

**BLUFFTON TOWNSHIP FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Tuesday, November 18, 2025
Bluffton Fire District Headquarters
MINUTES**

Board Members Present: Drew Bedingfield, Joe Paolo, Dana Marsh, Natalie Majorkiewicz (zoom)

Absent: Bill Rickett, Paul Hamilton

Members Present: Derek Church, Adam Corn, Steve McKinley, Tracy Walling, Rhett Livingston, Daniel Wiltse

MEETING CALLED TO ORDER at 4:04, pm by Commissioner Drew Bedingfield.

INVOCATION & PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

ACCEPTANCE OF AGENDA: Commissioner Bedingfield moved to accept the agenda. Commissioner motioned Marsh, and Commissioner Paolo seconded to accept the agenda. Motion passed unanimously. (YEAS – Bedingfield, Paolo, Marsh, Majorkiewicz,) (NAYS – None)

CHAIRMAN’S REMARKS: None.

PUBLIC COMMENT: None.

AUDITOR REPORT: Lisa Wechsler presented the FY25 Comprehensive Annual Financial Report. The Fire Board will review and vote to accept the report next month. Once approved, the complete report will be made available.

EMPLOYEE RECOGNITION:

- Corey Sears promoted to FF II
- Evan Sweeney promoted to FF II
- John Franklin promoted to FF II
- Joseph Kordus promoted to FF II
- Colton Boyles promoted to FF II
- Bryan Seybold promoted to Senior Firefighter

APPROVAL OF BOARD MEETING MINUTES: Commissioner Marsh motioned, and Commissioner Paolo seconded the minutes of October 28, 2025, Board of Commissioners meeting be approved. Motion passed. (YEAS – Bedingfield, Majorkiewicz, Paolo, Marsh) (NAYS – None)

Approved by the Fire Board 12/16/2025

FINANCIAL REPORT: Chief Church reviewed the Finance Report for the month of October 2025. We are through 33.33% of the 2026 fiscal year budget, and the total expenditures year to date is 30.83%. The revenue requested year to date from the County was \$7,838,159, which is 29.12% of our \$26,913,566 budget. The current fire impact fee balance is \$1,807,674 (Increase of \$29,180).

Commissioner Paolo motioned, and Commissioner Marsh seconded that the October 2025 Financial Report be approved as submitted. Motion passed (YEAS – Bedingfield, Majorkiewicz, Paolo, Marsh) (NAYS – None)

CONSENT AGENDA APPROVAL:

- **Receipt of Training Update**
- **Receipt of Maintenance Update**
- **Receipt of Fire Prevention Update**

Commissioner Marsh motioned, and Commissioner Paolo seconded that the consent agenda be accepted. Motion passed. (YEAS – Bedingfield, Majorkiewicz, Paolo, Marsh) (NAYS – None)

OLD BUSINESS:

- **Receipt of Operations Update:** Chief Corn reviewed the Operations Report for September. The overall call volume was 925 calls. Stations 38, 34, 30, and 35 are still the busiest stations.

PROJECT UPDATES:

- ***Strategic Plan Implementation Progress:*** Chief Livingston continues to work with the team leaders to start working on strategic goals.
- ***Fire Station 39/Sun City Property Acquisition:*** The design process is going well and running slightly ahead of schedule. The current timeline has construction starting in January of 2026 with an estimated completion date range of September or October of 2026.
- ***American Rescue Plan Act (ARPA):*** Bryx is still working on the dispatch center part of the project.
- ***Policy Update Process:*** Tracy Walling, HR Director, has assembled a team and they are actively working on updating our policies.
- ***Fire Chief Recruitment:*** Chief David Hindman will be joining BTFD January 5, 2026.

Approved by the Fire Board 12/16/2025

ADJOURNMENT: Commissioner Majorkiewicz motioned, and Commissioner Paolo seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 5:03 PM. (YEAS – Bedingfield, Majorkiewicz, Paolo, Marsh) (NAYS – None)

Respectfully Submitted,
Hailey Smith
11/18/2025

Approved by the Fire Board 12/16/2025