

II. FY 2023 BUDGET CALENDAR

August 23, 2021	FY21 Carryover Budget to Council for approval
October 6, 2021	Budget Kickoff Meeting
November 3-5, 2021	Budget Retreat with County Council
November 30, 2021	Capital Requests Due
December 15, 2021	Capital Improvement Planning Work Session
December 31, 2021	Capital Rankings Complete & Due in Software
January 5, 2022	Revenue Budgets Due (Revenue Generating Depts)
January 18-21, 2022	Budget Training with Departments
January 31, 2022	Personnel Figures Complete (with HR)
February 11, 2022	Department Budgets due in Software
March 1-18, 2022	Review by Administration/ Preparation of Recommended Budget
March 21-25, 2022	Meeting w/Depts Heads RE: Budget Requests (as necessary)
April 7, 2022	Council- Administrator Budget Workshop (10-12pm) Budgets Due for Outside Agencies & School District as approved by their respective boards
April 18, 2022	Finance Committee- Budget Presentations <ul style="list-style-type: none">• Beaufort Memorial• Beaufort-Jasper Comp Health• Fire Districts
April 21, 2022	Council- Administrator Budget Workshop (10-12pm)
May 2, 2022	Budget Public Hearing Ad in Newspaper
May 9, 2022	Administrator's Recommended Budget presented to County Council First Reading of Budget Ordinance
May 9- 27, 2022	Council reviews Administrator's Recommended Budget

May 16, 2022

Finance Committee- Budget Presentations

- School District
- LRTA/Palmetto Breeze
- TCL
- USCB

May 23, 2022

Second Reading and Public Hearing of Budget Ordinance

June 13, 2022

Third Reading of Budget Ordinance

Note: These dates coincide with scheduled County Council & Finance Committee Meetings.