

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING BY ZOOM (DUE TO COVID-19) – OPEN SESSION**

MINUTES – September 30, 2020

BY ZOOM: David House (Chair); Bill Himmelsbach (Vice-Chair); Andrea Allen; Kathy McDonagh, Ph.D.; Richardson LaBruce; Eric Billig, M.D.; Faith Polkey, M.D.; Alice Howard; Paul Sommerville

PRESENT: Russell Baxley; Ken Miller; Karen Carroll; Kurt Gambla, D.O.; Kurt Ellenberger, M.D.; Stephen Larson, M.D.; Allison Coppage; Chris Ketchie; Brian Hoffman; Shawna Doran; Courtney McDermott; Debbie Schuchmann; Courtney Smith; Ashley Hildreth and Anna Sobiech

Absent: Hampton Long

Public/Open Session CALL TO ORDER: Mr. House called the meeting to order at 7:34 a.m. Anna Sobiech took roll call. A quorum of the Board is confirmed.

MOTION: A motion was made by Mr. LaBruce to go into Executive Session at 7:45 a.m. to discuss strategic matters related to the 2021 budget and strategic plan, MSPI, Quality Improvement, Medical Staff Credentialing, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Allen and unanimously approved.

Public/Open Session MOTION: A motion was made by Dr. Polkey to re-commence into Public/Open Session at 10:01 a.m. The motion was seconded by Dr. Billig and unanimously approved.

Mr. House provided the mission statement.

Karen Carroll provided a patient story.

CONSENT AGENDA – Approval of Minutes for August 26, 2020, Committee Reports & Minutes, and Staff Reports. Mrs. Allen made a motion, which was seconded by Dr. McDonagh, to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval/no oppositions.

COMMITTEE CHAIR ISSUE IDENTIFICATION:

Governance Committee: Mr. LaBruce indicated that there are three potential candidates who are exceptionally qualified to fill the two non-medical seats on the Board. Interviews will be scheduled in the next several weeks. Mr. LaBruce will provide a comprehensive update at the November meeting.

Compliance Committee: Mrs. Allen indicated that the compliance program is running quite well. The information that is presented to the Compliance Committee indicates that BMH is following protocol. Mrs. Allen commended the compliance officer and the program.

Finance Committee: Dr. McDonagh indicated that the committee reviewed the budget and strategic plan. The Finance Committee went into depth with the strategies and operating and capital budget and is pleased to recommend them to the Board for approval. She commended the staff in pulling together the budget during these challenging times.

BMH FOUNDATION: Debbie Schuchmann indicated that the Foundation has raised \$1,794,000 this year. The stewardship program sponsored a video put together by Foundation staff which was included with a letter to donors regarding the Surgery Center; also thanking them for their investments. She indicated that the Foundation had names of four new board members that are being brought to the Board for approval. \$2.9M has been raised for the Operating Room renovation.

MEDICAL STAFF: Dr. Ellenberger indicated that there were no outstanding issues.

MEDICAL STAFF – *Credentials*: The following practitioners requested appointment: DeHart, Stephanie, CRNA, Dependent Practitioner/CRNA; Hall, Janet, CRNA, Dependent Practitioner/CRNA; Heckert, Reed, MD, Active Navy/Orthopedics; Kasie, Nelson, MD, Locum Tenens/ Medicine-Hospitalist; Phillips, Alan, CRNA, Dependent Practitioner/ CRNA; Quasney, Charles, DMD, Navy Active/ Surgery-Oral & Maxillofacial Surgery; Sennewald, Karen, MD, Consulting/Radiology.

Reappointment: Chang, John, MD, Consulting/ Radiology-VRC; Colmer, Cecilia, MD, Consulting/ Emergency Medicine; Floyd, John, MD, Community Active/ Medicine-Internal; Giovannetti, Mark, MD, Consulting/ Radiology-VRC; Gwozdz, Christina, MD, Active/Surgery-Otolaryngology; Hagood, Marianne, FNP, Allied Health Professional/ Internal Medicine; Houston, Lynda, NP, Allied Health Professional/ Hospitalist; Hucks, Andrea, MD, Active/ Medicine-Internal Medicine; Jones, Kevin, MD, Active/ Orthopedics; Kane, Evan, MD, Consulting/ Emergency Medicine; Williams, Shelly, MD, Consulting/ Telemedicine-Pediatrics; Zeccola, James, MD, Active/ Medicine-Hospitalist; Zwerdinger, Steven, MD, Consulting/ Radiology-VRC; Wise, Deena, DO, Locum Tenens/ Pediatrics; Wabnitz, Ashley, MD, Consulting/ Telemedicine-Neurology.

Additional Privileges: Adams, John, MD, Active/Surgery-Urology (Request to add Space Oar privileges); Tober, James, MD, Active/Surgery-Vascular Surgery (Request to add TCAR privileges).

Resignations: Algert, Daniel, MD, Community Active/Medicine; Harvin, Alexander, MD, Consulting/Radiology-VRC; Smith, Danny, DO, Community Active/Medicine; Sylvia, Frederic, MD, Active Navy/Orthopedics.

After review and the recommendation by MEC and then QIC, Mr. Himmelsbach made a motion, which was seconded by Dr. Billig to accept the Credentials Committee recommendations as presented. Unanimous approval.

CMO Report: Dr. Gambla indicated that the Bylaws were approved by MEC and will be presented to the whole Medical Staff in the next month or so and then will be presented to the Board for approval. The Background Check Policy was submitted to legal counsel for review. Overall the policy is appropriate with minor changes that were suggested. This will be presented to MEC for approval. Dr. Gambla provided an update on the drug and alcohol program.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

MOTION TO ADOPT THE FY 2021 BUDGET AND FY 2021 STRATEGIC PLAN AS DISCUSSED IN EXECUTIVE SESSION. Mrs. Allen made the motion, which was seconded by Dr. Billig. Unanimous approval.

MOTION TO APPOINT DR. STEPHEN LARSON AS SECRETARY, BOARD OF TRUSTEES AS DISCUSSED AT THE PREVIOUS BOARD MEETING BUT NOT APPEARING ON THE AGENDA AT THAT TIME. After hearing no discussion or objections, Mr. LaBruce made the motion, which was seconded by Dr. Polkey. Unanimous approval.

MOTION TO APPROVE THE APPOINTMENT OF MS. KATIE HUEBEL, MS. GENEVA BAXLEY, MR. JOSEPH M. OLIVER, JR., AND MS. REBECCA S. SPRECHER TO THE FOUNDATION BOARD. Mrs. Allen made the motion, which was seconded by Dr. McDonagh. Unanimous approval.

MOTION TO APPROVE THE FOLLOWING POLICIES AS PRESENTED BY THE QI COMMITTEE:

**Medical Staff Policy for Needle Stick or Mucous Membrane Exposure, MS.38
Late Reappointment Applications, MS.30**

Mr. Himmelsbach made the motion, which was seconded by Mr. LaBruce. Unanimous approval.

Mr. House thanked all the BMH employees for their dedication and commitment to the health of our community.

MANAGEMENT REPORT:

Balanced Scorecard: Mr. Baxley indicated that it was a successful year on all aspects of KPIs.

COVID-19 Update and Discussion – Mr. Baxley referenced the COVID-19 report that was provided. He appreciates the staff's past and continued commitment from the front lines, Quality Department, Lab, Medical Staff, etc. He provided a brief update.

Johnson Controls Engagement – Mr. Baxley indicated that BMH will be presenting information and awareness of Johnson Controls who work with many businesses as well as health cares to look at energy management and green initiatives (saving on utility expenses and costs, etc.). BMH's intent is to bring to the board infrastructure improvements and overhauls. Mr. Baxley briefly explained the funding and savings associated with this project. He also briefly spoke of potentially relocating the energy plant.

A discussion ensued regarding Flu and COVID symptoms and tests/dual tests.

ADJOURN – A motion was made by Dr. McDonagh, and was seconded by Mrs. Allen, to adjourn the meeting. Unanimous approval. The meeting adjourned at 10:35 a.m.

Respectfully submitted,

David House