

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES  
BOARD MEETING BY ZOOM (DUE TO COVID-19) – OPEN SESSION**

**MINUTES – June 24, 2020**

**BY ZOOM:** David House (Chair); Bill Himmelsbach (Vice-Chair); Kathy Cooper (Secretary); Andrea Allen; Kathy McDonagh, Ph.D.; Richardson LaBruce; Faith Polkey, M.D; Stephen Larson, M.D.; Eric Billig, M.D.; Hampton Long; Alice Howard

**PRESENT:** Russell Baxley; Ken Miller; Karen Carroll; Kurt Gambla, D.O.; Kurt Ellenberger, M.D.; Allison Coppage; Chris Ketchie; Brian Hoffman; Courtney McDermott; Debbie Schuchmann; Ashley Hildreth; and Anna Sobiech

Absent: Paul Sommerville

Mr. House took roll call.

**CALL TO ORDER:** Mr. House called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mrs. Allen to go into Closed Executive Session at 7:30 a.m. with the nine Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mrs. Cooper, and unanimously approved.

**MOTION:** A motion was made by Mrs. Allen to go into Executive Session at 8:11 a.m. to discuss MSPI, Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Cooper and unanimously approved. The meeting re-convened to Open Session at 9:05 a.m.

Mr. House provided the mission statement.

Ms. Karen Carroll provided a patient story.

**CONSENT AGENDA – Approval of Minutes for May 20, 2020, Committee Reports & Minutes, and Staff Reports.** Mrs. Cooper made a motion, which was seconded by Mr. LaBruce, to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval/no oppositions.

Plan of Provision of Care Report – Mrs. Cooper indicated there was a need to change the wording “physician(s)” to “provider(s)” in the Imaging and Lab sections. This will be changed on the report to finalize.

**COMMITTEE CHAIR ISSUE IDENTIFICATION:**

**Finance Committee:** Dr. McDonagh referenced the external audit second quarter report (Dixon Hughes Goodman, LLP) that was provided in the board packet and indicated that no issues were reported. She provided highlights of the Finance Committee meeting that was held on June 22, indicating that with management’s expert oversight, May results were very encouraging. She indicated that the months of April and May benefited from the infusion of funds. Dr. McDonagh provided a brief overview on budgeting and indicated that due to the difficulty in projecting

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during the current times, Mr. Miller will propose budgeting process options for consideration at the next meeting.

**Governance Committee:** Mrs. Cooper indicated that the committee reviewed the Mission, Vision & Values Policy, which is being presented to the Board for approval. The committee also reviewed the bylaws and will be bringing the suggested changes to the board after communication with Legal Counsel. Mrs. Cooper provided a brief overview on the status of the search process for two seats that will be open on the board. She indicated that the Board was asked to provide recommendations so that the Committee could start the search process (discussion at the August meeting). The Board's decision will need to be provided to County Council either September/October for review by their committee and then for a vote by County Council.

**BMH FOUNDATION:** Mr. Long reported that the Foundation Board continues to meet electronically/telephonically, focusing on the Foundation's COVID-19 Relief Fund (raising \$122K to date). A \$25K gift was received for the renovation of the Surgical Pavilion. Mr. Long provided additional highlights.

**MEDICAL STAFF:** Dr. Ellenberger indicated that there were no outstanding issues.

**MEDICAL STAFF – *Credentials*:** The following practitioners requested appointment: Frame, Kevin, MD, Consulting/Radiology-VRC; Goetze, Lynn, MD, Community Active/ Medicine-Family Medicine ( PMG) (not Board Certified); Jimenez, Guillermo, MD, Consulting/Radiology-VRC; Lovato, Stephanie, PA-C, Allied Health Professional/Medicine (PMG); Patel, Kamal, MD, Community Active/Medicine (PMG); Roper, Erica, PA-C, Allied Health Professional/Medicine (PMG); Scott Cummins, MD, Community Active/ Medicine-Internal Medicine( PMG)(not Board Certified); Stoddard, Anna, PA-C, Allied Health Professional/Surgery (BPP Surg Spec); Stokes, Jennifer, FNP, Allied/ Health Professional/ Medicine (PMG); Wright, Gregory, PA-C, Allied Health Professional/Emergency Medicine.

Reappointment: Andrews, Charles, MD, Consulting/Telemedicine-Emergency Medicine; Bonilha, Leonardo, MD, Consulting/Telemedicine-Neurology; Carroll, Paul, PA-C, Allied Health Professional/ Emergency Medicine; Chalela, Julio, MD, Consulting/Telemedicine-Neurology; Cina, Robert, MD, MUSC Associate/Surgery- Pediatric Surgery; Cummins, Meghan, MD, Consulting/Emergency Medicine; Feng, Wuwei, MD, Consulting/Telemedicine-Neurology; Folzenlogen, Douglas, MD, Active/ Medicine-Hospitalist; Garner, John, PA-C, Allied Health Professional/ Internal Medicine; Hollinger, Laura, MD, MUSC Associate/ Surgery- Pediatric Surgeon; Holmstedt, Christine, DO, Consulting/Telemedicine-Neurology; Kasab, Sami, MD, Consulting/Telemedicine-Neurology; Lawton, Christopher, MD, Consulting/Radiology-VRC; Leshner, Aaron, MD, MUSC Associate/ Surgery-Pediatric Surgeon; Ozark, Shelly, MD, Consulting/Telemedicine-Neurology; Streck Jr, Christian, MD, MUSC Associate/Surgery-Pediatric Surgery; Strong, Benjamin, MD, Consulting/Radiology-VRAD; Turan, Tanya, MD, Consulting/Telemedicine-Neurology; Tuthill, Summer, MD, Active/Medicine-Hospitalist.

Requesting Additional Privileges: Chabrier-Rosello, Jorge, MD, Active/Medicine (Request to Add Palliative Care Privileges).

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Resignations: Beaver, Barney, MD, Locum Tenens/Medicine-Cardiology; Browning, Jared, MD, Consulting/Radiology-VRC; Stokey, Lynn, CRNA, Dependent Practitioner/Anesthesiology.

After review and the recommendation by MEC and then QIC, Mrs. Cooper made a motion, which was seconded by Dr. McDonagh to accept the Credentials Committee recommendations as presented. Unanimous approval.

**CMO Report:** Dr. Gambla provided a brief update on the education webinar provided by DHEC regarding Physician Orders for Scope of Treatment [POST] orders (working on implementation). He briefly referenced the USP 800 (compliance with new safety standards for compounding hazardous substances - safe process for pharmacists). Palliative Care is nearing the end of year one – tracking volumes which were projected in year three. Dr. Gambla provided a brief update on the Rideshare Program for the Sickle Cell Program. Medical Staff continues to revise Medical Bylaws.

**ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:**

**MOTION AUTHORIZING BEAUFORT MEMORIAL HOSPITAL ADMINISTRATION TO NEGOTIATE AND EXECUTE THE DOCUMENTS NECESSARY FOR THE PURCHASE OF A ONE THIRD (1/3) PROPERTY INTEREST IN THE BEAUFORT MEMORIAL MEDICAL COMPLEX HORIZONTAL PROPERTY REGIME LOCATED AT 1680 RIBAUT ROAD, PORT ROYAL SOUTH CAROLINA FOR TWO MILLION FOUR HUNDRED AND FIFTY THOUSAND DOLLARS (\$2,450,000.00).** Mr. Himmelsbach made the motion, which was seconded by Mrs. Cooper. Unanimous approval.

**MOTION TO APPROVE THE PLAN OF PROVISION OF CARE AS PRESENTED BY THE QI COMMITTEE.** Dr. Billig made the motion, which was seconded by Mrs. Allen. Unanimous approval.

**MOTION TO APPROVE THE ANNUAL ENVONMENT OF CARE AS PRESENTED BY THE QI COMMITTEE.** Dr. McDonagh made the motion, which was seconded by Mrs. Cooper. Unanimous approval.

**MOTION TO APPROVE THE INFECTION CONTROL PLAN AS PRESENTED BY THE QI COMMITTEE.** Dr. Billig made the motion, which was seconded by Mrs. Cooper. Unanimous approval.

**MOTION TO APPROVE THE MISSION, VISION & VALUES POLICY GOV 01.05 AS PRESENTED BY THE GOVERNANCE COMMITTEE.** Mrs. Cooper made the motion, which was seconded by Dr. Polkey. Unanimous approval.

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**MANAGEMENT REPORT:**

COVID-19 Update and Discussion – Mr. Baxley provided an update. He provided current BMH statistics, indicating that BMH continues to monitor trends, bed capacity and PPEs. He reported on the status of PPEs. BMH continues to focus on best practices (such as masking and hygiene) both inside and outside the hospital. Dr. Polkey provided an update regarding the partnership with Beaufort Jasper Comprehensive Health. A discussion ensued regarding migrant worker outreach. On a marketing communication standpoint, a discussion ensued regarding education on the importance of wearing masks.

**ADJOURN** – A motion was made by Mrs. Cooper, and was seconded by Dr. McDonagh, to adjourn the meeting. Unanimous approval. The meeting adjourned at 9:55 a.m.

Respectfully submitted,

Kathy Cooper  
Secretary