

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING BY ZOOM (DUE TO COVID-19) – OPEN SESSION**

MINUTES – May 26, 2021

BY ZOOM: Bill Himmelsbach (Vice-Chair); Vernita Dore; Hampton Long; Ken Miller

PRESENT: David House (Chair); Kathy McDonagh, Ph.D.; Stephen Larson, M.D.; Eric Billig, M.D.; Kurt Ellenberger, M.D.; Jane Kokinakis, D.O.; Russell Baxley; Alice Howard; Karen Carroll; Kurt Gambla, D.O.; Allison Coppage; Chris Ketchie; Debbie Schuchmann; Courtney McDermott; Ken Miller; Ashley Hildreth; Brian Hoffman; Shawna Doran; Courtney Smith; and Anna Sobiech

Absent: Richardson LaBruce

Public/Open Session CALL TO ORDER: Mr. House called the meeting to order at 7:30 a.m. and stated that the Press had been notified. Anna Sobiech took roll call. A quorum of the Board is confirmed.

MOTION: A motion was made by Dr. Billig for Board Members to go into Executive Session to discuss Medical Staff recruitment and contracting, strategic matters related to facility expansion, contractual arrangements with related partners, and legal matters related to contractual arrangement involving South of Broad including CON matters. The motion was seconded by Dr. McDonagh and unanimously approved.

Public/Open Session MOTION: A motion was made by Dr. Billig to re-commence into Public/Open Session at 9:15 a.m. The motion was seconded by McDonagh and unanimously approved.

Mr. House provided the mission statement.

Karen Carroll provided a patient story.

CONSENT AGENDA – Approval of Minutes for April 28, 2021, Committee Reports & Minutes, and Staff Reports. Dr. Billig made a motion, which was seconded by Dr. McDonagh to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval/no oppositions.

COMMITTEE CHAIR ISSUE IDENTIFICATION:

Finance: Dr. McDonagh reported that April was a good month given the circumstances. Volumes increased. April had a net profit of \$1.6M and year-to-date [YTD] at \$1.8M. BMH continues to wait to receive additional information relating to the Cares Act funding from Health and Human Services.

Governance: Mrs. House reminded Board Members of their obligation to participate in educational webinars and attendance at one conference/seminar every two years. Confirmation of participation should be submitted to Anna Sobiech. Mr. House indicated that there are currently no open seats on the Board; however, there are two individuals expressing interest who are highly qualified. Dr. McDonagh officially joined the Governance Committee.

BMH FOUNDATION: Mr. Long indicated that the Foundation Board did not meet in May. A golf tournament at Dataw raised \$17,000 for cancer services. Mr. Long acknowledged that Dataw residents have been very generous to the Foundation. The Foundation will go forward with the Surgical Pavilion soirées (getting together with prospects in a more limited environment). The Foundation is working on two grant requests: BMH on-site child care and employee giving committee donating five outdoor picnic benches to be placed at various sites. Mr. Long acknowledged and thanked the employees for their efforts.

Quality Improvement Committee: Dr. Billig indicated that under the Joint Commission Report, medication scan rates and pain assessment rates have continued to improve (greater than 95%). Hand hygiene has also improved which improved the Leapfrog score from a C to a B. Stroke Report: numbers continue to improve. He indicated that the infection control and the appraisal plan was reviewed. COVID numbers continue to decrease. The vaccine clinic is now accepting 17 year olds for vaccinations. The utilization management plan and the annual evaluation of care were reviewed at the Quality Improvement Committee Meeting [QIC]. Dr. Billig indicated that various policies were also reviewed and approved.

MEDICAL STAFF: Dr. Ellenberger indicated that there were no outstanding issues.

MEDICAL STAFF – *Credentials:* The following practitioners requested Appointment:
Bean, Kimberly, NP, Allied Health Professional/Medicine- Internal Medicine; Newman, Nikki, PA-C, Allied Health Professional/Medicine; Medbery, Robena, MD, Active/Medicine-Radiation Oncology; Stockstill, Kimberly, FNP, Allied Health Professional/Medicine-Gastroenterology.

Reappointment: Bazemore, James, MD, Consulting/ Medicine-Nephrology; Greenberg, Harvey, MD, Consulting/ Radiology-VRC; Hinshelwood, Heather, MD, Consulting/ Emergency Medicine; Laffitte Jr, Henry, MD, Community Active/ Medicine-Family Practice; Martin, III, William, MD, Community Active/ Pediatrics; Norton, Julian, MD, Active/ Surgery-Otolaryngology; Garcia Salas, Alejandro, MD, Community Active/ Medicine-Internal Medicine; Sentman, Rebecca, MD, Consulting/ Medicine-Nephrology; Sheldon, Lucas, MD, Consulting/ Radiology-VRC; Sonners, Adina, MD, Consulting/ Radiology-VRC; Vyge, Robert, MD, Community Active/ Medicine-Internal Medicine; Yurcaba, Erica, NP, Allied Health Professional/ Hospitalist; Zorn, Jeffrey, MD, Consulting/ Radiology-VRC.

Resignations: Jacobs, Dennis, DO, Active/ Anesthesia; Burris, Marci, CRNA, Dependent Practitioner/ Anesthesia; Taylor, Meghan, CRNA, Dependent Practitioner/ Anesthesia; Cortina, John, MD, Active/Medicine-Critical Care.

After review and the recommendation by MEC and then QIC, Dr. Billig made a motion, which was seconded by Dr. McDonagh to accept the Credentials Committee recommendations as presented. Unanimous approval.

CMO Report: Dr. Gambla indicated that Sherri O'Brien, who has worked with medical staff on medical staff process improvement and assisted with The Joint Commission over the years is retiring (currently recruiting for a replacement). Implementation is underway relating to the Medical Staff software. Dr. Gambla provided a brief update on provider burnout. He indicated that updates are underway relating to provider HIPAA compliant communications platforms. The final DHEC inspection will occur for the Pharmacy renovation (USP 800). He provided a brief update on opiates and then on Palliative Care.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

MOTION TO APPROVE THE ANNUAL ENVIRONMENT OF CARE AS PRESENTED BY THE QI COMMITTEE AND THE MEDICAL STAFF UNIFIED ELECTRONIC COMMUNICATION POLICY AS PRESENTED BY THE QI COMMITTEE. Dr. Billig made the motion, which was seconded by Dr. Kokinakis. Unanimous approval.

Mr. House referenced the KaufmanHall article presented in the finance packet entitled, "The Changing Business Principles of American Healthcare.

MANAGEMENT REPORT:

Mr. Baxley provided an update on COVID and vaccines. He indicated that vaccine demand continues to drop. The Vaccine Clinic now open three days a week will be reduced to two days a week. BMH continues to educate employees and the community. Supply chain is slightly better as well as inventory. BMH has relaxed the screening process slightly; however, visitor restrictions are still in place. BMH continues with masking.

Mr. Baxley indicated that the Publix kiosks had experienced a setback due to COVID.

Patient Transportation Program Update – Mr. Baxley indicated that Courtney Smith is working on setting up interviews. This program is set up to assist the underserved.

Mr. House indicated that the Board Performance Assessment and the Board Chair Assessment will be discussed at the next board meeting with a discussion on setting goals. He indicated that overall the assessments were positive.

A computer system discussion ensued. Mr. Miller provided a brief update which included migration. BMH is looking to make the computer systems more efficient and secure with firewalls (new systems are being put in place).

ADJOURN – A motion was made by Dr. McDonagh, and was seconded by Dr. Billig, to adjourn the meeting. Unanimous approval. The meeting adjourned at 10:10 a.m.

Respectfully submitted,

Stephen Larson, M.D.