

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES  
BOARD MEETING – OPEN SESSION**

**MINUTES – August 29, 2018**

**BOARD MEMBERS PRESENT:** David House (Chair); David Tedder (Vice-Chair); Andrea Allen (Secretary); Bill Himmelsbach; Kathy Cooper; Norman Bettle, M.D.; Faith Polkey, M.D.; Stephen Larson, M.D.; and Terry Murray

**OTHERS PRESENT:** Russell Baxley; Hugh Gouldthorpe; Alice Howard; Karen Carroll; Kurt Gambla, D.O.; Ken Miller; Shawna Doran; Chris Ketchie; Brian Hoffman; Allison Coppage; Daniel Mock; Debbie Schuchmann; Laurie Martin; Courtney McDermott; Shannon Holwadel; Susan Roos; Megan Mack; and Wendy Spears

**Guests:** Mary Lohr (Howell Gibson Hughes)

**CALL TO ORDER:** Mr. House called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mr. Himmelsbach to go into Closed Executive Session at 7:30 a.m. with the eight Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mr. Tedder, and unanimously approved.

**MOTION:** A motion was made by Mr. Himmelsbach to go into Executive Session at 8:12 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mr. Tedder, and unanimously approved. The meeting re-convened to Open Session at 9:09 a.m.

**CONSENT AGENDA – Approval of Minutes for July 25, 2018, Committee Reports & Minutes, and Staff Reports.** Mr. Himmelsbach made a motion, which was seconded by Mr. Tedder to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

**COMMITTEE CHAIR ISSUE IDENTIFICATION:** Mr. Himmelsbach reported that the Finance Committee is bringing forth to the Board a resolution on GEAR (Government Enterprise Accounts Receivable). This is a program that allows BMH to use its status as a government entity to transfer bad debt accounts to the state to collect. Mr. Himmelsbach reported that the Finance Committee reviewed the 2019 budget first draft at its meeting held on Monday, August 27<sup>th</sup>. The Committee will be bringing the budget forward to the Board for consideration and approval at the next Board meeting. Mr. Himmelsbach explained that the capital needs equipment under the strategic plan has increased from \$4M this year to \$14.5M next year.

Mrs. Cooper reported on the Governance Committee which was held Tuesday, August 28<sup>th</sup>. Discussions were held regarding the replacement of Dr. Stacey Johnston and Mrs. Terry Murray (next year). Mrs. Cooper will contact potential candidates and those agreeing to be considered will be interviewed as soon as possible. Mrs. Cooper will consult with Mr. Don Meyer regarding duplicate hospital Governance and Board of Trustees policies and inquire if any specific policies

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should be maintained by the Board as board policies. The hospital Governance policies will then be reviewed by the Board of Trustees every three years.

Mrs. Allen reported that Allison Coppage is reviewing all aspects of our policies (medical, technologies, etc.) to make sure they are up to date. Mr. Miller confirmed that BMH has cyber insurance.

**BMH FOUNDATION:** Mr. Gouldthorpe reported that the Foundation Board is having their retreat on September 11<sup>th</sup> starting at 8:30 a.m. He indicated that the main focus will be on the surgery center. Foundation staff are currently working on processing the annual appeal letters to send out the first week on October.

**MEDICAL STAFF:** Dr. Bettel indicated that there were no outstanding issues.

**MEDICAL STAFF – *Credentials*:** The following practitioners requested appointment: Carson, Sanders, MD, Active/Orthopedics (Joining Dr. Dean's practice); Duttenhaver, John, MD, Locum Tenens/ Medicine Oncology; Lartey, Kingsley, DO, Locum Tenens/ Medicine-Internal Medicine-Hospitalist; Lowe, Justin, MD, Consulting/Telemedicine-Stroke (MUSC); Rendon-Pope, Emi, MD; Community Active/Medicine-Internal Medicine (joining BPP-Lowcountry Medical Group); Reuss, Peter, MD, Consulting/ Radiology-VRC; Sardana, Vandit, MD, Active/ Orthopedics (Joining BPP-Dr. Jones); Stevens, Johnna, MD, Active/ Medicine-Internal Medicine (joining BPP-Bluffton Primary); Walz, Alice, MD, Consulting/ Telemedicine-Pediatrics (MUSC).

Reappointment: Dippel, Roderick, MD, Active/Medicine-Internal Medicine- Hospitalist; Jain Shelly, MD, Consulting/Radiology-VRC (Pending OPPE data); Poling, Jeff, MD, Active/Medicine-Internal Medicine-Hospitalist; Schreffler, William, NP, Allied Health Professional/ Orthopedics; Singleton, Jamie, MD, Active/Pediatrics; Watterson, Philip, MD, Active/OB/GYN.

Resignations: Starsiak, William, DMD, Navy Active/Surgery-Oral & Maxillofacial Surgery; Bolt, Jason, CRNA, Dependent Staff/Anesthesiology-CRNA; McElroy, Brandon, MD, Active/ Medicine-Internal Medicine; Chang, Eugene, MD, Consulting/Telemedicine; Goodier, Christopher, MD, Consulting/Telemedicine; Johnson, Donna, MD, Consulting/Telemedicine; Lazenby, Gweneth, MD, Consulting/Telemedicine; Newman, Rogier, MD, Consulting/Telemedicine; Rittenberg, Charles, MD, Consulting/Telemedicine; Sullivan, Scott, MD, Consulting/Telemedicine; Upshaw, Jana, MD, Consulting/Telemedicine; Heelan, Anna, PA-C, Allied Health Professional/ Hospitalist; Mooney, Melanie, MD, Community Active/Medicine-Internal Medicine; Parrick, Robert, DO, Active/Medicine-Internal Medicine; Morantes Gomez, Leonardo, MD, Telemedicine/Medicine-Neurology (Stroke-MUSC); Hipp, Heather, CRNA, Dependent Staff/Anesthesiology-CRNA; Gies, Jeremy, MD, Navy Active/Surgery-Oral & Maxillofacial Surgery (Complete reappointment application not received/insufficient FPPE data).

Mr. Tedder made a motion, which was seconded by Mrs. Cooper to accept the Credentials Committee recommendations as presented with the exception of Dr. Johnna Stevens to be conditional upon receiving her South Carolina Medical License. Unanimous approval.

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**ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:**

It is noted that the Patient Throughput Report is for information purposes.

Allison Coppage provided information on the GEAR (Government Enterprise Accounts Receivable) program. This is a program that allows BMH to use its status as a government entity to transfer bad debt accounts to the state to collect. Allison Coppage provided details on GEAR and explained the difference between debt set off and GEAR. The resolution before the Board endorses entering into a memorandum of understanding with SCAC (South Carolina Association of Counties). Ms. Coppage and Mr. Miller both explained the due process requirements. Discussion ensued.

**MOTION TO APPROVE THE RESOLUTION THAT WOULD ALLOW THE CEO TO SIGN THE MOU RELATING TO THE PARTICIPATION IN THE GEAR COLLECTIONS PROGRAM.** Mr. Himmelsbach made the motion, which was seconded by Mr. Tedder. The motion was approved by the majority of the Board. Dr. Polkey voted against the approval. The motion passed.

**MANAGEMENT REPORT** – Birthing Center Renovation – Mr. Baxley indicated that the renovation continues to be behind schedule. Post-Partum will be moving to 2-Central after Labor Day (four month phase). Mr. Baxley acknowledged the support of the physicians, medical staff, OBs and Dr. Jaime Singleton.

Linear Accelerator – on schedule with a November 12th opening.

ADJOURN: The meeting adjourned at 9:50 a.m.

Respectfully submitted,

Andrea Allen  
Secretary