

COUNTY COUNCIL OF BEAUFORT COUNTY

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VICE CHAIRMAN

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COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

LADSON F. HOWELL
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA FINANCE COMMITTEE Monday, December 12, 2011 2:30 p.m. Executive Conference Room Administration Building

Staff Support

Bryan Hill, Deputy County Administrator
David Starkey, Chief Financial Officer

1. CALL TO ORDER – 2:30 P.M.
2. AN ORDINANCE TO AMEND AND CLARIFY BEAUFORT COUNTY ORDINANCE NO. 2005/9 AND AS SUBSEQUENTLY AMENDED WITH REGARDS TO THE DEFINITION OF ESTABLISHMENTS UNDER THE BEAUFORT COUNTY LOCAL HOSPITALITY TAX ([backup](#))
3. REQUEST FOR SOLE SOURCE PURCHASE OF ONE GAS CHROMATOGRAPH MASS SPECTROMETER SYSTEM FOR THE BEAUFORT COUNTY SHERIFF'S OFFICE ([backup](#))
4. DAUFUSKIE ISLAND FERRY SERVICE CONTRACT EXTENSION
5. ADJOURNMENT

Open Items:

Airport Funding Initiatives
Funds Transfer Policy
Hurricane Revenue Anticipation Notes
Reserve Fund Policy

County TV Rebroadcast	
Monday	9:00 a.m.
Wednesday	1:00 a.m.
Thursday	7:00 p.m.

A quorum of Council may be in attendance at all Committee meetings.
Please silence your cell phone during the meeting.

BEAUFORT COUNTY ORDINANCE NO. _____

**AN ORDINANCE TO AMEND AND CLARIFY BEAUFORT COUNTY
ORDINANCE NO. 2005/9 AND AS SUBSEQUENTLY AMENDED WITH
REGARDS TO THE DEFINITION OF ESTABLISHMENTS UNDER
THE BEAUFORT COUNTY LOCAL HOSPITALITY TAX**

WHEREAS, Beaufort County desires to preserve the general health, safety and welfare of its residents and visitors, and

WHEREAS, Beaufort County desires to support tourism-related buildings including but not limited to parks, recreational facilities, civic centers, coliseums, aquariums, tourism-related cultural, recreational, or historical facilities, beach access and renourishment, highways, roads, streets and bridges providing access to tourist destinations, advertisements and promotions related to tourism development, water and sewer infrastructure to serve tourism-related demand, police, fire protections, emergency medical services and emergency-preparedness operations directly attendant to the foregoing facilities in order to promote and further encourage tourism in the County, and

WHEREAS, Beaufort County was authorized to enact Ordinance No. 2005/9 pursuant to S.C. Code §6-1-700 *et seq.*, 1976, as amended; and

WHEREAS, Beaufort County Council believes that it is in the best interest of its citizens to amend and clarify a portion of Ordinance No. 2005/9 to further clarify its intent that all businesses meeting the definition of an establishment, as defined under this Ordinance, participate in the collection of local hospitality taxes.

NOW THEREFORE, BE IT ORDAINED, by the County Council of Beaufort County, South Carolina, duly assembled and by the authority of the same does hereby amend a portion of Chapter 66 the following:

Sec. 66-532. - Hospitality tax—Definitions.

(a) Local hospitality tax is a tax imposed within the unincorporated areas of Beaufort County on the sales of prepared meals and beverages sold in establishments or sales of prepared meals and beverages sold in establishments licensed for on-premises consumption of alcoholic beverages, beer, or wine. In addition, the tax shall be imposed for all food and beverages prepared or modified by convenience stores or grocery stores within the unincorporated areas of Beaufort County.

(b) A hospitality tax equal to two percent is hereby imposed on the gross proceeds derived from the sale of prepared meals and beverages sold in establishments located in unincorporated areas of Beaufort County.

(c) Beverages shall include all beverages, including, but not limited to, alcoholic beverages, beer, wine, and any nonalcoholic beverage.

(d) Establishments shall mean any individual, partnership, corporation or business entity, regardless of form which, as a part of its business offers prepared meals, ~~for sale to the general public~~ whether for consumption on the premises or off.

(e) Establishments licensed for on-premises consumption of alcoholic beverages, beer or wine shall mean any individual, partnership, corporation or business entity, regardless of form, which is licensed by the State of South Carolina alcoholic beverage commission to offer alcoholic beverages, beer or wine for sale or consumption on its premises.

(f) Gross sales price shall mean the total charge for any prepared meal or beverage, exclusive of any other taxes, fees or gratuity.

(g) Prepared meals shall mean any prepared food item prepared or offered for sale by any establishments or establishments licensed for on-premises consumption of alcoholic beverages, beer or wine, whether consumed on the premises or off.

Adopted this _____ day of _____, 2011.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____

Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading:

Second Reading:

Public Hearing:

Third and Final Reading:



COUNTY COUNCIL OF BEAUFORT COUNTY PURCHASING DEPARTMENT

102 Industrial Village Road, Building 3
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2350 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy County Administrator *BHill*
David Starkey, Chief Financial Officer *DStarkey*
Michael M. Hatfield, Chief Deputy, Beaufort County Sheriff's Office *MHatfield*
Monica Spells, Compliance Officer *MSpells*

FROM: Dave Thomas, CPPO, Purchasing Director *DThomas*

SUBJ: Request for Sole Source Purchase of One (1) Gas Chromatograph Mass Spectrometer System for the Beaufort County Sheriff's Office

DATE: December 2, 2011

BACKGROUND: The Beaufort County Sheriff's Office (BCSO) was granted funding through the Justice Assistance Grant (JAG) Program, (grant number 1G11027), for the purchase of a gas chromatograph mass spectrometer (GCMS) system. As a result of this award, the BCSO is requesting to purchase the GCMS through Agilent Technologies, the vendor utilized to purchase the laboratory's current system.

JUSTIFICATION: The purchase of a new GCMS through Agilent Technologies would allow BCSO to:

1. Use current procedures, methods, and macros.
2. Process data (results) on either instrument.
3. Use identical consumables on both instruments.
4. Share data/seek assistance from other SC laboratories using the same data systems.
5. Identify system problems with the assistance from other laboratories with the same vendor system.
6. Use one service/maintenance vendor.
7. Share/consolidate training opportunities among SC laboratories with identical vendor systems.

By using the same vendor, the GCMS would be operational within one week instead of a month. Consumables and service vendors will be communal between both the new and old instruments. Most importantly, data, results, problem solutions, and training opportunities may be communicated among local laboratories to include the South Carolina Law Enforcement Division (SLED) and other County Sheriff Offices.

The South Carolina Department of Public Safety has approved the sole source purchase for the GCMS from Agilent Technologies. Please see Attachment 1 for a copy of the approval letter dated November 3, 2011.

PRICING: One (1) Gas Chromatograph Mass Spectrometer System: \$107,596.

FUNDING: Federal Justice Assistance Grant (JAG) 1G11027 will cover \$85,000. The remaining \$22,096.95 will be funded through the existing DNA department's FY 2012 general fund budget.

RECOMMENDATION: The Finance Committee approve and recommend to County Council the sole source purchase of one (1) Gas Chromatograph Mass Spectrometer System for \$107,596.95 from Agilent Technologies for the Beaufort County Sheriff's Office.

Att: South Carolina Department of Public Safety Sole Source Approval Letter
cc: Richard Hinline, Elizabeth Wooten, Renita Berry



South Carolina Department of Public Safety

November 3, 2011

Via Email:

rberry@bcgov.net

Lieutenant Renita Berry
Forensics Lab Officer in Charge
Beaufort County Sheriff's Office
P.O. Box 1758
Beaufort, SC 29901-1758

Re: Grant No. 1G11027
Beaufort County Sheriff's Office
Drug Lab

Dear Lt. Berry:

We have reviewed and approved your Sole Source request to purchase the Gas Chromatograph Mass Spectrometer System from Agilent Technologies. My understanding is the quote is for a total of \$116,345.31 and that the county will be responsible for \$8,756.04 of this total for upgrades to a current machine.

Your grant will cover \$85,500.00 of the remaining \$107,589.27 and Beaufort County will be responsible for the balance.

If you have any questions, please call me at (803) 896-8412.

Sincerely,

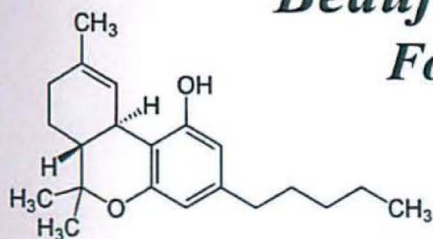
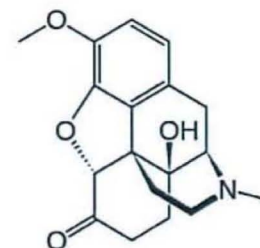
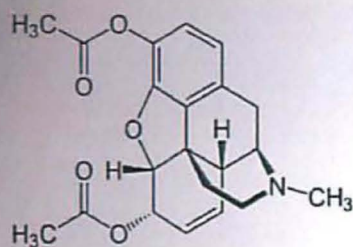
Penny Baskin
Senior Accountant

cc: bonnieburns@scdps.net
Grant File

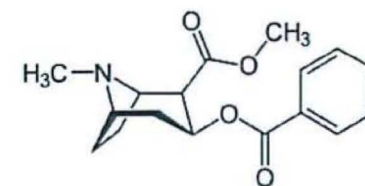


Beaufort County, South Carolina

Gas Chromatograph Mass Spectrometer (GCMS)



*Beaufort County Sheriff's Office
Forensic Services Laboratory
Chemistry Section*

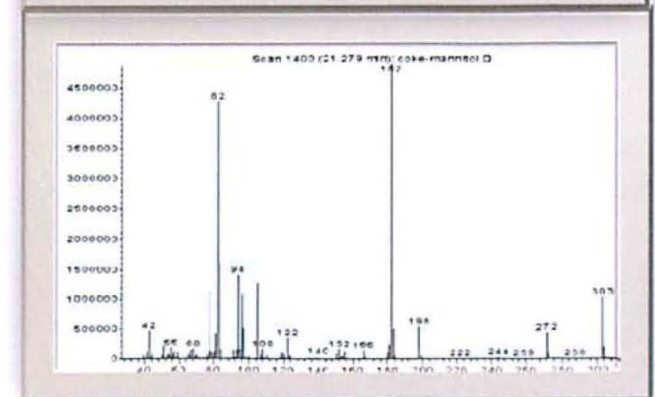


Finance Committee 12/12/11

Gas Chromatograph Mass Spectrometer (GCMS)



- Primary Instrument for the Chemistry Laboratory for the analysis Suspected Drug and Arson Evidence
- Widely heralded as the “Gold Standard” for the forensic discipline of Substance Identification
- Used to analyze and identify illegal and dangerous chemical substances
- Made up of two instruments
 - Gas Chromatography (GC) portion separates the chemical mixtures of pure chemicals
 - Mass Spectrometer (MS) identifies and quantifies the chemicals



Gas Chromatograph Mass Spectrometer (GCMS)- Current Instrument



- **Current GCMS**

- Purchased with a Federal Grant in 2001 – Grant covered 75% of cost
- Will not receive vendor support after 2013
- Parts must be purchased through a 3rd party vendor
- Will continue to be used as a backup system and for training



Gas Chromatograph Mass Spectrometer (GCMS)- New Instrument



- Recommended Vendor : Agilent Technologies
 - Vendor of current GCMS- Proven record
 - Vendor of instruments used by SLED, RCSD and 12 other SC County/City Chemistry Laboratories
 - ISO 9000 Accredited – Approved vendor under ISO 17025
- Partial funding from Justice Assistance Grant (JAG)
 - Quoted Cost: \$107,596.95
 - Awarded Grant Funding: \$85,500
 - **Sheriff's Office Contribution: \$22,096.95**
 - Sole Source Purchase Approved by SC Department of Public Safety





Using Recommended Vendor

- ❖ Additional Benefits include:
 - ❖ Use of current procedures, methods and macros
 - ❖ Process data (results) on either instrument
 - ❖ Identical consumables for both instruments
 - ❖ Share data with other local laboratories
 - ❖ Ease of identifying system problems
 - ❖ Use of one service vendor
 - ❖ Consolidated training opportunities



Agilent Technologies

- Best pricing and level of service
- Reduced price for governmental agencies
- Company will provide all training and services
- Excellent customer service record
- Service Engineer within 150 miles
- Proven track-record
- Current instrument from vendor
- 13 of the 13 Chemistry laboratories in SC use same vendor
- Support personnel trained
- Management responds quickly to customer concerns