

**BLUFFTON TOWNSHIP FIRE DISTRICT
BOARD OF COMMISSIONERS MEETING
Tuesday, March 17, 2026
Bluffton Fire District Headquarters
MINUTES**

Board Members Present: Bill Rickett, Dana Marsh, Paul Hamilton, Natalie Majorkiewicz, Glenn Williams

Absent: Joe Paolo

Members Present: David Hindman, Derek Church, Adam Corn, Steve McKinley, Tracy Walling, Rhett Livingston, Daniel Wiltse, Terry Sheriff, Stephen Combs, Haley Frazier, Sam Dulla

MEETING CALLED TO ORDER at 4:03, pm by Vice Chairman Bill Rickett.

INVOCATION & PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

SWEARING IN NEW COMMISSIONER: Glenn Williams, At- Large

ACCEPTANCE OF AGENDA: Vice Chair Rickett moved to accept the agenda. Commissioner Marsh motioned, and Commissioner Hamilton seconded to accept the agenda. Motion passed unanimously. (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton) (NAYS – None)

CHAIRMAN’S REMARKS: None.

PUBLIC COMMENT: None.

EMPLOYEE RECOGNITION:

- Smoke Alarm Blitz in Jasper County- Leslie Jones-Hart, Sam Dulla, Haley Frazier, Andrew Hatcher, Cal Shanks, Nathan Heintschel, Chris Snowden, Danny Heslin, Tyler Griffin, Juan Gambin, Andrei Turner, Jayme Beach, Chief Terry Sheriff, Chief Adam Corn, Chief David Hindman
- FF Kate Roos obtained her Certified Flight Paramedic Certification
- FF Jordan Barrow performed CPR on a subject at his part time job
- FF Dan Branath promoted to Driver Operator
- FF Eric Ashdown promoted to Driver Operator
- FF Mark Nagy promoted to Firefighter II

Approved by the Fire Board 4/21/2026

APPROVAL OF BOARD MEETING MINUTES: Commissioner Hamilton motioned, and Commissioner Marsh seconded the minutes of February 17, 2026, Board of Commissioners meeting be approved. Motion passed. (YEAS – Rickett, Majorkiewicz, Williams, Marsh, Hamilton) (NAYS – None)

FINANCIAL REPORT: Chief Church reviewed the Finance Report for the month of February 2026. We are through 66.67% of the 2026 fiscal year budget, and the total expenditures year to date is 62.12%. The revenue requested year to date from the County was \$16,763,316, which is 62.19% of our \$26,913,566 budget. The current fire impact fee balance is \$1,944,212 (Decrease of \$37,596).

Commissioner Marsh motioned, and Commissioner Majorkiewicz seconded that the February 2026 Financial Report be approved as submitted. Motion passed (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton) (NAYS – None)

CONSENT AGENDA APPROVAL:

- **Receipt of Training Update**
- **Receipt of Maintenance Update**
- **Receipt of Fire Prevention Update**

Commissioner Marsh motioned, and Commissioner Hamilton seconded that the consent agenda be accepted. Motion passed. (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton) (NAYS – None)

OLD BUSINESS:

- **Receipt of Operations Update:** Chief Corn reviewed the Operations Report for September. The overall call volume was 860 calls. Stations 38, 34, 30, and 35 are still the busiest stations.

PROJECT UPDATES:

- **Strategic Plan Implementation Progress:** Chief Livingston continues to work with the team leaders to start working on strategic goals.
- **Fire Station 39/Sun City Property Acquisition:** Finance Committee is recommending reallocation of funds to include 5.7 million in funding. This is pending Council approval.
- **American Rescue Plan Act (ARPA):** No update.
- **Policy Update Process:** A deadline has been established for committee input. Final reviews and rollout should begin in March.

Approved by the Fire Board 4/21/2026

- **Old Station 32:** No update.
- **Station 32/EMS QRV 27:** We are maintaining ALS coverage at Station 32 while the EMS QRV is out of service.
- **Facilities:**
 - **Training building-** is awaiting arrival of supplies prior to the work beginning for repair.
 - **Admin Annex-** the exterior has been painted and repairs to damaged wood has been completed.
 - **Station 35-** the bay doors are installed and are currently being wired.
- **Need Assessments/CIP:** Continuing to assess infrastructure needs to develop CIP and prioritize improvements and repairs around the district.
 - Met with County CFO to discuss Impact Fees, CIP and other priorities.
 - Continuing to assess infrastructure needs to develop CIP and prioritize improvements and repairs.
 - Work task analysis is on-going to assess personnel needs, efficiency and workload management.
- **Chiefs Remarks:** We are continuing to work on the FY27 budget. We have scheduled an Open house for a Public Safety recruiting event that is set to take place on May 2nd. We have invited Beaufort County Sheriff's Office, EMS, and Bluffton Police Department.

NEW BUSINESS

- **Policy Update Approval:** We are currently working through updating all policies and procedures in batches. Each Commissioner received five policies to review for approval to publish to the District.

Commissioner Rickett motioned, and Commissioner Hamilton seconded that the five policies presented be accepted. Motion passed. (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton) (NAYS – None)

ADJOURNMENT: Commissioner Hamilton motioned, and Commissioner Marsh seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 4:25 PM. (YEAS – Rickett, Williams, Marsh, Hamilton, Majorkiewicz) (NAYS – None)

Respectfully Submitted,
Hailey Smith

Approved by the Fire Board 4/21/2026

03/17/2026

Approved by the Fire Board 4/21/2026