### COUNTY COUNCIL OF BEAUFORT COUNTY

### ADMINISTRATION BUILDING 100 RIBAUT ROAD POST OFFICE DRAWER 1228

BEAUFORT, SOUTH CAROLINA 29901-1228

TELEPHONE: (843) 255-2180 FAX: (843) 255-9401 www.bcgov.net

GARY KUBIC COUNTY ADMINISTRATOR

BRYAN J. HILL DEPUTY COUNTY ADMINISTRATOR

VICE CHAIRMAN
COUNCIL MEMBERS

CHAIRMAN

WM. WESTON J. NEWTON

D. PAUL SOMMERVILLE

STEVEN M. BAER RICK CAPORALE GERALD DAWSON BRIAN E. FLEWELLING HERBERT N. GLAZE WILLIAM L. McBRIDE STEWART H. RODMAN GERALD W. STEWART

LAURA VON HARTEN

AGENDA FINANCE COMMITTEE Monday, April 25, 2011 2:30 p.m.

LADSON F. HOWELL COUNTY ATTORNEY

SUZANNE M. RAINEY CLERK TO COUNCIL

Executive Conference Room, Administration Building

Committee Members:

Stu Rodman, Chairman Rick Caporale, Vice Chairman Steven Baer Brian Flewelling

William McBride Paul Sommerville Jerry Stewart Staff Support

Bryan Hill, Deputy County Administrator David Starkey, Chief Financial Officer

#### 2:30 p.m.

- 1. CALL TO ORDER
- 2. FY 2012 FIRE DISTRICTS' BUDGET PROPOSALS
  - Lady's Island / St. Helena Island (backup)
  - Sheldon (backup)
  - Bluffton (backup)
  - Daufuskie Island (backup)
  - Burton (<u>backup</u>)
- 3. 2011 ACCOMMODATIONS TAX BOARD RECOMMENDATIONS / HOSPITALITY TAX DISTRIBUTION (backup)
- 4. REVIEW OF THIRD QUARTER RESULTS (Q3 results)
  - Assessor Second Quarter Results
  - Finance Second Quarter Results
  - Standard Operating Procedures Related to Reporting (backup)
- 5. CONSIDERATION OF CONTRACT AWARDS
  - Billing Services for Beaufort County EMS (backup)
  - Building Code Software, Installation, Training, and Maintenance for Beaufort County Building Codes Department (backup)

    Finance
- zamanig cours z sparanioni (<u>sa</u>

#### 6. ADJOURNMENT

County TV	Rebroadcast
Monday	9:00 a.m.
Wednesday	1:00 a.m.
Thursday	7:00 p.m.

Finance			
Time	Location		
2:00 p.m.	BIV #2		
2:00 p.m.	ECR		
2:00 p.m.	ECR		
2:00 p.m.	BIV #2		
2:00 p.m.	BIV #2		
2:00 p.m.	BIV #2		
2:00 p.m.	BIV #2		
2:00 p.m.	BIV #2		
2:00 p.m.	BIV #2		
2:00 p.m.	BIV #2		
	2:00 p.m. 2:00 p.m. 2:00 p.m. 2:00 p.m. 2:00 p.m. 2:00 p.m. 2:00 p.m. 2:00 p.m. 2:00 p.m.		

A quorum of Council may be in attendance at all Committee meetings. Please silence your cell phone during the meeting.



### LADY'S ISLAND - ST. HELENA FIRE DISTRICT

\*\*\*\*\*

2012 BUDGET



### LADY'S ISLAND - ST. HELENA FIRE DISTRICT

### 237 SEA ISLAND PARKWAY BEAUFORT, SOUTH CAROLINA 29907 PHONE: 843-525-7692 FAX: 843-525-7689



BRUCE KLINE, CHIEF

DAVID C. TOWNSEND, CHAIRMAN

### **Budget Summary**

FY 2011 Approv	ed Budget
----------------	-----------

Personnel Cost	\$	1,192,297
Operations Cost	\$	320,596
	TOTAL \$	4,512,893
Debt	\$	192,035
Impact Fees	\$	101,934
то	TAL Debt\$	293,969

FY 2012 Proposed Budget	FY 2012 Budget with Salary Adjustment
Personnel Cost\$ 4,229,096	Personnel Cost\$ 4,435,124
<b>Operations Cost\$ 320,596</b>	Operations Cost\$ 320,596
TOTAL \$ 4,549,692	TOTAL\$ 4,755,720
Debt\$ 192,035	Debt\$ 192,035
Impact Fees \$ 101,934	Impact Fees\$ 101,934
TOTAL Debt \$ 293,969	TOTAL Debt\$ 293,969

### FY 2011 - FY 2012

- ➤ \$ 36,799 increase in Personnel Cost
- > \$0 increase in Operation
- > \$0 increase in Debt
- > FY 2012 will be the last Debt payment from Impact Fees (\$101,934)

### SHELDON TOWNSHIP FIRE DISTRICT

\*\*\*\*\*

2012 BUDGET

### **Sheldon Township Fire District**

Post Office Box 129 Sheldon, South Carolina 29941 Office (843) 846-9221 Fax (843) 846-8011 Emergency 911

Walter "Buddy" Jones Chief

### **BUDGET SUMMARY**

2010/2011 Budget A	Approved	
Personnel Cost		\$ 926,402
Operations Cost		\$ 113,950
	Total	\$1,040,352
Total	Debt	\$ 77,800
2011/2012 Proposed	l Budget	2011/2012 Budget with Salary Adjustment
Personnel Cost	\$ 926,402	Personnel Cost \$981,280
Operations Cost	\$ 122,650	Operations Cost \$122,650
Total	\$1,049,052	Total \$1,103,930
Debt	\$ 77,800	Debt \$ 77,800
Total Debt	\$ 77,800	Total Debt \$ 77,800

FY 2011/2012 Comparison

<sup>\$0</sup> increase in personnel cost in proposed budget or an increase of \$54,878 with salary adjustment \$8,700 increase in operations

<sup>\$0</sup> increase in debt

<sup>\$8,700</sup> total increase in proposed budget

<sup>\$63,578</sup> total increase in budget from current year with salary adjustment

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<sup>\$0</sup> increase in debt

<sup>\$8,700</sup> total increase in proposed budget

<sup>\$63,578</sup> total increase in budget from current year with salary adjustment

### SHELDON FIRE DISTRICT BUDGET SUMMARY

2010/2011 (LAST YEAR BUDGET)	
BUDGET	
PERSONNEL COST	926,402
OPERATIONS & CAPITAL	113,950
DEBT	77,800
TOTAL	1,118,152
2011/2012 (NEW BUDGET)	
BUDGET	
PERSONNEL COST	-926,402
OPERATIONS & CAPITAL	-122,650
DEBT	77,800
TOTAL1	,126,852

### **BUDGET INCREASE**

- 0 INCREASE IN PERSONNEL
- 8,700 INCREASE IN OPERATIONS
  - 0 INCREASE IN DEBT

8,700 INCREASE IN BUDGET OVER LAST YEAR

### SHELDON FIRE DISTRICT BUDGET 2011/2012

LINE ITEM	DESCRIPTION	ACTUAL F/Y 2010/2011	BUDGET FY 2010/2011	ESTIMATED BUDGET F/Y 2010/2011	REQUESTED BUDGET F/Y 2011/2012
1	SALARY F/T	651,700	670,678	653,348	672,530
2	SALARY P/T				
3	OVERTIME	10,807	13,500	13,500	15,000
4	VPD	1,475	1,500	1,500	1,500
5	MEDICARE (.0145)	9,606	9,920	9,473	9,969
6	FICA (.062)	41,075	42,419	40,507	42,626
7	RETIRE.PORS: 11.13 ACC0020/LIFE .0020 SCRS: 9.24/LIFE:.0015	72,150	78,885	72,717	78,937
8	HEALTH INS.	38,903	51,000	50,000	53,000
9	GENERAL LIAB. INSUR./FIDELITY	2,641	3,000	3,459	4,000
10	UNEMPLOY. INSURANCE	1,536	1,500	1,850	2,000
11	WORK'S COMP.	46,053	54,000	43,464	46,840
	TOTAL PERSONNEL	875,946	926,402	889,818	926,402
12	ACCOUNTING	4,750	4,800	5,000	5,300
13	PHYSICALS	7,928	8,700	8,700	9,000
14	ELECTRIC, GAS, WATER	16,172	12,500	15,000	14,000
15	GROUNDS MAINT.	347	600	600	800
16	BUILD. INSURANCE	3,707	4,200	3,707	4,200
17	EQUIP. INSURANCE	11,510	11,500	9,116	11,500
18	CUSTODIAL	1,202	1,100	1,100	1,300
19	BLDG. MAIN. & REPAIRS	19,411	5,000	5,000	7,000

LINE ITEM	DESCRIPTION	ACTUAL F/Y 2010/2011	BUDGET FY 2010/2011	ESTIMATED BUDGET F/Y 2010/2011	REQUESTED BUDGET F/Y 2011/2012
20	EQUIP. MT. & REPAIRS	3,275	5,500	5,500	6,500
21	MEMBERSHIP DUES	681	850	850	850
22	OFFICE SUPPLIES	999	1,000	1,000	1,000
23	POSTAGE	410	400	400	400
24	PRINTING	1,360	1,600	1,600	1,600
25	TELEPHONE	2,508	3,700	3,700	3,700
26	TRAINING	2,421	3,000	3,000	3,000
27	UNIFORMS	3,874	4,000	4,050	4,500
28	VEH. GAS & FUEL	13,722	19,500	16,640	19,500
29	VEH. MAIN. & REPAIR	13,344	15,000	20,000	17,000
30	FIRE PREVENTION	1,751	2,000	1,750	2,000
31	MISC.	1,867	2,000	2,000	2,500
32	CAPITAL	11,155	7,000	7,000	7,000
	TOTAL OPERATIONS & CAPITAL	122,394	113,950	115,713	122,650
33	DEBT SERVICE	68,467	77,800	68,467	77,800
	TOTAL BUDGET	1,066,807	1,118,152	1,073,998	1,126,852

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### BLUFFTON TOWNSHIP FIRE DISTRICT

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2012 BUDGET



### **BLUFFTON TOWNSHIP FIRE DISTRICT**

357 Fording Island Rd Bluffton, South Carolina 29909

### **Budget Summary**

### 2010/2011 Budget Approved

Personnel Cost	\$8	3,049,600.00
Operations Cost	\$	976,916.00
TOTAL	\$	9,026,516.00
Debt	\$	176,651.00
TOTAL Debt	\$	176,651.00

2011/2012 Proposed Budget		2011/2012 Proposed Budget Market Study		
Personnel Costs	\$8,174,910	Personnel Costs \$8,632,267		
Operating Costs	\$898,160	Operating Costs \$898,160		
Total Budget	\$9,073,070	Total Budget 9,530,427		
Debt Service	\$176,650	Debt Service \$176,650		

### **NOTES:**

- Personnel costs \$125,310 greater than FY11 (1.55% increase)
- Operating costs \$78,756 less than FY11 (8.06% decrease)
- Total Operating budget request \$46,554 greater than FY11 (0.51% increase)
- Debt service no change from FY11.

### Bluffton Township Fire District FY12 Budget Proposal

#### **Budget Breakout Summary**

### Operating Budget Supported By Tax Revenue

Proposed Operating Budget Projected Possible Tax Revenue per Beaufort County (April 5, 2011 data)	\$9,073,070.00 \$9,205,385.00
Difference	\$132,315.00
Capital Projects Budget Supported By Reserve General Fund	d Balance <sup>1</sup>
Fire Station 30 Design Fees Repair Front Apron at Station 35 Fire Station 33 Up-fit (EMS Study) Vehicle Replacements Due	\$100,000.00 \$20,000.00 \$150,000.00 \$70,000.00
Total Expense for Capital Projects	\$340,000.00
Less Projected Revenue (Operations Millage)	\$132,315.00
Net from Reserve Fund	\$207,685.00
Impact Fee Budget	

NO PROJECTS	0
Total Budget Required	0

### **Debt Services Budget**

Station 30 Payment	\$176,650.00
Total Budget Required (Debt Millage)	\$176,650.00

<sup>&</sup>lt;sup>1</sup>As of 6/30/2010 the General Fund Balance (Reserve) for the District was \$3,754,142. The Fire Commission has established a minimum reserve level for the Fund Balance to equal 3 months of operating expenses. Based upon the proposed budget of \$9,073,069 this equates to approximately \$2,268,267. This leaves a positive reserve in the amount of approximately \$1,132,000 considering capital purchases made in FY11. The amount requested would come from this balance.

### Bluffton Township Fire District Proposed FY12 Operating Budget Detail by Line Item

Account Code	Amount Requested
50100 - Salaries	5,340,665
50110 - Overtime	368,663
50120 - FICA	353,978
50130 - Medicare	82,785
50140 - South Carolina State Retirement	26,087
50150 - South Carolina Police Officer's Retirement	639,423
50160 - Health Insurance - Active Members	1,073,172
50165 - Health Insurance - Retired Members	10,831
50170 - Worker's Compensation Insurance	267,477
50180 - Unemployment Insurance	9,828
50190 - Employee Awards and Recognition	2,000
50210 - Telephone	\$50,000.00
50220 - Internet	\$18,750.00
50230 - Electric	\$45,000.00
50240 - Gas and Propane	\$12,500.00
50250 - Water and Sewer	\$11,300.00
50260 - Storm Water Fees	\$1,000.00
50270 - Trash Collection	\$8,500.00
50280 - Pest Control	\$2,310.00
50310 - Training and Seminar Fees	\$20,391.00
50320 - Training and Seminars Lodging Costs	\$11,585.00
50330 - Training and Seminars Meal Costs	\$8,732.00
50340 - Training and Seminars Travel Expnses	\$6,433.00
50350 - Medical Training	\$14,575.00
50360 - Dues, Publications, and Subscriptions	\$8,290.00
50370 - Commission Reimbursements	\$0.00
50410 - Vehicle Fuel	\$100,000.00
50420 - Vehicle Insurance	\$35,805.00
50430 - Vehicle Maintenance	\$109,500.00
50510 - Equipment Rental	\$6,502.00
50520 - Equipment Insurance	\$4,910.00
50530 - Equipment Maintenance	\$21,830.00
50540 - Small Tools and Equipment	\$10,245.00
50550 - Communications Equipment and Repairs	\$8,000.00
50610- IT Replacement Cycle Items	\$0.00
50620 - IT Computers New Hire	\$0.00
50630 - IT Hardware Replacement	\$11,897.25
50640 - IT New Equipment	\$0.00
50650 - Software	\$24,760.00
50660 - IT Maintenance and Technical Support	\$11,418.50
50670 - IT Website and E-Mail	\$360.00

### Bluffton Township Fire District Proposed FY12 Operating Budget Detail by Line Item

Account Code	Amount Requested
50710 - Office Supplies	\$9,467.79
50720 - Training Supplies	\$5,000.00
50730 - Public Education Supplies	\$5,440.00
50740 - Medical Supplies	\$22,800.00
50750 - Postage Supplies	\$1,750.00
50760 - Uniforms	\$27,325.75
50770 - Hurricane Supplies	\$3,650.00
50810 - Building Maintenance	\$34,959.00
50820 - Building Insurance	\$37,320.00
50830 - Cleaning and Sanitation	\$6,800.00
50840 - Furniture and Fixtures	\$3,857.00
50850 - Facilities Rental	\$40,500.00
50860 - Appliances	\$5,520.00
50910 - Accounting Services	\$15,300.00
50920 - Human Resources Services	\$15,056.25
50930 - Legal Services	\$15,000.00
50940 - Advertising	\$5,000.00
50950 - Umbrella Liability Insurance	\$6,295.00
50960 - Other Professional Services	\$10,000.00
50970 - Payroll Services	\$6,712.00
60100 - Specialized Capital Equipment	\$16,000.00
60220 - Wildland Team	\$1,175.00
60230 - Fire Investigation Team	\$1,000.00
60240 - Special Operations Team	\$5,000.00
60320 - Physicals and Medical Care	\$31,440.00
60340 - Testing Materials	\$1,200.00
Total Operating Budget Required	9,073,070

### DAUFUSKIE ISLAND FIRE DISTRICT

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2012 BUDGET



### DAUFUSKIE ISLAND FIRE DISTRICT

### 2011 / 2012 Budget Summary

Personnel Cost Operations Cost			\$851,784 \$91,525	
	Total			\$942,309
Debt				0
Total Debt			0	
2010/2011 Approved 2011/2012 Bud			get Request	
Personnel Cost Operations Cost Total	\$835,720 \$90,579 \$926,299		Personnel Cost Operations Cost Total	\$851,784 \$90,525 \$942,309
Debt Total Debt	\$0 \$0		Debt Total Debt	\$0 \$0
Total Budget Inci	rease = .51%	Ó	Total Budget incr	ease= 1.72%

### FY 2011-FY 2012 Comparison

\$16,064 increase in personnel cost or \$39,266 increase in personnel cost with salary adjustment.

### \$54.00 <u>decrease</u> in Operations 0.0% increase in debt

If the firefighter's salary adjustments were implemented the total budget increase would amount to \$981,575 or a 4.1% increase in the total budget.

## DAUFUSKIE ISLAND FIRE DISTRICT FISCAL YEAR 2012 BUDGET

February, 2011

### BOARD OF COMMISSIONERS

Charles Henry, Chairman

Thomas Dickinson, Vice-Chairman

Thomas Beavor, Commissioner

Patricia Beichler, Commissioner

Michael Bryant, Commissioner

Geof Jenkins, Commissioner

### Daufuskie Island Fire District Personnel Cost 2011-2012

	Budget FY 2010	Estimated Budget FY 2011	Requested Budget FY 2012
Personnel Costs:			
50020 Salaries and Wages	482,704	510,009	520,526
Overtime	57,885	64,317	59,795
Bunkering	42,210	-	-
Total Payroll	582,799	574,326	580,321
		0.2N	,
Employee Benefits:			
50100 FICA @ 6.2%	36,134	35,608	35,980
50110 Medicare @ 1.45%	8,451	8,328	8,405
50130 Retirement @ 11.13%	62,068	63,922	64,590
50140 Group Insurance	108,240	118,080	126,000
50150 Workers Compensation	31,500	34,364	35,000
50170 Employer Unemployment			
@ 1.24% of \$120,000	1,001	1,092	1,488
Total Employee Benefits	247,394	261,394	271,463
Total Personnel Costs	830,193	835,720	851,784
Total Operating Costs	91,400	90,579	90,525
Grand Total	921,593	926,299	942,309

### Daufuskie Island Fire District Purchased Services 2011-2012

51000 Advertising	100
51010 Printing	200
51030 Postage	200
51050 Telephone, Fax	4,000
51060 Electricity	7,500
51070 Water / Sewer	1,000
51110 Maintenance contracts(fax,copier,sams)	200
51120 Vehicle Maintenance	9,000
51121 Vehicle & Equipment Maint.	2,700
51130 Repairs to Facilities	6,000
51140 Equipment Rental	4,100
51160 Prof. Services(BC Payroll / Audit	8,000
51190 Annual Medical Physicals	3,000
51200 Per Diem	700
51230 Transport. Cost/Barging	1,000
51260 Pest Control	350
51310 Dues, Subscriptions, SCSFA	1,500
51500 Vehicle Insurance	9,520
51510 Commercial Package	5,600
51520 Umbrella Insurance	1,355
52010 Supplies	3,500
52050 Uniforms	4,500
52240 Small Tools & Appliances	600
52350 A/V & Educational	900
52351 Train/Reg/Lodg/Trans.	1,200
52352 Fire Prevention Program	400
52354 Train. For Officers, Instruc.	300
52360 Photocopy Expenses	100
53400 Other Office Supplies	300
52500 Fuels & Lubricants	7,200
52510 Vehicle Repair Parts	5,500

90,525

**Total Purchased Services** 

### DAUFUSKIE ISLAND FIRE DISTRICT

### FY' 2012

### CAPITAL EXPENDITURES REPORT

The following capital items will be funded with reserve revenues or grants and will not result in a tax increase.

CODE:	ITEM DESCRIPTION:	QUANTITY:	AMOUNT:
	Station repairs Equipment purchases		\$3,000 \$3,000
	- In-Land	Total Cost	\$6,000

TOTAL ESTIMATED CAPITAL ITEMS \$6,000

### **BURTON FIRE DISTRICT**

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### 2012 BUDGET



### Burton Fire District Budget Summary

### FY 2011 Approved Budget

Personnel Cost	\$	3,498,962
Operations Cost	\$	440,400
TOTAL	- \$	3,939,362

Debt -----\$ 362,952

TOTAL Debt ----- \$ 362,952

FY 2012 Proposed Budget

FY 2012 Budget with Salary Adjustment

Personnel Cost -----\$ 3,910,753

Personnel Cost -----\$

Operations Cost -----\$ 470,067

Operations Cost -----\$ 470,067

TOTAL----- \$ 4,380,820

TOTAL----\$

Debt -----\$ 368,523

Debt -----\$ 368,523

### FY 2011 - FY 2012 Comparison

\$ 411,791	Increase in personnel cost
\$ 29,667	Increase in operations cost
\$ 5,571	Change in debt service
\$ 447,029	Total increase in budget from previous year.
\$ 349,949	Contractual revenue

		Amount			-	
Organization	Event/Project	I I		An	nt. Recom	Notes
Penn Center, Inc.	Operation of Penn Center	\$	35,000	\$	10,000	Maintenance
BCBCC	Flavors of Gullah	\$	20,000	\$	5,000	
Main Street Beaufort, USA	Tourism Advertising Campaign	\$	10,000			Southern Living
Arts Council of BC	ARTSeen.org	\$	5,000	\$	2,500	Brochures
HH Choral Society	Digital marketing/Social media	\$	3,000	\$	-	
Bluffton Historical Preservation Society	Heyward House	\$	25,000	\$	7,000	
Concours d'Elegance	Interactive marketing campaign	\$	10,000	\$	3,500	On-line advertising
Yemassee Revitalization Corp.	Streetscape improvements	\$	10,000	\$		
Friends of Fort Freemont	Signage	\$	14,000	\$	4,000	Signage
HH Symphony Orchestra	Picnic and Pops concerts	\$	6,000	\$	1,000	Rack cards
Keep Beaufort County Beautiful	Clean waterways project	\$	2,200	\$	•	
Gullah Festival of SC	Original Gullah Festival	\$	25,000	\$	8,000	Brochures
Historic Beaufort Foundation	Verdier House rack cards	\$	5,000	\$	1,000	20k rack cards
Coastal Discovery Museum	Eco and cultural programs	\$	9,500	\$	2,000	Eco/cultural programs
						Printing/pubs/eductional
L/C Estuarium	Operations	s	10,000	\$	1.000	supplies/internet
Heritage Library Foundation	Phase II-Fort Mitchell refurb.	s	10,000	\$	-	
	Brothers and sisters Oyster Union Society	<del>                                     </del>	,	Ť		
Daufuskie Island Historical Foundation	Hall restoration	<b> </b> \$	5,000	\$	2.000	Part of total
Mitchelville Preservation	Freedom Park	\$	50,000	\$		PR/printing
Arts Center of Coastal Carolina	Facility support	s	20,000			Toward roof repair
The Sandbox	Summer tourist programs	\$	10,500			Event support
Friends of Hunting Island State Park	ADA compliant camp sites	\$	15,000			Concrete
Literacy Volunteers of the L/C	Storytelling festival	\$	15,000	\$		Part of total
L/C Tourism	Promotion of Beaufort County & L/C	\$	8,000			Web design
HHI Chamber of Commerce	Destination marketing	\$	50,000	\$		Marketing
Main Street Youth Theater	Tom Sawyer; the Broadway Musical	\$	3,000	\$	1,000	
Beaufort Regional Chamber of		†	-1		,	
Commerce	Conference center study	\$	12,000	\$	10,000	
L/C Regional Transportation Auth.	Multi-modal transportation	\$	10,000			

Totals: Amount Total Allowed: Total Remaining \$398,200 \$ 101,000

\$100,000 -\$1,000

# Beaufort County Third Quarter Results



Fiscal Year 2011
Period Ended March 31, 2011

# BEAUFORT COUNTY, SOUTH CAROLINA THIRD QUARTER UNAUDITED FINANCIAL REPORT PERIOD ENDED MARCH 31, 2011 TABLE OF CONTENTS

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### **County General Fund**

The County's General Fund revenues for the fiscal year (FY) 2011 third quarter are \$83.3 million as of March 31, 2011. Last year's third quarter General Fund revenues were \$83.4 million.

The County's General Fund expenditures for FY 2011 are \$72.8 million. Last year's third quarter general fund expenditures were \$75.2 million. Adjustments made at fiscal year-end 2010 and in FY 2011 make the difference between fiscal year 2011 and 2010 expenditures approximately \$0 and not \$2.4 million.

It should be noted that FY 2010 net of revenues and expenditures as of March 31, 2010 led to a decrease in the General Fund reserve of \$2.7 million. The current net of revenues and expenditures in FY 2011 is approximately the same as it was as of March 31, 2010. Furthermore, the outstanding 2,447 property value appeals and 328 4% applications may further reduce general revenues and force adjustments in the rate of expenditures and/or decrease general fund reserves.

Our estimate is that the completion of the appeal process will result in zero or very little growth of the County's tax base. Auto taxes are approximately \$.2 million less than fiscal year 2010.

#### **County Debt Service Fund**

The County's Debt Service Fund total ad valorem tax performance is currently \$5.5 million more than it was as of March 31, 2010.

Debt requirements in fiscal year 2011 are higher than they were in fiscal year 2010. Debt service payments for the 2010 bonds (2009 bond anticipation notes) totaling \$48.8 million (\$28.8 million of which is related to general obligation debt) are commencing their payment schedule this fiscal year. As such, County debt service millage increased from 3.62 to 4.57 in this fiscal year.

Our expectation is that the County Debt Service Fund balance will realize a gain of approximately \$7 million by the 2011 fiscal year-end. Currently, we have outstanding 2,447 property value appeals and 328 4% applications may reduce this projection.

The County Debt Service Fund's other revenues decreased by approximately \$42.3 million and expenditures decreased by approximately \$46.2 million when comparing March 31, 2011 to March 31, 2010. These large decreases were mostly the result of the planned \$48.8 million 2009 bond anticipation note refinancing in fiscal year 2010. This offsetting factor was a planned refinancing of \$8.1 million of the County's 2002 general obligation (GO) bonds in fiscal year 2011. Thus, the County's Debt Service Fund will temporarily increase in fiscal year 2011 to be drawn down in fiscal year 2012.

Those transactions lowered debt service requirements in future years. Furthermore, premiums realized in these transactions help offset any decreases in ad valorem collections rates or in the tax base in future fiscal years.

### County Purchase Property (Referendum-Voted) Debt Service Fund

The County Purchase Property Debt Service fund's total performance is currently \$.3 million more than it was as of March 31, 2010.

This fund's current tax collection rates are higher in tax year 2010 than in tax year 2009 by approximately 1%.

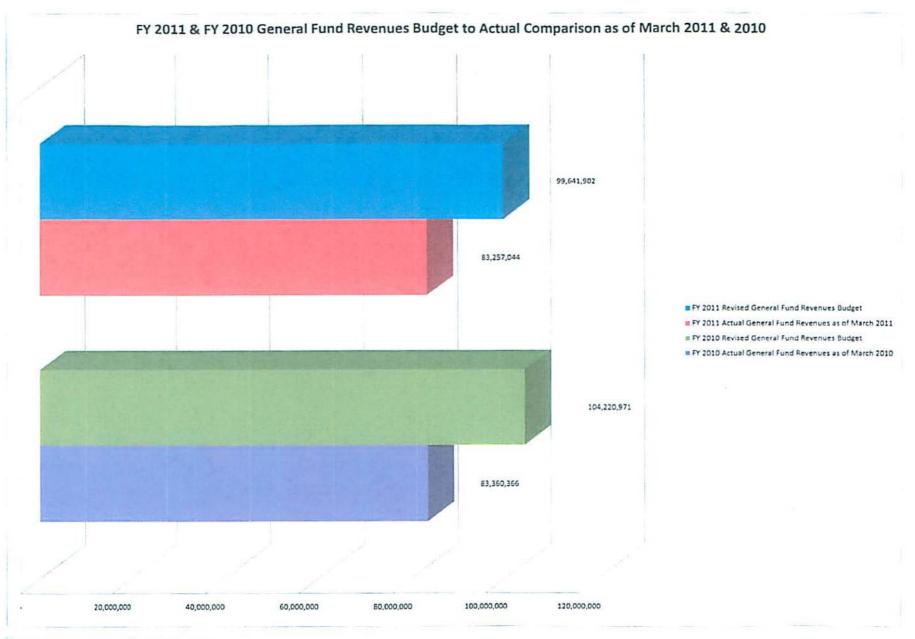
At this time, it is our expectation that the County Purchase Property Debt Service Fund balance will realize a gain or loss within \$100,000 (or approximately 5% of fiscal year 2010's fund balance) by the 2011 fiscal year-end. However, the outstanding 2,447 property value appeals and 328 4% applications may further reduce or weaken the County Rural and Critical Purchase Property Debt Service Fund balance.

Expenditures within the County's Purchase Property Debt Service Fund are higher in fiscal year 2011 because the debt service requirements are higher this year. This change was recognized and identified in the debt service requirements schedule. As such, the County raised its purchase property debt millage for tax year 2010 from 2.13 to 2.76 to meet these increased requirements.

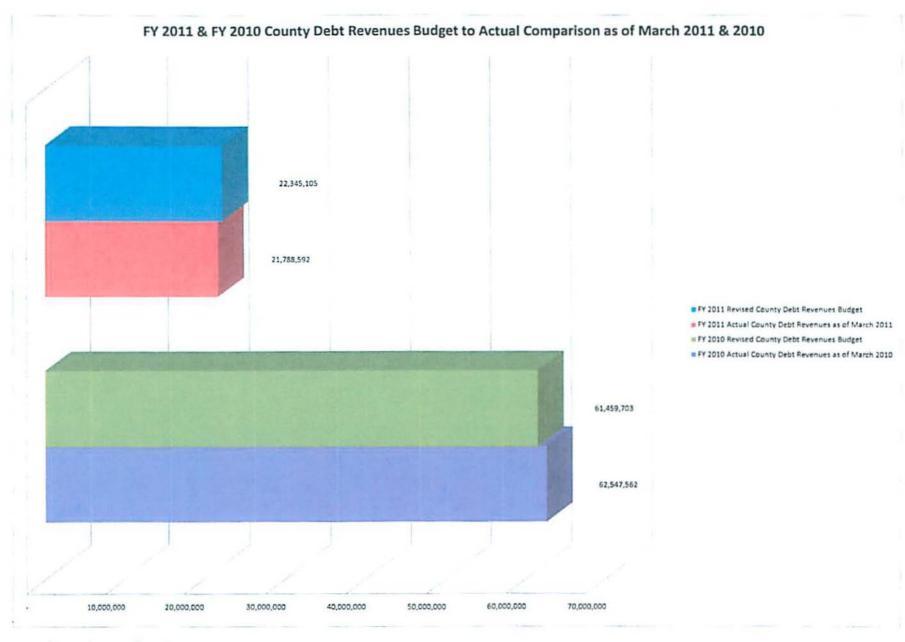
#### Unaudited **Beaufort County**

### Revenues & Expenditures Comparison FY 2011 and FY 2010 Budget to Actual at March 31, 2011 and March 31, 2010

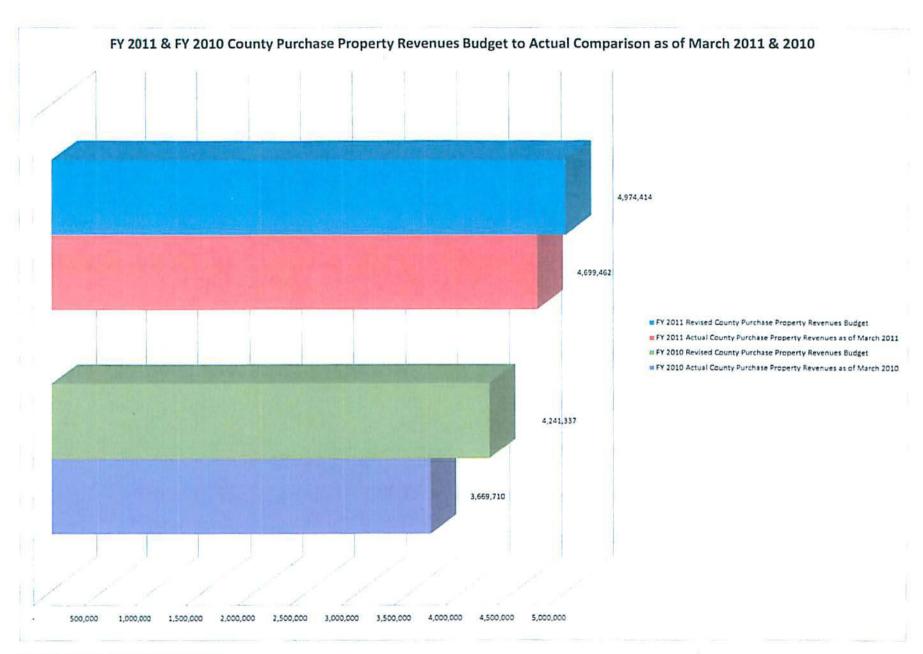
Fund	FY 2011 as of 3/31/2011	TY 2010 Milless	FY 2011 Original Budget (Full Year)	FY 2011 Revised Budget (Full Year)	Revised Budget to Actual Difference	Actual as a Percent of Budget	FY 2010 as of 3/31/2010	TY 2009 Millane	FY 2010 Original Budget (Full Year)	FY 2010 Revised Sudget (Full Year)	Revised Budget to Actual Difference	Actual as a Percent of Budget
General Fund												
Revenues:												
Current Taxes	64,779,357	40.21	70,057,315	64,780,000	(643)	100%	64,396,788	40.21	70,899,800	70,815,046	(6,418,258)	91%
Other Taxes	4,833,702	N/A	9,927,700	10,153,342	(5,319,640)	48%	5,414,581	N/A	7,975,728	8,060,482	(2,645,901)	67%
Other	13,643,985	N/A	24,207,021	24,708,560	(11,064,575)	55%	13,548,997	N/A	25,075,010	25,345,443	(11,796,446)	53%
Total Revenues	83,257,044		104,192,036	99,641,902	(16,384,858)	84%	83,360,366		103,950,538	104,220,971	(20,860,605)	80%
Expenditures	72,788,586	N/A	104,192,036	99,641,902	26,853,316	73%	75,237,718	N/A	103,769,230	104,665,051	29,427,333	72%
Revenues Over Expenditures	10,468,458		•	•	10,468,AS8		8,122,648		181,308	(444,080)	8,566,728	
County Debt Revenues:												
Current Taxes	7,362,385	4.57	6,219,961	7,362,742	(357)	100%	5,797,334	3.62	5,700,000	5,797,317	17	100%
Other Taxes	408,473	N/A	2,137,286	872,996	(464,523)	47%	427,180	N/A	877,000	779,683	(352,503)	55%
Other	14,017,734	N/A	6,921,429	14,109,357	(91,633)	99%	56,323,048	N/A	6,347,524	54,882,703	1,440,345	103%
Total Revenues	21,788,592		15,278,676	22,345,105	(556,513)	98%	62,547,562		12,924,524	61,459,703	1,087,859	102%
Expenditures	15,217,567	N/A	15,278,676	15,217,567		100%	61,459,701	N/A	12,924,524	61,459,703	2	100%
Revenues Over Expenditures	6,571,025		•	7,127,538	(556,513)		1,087,861		•	•	1,087,861	
County Purchase Property Revenues:												
Current Taxes	4,446,423	1.76	3,484,572	4,446,815	(392)	100%	3,411,217	2.13	3,533,600	3,411,207	10	100%
Other Taxes	241,376	N/A	1,466,257	448,149	(206,773)	54%	252,159	N/A	383,200	505,793	(253,634)	50%
Other	11,663	N/A	87,450	79,A50	(67,787)	15%	6,334	N/A	321,243	324,337	(318,003)	2%
Total Revenues	4,699,462		5,038,279	4,974,414	(274,952)	94%	3,669,710		4,238,243	4,241,337	(571,627)	87%
Expenditures	4,891,584	N/A	5,038,279	4,974,414	82,830	98%	4,137,095	N/A	4,238,243	4,241,337	104,242	98%
Revenues Over Expenditures	(192,122)		•	•	(192,122)		(467,385)		•	•	(457,385)	
Total Direct County Tax Funds												
Revenues:	B# 800 - 00			70 000 000	/a 9001		** ***	47.00			40 440 00	
Current Taxes Other Taxes	76,588,165	47.54	79,761,848	76,589,557 11.474.487	(1,392) (5,990,936)	100% 48%	73,605,339 6.093,920	45.96 N/A	80,133,600	80,023,570	(6,418,231)	92%
Other	5,483,551	N/A	13,531,243 31,215,900	11,474,487 38,897,377	(11,223,995)	48% 71%	69,878,379	N/A N/A	9,235,928	9,345,958	(3,252,038)	65%
Total Revenues	<u>27,673,382</u> 109,745,098	N/A	124.508.991	126,951,421	(17,216,323)	86%	149,577,638	N/A	31,743,777 121,113,305	80,552,483 169,922,011	(10,674,104) (20,344,373)	87%
					• • • •						•	88%
Expenditures	92,897,737	N/A	124,508,991	119,833,883	26,936,146	78%	140,834,514	N/A	120,931,997	170,366,091	29,531,577	83%
Revenues Over Expenditures	16,847,361		•	7,127,538	9,719,823		8,743,124		181,308	(444,080)	9,187,204	

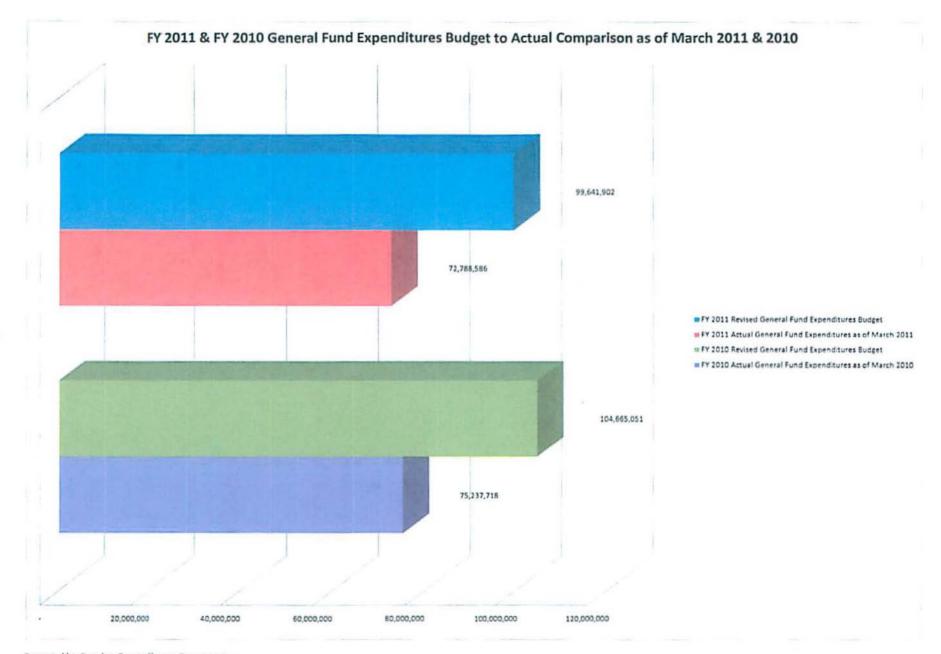




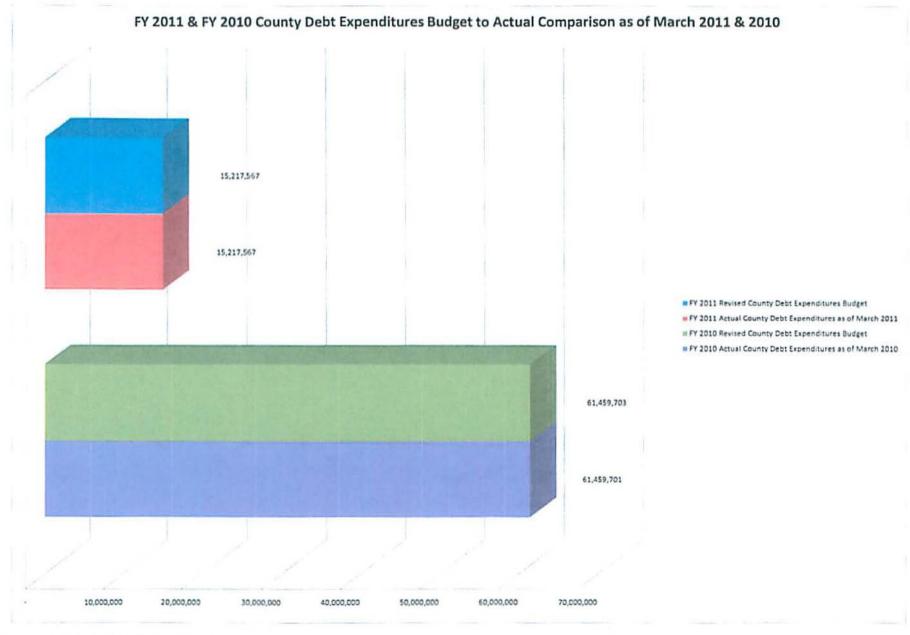


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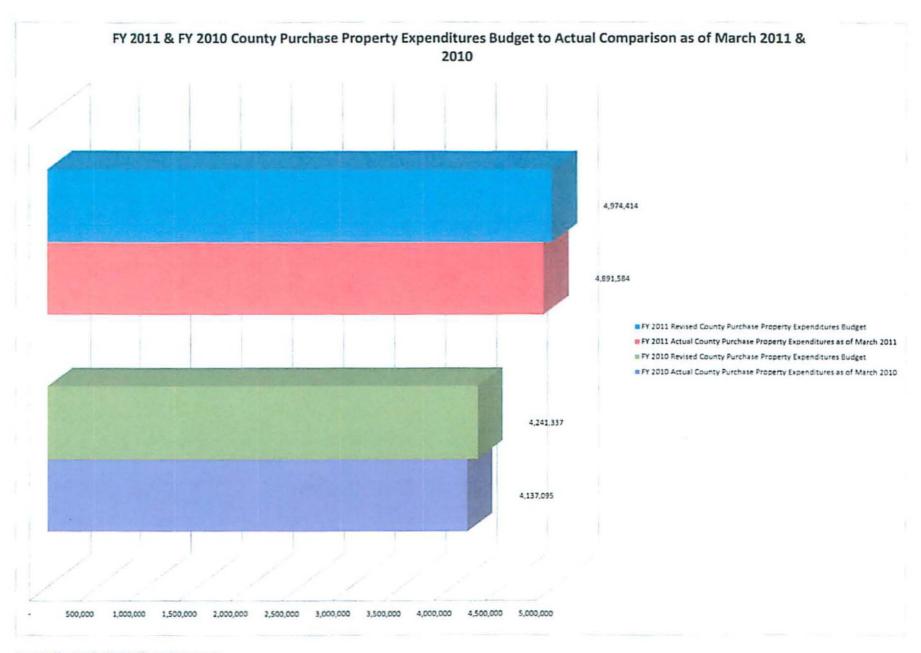








Generated by: Beaufort County Finance Department

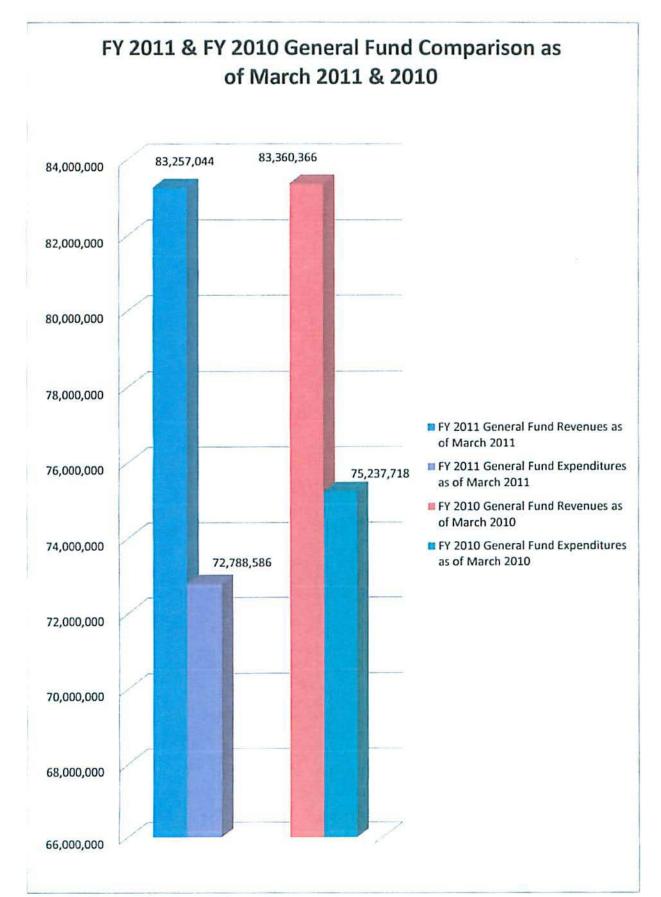


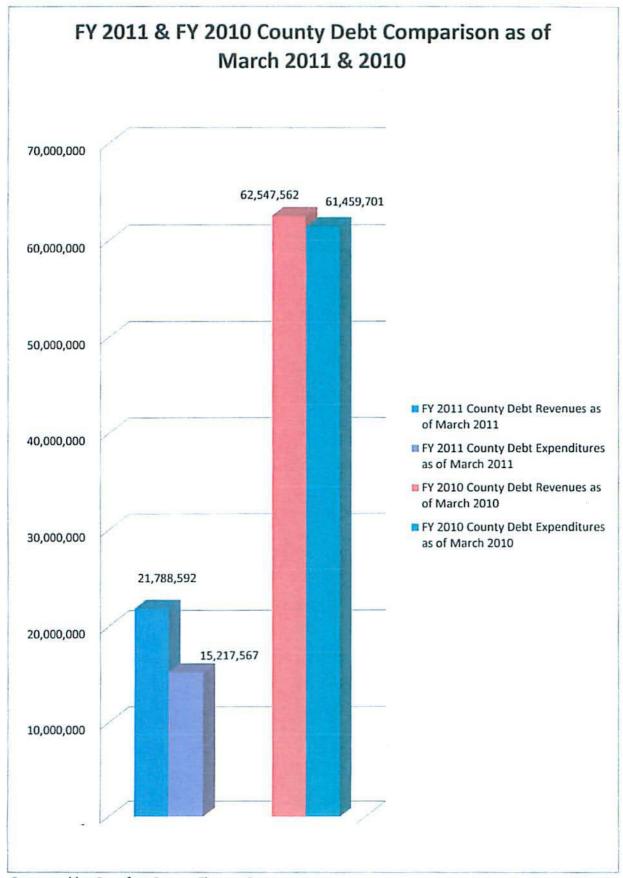
Unaudited Beaufort County

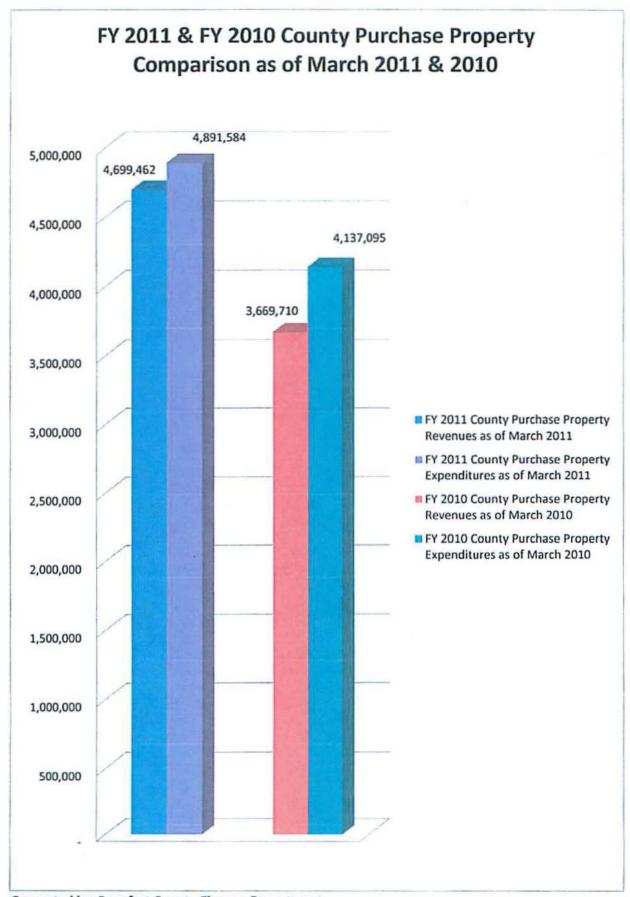
### Revenues & Expenditures Comparison FY 2011 and FY 2010 Actual Comparison at March 31, 2011 and March 31, 2010

	FY 2011 as of	FY 2010 as of		Percent
Fund	3/31/2011	3/31/2010	Difference	Difference
General Fund				
Revenues:				
Current Taxes	64,779,357	64,396,788	382,569	1%
Other Taxes	4,833,702	5,414,581	(580,879)	-11%
Other	13,643,985	13,548,997	94,988	1%
Total Revenues	83,257,044	83,360,366	(103,322)	0%
Expenditures	<u>72,788,586</u>	75,237,718	(2,449,132)	-3%
Revenues Over Expenditures	10,468,458	8,122,648	2,345,810	29%
County Debt				
Revenues:				
Current Taxes	7,362,385	5,797,334	1,565,051	27%
Other Taxes	408,473	427,180	(18,707)	-4%
Other	14,017,734	56,323,048	(42,305,314)	-75%
Total Revenues	21,788,592	62,547,562	(40,758,970)	-65%
Expenditures	15,217,567	61,459,701	(46,242,134)	-75%
Revenues Over Expenditures	6,571,025	1,087,861	5,483,164	504%
County Purchase Property				
Revenues:				
Current Taxes	4,446,423	3,411,217	1,035,206	30%
Other Taxes	241,376	252,159	(10,783)	-4%
Other	11,663	6,334	5,329	84%
Total Revenues	4,699,462	3,669,710	1,029,752	28%
Expenditures	4,891,584	4,137,095	754,489	18%
Revenues Over Expenditures	(192,122)	(467,385)	275,263	-59%
Total Direct County Tax Funds				
Revenues:				
Current Taxes	76,588,165	73,605,339	2,982,826	4%
Other Taxes	5,483,551	6,093,920	(610,369)	-10%
Other	27,673,382	69,878,379	(42,204,997)	-60%
Total Revenues	109,745,098	149,577,638	(39,832,540)	-27%
Expenditures	92,897,737	140,834,514	(47,936,777)	-34%
Revenues Over Expenditures	16,847,361	8,743,124	8,104,237	93%

**Generated by: Beaufort County Finance Department** 







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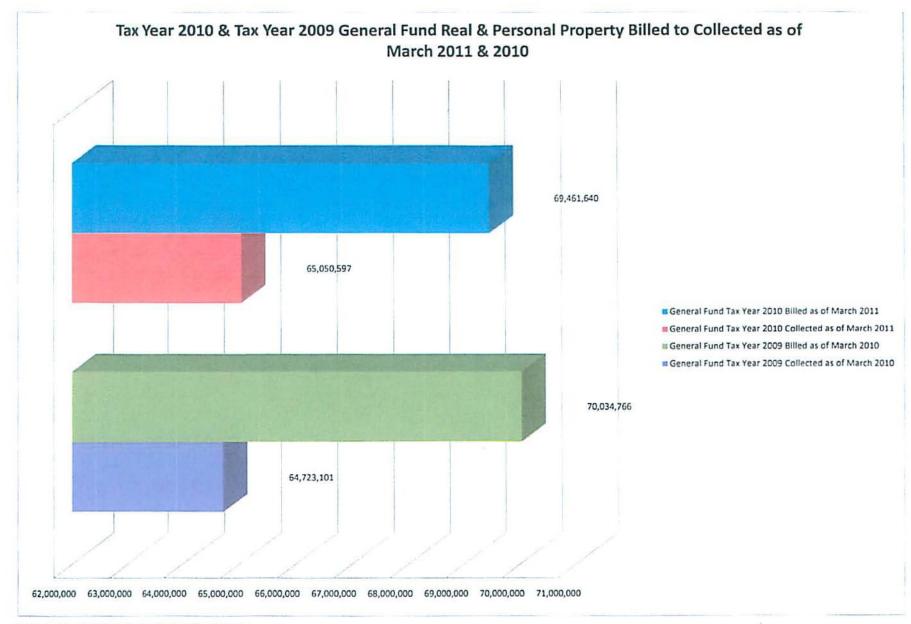
#### Unaudited Beaufort County

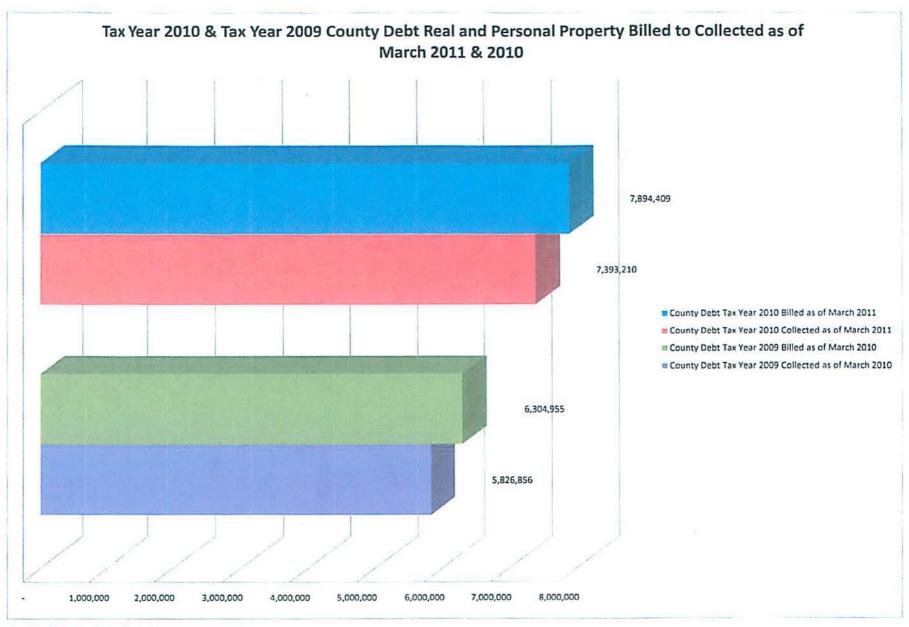
### Real and Personal Property Tox Billings & Collections Comparison (Net of TiFs) FY 2011 and FY 2010 at March 31, 2011 and March 31, 2010

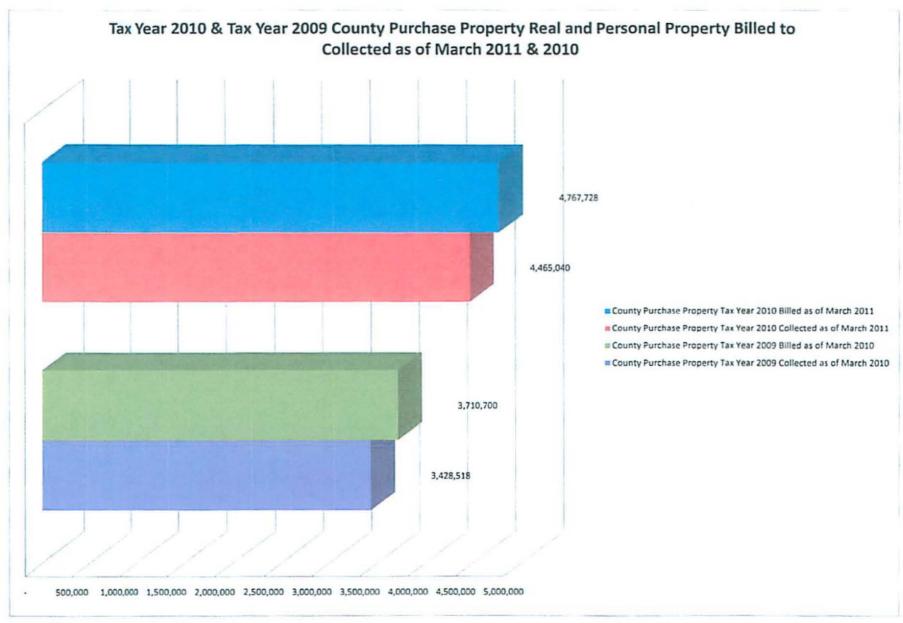
Fund	Tax Year 2010 Collected as of 3/31/2011	TY 2010 Millage*	Tax Year 2010 Billed (Net of TIFs) as of 3/31/2011**	Billed to Actual Difference	Actual as a Percent of Billed	Tax Year 2009 Collected as of 3/31/2010	TY 2009 Millage	Tax Year 2009 Billed (Net of TiFs) as of 3/31/2010**	Billed to Actual Difference	Actual as a Percent of Billed
General Fund				44 444 5451						
Real & Personal Property Taxes	65,050,597	40.21	69,461,640	(4,411,043)	93.6%	64,723,101	40.21	70,034,766	(5,311,665)	92.4%
County Debt										
Real & Personal Property Taxes	7,393,210	4.57	7,894,409	(501,199)	93.7%	5,826,856	3.62	6,304,955	(478,0 <del>99</del> )	92.4%
County Purchase Property										
Real & Personal Property Taxes	4,465,040	2.76	4,767,728	(302,688)	93.7%	3,428,518	2.13	3,710,700	(282,182)	92.4%
Tatal Blanck County Tou four de										
Total Direct County Tax Funds Real & Personal Property Taxes	76,908,847	47.54	82,123,777	(5,214,930)	93.6%	73,978,475	45.96	80,050,421	(6,071,946)	92.4%

<sup>\* -</sup> Tax year 2010's County Debt and County Purchase Property millages were increased, thus billed and collected amounts are higher. The County's general fund millage (County Ops) stayed the same.

<sup>\*\* -</sup> Adjusted for processed appeals.





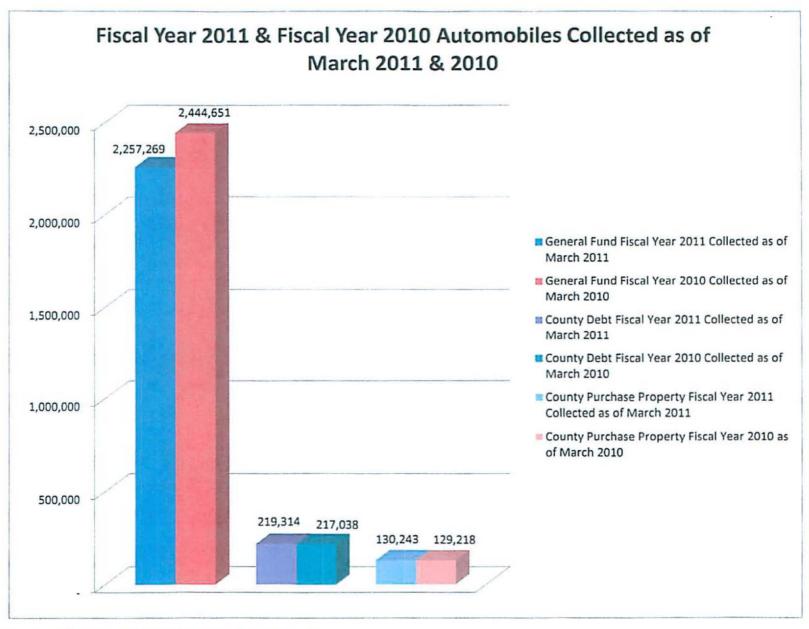


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## Unaudited Beaufort County Automobile Tax Collections Comparison

FY 2011 and FY 2010 at March 31, 2011 and March 31, 2010

Fund	Fiscal Year 2011 Collected as of 3/31/2011	TY 2010 Miliage	Fiscal Year 2010 Collected as of 3/31/2010	TY 2009 Millage	Difference	Percent Difference
General Fund	400.0,04,400		<b>5,05,</b> 1010			
<b>Current &amp; Deliquent Taxes</b>	2,257,269	40.21	2,444,651	40.21	(187,382)	-7.7%
County Debt						
Current & Deliquent Taxes	219,314	4.57	217,038	3.62	2,276	1.0%
County Purchase Property						
Current & Deliquent Taxes	130,243	2.76	129,218	2.13	1,025	0.8%
Total Direct County Tax Funds Current & Deliquent Taxes	2,606,826	47.54	2,790,907	45.96	(184,081)	-6.6%



Generated by: Beaufort County Finance Department

Unswilled

Besident County

Gross Collections by District for Tex Year 2010 (Road & Personal Property Only)

March 31, 2011

Obstrict	District Description	Percentage Collected	Total TY 2010 Billed	Total TY 2010 Collected	Total TV 2010 Outstanding	Total Taxable Assessed Value
100	Unincorporated - Burton	89.6%	12,562,667	11,253,600	1.509,067	66,310,061
110	Town of Port Royal	89.916	2,651,664	2,385,020	268,644	12,669,694
111	Town of Pert Royal TIF	94.7%	826,068	782,239	43,829	3,613,440
112	Town of Port Royal	90.5%	2,173,489	1,971,944	207,545	10,632,253
120	City of Besufort	91.7%	10,017,781	9,190,772	827,009	54,312,891
121	City of Beaufort Tif I	95.0%	1,084,388	1,032,035	\$4,353	5,048,920
122	City of Beaufort TLF II	92.5%	2,926,371	2,707,112	219,259	13,055,780
123	City of Besulort - Lady's Island	82.9%	814,938	675,528	129,410	3,982,166
200	Unincorporated - Lady's Island	92.2%	9,990,898	9,217,372	781,526	68,907,897
201	Unincorporated - Lady's Island	94.3%	869,479	818,840	49,639	4,579,470
100	Unincorporated - St. Helene	92.0%	9,802,284	9,015,296	786,968	60,319,475
400	Unincorporated - Fripp Island	96.1%	9,118,067	8,764,789	353,278	\$4,163,220
501	Unincorporated - HHI	95.1%	2,541,176	2,415,867	125,309	17,418,300
510	Town of HHI	93.6%	46,440,930	42,490,430	2,950,500	314,143,799
511	Town of HOU TIF	86.5%	3,036,240	2,627,172	409,068	16,392,654
520	Town of HHI	94.8%	27,068,100	15,654,457	1,413,643	160,923,456
550	Town of HIR	95.8%	64,275,513	61,596,072	2,679,441	413,850,303
\$51	Town of HIG TIF	89.9%	5,794,560	5,212,137	584,443	32,019,626
553	Town of HH TIF	87.9%	5,293,376	4,653,195	640,191	29,726,000
600	Unincorporated - Bluffton	93.2%	39,850,688	37,157,998	2,692,690	281,545,219
601	Unincorporated • Bluffton (County) Til	96.3%	1,810,593	1,743,577	67,016	9,956,270
603	Unincorporated - Skuffton (County) Til	99.2%	18,490	18,337	153	103,100
603	Unincorporated - New River TiF	94.4%	5,903,685	5,575,021	328,664	43,358,430
610	Town of Buffton	88.4%	12,071,272	10,679,664	1,399,608	61,482,354
611	Town of Blufton • Blufton (County) Tif	90.3%	192,533	273,258	29,275	1,477,858
612	Town of Bluffton - Bluffton (County) Tif	78.2%	78,946	61,735	17,211	434,150
613	Town of Bluffton - New River TIF	71.6%	134,785	109,130	29,655	632,270
614	Town of Bluffton - Bluffton (Town) Tif	92.0%	13,517,718	12,433,642	1,034,076	68,497,598
615	Town of Bluffton - Bluffton (County) Tif	94.3%	7,367	6,948	419	35,370
616	Town of Bluftton - Bluftton (County) TIF	100.0%	14,637	14,637	•	65,860
617	Town of Builton - New River Tif	100.0%	219,518	219,518	•	988,020
618	Town of Bluffton - Bluffton (County) TIF	0.0%	93	•	93	420
619	Town of Bluffton - Bluffton (County) Tif	100.0%		•	•	
620 621	Town of Buffton	100.0%	49 7.463	49	•	220
622	Town of Bluffton - Sluffton (County) Tif Town of Bluffton	100.0%	7,403	7,463	•	23,590
677		100.0% 0.0%	158	•		
624	Town of Statton	100.0%			158	710
450	Town of Bluffton - Bluffton (County) TIF Town of Hardeoville	100.0%	16,728 1,395	16,728	•	75,290
651	Town of Hardeaville - New River Tif	51.7%	260,421	1,395 134,666		4,400 821,180
700	Unincorporated - Sheldon	91.5%	5,259,244	4,812,430	125,755 446,814	821,180 31,295,234
710	Toen of Yemasaee	71.3% 77. <b>3%</b>	87,348	68,056	19,292	378,650
800	Unincorporated - Daufuskie Island	80.5%	5,481,677	4,414,364	1.067.313	30,007,536
Tetal	Outcomposition - October 19410	93.0%	302,363,816	281,212,499	21,151,333	1,873,383,154
			20012-01-0	000/0-1/100	21,232,525	4013/202/231
	Total Unincorporated	92.2%	103,215,947	95,207,491	8.008.456	668.004.212
	Total Town of Port Royal	90.8%	5,639,221	5.139.203	520,018	26,915,197
	Total City of Beaufort	91.6%	14,643,478	11.605.447	1,240,031	76.399.757
	Total Town of HKI	94.3%	151,910,739	143,233,463	8,677,276	967,055,838
	Total Town of Shuffton	90.3%	26,383,267	23.822.772	2,560,495	133,723,730
	Total Town of Hardseville	52.0%	261.816	136.061	125.795	625,540
	Total Town of Yemessee	77.9%	87,348	68.056	19,292	378,650
		******		30,000	25,656	374,030
	Total North of Broad River	91,9%	68,201,685	62,695,033	5,506,652	389,269,151
	Total South of Broad River	93.3%	234,162,131	218,517,460	15,644,671	1,484,034,003
			41-41-4		,,1	2,,23,203

## Unaudited Bessfort County Gross Collections by Property Type for Tax Year 2010 (Rest & Personal Property Only) March 31, 2011

Property Type	Percentage Collected	Total TY 2010 Silled	Total TY 2010 Collected	Total TY 2010 Outstanding	Total Taxable Assessed Value per Tax Records at 3/31/2011
Aircraft	52.9%	98,154	51,952	46,202	552,550
Corporation/Manufacturer	\$2.6%	567,918	298,575	269,343	2,780,140
Forniture, Fixtures, & Equipment	78.1%	1,390,868	1,086,431	304,437	7,196,490
Merchant Inventory	64.8%	4,397,543	2,850,877	1,546,666	43,657,870
Mobile Homes	66.0%	959,298	633,554	325,744	6,142,344
Real Property	94.4%	278,640,861	262,950,457	15,690,404	1,718,260,450
Rental Residential	57.9%	6,037,162	3,493,331	2,543,831	44,033,060
Signs	54.4%	17,414	9,478	7,936	100,780
Utilities	99.9%	8,813,205	8,805,178	8,027	42,962,570
Wateruraft	71.6%	1,441,393	1,032,660	402,723	7,616,290
	93.0%	302,363,816	281.212.493	21,151,323	1.473.303.154

Beaution County
Gross Collections by District for Tax Year 2009 (Real & Personal Property Only)
March 31, 2019

District	Citatrict Description	Percentage Collected	Total TY 2009 Silled	Total TY 2009 Collected	Total TV 2009 Outstanding	Tutal Tasable Assessed Value
100	Unincorporated - Burton	86.8%	12,656,447	10,986,111	1,670,316	66,309,346
110	Town of Port Royal	86.3%	2,595,580	2,240,723	355,257	12,526,155
111	Town of Port Royal TIF	92.8%	830,331	770,229	60,102	3,674,040
112	Town of Port Royal	92.6%	2,076,442	1,922,463	153,979	9,954,432
120	City of Beaufort	<b>89.6%</b>	10,002,895	8,959,580	1,043,315	\$4,463,731
121	City of Seaufort TIF I	94.2%	1,011,250	952,760	S8,470	4,778,342
122	City of Beaufort TIF II	94.5%	2,840,496	2,496,397	144,099	11,930,789
123	City of Seculars - Lady's Island	78.9%	847,319	668,559	178,760	4,046,400
200	Unincorporated - Lady's Island	91.8%	9,830,614	9,023,473	807,341	68,799,247
201	Unincorporated - Lady's Island	97.0%	807,607	783,581	24,026	4,3\$3,610
300	Unincorporated - St. Helena	91.7%	9,621,069	8,824,429	798,640	60,147,229
400	Unincorporated - Fripp Island	96.0%	0,907,064	8,546,765	360,299	\$3,790,188
501	Unincorporated - HHI	94.5%	2,508,520	2,870,475	138,045	17,267,490
510	Town of HHI	89.7%	46,946,665	42,133,880	4,812,785	315,030,463
511	Town of KHI TIF	85.6%	3,054,244	2,613,105	441,139	16,701,994
520	Town of HH	96.0%	24,377,137	25,317, <del>259</del>	1,059,678	159,376,456
550	Town of HHI	94.0%	63,702,373	59,884,006	\$42,778	410,974,947
552	Town of HHI TIF	90.1%	5,701,404	<b>5,138,6</b> 26	542,778	32,074,734
553	Town of HHI TIF	95.3%	5,170,377	4,928,971	241,606	29,584,220
600	Unincorporated - Siuffton	92.2%	39,721,930	25,620,264	3,101,664	285,365,145
601	Unincorporated - Skulfton (County) TiF	93.9%	1,775,402	1,666,287	109,115	9,933,350
602	Unincorporated - Skifton (County) TIF	84.7%	18,649	15,791	2,858	105,970
603	Unincorporated - New Alver Tif	91.7%	5,950,239	5,455,299	494,740	43,932,352
610	Town of Birifton	87.5%	12,186,314	10,660,737	1,525,577	62,098,681
611	Town of Slufton - Slufton (County) TIF	90.2%	302,540	272,816	29,724	1,489,831
612	Town of Shifton - Skifton (County) TiF	71.7%	78,000	61,401	16,599	438,470
613	Town of Shifton - New River TIF	75.6%	180,015	136,043	43,972	634,360
634	Town of Staffton - Staffton (Town) TIF	92.1%	13,107,961	12,074,082	1,033,479	65,920,823
615	Town of Sluffton - Sluffton (County) TIF	83.2%	7,538	6,270	1,268	37,640
616	Yours of Bluffton - Bluffton (County) TIF	100.0%	20,323	20,323	•	65,880
617	Town of Bluffton - New Siver TIF	100.0%	46,028	46,028	•	210,470
615	Town of Muliton - Bluffton (County) TIF	100.0%	92	92	•	420
619	Town of Bluffton - Bluffton (County) TIF	100.0%	•	-	•	
620	Town of Bluffton	100.0%	44	48	•	220
621	Town of Bluffton - Bluffton (County) TIF	100.0%	7,306	7,306	•	33,410
622	Town of Bluffton	100.0%			•	•
651	Town of Hardseville - New River TIF	51.0%	261,158	133,189	127,949	832,640
700	Unincorporated - Sheidon	89.0%	5,282,941	4,701,134	\$81,807	30,711,693
710	Town of Yemassee	62.4%	68,427	42,723	25,704	300,870
200	<u> Unincorporated - Caufuskie Island</u>	50.4%	5,379,525	4,325,075	1,054,450	29,504,387
Total		91.7%	299,450,870	274,866,320	21,622,561	1,868,205,947
	Total Unincorporated	91.1%	102,462,207	93,315,684	9,143,923	670,220,007
	Total Town of Port Royal	69.7%	5,501,753	4,933,415	569,338	26,158,627
	Total City of Beaufort	90.2%	14,501,950	13,077,316	1,474,644	75,219,262
	Total Town of HKI	92.8%	150,958,200	140,015,847	7,680,854	963,744,814
	Total Town of Bluffton	89.8%	25,936,165	23,285,146	2,650,619	131,730,227
	Total Town of Hardeoville	\$1.0%	261,158	133,189	127,569	837,640
	Total Town of Yemassee	62.4%	61,427	42,723	25,704	300,370
	Total North of Broad River	90.7%	67,181,082	60.918.947	6,262,135	385,789,572
	Total South of Broad River	92,0%	232,509,788	213,887,373	15,360,426	1,482,416,375
				20 -1 1014	ع فداهمانه	

## Unaudited Besufart County Gross Collections by Property Type for Tax Year 2009 (Real & Personal Property Only) March 31, 2010

Property Type	Percentage Collected	Total TY 2009 Billed	Total TY 2009 Collected	Total TY 2009 Outstanding	Total Taxable Assessed Value per Tax Records at 3/31/2010
Aircraft	40.3%	254,130	102,526	151,604	1,895,210
Corporation/Manufacturer	63.4%	1,324,757	840,473	484,284	6,978,330
Furniture, Flatures, & Equipment	80.3%	1,363,862	1,094,670	269,192	6,979,770
Merchant Inventory	46.3%	7,012,990	3,243,839	3,769,151	42,445,870
Mobile Harnes	63.9%	976,876	624,555	352,321	6,059,115
Real Property	93.8%	274,140,447	257,027,237	17,113,210	1,714,306,182
Rental Residential	56.8%	4,727,532	2,684,101	2.043,431	37,093,960
Signs	57.5%	18,793	10,813	7,580	108,510
Utilities	99.0%	8,228,651	8,149,815	79,035	43,629,790
Watercraft	62.6%	1,642,632	1,028,291	614,341	8,710,210
	91.7%	299,690,670	274 806 320	24 554 550	1.868.205.947

### Besidert County 4% and 6% Analysis Tax Years 2010 and 2009 as of March 31, 2011 and October 31, 2010, Respectively

Property Counts and Assessed Values	4% Property  Count	4% Property Assessed Value* **	6% Residential Property Count**	6% Residential Property Assessed Value* **	6% Commercial Property Count	6% Commercial Property Assessed Value*	Ag Use Property Count	Ag Use Property Assessed Value*	Personal Property Count	Personal Property Assessed Value
Harch 31, 2011 - TY 2010 October 31, 2010 - TY 2009	45,585 45,668	569,797,558 567,964,481	69,738 69,770		8,393 8,366	198,872,263 195,376,931	2,578 2,453	6,718,122 6,561,189	52,382 48,307	148,900,380 140,132,520
Increase/Decrease Percent Difference	-0.2%	1,833,075 0.3%	0.0%		0.1%	3,495,332 1.6%	125 5.1%	156,833 2.4%	6,055 13.1%	8,767,840 6.3%
Net Real Property Parcel Increase Net Real Property Assessed Value Increase	17 12,230,949									
Net Personal Property Count Increase Net Personal Property Assessed Value Increase	6,055 8,787,640									

<sup>&</sup>quot; - Not not of TIFE.

<sup>\*\* -</sup> As there are approximately 328 4% applications outstanding and not processed as of March 31, 2011, the 4% and 6% residential property counts and assessed values will change upwards and downwards, respectively as the tax year goes on. The total number of 4% properties and assessed value will likely increase from the end of TY 2009 by the end of TY 2010 and the total number of 6% residential properties and assessed value will likely decrease from the end of TY 2009 by the end of TY 2010.

Property Tax Billed (Not of TIPs) - Not Adjusted for					County Purchase
Outstanding Appeals***	BCSD Ops	BCSD Debt	County Ops	County Debt	Property
March 31, 2011 - TY 2010****	106,583,447	46,125,066	69,461,640	7,894,409	4,767,728
October 31, 2010 - TY 2009	105,053,775	42,333,467	68,597,913	6,175,696	3,633,773
Increase/Decrease	1,529,672	3,792,599	863,727	1,718,713	1,133,955
Percent Difference	1.5%	9.0%	1.3%	27.8%	31.2%

<sup>-\*\* -</sup> As of Merch 31, 2011, there were approximately 328 4% applications outstanding and not processed, 980 TY 2009 value appeals and TY 2010 1,467 value appeals outstanding and not processed. The processing of these appeals will greatly impact the January 18, 2011 billed amounts downward.

Property Tax Billed & Collected (Net of TiFe) - March 31.					County Purchase
2011 - TY 2010	BCSD Ops	BCSD Debt	County Ops	County Debt	Property
Billed	106,583,447	46,126,066	69,481,640	7,894,409	4,767,728
Collected	98,031,780	43,179,717	65,050,597	7,393,210	4,485,040
Outstanding	8,551,667	2,948,349	4,411,043	501,199	302,686
Percent Collected	92.0%	93.6%	93.6%	93.7%	93.7%
Percent Outstanding	8.0%	6.4%	6.4%	6.3%	6.3%
					County
Property Tax Billed & Collected (Net of TiFs) - March 31,					Purchase
2010 - TY 2009	BCSD Ops	<b>BCSD Debt</b>	County Ops	County Debt	Property
Billed	109,454,151	43,205,236	70,034,766	6,304,955	3,710,700
Collected	98,808,387	39,932,874	64,723,101	5,826,856	3,428,518
Outstanding	10,645,764	3,272,362	5,311,685	478,099	282,182
Percent Collected	90.3%	92.4%	92.4%	92.4%	92.4%
Percent Outstanding	9.7%	7.6%	7.6%	7.8%	7.6%

### Beaufort County Overall CIP Summary March 31, 2011

Capital Project Funds (Bond Borrowings)	
Reserved for Specific Projects	12,715,262
Retainage	547,005
Total	13,262,267
Rural & Critical Lands Fund (Bond Borrowings)	
Available for Future Land Purchases	4,868,431
Available for rotate band ratemates	4,000,102
Rural & Critical Lands Donations Fund	
Reserved for Designated Projects	1,628,370
Local Accomodations Tax Fund	
Reserved for Operations	31,738
Reserved for Local Advertising	•
Available for Tourism Infrastructure Projects	1,056,955
Available for River/Beach Access Projects	195,527
Available from Reserve*	413,752
	1,697,972
Hospitality Tax Fund	
Reserved for Heritage Tournament Loan	1,000,000
Reserved for Direct Subsidies	100,000
Available from Unreserved*	1,437,527
	2,537,527
Road Impact Fees	
Reserved for BTAG	1,244,127
Road Improvement (TAG) Fund	
Reserved for Road Projects (County & SCDOT)	6,189,129
PALS Impact Fees	
Available for Daufuskie Island PALS Projects	483
Available for Bluffton PALS Projects	1,200,210
Available for Port Royal Island PALS Projects	181,142
Reserved for Lady's Island PALS Projects	648,908
Available for St. Helena Island PALS Projects	796,761
	2,827,504

Library Impact Fees	
Available for HHI & Daufuskie Island Library Projects	306,728
Available for Bluffton Library Projects	1,122,088
Available for Port Royal Island Library Projects	560,098
Available for Lady's Island/St. Helena Library Projects	966,268
Available for Sheldon Library Projects	146,372
	3,101,554
Government Center Settlement Fund	
Available for Admin Complex Reskin Project	5,584,595
Multi-County Office Park Fund	
Available for Beaufort Multi-County Office Park	7,883
Available for Bluffton Multi-County Office Park	47,334
	55,217
Del Webb Agreement Fund	
Available for Library Projects	194,395
Available for Boat Ramps	66,508
Available for Drainage/Stormwater Projects	24,644
	285,547

<sup>\* -</sup> Potential Expenditures Must Meet Corresponding Requirements.

## Beaufort County New River TIF Debt Service Fund Summary and Projections March 31, 2011

Fund Balance at 6/30/2002	•
New River TIF Revenues FY 2003	289,314
New River TIF Interest Earned FY 2003	2,774
Transfers from New River Capital Project Fund FY 2003	4,329,882
Bond Fees Payments in FY 2003	(9,325)
Principal & Interest Payments in FY 2003	(1,083,380)
	3,529,265
Fund Balance at 6/30/2003	3,529,265
New River TIF Revenues FY 2004	468,638
New River TIF Interest Earned FY 2004	1,051
Bond Fees Payments in FY 2004	(4,102)
Principal & Interest Payments in FY 2004	(1,989,883)
	(1,524,296)
Fund Balance at 6/30/2004	2,004,969
New River TIF Revenues FY 2005	1,101,519
New River TIF Interest Earned FY 2005	12,416
Bond Fees Payments in FY 2005	(4,100)
Principal & Interest Payments in FY 2005	(1,989,883)
	(880,048)
Fund Balance at 6/30/2005	1,124,921
New River TIF Revenues FY 2006	1,790,471
New River TIF Interest Earned FY 2006	27,939
Bond Fees Payments in FY 2006	(4,275)
Principal & Interest Payments in FY 2006	(1,989,883)
	(175,748)
Fund Balance at 6/30/2006	949,173

Prior Period Adjustment FY 2006 & Prior Recon New River TIF Revenues FY 2007 New River TIF Interest Earned FY 2007 Contribution from TCL FY 2007 Bond Fees Payments in FY 2007 Principal & Interest Payments in FY 2007	3,035,336 4,864,052 84,987 10 (3,200) (2,189,882) 5,791,303
Fund Balance at 6/30/2007	6,740,476
New River TIF Revenues FY 2008	6,749,228
New River TIF Interest Earned FY 2008	105,945
Transfers from New River Capital Project Fund FY 2008	461,925
Bond Fees Payments in FY 2008	(3,050)
Principal & Interest Payments in FY 2008	<u>(2,233,883)</u>
	5,080,165
Fund Balance at 6/30/2008	11,820,641
New River TIF Revenues FY 2009	7,189,830
New River TIF Interest Earned FY 2009	79,437
Bond Fees Payments in FY 2009	(3,076)
Principal & Interest Payments in FY 2009	(2,286,383)
	4,979,808
Fund Balance at 6/30/2009	16,800,449
New River TIF Revenues FY 2010	7,337,824
New River TIF Interest Earned FY 2010	42,556
Projected Bond Fees Payment in FY 2010	(3,050)
Principal & Interest Payments in FY 2010	(2,546,463)
	4,830,867
Fund Balance at 6/30/2010	21,631,316
New River TIF Revenues FY 2011 (Unaudited)	7,548,305
Projected Remaining FY 2011 TIF Revenues	9,654
New River TIF Interest Earned FY 2011	55,921
Projected Bond Fees Payment in FY 2011	(3,050)
Principal & Interest Payments in FY 2011	(2,813,262)
	4,797,568
Projected Fund Balance at 6/30/2011	26,428,884

Projected FY 2012 Revenues (Assumes 3% Increase)	7,784,698
Projected Bond Fees Payment in FY 2012	(3,050)
Principal & Interest Payments in FY 2012	(2,993,463)
	4,788,185
Projected Fund Balance at 6/30/2012	31,217,069
Interest Payment Due on 12/1/2012	(954,231)
Projected Fund Balance at 12/1/2012 Prior to Call	30,262,838
Bond Principal Due at 12/1/2012 Prior to Call	(36,705,000)
Projected Bonds Called at 12/1/2012 (2027 - 2018)	(28,250,000)
Projected Fund Balance at 12/1/2012 After Call	2,012,838
Projected Bond Principal Due at 12/1/2012 After Call	(8,455,000)

Conclusion: The New River TIF bonds are currently projected be paid fully off at the end of FY 2013. The County's General Fund contributed over \$1.6 million to the New River TIF in FY 2010, or approximately .93 mills. This contribution will end once the New River TIF bonds are paid in full.

## Beaufort County Bluffton - County TIF Debt Service Fund Summary and Projections March 31, 2011

### Fund Balance at 6/30/2001

-1	
Bluffton - County TiF Revenues FY 2002	52,388
Bond Proceeds FY 2002	12,000,000
Principal & Interest Payments in FY 2004	(12,000,000)
	52,388
Fund Balance at 6/30/2002	52,388
Bluffton - County TIF Revenues FY 2003	84,010
Bluffton - County TIF Interest Earned FY 2003	249
	84,259
Fund Balance at 6/30/2003	136,647
Bluffton - County TIF Revenues FY 2004	241,872
Bluffton - County TIF Impact Fee Revenues FY 2004	2,020,698
Bluffton - County TIF Interest Earned FY 2004	13,247
Transfers from Bluffton - County Capital Project Fund FY 2004	3,691,350
Bond Proceeds FY 2004	15,000,000
Bond Fees Payments in FY 2004	(7,335)
Principal & Interest Payments in FY 2004	(15,504,193)
	5,455,639
Fund Balance at 6/30/2004	5,592,286
Bluffton - County TiF Revenues FY 2005	369,440
Bluffton - County TIF Impact Fee Revenues FY 2005	2,328,429
Bluffton - County TIF Interest Earned FY 2005	136,572
Bond Fees Payments in FY 2005	(4,500)
Principal & Interest Payments in FY 2005	(1,141,080)
	1,688,861
Fund Balance at 6/30/2005	7,281,147
Bluffton - County TIF Revenues FY 2006	454,531
Bluffton - County TIF Impact Fee Revenues FY 2006	2,091,573
Bluffton - County TiF Interest Earned FY 2006	267,986
Bond Fees Payments in FY 2006	(4,500)
Principal & Interest Payments in FY 2006	(1,276,080)
	1,533,510
Fund Balance at 6/30/2006	8,814,657

	•
Prior Period Adjustment FY 2006 & Prior Recon	(323,497)
Bluffton - County TIF Revenues FY 2007	299,274
Bluffton - County TIF Impact Fee Revenues FY 2007	2,409,275
Bluffton - County TIF Interest Earned FY 2007	345,961
Bond Fees Payments in FY 2007	(4,500)
Principal & Interest Payments in FY 2007	(1,293,380)
	1,433,133
Fund Balance at 6/30/2007	10,247,790
Bluffton - County TIF Revenues FY 2008	438,793
Bluffton - County TIF Impact Fee Revenues FY 2008	3,216,927
Bluffton - County TIF Interest Earned FY 2008	444,853
Bond Fees Payments in FY 2008	(4,500)
Principal & Interest Payments in FY 2008	(1,314,815)
·	2,781,258
Fund Balance at 6/30/2008	13,029,048
Biuffton - County TiF Revenues FY 2009	447,015
Bluffton - County TIF Impact Fee Revenues FY 2009	938,804
Bluffton - County TiF Interest Earned FY 2009	164,779
Bond Fees Payments in FY 2009	(4,500)
Principal & Interest Payments in FY 2009	(2,919,032)
	(1,372,934)
Fund Balance at 6/30/2009	11,656,114
Bluffton - County TIF Revenues FY 2010	821,578
Bluffton - County TIF Impact Fee Revenues FY 2010	1,850,213
Bluffton - County TIF Interest Earned FY 2010	75,681
Bond Fees Payments in FY 2010	(4,900)
Principal & Interest Payments in FY 2010	(1,320,100)
	1,422,472
Fund Balance at 6/30/2010	13,078,586

Bluffton - County TIF Revenues FY 2011 (Unaudited)	683,443
Projected Remaining FY 2011 TIF Revenues	6,557
Bluffton - County TIF Impact Fee Revenues FY 2011 (Unaudited)	622,109
Projected Remaining FY 2011 TIF Impact Fee Revenues	73,241
Bluffton - County TIF Interest Earned FY 2011 (Unaudited)	55,932
Projected Remaining FY 2011 TIF Interest Earned	368
Bluffton - County TIF Misc Revenues FY 2011 (Unaudited)	63,000
Bond Fees Payments in FY 2011 (Unaudited)	(5,268)
Principal & Interest Payments in FY 2011	(1,405,650)
·	93,732
Projected Fund Balance at 6/30/2011	13,172,318
Projected FY 2012 Revenues (Assumes 3% Increase)	710,700
Projected FY 2012 TIF Impact Fee Revenues (Assumes 3% Increase)	716,211
Projected FY 2012 Interest Earned (Assumes 3% Increase)	57,989
Projected Bond Fees Payment in FY 2012	(5,000)
Principal & Interest Payments in FY 2012	(1,575,275)
	(95,375)
Projected Fund Balance at 6/30/2012	13,076,943
Projected FY 2013 Revenues (Assumes 3% Increase)	732,021
Projected FY 2013 TIF Impact Fee Revenues (Assumes 3% Increase)	737,697
Projected FY 2013 Interest Earned (Assumes 3% Increase)	59,729
Projected Bond Fees Payment in FY 2013	(5,000)
Principal & Interest Payments in FY 2013	(1,731,275)
	(206,828)
Projected Fund Balance at 6/30/2013 (Call Date 2/1/2013)	12,870,115
Bond Principal Due at 6/30/2013 Prior to Call	(19,555,000)
Projected Bonds Called at 6/30/2013 (2028 - 2020)	(12,715,000)
Projected Fund Balance at 6/30/2013 After Call	155,115
Projected Bond Principal Due at 6/30/2013 After Call	(6,840,000)

Conclusion: The Bluffton - County TIF bonds should be paid fully off by the end of FY 2017. The County's General Fund contributed over \$390,000 to the Bluffton - County TIF in FY 2010, or approximately .22 mills. This contribution will end once the Bluffton - County TIF bonds are paid in full.

### Beaufort County Financial Standard Operating Report as of March 31, 2011

1 Assessor	Applications	New Applications			
17.550000		Provide and the Research of the Section of the Sect	2009	2010	2011
		6% to 4%	4111	3945	871
		Approved	3659	3512	745
	ATI	Number of Parcels	4,871	3,514	6,712
			2009	2010	2011
	Previous Assessed V	alue	1,684,590	1,141,040	2,083,328
	Forecast Assessed V	alue	85,785	61,145	118,432
	Change			-29%	94%
	* See Attached Deta	il Sheet			
	Tax Year Appeals		2009	2010	2011
	Total Received		14,577	4,940	243
	Remaining		980	1,467	243
	% Changed		32%	14%	0
	Avg Change Market		52,999	31,653	
	Avg Change Market		37,063	25,526	- 15
	Avg Change Assesse	d Value	2,202	1,588	22
2 Auditor			Number Processed	Value	
	TY 2010 Homestead	Exemptions Processed	1		
	Automobiles	TY 2010 Autos Billed	56,283		
		TY 2010 Assessed Value of Autos Billed			
	Personal Property	TY 2010 Personal Billed	[	52,362	
		TY 2010 Assessed Value of Personal Billed		\$ 148,900,360	
3 Treasurer	TY 2010 Real & Pers	onal Billed	178,656		
	TY 2010 General Fu	nd Amount Billed*	\$ 69,461,640		
	TY 2010 General Fu	nd Amount Collected*	\$ 65,050,597		
	TY 2010 Autos Billed	1	56,283		
	TY 2010 General Fu		\$ 1,165,709		
	TY 2010 General Fu	nd Amount Collected*	5 670,778		
	TY 2010 After Jan 18	8th Real & Personal Delinquent:			
	TY 2010 General Fu		\$ 2,564,552		
	TY 2010 General Fu	nd Remaining*	5 4,411,043		
	• - Net of TIFs				
					American And
				Actual Ad Velorem	Actual Ad Velorem
			Revised Ad Valorem		Revenues
			Revenue Budget - FY	Revenues Collected - FY	
4 Finance	Impact - FY 2011 As	of March 31 2011	2011	2011	FY 2011
4 i mance	mpoct - 11 2011 A	Operations	5 74,933,342		\$ 5,320,283
		Debt	\$ 8,235,738		\$ 464,880
		Purchase Property	\$ 4,894,964		
				Net Revenues	
			Net Revenues Over	Over	
				Expenditures -	
			2010	FY 2011	Difference
		Operations	\$ 8,122,648	The same of the sa	\$ 2,266,475
		Debt** ***	\$ 1,087,861		The second secon
		Purchase Property***	\$ (467,385)	\$ (192,122)	\$ 275,263

<sup>•• -</sup> Note: FY 2010's performance recognized more expenditures over revenues, due to the 2001 Bond Refinance...

<sup>••• -</sup> FY 2011 recognized higher debt millage to pay for larger debt requirements.



## COUNTY COUNCIL OF BEAUFORT COUNTY PURCHASING DEPARTMENT

102 Industrial Village Road, Building 3 Post Office Drawer 1228, Beaufort, SC 29901-1228 Phone: (843) 255-2350 Fax: (843) 255-9437

TO:

Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA:

Gary Kubic, County Administrator

Bryan Hill, Deputy County Administrator

David Starkey, Chief Financial Officer William Winn, Public Safety Director

Donna Ownby, EMS Director 1046

FROM:

Dave Thomas, CPPO, Purchasing Director 24

SUBJ:

RFP 3946/110234 Billing Services for Beaufort County EMS

EVALUATION COMMITTEE NOTES: The evaluation committee consisted of Donna Ownby, EMS Director, Marci Taylor, EMS Administration, Monica Spells, Compliance Officer, and Alan Eisenman, Financial Supervisor. The evaluation committee interviewed the top two firms and selected EMS Management and Consultants as the number one ranked firm. We are currently providing this service in house through our EMS Department, which is unable to handle the volume of billing services. The current revenue for fiscal year 2010 was \$2,040,882. With this service, estimated revenues are expected to increase by \$473,655. Net of fees, the increase to revenue is estimated to be \$516,768. The contract includes the software licenses for emsCharts ePCR solution, twenty rugged laptop computers, and accessories. See "Attachment 1" for information on the return on investment for this service.

#### FINAL EVALUATION RANKING

- 1 EMS Management and Consultants, Lewisville, NC
- 2 Carolina Ambulance Billing, LLC, Florence, SC
- 3 Med 3000, Miamisburg, OH
- 4 Intermix, Fort Lauderdale, FL
- 5 Ambulance Medical Billing, Paducah, KY
- 6 Global Healthcare Resource, Atlanta, GA
- 7 CareMed, Lakewood, CO

<u>FUNDING</u>: Services are paid from the collected fees based on a percentage of money collected from the actions taken by the service provider. Commission based on a five (5) year contract for 7.0% of revenues. The account used will be 10001-44220 Emergency Medical Fees.

**RECOMMENDATION:** The Finance Committee approve and recommend to County Council the contract award to EMS Management and Consultants, the top ranked firm, with the anticipated cost per year of \$176,018 for a five year contract totaling \$880,090.

cc: Richard Hineline, Monica Spells, Elizabeth Wooten

### **EMS Billing- In House Attachment 1**

Expected EMS Revenues (Assuming FY 10 Figures)	2,040,882
Additional Full Time Staff (Includes Salary and Benefits)	Annual Cost
Billing Specialist- Medicare	(45,113)
Billing Specialist- Medicaid	(45,113)
Billing Specialist- Private Pay and Commercial Insurance	(45,113)
New Patient Care Reporting Software	(13,669)
New Computer Hardware (Laptops and Perepherials)(\$75,000	
every 3 years from presentation)	(25,000)
Total Annual Cost- In House EMS Billing	(174,008)
In-House Net Revenues	1,866,874
Through EMS MC- Billing Services, Software, and Hardware	
Outstanding Accounts Receivable at 6/30/10	1,578,883
Expected Collection Rate by EMS MC (Conservative)	30%
Expected Increased Revenue at 6/30/10	473,665
Expected EMS Revenues (Assuming FY 10 Figures and Expected	
Increased FY10 Revenue of \$473,665)	2,514,547
Savings From Using Current EMS Staff Devoted to Billing	45,113
Annual EMS MC Cost at 7.0% Commission	(176,018)
EMS MC Net Revenue	2,383,642
Annual Increase in Net Revenues through EMS MC	516,768



## Beaufort County, South Carolina

## **EMS** Billing Services

## Finance Committee April 25, 2011





- Reasons for Outsourcing Billing
- Reasons for Selecting EMS MC
- Reasons for Not Selecting CAB LLC
- Hardware and Software cost
- Warranty Information
- Return on Investment
- Questions



## Reasons for Outsourcing Billing

- Recommended as part of the CRA Study
- Faster billing and revenue recovery with more staff working on the billable calls
- Higher recovery rate
- More expertise for Medicare, Medicare HMO, Medicaid, and Medicaid HMO claims
- Loss of experienced Medicare, Medicaid, and commercial insurance in-house staff (position not filled)
- Current staff unable to effectively bill insurance companies



## Reasons for Selecting EMS MC

- Six member billing staff dedicated to Beaufort County EMS accounts
- Two certified coders for each team
- Currently bill for several South Carolina counties, including Charleston, Greenville, and Richland
- Two staff members with previous employment with Medicare, and Medicaid
- Lobbyist on staff to address EMS billing issues in South Carolina Legislature



## Reasons for Not Selecting CAB LLC

- Only three member billing staff dedicated to Beaufort County EMS accounts
- One employee on staff for appeals
- Two certified coders available, as needed, to advise billing staff
- Only bills for Georgetown County EMS



### **Software and Hardware Cost**

- Panasonic CF-19 ToughBook Laptops
  - -20 at \$3,306 each = \$66,120
- Docking Stations for PCR printing
  - -4 at \$285 each = \$1,140
- Various accessories
  - -\$7,740
- ePCR (Electronic Patient Care Reporting) software emsCharts
  - Annual cost of \$13,669

# Warranty on Computer Hardware and Software

- Panasonic ToughBook CF-19
  - Three year protection plus through Panasonic
- emsCharts ePCR software
  - Warranty is included in annual cost
  - Two day on site training is also part of the package



30%

### Return on Investment

- If we continued in-house billing-Cost of \$174,008 Per Year
- If we select EMS MC
  - EMS Accounts Receivable at 6/30/10 \$1,578,883
  - Expected Collection Rate
  - Expected Increased Revenue \$473,665
  - Annual 7% Commission (\$176,018)
  - Annual Return on Investment \$297,647



## Questions?



## COUNTY COUNCIL OF BEAUFORT COUNTY PURCHASING DEPARTMENT

102 Industrial Village Road, Building 3 Post Office Drawer 1228, Beaufort, SC 29901-1228 Phone: (843) 255-2350 Fax: (843) 255-9437

TO:

Councilman Stewart H. Rodman, Chairman Finance Committee

VIA:

Gary Kubic, County Administrator

Bryan Hill, Deputy County Administrator David Starkey, Chief Financial Officer William Winn, Public Safety Director

Dan Morgan, MIS Director Da

Arthur Cummings, Building Codes Director ALC

FROM:

Dave Thomas, CPPO, Purchasing Director

SUBJECT:

Request for Sole Source Purchase of Building Codes Workflow Software and Services from

Manatron for the Beaufort County Building Codes Department.

#### BACKGROUND:

Beaufort County created a software review committee consisting of William Winn, Public Safety Director, Dan Morgan, MIS Director, Arthur Cummings, Building Codes Director, Dave Thomas, Purchasing Director, and other department key staff members to review the building codes software responses submitted by firms from a September 2010 Request for Information (RFI) process. After the committee's review, the committee determined that soliciting bids was not in the best interest of the County due to the end of the life timeline (June 30, 2011) of the current software system, and the software is the only compatible, tested, and integrated system with our Manatron software. In this case, the committee recommended Blue Prince software to replace the County's current Land Development Office (LDO) System, which will no longer be supported by the current vendor. Blue Prince was one of the lower priced systems and the only software supported, integrated, and tested by Manatron. Colleton County is currently using this software package.

The new software will support our immediate need to upgrade our permitting system and allow us to share information with other County departments. The software will be integrated with GIS, Manatron's Proval (appraisal software), E911 addressing, and Application Extender (document management system); and also allow the County to expand integrated support for many aspects of community development. The new system will encompass permitting, inspections, zoning and planning, and citizen's access, as well as produce scheduled reports and provide a query package for customized reporting.

Beaufort County has a current contract with Manatron. Since Manatron has an authorized strategic permitting business partnership with Blue Prince, we would like to purchase the Blue Prince software through a change order to our original Manatron contract. See the attached document for the detailed pricing breakdown.

#### FUNDING:

The funding source will be fund 11435-56000 for \$204,300.

### **RECOMMENDATION:**

The Finance Committee approve and recommend to County Council the contract award to Manatron, in the amount of \$204,300 for the Building Codes software, installation, data conversion, training, and services.

Cc: Richard Hineline, Monica Spells, and Elizabeth Wooten, Purchasing

#### SOFTWARE and PROFESSIONAL SERVICES

QTY	DESCRIPTION	ONE TIME FEES	ANNUAL FEE YR 1
	Manatron Software & Professional Services		
	GRM Enterprise Records upgrade including Software		Continue at
1-Site License	Development Kit (SDK)		Current Rate
4-Days	Data Model Training Class — On-site for up to 6-People	\$8,750.00	
1-Day	SDK Training - On-site for up to 6-People	\$2,450.00	
1	Manatron Integration Services*	\$25,000.00	
	Travel Expenses – Billed As Used		
	BUILDERadius Software & Professional Services		
	BluePrince Land Management Suite**		·
	Project Management, Land Use Management,		
	Permit Management, Licensing Management,		
30-Users	Code Enforcement, Inspections	]	\$28,100
	Software Implementation – Professional Services		_
4-Days	Project Review and Audits		
17-Days	Workflow and Configuration – Building Permitting	\$ 222 DAG 00	
2-Days	System Installation	\$123,040.00	
•	Data Conversion and Import Services		
	Property Data, Permit Data, Contractor Data	1 t	
	Customizations and System Integrations to Manatron		
1	GRM Tax 8.6.10		
Up to 9-Days	Remote User Training		-
Up to 10-Days	On Site Training		
1	Travel Expenses for Professional Services	\$16,960.00	
	TOTAL FEES	\$176,200.00	\$28,100.00***
	TOTAL FEES		
	ONE-TIME AND FIRST YEAR SUPPORT FEES	\$204,300.00	

<sup>\*</sup>Includes Interface set up and configuration, project management and administration.

<sup>\*\*</sup>BluePrince Land 2.8 to Monarch 4.0 Management Suite included.

<sup>\*\*\*</sup>Support Fees are in addition to existing / current fees.