

COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING
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WM. WESTON J. NEWTON
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D. PAUL SOMMERVILLE
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COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

LADSON F. HOWELL
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA COMMUNITY SERVICES COMMITTEE

Monday, August 15, 2011

4:00 p.m.

Executive Conference Room
Administration Building

Committee Members:

William McBride, Chairman
Gerald Dawson, Vice Chairman
Steven Baer
Rick Caporale
Herbert Glaze
Paul Sommerville
Laura Von Harten

Staff Support

Morris Campbell, Division Director

1. CALL TO ORDER – 4:00 p.m.
2. AN ORDINANCE TO AMEND PART I, CHAPTER 46, ARTICLE III OF THE BEAUFORT COUNTY CODE OF ORDINANCES RELATING TO THE BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS BOARD ([backup](#))
3. AN ORDINANCE AUTHORIZING FUNDS IN THE AMOUNT OF \$30,000.00 TO CLEMSON EXTENSION FOR THE DEVELOPMENT OF A LOWCOUNTRY FARMERS / SCHOOL DISTRICT ECONOMIC PARTNERSHIP ([backup](#))
4. PRESENTATION / NEW HARMONIES SMITHSONIAN EXHIBIT AT BEAUFORT BRANCH LIBRARY
5. UPDATE / LOCAL VENDOR PREFERENCE ORDINANCE
6. CONSIDERATION OF REAPPOINTMENTS AND APPOINTMENTS
 - A. Library Board ([backup](#))
 - B. Children’s Foster Care Review Board ([backup](#))
7. ADJOURNMENT

County TV Rebroadcast	
Monday	1:00 a.m.
Monday	10:00 p.m.
Thursday	9:00 a.m.

Community Services		
Date	Time	Location
September 19	4:00 p.m.	BIV #2
October 17	4:00 p.m.	BIV #2
November 21	4:00 p.m.	BIV #2
December 19	4:00 p.m.	BIV #2

A quorum of Council may be in attendance at all Committee meetings.
Please silence your cell phone during the meeting.



ORDINANCE NO. _____

AN ORDINANCE TO AMEND PART I, CHAPTER 46, ARTICLE III OF THE BEAUFORT COUNTY CODE OF ORDINANCES RELATING TO THE BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS BOARD AND PROVISIONS RELATING THERETO

Whereas, Beaufort County Ordinance 2002/33 (General Template) and South Carolina Code Ann. Section 44-20-10 et. seq., establishes the authority for development of County Disabilities and Special Needs Boards; and

Whereas, from time to time it is necessary for County Council to reexamine its codes and ordinances to ensure that they are current in their wording and executions; and

Whereas, it is apparent that certain language contained in Sections 46-91 and 46-92 should be amended to reflect the current processes, characteristics, and purposes of the Beaufort County Disabilities and Special Needs Board.

Now, THEREFORE, BE IT ORDAINED, by Beaufort County Council that Part I, Chapter 46, Article III of the Beaufort County Code of Ordinances be amended to read as follows:

Sec. 46-91. – Purpose.

The purpose of the Beaufort County Board of Disabilities and Special Needs is to advocate for the individuals with disabilities and special needs who are served by the Beaufort County Disabilities and Special Needs Department; to provide assistance and advice to the Beaufort County Disabilities and Special Needs Department staff concerning matters of policy; and to promote community awareness of Beaufort County Disabilities and Special Needs Department programs and services.

Sec. 46-92. – Membership; terms of office.

- (a) The membership of the Board shall be limited to eleven (11) members but not less than seven (7) members, and shall be appointed by Beaufort County Council.
- (b) Board members shall serve a term of office of four (4) years as identified in their appointment letter subject to the following voting requirements for appointment and reappointment:
 - a. 1st Term- Requires an affirmative vote of no less than six (6) Council members;
 - b. 2nd Term- Requires an affirmative vote of no less than eight (8) Council members; and
 - c. 3rd or Subsequent Term- Requires an affirmative vote of no less than ten (10) members of Council.
- (c) Members of the Board shall serve without compensation from either the State of South Carolina or Beaufort County, with the exception that limited travel or other expenses may be reimbursed upon prior written approval of the County Administrator.

(d) Any member desiring to resign from the Board shall do so by submitting his or her resignation in writing to the Chairman of County Council and the Chairman of the Board of Disabilities and Special Needs. Members who fail to attend 3 consecutive meetings without prior written notice will be subject to recommendation for removal to County Council.

Adopted this _____ day of _____, 2011.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

Ladson F. Howell, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading:

Second Reading:

Public Hearing:

Third and Final Reading:

COOPERATIVE EXTENSION SERVICE



August 10, 2011

Mr. William McBride
Beaufort County Council
P.O. Box 1228
Beaufort, SC 29901

Dear Mr. McBride:

On behalf of the Gullah Farmers Cooperative Association, Penn Center, Inc. received a grant from USDA-Rural Development in the amount of \$100,000 to purchase processing equipment. Although the requested amount was \$245,000, the Cooperative will still be able to process fresh vegetables without compromising quality. The processing will require more physical labor during operation.

However, with new food safety regulations for school lunch programs, the Gullah Cooperative will have to move the processing operation to another site. The regulations require both farmer and processor to be certified under Good Agriculture Practices (GAP). These requirements and procedures must be adhered to and documented in writing. Under GAP the burden of proof lies with the farmer and/or processor.

The new site is located on Penn Center's campus. It is the old dairy barn that was last used for processing seafood. This concrete block building (23' x 46') has proper drainage and all the necessary utility infrastructures. This building will need to be retro-fitted for operation. This will require 1) lowering the ceiling, 2) insulating the walls and ceiling, 3) installing sheet rock and applying epoxy paint to the walls and ceiling, 4) up-grading current bathroom, 5) installing shower and locker room area, 6) providing adequate room temperature for cooling vegetables, and 7) providing a loading dock.

Although the building at Penn Center is slightly larger than the room at the Coastal Community Development Corporation, the requested \$30,000 to retro-fit the room at the CDC should be adequate to accomplish the task. Farmers will also provide sweat-equity to achieve the end results. Any changes to the structure will be in line with the historic preservation plans that are at Penn Center.

Representatives from the Processing Facility Task Force, Penn Center, and the Gullah Farmers Cooperative Association will be available to answer any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "York Glover".

York Glover, Cooperative Extension Agent



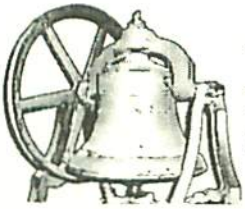
BEAUFORT COUNTY EXTENSION

P.O. Box 189 Beaufort, SC 29901-0189 102 Industrial Village Road, Suite 101 Beaufort, SC 29906 843.470.3655 FAX 843.470.3650

The Clemson University Cooperative Extension Service offers its programs to people of all ages, regardless of race, color, gender, religion, national origin, disability, political beliefs, sexual orientation, marital or family status and is an equal opportunity employer.

Clemson University Cooperating with U.S. Department of Agriculture, South Carolina Counties, Extension Service, Clemson, S.C.
Issued in Furtherance of Cooperative Extension Work in Agriculture and Home Economics, Acts of May 8 and June 30, 1914

Public Service Activities



Penn Center, Inc.

Penn School Historic Landmark District

August 10, 2011

Mr. Wm. Weston J. Newton, Chairman
Beaufort County Council
Accommodations Tax Board
P.O. Drawer 1228
Beaufort, SC 29901-1228

Dear Mr. Newton:

Penn Center, Inc. has been one of the planning agencies to establish the Gullah Farmers Cooperative Fruit and Vegetable Processing Facility. As a conduit, Penn has been awarded a grant in the amount of \$100,000.00 from the United States Department of Agricultural (USDA) Rural Development to purchase the necessary equipment for the facility.

In addition, Penn Center is committed to using a building on campus which was previously used as a seafood (conch) processing facility. We have a "shovel ready" drawing and schematic which could be utilized to upgrade the building for the Fruit and Vegetable Processing Facility.

Again, we highly endorsed the establishment of this facility, and I hope Beaufort County Council would support this project which would provide a positive economic impact for the community and provide locally-grown farm commodities.

If you have questions or required additional information, please contact me at (843) 838-2432.

Sincerely,

Walter R. Mack
Executive Director

2011 / ____

AN ORDINANCE AUTHORIZING FUNDS IN THE AMOUNT OF \$30,000.00 TO CLEMSON EXTENSION FOR THE DEVELOPMENT OF A LOWCOUNTRY FARMERS / SCHOOL DISTRICT ECONOMIC PARTNERSHIP

WHEREAS, Beaufort County desires to support local farmers by making it possible for them to market their produce locally;

WHEREAS, Clemson Extension has a facility on St. Helena Island, which contains a commercial-type kitchen that can be utilized for food processing; and

WHEREAS, the School District can use this locally grown produce in conjunction with its lunch programs.

NOW, THEREFORE, BE IT ORDAINED, by the County Council in a meeting duly assembled that \$30,000.00 be appropriated to Clemson Extension for the economic development of a Lowcountry Farmers / School District Economic Partnership to provide a local agricultural market for local farmers to market and process their produce to be utilized by the local School District in its lunch programs.

Adopted this ____ day of _____, 2011.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

Ladson F. Howell, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading by Title Only: May 23, 2011

Second Reading:

Public Hearing:

Third and Final Reading:

Business Plan

Fresh Cut Produce Processing Facility

**The Gullah Farmer's Cooperative Association
and The Penn Center, Inc.**

June 7, 2011

I. Overview

Beginning in the early months of 2009 a group of farmers, interested citizens and community leaders began meeting to study the feasibility of a vegetable food processing facility in the greater Beaufort area. This facility would clean, chop and prepare fresh vegetables that could be marketed primarily to schools but also to hospitals, local military bases, restaurants and individuals while providing a viable economic market to local farmers. The facility would save land from development, promote local farming, grow the economy of the region and provide fresh and healthy vegetables for the local community.

After considerable discussion with the farmers and the advisory group, the Association has decided to scale down the original plans that included building a new facility and has instead decided to lease a room at the South Carolina Coastal Community Development Corporation and start operations as soon as possible. This would require capital of approximately \$200,000 to begin operations by late-2011. Hopefully, within three years the new building and the original plan will be realized. It is critical to begin operations as soon as possible because the Beaufort school system would like to begin receiving fresh vegetable products when school starts in the fall of 2011.

The partners in this venture are The Gullah Farmers Cooperative Association, Inc., The Penn Center, Inc, SC State University, Clemson University, the Cooperative Extension Services of South Carolina and Beaufort County.

There are two primary partners in this project. The Penn Center, Inc. and the Gullah Farmers Cooperative Association, Inc. (GFCA)

Penn Center, Inc. is a National Historic Landmark District Institution located on St. Helena Island in South Carolina. The Penn Center was established in 1862 as a school for freed slaves. The school operated until 1948 and in 1950s Penn Center, Inc. became a non-profit entity. The purpose of the entity was to preserve the historic school and become an historic site. Penn Center has been a site for conventions, retreats, conferences and various events throughout the years. Dr. Martin Luther King visited Penn Center and used the facilities as a retreat. The Center offers conference facilities with limited accommodations and a dining hall. Penn Center has as one of its important missions as to preserve agriculture and to encourage economic development in the Lowcountry and on St. Helena Island in particular. Penn Center will be the lead fiduciary entity and will promote the processing facility through its marketing efforts.

In mid-year 2010 a group of 17 farmers formed the Gullah Farmers Cooperative Association, Inc with the idea to preserve farm land, expand crop markets and encourage agriculture development on St. Helena Island. The group formed the corporation and elected a board of directors and will be the managing, operations and oversight organization for the processing facility. The co-op members will also supply the products that will be processed and sold by the facility.

As stated above, The Gullah Farmer's Cooperative Association (GFCA) will partner with The Penn Center, Beaufort County, Clemson University and others to create a processing facility that will offer farmers in the area an outlet for crops and products that are locally grown. The function of the facility will be to offer farmers an outlet for locally grown produce where the farmers receive wholesale prices for their goods. Currently, farmers must drive their product to Columbia or other locations, arrive early in the morning and stay sometimes until afternoon, using a lot of time and money with mixed success. The produce utilized in the facility could be in large or small lots. The facility would serve a multi-county area including Beaufort, Hampton, Jasper and Colleton Counties by providing an outlet for sales of product to entities in these counties. The facility will offer the opportunity for farmers to have their products processed and packaged in lots that would be attractive to customers who require large volumes of product. These would include school systems, military installations, and hospital food suppliers for use in the food service operations. As capacity rises in years three and beyond, additional distribution markets will be developed. These customers might include small grocery stores/chains, restaurants, private citizens wanting large lots for food preservation, and others.

The new facility will be leased by the farmer participants through the co-op. The processing facility will buy, at wholesale prices, from the farmers and charge a 20-30% mark up on the product to pay the operating costs of the facility, staff expenses and the processing costs.

An issue facing farmers in the area is the problem of not being able to give “shelf life” to the products that they sell. If a farmer has a surplus of product that he/she cannot sell immediately it is often lost. One of the fundamental goals of the operation would be to provide locally grown high quality produce and provide outlets for sale of products of these local farmers. Small farmers don’t always have the type of equipment necessary to get their produce refrigerated quickly to retain the freshness. The operation of this facility would provide a venue and the tools needed to enable someone with even a few acres to put it into production and earn some income. It is estimated that the availability of this facility will double the number of active farms in the area within 5 years. The availability of the processing facility will also extend the seasons and crop rotation available to the local farmers.

Among the possible crops to be grown are: collards, squash, cabbage, spinach, lettuce, onions, radish, peppers, kale, turnips, mustard, broccoli, cauliflower, zucchini, tomatoes, melons, okra, beans, eggplants, potatoes, peas, and corn. At full operation, the processing facility should be able to operate all year with seasonal crops.

All farmer owners who wish to have their products sold to the school districts would also be required to acquire a Good Agricultural Production (GAP) certification. The training and certification process will be facilitated by the staff and management of the processing facility.

II. Target Customers

In the start up phase of this operation there will be two classes of target customers. One customer class being identified as the farmers who are now members of GFCA who currently farm and raise crops on St Helena Island. In November 2010, seventeen area farmers incorporated as the Gullah Farmers Cooperative Association (GFCA) for the purpose of jointly processing and distributing their produce locally and beyond. GFCA will be a major supplier to the processing facility and the prime target customer in this class. In addition to this group, are the individuals who own several acres of land and wish to earn supplemental income through farming. This group will be interested in farming at increased levels if they know that there is a market outlet for the goods that they produce. These groups are targeted to produce sufficient product that will insure that the facility will have the product to process to meet the demand that it will create.

The second major target customer base is the end user customers. As described before, this group includes the county school district’s cafeterias, military base mess halls, hospital food service and any large food service provider that needs medium to large supplies of food products on short notice.

As the program matures and if successful with this group and there is product available, the customer base can be expanded to grocery market chains, restaurants and individuals that would need large quantities of processed product.

In the beginning, the processing facility will focus on the Beaufort County School District since it has indicated its interest from the beginning. Beaufort County school system officials have expressed interest and been involved in planning discussions all along. They are very interested in developing a "Farm to School" program where the school district will purchase locally raised produce for use in the school's cafeterias. The school system has agreed to purchase up to 8 servings per month of six local vegetables when they are available. That would amount to 54,000 pounds of fresh cut produce for the coming academic year. That represents 45% of GFCA's first year production and sales goal.

The relatively low pricing structure should make products from the proposed facility attractive to nearby school systems in addition to Beaufort County schools. The combined purchases of two smaller systems, Jasper and Colleton for example, are expected equal that of the Beaufort schools. That amounts to another 45% of first year production and sales goals, leaving only 10% to be met by sales to other buyers. The additional 10% in sales needed to reach first year goals would ideally come from increased purchases by the well-served school systems rather than new buyers.

III. Competition

While competition will come from a variety of sources, GFCA believes that they will capture a significant share of the market based on the fact that the products are locally grown fresh cut produce. There will be a demand for the products from customers because of the support that the customers wish to offer to local farmers and due to the fact that the price points will be very competitive. By there being very little transportation costs incurred, there being no middle market brokers and the margins for the processing facility being low, prices should be very competitive.

IV. Marketing Plan

The facility will market its products through phone and email contact with the identified target customers that are the end users. The initial core group of coop members is farming a total of 750 acres and has experience in growing the greens and vegetable crops that are in demand by the local school systems.

The average price per pound of \$0.40 for produce purchased in the field should be adequate to obtain the variety and quantities of produce needed from GFCA farmers. Pricing and cost structures will, however, vary from crop to crop. Prices should remain competitive throughout because of the proximity of the farmers to the processing facility, reducing transportation costs.

In addition to the core group, many other area farmers have indicated an interest in growing for the enterprise when it is in operation. The start up phase of the enterprise will involve some fine tuning of systems for matching production schedules with sales demand. The farmers will have to decide who will grow which crops, and they will need adequate lead time to work those crops into their rotation schedules.

Initially, the signature crop of the GFCA and the processing facility will be collards. These nutritious greens are a traditional staple in the Lowcountry and have a long growing season in the region. The organizers of the fresh cut enterprise expect collards to comprise a significant portion of their sales to institutional buyers in the first year and to be the basis of sales growth in subsequent years. They also expect that with collard greens as their signature crop, they could expand their sales reach well beyond the Lowcountry region.

Another staple product line to be marketed by the facility will be mixed salad greens. As with collards, all greens seem to grow well on the Lowcountry. The facility will develop a mixed green salad mix that will be bagged and marketed to the schools. This mix can be used as an individual salad or be used on salad bars.

The GFCA organizers are also aware of the increasing market share and higher prices being captured by organically grown produce. At least one of the farmers in the cooperative has already experienced success using organic growing methods. This is a trend that the GFCA will continue to watch closely and test out in their local market.

V. Operating Plan

The facility will be located in the South Carolina Coastal Community Development Corporation located on St Helena Island, SC. The facility as a DHEC approved commercial kitchen and the GFCA group will lease additional space to locate the processing facility. The building has loading docks and storage facilities as well as office space. The equipment that will be necessary for the facility includes stainless steel prep tables, an industrial size washer, a bagger, a metal detector, walk-in cooler, ice machine, washable walls, and will be air-conditioned. Additional equipment that will also be needed includes a refrigerated truck with a ramp or hydraulic lift gate for loading/unloading that will be used for delivering the product to customers.

Staff for the facility, when operating at full capacity, will employ nine people. Six people to do the processing and driving and three will handle marketing, management, and record keeping/financials.

Finding an experienced manager for the enterprise is important and could be difficult. It may be necessary for that person to learn on the job, perhaps by working on the processing line during the start up phase. It will also be important to keep fixed costs like management salaries as low as possible until production approaches the capacity of the equipment. All salaried employees will be hired with skills that will allow them to be multifunctional.

In the Pro Forma Income Statement it is assumed that for the first two years of operation the manager position would include production supervision and bookkeeping work as well as overall responsibility for the facility. The marketing position would also function as driver for collecting produce and delivering products to customers. Multifunctional positions like these not only help to keep fixed costs and risk low during the start up of the business but it will help keep managers more in touch with the realities of operations. This staffing plan will be a plus for the facility manager to have a hands-on role in production supervision and bookkeeping and for the marketing person to have frequent personal contact with farmers and customers while doing pick-ups and deliveries.

The GFCA/Facility Board will be expected to provide management oversight of the facility without attempting to micromanage. This will be accomplished through the analysis and continued monitoring of the organization's financial statements. Understanding some concept of financial information will be a requirement for consideration for service on the Board. However, continuing education in this area will be provided to Board members. An independent accountant will review financial information from the organization with the Board and provide training in the analysis and use of financial statement data. The Board will also have a significant role in maintaining good member relations and promoting the cooperative enterprise in the wider community. Initiating a program of cooperative education for the Board and members is the best way to head off organizational conflict and will be started as soon as possible. The consulting services of an accountant and the cooperative educational program could be funded by member shares and cash flows from operations.

VI. Assumptions

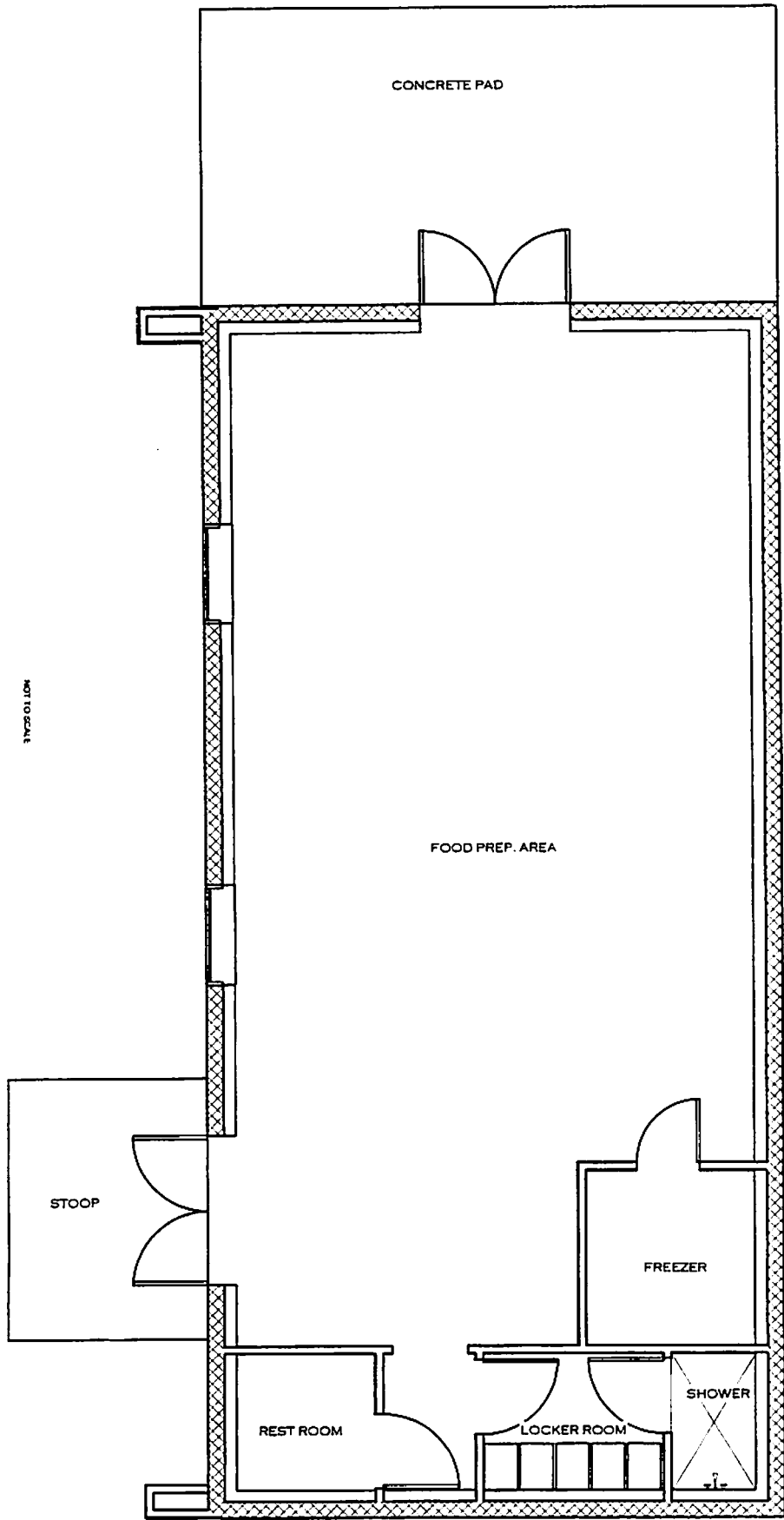
A feasibility study has been prepared by Clark Tibbits and was completed in March of 2011. Some of the information from the study has been incorporated into this business plan. The complete study document is available.

The assumptions for the plan are made in order to better understand the dynamics of the financial Pro Forma projections. Assuming that the fixed assets (equipment, truck, facility upgrade) needed for start up of the enterprise come from grants, the initial capital required should not be great. Most of the expenses in the attached Pro Forma Income Statement and Cash Flow Statement are variable and can be covered by sales.

Initial working capital will be needed, however, to cover management salaries, office expenses, rent and insurance until the enterprise is producing and selling products. Assuming that these fixed expenses will be incurred for two months before sales are made and that sales accounts will be paid within 30 days, the amount of initial working capital needed to launch the enterprise would be one quarter of first year fixed expenses or about \$27,000. Adding a 10% contingency would make the initial working capital requirement \$30,000.

This amount could be funded from a combination of initial share capital investments from members, a working capital loan, or bank line of credit. Ongoing working capital to fund growth in sales after the start up period could come from ongoing additions to member share capital. GFCA plans to ask its members to invest 5-10% of their sales to the Coop in their share capital accounts.

This business plan was developed by the USCB Small Business Development Center with client supplied information.



NOT TO SCALE

402

PLANS BY: OTIS SMITH, LLC. DESIGN BUILDER.
 182 LAUREL BAY ROAD
 BEAUFORT, SOUTH CAROLINA 29906
 PHONE: 843 575 2540 FAX: 803 238 7031 EMAIL: OTIS@OTISSMITH.COM

PROJECT

DATE
 AUGUST 30 2010

LIBRARY BOARD

	<u>Telephone</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term- Years</u>	<u>Term Expires</u>	<u>CC District</u>	<u>Ethnicity</u>	<u>North/ South</u>	<u>Gender</u>
1. Theresa Dunn, Chairman (Council District 1) 111 Birdsong Way, E401 Hilton Head Island, SC 29926 aldunhhi@hargray.com	(H)681-8855 (F)681-4413	3/10/1997 (partial term)	1/26/1998 2/11/2002 3/13/2006 2/22/2010	4	2/14	1	Caucasian	South	Female
2. Susan Carter Barnwell (Council District 2) 51 Katie Miller Drive P.O. Box 21057 Hilton Head Island, SC 29925 barnwells@yahoo.com	(H)681-3575	2/11/2008		4	2/12	2	Caucasian	South	Female
3. Vacant - John Cartwright (Council District 7)					2/13	7			
4. Vacant - Valerie Donaldson (Council District 8)					2/14	8			
5. Eileen M. Fitzgerald* (Council District 3) 51 Crosstree Drive Hilton Head Island, SC 29926 fitzfor@yahoo.com	(H)682-3787 (F)682-3181	8/22/2005	2/8/2010	4	2/14	10	Caucasian	South	Female

LIBRARY BOARD

	<u>Telephone</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term- Years</u>	<u>Term Expires</u>	<u>CC District</u>	<u>Ethnicity</u>	<u>North/ South</u>	<u>Gender</u>
6. Patsy F. Hand (Council District 5) 77 Fort Fremont Road St. Helena Island, SC 29920 patsyhand@gmail.com	(H)838-2574	8/9/2004 (partial term)	3/13/2006 2/8/2010	4	2/14	5	Caucasian	North	Female
7. Daniel Huff (Council District 11) 605 Port Republic St. Beaufort, SC 29902	(H)524-9026	7/28/2008 (partial term)	4/10/2010	4	2/14	11	Caucasian	North	Male
8. Janet C. Kuchler (Council District 6) 10 Pinckney Landing Sheldon, SC 29941 jankuchler@aol.com	(H)846-5857	4/8/2002	3/13/2006 2/22/2010	4	2/14	6	Caucasian	North	Female
9. Charles M. Morse (Council District 4) 17 Fording Court Bluffton, SC 29910	(H)815-3177	1/10/2011 (partial term)			2/14	4	Caucasian	South	Male
10. Norma Stewart (Council District 10) 11 Teaberry Lane Bluffton, SC 29909 nstewart39@gmail.com	(H)705-5924	10/10/2005	2/8/2010	4	2/14	10	Caucasian	South	Female
11. Jean Wolff* (Council District 9) 7 Croft Place Sheldon, SC 29941 jwolff@enbarqmail.com	(H)466-2500	10/10/2005 (partial term)	2/11/2008	4	2/12	6	Caucasian	North	Female

* Serving out-of-district with Councilman's approval.

Authorized Membership: 11
Vacancies: 2
Terms Expired: 0

Historical Background:
S.C. Act 564 of 1978
Ordinance 79/12
Charter Amendment May 19, 2003
Charter Amendment June 9, 2003
Ordinance 2005/5

**Library Board
(Candidates With Applications and Resumes on File)**

Name	Council District	Ethnicity	Primary Interest or Expertise	Other ABC Interest	Date Application Received
Berman, Robert	4	Caucasian	Retired		November 2010
Brown, Douglas	8	Caucasian	Retired Businessman		May 2011
Chaput, Alan	10	Caucasian	Retired		November 2010
Eggen, Belinda	7	Caucasian	University Professor	Alcohol - 2	November 2010
Eskra, Gail K.	10	Caucasian	Retired		June 2010
Jacquette, Arlene	5	Caucasian	Retired - Former Foreign Service Officer		October 2007
Lassai, Sandra	9	African American	Receptionist		April 2011
Marshall, Bryan	10	Caucasian	Physician, Educator, Scientist, Administrator and Writer	Rural - 2	February 2009
Morgan, Jean P.	10	Caucasian	Retired - Beaufort County Library		January 2011
Payne, Marius	11	African American	Analyst	Alcohol - 1 BJEOC - 3	February 2011
Raley, Pamela J.	4	Caucasian	Teacher	Alcohol - 2 Foster - 3	May 2010
Riley, Yolanda	6	African American	Teacher	PALS - 2 DSN - 3	May 2010
Roth, Ronald	4	Caucasian	Consultant	Historic - 2 Rural - 3	November 2010
Van Nostran, Douglas	10	Caucasian	Consultant		November 2010

CHILDREN'S FOSTER CARE REVIEW BOARD (14-B)

	<u>Telephone</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term- Years</u>	<u>Governor Expiration</u>	<u>CC District</u>	<u>Ethnicity</u>	<u>North/ South</u>	<u>Gender</u>
1. Linda Cecil, Vice-Chairman (Beaufort County Council - Appointee) 26 Rose Hill Drive Bluffton, SC 29910	(H)757-5557 (O)757-5700	N/A (partial term)	6/12/2006 6/14/2010	4	6/30/2014	10	Caucasian	South	Female
2. Vacant - Mona L. Huff (Beaufort County Council - Appointee)									
3. Doris Williams (Beaufort County Council - Appointee) 52 Whiteoaks Circle Bluffton, SC 29910	(H)757-2887	12/13/10			12/31/2014	4	Caucasian	South	Female

Rev. Edward Alston
(Jasper County Council - Appointee)

Ollie Mae Ferrell
(Jasper County Council - Appointee)

Authorized Membership: 3 (Beaufort County)
Vacancies: 1
Terms Expired: 0

Historical Background:
Local Law R461 January 13, 2003
Section 20-7-2376, *Code of Laws of SC*, 1976, as amended
Section 20-7-30, *Code of Laws of SC*, 1976, as amended

= Non - County Appointee
Steven Clyburn (803) 734-2691
Sandy Marcengill, Coordinator for the Governors Office (803) 734-1888
Beth Green, Program Director (803) 734-2025

**Children's Foster Care
(Candidates With Applications and Resumes on File)**

Name	Council District	Ethnicity	Primary Interest or Expertise	Other ABC Interest	Date Application Received
Camputaro, Elizabeth	11	Caucasian	Attorney	Social - 2	October 2009
Collar, Robert	4	Caucasian	Teacher	DSN - 2 Social Services - 3	May 2011
Gibson, Terry	7	Caucasian	Retired University Professon	Alcohol - 2 Planning - 3	August 2010
Himes, Diane	10	Caucasian	Retired		March 2005
McDaniel, Curtis	9	Caucasian	General Manager First Vehicle Services	Planning - 1 PALS - 2	May 2011
Raley, Pamela J.	4	Caucasian	Teacher	Library -1 Alcohol - 2	May 2010