

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES  
BOARD MEETING – OPEN SESSION**

**MINUTES – June 26, 2019**

**BOARD MEMBERS PRESENT:** David House (Chair); David Tedder (Vice-Chair); Andrea Allen (Secretary); Bill Himmelsbach; Norman Bettel, M.D.; Kathy Cooper; Stephen Larson, M.D.; Faith Polkey, M.D.; Eric Billig, M.D.; Kathy McDonagh, Ph.D.

**OTHERS PRESENT:** Russell Baxley; Sarah Dyson; Alice Howard; Karen Carroll; Chris Ketchie; Kurt Gambla, D.O.; Brian Hoffman; Allison Coppage; Debbie Schuchmann; Courtney McDermott; Susie Roos; Ashley Hildreth; and Anna Sobiech

Absent: Paul Sommerville; Shawna Doran; Ken Miller

**Guests:** Robert Achurch (Howell Gibson Hughes); Armen Arakelian, BMH Director Information Systems

**CALL TO ORDER:** Mr. House called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mrs. Allen to go into Closed Executive Session at 7:30 a.m. with the nine Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mr. Tedder, and unanimously approved.

**MOTION:** A motion was made by Mrs. Allen to go into Open Session at 8:14 a.m. The motion was seconded by Mr. Tedder, and unanimously approved.

**Finance:** In the absence of Mr. Ken Miller, Mr. Himmelsbach provided a brief financial update. He referenced the Finance Report that was provided in the Board packet. Mr. Himmelsbach indicated that May was a very strong month and thanked management for their efforts. He referenced the market data regarding births and the need for growth in the newly updated facility. Surgery volumes continued to be strong (primarily due to the recruitment of primary care providers and surgeons). Mr. Himmelsbach indicated that the OR project needs to be funded and be underway. The OR facility needs concentrated thought to include our community. Discussions ensued regarding deliveries.

Approval of Finance Minutes – May 20, 2019: Mr. Tedder made a motion, which was seconded by Dr. McDonagh, to approve the minutes of the May 20, 2019 meeting. Unanimous approval.

**MOTION:** A motion was made by Mr. Tedder to go into Executive Session at 8:34 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Allen, and unanimously approved. The meeting re-convened to Open Session at 9:46 a.m.

**ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:**

**MOTION TO ACCEPT THE RECOMMENDATION OF THE MEDICAL STAFF RELATING TO THE APPROVAL OF REFERENCE LABS AS PRESENTED.** Mr. Tedder made the motion, which was seconded by Mrs. Cooper. Unanimous approval.

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**MOTION TO APPROVE THE QUALITY SCORECARD – QUARTER ENDING 3/31 AS PRESENTED.** Mr. Tedder made a motion, which was seconded by Mrs. Allen. Unanimous approval.

**MOTION TO AUTHORIZE THE CHAIRMAN, WITH THE ASSISTANCE OF OUR LEGAL COUNSEL, TO FINALIZE AND EXECUTE THE AMENDMENT TO THE CEO CONTRACT AS DISCUSSED IN EXECUTIVE SESSION.** Mr. Tedder made a motion, which was seconded by Mr. Himmelsbach. Unanimous approval.

**CONSENT AGENDA – Approval of Minutes for May 22, 2019, Committee Reports & Minutes, and Staff Reports.** Mrs. Allen made a motion, which was seconded by Mr. Tedder to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

Mrs. Cooper requested a monthly comparison of the stats relating to Well at Work for the sales initiatives and service coordination (numbers and outcome measures).

Discussion ensued regarding a potential market adjustment in September for nursing, CT and MRI. Mr. Baxley indicated that this would be brought to the Board for approval along with a presentation. He indicated that merit increases would be considered in January.

Mr. House acknowledged BMH's GWTG 2019 Stroke Gold Plus with Honor Roll Elite Achievement award which is the third year in a row that BMH has attained.

*The Board has requested that acronyms be spelled out in words in the board reports.*

**MEDICAL STAFF:** Dr. Bettel indicated that there were no outstanding issues.

**MEDICAL STAFF – *Credentials*:** The following practitioners requested appointment: Castor, David, MD, Community Active/Medicine-Family Medicine; Dastous, Linh, MD, Active/Medicine-Internal Medicine- Hospitalist; Skotko, Jeremy, MD, Consulting/Emergency Medicine; Petrillo, Michael, PA-C, Allied Health Professional/ Medicine-Internal Medicine; Sanders, Keith, MD, Telemedicine/Medicine-Neurology.

Reappointment: Atkins, III, John, MD, Locum Tenens/Medicine-Hospitalist; Bhandari, Surendar, MD, Locum Tenens/Medicine-Hospitalist; Boye, Harold, MD, Locum Tenens/Medicine-Hospitalist; Edun, Babatunde, MD, Locum Tenens/Medicine-Hospitalist; Feaker, David, MD, Navy Active/Orthopedic; George, Ayodeji, MD, Locum Tenens/Medicine-Hospitalist; Yesaulava, Liudmila, MD, Locum Tenens/Medicine-Hospitalist; Kaveti, Ram, MD, Locum Tenens/Medicine-Hospitalist; Kokinakis, Demetrajane, DO, Active/Surgery-Ophthalmology; Mandel, Adam, MD, Consulting/Emergency Medicine; Mansker, Deanna, MD, Active/Surgery; Mukonje, Terence, MD, Locum Tenens/Medicine-Hospitalist; Mikell, Oswald, MD, Consulting/Surgery-Dermatology; Panchal, Amar, MD, Locum Tenens/Medicine- Critical Care; Pruitt, Megan, FNP, Allied Health Professional/ Emergency Medicine; Sanfrancesco, Joseph, MD, Consulting/Surgery-Pathology; Sanito, Nicholas, DO, Locum Tenens/Medicine-Critical Care; Sori, Mahmood, DO, Locum Tenens/ Medicine-Hospitalist; Sharma, Vishal, MD, Locum Tenens/Medicine- Hospitalist; Sciulli, Robert, MD, Consulting/Radiology-VRC;

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Thatcher, James, MD, Locum Tenens/Medicine-Hospitalist; Scott, Erin, NP; Allied Health Professional/ Internal Medicine; Stein, Lorin, NP, Allied Health Professional/Medicine; Stoddard, Leland, MD, Active/Orthopedics; Strickland, Kristin, PA-C, Allied Health Professional/ Emergency Medicine; Strohmeier, Scott, MD, Active/Orthopedics; Tweedy, Kristen, CRNA, Dependent Practitioner/ Anesthesiology; Werner, Glenn, MD, Active/OB/GYN.

Leave of Absence: Stacks, Timothy, CRNA, Dependent Practitioner/Anesthesiology (Military Deployment)

Resignations: Novak, Steven, CRNA, Dependent Practitioner/ Anesthesiology; Uzoegwu, Akwaugo, MD, Locum Tenens/Medicine-Hospitalist; Newton, Michael, CRNA, Dependent Practitioner/ Anesthesiology; Bodalia, Jayesh, AA, Dependent Practitioner/ Anesthesiology; Gilmore, Rachel, AA, Dependent Practitioner/ Anesthesiology; Henderson, Amber, CRNA; Dependent Practitioner/ Anesthesiology; Lemonds, Kimberly, AA, Dependent Practitioner/ Anesthesiology; Miller, Christopher, CRNA, Dependent Practitioner/ Anesthesiology; Dodge, Terry, MD, Active/Anesthesiology; Culbreath, Jeffrey, DDS, Navy Active/Surgery-Oral & Maxillofacial; Keane, Timothy, DO, Active/Pediatrics (Did not return reappointment application); Keane, Karen, DO, Active/Pediatrics (Did not return reappointment application).

After review and recommendation by MEC and then QIC, Mr. Himmelsbach made a motion, which was seconded by Mr. Tedder to accept the Credentials Committee recommendations as presented. Unanimous approval.

#### **COMMITTEE CHAIR ISSUE IDENTIFICATION:**

**Governance Committee:** BMH Board of Trustees Job Description: After Mrs. Cooper referenced the changes made to the job description that were highlighted in red, the Board agreed to those changes.

BMH Board Evaluation Performance Assessment 2019: The Board agreed to use the Board Evaluation Form from two years' ago (no changes were made to the form) as presented by the Governance Committee.

Board Chairperson Performance Assessment 2019: The Board agreed to use the Chairperson Evaluation Form as presented by the Governance Committee.

Mr. Tedder referred to the Governance Committee's minutes and their discussion regarding potentially modifying the current Board appointment structure to have the present approval process reflect a one-person appointment. The policy change will need to be brought to County Council for approval.

**BMH FOUNDATION:** Mrs. Dyson thanked all who contributed to the Surgical Pavilion Renovation and asked the remainder of the Board to make a concentrated effort to do so. Foundation staff have raised \$1.82M to date. Mrs. Dyson also thanked the employees who contributed. The Birthing Center ribbon cutting will be held June 27, 2019. Mrs. Dyson

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indicated that the Tidalholm Fundraiser (Fete en Blanc) will be held at the home of Mr. and Mrs. John Tashjian on August 24, 2019. Regret donations will be greatly appreciated. Foundation staff are working on the BMH Employee Rails & Ales event to be held in October. The focus will also be on the Annual Appeal letter.

Mr. Tedder thanked Susan Roos for her many years of dedicated service and in particular her assistance on the Quality Committee. The Board extends good wishes to her on her retirement.

**MANAGEMENT REPORT** – Mr. Baxley indicated that the Board of Trustees Retreat will be held on June 28, 2019. Sg2 will be presenting, followed by a working lunch session on strategic planning opportunities and budgeting process. The afternoon session will consist of SCHA presenting on politics at the state level, followed by MUSC’s presentation on their strategy. Mr. Baxley indicated that going forward the retreat could be held either annually or biannually.

Mr. Baxley indicated that as part of working on the safety of the hospital, a risk assessment was completed. BMH met with the Beaufort City Police Department, Port Royal Town Police Department and Beaufort County Sherriff’s Department regarding workplace violence. Mr. Baxley reported good dialogue on the topic of violence as it pertains to healthcare, mitigation and communication.

Mr. Baxley made note of the Executive Order that President Trump signed requiring hospitals to post what consumers will pay for tests and procedures. Discussions ensued.

**ADJOURN** – A motion was made by Mr. Tedder, and was seconded by Mrs. Allen, to adjourn the meeting. Unanimous approval. The meeting adjourned at 10:10 a.m.

Respectfully submitted,

Andrea Allen  
Secretary