

COUNTY COUNCIL OF BEAUFORT COUNTY

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CLERK TO COUNCIL

AGENDA FINANCE COMMITTEE Monday, January 23, 2012 2:30 p.m. Executive Conference Room Administration Building

Staff Support

Bryan Hill, Deputy County Administrator
David Starkey, Chief Financial Officer

1. CALL TO ORDER – 2:30 P.M.
2. DISCUSSION OF NEW RIVER TAX INCREMENT FINANCING (TIF)
3. DISCUSSION / MCNAIR LAW FIRM / K-12 SCHOOL FUNDING FOR 2011 – 2012 – 3:00 P.M.
4. FY 2012 GENERAL FUND TO DEBT SERVICE FUNDS BUDGETED TRANSFERS NOTIFICATION
5. STORMWATER AGREED-UPON PROCEDURES (**backup**)
6. EXECUTIVE SESSION
 - A. Discussion of negotiations incident to proposed contractual arrangements
7. ADJOURNMENT

Open Items:
Airport Funding Initiatives
Reserve and Hurricane Fund Policy

A quorum of Council may be in attendance at all Committee meetings.
Please silence your cell phone during the meeting.



**COUNTY COUNCIL OF BEAUFORT COUNTY
FINANCE DEPARTMENT**

Building 2, 102 Industrial Village Road
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Phone: (843) 255-2300 Fax: (843) 255-9422

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *G Kubic*
Bryan Hill, Deputy County Administrator *B Hill*
Dan Ahern, Stormwater Utility Director *Dan Ahern*

FROM: David Starkey, Chief Financial Officer *D Starkey*

SUBJ: Stormwater Agreed-Upon Procedures (AUP)

DATE: January 18, 2012

BACKGROUND: The County began collecting stormwater utility fees in fiscal year 2002. Since the program's inception through fiscal year 2011, the County has collected \$25.5 million in stormwater utility fees from taxpayers (excludes project fees charged to municipalities). In turn, the County's Stormwater Utility Department has expended millions of dollars on various projects within the unincorporated portions of the County during this time.

Furthermore, financial statement audits only audit funds in their totality, not single projects. As such, the County's Stormwater Utility and Finance Departments have embarked on a project to produce an extensive narrative on all major projects performed within the unincorporated portions of the County within the first ten years of the program (see attached for examples). The narrative is meant to show Beaufort County residents what benefits the program has provided to their communities in the first ten years of the Stormwater program. Additionally, County Administration feels that an external audit firm's vouching these figures through an AUP would lend weight to the project, as individual projects are not audited in the course of annual financial statement audits.

INTERVIEW PROCESS: During fiscal year 2011's audit firm selection process, Elliott Davis, LLC of Columbia, SC was selected to be the County's audit firm for fiscal years 2011 through 2015. This was based upon their experience of auditing other counties throughout the State of South Carolina and their staff's expertise. However, as fiscal year 2011 was the seventh year of Elliott Davis' service to the County for financial statement audits, the County needs to begin to search for an alternative audit firm to follow accepted audit guidelines of rotating accounting firms on a periodic basis.

In the 2011 fiscal year auditor selection process, the accounting firm, Holland, Henry, & Bromley, LLP of Savannah, GA came in second. As such, the County's Administration wishes to contract with this firm on lesser projects to determine first-hand their levels of expertise and service.

FUNDING: The anticipated cost of this contract is \$57,760. The funding source of this project would be the County Administrator's general fund professional services account (12000-51160), which has a current available budget of \$68,808. As such, no general fund balance would be used for this project, as it would be covered in the current fiscal year's County Administrator budget.

RECOMMENDATION: The Finance Committee approve the Stormwater Utility AUP to be performed by the accounting firm, Holland, Henry, & Bromley, LLP.



DRAFT

Stormwater Utility

Project Report

Thomas Sumpter Street

Project Number: 2010-256

Start Month/Year: June 2010

Completion Month/Year: July 2010

Project Cost: \$23,525

Tax District: 200 – Lady's Island

DRAFT

Council District: 7

Drainage/Water Quality Issue: The access and easements for the drainage system within a section of the subdivision were narrow preventing the ditches behind houses to be routinely cleaned out.

Resolution: The project installed 400 feet of outfall pipe. They installed stones and applied grass for stabilization.

Area Benefited: This project allowed this drainage system to be routinely maintained and drains Gator Lane, a portion of Thomas Sumpter Street and a portion of the Royal Pines golf course.

Before



During



After



DRAFT



Project:
Thomas Sumpter
Street

Activity: Drainage
Maintenance

Project #:
2010-256

Township:
Lady's Island

Completed:
July 2010

DRAFT

DRAFT

Legend

Drainage Type

- River
- Stream
- Outfall
- Lateral
- Lateral Pipe
- Roadside
- Roadside Pipe
- Road Pipe
- Crossline
- D/W
- Access
- Piped
- Bleeder
- Parcels



1 inch = 128 feet

Date Print: 1/28/11



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Stormwater Utility

Project Report

Ashepoo Drive

Project Number: 2010-051

Start Month/Year: April 2010

Completion Month/Year: July 2010

Project Cost: \$30,855

Tax District: 600 – Bluffton

Council District: 10

Drainage/Water Quality Issue: During rain events, Ashepoo Drive and surrounding properties would flood.

Resolution: This project installed two catch basins and 300 feet of roadside pipe. They also replaced four driveways. Grass was installed for stabilization.

Area Benefited: This project alleviated flooding and provided drainage for Ashepoo Drive and surrounding properties.

Before



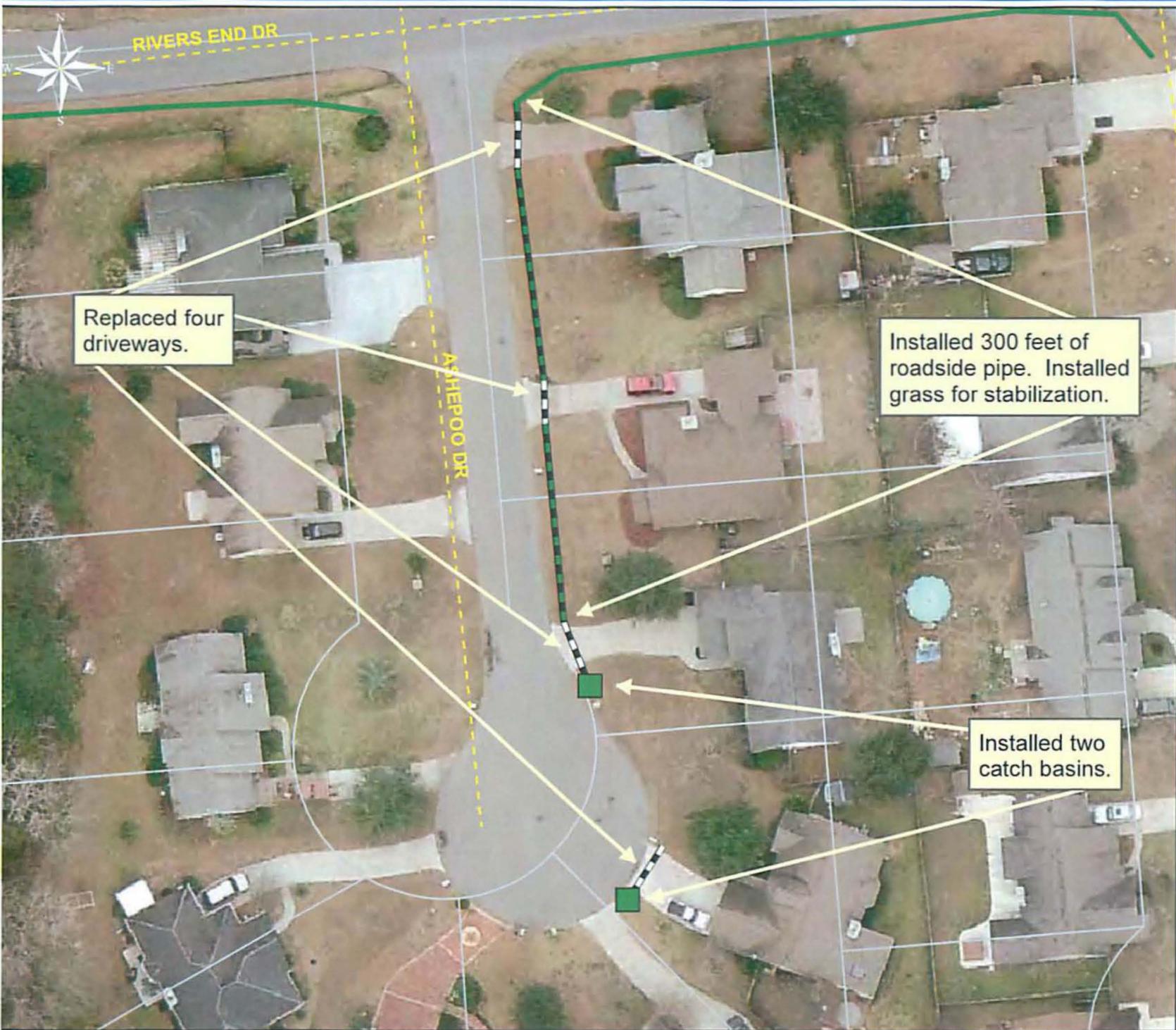
During



After



DRAFT



Project:
Ashepoo Drive

Activity: Drainage
Maintenance

Project #:
2010-051

Township:
Bluffton

Completed:
July 2010

DRAFT

Legend	
Drainage Type	
	River
	Stream
	Outfall
	Lateral
	Lateral Pipe
	Roadside
	Roadside Pipe
	Crossline
	D/W
	Access
	Piped
	Bleeder
	Parcels

DRAFT



1 inch = 45 feet

Date Print: 3/16/11



Stormwater Utility

DRAFT *Project Report*

Chisholm Hill Road Outfall

Project Number: 2010-086

Start Month/Year: March 2010

Completion Month/Year: August 2010

Project Cost: \$152,822

Tax District: 700 – Sheldon

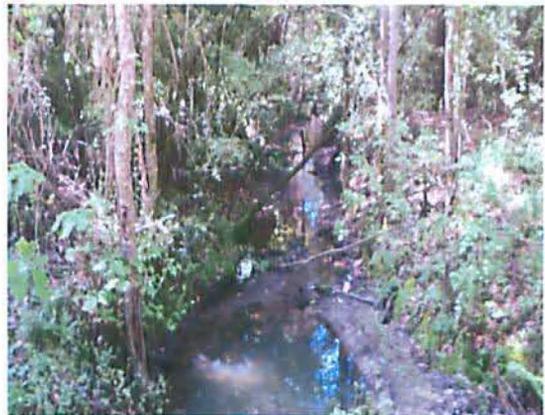
Council District: 6

Drainage/Water Quality Issue: There was stagnant water in the outfall ditches and also the property for the Whale Branch Early College High School Complex would not drain properly and the pond would not overflow.

Resolution: This project cleared and reconstructed 6,110 feet of outfall ditch and maintenance access. They installed ten property drain pipes, seven access pipes, and four access gates. They also upsized one crossline pipe, replaced one crossline pipe, cleaned out one crossline pipe, and repaired a washout. They installed stones and applied grass for stabilization.

Area Benefited: This project alleviated stagnant water from the outfall ditches and allowed the pond to overflow when the water in the pond reached a certain level. This project also helped drain surrounding properties and the following surrounding roads: a portion of Depot Road and Chisolm Hill Road.

Before



During



After



DRAFT

Project:
Chisholm Hill Road
Outfall

Activity: Drainage
Maintenance

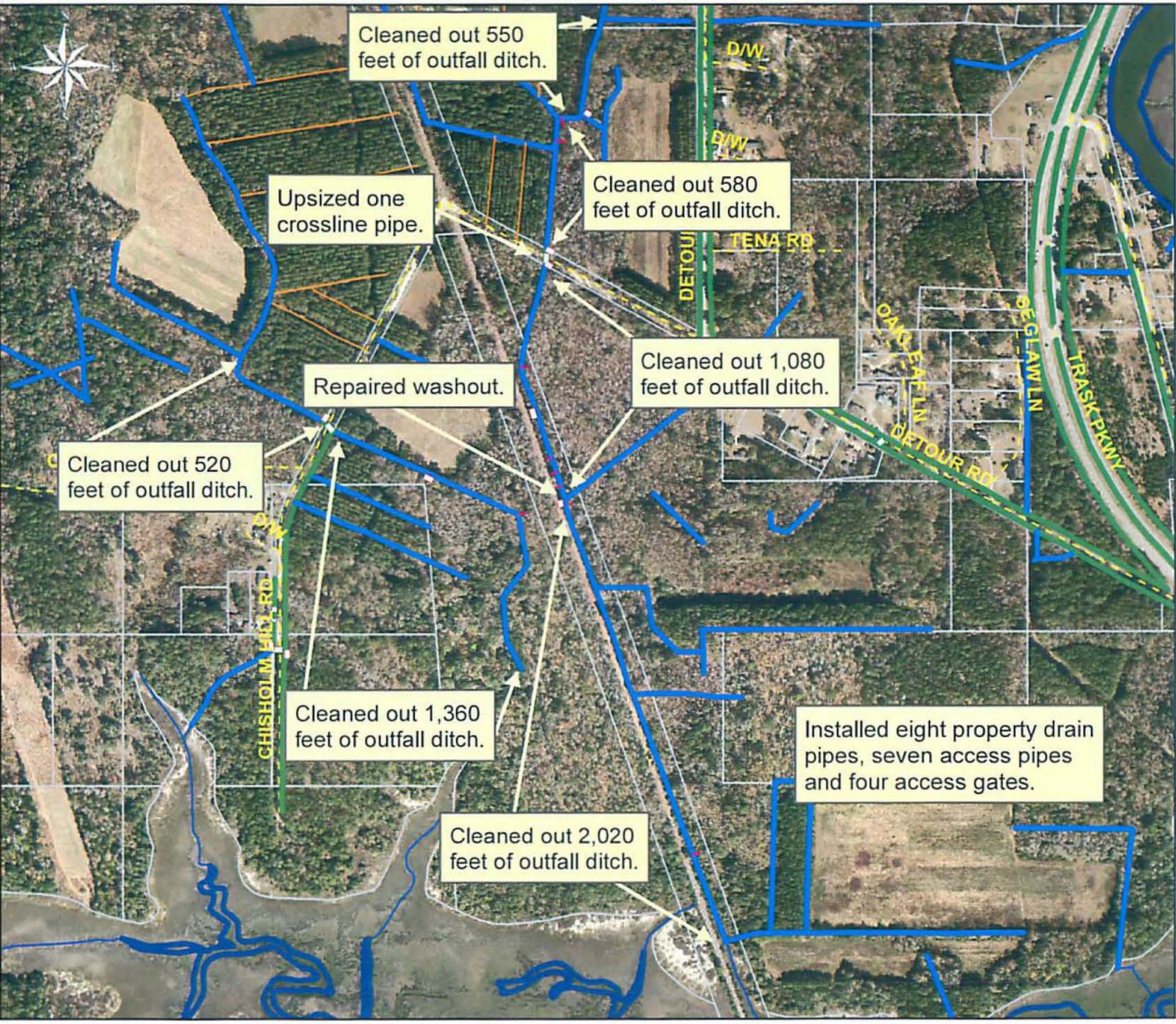
Project #:
2010-086

Township:
Port Royal Island

Completed:
August 2010

DRAFT

DRAFT



Legend	
Drainage Type	
	River
	Stream
	Outfall
	Lateral
	Lateral Pipe
	Roadside
	Roadside Pipe
	Crossline
	D/W
	Access
	Piped
	Bleeder
	Parcels



1 inch = 599 feet

Date Print: 3/16/11



Stormwater Utility

Project Report

Daufuskie Island - Church Road

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Project Number: 2011-560

Start Month/Year: August 2010

Completion Month/Year: September 2010

Project Cost: \$24,960

Tax District: 800 - Daufuskie Island

Council District: 4

DRAFT

Drainage/Water Quality Issue: During heavy rain events, there was flooding across Church Road.

Resolution: This project cleaned out 3,120 feet of roadside ditch. They also replaced one crossline pipe.

Area Benefited: This project alleviated flooding from Church Road and helped drained the following surrounding roads: Frances Jones Road, Amber Lane, and Brandons Way.

Before



During



After



DRAFT



Project:
Church Road

Activity: Drainage
Maintenance

Project #:
2011-560

Township:
Daufuskie Island

Completed:
September 2010

DRAFT

DRAFT

Legend	
Drainage Type	
	River
	Stream
	Outfall
	Lateral
	Lateral Pipe
	Roadside
	Roadside Pipe
	Crossline
	D/W
	Access
	Piped
	Bleeder
	Parcels



1 inch = 223 feet

Date Print: 4 / 19/11