

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING – OPEN SESSION**

MINUTES – October 31, 2018

BOARD MEMBERS PRESENT: David Tedder (Vice-Chair); Andrea Allen (Secretary); Bill Himmelsbach; Kathy Cooper; Stephen Larson, M.D.; Norman Bettle, M.D.; Faith Polkey, M.D.; and Terry Murray

OTHERS PRESENT: Russell Baxley; Alice Howard; Paul Sommerville; Karen Carroll; Kurt Gambla, D.O.; Ken Miller; Shawna Doran; Chris Ketchie; Brian Hoffman; Allison Coppage; Daniel Mock; Debbie Schuchmann; Laurie Martin; Courtney McDermott; Shannon Holwadel; Susan Roos; Megan Mack; Ashley Hildreth; and Anna Sobiech

Absent: David House (Chair); Sarah Dyson

Guests: Robert Achurch (Howell Gibson Hughes)

CALL TO ORDER: Mr. Tedder on behalf of Mr. House called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mr. Himmelsbach to go into Closed Executive Session at 7:30 a.m. with the seven Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mrs. Murray, and unanimously approved.

MOTION: A motion was made by Mr. Himmelsbach to go into Executive Session at 8:18 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Murray, and unanimously approved. The meeting re-convened to Open Session at 9:19 a.m.

CONSENT AGENDA – Approval of Minutes for September 26, 2018, Committee Reports & Minutes, and Staff Reports. Mrs. Cooper made a motion, which was seconded by Mrs. Allen to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

Mrs. Cooper commended the Chip Mobile Wellness Unit for identifying 745 abnormal blood screenings and 75 cancer screenings and indicated it was a great service to the community.

Mr. Himmelsbach briefly reported on the status of the year end finances and indicated the audit for Fiscal Year 2018 is in progress. He complimented the leadership team for the improvement in the budget and financial performance.

COMMITTEE CHAIR ISSUE IDENTIFICATION: None

BMH FOUNDATION: Debbie Schuchmann reported on the Foundation's receipt of two donor gifts.

MEDICAL STAFF: Dr. Bettle indicated that there were no outstanding issues.

MEDICAL STAFF – Credentials: The following practitioners requested appointment: Albright, Brittany, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Alderman, Daniel, MD, Locum Tenens/Radiology; Baker, Elizabeth, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Burguieres, Elizabeth, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Christie, Scott, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Claytor, James, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Cullen, Emily, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Hiott, David, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Iroetugo, Innocent, MD, Locum Tenens/Medicine-Internal Medicine-Hospitalist Team Health; Jones, Amy, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Kuhn, Sarah, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Marko, Dale, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); McGough, Aleta Marie, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Nazarov, Vitaly, MD, Locum Tenens/Medicine-Internal Medicine Hospitalist Team Health; Pellegrino, Yvette, MD, Community Active/Medicine-Family Practice (Joining BPP LIIM); Poalillo, Brenda, FNP, Allied Health Professional/ Medicine-Hospitalist Team Health; Rashid, Khurram, MD, Locum Tenens/Medicine- Internal Medicine Hospitalist Team Health; Ratliff, Brenda, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Roper, Amanda, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Schrift, David, MD, Locum Tenens/Medicine-Hospitalist-Critical Care; Sligar, Jaclyn, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Smith, Gregory, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics); Sarodia, Bipin, MD, Locum Tenens/Medicine-Critical Care Hospitalist; Walkup, William, MD, Consulting/Telemedicine-Medicine-Psychiatry (Pediatrics).

Reappointment: Woollen, Stephanie, MD, Active/ Medicine- Internal Medicine-Hospitalist; Baker, Amanda, CRNA, Allied Health Professional/ Dependent Practitioner-Anesthesiology; Burdette, David, MD, Consulting/ Radiology-VRC; Chapman, Alison, MD, Consulting/ Telemedicine-Pediatrics; Gibson, Aprile, MD, Consulting/Radiology-VRC; Gibson, John Heyl, MD, Consulting/Telemedicine; Veerswamy, Asha, MD, Consulting/Telemedicine; Kanter-Washko, Julie, MD, Consulting/Telemedicine- Sickle Cell; Martin, Devin, PA-C, Allied Health Professional/ Emergency Medicine; Nath, Sujai, MD, Consulting/Telemedicine; O'Connell, Ronda, NP, Allied Health Professional/ Medicine-Internal Medicine; Runyan, Stephanie, MD, Consulting/ Radiology-VRC; Saenz, Naomi, MD, Consulting/ Radiology-VRC; Thomas, Nancy, PA-C, Allied Health Professional/ Emergency Medicine; Wagner, Amy, NP, Allied Health Professional/ Medicine-Internal Medicine; Wong, Waiveong, MD, Consulting/ Radiology-VRC.

Resignations: McRae, Gina, MD, Consulting/ Radiology-VRC

Mrs. Murray made a motion, which was seconded by Mrs. Cooper to accept the Credentials Committee recommendations as presented. Unanimous approval.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

Mrs. Cooper indicated that the Governance Committee had a review process to replace Dr. Stacey Johnston and would like to bring forth the names of Dr. Eric B. Billig and Mr. James H. Suddeth as recommendations for Board approval and, if Board approves, to bring forth the two nominations to County Council as candidates to replace the Board seat vacated by Dr. Stacey Johnston's resignation.

MOTION TO ACCEPT THE RECOMMENDATION OF THE GOVERNANCE COMMITTEE AS PRESENTED – Mrs. Cooper made the motion, which was seconded by Dr. Polkey. Unanimous approval.

The Finance Committee discussed the need for a banking resolution to allow the CEO and CFO proper access to bank accounts. The Resolution brought forth to the Board references the governing bylaws and governance policies.

MOTION TO APPROVE THE RESOLUTION RATIFYING CERTAIN ACTS OF THE BOARD OF TRUSTEES TO AUTHORIZE RUSSELL BAXLEY, CHIEF EXECUTIVE OFFICER & PRESIDENT OF BEAUFORT MEMORIAL HOSPITAL AND APPOINT DESIGNEES TO BE SIGNATORS ON BEAUFORT MEMORIAL BANK ACCOUNTS. Mr. Himmelsbach made the motion, which was seconded by Mrs. Cooper. Unanimous approval.

Susan Roos provided a brief synopsis of the Patient Safety Report.

MOTION TO ACCEPT THE PATIENT SAFETY REPORT FOR Q3 2018 AS PRESENTED BY THE QI COMMITTEE. Mrs. Allen made the motion, which was seconded by Mrs. Cooper. Unanimous approval.

MANAGEMENT REPORT – Roundtable CEO Forum with Employees – Mr. Baxley provided a brief update on the employer outreach program Well at Work and the ECHO Clinic and how it continues to grow.

Leadership Development Institute – Mr. Baxley referenced the book “Crucial Accountability” that will be provided to management staff for their review and discussion at the upcoming Leadership Development Institute. This book will also be provided to Board members at their request.

L&D Construction Update – The front entrance has been closed. Postpartum & OR entrance is now at the Cochrane Center. Demolition is starting next week with an anticipated project time of four to five months. OR construction budget is estimated at \$12M.

Mr. Baxley made reference to the Zero Harm Awards that were displayed on the table. These were awarded to BMH by SCHA for the great care that the hospital provides. Dr. Polkey provided a brief synopsis of the employee appreciation dinner that was held on October 23, 2018.

Mr. Miller indicated that the GEAR file is being sent out today to SCHA. Allison Coppage provided a brief update and statistics on the GEAR program.

ADJOURN: The meeting adjourned at 9:41 a.m.

Respectfully submitted,

Andrea Allen
Secretary