

**BLUFFTON TOWNSHIP FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Tuesday, September 17, 2024
Bluffton Fire District Headquarters
MINUTES**

Board Members Present: Rick Krob, Bill Rickett, Natalie Majorkiewicz, Dana Marsh, Joe Paolo (Zoom), Paul Hamilton, Drew Bedingfield

Absent: Derek Church

Members Present: Paul Boulware, Adam Corn, Steve McKinley, Tracy Walling, Dan Wiltse, Rhett Livingston,

MEETING CALLED TO ORDER at 4:00, pm by Chairman Krob.

INVOCATION & PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

ACCEPTANCE OF AGENDA: Chairman Rickett moved to accept the agenda. Director Marsh motioned, and Director Marsh seconded to accept the agenda. Motion passed unanimously. (YEAS – Krob, Marsh, Paolo, Rickett, Majorkiewicz, Hamilton) (NAYS – None)

SWEARING IN NEW BOARD MEMBER: William “Drew” Bedingfield

CHAIRMAN’S REMARKS: Director Krob welcomes Drew Bedingfield to the Fire Board.

PUBLIC COMMENT: None.

EMPLOYEE RECOGNITION:

- Rodney Warren transferred from Operations to Fire Prevention as a Fire Inspector.

APPROVAL OF BOARD MEETING MINUTES: Director Majorkiewicz motioned, and Director Hamilton seconded the minutes of the August 20, 2024, Board of Directors meeting be approved. Motion passed. (YEAS – Krob, Marsh, Paolo, Rickett, Majorkiewicz, Bedingfield Hamilton) (NAYS – None)

FINANCIAL REPORT: Chief Boulware reviewed the Finance Report for the month of August 2024. We are through 16.67% of the 2024 fiscal year budget, and the total expenditures year to date are at 17.23%. The revenue requested year to date from the county was \$4,011,918, which is 16.99% of our \$23,606,911 budget. The current fire impact fee balance is \$1,297,268 (\$51,056 Increase).

Approved by the Fire Board 10/15/2024

Director Marsh motioned, and Director Rickett seconded that the August 2024 Financial Report be approved as submitted. Motion passed (YEAS – Krob, Marsh, Paolo, Rickett, Majorkiewicz, Hamilton, Bedingfield) (NAYS – None)

CONSENT AGENDA APPROVAL:

- **Receipt of Training Update**
- **Receipt of Maintenance Update**
- **Receipt of Fire Prevention Update**

Director Paolo motioned, and Director Hamilton seconded that the consent agenda be accepted. Motion passed. (YEAS – Krob, Marsh, Rickett, Majorkiewicz, Paolo, Hamilton, Bedingfield) (NAYS – None)

OLD BUSINESS:

- **Receipt of Operations Update:** Chief Corn reviewed the Operations Report for August. The overall call volume was 944 calls. The response time report and the response time heat map show a longer response time to calls in the areas covered by Station 34 and between Station 30 and Station 35 as they require a longer distance and time to get on scene. Stations 30, 34, 35 and 38 remain the busiest stations

Project Updates:

- ***Accreditation Update:*** The accreditation process is still going smoothly. Assignments are being completed. The ACR initial review went well and is expected to be finalized in a month.
- ***Strategic Plan Implementation Progress:*** The first quarterly strategic plan update is due October 1st.
- ***Fire Station 39/Sun City Property Acquisition:*** BTFD staff graded the top three vendors and forwarded the results to County Procurement and are waiting for the final result from the County.
- ***American Rescue Plan Act (ARPA):*** All equipment has been installed in the stations, and the programming is completed to prepare for the final implementation once county dispatch is ready to start. Some facilities on the Northern side still need equipment installation before we go live. I anticipate a late year startup of the system as we move forward.
- ***RFP-BTFD Training Facility Concrete:*** All approvals are completed, and we are waiting for the contract to be generated and signed before starting any work on-site.

NEW BUSINESS

Approved by the Fire Board 10/15/2024

- ***Used Apparatus Procurement:*** Proposal to purchase 2 Fire Trucks from Hilton Head Fire Department. Maintenance records for the top 3 trucks have been reviewed by our Maintenance Department and 2 were selected as the best. The Hilton Head trucks are 2008 model with 70-80k miles on them. A potential invoice was drafted from Safe Industries for the two Fire Engines for \$90k each. This would allow us to have three reserve trucks, since we would be losing one of our current reserve trucks for Station 39. The estimated total for the two trucks and up-fitting them is estimated to be \$294k (\$90k per truck, \$57k to up-fit).

Director Krob moved to approve the purchase of the used apparatus contingent upon the information received regarding the rules of the bond. Director Paolo motioned, and Director Hamilton seconded the contingent vote to approve the purchase of the used apparatus procurement. Motion passed. (YEAS – Krob, Marsh, Rickett, Majorkiewicz, Paolo, Hamilton, Bedingfield) (NAYS – None)

ADJOURNMENT: Director Marsh motioned, and Director Hamilton seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 4:52 PM. (YEAS – Krob, Marsh, Rickett, Majorkiewicz, Paolo, Hamilton, Bedingfield) (NAYS – None)

Respectfully Submitted,
Hailey Smith
09/17/2024

Approved by the Fire Board 10/15/2024