

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING – OPEN SESSION**

MINUTES – September 26, 2018

BOARD MEMBERS PRESENT: David House (Chair); David Tedder (Vice-Chair); Andrea Allen (Secretary); Bill Himmelsbach; Kathy Cooper; Norman Bettle, M.D.; Faith Polkey, M.D.; and Terry Murray

OTHERS PRESENT: Russell Baxley; Hugh Gouldthorpe; Alice Howard; Karen Carroll; Kurt Gambla, D.O.; Ken Miller; Shawna Doran; Chris Ketchie; Brian Hoffman; Allison Coppage; Daniel Mock; Debbie Schuchmann; Laurie Martin; Courtney McDermott; Shannon Holwadel; Susan Roos; Megan Mack; Ashley Hildreth; and Anna Sobiech

Absent: Stephen Larson, M.D.

Guests: Robert Achurch (Howell Gibson Hughes)

CALL TO ORDER: Mr. House called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mr. Tedder to go into Closed Executive Session at 7:30 a.m. with the seven Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mrs. Allen, and unanimously approved.

MOTION: A motion was made by Mr. Tedder to go into Executive Session at 8:05 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Allen, and unanimously approved. The meeting re-convened to Open Session at 9:28 a.m.

CONSENT AGENDA – Approval of Minutes for August 29, 2018, Committee Reports & Minutes, and Staff Reports. Mr. Tedder made a motion, which was seconded by Mrs. Cooper to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

Mrs. Cooper asked Laurie Martin to review the mobile wellness screening numbers against the number of blood screens as they did not match. Shawna Doran clarified that R4Q stood for “rolling four quarters” and D2N stood for “door to needle” in her quality report.

COMMITTEE CHAIR ISSUE IDENTIFICATION: Dr. Polkey provided an update on the Population Health Committee, indicating that it was started four years ago to focus on population health. Dr. Polkey reported that a separate ad hoc committee is not necessary as the efforts could be rolled into the Strategic Planning Committee. It is duly noted that the Board discussed combining the Population Health Committee with the Strategic Planning Committee and agreed not to lose focus. The Board was in agreement to merge Population Health with Strategic Planning. Dr. Polkey will chair the Strategic Planning Committee.

Mr. Himmelsbach reported on the Finance Committee, indicating that August was a strong month. Ken Miller provided a brief summary on how the 2019 final budget (both operating and

capital) was achieved. He then provided a summary of the budget, outlining the various expectations. Mr. Miller indicated that the salaries and wages expense was the largest increase in expenses with BMH continuously reinvesting in its employees. BMH is also anticipating the South Carolina Pension to increase by 1% (\$1M). Mr. Miller indicated that BMH is anticipating a total operating loss of (\$2M) and the EBITDA under \$9M. BMH's four debt covenants that need to be reached are days cash, debt service coverage for TD Bank, debt to capitalization for both TD Bank and Regions Bank, and cash to debt. Mr. Miller provided assurance that BMH will be meeting all of the requirements of the covenants (barring a hurricane). Mr. Miller indicated that both TD Bank and Regions Bank are aware of BMH's steps for growth.

Mr. Himmelsbach indicated that the Finance Committee is recommending approval by the Board of the operating plan and capital budget for Fiscal Year 2019.

MOTION TO APPROVE THE ADOPTION OF FISCAL YEAR 2019 OPERATING PLAN AND CAPITAL BUDGET AS PRESENTED. Mr. Tedder made a motion which was seconded by Mr. Himmelsbach.

BMH FOUNDATION: Mr. Gouldthorpe reported that the Foundation staff are currently working on processing the annual appeal letters to send out the first week on October. The goal is to raise \$5M. The theme for this year is "Today, Tomorrow, Together." The Annual Foundation Meeting is scheduled for Tuesday, November 13, 2018 at 5:30 p.m. at the Holiday Inn.

MEDICAL STAFF: Dr. Bettel indicated that there were no outstanding issues.

MEDICAL STAFF – *Credentials:* The following practitioners requested appointment: Sharma, Vishal, MD, Locum Tenens/Medicine-Hospitalist (TeamHealth); Bhandari, Surendar, MD, Locum Tenens/ Medicine-Hospitalist (TeamHealth); George, Ayodeji, MD, Locum Tenens/ Medicine-Hospitalist (TeamHealth); Edun, Babatunde, MD, Locum Tenens/ Medicine-Internal Medicine-Hospitalist (TeamHealth); Mirza, Absar, MD, Locum Tenens/ Medicine-Critical Care (TeamHealth); Boye, Harold, MD, Locum Tenens/ Medicine-Hospitalist (TeamHealth); Hagood, Marianne, FNP, Allied Health Professional/ (BMH Express Care); Colmer, Cecilia, MD, Consulting/ Emergency Medicine; Sanito, Nicholas, DO, Locum Tenens/ Medicine-Critical Care (TeamHealth); Gies, Jeremy, DMD, Navy Active/Surgery-Oral& Maxillofacial Surgery; Yesaulava, Liudmila, MD, Locum Tenens/ Medicine-Internal Medicine-Hospitalist (TeamHealth); Atkins, John, MD, Locum Tenens/Medicine Critical Care (TeamHealth); Mukonje, Terence, MD, Locum Tenens/ Medicine-Internal Medicine-Hospitalist (TeamHealth); Kaveti, Ram, MD, Locum Tenens/ Medicine-Internal Medicine-Hospitalist (TeamHealth); Algert, Daniel, MD, Community Active/Medicine-Internal Medicine (BMH Express Care).

Reappointment: Chang, John, MD, Consulting/Radiology-VRC; Floyd, John C., MD, Community Active/Medicine-Family Medicine; Giovannetti, Mark, MD, Consulting/Radiology-VRC; Goldberg, Neil, MD, Consulting/ Radiology-VRC; Greenberg, Harvey, MD, Consulting/Radiology-VRC; Gwozdz, Christina, MD, Active/ Surgery-Otolaryngology; Harshman, David, MD, Active/ Medicine-Cardiology; Houston, Jane, NP, Allied Health Professional/ Medicine-Hospitalist; Hucks, Andrea, MD, Active/ Medicine-Internal Medicine;

Jones, H. Kevin, MD, Active/ Orthopedics; Kane, Evan, MD, Consulting/ Emergency Medicine; Kessel, Steven, MD, Active/ Medicine-Internal Medicine; Stewart, Cassandra, MD, Active/ Pediatrics-Pediatric Hospitalist; Williams, Shelly-Ann, MD, Consulting/ Telemedicine; Zeccola, James, M, Active/ Medicine-Family Medicine; Zwerdinger, Steven, MD, Consulting/ Radiology-VR; Wabnitz, Ashley, MD, Consulting/ Telemedicine.

Privilege/County Call Request: Coleman, Lawrence, MD, Active/Pediatrics- Requesting to be relieved from County Call Obligation; Floyd, Joseph, MD, Active/Pediatrics- Requesting to be relieved from County Call Obligation; Jones, H. Kevin, MD, Active/Orthopedics-Requesting to be relieved from County Call Obligation; Keane, Timothy, MD, Active/Pediatrics-Dr. Keane is requesting to cancel the request to relinquish privileges; Keane, Karen, MD, Active/Pediatrics- Dr. Keane is requesting to cancel the request to relinquish privileges.

Resignations: Parrick, Robert, DO, Active/ Medicine-Internal Medicine (Relocating), Gabbard, William, MD, Consulting/Medicine-Nephrology (Relocating).

Mrs. Cooper made a motion, which was seconded by Mr. Himmelsbach to accept the Credentials Committee recommendations as presented. Unanimous approval.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

MOTION TO ADOPT THE FY2019 STRATEGIC PLAN AS DISCUSSED IN EXECUTIVE SESSION. Dr. Polkey made the motion, which was seconded by Mrs. Cooper. Unanimous approval.

MANAGEMENT REPORT – Construction Report – Mr. Baxley provided an update on the LDR rooms (phase 3) and the 2-Central inspections. Lin Acc is slightly behind schedule due to the hurricane (last week of November). Beaufort Medical Plaza is being refreshed along with new signage for the building, as well as refresh of the campus signage. Mr. Baxley provided a brief update on Hurricane Florence and explained the revenue loss associated with it.

Mr. Baxley recognized Ashley Hildreth in her new role as Director of Quality Services.

Mr. Himmelsbach acknowledged the Well at Work Program and thanked Laurie Martin and her team for their great job of providing continued care and point of entry for acute care.

ADJOURN: The meeting adjourned at 10:07 a.m.

Respectfully submitted,

Andrea Allen
Secretary