

**BLUFFTON TOWNSHIP FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Tuesday, October 28, 2025
Bluffton Fire District Headquarters
MINUTES**

Board Members Present: Bill Rickett, Drew Bedingfield (zoom), Joe Paolo, Dana Marsh, Natalie Majorkiewicz, Paul Hamilton

Absent:

Members Present: Derek Church, Adam Corn, Steve McKinley, Tracy Walling, Rhett Livingston,

MEETING CALLED TO ORDER at 4:00, pm by Vice Chair Rickett.

INVOCATION & PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

ACCEPTANCE OF AGENDA: Vice Chair Rickett moved to accept the agenda. Director motioned Marsh, and Director Majorkiewicz seconded to accept the agenda. Motion passed unanimously. (YEAS – Rickett, Bedingfield, Paolo, Marsh, Majorkiewicz, Hamilton) (NAYS – None)

CHAIRMAN’S REMARKS: None.

PUBLIC COMMENT: None.

EMPLOYEE RECOGNITION:

- Nicholas Biangone promoted to FF II
- Kit Burdick promoted to FF II
- Andrew Short promoted to FF II
- Juan Gambin promoted to FF II
- Hampton Goldston promoted to FF II
- Nathan Heintschel promoted to FF II
- Justin Williams promoted to FF II
- Larry Glover promoted to FF II

APPROVAL OF BOARD MEETING MINUTES: Director Paolo, motioned, and Director Marsh seconded the minutes of September 16, 2025, Board of Directors meeting be approved. Motion passed. (YEAS – Rickett, Bedingfield, Majorkiewicz, Paolo, Marsh, Hamilton) (NAYS – None)

FINANCIAL REPORT: Chief Church reviewed the Finance Report for the month of September 2025. We are through 25% of the 2026 fiscal year budget, and the total expenditures

Approved by the Fire Board 11/18/2025

year to date is 23.49%. The revenue requested year to date from the County was \$6,373,134, which is 23.68% of our \$26,913,566 budget. The current fire impact fee balance is \$1,778,467(Increase of \$252,641).

Director Marsh motioned, and Director Hamilton seconded that the September 2025 Financial Report be approved as submitted. Motion passed (YEAS – Rickett, Bedingfield, Majorkiewicz, Paolo, Marsh, Hamilton) (NAYS – None)

CONSENT AGENDA APPROVAL:

- **Receipt of Training Update**
- **Receipt of Maintenance Update**
- **Receipt of Fire Prevention Update**

Director Marsh motioned, and Director Paolo seconded that the consent agenda be accepted. Motion passed. (YEAS – Rickett, Bedingfield, Majorkiewicz, Paolo, Marsh, Hamilton) (NAYS – None)

OLD BUSINESS:

- **Receipt of Operations Update:** Chief Corn reviewed the Operations Report for September. The overall call volume was 900 calls. Stations 38, 34, 30, and 35 are still the busiest stations.

PROJECT UPDATES:

- ***Strategic Plan Implementation Progress:*** Chief Livingston continues to work with the team leaders to start working on strategic goals.
- ***Fire Station 39/Sun City Property Acquisition:*** The design process is going well and running slightly ahead of schedule. The current timeline has construction starting in January of 2026 with an estimated completion date range of September or October of 2026.
- ***American Rescue Plan Act (ARPA):*** Bryx is still working on the dispatch center part of the project.
- ***Policy Update Process:*** Mission CIT has completed their work on reviewing our policies. They have been in contact with HR and a plan of action is being developed.
- ***Fire Chief Recruitment:*** Developmental Associates is still working with the Board. They have
- ***Old Station 32:*** Rick Marcher with VMB Law is waiting for proof of heirship to reconvey the property.

Approved by the Fire Board 11/18/2025

- **FY25 Audit:** Lisa Wechsler with Crowley Wechsler & Associates will present the results from the FY25 audit at next month's board meeting.

EXECUTIVE SESSION: Discussion of personnel matters with the Board. No actions taken.

Director Paolo moved to enter Executive Session. Director Hamilton seconded. The motion passed, and the Executive Session began at 4:18pm. (YEAS –Paolo, Rickett, Majorkiewicz, Bedingfield, Marsh, Hamilton) (NAYS – None)

Director Marsh moved to end the Executive Session. Director Hamilton seconded. The motion passed, and the Executive Session ended at 4:59 pm. (YEAS –Paolo, Rickett, Bedingfield, Majorkiewicz, Marsh, Hamilton) (NAYS – None)

ADJOURNMENT: Director Marsh motioned, and Director Majorkiewicz seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 5:00 PM. (YEAS –Rickett, Bedingfield, Majorkiewicz, Paolo, Marsh, Hamilton) (NAYS – None)

Respectfully Submitted,
Hailey Smith
10/28/2025

Approved by the Fire Board 11/18/2025