

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING BY ZOOM (DUE TO COVID-19) – OPEN SESSION**

MINUTES – December 16, 2020

BY ZOOM: Bill Himmelsbach (Vice-Chair); Kathy McDonagh, Ph.D.; Andrea Allen; Richardson LaBruce; Eric Billig, M.D.; Faith Polkey, M.D.; Hampton Long; Courtney McDermott; Alice Howard; Paul Sommerville; Brian Hoffman; Allison Coppage

PRESENT: David House (Chair); Russell Baxley; Ken Miller; Karen Carroll; Stephen Larson, M.D.; Kurt Ellenberger, M.D.; Shawna Doran; Kurt Gambla, D.O.; Chris Ketchie; Debbie Schuchmann; Courtney Smith; Ashley Hildreth and Anna Sobiech

Public/Open Session CALL TO ORDER: Mr. House called the meeting to order at 8:15 a.m. Anna Sobiech took roll call. A quorum of the Board is confirmed.

MOTION: A motion was made by Mr. LaBruce to go into Executive Session at 8:20 a.m. for Board Members to discuss strategic matters related to MSPI, Quality Improvement, Medical Staff Credentialing, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Dr. McDonagh and unanimously approved.

Public/Open Session MOTION: A motion was made by Dr. McDonagh to re-commence into Public/Open Session at 9:39 a.m. The motion was seconded by Mr. LaBruce and unanimously approved.

Mr. House provided the mission statement.

Karen Carroll provided a patient story.

CONSENT AGENDA – Approval of Minutes for November 23, 2020, Committee Reports & Minutes, and Staff Reports. Mr. Himmelsbach made a motion, which was seconded by Mrs. Allen, to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval/no oppositions.

COMMITTEE CHAIR ISSUE IDENTIFICATION:

Finance Committee: Dr. McDonagh indicated that the committee met this morning. She reported that the TD Bond was paid off. November was impacted with lower volumes due to COVID.

BMH FOUNDATION: Mr. Long indicated that the Foundation held its annual meeting on November 17, 2020. Seventy individuals attended the first ever virtual annual meeting (compliments to the Foundation staff). The four new trustees were officially announced: Geneva Baxley, Katie Huebel, Joe Oliver, and Rebecca Sprecher. \$195K was raised by the Annual Appeal letters to date. The \$50K gift placed the Surgical Pavilion over the \$3M threshold. The Virtual Valentine Ball kickoff is January 22, 2021 and Virtual Valentine Ball on

February 6, 2021. Corporate sponsorships total \$155K to date. Mr. House encouraged board members to make a contribution to the Valentine Ball.

MEDICAL STAFF: Dr. Ellenberger indicated that there were no outstanding issues.

MEDICAL STAFF – Credentials: The following practitioners requested Appointment: Van Valkenburg, Shawna, CRNA, Dependent Practitioner/ Anesthesiology.

Reappointment: Ashby, Eve, DO, Community Active/ Ob/Gyn; Gutierrez, Jennifer, MD, Consulting/Radiology-VRC; Kazie, Nelson, MD, Locum Tenens/ Medicine-Hospitalist; Lindenbaum, Yelena, MD, Consulting/ Telemedicine-Neurology; Quinn, Megan, NP, Allied Health Professional/ Locum-Infectious Control; Rahn, Tiffany, PA-C, Allied Health Professional/Orthopedics; Scott, Julie, NP, Allied Health Professional/ Locum-Infectious Disease; Sharma, Vishal, MD, Locum Tenens/ Medicine-Hospitalist; Thatcher, James, MD, Locum Tenens/ Medicine-Hospitalist.

Resignations: Arbizu-Alvarez, Ricardo, MD, Consulting/Telemedicine; Bell, Robert, MD, Active/Anesthesiology; Petrillo, Michael, PA-C; Allied Health Professional/BPP-Express Care; Quiros, J. Antonio, MD, Consulting/Telemedicine; Walkup, William Baskin, MD, Consulting/ Telemedicine; Watts, Robert, MD, Consulting/ Telemedicine.

After review and the recommendation by MEC, Mr. LaBruce made a motion, which was seconded by Dr. Billig to accept the Credentials Committee recommendations as presented. Unanimous approval.

CMO Report: Dr. Gambla indicated that BMH is communicating with the State and legal counsel regarding Medicaid 340B. The expectation is to have it in place by April 1, 2021. The expected completion time for the Pharmacy chemo compounding is mid-January. Discussions are ongoing regarding opiate strategies. BMH is looking at different strategies for Palliative Care. BMH is developing a ride share with grant funds received for Sickle Cell patients to alleviate transportation challenges. Discussion ensued regarding the new medical prescription which is now available.

Mr. LaBruce indicated that the Board of Trustees has three upcoming vacancies: Mrs. Andrea Allen and Dr. Faith Polkey (Medical Appointment) are coming to the end of their terms; along with the current vacancy. Dr. Kurt Ellenberger, Chief of Staff, indicated that the Medical Executive Committee [MEC] recommends Jane Kokinakis, D. O. fill Dr. Polkey's Medical Staff seat on the Board. Mr. LaBruce indicated that the Governance Committee agreed with the recommendation and will make the presentation to the Board along with the other two recommendations to be effective March 2021 and after the approval by Beaufort County Council. Mr. LaBruce provided background information on three exceptional candidates: Mrs. Vernita Dore, Dr. Angela Simmons (an excellent candidate for the Strategic Planning Committee and Finance Committee), and Mr. Eric Esquivel. Dr. McDonagh confirmed that the selection of these candidates was consistent with the Board's goal of staying diversified.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

THE GOVERNANCE COMMITTEE HAS MADE A MOTION AND ADOPTED THE MOTION TO RECOMMEND THAT ERIC ESQUIVEL AND VERNITA DORE BE NOMINATED TO BEAUFORT COUNTY COUNCIL AS POTENTIAL APPOINTMENTS TO THE BOARD OF TRUSTEES OF BEAUFORT MEMORIAL HOSPITAL STARTING MARCH 1, 2021. Mr. LaBruce made the motion, which was seconded by Dr. McDonagh. Unanimous approval.

THE GOVERNANCE COMMITTEE WOULD LIKE TO FORMALLY MAKE A MOTION TO APPROVE DR. JANE KOKINAKAS TO BE NOMINATED BY BEAUFORT COUNTY COUNCIL TO SERVE AS THE MEDICAL STAFF APPOINTMENT TO THE BOARD OF TRUSTEES OF BEAUFORT MEMORIAL HOSPITAL. Mr. LaBruce made the motion, which was seconded by Mrs. Allen. Unanimous approval.

MANAGEMENT REPORT:

Balanced Scorecard – Mr. Baxley referenced the scorecard which was provided for board review.

Mr. Baxley provided a COVID presentation and a statistical update. Discussions ensued. Ashley Hildreth provided an overview on community testing.

Patient Transport – BMH is looking into purchasing a Chrysler Pacifica which would provide an opportunity to create a logistics department that would be a service for lab, patient transport and courier services.

Johnson Controls Facility Assessment – Mr. Baxley indicated that Johnson Controls will be presenting opportunities for infrastructure improvements and cost savings.

Mr. House indicated that all board related meetings will continue virtually rather than in-person through the first quarter of this year. A determination will then be made at the end of the first quarter on how the meetings will proceed.

ADJOURN – A motion was made by Mrs. Allen, and was seconded by Dr. McDonagh, to adjourn the meeting. Unanimous approval. The meeting adjourned at 10:45 a.m.

Respectfully submitted,

Stephen Larson, M.D.