BLUFFTON TOWNSHIP FIRE DISTRICT
BOARD OF COMMISSIONERS MEETING
Tuesday, October 20, 2026
Bluffton Fire District Headquarters
MINUTES

Board Members Present: Bill Rickett, Dana Marsh, Natalie Majorkiewicz, Glenn Williams (Zoom), Rick Krob, Joe Paolo, Paul Hamilton

Absent:

Members Present: David Hindman, Derek Church, Adam Corn, Steve McKinley, Paul Harrelson, Terry Sheriff, Rhett Livingston, Stephen Combs, Haley Frazier, Sam Dulla, Brisen Boggess

MEETING CALLED TO ORDER at 4:02, pm by Chairman Rick Krob.

INVOCATION & PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

ACCEPTANCE OF AGENDA: Chairman Krob moved to accept the agenda. Commissioner Rickett motioned, and Commissioner Marsh seconded to accept the agenda. Motion passed unanimously. (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton, Williams, Krob, Paolo) (NAYS – None)

CHAIRMAN'S REMARKS: None.

PUBLIC COMMENT: None.

EMPLOYEE RECOGNITION:
- FF Simon Steward promoted to Firefighter II
- Lt. Jim Thomas promoted to Battalion Chief
- BTFD was awarded the most seat cheks for the Child Passenger Safety Program through the State of South Carolina.
- Haley Frazier was awarded Child Passenger Safety Technician of the Year.

APPROVAL OF BOARD MEETING MINUTES: Commissioner Marsh motioned, and Commissioner Paolo seconded the minutes of September 15, 2026, Board of Commissioners meeting be approved. Motion passed. (YEAS – Krob, Rickett, Majorkiewicz, Williams, Marsh, Hamilton, Paolo) (NAYS – None)

FINANCIAL REPORT: Chief Church reviewed the Finance Report for the month of September 2026. We are through 25% of the 2027 fiscal year budget, and the total expenditures year to date is 23.95%. The revenue requested year to date from the County was $6,924,635,

which is 23.92% of our $28,945,010 budget. The current fire impact fee balance is $2,725,352 (Increase of $58,351).

Commissioner Rickett motioned, and Commissioner Marsh seconded that the September 2026 Financial Report be approved as submitted. Motion passed (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton, Krob, Paolo) (NAYS – None)

CONSENT AGENDA APPROVAL:

- **Receipt of Training & Medical Update**
- **Receipt of Maintenance Update**
- **Receipt of Fire Prevention Update**

Commissioner Hamilton motioned, and Commissioner Marsh seconded that the consent agenda be accepted. Motion passed. (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton, Krob, Paolo) (NAYS – None)

OLD BUSINESS:

- **Receipt of Operations Update:** Chief Corn reviewed the Operations Report for September. The overall call volume was 988 calls. Stations 38, 34, 30, and 35 are still the busiest stations.

  PROJECT UPDATES:

- ***Strategic Plan Implementation Progress:*** Chief Livingston continues to work with the team leaders to start working on strategic goals.

- ***Fire Station 39/Sun City Property Acquisition:*** Construction is back underway.

- ***American Rescue Plan Act (ARPA):*** No update.

- ***Old Station 32:*** No update.

- ***Station 32/EMS QRV 27:*** No update.

- ***Facilities:*** No update.

- ***Need Assessments/CIP:*** Continuing to assess infrastructure needs to develop CIP and prioritize improvements and repairs around the district.
  - No update.

NEW BUSINESS:

- ***Station 35:*** A proposal for the redevelopment of Station 35 was presented, outlining potential improvements to accommodate all administrative staff and better meet the needs of floor staff. A conceptual model illustrating the proposed updates was provided. The request to develop an RFQ for the potential redevelopment was presented.

Commissioner Ricket motioned, and Commissioner Marsh seconded to develop an RFQ for Station 35 be accepted. Motion passed. (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton, Krob, Paolo) (NAYS – None)

- ***County Fire District Consolidation Update:*** Beaufort County issued a Request for Proposals (RFP) to evaluate fire departments north of the Broad River and explore potential consolidation. A meeting was held on October 1, 2026, with fire chiefs representing departments north of the Broad River. During the meeting, questions were raised regarding why BTFD, located south of the Broad River, was not included in the process. A vote was subsequently held to amend the RFP to include BTFD in the evaluation.

ADJOURNMENT: Commissioner Rickett motioned, and Commissioner Hamilton seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 5:02 PM. (YEAS – Rickett, Williams, Marsh, Hamilton, Majorkiewicz, Krob, Paolo) (NAYS – None)

Respectfully Submitted,
Hailey Smith
10/20/2026

Approved by the Fire Board 11/17/2026