

COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-2180
FAX: (843) 255-9401
www.bcgov.net

D. PAUL SOMMERVILLE
CHAIRMAN

STEWART H. RODMAN
VICE CHAIRMAN

COUNCIL MEMBERS

STEVEN M. BAER
CYNTHIA M. BENSCH
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BRIAN E. FLEWELLING
WILLIAM L. MCBRIDE
GERALD W. STEWART
ROBERTS "TABOR" VAUX, JR
LAURA L. VON HARTEN

GARY KUBIC
COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA FINANCE COMMITTEE Monday, May 6, 2013 1:00 p.m.

Executive Conference Room
Administration Building, Government Center
100 Ribaut Road, Beaufort

Committee Members:

Stu Rodman, Chairman
Rick Caporale, Vice Chairman
Steven Baer
Brian Flewelling
William McBride
Jerry Stewart

Staff Support

David Starkey, Chief Financial Officer
Alicia Holland, Comptroller

1. CALL TO ORDER – 1:00 P.M.
2. CONSENT AGENDA – CONTRACTS
 - A. \$195,352.70 Purchase of 41 In-Car Cameras for Sheriff's Office ([backup](#))
 - B. \$ 61,884.00 Planting of Old Savannah Highway Medians ([backup](#))
 - C. \$ 32,326.56 Purchase of Lights, Sirens, and Accessories for Sheriff's Office ([backup](#))
 - D. \$ 26,752.00 Purchase of one 2013 Ford XLT, 4x4 Super Cab F150 Truck for Sheriff's Office ([backup](#))
 - E. \$ 25,853.40 Purchase of 12-Refurbished Voting Machines for Board of Elections/Voter Registration ([backup](#))
3. DISCUSSION OF REAPPOINTMENTS AND APPOINTMENTS
 - A. Tax Equalization Board
4. DISCUSSION OF AGRICULTURE / MARICULTURE EXCLUSION FROM BUSINESS LICENSE ORDINANCE
5. FY 2014 BUDGET PROPOSALS
 - A. Discussion
 - B. Prioritization
6. EXECUTIVE SESSION – 3:00 P.M.
 - A. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property
 - B. Discussion of security personnel and devices

7. ADJOURNMENT

Open and Priority Retreat Items
Transfer Station Analysis
Road Financing
Burton Wells Regional Park Financing
Sports Complex Economic Analysis

2013 Budget Cycle
Business License Fees
2014 Millage Policy
Joint Use of School Facilities
Airport Business Plan





**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart Rodman, Chairman, Finance Committee
FROM: Dave Thomas, Purchasing Director *DT*
SUBJ: Request to purchase forty-one in-car cameras for the Beaufort County Sheriff's Office from State Contract
DATE: May 2, 2013

BACKGROUND: The Purchasing Department received a request from the Beaufort County Sheriff's Office to purchase forty-one in-car cameras from L-3 Mobile-Vision, a State contract vendor. This request includes replacing twenty-five older model cameras and sixteen new in-car cameras to outfit vehicles that had not been previously equipped.

VENDOR INFORMATION:
L-3 Mobile-Vision, NJ

COST
\$195,352.70

FUNDING: Account # 10001202-52610, Data Processing Equipment

FOR ACTION: Finance Committee meeting occurring on Monday, May 6, 2013.

RECOMMENDATION: The Finance Committee approves the contract award to L-3 Mobile-Vision, for a total amount of \$195,352.70.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator
David Starkey, Chief Financial Officer *DS*
Michael Hatfield, Chief Deputy, Beaufort County Sheriff's Office *MH*
Richard Dimont, Contract Specialist

Att: State Contract Pricing Information



Mobile-Vision, Inc.

90 Fanny Rd, Boonton, NJ 07005
T. 800-336-8475 F. 973-257-3074

QUOTE

Number AAAQ9697
Date Apr 25, 2013

Sold To

Beaufort County Sheriff's Department

Jerry Spencer
2001 Duke St.
PO Drawer 1228
Beaufort, SC 29902
USA

Phone 8432553278
Fax 8432559405

Ship To

Beaufort County Sheriff's Department

Jerry Spencer
2001 Duke St.
PO Drawer 1228
Beaufort, SC 29902
USA

Phone 8432553278
Fax 8432559405

Salesperson		P.O. Number		Ship Via		Terms	
NEWTON				UPS GROUND		NET 30	
Line	Qty	SKU	Description	Unit Price	Ext. Price		
1			SC State Contract 440002945				
2	41	MVD-FB3DVS	Flashback 3 Digital Video System	\$4,495.00	\$184,295.00		
3			Car Type: 11 Crown Vic's & 30 Dodge Chargers				
4	1	MVD-INTRG-MIC-X	Interrogation Room Microphone Specify length	\$0.00	\$0.00		
5			Mic Cable: 100 ft.				
6	3	MVD-FB2-CF8GB	Flash Card, 8GB, Flashback 2 (For existing FB1 & FB2 DVR)	\$0.00	\$0.00		
7	2	MVD-FB3-8GBSD	Flash Card, 8GB UHS-SD, Flashback 3	\$0.00	\$0.00		
8			Note: Customer to arrange for own Installation				

Signing below is in lieu of a formal Purchase Order.
Your signature will authorize acceptance of both pricing and product:

Signed: _____ Date: _____

L-3 Shipping Terms are FOB Boonton, NJ. By Signing below you agree to waive your shipping terms and ship this order FOB Boonton, NJ.

Signed: _____ Date: _____

SubTotal	\$184,295.00
Tax	TBD
S&H	\$0.00
Total	\$184,295.00

Credit Terms: Net 30 Days. State/Local Fee and Taxes are not included

\$11,057.70 SC TAX
195,352.70 Total



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 2, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *GKUBIC*
Bryan Hill, Deputy County Administrator *BHill*
David Starkey, Chief Financial Officer *DStarkey*
Anthony Criscitiello, Planning Director *AC*

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: Request to Fund the Planting of the Old Savannah Highway Medians

DATE: April 30, 2013

BACKGROUND: The Purchasing Department received a requisition over \$25,000 from the Beaufort County Planning Director requesting to fund the planting of the recently installed Old Savannah Highway Medians. The Town of Port Royal has offered to maintain the landscaping after installation. This project includes the cost of site preparation/grade; a four month hand watering program to facilitate plant establishment; plants and installation of plants; pine straw mulch. Because the proper installation and maintenance needs are heavily linked, the County would prefer that the Town contract for the installation of the plants on the medians. The County agrees to provide up to \$61,884 for the site preparation/grade; a four month hand watering program to facilitate plant establishment; plants and installation of plants; and provision of pine straw mulch.

<u>VENDOR VIA TOWN OF PORT ROYAL:</u>	<u>Cost</u>
1. The Greenery, Inc., Beaufort, SC	\$61,884

FUNDING:

1. Funding from account 20120011 Tree Replacement Fund. Available budget is \$298,818.

FOR ACTION: Finance Committee meeting on May 6, 2013.

RECOMMENDATION: The Purchasing Department recommends that the Finance Committee approves the contract for median landscape installation from the aforementioned vendor via the Town of Port Royal for a total amount of \$61,884.

cc: Richard Dimont

ATTACHMENTS:

1. Median Planting Proposal and design from The Greenery, Inc.
2. Town of Port Royal letter of endorsement

1 | Page



Highway Medians - Port Royal, SC

▶ Town of Port Royal - Median Landscape ◀

ITEM	QTY	UNIT	TOTAL COST	NOTES
SITE PREP/GRADE				
Fine grade (Fill N.I.C.)	1	LS	\$3,127.00	Fill N.I.C.
IRRIGATION				
Hand Watering Program (4 Months)	1	LS	\$3,570.00	Water Provided by TPR
PLANTING				
OLD SAVANNAH HIGHWAY MEDIANS				
Miscanthus sinensis "Morning Light"	549	3 gal		
Muhlenbergia capillaris	1934	3 gal		
Pennisetum alopecuroides "Hameln"	1400	1 gal	\$39,401.85	
OTHER				
Mulch- Pinestraw	2,300	Bales		Planted Areas
Traffic Control	1	LS	\$15,785.00	
COST ESTIMATE SUMMARY			\$61,883.85	
WORK PROPOSAL TOTAL			\$61,883.85	

GENERAL NOTES

- 1) Rough grading to +/- .1 is to be done by others.
- 2) Power for the irrigation controller is to be provided by others.
- 3) Unless specifically noted, the price for clearing, grubbing, and tree work is not included in this bid.
- 4) Irrigation sleeves are to be installed by others unless otherwise noted.
- 5) This bid is based on our best estimate from the landscape planting plan provided.
- 6) Maintenance for the trees, shrubs, groundcovers, and lawns beyond final acceptance of the landscape is not included in this bid. A separate landscape maintenance quote can be provided upon request.
- 7) Prices are subject to change if notification of intent to enter into a contract is not received within 45 days of the quotation date.

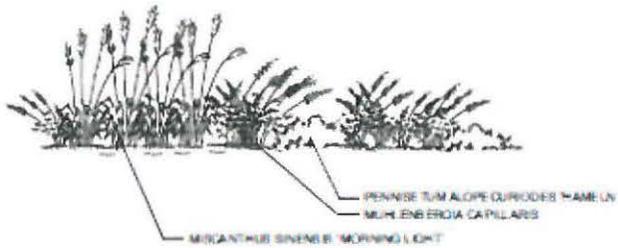
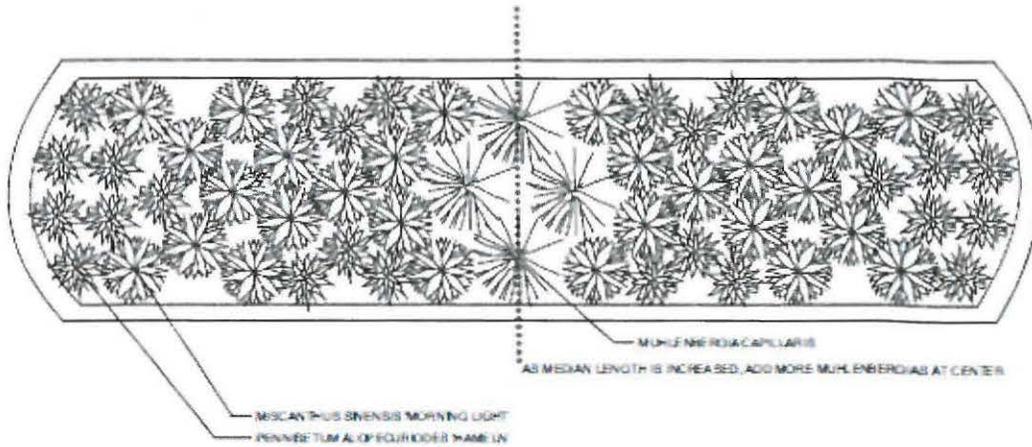
The Greenery, Inc. guarantees all plants that are covered by an automatic sprinkler system for one full year. Plants not covered by a sprinkler system are guaranteed to be healthy and properly planted at the time of installation. Guarantee shall not apply to plants, the loss of which is due to abuse, vandalism, animal, fire, lightning, hail, vehicular damage, freeze, neglect, or Acts of God. The Greenery, Inc. does not guarantee the life of transplanted plants. Damage to or loss of plants due to Deer is not covered by any warranty expressed or implied.

The Greenery, Inc.
Jerry Ashmore, Branch Manager

Date

Town of Port Royal

Date



SAVANNAH HIGHWAY MEDIANS

THE GREENERY, INC.
 MANAGER: JERRY ASHMORE DRAWN BY: ANSLEY WHITE
 JANUARY 9, 2012
 NOT DRAWN TO SCALE (APPROX. 1" = 3' - 0")

Town of Port Royal, South Carolina

Council

Samuel E. Murray
Mayor

Vernon DeLoach
Mayor Pro Tempore

Mary Beth Heyward
Tom Klein
Joe Lee



Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Daniel G. Lemieux
Operations

Uinda Bridges
Planning

March 15, 2013

Mr. David Thomas
P O Drawer 1228
Beaufort, SC 29901

RE: Town of Port Royal's
Previous Work with The Greenery, LLC

Dear Mr. Thomas:

The Town of Port Royal has enjoyed an excellent relationship with the Greenery. Two years ago, the Greenery was selected by the Town to provide all landscape, grass cutting and other maintenance services such as trimming on Ribaut Road and other specific roads within the Town.

Previous to and since being awarded this contract, the Greenery has also preformed a number of landscaping projects for the Town, all of which were sole sourced to the Greenery. These projects include:

- Design and installation of planting beds at the end of the SC 802 bridge and grassing of adjoining right-of-ways
- Design and installation of landscaping for the Cypress Wetland Amphitheater and plaza
- Invasive species control and removal in the Cypress Wetland
- Design and installation of many smaller planting islands within the Town such as the Richmond Ave. median and the areas at Mossy Oaks and Ribaut Road
- Grass cutting and clearing within the SCSPA property - SCSPA worked directly with the Greenery to perform this work in the Town
- Repairs to damaged roadway island plantings resulting from car accidents
- Renovation and improvements to landscaping at Town Hall

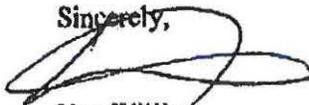
In all cases the Greenery has provided an exceptional level of quality, cooperation and maintenance of the landscaping they have installed for the Town. The Greenery has stood behind its work for the Town and has quickly and responsibly responded to any issues related to landscaping for work they have performed.

P.O. Drawer 9 • Port Royal, SC 29935-0009 • Telephone (843) 986-2211 • Fax (843) 986-2210
www.portroyal.org

We would appreciate endorsement of the plan for the County to transfer funding for median planting to the Town of Port Royal so that we may directly contract with the Greenery for the landscaping in the medians on Savannah Highway. This will enable the Town to continue to receive the same high quality and professional installations the Town has become accustomed.

The Town is also committing to the provision of long-term maintenance of the Savannah Highway median landscaping after installation.

Sincerely,

A handwritten signature in black ink, appearing to read "Van Willis", written over a horizontal line.

Van Willis
Town Manager



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart Rodman, Chairman, Finance Committee
FROM: Dave Thomas, CPPO, Purchasing Director *DT*
SUBJ: Request to purchase non-competitive equipment from Savannah Communications for the Beaufort County Sheriff's Office.
DATE: May 2, 2013

BACKGROUND: The Purchasing Department received a request from the Beaufort County Sheriff's Office to purchase lights, sirens, and accessories from Savannah Communications. This request includes replacement lights, sirens, and accessories for our current and replacement law enforcement vehicles. The items must be purchased through Savannah Communications for standardization and warranty purposes.

VENDOR INFORMATION:
Savannah Communications

COST
\$32,326.56

FUNDING: Account # 10001202-51295, Other Vehicle Costs.

FOR ACTION: Finance Committee meeting occurring on Monday, May 6, 2013.

RECOMMENDATION: The Finance Committee approves the contract award to Savannah Communications, for a total amount of \$32,326.56.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator
David Starkey, Chief Financial Officer *DS*
Michael Hatfield, Chief Deputy, Beaufort County Sheriff's Office *MH*
Richard Dimont, Contract Specialist

Att: Non-Competitive Form
Savannah Communications Quote



Savannah COMMUNICATIONS
experience.solutions.



11 MINUS AVENUE P.O. BOX 7328 GARDEN CITY, GEORGIA 31418
 (912) 964-1479 ● 1-800-634-0446 ● FAX (912) 966-5724
 STATESBORO (912) 489-2878 ● BLUFFTON (843) 837-7715
 www.savannahcomm.com ● BSIKES@savannahcomm.com

PREPARED FOR

BEAUFORT VOUNTY SO

ATTN: CAPTAIN HORTON

PHONE: _____

PO#: _____

ACCT #: 20010

DATE: 4/26/2013

QTY	MODEL NUMBER	EQUIPMENT DESCRIPTION	UNIT PRICE	TOTAL PRICE
29	30.0219	SIREN SPEAKER	\$121.41	\$ 3,520.89
58	12.0400B	GALAXY IV	\$ 66.78	\$ 3,873.24
58	12.4404	GALAXY IV BRACKET	\$ 7.47	\$ 433.26
58	12.4502B	LED HIDE-A-WAY	\$ 156.12	\$ 9,054.96
29	CC-B-CH22	CONSOLE	\$ 240.00	\$ 6,960.00
29	AC-ARM MNT	ARM REST	\$ 87.00	\$ 2,523.00
29	14.0553	3 HOLE POWER OUTLET	\$ 14.08	\$ 408.32
29	11.8600B	SLIM LIGHT BLUE	\$ 95.37	\$ 2,765.73
29	MSS	SHOP SUPPLY FUSES, WIRE, ETC.	\$ 20.00	\$ 580.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

EQUIPMENT TOTAL	\$ 30,119.40
PROGRAMMING	\$ -
EQUIPMENT INSTALLATION	\$ -
FREIGHT	\$ 400.00
TAXES	\$ 1,807.16
	\$ -
	\$ -
TOTAL DUE	\$ 32,326.56

Payment With Order: _____
 Monthly Payments: _____
 Monthly Repeater/Site Rental: _____
 Monthly Service Agreement: _____
 FCC or Coordination Fee: _____
 Coast Per Day Per Mobile Unit: _____
 Terms Accepted: _____
 By: _____
 Quotation Good For: 30 Days

PRESENTED BY : BRANDON SIKES
 ACCEPTED BY : _____

SALES ORDER



Non-Competitive Purchases Form



Requested Vendor Phone Number: 1-800-634-0446 Requested Vendor Email Address:
bsikes@savannahcomm.com

Type of Service Requested (Please check one) Construction Services Supply/Good

Please attach any documentation provided by the vendor that provides back up for the claims in this document.

Please select a reason below as to why this is a non-competitive purchase and provide a brief explanation.

- It is not possible to obtain competition. There is only one source available for the supply, service, or construction item.*
- The procurement is for a used item from the open market. The item may only be considered if, (1) the using agency recommends purchase, (2) condition of the item is verified by appropriate County official, (3) Price analysis justifies purchase when the following factors are considered: (a) new acquisition price; (b) current book value; and (c) maintenance costs.*
- The item is a single source purchase. Other sources may be available but purchases are directed to one source because of factors unique to Beaufort County. Please select an option below:*
 - Standardization*
 - Warranty*
 - Other, if selected please specify below.*

- An emergency exists that threatens the functioning of County government.*
- An emergency exists that threatens the preservation or protection of County property.*
- An emergency exists that threatens the health, welfare or safety of any person within the County.*

What steps have been taken to verify that these features are not available elsewhere?

- Other brands/manufacturers were examined (please list names and contact information, and explain why they are not suitable for use by the County-attach additional pages as necessary):**



Non-Competitive Purchases Form

Requester Name: Capt. Allen Horton

Requester Signature: *Michael M. Horton*

Date: 5/2/13

Department Head Name: _____

Department Head Signature: _____

Date: 5/2/13

For Purchasing Completion only:

Date Received in Purchasing Department: May 2, 2013

Reviewed by Purchasing Department for completeness

Date: May 2, 2013

Reviewed by: Allen Horton

Verified that this is the only source: Yes No

Comments: _____

Purchasing Director or His Designee Approval Signature: *D. PCN* 05/02/13

Associated Purchase Orders Number: _____

Associated Contract Number: _____



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart Rodman, Chairman, Finance Committee
FROM: Dave Thomas, Purchasing Director *DT*
SUBJ: Request to Purchase One (1) 2013 Ford XLT, 4x4, Super Cab F150 Truck for the Beaufort County Sheriff's Office from State Contract
DATE: April 30, 2013

BACKGROUND. The Purchasing Department received a request from the Beaufort County Sheriff's Office to purchase a new 2013 XLT Ford F150, 4x4, Super Cab Truck. This is a replacement vehicle for the Sheriff's Office and will be used for law enforcement purposes.

VENDOR INFORMATION:
Vic Bailey Ford, Spartanburg, SC

COST
\$26,752.00

FUNDING: Account # 10001202-54000, Vehicle Purchases.

FOR ACTION: Finance Committee meeting occurring on May 6, 2013.

RECOMMENDATION: The Finance Committee approves the purchase of the aforementioned vendor for a total amount of \$26,752.00.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator
David Starkey, Chief Financial Officer *DS*
Michael Hatfield, Chief Deputy, Beaufort County Sheriff's Office *MH*
Richard Dimont, Contract Specialist

Att: State Contract Pricing Information

Vic Bailey Ford
David Vetter 864.585.3600 or 800.922.1365

2013 FORD F150 PICK UP

Standard Equipment Included:

3.7L V-6 Engine	Power Steering
Automatic Transmission	Power Brakes
A/C	Heavy Duty Rubber Floor
AM/ FM Radio	Vinyl Bench Seat

Additional Factory Options Included:

XLT Package Upgrade

5.0L V-8 Flex Fuel Engine
Super Cab 4x4 (Short Bed - 6.5')
Cloth Captain's Chairs
Trailer Tow Package
Limited Slip Rear Axle
AM/FM w/ Single CD
Full Coverage Rubber Floor Mats
XLT Convenience Package - Power Driver's Seat
Sync
Keyless Entry Keypad
P265/70R17 All-Terrain Tires (4x4 Only)
Skid Plates (4x4 XL Models Only)
Power Windows and Door Locks w/ Remote Keyless Entry
Cruise Control

TOTAL SC GOVERNMENT SALES PRICE:

\$26,202.00 (plus tax)

Available Aftermarket Options:

Bedliner (Drop-In)	\$229.00
Bedliner (Spray-In)	\$450.00
Bed Mat	\$125.00
Fiberglass Camper Top w/ Side and Rear Door Glass	\$1,600.00
Fiberglass Bed Cover (Tonneau Cover)	\$1,200.00
Warn 9000lb Winch & Black Grille Guard	\$1,975.00
Brush Guard for Warn Winch	\$325.00
2" Ball, Receiver Tube and Pin for Frame Mounted Hitch	\$45.00
Adrian Single Lid Cross Box	\$525.00
Adrian Single Lid Cross Box and 2 Each Side Tool Boxes	\$1,425.00
4-Corner Flashing Strobe System	\$450.00
4-Corner Flashing Strobe System (LED Lights)	\$595.00
16" Mini Light Bar (Amber/Clear) Roof Mounted w/ 4-Corner Strobes	\$825.00
Adrian Steel SB Series Cab Over Ladder Rack (Painted Black)	\$925.00
FMVSS Safety Kit (Fire Ext., Triange and First Aid Kit)	\$95.00
1000lb Tommy Gate	\$2,285.00

250
300
26,752.00



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart Rodman, Chairman, Finance Committee

FROM: Dave Thomas, Purchasing Director *DT*

SUBJ: Request to Purchase Twelve Refurbished Voting Terminals and Equipment from a Sole Source Vendor for Beaufort County Board of Elections and Registration.

DATE: April 30, 2013

BACKGROUND: The Purchasing Department received a request from the Beaufort County Board of Elections and Registration Executive Director to purchase twelve refurbished voting terminals software, and equipment. The purchase includes a one year warranty on the software and hardware. Election Systems and Software Company is the sole manufacturer and dealer for the iVotronic voting machines, which are the only voting machines authorized for use in the state of South Carolina. The iVotronic is no longer manufactured and the only units still available for purchase are refurbished models from the manufacturer. The addition of the twelve machines will bring the total number of voting machines to 381.

VENDOR INFORMATION:

Election Systems & Software, Inc., Omaha, NE

COST

\$25,853.40

FUNDING: Account 10001143-52610, Data Processing Equipment.

FOR ACTION: Finance Committee meeting occurring on May 6, 2013.

RECOMMENDATION: The Finance Committee approves the contract award to Election Systems and Software Company for a total amount of \$25,853.40.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator
David Starkey, Chief Financial Officer
Scott Marshall, Director Voter Registration
Richard Dimont, Contract Specialist

Att: Sole Source Pricing Information



Beaufort County, South Carolina
Purchase Proposal Quote
 Submitted by Election Systems & Software

Purchase Solution Includes:

<u>Quantity</u>	<u>Item Description</u>	<u>Price</u>
Tabulation Hardware		
DRE Touch Screen Devices:		
12	REFURBISHED 15 inch iVotronic Voter Terminal (Includes Terminal, Supervisor PEB, and Flashcard)	\$19,140.00
12	Clamshell Booth (Refurbished Only)	\$2,700.00
6	REFURBISHED Communication Pack (modem w/ thermal printer)	\$2,550.00
Election Services		
X	1 Year Hardware and Software Warranty	Included
Shipping & Other		
X	Shipping and Handling	\$300.00
X	Customer Loyalty Discount	(\$300.00)
Total Purchase Solution		\$24,390.00

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for 60 days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.



Non-Competitive Purchases Form

This form shall be completed for any non-competitive purchase over \$2,500 that is not exempt.

(a) A County contract may be awarded without competition when the Purchasing Director determines in writing, after conducting a good faith review of available sources, that there is only one source for the required supply, service, or construction item. The Purchasing Director shall conduct negotiations, as appropriate, as to price, delivery, and terms. A record of sole source procurements shall be maintained as public record and shall list each contractor's name, the amount and type of each contract, a listing of the items procured under each contract, and the identification of each contract file.

(b) Sole source procurement of a used item from the open market may only be considered, provided that:

(1) The using agency recommends purchase; (2) condition of the item is verified by appropriate County official; and (3) price analysis justifies purchase when the following factors are considered: (a) new acquisition price; (b) current book value; and (c) maintenance costs.

Code 1982 SS 12-19 Sec. 2-518 Sole source procurement

The County Council may by resolution, exempt specific supplies or services from the purchasing procedures required in the Code. The following supplies and services shall be exempt from the purchasing procedures required in this division; however, the Purchasing Director for just cause may limit or withdraw any exemption provided for in this section. (1) Works of art for museum and public display (2) Published books, library books, maps, periodicals, technical pamphlets (3) Copyrighted educational films, filmstrips, slides and transparencies (4) Postage stamps and postal fees (5) Professional dues, membership fees and seminar registration fees (6) Medicine and drugs (7) Utilities including gas, electric, water and sewer (8) Advertisements in professional publications or newspapers (9) Fresh fruit, vegetables, meats, fish, milk, bread and eggs (10) Oil company credit cards (11) Articles for commercial sale by all governmental bodies

Code 1982 SS 12-14 Ord. No. 2000-1 S 1, 1-1-0-2000 Sec. 2-514 Exemption from procedures

Notwithstanding any other section of this division, the Purchasing Director may make or authorize others to make emergency procurements of supplies, services, or construction items when there exists a threat to the functioning of county government; for the preservation or protection of property; or for the health, welfare or safety of any person, provided that such emergency procurements shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. As soon as practicable, a record of each emergency procurement shall be made and shall set forth the contractor's name, the amount and type of the contract, a listing of the items procured under the contract, and the identification number of the contract file.

Code 1982 SS 12-20 Sec. 2-519 Emergency procurements

Requesting Department: 10001143 Requested Account Code: 54110

Description of Requested Services
PURCHASE OF 12 VOTING MACHINES, WITH CLAMSHELL BOOTHS AND 6 COMMUNICATIONS PACKS

Please provide a listing of the items purchased, if additional pages are necessary please attach to this form:
SEE ABOVE

Cost of Requested Services: \$ 24,390

Requested Vendor Name: ELECTION SYSTEMS AND SOFTWARE

Requested Vendor Address: 11208 JOHN CALT BLVD, OMAHA NE 68137

Requested Vendor Phone Number: 919-943-9446 Requested Vendor Email Address: mbeeson@essvote.com

Type of Service Requested (Please check one) Construction Services Supply/Good

Please attach any documentation provided by the vendor that provides back up for the claims in this document.



Non-Competitive Purchases Form

Please select a reason below as to why this is a non-competitive purchase and provide a brief explanation.

It is not possible to obtain competition. There is only one source available for the supply, service, or construction item.

The procurement is for a used item from the open market. The item may only be considered if, (1) the using agency recommends purchase, (2) condition of the item is verified by appropriate County official, (3) Price analysis justifies purchase when the following factors are considered: (a) new acquisition price; (b) current book value; and (c) maintenance costs.

The item is a single source purchase. Other sources may be available but purchases are directed to one source because of factors unique to Beaufort County. Please select an option below:

- Standardization
- Warranty
- Other, if selected please specify below.

An emergency exists that threatens the functioning of County government.

An emergency exists that threatens the preservation or protection of County property.

An emergency exists that threatens the health, welfare or safety or any person within the County.

What steps have been taken to verify that these features are not available elsewhere?

Other brands/manufacturers were examined (please list names and contact information, and explain why they are not suitable for use by the County-attach additional pages as necessary):

Other vendors were contracted (please list names and contact information and explain why those contacted did not meet the needs of the County-attach additional pages as necessary):

Requester Name: SCOTT MARSHALL Requester Signature: Scott Marshall Date: 4/13/13

Department Head Name: SCOTT MARSHALL Department Head Signature: Scott Marshall Date: 4/13/13



Non-Competitive Purchases Form

For Purchasing Completion only:

Date Received in Purchasing Department: OK 04/30/13

Reviewed by Purchasing Department for completeness

Date: 04/30/13

Reviewed by: OK

Verified that this is the only source: Yes No

Comments: _____

Purchasing Director or His Designee Approval Signature: OK

Associated Purchase Orders Number: _____

Associated Contract Number: _____