

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING – OPEN SESSION**

MINUTES – January 29, 2020

BOARD MEMBERS PRESENT: David House (Chair); David Tedder (Vice-Chair); Andrea Allen (Secretary); Bill Himmelsbach (*on Phone*); Kurt Ellenberger, M.D.; Kathy Cooper; Kathy McDonagh, Ph.D.; Stephen Larson, M.D.; Eric Billig, M.D.

OTHERS PRESENT: Russell Baxley; Ken Miller; Tony Britton (Foundation); Paul Sommerville; Karen Carroll; Shawna Doran; Kurt Gambla, D.O.; Chris Ketchie; Brian Hoffman; Courtney McDermott; Debbie Schuchmann; Daniel Mock; and Anna Sobiech

Absent: Faith Polkey, M.D; Alice Howard

Guests: Lauren Singer, RN

CALL TO ORDER: Mr. House called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mrs. Allen to go into Closed Executive Session at 7:30 a.m. with the eight Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mrs. Cooper, and unanimously approved.

MOTION: A motion was made by Mrs. Allen to go into Executive Session at 8:15 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Cooper, and unanimously approved. The meeting re-convened to Open Session at 9:25 a.m.

CONSENT AGENDA – Approval of Minutes for December 18, 2019, Committee Reports & Minutes, and Staff Reports. Mrs. Cooper made a motion, which was seconded by Mr. Tedder, to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

COMMITTEE CHAIR ISSUE IDENTIFICATION:

Strategic Planning Committee: Dr. McDonagh indicated that the committee met on Monday and discussed an environmental assessment report provided by the American Hospital Association. She concluded that the analysis indicates that BMH's strategy is in line with technology and patient access. Dr. McDonagh, Dr. Polkey, Mrs. Cooper, Ms. Debbie Slazyk, and Ms. Coburn-Smith were able to have a brief discussion with SC DHEC who presented population data, statistics and health indicators for Beaufort, Hampton and Jasper Counties at a meeting that was held a couple of weeks ago. This report will be provided to the Board, Strategic Planning Committee and Executive Staff to have as a useful tool going forward to address health issues.

Governance Committee: Mrs. Cooper referenced the policy updates that will be brought to the Board for a vote. These policies were reviewed and approved by the Governance Committee. All board policies will be moved to hospital governance policies with the exception of those relating to Executive Compensation, Board Nominees and Medical Staff Representation on the Board (these will remain as Governance Policies).

The Governance Committee reviewed and approved two additions to the BMH Board of Trustees Job Description. Wording regarding the recruitment of diverse candidates was added to #5 and #12 was added to the list (Willing to support the Foundation financially and by attending Foundation sponsored events). Discussions ensued and questions were resolved. It was clarified that #12 is not a requirement but a goal.

Mrs. Cooper indicated that the Slate of officers for 2020-2022 board years was discussed in Governance. The vote will be brought to the Board at the February meeting, requesting: Dave House for Chair; Bill Himmelsbach for Vice Chair; Kathy Cooper for Secretary; and Kathy McDonagh for Finance Committee Chair.

Mrs. Cooper indicated that the yearly Board education requirements need to be updated in order for the Governance Committee to review to make sure board members are fulfilling their requirements. Mr. House indicated the need to schedule the yearly strategic education session within the next few months.

Finance Committee: Mr. Tedder indicated that the Draft Audit was presented to the Finance Committee. The audit was in draft status awaiting the State's completion of the state's pension plan audit. No concerns or management issues were brought forth by the auditors. He also indicated that December was a strong month.

BMH FOUNDATION: Mr. Britton provided highlights of the Foundation Report. He indicated that preparations for the Valentine Ball were in full force. This year's event will have a Stryker mock-up of the OR suite. Mr. Britton indicated that BMH Foundation is seeking new trustee candidates. A Life Fit ribbon cutting was held to recognize the \$50,000 raised by the Foundation that was used to purchase new equipment.

MEDICAL STAFF: Dr. Ellenberger indicated that there were no outstanding issues.

MEDICAL STAFF – Credentials: The following practitioners requested appointment: Beaver, Barney, DO, Locum Tenens/Medicine-Cardiology; Cazorla, Sarah, MD, Associate/Surgery-Plastic Surgery; McGuinness, Ian, MD, Navy Active/Surgery-Podiatry; Ricks, Alesia, CRNA, Dependent Practitioner/ Anesthesiology; Vane, Dennis, MD, MUSC Affiliate/ Surgery-Pediatric Surgery; Whig, Shalik, MD, Consulting/Telemedicine-Pediatric Psychiatry (DMH).

Reappointment: Billig, Eric, MD, Active/Radiology; Cortina, John, MD, Active/Medicine-Critical Care; Dean, Mark, MD, Active/Orthopedic; Derrick, III, Fletcher Carl, MD, Active/Medicine- Internal Medicine; Draves, Susan, NP, Allied Health Professional/Medicine-Chip Mobile; McSweeney, Kelly, MD, Consulting/Surgery-Pathology; Sharma, Vishal, MD,

Locum Tenens/Medicine-Hospitalist; Smalheiser, Veronica, NP, Allied Health Professional/Internal Medicine; Smith, Danny, DO, Community Active/Medicine-Family Practice; Stock, Kent, MD, Active/Medicine- Infectious Disease; Wolf, Suzanne, FNP, Allied Health Professional/ Ob/Gyn.

Addition of Privileges: Jones, H. Kevin, MD, Active/Orthopedics- Addition of MAKO Privileges; Sardana, Vandit, MD, Active/Orthopedics- Addition of MAKO Privileges; Blocker, Edward, MD, Active/Orthopedics- Addition of MAKO Privileges; Stoddard, Leland, MD, Active/Orthopedics- Addition of MAKO Privileges.

Leave of Absence: Klenke, Audrey, MD, Active/ Surgery-Plastic Surgery (Leave of Absence until 05/01/2020).

Resignations: Gregg, Herbert, MD, Consulting/ Telemedicine-Neurology-Specialty Care; McNeil, Edward, MD, Active/Medicine-Internal Medicine.

After review and recommendation by MEC and then QIC, Mr. Tedder made a motion, which was seconded by Mrs. Cooper to accept the Credentials Committee recommendations as presented. Unanimous approval.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

MOTION TO APPROVE THE FOLLOWING POLICIES AS PRESENTED:

- Patient Satisfaction Survey, PI 01.01;**
- Medical Staff Policy on Physical Assessment of Practitioners Over the Age of 70;**
- Contract Approval, GOV 01.04;**
- Physician Recruitment, GOV 01.06;**
- Physician Contracting, GOV 01.07;**
- Board Education, GOV 01.08;**
- Board Travel, GOV 01.09;**
- Approval of Disbursement Requests and Check Signing Authority, GOV 01.11;**
- Board Nominees Policy, GOV 01.13.**

Mr. Tedder made a motion, which was seconded by Mrs. Cooper. Unanimous approval.

MOTION TO APPROVE THE BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES JOB DESCRIPTION AS REVISED AND DISCUSSED. Mr. Tedder made the motion, which was seconded by Mrs. Cooper. Unanimous approval.

Mrs. Cooper referenced the nomination of the board member and indicated that the Governance Committee unanimously voted for Mr. Richardson LaBruce as the nominee for the Board. Mrs. Cooper indicated that Mr. LaBruce will resign his position as Chairman of the Beaufort Housing Authority if approved. Three additional candidates were considered; however, two declined due to being considered dual office holders.

MOTION TO ACCEPT THE RECOMMENDATION OF THE GOVERNANCE COMMITTEE TO BRING FORTH THE NOMINATION OF RICHARDSON LABRUCE TO COUNTY COUNCIL AS A CANDIDATE TO REPLACE THE SEAT WHICH WILL BE VACATED BY MR. DAVID TEDDER. Mrs. Cooper made the motion, which was seconded by Dr. McDonagh. Unanimous approval.

MOTION TO AUTHORIZE THE CEO TO ENTER INTO A CONTRACT WITH QUEST FOR LAB SERVICES GIVEN THE AUTHORITY TO FINALIZE THE CONTRACT BASED ON THE PARAMETERS DISCUSSED IN EXECUTIVE SESSION. Mr. Tedder made the motion, which was seconded by Mrs. Cooper. Unanimous approval.

MANAGEMENT REPORT – Affordable Housing Project – Mr. Baxley provided a brief overview on two high level opportunities for affordable housing: 40-60 apartment unit and also a land opportunity locally (more information will be provided as it becomes available). Discussions ensued.

Daycare Project – Mr. Baxley indicated that in order to address workforce development and recruitment and retention, BMH is presently in discussions with The Savvy Apple Preschool to look at the opportunity to provide daycare services as well as per day sick daycare option in the BMAC building. Discussions ensued.

ADJOURN – A motion was made by Mrs. Cooper, and was seconded by Dr. McDonagh, to adjourn the meeting. Unanimous approval. The meeting adjourned at 10:00 a.m.

Respectfully submitted,

Andrea Allen
Secretary