

COUNTY COUNCIL OF BEAUFORT COUNTY  
ADMINISTRATION BUILDING  
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX  
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DEPUTY COUNTY ADMINISTRATOR  
SPECIAL COUNSEL

SUZANNE M. RAINEY  
CLERK TO COUNCIL

AGENDA

FINANCE COMMITTEE

Tuesday, January 20, 2015

2:00 p.m.

Conference Room, Building 3

Beaufort Industrial Village

104 Industrial Village Road, Beaufort

Committee Members:

Jerry Stewart, Chairman  
Steve Fobes, Vice Chairman  
Cynthia Bensch  
Rick Caporale  
Brian Flewelling  
William McBride  
Stu Rodman

Staff Support:

Suzanne Gregory, Employee Services Director  
Alicia Holland, Assistant County Administrator, Finance  
Chanel Lewis, Controller

1. CALL TO ORDER – 2:00 P.M.
2. A RESOLUTION TO UTILIZE THE SETOFF DEBT COLLECTION ACT OF 2003, AS AMENDED, AND TO AUTHORIZE THE COUNTY TREASURER OF BEAUFORT COUNTY TO USE THE PROCEDURES PROVIDED IN CHAPTER 56, TITLE 12 AS THE INITIAL STEP IN THE COLLECTION OF DELINQUENT FEES ([backup](#))
3. AN ORDINANCE TO ADJUST THE BASE SALARIES OF THE BEAUFORT COUNTY MAGISTRATES ([backup](#))
4. CONSIDERATION OF REAPPOINTMENTS AND APPOINTMENTS
  - A. Accommodations Tax (2%) Board
  - B. Airports Board
  - C. Tax Equalization Board
5. EXECUTIVE SESSION
  - A. Discussion of matters relating to the proposed location, expansion or the provision of services encouraging location or expansion of industries or other businesses in Beaufort County
6. ADJOURNMENT

Unresolved and Pending Items

Memorandum of Understanding with Board of Education  
Library Funding



RESOLUTION NO. \_\_\_\_\_

TO UTILIZE THE SETOFF DEBT COLLECTION ACT OF 2003, AS AMENDED, AND TO AUTHORIZE THE COUNTY TREASURER OF BEAUFORT COUNTY TO USE THE PROCEDURES PROVIDED IN CHAPTER 56, TITLE 12 AS THE INITIAL STEP IN THE COLLECTION OF DELINQUENT FEES

WHEREAS, the Setoff Debt Collection Act of 2003, as amended (South Carolina Code Section 12 -54-10), allows the South Carolina Department of Revenue to render assistance in the collection of delinquent accounts or debts owing to the County; and

WHEREAS, S.C. Code Ann § 12-51-40(e) authorizes, in the alternative and subject to the prior approval of the county governing body, the County Treasurer to use the procedures in Chapter 56, Title 12 (Setoff Debt Collection Act), as the initial step in the collection of delinquent taxes; and

WHEREAS, The County Council wishes to increase the collection rate of debts that are due and owing to the Beaufort County Library System by availing itself of the Setoff Debt Collection Act of 2003, as amended; and

NOW, THEREFORE, BE IT RESOLVED, that the County Council of Beaufort County hereby adopts a resolution approving a the use of the Setoff Debt Collection Act of 2003, as amended, to increase the collection rate of debts that are due and owing to the Beaufort County Library System.

Adopted this \_\_\_\_ day of January, 2014.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Deputy County Administrator  
Special Council

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

ORDINANCE 2015/

AN ORDINANCE OF THE COUNTY OF BEAUFORT, SOUTH CAROLINA TO AMEND SECTION 2-346, ET SEQ. OF THE BEAUFORT COUNTY CODE OF LAWS ESTABLISHING THE SALARIES FOR VARIOUS ELECTED OFFICIALS, EXCLUDING COUNTY COUNCIL MEMBERS.

Whereas, Standards that are underscored shall be added text and Standards that are ~~line through~~ shall be deleted text.

WHEREAS, the County Council of Beaufort County has created a salary administration program for compensating elected and appointed officials; and

WHEREAS, the County Council of Beaufort County has established an entry level salary for each elected and appointed official; and

WHEREAS, the County Council of Beaufort County deems it advisable to establish an Ordinance outlining the policy for the establishment of such a plan and the entry-level salaries for each elected and appointed official referenced herein; and

WHEREAS, an Ordinance is the mode prescribed by law to create a salary administration program for elected and appointed officials and to establish entry-level salaries for each elected and appointed official.

NOW, THEREFORE, BE IT ORDAINED by County Council of Beaufort County in a meeting duly assembled, by their authority to create such a plan and the entry-level salaries by Ordinance does hereby amend Beaufort County Code of Laws Section 2-346, et seq., to read as follows:

Section 2-346 – Salary administration program created

There is created a salary administration program for compensating elected and appointed officials, other than members of the council, and to establish entry-level salaries for each elected and appointed position.

1. Auditor
2. Clerk of Court
3. Coroner
4. Probate Judge
5. Sheriff
6. Treasurer
7. Master-in-Equity
8. Magistrate
9. Veteran's Affairs Officer

## Section 2-347 – Entry Level Salary

(a) Salary. The entry-level salary for each elected and appointed official is hereby established:

- Auditor -\$55,638, which excludes any other stipend paid by the County and/or State.
- Clerk of Court -\$74,138, which excludes any other stipend paid by the County and/or State.
- Coroner - \$65,344, which excludes any other stipend paid by the County and/or State,
- Probate Judge - \$91,102, which excludes any other stipend paid by the County and/or State.
- Sheriff - \$95,072, which excludes any other stipend paid by the County and/or State.
- Treasurer - \$59,735, which excludes any other stipend paid by the County and/or State.
- Master-in-Equity - set pursuant to S.C. Code Ann §14-11-30, which excludes any other stipend paid by the County and/or State.
- Magistrate - \$83,200, which excludes any other stipend paid by the County and/or State.
- Veteran’s Affairs Officer - \$XX,XXX which excludes any other stipend paid by the County and/or State

The above entry-level salaries were established using the average salaries of peer counties in the tier 1 classification as determined by population in the South Carolina Association of Counties Annual Salary Survey for each position or the current Beaufort County salary, whichever was greater.

(b) Cost of Living. At each instance of a cost of living allowance (COLA) pay increase awarded by the Beaufort County Council, after the enactment date of this ordinance. The entry-level salary of each elected or appointed office listed in Section 2-347 above will be increased accordingly.

## Section 2-348 – Incorporation of state payments

Any salary and/or stipend received from the State by any elected and appointed official will be incorporated into the overall compensation plan as an addition to the county-paid salary.

Section 2-349 – County and/or state salary adjustments

A. Each elected and appointed official shall receive the, County's annual cost of living adjustment.

B. Elected or appointed officials will receive mandated State salary adjustments or Council approved salary adjustments, whichever is the greater of the two.

Section 2-350 – Reelection or reappointment

An elected or appointed official, who is reelected and/or reappointed to his/her same office, without a break in service, will receive a five (5%) percent increase at the beginning of his/her new term of office.

Section 2-351 – Pay for performance program

Elected and/or appointed officials will not be eligible for the county pay for performance program.

Section 2-352 – Appointment to unexpired term

A person who is appointed to fill an unexpired term of an official will, in accordance with State Law, be compensated at the same salary of the person who was holding the office for the remainder of that unexpired term of office. If the appointee is subsequently elected or reappointed to the same office, his/her salary will revert to the entry-level salary of that particular office for the official shown in Section 2-347 ~~below~~ above, when his/her elected term of office becomes effective, plus a 5% election increase.

This Ordinance shall become effective on the first full pay period in \_\_\_\_\_, 2014.

Adopted this \_\_\_ day of \_\_\_\_\_, 2014.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Deputy County Administrator  
Special Counsel

First Reading: October 27, 2014

Second Reading:

Public Hearing:

Third and Final Reading: