

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING BY ZOOM (DUE TO COVID-19) – OPEN SESSION**

MINUTES – October 28, 2020

BY ZOOM: Bill Himmelsbach (Vice-Chair); Andrea Allen; Richardson LaBruce; Eric Billig, M.D.; Faith Polkey, M.D.; Kurt Ellenberger; Hampton Long; Shawna Doran; Chris Ketchie; Ken Miller; Kurt Gambla, D.O.

PRESENT: David House (Chair); Kathy McDonagh, Ph.D.; Russell Baxley; Karen Carroll; M.D.; Stephen Larson, M.D.; Paul Sommerville; Allison Coppage; Courtney McDermott; Debbie Schuchmann; Courtney Smith; and Anna Sobiech

Public/Open Session CALL TO ORDER: Mr. House called the meeting to order at 7:30 a.m. Anna Sobiech took roll call. A quorum of the Board is confirmed.

MOTION: A motion was made by Dr. McDonagh to go into Executive Session at 7:45 a.m. to discuss strategic matters related to MSPI, Quality Improvement, Medical Staff Credentialing, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mr. Himmelsbach and unanimously approved.

Public/Open Session MOTION: A motion was made by Dr. Billig to re-commence into Public/Open Session at 9:00 a.m. The motion was seconded by Mrs. Allen and unanimously approved.

Mr. House provided the mission statement.

Karen Carroll provided a patient story.

Mr. House spoke of Beaufort County's hunger issue. He indicated that Ms. Sara' Green of Marshview Organic Farms on Saint Helena [a 501(c)(3)] runs a Free Hot Meals Program. After Mr. House and Mr. Baxley met with Ms. Green and Ms. Sandra Smith, BMH has agreed to provide 50 meals a week (which started one week ago). Mr. House read a letter from Ms. Smith indicating how rewarding the collaboration has been. Individual donations could be made on the Marshview website. Mr. Baxley indicated that BMH is also working with Second Helpings to provide non-perishable items.

CONSENT AGENDA – Approval of Minutes for September 30, 2020, Committee Reports & Minutes, and Staff Reports. Dr. Billig made a motion, which was seconded by Mr. LaBruce, to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval/no oppositions.

COMMITTEE CHAIR ISSUE IDENTIFICATION:

Finance Committee: Dr. McDonagh indicated that the committee met on Monday and that the documents and financial statements are enclosed in the packet. September was challenging with lagging volumes due to COVID-19. She referenced the article in the packet relating to delayed

care. Large reserves such as the HIPAA issue (as previously discussed) and HHS Federal funding (guidelines are still evolving) also impacted the September statement. The month also finished year end (which ended well despite the challenges). The \$20M line of credit was finalized with Regions Bank.

Governance Committee: Mr. LaBruce indicated that the committee met and interviewed two candidates and will interview one other on Monday. The qualifications of the two candidates who could bring significant perspectives to the Board are outstanding. Mr. LaBruce asked that a correction be made on the Committee Assignment Report to list Dr. Stephen Larson as Secretary, Board of Trustees (which was listed as open).

BMH FOUNDATION: Mr. Long indicated that the Foundation Committee met on September 22nd focusing on the virtual Annual Meeting set for November 17th at 6:30 p.m. The Annual Appeal letters were mailed. Just under \$75K was raised to date. The virtual Valentine Ball is scheduled for February 2021 with under \$55K already raised in sponsorships. Mr. Long acknowledged the gift of \$15K made by the Medical Staff. Ms. Schuchmann reported that the Foundation COVID relief fund issued \$56K in grants to Beaufort Memorial employees who have been negatively impacted by COVID-19. Mr. Baxley indicated that BMH with the efforts of Allison Coppage set up a learning center to provide an opportunity to reduce costs in child care services.

MEDICAL STAFF: Dr. Ellenberger indicated that there were no outstanding issues. For public record, Dr. Ellenberger indicated that the Medical Staff appreciates and supports the local City Council for extending the mask ordinance.

MEDICAL STAFF – Credentials: The following practitioners requested appointment: Andrews, Jayne, CRNA, Dependent Practitioner/ Anesthesiology; Domzalski, Jerome, MD, Consulting/ Radiology-VRC; Dula, Frederick, MD, Consulting/ Radiology-VRC; Nunan, Patrick, DPM, Active Staff/Surgery-Podiatry (Physicians Footcare); Ray, Kevin, DPM, Active Staff/Surgery-Podiatry (Physicians Footcare); Shelley, Kirk, CRNA, Dependent Practitioner/ Anesthesiology; Shelley, Hannah, CRNA, Dependent Practitioner/ Anesthesiology; Tiley, Stephen, DO, Active/Medicine-Oncology (BPP).

Reappointment: Albright, Brittany, MD, Consulting/ Telemedicine-Psychiatry; Alderman, Daniel, Consulting/ Radiology; Baker, Amanda, CRNA, Dependent Practitioner/ Anesthesiology; Baker, Elizabeth, MD, Consulting/Telemedicine-Psychiatry; Burguieres, Elizabeth, MD, Consulting/ Telemedicine-Psychiatry; Chapman, Alison, MD, Consulting/ Telemedicine-Pediatrics; Claytor, James, MD, Consulting/Telemedicine-Pediatrics; Cullen, Emily, MD, Consulting/Telemedicine-Pediatrics; Gibson, John, MD, Consulting/Telemedicine; Hiott, David, MD, Consulting/Telemedicine-Psychiatry; Veeraswamy, Asha, MD, Consulting/ Telemedicine; Jones, Amy, MD, Consulting/ Telemedicine-Psychiatry; Washko-Kanter, Julie, MD, Consulting/ Medicine-Sickle Cell; Kuhn, Sarah, MD, Consulting/ Telemedicine-Psychiatry; Martin, Devin, PA-C, Allied Health Professional/ Emergency Medicine; Marvin, Whitney, MD, Consulting/ Telemedicine-Pediatrics; Marko, Dale, MD, Consulting/ Telemedicine-Psychiatry; McGough, Aleta, MD, Consulting/ Telemedicine-Psychiatry; Nath, Sujai, MD, Consulting/ Telemedicine-Psychiatry; O’Connell, Ronda, NP, Allied Health Professional/Medicine- Internal Medicine; Pellegrino, Yvette, MD, Community Active/ Medicine-Internal Medicine; Poalillo, Brenda, FNP, Allied Health Professional/ Medicine-

Hospitalist; Ratliff, Brenda, MD, Consulting/ Telemedicine-Psychiatry; Roper, Amanda, MD, Consulting/ Telemedicine-Psychiatry; Runyan, Stephanie, MD, Consulting/ Radiology-VRC; Sligar, Jaclyn, MD, Consulting/ Telemedicine-Psychiatry; Smith, Gregory, MD, Consulting/ Telemedicine-Psychiatry; Thomas, Nancy, PA-C, Allied Health Professional/Surgery Urology; Wagner, Amy, NP, Allied Health Professional/ Internal Medicine; Walkup, William, MD, Consulting/ Telemedicine-Psychiatry; Wong, Waiveong, MD, Consulting/ Radiology-VRC.

After review and the recommendation by MEC and then QIC, Mr. Himmelsbach made a motion, which was seconded by Dr. McDonagh to accept the Credentials Committee recommendations as presented. Unanimous approval.

CMO Report: Dr. Gambla indicated that the whole Medical Staff will be voting to ratify the final version of the updated Bylaws and then will be presented to the Board for approval. He indicated that the new Background Check Policy is more compliant. BMH is awaiting 340B guidance from the State. Opioid epidemic remains to be the focus. Dr. Gambla provided an update on Palliative Care and Sickle Cell.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

MOTION TO APPROVE THE FOLLOWING POLICIES AS PRESENTED BY THE QI COMMITTEE:

- **Impaired Practitioner Committee, MS.15**
- **Chiropractor's Outpatient Orders, MS.20**
- **Medical Record Completion Upon Voluntary Resignation from the Medical Staff, MS.29**
- **Operative Report Timeliness, MS.39**
- **Medical Staff Policy for Patients Immunization for Influenza and Pneumonia, MS.51**
- **Medical Staff Services Background Checks**

A discussion ensued regarding MS.51 (transparency in the wording).

Dr. Billig made the motion, which was seconded by Mr. LaBruce. Unanimous approval.

MANAGEMENT REPORT:

Service Excellence Year 5 – Mr. Baxley indicated that Year 5 of Service Excellence kicks off next week. He provided a synopsis of the formed focus groups concentrating on diversity, bias in healthcare, etc. and how the service excellence program will be created round the results. A Medical Staff focus group will also be established. Updates on this will be provided to the Board.

Johnson Controls Engagement – Mr. Baxley indicated that BMH has entered into an arrangement with Johnson Controls to provide a formal facility assessment and then a proposal of a 15-year plan to improve and enhance the energy management system as well as infrastructure improvements. Mr. Baxley explained the benefits of this proposal.

MOB Update – The Okatie MOB is slated to open on November 2, 2020 with very busy clinic schedules.

ADJOURN – A motion was made by Dr. McDonagh, and was seconded by Mrs. Allen, to adjourn the meeting. Unanimous approval. The meeting adjourned at 9:45 a.m.

Respectfully submitted,

Stephen Larson, M.D.