

**Burton Fire District
Commissioners Meeting
Budget approval
January 27th, 2022
Station 81 - 1800**

PRESENT: Commissioner Gary Bright
Commissioner Stan Ganshow
Commissioner Thomas Peeples
Commissioner Herbert Burnes

Chief Rountree
Attorney F. Kuhn
Lee Levesque (COAP Employee)

The meeting was called to order by Commissioner Bright @ 18:13.

Commissioner Burnes motioned to accept the agenda.
Commissioner Ganshow seconded.
Motion approved.

Minutes

Commissioner Ganshow motioned to accept the September 29th, 2021 meeting minutes.
Commissioner Burnes seconded.
Vote was unanimous.
Motion approved.

Financial Reports

September, October, November & December monthly reports were presented.
Commissioner Ganshow motioned to accept both financials.
Commissioner Chisum seconded.
Vote was unanimous.
Motion approved.

Executive Session

Commissioner Ganshow motioned to enter into executive session to review a pending legal matter.
Commissioner Burnes seconded.
Entered @ 18:14.
Back in open session @ 18:50.
No action taken or required.

Fred Kuhn wanted to pass along appreciation sent from Agape Hospice to Daniel Byrne for helping them get moved into their new facility.

Old Business

Trucks – Chief Rountree & the truck committee attended the pre-construction meeting in November. Changes were made that kept the total cost still within the original budget.

Capital Improvements in progress – Chief Webb:

Station 81 – They Bay doors will be painted when the weather allows and the balcony roof will be stained.

Station 83 – Ron's barber shop will be demolished once we can get a 40 yard container delivered. We are currently on the wait list for one.

Station 84 – The training facility will be painted to match the renovated station.

- About 80% of the roof supplies have come in. Just waiting on the rest to come in so the company can get started.
- Ice machine was replaced.

Station 85 – We will be painting the side of the station and a walkway will be put in with underground drainage to help with the issues that occur between the two buildings.

- Ice machine was replaced.

We have contracted with a new generator maintenance company. In the future we will need to be considering the fact that all of our generators are 18-20 years old and it may be time to consider replacements.

New Business

COAP Grant – Partnered with BCEMS, LISH and BCAD for the four year grant. Lee Levesque has been selected as the Burton Fire District employee and switched to day shift effective 1/18/2022. Lee will attend trainings, public presentations and work alongside the other grant employees as a team. Their main focus is opioid overdoses and training families on how to use Narcan. Lee has been given an administrative vehicle that was being used for out of town travel. COAP related travel/mileage is reimbursable from the grant.

Chief Rountree is part of the grant oversight committee through the course of the grant to help oversee SOPs and processes of the team. The committee currently meets monthly.

Maintenance - Commissioner Ganshow recommended using a commercial maintenance company that would be a one stop shop type of company to handle services on ice machines, generators, bay doors, HVAC etc..

He mentioned sitting down with Chief Webb to give him the information on companies he knows about and see if it's something the district could afford.

Hargray/Cable one – Hargray has reached out to our Fire Department about utilizing a small section of our property on Burton Hill Rd. to put one of their fiber relay stations on. The

commission is open to hearing a presentation from them. Chief Rountree will invite them to the next meeting.

Firehouse Subs Grant – Capt. Van Dam submitted for & was awarded a grant from Firehouse Subs in the amount of \$35,000 for a Life Pak 15.

Chief's Report

Provided in packet.

Lt. John Perry retired in December. K9 Sam, the arson K9, was assigned to another handler through State Farm.

Adjournment

Commissioner Peeples motioned to adjourn.

Commissioner Ganshow seconded.

Meeting adjourned at 19:31.

Next regularly scheduled meeting: March 30th, 2022