

**BLUFFTON TOWNSHIP FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Tuesday, August 20, 2024
Bluffton Fire District Headquarters
MINUTES**

Board Members Present: Rick Krob, Bill Rickett, Natalie Majorkiewicz, Dana Marsh, Joe Paolo (Zoom), Paul Hamilton

Absent:

Members Present: Paul Boulware, Derek Church, Adam Corn, Steve McKinley, Paul Harrelson, Tracy Walling. Dan Wiltse, Rhett Livingston, Todd Harvey

MEETING CALLED TO ORDER at 4:00, pm by Chairman Krob.

INVOCATION & PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

ACCEPTANCE OF AGENDA: Chairman Krob moved to accept the agenda. Director Rickett motioned, and Director Marsh seconded to accept the agenda. Motion passed unanimously. (YEAS – Krob, Marsh, Paolo, Rickett, Majorkiewicz, Hamilton) (NAYS – None)

CHAIRMAN’S REMARKS: Director Krob would like to thank the members of the board who participated in interviews for the at large seat. Drew Bedingfield was selected from the candidates and is pending the process to be approved by County Council.

PUBLIC COMMENT: None.

EMPLOYEE RECOGNITION:

- Senior Firefighter Joel Martin promoted to Lieutenant
- New hire, Marcus Barnes, is our new Training Officer

APPROVAL OF BOARD MEETING MINUTES: Director Marsh motioned, and Director Hamilton seconded the minutes of the July 16, 2024, Board of Directors meeting be approved. Motion passed. (YEAS – Krob, Marsh, Paolo, Rickett, Majorkiewicz, Hamilton) (NAYS – None)

FINANCIAL REPORT: Chief Church reviewed the Finance Report for the month of July 2024. We are through 8.33% of the 2024 fiscal year budget, and the total expenditures year to date are at 6.67%. The revenue requested year to date from the county was \$1,539,792, which is 6.52% of our \$23,606,911 budget. The current fire impact fee balance is \$1,246,212 (\$58,748 Increase).

Approved by the Fire Board 9/17/2024

Director Rickett motioned, and Director Marsh seconded that the July 2024 Financial Report be approved as submitted. Motion passed (YEAS – Krob, Marsh, Paolo, Rickett, Majorkiewicz, Hamilton) (NAYS – None)

CONSENT AGENDA APPROVAL:

- **Receipt of Training Update**
- **Receipt of Maintenance Update**
- **Receipt of Fire Prevention Update**

Director Hamilton motioned, and Director Majorkiewicz seconded that the consent agenda be accepted. Motion passed. (YEAS – Krob, Marsh, Rickett, Majorkiewicz, Paolo, Hamilton) (NAYS – None)

OLD BUSINESS:

- **Receipt of Operations Update:** Chief Corn reviewed the Operations Report for July. The overall call volume was 910 calls. The response time report and the response time heat map show a longer response time to calls in the areas covered by Station 34 and between Station 30 and Station 35 as they require a longer distance and time to get on scene. Stations 30, 34, 35 and 38 remain the busiest stations

Project Updates:

- ***Accreditation Update:*** There is an online meeting this week with CPSE to review the District Annual Compliance Report.
- ***Strategic Plan Implementation Progress:*** All teams have started to dive into their assigned task and start writing to the goals of the plan.
- ***Fire Station 39/Sun City Property Acquisition:*** The evaluation dates were pushed back due to TS Debby and occurred the week of the 12th. After evaluations, we will grade and select a team to move forward with.
- ***American Rescue Plan Act (ARPA):*** The hardware equipment installations have started and are moving forward as planned. Station 35, 34, 31, 38, 32 are currently completed.
- ***Classification and Compensation Study Update:*** This project is completed and will be removed after this month.
- ***RFP-BTFD Training Facility Concrete:*** We were scheduled for the August 26th public facilities committee meeting to obtain our first of two approvals for funding so we may move forward. The next meeting will be on September 9th at the County Council.

NEW BUSINESS

Approved by the Fire Board 9/17/2024

- ***Tropical Storm Debby Update:*** We overstaffed Monday as the storm came in. We sent 9 members of BTFD to help in other parts of the state due to TS Debby.

ADJOURNMENT: Director Marsh motioned, and Director Rickett seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 4:33PM. (YEAS – Krob, Marsh, Rickett, Majorkiewicz, Paolo, Hamilton) (NAYS – None)

Respectfully Submitted,
Hailey Smith
08/20/2024

Approved by the Fire Board 9/17/2024