

**BLUFFTON TOWNSHIP FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Tuesday, November 19, 2024
Bluffton Fire District Headquarters
MINUTES**

Board Members Present: Rick Krob, Bill Rickett, Natalie Majorkiewicz, Joe Paolo, Paul Hamilton, Drew Bedingfield, Dana Marsh

Absent:

Members Present: Paul Boulware, Derek Church, Adam Corn, Paul Harrelson, Tracy Walling, Dan Wiltse, Nancy Miller-Hyer, Rhett Livingston

MEETING CALLED TO ORDER at 4:00, pm by Chairman Krob.

INVOCATION & PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

ACCEPTANCE OF AGENDA: Chairman Marsh moved to accept the agenda. Director Rickett motioned, and Director Marsh seconded to accept the agenda. Motion passed unanimously. (YEAS – Krob, Paolo, Rickett, Majorkiewicz, Hamilton, Bedingfield, Marsh) (NAYS – None)

SWEARING IN OF BOARD MEMBER: Swearing in Bill Rickett as the Vice Chairman of the Board.

CHAIRMAN’S REMARKS: None.

AUDITOR REPORT: Lisa Wechsler presented the FY24 Comprehensive Annual Financial Report. The Fire Board will review and vote to accept the report next month. Once approved, the complete report will be made available.

PUBLIC COMMENT: None.

EMPLOYEE RECOGNITION:

- Carter Barrett promoted to Driver Operator
- James Shelton promoted to Driver Operator
- Matt Bex promoted to Driver Operator
- Kate Roos promoted to Driver Operator
- Colby Wagner promoted to Senior Firefighter
- Vincent Dean promoted to Senior Firefighter

APPROVAL OF BOARD MEETING MINUTES: Director Marsh would like to make an amendment to the minutes from the October 15th Board meeting. The amendment was made to who motioned of approval the minutes. Director Marsh motioned, and Director Hamilton seconded the minutes of the October 15, 2024, Board of Directors meeting be approved as

Approved by the Fire Board 12/17/2024

corrected. Motion passed. (YEAS – Krob, Paolo, Rickett, Majorkiewicz, Hamilton, Bedingfield, Marsh) (NAYS – None)

FINANCIAL REPORT: Chief Church reviewed the Finance Report for the month of October 2024. We are through 33.33% of the 2024 fiscal year budget, and the total expenditures year to date are at 33.40%. The revenue requested year to date from the county was \$7,792,195, which is 33.01% of our \$23,606,911 budget. The current fire impact fee balance is \$1,442,757 (\$77,009 Increase).

Director Paolo motioned, and Director Rickett seconded that the October 2024 Financial Report be approved as submitted. Motion passed (YEAS – Krob, Paolo, Rickett, Majorkiewicz, Hamilton, Bedingfield, Marsh) (NAYS – None)

CONSENT AGENDA APPROVAL:

- **Receipt of Training Update**
- **Receipt of Maintenance Update**
- **Receipt of Fire Prevention Update**

Director Rickett motioned, and Director Marsh seconded that the consent agenda be accepted. Motion passed. (YEAS – Krob, Rickett, Majorkiewicz, Paolo, Hamilton, Bedingfield, Marsh) (NAYS – None)

OLD BUSINESS:

- **Receipt of Operations Update:** Chief Corn reviewed the Operations Report for October. The overall call volume was 904 calls. The response time report and the response time heat map show a longer response time to calls in the areas covered by Station 34 and between Station 30 and Station 35 as they require a longer distance and time to get on scene. Stations 30, 34, 35 and 38 remain the busiest stations.

Project Updates:

- ***Accreditation Update:*** No update other than the Self- Assessment Manual (SAM) is being updated.
- ***Strategic Plan Implementation Progress:*** No update other than crews are working on their goals and plans.
- ***Fire Station 39/Sun City Property Acquisition:*** We met with Sun City Board of Directors to see what they would like the architecture of Fire Station 39 to resemble and to discuss the site layout design.
- ***American Rescue Plan Act (ARPA):*** Bryx is receiving CAD data from dispatch and will be sending down technicians the week of December 16th to visit each location for testing and fixing any loose ends that are needed.

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- ***RFP-BTFD Training Facility Concrete:*** Crews are on site and are excavating the soil and have completed two pours of concrete as of date.

NEW BUSINESS:

- **iPads for Board Members:** iPads will be issued to board members so no paper packets will be printed anymore. These iPads will have all documents for board meetings and department emails.

EXECUTIVE SESSION: Discussion of personal matters with the board. No action was taken while in executive session.

Director Marsh moved to enter Executive Session. Director Rickett seconded. The motion was passed, and the Executive Session began at 4:42 pm. (YEAS –Paolo, Marsh, Krob, Rickett, Majorkiewicz, Bedingfield, Hamilton) (NAYS – None)

Director Paolo moved to end the Executive Session. Director Hamilton seconded. The motion was passed, and the Executive Session ended at 5:06 pm. (YEAS –Paolo, Marsh, Krob, Rickett, Majorkiewicz, Bedingfield, Hamilton) (NAYS – None)

ADJOURNMENT: Director Marsh motioned, and Director Rickett seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 5:07 PM. (YEAS – Krob, Rickett, Majorkiewicz, Paolo, Hamilton, Bedingfield, Marsh) (NAYS – None)

Respectfully Submitted,
Hailey Smith
11/19/2024

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