

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING – OPEN SESSION**

MINUTES – February 28, 2018

BOARD MEMBERS PRESENT: Terry Murray (Chair), Bill Himmelsbach (Vice-Chair), David Tedder (Secretary), David House, Kathy Cooper, Andrea Allen, Norman Bettle, M.D., Mark Dean, M.D., Faith Polkey, M.D., and Stacey Johnston, M.D.

OTHERS PRESENT: Russell Baxley, Karen Carroll, Shawna Doran, Kurt Gambla, D.O., Ken Miller, Chris Ketchie, Courtney McDermott, Allison Coppage, Laurie Martin, Daniel Mock, Susan Roos, Debbie Schuchmann, Shannon Holwadel and Anna Sobiech

ABSENT: Sarah Dyson, Alice Howard, Paul Sommerville, Brian Hoffman, Mary Scott

Guests: Robert Achurch (Howell Gibson Hughes)

CALL TO ORDER: Mrs. Murray called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mrs. Cooper to go into Closed Executive Session at 7:30 a.m. with the nine Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mrs. Allen, and unanimously approved.

MOTION: A motion was made by Mrs. Cooper to go into Executive Session at 8:10 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Allen, and unanimously approved. The meeting re-convened to Open Session at 9:47 a.m.

MOTION: A motion was made by Mrs. Cooper, seconded by Mrs. Allen to go into Open Session for the purpose of taking action on contractual matters at 9:47 a.m.

CONSENT AGENDA – Approval of Minutes for January 31, 2018, Committee Reports & Minutes, and Staff Reports. Mr. Himmelsbach made a motion, which was seconded by Mrs. Allen to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

COMMITTEE CHAIR ISSUE IDENTIFICATION: Mrs. Cooper provided a synopsis of the Governance Committee Meeting. The committee reviewed board attendance (all board members met policy standards) and continuing education. The Committee will be reviewing bylaws, job descriptions, and policies this year. Mrs. Cooper indicated that the Committee is bringing forth the names of Dr. Stephen Larson and Dr. Paul Mazzeo, as recommendations for Board approval and, if Board approves, to bring forth the two nominations to County Council as candidates to replace the Board seat vacated by Dr. Dean's resignation.

MOTION TO ACCEPT THE RECOMMENDATION OF THE GOVERNANCE COMMITTEE AS PRESENTED – Mr. Tedder made a motion, which was seconded by Mrs. Allen. Unanimous approval.

For the future, Mr. Tedder suggested that the Board Chair have a discussion with County Council regarding submitting one nomination instead of two and Mrs. Cooper supported this proposal.

BMH FOUNDATION: Ms. Schuchmann provided brief results of the Valentine Ball. She thanked the Board of Trustees and the Foundation Board, along with the senior leadership team. Preliminary numbers for net revenue was \$269,167. The goal was \$225,000 (last year's net was \$187,000). One major gift of \$20K was received in January. Duke Endowment met with Foundation staff regarding the grant request that was submitted for the Palliative Program. We requested \$450K over three years (a response from the Duke Endowment is expected in May).

MEDICAL STAFF: Dr. Bettle indicated that there were no outstanding issues.

MEDICAL STAFF – *Credentials:* The following practitioners requested appointment: Cortina, John, DO, Provisional Active/ Medicine-Internal Medicine/ Critical Care; Gillespie, Lauren, CRNA, Provisional Dependent Practitioner/CRNA; Peacock, Charlotte, CRNA, Provisional Dependent Practitioner/CRNA; Schuyler, Walter, MD, Provisional Active/Anesthesia-Pain Management; Seepe, Michael, CRNA, Provisional Dependent Practitioner/CRNA.

Reappointment: Bailey, Dennis, CRNA, Dependent Practitioner/CRNA; Burris, Marci, CRNA, Dependent Practitioner/CRNA; Copeland, Lucyle, CRNA, Dependent Practitioner/CRNA; Evec, Kenneth, CRNA, Dependent Practitioner/CRNA; Gregg, Herbert, MD, Consulting/Telemedicine-Neurology; Taylor, Megan, CRNA, Dependent Practitioner/CRNA.

Six month review: Andrews, Robert, MD, Prov. Consulting/Radiology-VRC; Batson, John, MD, Prov. Active/Anesthesia- Pain Management; Bodalia, Jayesh, AA, Prov. Allied Health Professional/ Anesthesia; Bradshaw, Marques, MD, Prov. Consulting/Radiology-VRC; Gault, Annemarie, NP, Prov. Allied Health Professional/Medicine (Sickle Cell); Gilmore, Rachel, AA, Prov. Allied Health Professional/ Anesthesia; Goldsmith, Dawn, CRNA, Prov. Allied Health Professional/ Anesthesia; Henderson, Amber, CRNA, Prov. Allied Health Professional/ Anesthesia; Lemonds, Kimberly, AA, Prov. Allied Health Professional/ Anesthesia; Levelle, Jonathan, MD, Prov. Active/Anesthesia; Uniejewski, Darla, CRNA, Prov. Allied Health Professional/ Anesthesia; Zhang, Jeanie, MD, Prov. Consulting/ Radiology-VRC.

One year review: Chapman, Maureen, CNM, Prov. Allied Health Professional/ OB/GYN; Jacobson, Richard, MD, Prov. Consulting/Telemedicine-Neurology; Kalirao, Sonia, MD, Prov. Consulting/Radiology-VRC; McRae, Gina, MD, Prov. Consulting/Radiology-VRC; Muttal, Saraswati, MD, Provisional Consulting/ Telemedicine-Neurology; Price, Cameron, PA-C, Prov. Allied Health Professional/ Surgery; Soriano, Jason, MD, Provisional Consulting/ Telemedicine-Neurology.

Resignations: Cordero, Carlos, MD, Active/Medicine- Internal Medicine-Hospitalist; Dipietro, Jessica, PA-C, Allied Health Professional/Emergency Medicine; Dolan, Mary, MD, Prov. Active/Pediatrics; Erickson, Sarah, MD, Consulting/ Radiology/VRad; Filler, Elizabeth, MD, Prov. Active/ Pediatrics; MacLeod, Todd, PA-C, Allied Health Professional/Emergency Medicine.

Mr. Tedder made a motion, which was seconded by Mr. Himmelsbach to accept the Credentials Committee recommendations as presented with the exception of Dr. Ferguson which will be taken up in a separate second motion.

Mr. Tedder made a motion, which was seconded by Mr. Himmelsbach to grant a one-time exception for Dr. LaFrance M. Ferguson, M.D., Associate/Medicine-Family Medicine, the three attempt rule in following the Medical Executive Committee's Recommendation, giving to the next available testing opportunity to make the application. Unanimous approval.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

Mr. Tedder explained the Annual Evaluation of Environment of Care: the evaluation illustrates the many areas of improvement that the hospital made during 2017, 26 performance goals were met and the evaluation also illustrated some opportunities for improvement that will be the focus of the 2018 Environment of Care Program. Two goals were not met and one goal was partially met.

MOTION FOR ACCEPTANCE OF THE 2017 ANNUAL EVALUATION OF ENVIRONMENT OF CARE: Mr. Tedder made a motion, which was seconded by Mrs. Cooper. Unanimous approval.

It is noted that the Patient Throughput Report is for information purposes.

The proposed Medical Staff Rules and Regulation have been approved by legal counsel:

MOTION FOR ACCEPTANCE OF THE BEAUFORT MEMORIAL HOSPITAL MEDICAL STAFF RULES AND REGULATIONS AMENDMENT AS PRESENTED: Mr. Tedder made a motion which was seconded by Mrs. Cooper. Unanimous approval.

MANAGEMENT REPORT – Mr. Baxley explained that the employee and physician survey will take effect from March 12, 2018 to April 12, 2018. Concurrently, the employee engagement survey will ask all the appropriate questions. Each department will get their own reports. The Board will be provided with a report from Mr. Baxley's direct reports. Hospitalists will get feedback from referring physicians for base lines. All reports will be available at the end of May. Process is through Healthstream. Mr. Himmelsbach requested that when the results are presented to also include the action plan.

Birthing Center Update: the completion goal is August 31, 2018.

Mr. Baxley thanked Mrs. Murray on behalf of the Board and Administration for the time as Board Chair. Mrs. Murray thanked the Board and staff. The Executive Committee will change over in March. Mrs. Murray will be immediate past Chair and acknowledged Mr. Jerry Schultz's 18 years of service.

ADJOURN: The meeting adjourned at 10:10 a.m.

Respectfully submitted,

David Tedder
Secretary