

COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-2180
FAX: (843) 255-9401
www.bcgov.net

D. PAUL SOMMERVILLE
CHAIRMAN

STEWART H. RODMAN
VICE CHAIRMAN

COUNCIL MEMBERS

STEVEN M. BAER
CYNTHIA M. BENSCH
RICK CAPORALE
GERALD DAWSON
BRIAN E. FLEWELLING
WILLIAM L. MCBRIDE
GERALD W. STEWART
ROBERTS "TABOR" VAUX, JR
LAURA L. VON HARTEN

GARY KUBIC
COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA FINANCE COMMITTEE

2:00 p.m.

Monday, June 17, 2013

Executive Conference Room
Administration Building, Government Center
100 Ribaut Road, Beaufort

Committee Members:

Stu Rodman, Chairman
Rick Caporale, Vice Chairman
Steven Baer
Brian Flewelling
William McBride
Jerry Stewart

Staff Support

Alicia Holland, Comptroller

1. CALL TO ORDER – 2:00 P.M.
2. CONSIDERATION OF CONTRACT AWARDS
 - A. \$65,000 Uniforms for Beaufort County Sheriff's Office ([backup](#))
 - B. \$61,884 Planting of Old Savannah Highway Medians ([backup](#))
3. PRESENTATION / PHASE III SPANISH MOSS TRAIL
4. DISCUSSION / COUNTY FY 2014 BUDGET ORDINANCE ([backup](#))
5. DISCUSSION
 - A. An Ordinance Authorizing Bridges Preparatory School to Lease the Charles Lind Brown Community Activity Center
 - B. Line-Item Budget Transfers
 - C. Council / Administration Protocol
6. DISCUSSION OF REAPPOINTMENTS AND APPOINTMENTS
 - A. Accommodations (2%) Tax Board
 - B. Tax Equalization Board
7. EXECUTIVE SESSION
 - A. Discussion regarding the development of security personnel or devices

8. ADJOURNMENT

Open and Priority Retreat Items

Transfer Station Analysis
Road Financing
Burton Wells Regional Park Financing
Sports Complex Economic Analysis

2013 Budget Cycle

Business License Fees
2014 Millage Policy
Joint Use of School Facilities
Airport Business Plan





**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**
Building 2, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee
FROM: Dave Thomas, CPPPO, Purchasing Director *DT*
SUBJ: Contract award recommendation for IFB# 1310001201051526, Uniforms for the Beaufort County's Sheriff's Office
DATE: June 10, 2013

BACKGROUND: On May 15, 2013, Beaufort County's Purchasing Department opened bids for Uniform Services in support of the Beaufort County's Sheriff's Office. The County received one responsive bid from Wright Johnston Uniforms, LLC. All bidders were provided estimated quantities and required to provide the items delivered within 30 days of order. Based on the uniform estimates provided by the Sheriff's Office, Wright Johnston's unit pricing total was \$189,544.96. The Sheriff's Office and the Purchasing Department reviewed the bid and certified that Wright Johnston Uniforms, LLC was the lowest responsive and responsible bidder. See the attachment for unit pricing information and uniform descriptions. The new contract term will begin July 1, 2013 and end June 30, 2016 with a total contract award of \$65,000. Subject to County Council's approval, this contract may be renewed up to two additional one year terms. The contractor will honor his unit pricing for up to five years.

<u>Bidder:</u>	<u>Total Bid</u>
1. Wright Johnston Uniforms, LLC, Columbia, SC	\$189,544.96*

*Total estimated purchases/cost by the Sheriff's Office for the first year is \$65,000.

FUNDING AND COST BREAKDOWN:

The funding will be taken from account numbers 10001201-52050 and 10001202-52050, which have a total available balance of \$65,000.

FOR ACTION: Finance Committee meeting occurring on June 17, 2013.

RECOMMENDATION: The Purchasing Department recommends that the Finance Committee approve and recommend to County Council approval of the contract award for the uniform items from the aforementioned vendor for a total amount of \$65,000.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller *AH*
Michael Hatfield, Chief Deputy, Beaufort County Sheriff's Office *MH*
Richard Dimont, Contract Specialist *RD*

1 | Page

PRELIMINARY BID TABULATION
PURCHASING DEPARTMENT



Project Name:	Uniforms
Project Number:	IFB #13100012051526
Project Budget:	
Bid Opening Date:	15-May-13
Time:	3:00
Location:	BIV #3 Conference Room
Bid Administrator:	Dave Thomas
Bid Recorder:	Richard Dimont

The following bids were received for the above referenced project:

BIDDER	BID FORM	BID BOND	ALL ADDE NDA	SCH OF VALUES	SUB LISTING	SMBE DOCS	Grand Total Price
Wright-Johnston Uniforms	x	x					\$188,544.96

Beaufort County posts PRELIMINARY bid tabulation information within 2 business days of the advertised bid opening. Information on the PRELIMINARY bid tabulation is posted as it was read during the bid opening. Beaufort County makes no guarantees as to the accuracy of any information on the PRELIMINARY tabulation. The bid results indicated here do not necessarily represent the final compliance review by Beaufort County and are subject to change. After the review, the final award will be made by Beaufort County Council and a certified bid tab will be posted online.

Dave Thomas, CPPO, Dave Thomas
Bid Administrator Signature

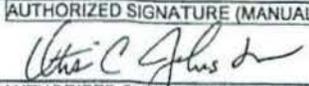
Richard Dimont
Bid Recorder

THIS IS NOT AN ORDER

***ONE VENDOR ORIGINAL & ONE VENDOR COPY TO BE
SUBMITTED BY EACH BIDDER**

*VENDOR ORIGINAL
*VENDOR COPY
Page 1 of 20 Pages

Dates Advertised:

	INVITATION FOR BID (IFB)		FORMAL SEALED BID (X) REQUEST FOR QUOTE ()
	BIDS SHOULD BE MAILED TO:		Purchasing Department Beaufort County P.O. Drawer 1228 Beaufort, SC 29901-1228
Phone: (843) 255-2353		HAND DELIVERED AND/OR EXPRESS MAIL BIDS TO:	Purchasing Department Beaufort Industrial Village 102 Industrial Village Rd., Bldg. 3 Beaufort, SC 29906-4291
*BIDS WILL BE RECEIVED UNTIL 3:00 P.M. ON: May 15, 2013		Bid No. (No., Date, Time of Opening and State License Numbers to be shown on Envelope) IFB # 1310001201051526	
LOCAL TIME-THEN PUBLICLY OPENED IF SEALED BID			
BID TITLE: UNIFORMS FOR THE BEAUFORT COUNTY SHERIFF'S OFFICE			
PREBID CONFERENCE: There is NO pre-bid conference.			
David L. Thomas, CPPO Purchasing Director		Mailing Date	FAX or E-MAIL QUESTIONS TO: Dave Thomas -- (843) 255-9437 dthomas@bcgov.net Richard Dimont -- (843) 255-9437 rdimont@bcgov.net At least calendar 10 days before bid opening. E-mail questions are preferred.
Vendor Name <u>WRIGHT JOHNSTON WIFE</u>		REASON FOR NO BID	
Vendor Mailing Address <u>601 TAYLOR ST.</u>		Amend Number(s) Received:	
City-State-ZIP-CODE <u>COLUMBIA S.C. 29201</u>		S.C. TAX NO. <u>040697665</u>	
Telephone Number (803) <u>7999448</u>		FEDERAL I.D. OR SOCIAL SECURITY NO. <u>205 370 177</u>	
Toll-Free Number ()		AUTHORIZED SIGNATURE (MANUAL) 	
Fax Number (803) <u>7990924</u>		AUTHORIZED SIGNATURE (TYPE/TITLE) <u>Otis C. Johnston Pres.</u>	
I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.			
Bid Security is attached (if required) in the amount of: 5% of Bid if over \$30,000.00.			

IF A SUMMARY OF BIDS IS DESIRED, ENCLOSE A SELF-ADDRESSED STAMPED

BID ACCEPTANCE AND DELIVERY (Prices bid must be firm for a minimum of 90 days). In compliance with the Invitation, and subject to all conditions thereof, the above signed offers and agree, if this bid is accepted within 90 days from date of opening, to furnish any or all items quoted on at prices as set forth after the item and to make delivery within 31 days after receipt of order with transportation cost included and prepaid. Unless otherwise stated and accepted herein, I agree to complete this proposed contract in less than sixty (60) days after issue date of purchase order. The Beaufort County School District or any other Beaufort County Department at their option, shall be eligible for use of any contract awarded pursuant to this solicitation.

DISCOUNTS: Discount will be allowed as follows: Thirty (30) calendar days 1.5 per cent.

IMPORTANT: IF YOU CONSIDER THESE SPECIFICATIONS AS RESTRICTIVE, SEE GENERAL PROVISIONS, PARAGRAPH #20, DISCREPANCIES.

* Bids received after the time specified for opening cannot be considered and will be returned to the bidder unopened.

1

- Drop shoulder flap front extending to top of sport collar.
- Drop shoulder design with angled cargo/hand warmer pockets with covered zippers and hidden pencil slots.
- Large inside security pocket.
- Pit zippers for access to shell.
- Scotchlite strips that deploy from underside of cuffs and collar.
- Badge tab and military epaulets.
- Removable waterproof hood stored in collar.
- 23" long lke jacket style.

5. **Raincoat- Style #26991 Black reversible to HiVis Yellow with hood #1233U also Black by Blauer.**
 - Screened as follows- "Tuftcrest" logo on black side on each sleeve and on left breast.
 - Scotchlite letters on back of HiVis Yellow side "DEPUTY SHERIFF" 2 1/4" logo on two lines.
6. **Dress Shoes- Style # 831-6027 (mens) & 531-6303 (womens) by Thorogood. (Est Quantity 80)**
 - Upper to be high gloss poromeric.
 - Goodyear welt construction.
 - Slip resistance Vibram EVA outsole.
 - Comfort weave lining.
 - Removable poly-pillow footpacer insole.
 - Rubber midsole.
 - Fiberglass shank.
7. **Dress Trouser- Style #21P9987 by Fechheimer. (Est Quantity 80)**
 - Poly/wool gabardine, Green shade #2212
 - Must meet specifications of US Marine Corps dress trouser according to MIL-T-28918A (MC) of April 20, 1994 adopted by the US Marine Corps, Department of the Navy for use by agencies and departments of the Department of Defense.
8. **Street Gear Long Sleeve Shirt- Style #8703 X, O D Green by Blauer. (Est Quantity 80)**
 - 65/35 Poly Cotton, 11oz. linear twill weave with 10% stretch.
 - Pleated pockets with scalloped flaps, pencil slot and hook and loop closure.
 - Convertible sport collar.
 - 5 crease military style with sewn-in-creases.
 - 2 Button adjustable cuffs.
 - Epaulets, badge eyelets with internal support strap.
 - 3X Dry feature to provide water repellency and moisture wicking.
9. **Street Gear Short Sleeve Shirt- Style #8713 X, O D Green by Blauer. (Est Quantity 80)**
 - Same features as Blauer Style #8703 X except with short sleeves.
10. **Rainpants-Style #134 (Est Quantity 80)**
 - B.DRY® waterproof, windproof, breathable laminate on durable polyester shell fabric
 - Elasticized drawcord waistband with side openings
 - Zippered leg openings with adjustable cuffs
 - Seams sealed with thermal tape
 - Side openings provide access to trouser pockets
 - 134-1 is hi-vis version certified to ANSI 107-2010 Class E

BID SCHEDULE

PRICES INDICATED HEREIN REFLECT STRICT COMPLIANCE WITH TERMS, CONDITIONS, PROVISIONS AND SPECIFICATIONS OF THIS INVITATION FOR BID, OR WITH EXCEPTION DETAILED IN AN ENCLOSURE APPENDED HERETO. Prices INCLUDE ALL DELIVERY, FOB, AND HANDLING CHARGES.

ITEM.	U/M	COMMODITY OR SERVICES	UNIT PRICE	TOTAL PRICE
1	EA	Street Gear Trousers (800)	\$ 65.50	\$ 52,400.00
2	EA	Class Act Long Sleeve Shirt (800)	\$ 54.90	\$ 43,920.00
3	EA	Class Act Short Sleeve Shirt (800)	\$ 50.90	\$ 40,720.00
* 4	EA	Gortex Jacket (80) <i>see below</i>	\$ *	\$ *
5	EA	Raincoat (80)	\$ 172.00	\$ 13,760.00
6	EA	Dress Shoes (80)	\$ 94.50	\$ 7,560.00
7	EA	Dress Trousers (80)	\$ 110.00	\$ 8,800.00
8	EA	Street Gear Long Sleeve Shirt (80)	\$ 51.90	\$ 4,152.00
9	EA	Street Gear Short Sleeve Shirt (80)	\$ 43.90	\$ 3,512.00
10	EA	Rain pants (80)	\$ 49.90	\$ 3,992.00
		6% SC Sales Tax	\$	\$ 10,728.96
		Total Cost	\$	\$ 189,544.96

* **BID SURETY IS REQUIRED ON BIDS OVER \$30,000.00 IN THE FORM OF A BIDDER'S BOND, CASHIER'S CHECK OR CERTIFIED CHECK IN AN AMOUNT OF 5% OF THE BID AMOUNT, PAYABLE TO THE BEAUFORT COUNTY TREASURER.**

* <u>Item # 4</u>	(A) # 9910 Z by Blauer (80) (page 28)	Unit Price 264 ⁰⁰	Total Price 21,120.00	plus 6% SC Sales Tax
	(B) # 6120 by Blauer (80) (page 28)	142 ⁰⁰	11,360.00	plus 6% SC Sales Tax

Prices on each jacket are without the options listed in the catalogue

Bid Swaty enclosed for # 10,620⁰⁰

WRIGHT-JOHNSTON UNIFORMS
601 TAYLOR STREET
COLUMBIA, S.C. 29201
Pb: (803) 799-9448 • Fax: (803) 799-0924

**DEVIATIONS FROM TERMS, CONDITIONS, PROVISIONS, SPECIFICATIONS,
AND ENCLOSED CONTRACT**

If you do not have any deviations, write "NONE."

IFB #: 1310001201051526

<u>PAGE #</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>EXPLAIN DIFFERENCES BELOW</u>
<u>2</u>	<u>4</u>	<u># 9910Z Gortex</u>	<u>Lot 9905Z has been discontinued by Blauer Mfg. Co and replaced it with either the style # 9910Z or the style # 6120. A Blauer catalogue is enclosed plus a sample of each jacket will be presented upon request.</u>
		<u># 6120 Non Gortex</u>	

I agree to abide by all the terms, conditions, provisions, and specifications of this bid; except those as listed above.

WRIGHT JOHNSTON UNIFORMS
Company

Chad Johnson
Authorized Signature

5/12/13
Date

REFERENCES

Each bidder shall furnish all information requested below. Bids shall be received from qualified contractors.

Years in business: 66

Please list at least five (5) customer references.

<u>Company</u>	<u>Address</u>	<u>Contact</u>	<u>Phone Number</u>
<u>Columbia Police Dept.</u>	<u>#1 Justice Square Columbia, S.C. 29201</u>	<u>Capt. Rick Hines</u>	<u>1-803-5453569</u>
<u>Richland Co. Sheriff Dept.</u>	<u>5623 Two Notch Rd. Columbia, S.C. 29223</u>	<u>Sheriff Leon Lott</u>	<u>1-803-5763021</u>
<u>Greenville Fire Dept.</u>	<u>10 Watson Aviation Rd. Greenville, SC 29607</u>	<u>Dep. Chief Allen Quinn</u>	<u>1-864-5610136</u>
<u>Fairfield Co. Sheriff Dept.</u>	<u>350 Columbia Rd. Wrensboro SC 29180</u>	<u>Sheriff Herman Young</u>	<u>1-803-7710322</u>
<u>Aiken Public Safety</u>	<u>251 Laurens St. NW. Aiken, S.C. 29801</u>	<u>Lt. Phil Kostel</u>	<u>1-803-6427620</u>

WRIGHT-JOHNSTON UNIFORMS
691 TAYLOR STREET
COLUMBIA, S.C. 29201
Ph: (803) 799-9448 • Fax: (803) 799-0924



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 2, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *GKUBIC*
Bryan Hill, Deputy County Administrator *BHill*
David Starkey, Chief Financial Officer *DStarkey*
Anthony Criscitiello, Planning Director *AC*

FROM: Dave Thomas, CPPO, Purchasing Director *dtb*

SUBJ: Request to Fund the Planting of the Old Savannah Highway Medians

DATE: April 30, 2013

BACKGROUND: The Purchasing Department received a requisition over \$25,000 from the Beaufort County Planning Director requesting to fund the planting of the recently installed Old Savannah Highway Medians. The Town of Port Royal has offered to maintain the landscaping after installation. This project includes the cost of site preparation/grade; a four month hand watering program to facilitate plant establishment; plants and installation of plants; pine straw mulch. Because the proper installation and maintenance needs are heavily linked, the County would prefer that the Town contract for the installation of the plants on the medians. The County agrees to provide up to \$61,884 for the site preparation/grade; a four month hand watering program to facilitate plant establishment; plants and installation of plants; and provision of pine straw mulch.

<u>VENDOR VIA TOWN OF PORT ROYAL:</u>	<u>Cost</u>
1. The Greenery, Inc., Beaufort, SC	\$61,884

FUNDING:

1. Funding from account 20120011 Tree Replacement Fund. Available budget is \$298,818.

FOR ACTION: Finance Committee meeting on May 6, 2013.

RECOMMENDATION: The Purchasing Department recommends that the Finance Committee approves the contract for median landscape installation from the aforementioned vendor via the Town of Port Royal for a total amount of \$61,884.

cc: Richard Dimont

ATTACHMENTS:

1. Median Planting Proposal and design from The Greenery, Inc.
2. Town of Port Royal letter of endorsement

1 | Page



Highway Medians - Port Royal, SC

▶ Town of Port Royal - Median Landscape ◀

ITEM	QTY	UNIT	TOTAL COST	NOTES
SITE PREP/GRADE				
Fine grade (Fill N.I.C.)	1	LS	\$3,127.00	Fill N.I.C.
IRRIGATION				
Hand Watering Program (4 Months)	1	LS	\$3,570.00	Water Provided by TPR
PLANTING				
OLD SAVANNAH HIGHWAY MEDIANS				
Miscanthus sinensis "Morning Light"	549	3 gal		
Muhlenbergia capillaris	1934	3 gal		
Pennisetum alopecuroides "Hameln"	1400	1 gal	\$39,401.85	
OTHER				
Mulch- Pinestraw	2,300	Bales		Planted Areas
Traffic Control	1	LS	\$15,785.00	
COST ESTIMATE SUMMARY			\$61,883.85	
WORK PROPOSAL TOTAL			\$61,883.85	

GENERAL NOTES

- 1) Rough grading to +/- .1 is to be done by others.
- 2) Power for the irrigation controller is to be provided by others.
- 3) Unless specifically noted, the price for clearing, grubbing, and tree work is not included in this bid.
- 4) Irrigation sleeves are to be installed by others unless otherwise noted.
- 5) This bid is based on our best estimate from the landscape planting plan provided.
- 6) Maintenance for the trees, shrubs, groundcovers, and lawns beyond final acceptance of the landscape is not included in this bid. A separate landscape maintenance quote can be provided upon request.
- 7) Prices are subject to change if notification of intent to enter into a contract is not received within 45 days of the quotation date.

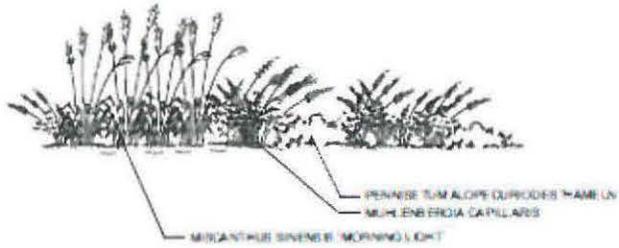
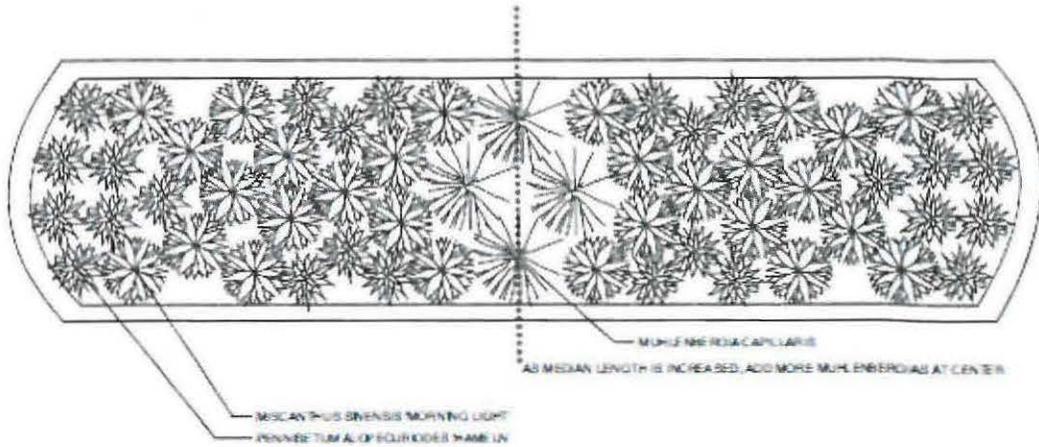
The Greenery, Inc. guarantees all plants that are covered by an automatic sprinkler system for one full year. Plants not covered by a sprinkler system are guaranteed to be healthy and properly planted at the time of installation. Guarantee shall not apply to plants, the loss of which is due to abuse, vandalism, animal, fire, lightning, hail, vehicular damage, freeze, neglect, or Acts of God. The Greenery, Inc. does not guarantee the life of transplanted plants. Damage to or loss of plants due to Deer is not covered by any warranty expressed or implied.

The Greenery, Inc.
Jerry Ashmore, Branch Manager

Date

Town of Port Royal

Date



SAVANNAH HIGHWAY MEDIANS

THE GREENERY, INC.
 MANAGER: JERRY ASHMORE DRAWN BY: ANSLEY WHITE
 JANUARY 9, 2012
 NOT DRAWN TO SCALE (APPROX. 1" = 3' - 0")

Town of Port Royal, South Carolina

Council

Samuel E. Murray
Mayor

Vernon DeLoach
Mayor Pro Tempore

Mary Beth Heyward
Tom Klein
Joe Lee



Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Daniel G. Lemieux
Operations

Uinda Bridges
Planning

March 15, 2013

Mr. David Thomas
P O Drawer 1228
Beaufort, SC 29901

RE: Town of Port Royal's
Previous Work with The Greenery, LLC

Dear Mr. Thomas:

The Town of Port Royal has enjoyed an excellent relationship with the Greenery. Two years ago, the Greenery was selected by the Town to provide all landscape, grass cutting and other maintenance services such as trimming on Ribaut Road and other specific roads within the Town.

Previous to and since being awarded this contract, the Greenery has also preformed a number of landscaping projects for the Town, all of which were sole sourced to the Greenery. These projects include:

- Design and installation of planting beds at the end of the SC 802 bridge and grassing of adjoining right-of-ways
- Design and installation of landscaping for the Cypress Wetland Amphitheater and plaza
- Invasive species control and removal in the Cypress Wetland
- Design and installation of many smaller planting islands within the Town such as the Richmond Ave. median and the areas at Mossy Oaks and Ribaut Road
- Grass cutting and clearing within the SCSPA property - SCSPA worked directly with the Greenery to perform this work in the Town
- Repairs to damaged roadway island plantings resulting from car accidents
- Renovation and improvements to landscaping at Town Hall

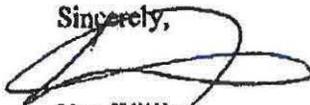
In all cases the Greenery has provided an exceptional level of quality, cooperation and maintenance of the landscaping they have installed for the Town. The Greenery has stood behind its work for the Town and has quickly and responsibly responded to any issues related to landscaping for work they have performed.

P.O. Drawer 9 • Port Royal, SC 29935-0009 • Telephone (843) 986-2211 • Fax (843) 986-2210
www.portroyal.org

We would appreciate endorsement of the plan for the County to transfer funding for median planting to the Town of Port Royal so that we may directly contract with the Greenery for the landscaping in the medians on Savannah Highway. This will enable the Town to continue to receive the same high quality and professional installations the Town has become accustomed.

The Town is also committing to the provision of long-term maintenance of the Savannah Highway median landscaping after installation.

Sincerely,

A handwritten signature in black ink, appearing to read "Van Willis", written over the word "Sincerely,".

Van Willis
Town Manager

FY 2013-2014 BEAUFORT COUNTY BUDGET

To provide for the levy of tax for corporate Beaufort County for the fiscal year beginning July 1, 2013 and ending June 30, 2014, to make appropriations for said purposes, and to provide for budgetary control of the County's fiscal affairs.

BE IT ORDAINED BY COUNTY COUNCIL OF BEAUFORT COUNTY:

SECTION 1. TAX LEVY

The County Council of Beaufort County hereby appropriates the funds as detailed in Sections 4, 5 and 6 of this Ordinance. Further, that the County Council of Beaufort County hereby establishes the millage rates as detailed in Sections 2 and 3 of this Ordinance. However, the County Council of Beaufort County reserves the right to modify these millage rates at its August 26, 2013 meeting.

SECTION 2. MILLAGE

The County Auditor is hereby authorized and directed to levy in Fiscal Year 2013-2014 a tax of 56.30 mills on the dollar of assessed value of property within the County, in accordance with the laws of South Carolina. These taxes shall be collected by the County Treasurer, as provided by law, and distributed in accordance with the provisions of this Ordinance and subsequent appropriations hereafter passed by the County Council of Beaufort County.

County Operations	46.48
Purchase of Real Property Program	4.34
County Debt Service	5.48

SECTION 3. SPECIAL DISTRICT TAX LEVY

The County Auditor is hereby authorized and directed to levy, and the County Treasurer is hereby authorized and directed to collect and distribute the mills so levied, as provided by law, for the operations of the following special tax districts:

Bluffton Fire District Operations	23.03
Bluffton Fire District Debt Service	0.00
Burton Fire District Operations	60.18
Burton Fire District Debt Service	5.74
Daufuskie Island Fire District Operations	51.43
Daufuskie Island Fire District Debt Service	0.00
Lady's Island/St. Helena Island Fire District Operations	34.31
Lady's Island/St. Helena Island Fire District Debt Service	2.30
Sheldon Fire District Operations	34.36
Sheldon Fire District Debt Service	2.27

SECTION 4. COUNTY OPERATIONS APPROPRIATION

An amount of \$99,351,096 is appropriated to the Beaufort County General Fund to fund County operations and subsidized agencies as follows:

I. Elected Officials and State Appropriations:

A. Sheriff	\$23,447,877
B. Magistrate	\$ 1,832,869
C. Clerk of Court	\$ 1,423,608
D. Treasurer	\$ 1,050,115
E. Probate Court	\$ 825,342
F. Auditor	\$ 652,866
G. County Council	\$ 788,035
H. Coroner	\$ 479,886
I. Master-in-Equity	\$ 387,403
J. Public Defender	\$ 600,000
K. Social Services	\$ 147,349
L. Legislative Delegation	\$ <u>86,540</u>
Total	\$31,721,890

Management of these individual accounts shall be the responsibility of the duly elected official for each office. At no time shall the elected official exceed the budget appropriation identified above without first receiving an approved supplemental appropriation by County Council.

II. County Administration Operations:

A. Public Works	\$14,560,777
B. Emergency Management	\$ 7,167,696
C. Detention Center	\$ 6,370,802
D. Administration	\$ 6,034,884
E. EMS	\$ 6,019,792
F. Education Allocation	\$ 4,000,000
G. Library	\$ 4,110,011
H. Parks and Leisure Services	\$ 3,514,238
I. Community Services	\$ 3,347,346
J. Assessor	\$ 2,452,900
K. Public Health	\$ 1,741,947
L. Mosquito Control	\$ 1,530,158
M. General Government Subsidies	\$ 1,359,129
N. Building Codes and Enforcement	\$ 952,251
O. Animal Shelter	\$ 639,121
P. Employee Services	\$ 1,038,008
Q. Planning	\$ 645,388
R. Voter Registration	\$ 799,178
S. Traffic Engineering	\$ 607,488
T. Register of Deeds	\$ 545,270
U. Zoning	\$ <u>192,822</u>
Total	\$67,629,206

The detailed Operations budget containing line-item accounts by department and/or agency is hereby adopted as part of this Ordinance.

SECTION 5. COUNTY OPERATIONS REVENUES

The appropriation for County Operations will be funded from the following revenues sources:

- A. \$75,817,001 to be derived from tax collections;
- B. \$ 2,293,000 to be derived from fees for licenses and permits;
- C. \$ 7,865,416 to be derived from Intergovernmental revenue sources;
- D. \$10,662,398 to be derived from charges for services;
- E. \$ 1,107,531 to be derived from fines and forfeitures' collections;
- F. \$ 105,000 to be derived from interest on investments;
- G. \$ 232,000 to be derived from miscellaneous revenue sources;
- H. \$ 1,268,750 to be derived from inter-fund transfers;

Additional operations of various County departments are funded by Special Revenue sources. The detail of line-item accounts for these funds is hereby adopted as part of this Ordinance.

SECTION 6. PURCHASE OF DEVELOPMENT RIGHTS AND REAL PROPERTY PROGRAM

The revenue generated by a 4.34 mill levy is appropriated for the County's Purchase of Development Rights and Real Property Program.

SECTION 7. COUNTY DEBT SERVICE APPROPRIATION

The revenue generated by a 5.48 mill levy is appropriated to defray the principal and interest payments on all County bonds and on the lease-purchase agreement authorized to cover other Capital expenditures.

SECTION 8. BUDGETARY ACCOUNT BREAKOUT

The foregoing County Operation appropriations have been detailed by the County Council into line-item accounts for each department. The detailed appropriation by account and budget narrative contained under separate cover is hereby adopted as part of this Ordinance. The Fire Districts, as described in Section 3 of this Ordinance, line-item budgets are under separate cover but are also part and parcel of this Ordinance.

SECTION 9. OUTSTANDING BALANCE APPROPRIATION

The balance remaining in each fund at the close of the prior fiscal year, where a reserve is not required by State or Federal law, is hereby transferred to the Unreserved Fund Balance of that fund.

SECTION 10. AUTHORIZATION TO TRANSFER FUNDS

In the following Section where reference is made to "County Administrator" it is explicit that this refers to those funds under the particular auspices of the County Administrator requiring his approval as outlined in Section 4 subpart II.

Transfers of monies/budgets among operating accounts, capital accounts, funds, and programs must be authorized by the County Administrator or his designee, upon the written request of the

Department Head. Any transfer in excess of \$25,000 for individual expenditures or in excess of \$50,000 cumulatively during any current fiscal year is to be authorized by County Council, or its designee.

Transfer of monies/budgets within operating accounts, capital accounts, funds, and programs must be authorized by the County Administrator or his designee, upon written request of the Department Head. The County Administrator, or his designee, may also transfer funds from any departmental account to their respective Contingency Accounts. All transfers among and within accounts in excess of \$25,000 for individual expenditures and in excess of \$50,000 cumulatively during any current fiscal year are to be reported to County Council through the Finance Committee on a quarterly basis.

SECTION 11. ALLOCATION OF FUNDS

The County Administrator is responsible for controlling the rate of expenditure of budgeted funds in order to assure that expenditures do not exceed funds on hand. To carry out this responsibility, the County Administrator is authorized to allocate budgeted funds.

SECTION 12. MISCELLANEOUS RECEIPTS ABOVE-ANTICIPATED REVENUES

Revenues other than, and/or in excess of, those addressed in Sections 4, 5 and 6 of this Ordinance, received by Beaufort County, and all other County agencies fiscally responsible to Beaufort County, which are in excess of anticipated revenue as approved in the current budget, may be expended as directed by the revenue source, or for the express purposes for which the funds were generated without further approval of County Council. All such expenditures, in excess of \$10,000, shall be reported, in written form, to the County Council of Beaufort County on a quarterly basis. Such funds include sales of products, services, rents, contributions, donations, special events, insurance and similar recoveries.

SECTION 13. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2014, are hereby approved.

SECTION 14. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2013. Approved and adopted on third and final reading this _____th day of June, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council
First Reading, By Title Only: May 20, 2013
Second Reading: June 10, 2013
Public Hearing: June 10, 2013
Third and Final Reading: