

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING – OPEN SESSION**

MINUTES – January 31, 2018

BOARD MEMBERS PRESENT: Terry Murray (Chair), Bill Himmelsbach (Vice-Chair), David Tedder (Secretary), Kathy Cooper, Andrea Allen, Norman Bettle, M.D., Mark Dean, M.D., Faith Polkey, M.D., and Stacey Johnston, M.D.

OTHERS PRESENT: Russell Baxley, Sarah Dyson, Alice Howard, Paul Sommerville, Karen Carroll, Shawna Doran, Brian Hoffman, Kurt Gambla, D.O., Ken Miller, Chris Ketchie, Courtney McDermott, Allison Coppage, Laurie Martin, Daniel Mock, Susan Roos, Debbie Schuchmann, Mary Scott and Anna Sobiech

ABSENT: David House

Guests: Mary Lohr (Howell Gibson Hughes)

CALL TO ORDER: Mrs. Murray called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mrs. Cooper to go into Closed Executive Session at 7:30 a.m. with the nine Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mr. Tedder, and unanimously approved.

MOTION: A motion was made by Mrs. Cooper to go into Executive Session at 8:08 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mr. Tedder, and unanimously approved. The meeting re-convened to Open Session at 9:29 a.m.

MOTION: A motion was made by Mrs. Cooper, seconded by Mr. Tedder to go into Open Session for the purpose of taking action on contractual matters at 9:29 a.m.

CONSENT AGENDA – Approval of Minutes for December 13, 2017, Committee Reports & Minutes, and Staff Reports. Mrs. Allen made a motion, which was seconded by Mrs. Cooper to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

Mrs. Cooper asked the Compliance Committee to provide to the Board the article on HIPAA risk. Mrs. Cooper requested the Quality Committee to provide a comparison of last year or two years to current on transitional care.

COMMITTEE CHAIR ISSUE IDENTIFICATION: Mr. Miller provided an update on the audit report on behalf of Mr. House. He indicated that a draft audit which has been received is waiting on the report from the South Carolina Pension Fund to make the liability entry (a non-cash entry) along with waivers from TD Bank and Regions Bank. The final audit report will be presented to the Board once complete. Mr. Himmelsbach referenced the Strategic Planning Committee meeting and the article regarding the Top 12 takeaways from the 2018 JP Morgan Healthcare Conference. He indicated that the committee reviewed the twelve items and felt that

BMH was making progress in each area. Dr. Polkey reported that the Population Health Committee will be meeting February 20th under the direction of AVP, Laurie Martin. Mrs. Allen reported that the Compliance Committee is in the process of working on policies making sure the public has easy access and privacy rights are protected. Mr. Himmelsbach indicated that Compliance also discussed the sexual harassment/work place behavior policy. It was discovered that BMH volunteers and patients were two groups that were not identified specifically in the policy but will be added. Mrs. Cooper provided a brief synopsis on replacing Dr. Dean's seat on the Board. She indicated that the Orientation Table of Contents will be placed on Board effect.

BMH FOUNDATION: Sarah Dyson reminded everyone that The Valentine Ball is February 10th and the cocktail party on February 9th. The silent auction bidding will start tomorrow at 12:00 p.m. Debbie Schuchmann thanked Mr. and Mrs. House for their generous gift to the Foundation. Debbie Schuchmann provided a brief explanation of "Cash Register Donations" at the BMH cafeteria. Mr. Himmelsbach thanked Mrs. Dyson for hosting the Foundation Kick Off Party for Valentine Ball.

MEDICAL STAFF: Dr. Bettel indicated that there were no outstanding issues.

MEDICAL STAFF – Credentials: The following practitioners requested reappointment: Billig, Eric, MD, Active/Radiology; Dawson, Rosalind, MD, Active/Medicine- Internal Medicine; Dean, Mark, MD, Active/Orthopedics; Derrick, C. Fletcher, III, MD, Active/Medicine- Internal Medicine; Draves, Susan, NP, Allied Health Professional/Medicine- Internal Medicine; Kirshtein, Amy, MD, Consulting/Surgery- Pathology; Kamesan, Janani, MD, Consulting/Radiology- VRC; McNeil, Edward, MD, Active/Medicine- Internal Medicine; McSweeney, Kelly, MD, Consulting/Surgery- Pathology; Smalheiser, Veronica, NP, Allied Health Professional/ Medicine- Internal Medicine; Smith, Danny, DO, Community Active/Medicine- Family Medicine; Stock, Kent, MD, Active/Medicine-Hospitalist/ Infectious Disease; Stratos, Milton, MD, Consulting/Radiology; Wolf, Suzanne, FNP, Allied Health Professional/OB/GYN.

Six month review: Choe, Leo, DO, Prov. Active/Medicine-Hospitalist; Epstein, Rebecca, MD, Prov. Associate/ Surgery- Ophthalmology; Gillespie, Kyle, DPM, Prov. Navy Active/Surgery- Podiatry; Haines, Joe, MD, Prov. Associate/ Medicine- Family Medicine; Hines, James, CRNA, Prov. Allied Health Professional/ Anesthesia; Miler, Margaret, PA-C, Prov. Allied Health Professional/ Medicine- Gastroenterology; Stacks, Timothy, CRNA, Prov. Allied Health Professional/ Anesthesiology.

One year review: Cordero, Carlos, MD, Provisional Active/ Medicine- Internal Medicine; Haile, Julia, MD, Provisional Consulting/ Medicine- Infectious Disease; Moore, Kasie, DNP, Prov. Allied Health/ Medicine- Hospitalist.

Leave of Absence: Thompson, Patricia, MD, Active/OB/GYN

Resignations: Coly, Erasme, MD, Active/Medicine-Internal Medicine; Jahanshahi, Feerozeh, MD, Active/Medicine- Internal Medicine-Hospitalist; Reese, Evan, MD, Consulting/Orthopedics.

Mrs. Cooper made a motion, which was seconded by Mr. Himmelsbach to accept the Credentials Committee recommendations as presented.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

Mrs. Cooper presented the Slate of Officers for the upcoming two years: Dave House for Chair, David Tedder for Vice Chair and Andrea Allen for Secretary. Mrs. Murray asked for nominations from the floor, none made.

MOTION TO ACCEPT THE SLATE OF OFFICERS TO THE BOARD OF TRUSTEES.

Mrs. Allen made the motion, which was seconded by Mr. Himmelsbach, to adopt the slate of officers as presented. Unanimous approval.

MOTION TO RECOMMEND TO COUNTY COUNCIL THE REAPPOINTMENT OF

BILL HIMMELSBACH: Mr. Tedder made a motion to forward the recommendation to County Council which was seconded by Mrs. Allen. Unanimous approval.

Dr. Gambla and Ken Miller provided a presentation and pro forma on the Sickle Cell Infusion Program. Dr. Gambla provided the mission and spoke of the unique opportunity. He indicated that this statewide initiative will be a national model template. Mr. Miller reviewed the pro forma that was included in the board packet. Brief discussions ensued regarding operations and finance.

MOTION THAT THE BOARD DIRECT THE CEO TO INITIATE THE PROPOSED SICKLE CELL INFUSION SERVICE WITH THE BOARD'S FULL UNDERSTANDING THAT WHILE THE SERVICE IS PROJECTED TO OPERATE AT A LOSS, IT IS IN FULFILLMENT OF OUR MISSION. IN ADDITION, THE BOARD REQUESTS THAT THE CEO PURSUE WITH THE BOARD MEMBERS AND STAFF OPPORTUNITIES FOR OUTSIDE FUNDING AND THAT THE CEO REPORT IN 6 MONTHS ON THE ACTUAL FINANCIAL AND PATIENT EXPERIENCE.

Mrs. Allen made the motion, which was seconded by Mr. Tedder. Unanimous approval.

Board of Trustees Self Evaluation – Mrs. Murray directed the board to the Governance Committee's evaluation summary and reviewed the priorities. She indicated that the new chair will sit on the Foundation Board and will also appoint a member of the Board to do so. The Executive Committee will be working with the Foundation staff to develop a working plan for encouraging increasing participation by the Board. Mrs. Murray referenced the need for a board retreat and indicated that the new executive board will work on a topic and training. Mrs. Murray suggested that under item 3 (the Board provides for succession planning and leader development) that Dr. Gambla, Dr. Bettle, and the CEO work with Mrs. Cooper to develop ideas. Mrs. Murray asked that each Committee Chair provide beneficial information to add to the master calendar. The Board agenda will reflect time for each Committee Chair to provide two brief highlights from their committees.

The BMH organization chart was provided for informational purposes.

Mrs. Murray thanked and acknowledged all the work done by Mrs. Cooper, Chair of the Governance Committee, and the Committee.

MANAGEMENT REPORT – Mr. Baxley provided a brief update on BMH Care Anywhere. Good reviews from employees and community for the convenience, accessibility and cost. 600 people registered for the app. Shauna Bishop is leading the initiative for BMH.

Laurie Martin, who is leading the initiative, provided a brief updated on Well at Work and Occupational Health Clinic (located at 974 Ribaut Road).

ADJOURN: The meeting adjourned at 10:29 a.m.

Respectfully submitted,

David Tedder
Secretary