

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING – OPEN SESSION**

MINUTES – February 27, 2019

BOARD MEMBERS PRESENT: David House (Chair); David Tedder (Vice-Chair); Andrea Allen (Secretary); Bill Himmelsbach; Kathy Cooper; Stephen Larson, M.D.; Faith Polkey, M.D.; Norman Bettle, M.D.; Eric Billig, M.D.; Kathy McDonagh, Ph.D. and Terry Murray

OTHERS PRESENT: Russell Baxley; Sarah Dyson; Karen Carroll; Ken Miller; Shawna Doran; Chris Ketchie; Brian Hoffman; Kurt Gambla, D.O.; Allison Coppage; Daniel Mock; Debbie Schuchmann; Laurie Martin; Courtney McDermott; Shannon Holwadel; Susan Roos; Megan Mack; Ashley Hildreth; and Anna Sobiech

Absent: Paul Sommerville and Alice Howard

Guests: Robert Achurch (Howell Gibson Hughes)

CALL TO ORDER: Mr. House called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mrs. Allen to go into Closed Executive Session at 7:30 a.m. with the nine Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mrs. Cooper, and unanimously approved.

MOTION: A motion was made by Mrs. Allen to go into Executive Session at 8:20 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Cooper, and unanimously approved. The meeting re-convened to Open Session at 9:25 a.m.

CONSENT AGENDA – Approval of Minutes for January 30, 2019, Committee Reports & Minutes, and Staff Reports. Mr. Tedder made a motion, which was seconded by Mrs. Cooper to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

COMMITTEE CHAIR ISSUE IDENTIFICATION:

Finance – Mr. Himmelsbach indicated that January volumes made a rebound. Beaufort Physician Practices continue to grow with visit increases. BMH is focusing on Primary Care physician recruitment. The net income for four months was \$2.8M. Mr. Himmelsbach complimented management on the positive swing relating to the financial growth and their control of expenses.

Governance – Mrs. Cooper provided an update on the Committee’s meeting held February 26, 2019. She indicated that the Committee’s focus is to continue to work on Board policies; in particular, working on combining (all but two) Board policies and Hospital policies and having them accessible to everyone. Mrs. Cooper indicated that under the yearly evaluation of Board Members attendance was good; however, not all members completed the required number of

webinars or perhaps did not provide documentation (D. Tedder, D. House, A. Allen and Dr. S. Larson). Board Members are asked to attend two conference within four years; however, the Board decided to waive this in 2018 due to the hospital's financial constraints. The 2019 Board evaluation will be discussed at the Governance meeting in May. Mrs. Cooper reviewed the 2017 Board evaluation and the eight priorities: need for board members to support the BMH Foundation with individual donations and participation in fundraising activities – for those that have not done so Mrs. Cooper asked that this be considered; need for board retreat – not met (discussions underway regarding this topic); increase interaction with medical staff – can be accomplished by Board Members attending the Annual Physicians Meeting; Committee Chairs presenting a more formalized highlight of their committee meetings – QI and Finance are regular presenters, others are asked to please consider presenting if currently not doing so; advance issuing of board packet – met; creation of master calendar – met; recruitment of new/upcoming board members – met; need for assistance with succession planning – need for current members to identify prospects. Terms of office will be addressed by the Governance Committee in August 2019: Mr. House completes his eighth year in 2020 and has expressed an interest in being reappointed. Mr. Tedder completes his term in 2020 (his seat will be vacated). Board orientation for Kathy McDonagh, Ph.D. & Eric Billig, M.D. will be scheduled for mid-March.

BMH FOUNDATION: Mrs. Dyson reported that the Foundation Valentine Ball was a success thanks to all who participated (\$208K net compared to last year's ball netting \$214K). Expenses were down due to sponsorships. The silent auction was down by \$10K. 380 tickets were sold for Friday night and 460 tickets were sold for Saturday. \$100K was received as an anonymous donation for the surgical pavilion and \$25K was received from Mr. Bobby Glover. Breakfast with Baxley continues to grow in popularity. Mrs. Dyson reported that the Foundation turned over its investments to Raymond James. The Endowment stands at \$16M. The Foundation challenge is to raise \$5M for the OR renovation.

MEDICAL STAFF: Dr. Bettle indicated that there were no outstanding issues.

MEDICAL STAFF – *Credentials:* The following practitioners requested appointment: Uzoegwu, Akwaugo T., MD, Locum Tenens/Medicine-Hospitalist; Hrisiko, Stephanie, MD, Consulting/Telemedicine-Psych Pediatrics; Pacheco, Luz E., MD, Consulting/Telemedicine-Psych Pediatrics; Williams, Alton, III, MD, Consulting/Telemedicine-Psych Pediatrics.

Additional Privileges/LOA Request: Statler, Trent, DPM, Active/ Surgery-Podiatry (ankle surgery).

Reappointment: Webb, Sally, MD, Consulting/Telemedicine-Pediatrics; Braden, Jennifer, MD, Consulting/Telemedicine-Pediatrics; Bradshaw, Marques, MD, Consulting/Radiology-VRC; Borg, Keith, MD, Consulting/Telemedicine-Pediatrics; Cochran, Joel, MD, Consulting/Telemedicine-Pediatrics; Chapman, Maureen, CNM, Allied Health Professional/OB/GYN; Donovan, Mary, NP, Allied Health Professional/ Internal Medicine; Dutton, John, MD, Locum Tenens/Radiology- Radiation Oncology; Evans, Melissa, MD, Consulting/Telemedicine-Pediatrics; Gault, Annemarie, NP, Allied Health Professional/ Sick Cell Clinic; Gregg, Herbert, MD, Consulting/Telemedicine-Pediatrics; Habib, David, MD, Consulting/Telemedicine-Pediatrics; Hall, Gregory, MD, Consulting/Telemedicine-Pediatrics; Harvin, Alexander, MD, Consulting/Radiology-VRC; Jackson, Benjamin, MD, Community

Active/Medicine-Family Medicine; Jacobson, Richard, MD, Consulting/Telemedicine-Pediatrics; Lehman-Huskamp, Kathy, MD, Consulting/Telemedicine-Pediatrics; Mack, Elizabeth, MD, Consulting/Telemedicine-Pediatrics; Maurer, David, MD, Active/Surgery-Otolaryngology; McSwain, Steven, MD, Consulting/Telemedicine-Pediatrics; Muttal, Saraswati, MD, Consulting/Telemedicine-Pediatrics; Palmadottir, Johanna, MD, Consulting/Telemedicine-Pediatrics; Price, Amanda, MD, Consulting/Telemedicine-Pediatrics; Price, Cameron, PA-C, Allied Health Professional/ Medicine-Urgent Care; Quiros, J. Antonio, MD, Consulting/Telemedicine-Pediatrics; Russell, William, MD, Consulting/Telemedicine-Pediatrics; Schaefer, Paul, PA-C, Allied Health Professional/ Orthopedics; Soriano, Jason, MD, Consulting/Telemedicine-Pediatrics; Taylor, Anne, NP, Allied Health Professional/ Oncology; Tecklenberg, Frederick, MD, Consulting/ Telemedicine-Pediatrics; Titus, Mary, MD, Consulting/Telemedicine-Pediatrics.

Resignations: Garrett, Walters, MD, Consulting/Radiology-VRC; Brewer, Paul, MD, Active/Surgery-Dermatology; Thompson, Patricia, MD, Active/OB/GYN; Stewart, Cassandra, MD, Active/Pediatrics; Dalton, Kristin, NP, Allied Health Professional/ Pediatrics; Haile, Julia, MD, Deceased.

Mr. Himmelsbach made a motion, which was seconded by Mr. Tedder to accept the Credentials Committee recommendations as presented. Unanimous approval.

**ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:
NONE**

Discussions ensued regarding the Patient Throughput Report which is focused around ER and patient length of stay.

MANAGEMENT REPORT – Mr. Baxley provided a brief update on the BPCI-A bundled payment initiative and indicated that BMH continues to gather data and processes. BMH has the ability to drop out of the program tomorrow without penalty. The decision is to stay with three of the five initiatives. BMH has good documentation regarding the decision to drop the two. Mr. Baxley will continue to update the Board on this. Birthing Center ribbon cutting is slated for May 11, 2019. Mr. Baxley spoke on the Balanced Score Card and the focus on nurse recruitment and retention along with the patient satisfaction scores. He provided an update on the Service Excellence Initiative and the educational opportunities to improve scores (tracking ratings).

In response to Mr. House's question regarding non-profit hospitals, Ms. Allison Coppage reported that BMH engaged DHG in 2018 to perform a 501R audit. The recommendations presented by DHG were then implemented. Shortly thereafter, an inquiry was received from the IRS and BMH passed. From a compliance perspective, BMH is using DHG's checklist to go through its own yearly audit and will be reporting through the Compliance Committee.

Mr. House praised Mrs. Murray for her leadership and commitment to patients and the community for the past twelve years and indicated that this was the last board meeting for her. In honor of Mrs. Murray's service, the Board Members individually will make a donation to the Good Neighbor Free Clinic on behalf of Mrs. Murray.

ADJOURN: The meeting adjourned at 10:10 a.m.

Respectfully submitted,

Andrea Allen
Secretary