

**BLUFFTON TOWNSHIP FIRE DISTRICT  
BOARD OF DIRECTORS MEETING  
Tuesday, August 19, 2025  
Bluffton Fire District Headquarters  
MINUTES**

**Board Members Present:** Bill Rickett, Drew Bedingfield, Joe Paolo, Dana Marsh, Natalie Majorkiewicz

**Absent:** Paul Hamilton

**Members Present:** Derek Church, Adam Corn, Paul Harrelson, Steve McKinley, Tracy Walling, Rhett Livingston

**MEETING CALLED TO ORDER at 4:00, pm by Vice Chair Rickett.**

**INVOCATION & PLEDGE OF ALLEGIANCE**

**BOARD MEMBER ROLL CALL**

**ACCEPTANCE OF AGENDA:** Vice Chair Rickett moved to accept the agenda. Director motioned Marsh, and Director Paolo seconded to accept the agenda. Motion passed unanimously. (YEAS – Rickett, Bedingfield, Paolo, Marsh) (NAYS – None)

**CHAIRMAN’S REMARKS:** None.

**PUBLIC COMMENT:** None.

**EMPLOYEE RECOGNITION:** None

**APPROVAL OF BOARD MEETING MINUTES:** Director Bedingfield, motioned, and Director Marsh seconded the minutes of July 15, 2025, Board of Directors meeting be approved. Motion passed. (YEAS – Rickett, Bedingfield, Majorkiewicz, Paolo, Marsh) (NAYS – None)

**FINANCIAL REPORT:** Chief Church reviewed the Finance Report for the month of July 2025. We are through 8.33% of the 2026 fiscal year budget, and the total expenditures year to date is 6.9%. The revenue requested year to date from the County was \$1,865,841, which is 6.93% of our \$26,913,566 budget. The current fire impact fee balance is \$1,560,585 (End of FY25 Value).

Director Bedingfield motioned, and Director Paolo seconded that the July 2025 Financial Report be approved as submitted. Motion passed (YEAS – Rickett, Bedingfield, Majorkiewicz, Paolo, Marsh) (NAYS – None)

**CONSENT AGENDA APPROVAL:**

- **Receipt of Training Update**

*Approved by Fire Board 9/16/2025*

- **Receipt of Maintenance Update**
- **Receipt of Fire Prevention Update**

Director Marsh motioned, and Director Bedingfield seconded that the consent agenda be accepted. Motion passed. (YEAS – Rickett, Bedingfield, Majorkiewicz, Paolo, Marsh) (NAYS – None)

## **OLD BUSINESS:**

- **Receipt of Operations Update:** Chief Corn reviewed the Operations Report for July. The overall call volume was 918 calls. The response time report and the response time heat map show a longer response time to calls in the areas covered by Station 34 and between Station 30 and Station 35 as they require a longer distance and time to get on scene. Stations 30, 34, 35 and 38 remain the busiest stations.

## **PROJECT UPDATES:**

- **Accreditation Update:** Chief Church and Chief Livingston attended a hearing in Denver, Colorado on August 5<sup>th</sup> to stand before the CPSE Commission. We are happy to report the District has earned re-accreditation status for 2025-2030.
- **Strategic Plan Implementation Progress:** Chief Livingston will be working with the team leaders to start working on the strategic goals.
- **Fire Station 39/Sun City Property Acquisition:** The design process is going well and running slightly ahead of schedule. The current timeline has construction starting in January 2026 with an estimated completion date range of September or October of 2026.
- **American Rescue Plan Act (ARPA):** Bryx was on site and has handled most issues but are still working on the dispatch center portion of the project.
- **Policy Update Process:** Mission CIT has begun their work on reviewing our policies.
- **Fire Chief Recruitment:** Developmental Associates is working with the Board as the recruitment process has begun. The job posting went live on August 1, 2025, and will run for 30 days.
- **Old Station 32:** Rick Marcher with VMB Law is waiting for proof of heirship to reconvey the property.

*Approved by Fire Board 9/16/2025*

**ADJOURNMENT:** Director Bedingfield motioned, and Director Paolo seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 4:30 PM. (YEAS –Rickett, Bedingfield, Majorkiewicz, Paolo, Marsh) (NAYS – None)

Respectfully Submitted,  
Hailey Smith  
08/19/2025

*Approved by Fire Board 9/16/2025*