

**Burton Fire District
Commission Meeting - Budget
September 27th, 2023
Station 81 – 1200**

PRESENT: Commissioner Gary Bright	Chief Rountree
Commissioner Madison Chisum	Dep. Chief Webb
Commissioner Herbert Burnes	Attorney Kuhn
Commissioner Stanley Ganshow <i>(arrived at 12:25)</i>	Asst. Chief Kenyon-
Commissioner Thomas Peeples	<i>(not present for exec session)</i>

The meeting was called to order by Commissioner Bright @ 12:04

Commissioner Burnes motioned to accept the agenda.
Commissioner Chisum seconded.
Vote was unanimous.
Motion approved.

Minutes

Commissioner Chisum motioned to accept the July 26th, 2023 meeting minutes.
Commissioner Burnes seconded.
Vote was unanimous.
Motion approved.

Financials

Commissioner Burnes motioned to accept the July & August 2023 financials.
Commissioner Chisum seconded.
Vote was unanimous. Motion Approved.

Executive Session

Commissioner Peeples motioned to enter into executive session to discuss a pending legal matter with Attorney Fred Kuhn.
Entered @ 12:08 pm.
Executive session ended at 12:33 pm.
No action taken. Discussion only. Two motions needed based on discussions.

Chairman Bright made a motion for the commission to authorize him to sign the partial release with the Town of Port Royal and to accept payment as presented.
Commissioner Ganshow seconded.
Vote was unanimous.
Motion approved.

Commissioner Ganshow made a motion to authorize Attorney Kuhn to answer a request to meet, by the Town Manager, to discuss the remaining legal matters.
Commissioner Peeples seconded.
Vote was unanimous.

Motion approved.

Chief Rountree and two or more Commissioners will meet with the attorneys and town manager once a date and time have been agreed upon.

Old Business

Engine 84 DEF – Engine 84 has been repaired and is back in service.

New Business

Tents/table covers – Chief provided artwork for a set of tents and table covers that Lt. Levesque has designed and ordered. These will primarily be used for community outreach and recruitment events.

Website – Commissioner Ganshow asked about the BFD website. Chief Rountree explained that our current host is outdated and we are unable to make changes to the website. We had someone who offered to revamp and redesign it but we have not seen any signs of progress therefore we have decided we will move forward and recreate on our own. The new site will be simple and point the public to necessary outside/helpful information.

Chief's Report

- FF Dawson has resigned and relocated out of state.
- FF Harvey is taking a job closer to home.
- Those two spots have been filled by FF/EMT Gutierrez and FF/Medic Woolsey
- Throughout recruit school we lost 3 of the 6 Burton employees.
- We have since hired FF Disbrow, FF Atkinson and FF Osborne who start the next in house recruit school Oct. 23rd. They are projected to graduate Jan 18th.
- Once class and graduation conclude they will begin an EMT class immediately.
- Burton is now a community distributor for Narcan. We will distribute Narcan along with a training class attached to CPR classes. We will not be handing out at events or issuing walk up requests.
- The First Responder grant received the Exchange club award on 9/11 at the Waterfront park.
- The two new pumpers have had to have windshields replaced under warranty. Labor and cost are 100% covered by Pierce.

Adjournment

Commissioner Chisum motioned to adjourn.

Commissioner Peeples seconded.

Meeting adjourned at 12:53.

Next regularly scheduled meeting: November 29th, 2023.