Beaufort County
State Accomodations Tax
June 30, 2015 - Preliminary and Unaudited

Description	Amount
Beginning Fund Balance	301,439
Revenues	
State Accomodations Tax Fund Revenues	668,774
Expenditures	
Subsidies to Others	
Direct Subsidies	
Arts Center of Coastal Carolina	(12,000)
Beaufort County Black Chamber of Commerce	(75,000)
Beaufort County Historical Society	(6,000)
Beaufort Film Festival	(17,500)
Beaufort Regional Chamber of Commerce- Marketing	(75,000)
Bluffton Historical Preservation Society	(20,000)
Coastal Discovery Museum	(20,000)
Community Foundation of the Lowcountry	(10,000)
Daufuskie Island Foundation	(15,000)
Daufuskie Island Historical Foundation	(3,000)
Experience Green	(6,000)
First Tee of the Lowcountry	(10,000)
Fort Freemont	(10,000)
Friends of Fort Freemont	(12,000)
Friends of the Spanish Moss Trail	(10,000)
Hilton Head Choral Society	(3,000)
Hilton Head Island Concours D'Elegance	(20,000)
Hilton Head Island-Bluffton Chamber of Commerce- Marketing	(25,000)
Hilton Head Symphony Orchestra	(6,000)
Historic Beaufort Foundation	(5,000)
Lowcountry Resort and Tourism	(30,000)
Lowcountry Golf Course Owners Association	(12,000)
Mitchelville Preservation Project	(30,000)
Main Street Beaufort USA	(15,000)
Native Island Business and Community Affairs Association, Inc.	(20,000)
Penn Center	(30,000)
The Sandbox	(2,500)
HHI - Bluffton Chamber of Commerce	
Hilton Head Island-Bluffton Chamber of Commerce	(96,566)
Beaufort Chamber of Commerce	
Beaufort Regional Chamber of Commerce	(96,566)
	(693,132)
Other Financial Sources	
Transfer from Beaufort County Hospitality Tax Fund	200,000 *
Other Financial Uses	
Transfers to Beaufort County General Fund	(57,189)
Transfer to Beaufort County Hospitality Fund	(50,000) *
	(107,189)
Total Revenues	868,774
Total Expenditures	(800,321)
Net Revenues (Expenditures)	68,453
Ending Fund Balance	369,892

* - County Council approved a \$200,000 transfer from local hospitality tax fund to the state (2%) accommodation tax fund on October 27, 2014. This amount will be repaid in four equal annual installments of \$50,000 from fiscal year 2015, 2016, 2017, and 2018.

ADD-ONS

The document(s) herein were provided to Council for information and/or discussion after release of the official agenda and backup items.

Topic: State Accommodations Tax (2%) Fund Balance as of June 30, 2015
Dated Submitted: September 21, 2015
Submitted By: Alicia Holland
Venue: Finance Committee

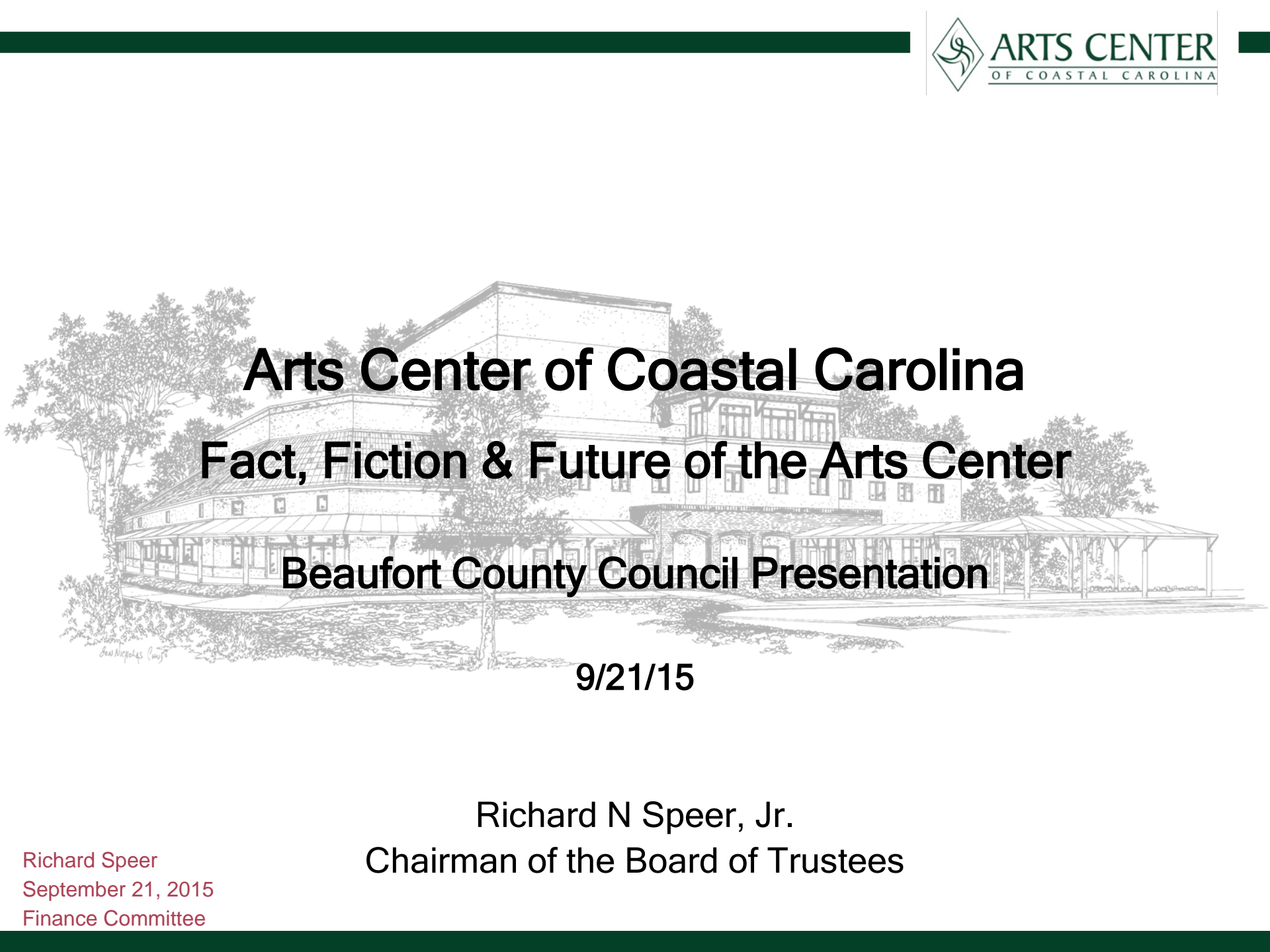
<u>State Accommodations Tax (2%)</u>	
Fund Balance as of June 30, 2015 (unaudited and preliminary)	\$ 369,892
Projected Fiscal Year 2016 Revenues ¹	650,000
Transfer to General Fund	<u>(25,000)</u>
Residual Revenue	625,000
5% of Residual Revenue to General Fund	(31,250)
15% of Residual Revenue to DMO - A	(93,750)
15% of Residual Revenue to DMO - B	(93,750)
Transfer to Hospitality Tax Fund ²	<u>(50,000)</u>
Projected Fund Balance as of June 30, 2016	<u><u>\$ 726,142</u></u>

Note 1: The Fiscal Year 2016 Projected Revenues are conservative. These revenues may be closer to \$700,000. The Finance Department will update the Finance Committee as soon as we receive the FY 2016 1st quarter distribution.

Note 2: In Fiscal Year 2015, County Council approved \$200,000 to be transferred from the Hospitality Tax Fund to the State Accommodations Tax Fund. The approval was based on four equal annual repayments to the Hospitality Tax Fund, which will conclude in Fiscal Year 2018.

Alicia Holland
September 21, 2015
Finance Committee

Topic: Arts Center of Coastal Carolina
Fact, Fiction & Future of the Arts Center
Date Submitted: September 21, 2015
Submitted By: Richard Speer
Venue: Finance Committee



Arts Center of Coastal Carolina
Fact, Fiction & Future of the Arts Center
Beaufort County Council Presentation

9/21/15

Richard N Speer, Jr.
Chairman of the Board of Trustees

Background



1.28 million resident & visitor attendees including 225,000+ education participants

\$23.5 million economic impact in 2014-15 & \$243.9 million for 2006-15

- The Arts Center was built almost 20 years ago at a cost of about \$10 million without the usual municipal or university affiliations
- Today there are 13 other performing arts centers in SC - all with university / municipal support for the facilities & their operating costs
 - Facilities related expenses are about \$507,000 / year
- Through August the Arts Center has:
 - Produced 108 plays;
 - Presented 249 performing artists;
 - Held 3,682 total performances; &
 - Supported 64 free community festivals

Arts Center Business Model

Business Model

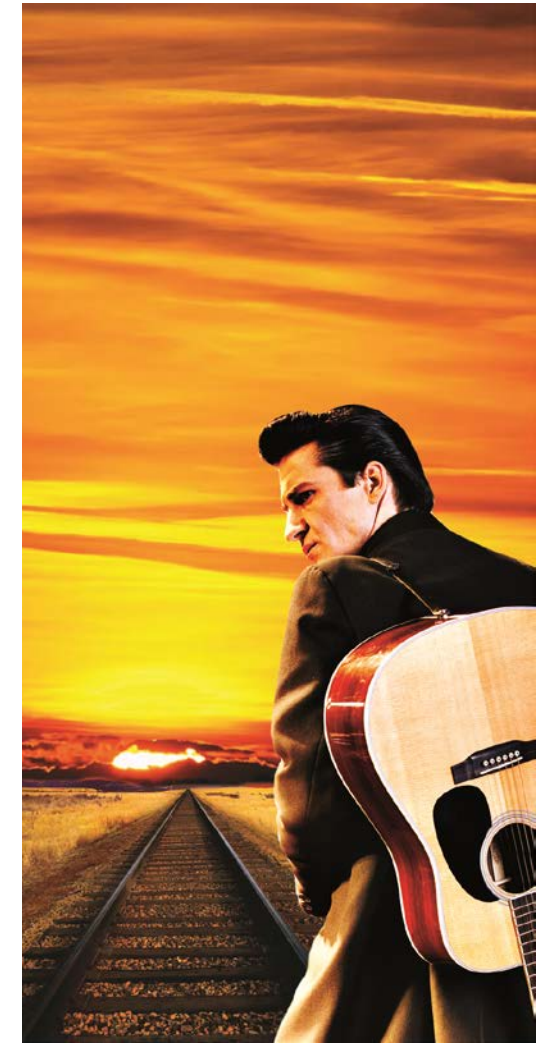
- The Arts Center “produces” plays & musicals as well as “presenting” other artists, community festivals & educational outreach

Producing vs. Presenting

- “Producing” contributes \$500,000+ to support operations costs while presenting artists generates a contribution of \$90,000 to 100,000+/year

Equity vs. Community Theater

- The revenue risk of converting to a community theater far outweighed potential cost savings



Financial Performance

- Our 2014-15 Budget was \$3.6 million with tickets & earned revenue of \$2.2 million & contributed / donated revenues of \$1.4 million with an operating contribution of \$507,000 & breakeven after facilities & interest expense
- Given no capital for facility/equipment we continually triage our needs:
 - With \$86,000 in non-recurring ATAC funds, a new HVAC controls / system was installed in late 2014 & the sound system (\$261,000) was approved in October by Town Council from non-recurring ATAC funds was installed in 2015
 - Replacing the lighting system is likely to be the next critical capital project
- Our Arts Now Campaign capital raised over \$5.0 million with about ½ in pledges paid over 3-5 years & ½ in legacy gifts tied to estates. The campaign continues with a goal of raising an additional \$1 million

Arts Now Campaign's \$5 million+ was an outstanding result in a tough economic Recession

2014-15 Economic Impact

Visitorship Economic Impact*:

\$15,011,847

- 44,157 Attendees with 10,5593 visitors (24%)
- 578.0 FTE Jobs Supported

Organization & Resident Economic Impact**:

\$ 8.446,519

- 185.5 FTE Jobs Supported

Total 2013-14 Economic Impact:

\$23,458,366

- 763.5 FTE Jobs Supported



* Based on "Visitor Profile & Conversion Factors Report"

** Americans for the Arts "2009 Arts & Economic Prosperity IV" Study

2014-15 Program Calendar

- The 2014-15 Calendar included 6 plays / musicals (131 performances); 11 presenting series events (13 performances); 3 outreach festivals; 6 Summer art camps; & ongoing gallery exhibits.



- 20th Anniversary Season (2015-16) includes 5 plays / musicals (120+ performances); 9 presenting events (15 performances); 3 outreach festivals; Summer art camps & ongoing gallery exhibits
- ACCC concurs with the Town Consultant that arts collaboration is not an issue - For past 3 years ACCC annually has averaged 12-13 joint efforts with 9-10 organizations
- Overall there are less than 50 nights - mostly Mondays - when the building is not being used for performances, rentals, rehearsals or set up ⁶

Arts on Hilton Head

Donors cannot continue indefinitely to support the Arts Center facility costs. And the arts on Hilton Head overall cannot thrive without financial support from the Town &/or County for adequate facilities.

In last 17 years, 100 families & 878 annual individual / corporate donors have provided over \$21,000,000 while tourist funded ATAX has provided \$5,900,000 & Government \$-0-



Arts Center Patron Profile

Based on results of a July 2015 Patron Survey*:

▪ General

- Subscribers: 44%
- Attended 2+ events / Performances: 84%
- Factor in visiting or moving to HH: 21% / 23%
- ACCC Participation 6+ years: 68%

▪ Opinions / Perspectives

- Improves quality of life in HH: 94%
- Source of pride for HH: 83%
- Contributes to Economy of HH: 73%

▪ Demographics

- 55+ years old: 91%
- College Graduate: 82%
- Primary / Secondary Homeowners: 72% / 14%
- Retired: 71%
- \$75,000+ Income: 78%



* Based on 904 Respondents to 16,800 surveys sent

Arts on Hilton Head

28 years ago, a handful of islanders had the vision to build an Arts Center that has since had over 1.25 million attendees & every day provides a real jewel that needs support from all of us.



The Arts Center's economic impact is 2nd only to the RBC Heritage with a 2014-15 impact of \$23.5 million & \$243.9 million since 2006

Arts on Hilton Head

- The arts, in all forms, are a major pillar in making our area a desirable or "Best Place" to live - helping to attract high value employers & higher income retirees that increase all of our property values
- We believe it is critical for the Town to:
 1. Conduct a study of the economic impact of the Arts;
 2. Retain a consultant to develop evaluation of construction & operating costs for a performance / concert hall;&
 3. Identify potential ongoing arts funding sources & capacity
- We do not need a new Theater, but we do need the Government's financial support for facility costs -- as is the case in every other SC community.
- We will continue to work with the Town & all of the Arts groups to find the best solution for our island
- It is an ongoing journey but we remain hopeful & committed to continuing to develop a vibrant & rich arts community for all our residents

