

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING – OPEN SESSION**

MINUTES – August 30, 2017

BOARD MEMBERS PRESENT: Terry Murray (Chair), Bill Himmelsbach (Vice-Chair), David Tedder (Secretary), David House, Kathy Cooper, Andrea Allen, Norman Bettel, M.D., Mark Dean, M.D., Faith Polkey, M.D., and Stacey Johnston, M.D

OTHERS PRESENT: Russell Baxley, Paul Sommerville, Karen Carroll, Ed Ricks, Brian Hoffman, Kurt Gambla, D.O., Ken Miller, Debbie Schuchmann, Chris Ketchie, Courtney McDermott, Allison Coppage, and Wendy Spears

ABSENT: Hugh Gouldthorpe, Alice Howard, Shawna Doran and Anna Sobiech

Guests: Robert Achurch (Howell Gibson Hughes)

CALL TO ORDER: Mrs. Murray called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mr. Tedder to go into Closed Executive Session at 7:30 a.m. with the nine Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mrs. Cooper, and unanimously approved.

MOTION: A motion was made by Mr. Tedder to go into Executive Session at 8:15 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Cooper, and unanimously approved. The meeting re-convened to Open Session at 9:20 a.m.

MOTION: A motion was made by Mr. Tedder, seconded by Mrs. Allen to go into Open Session for the purpose of taking action on contractual matters at 9:20 a.m.

Mrs. Cooper referenced the July 26, 2017 minutes regarding Mr. Tedder requesting clarification on whether the Board approves and adopts the Medical Executive Committee's recommendation of credentialing protocol for anesthesia or only receives it as information. Mr. Baxley confirmed that the delegated responsibility is given to the Medical Executive Committee and the Board receives it as information. The Board reviews their actions but does not approve. Correction: the question was not specific to anesthesia but to all credentialing.

CONSENT AGENDA – Approval of Minutes for July 26, 2017, Committee Reports & Minutes, and Staff Reports. Mr. Tedder made a motion, which was seconded by Mrs. Allen to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

COMMITTEE CHAIR ISSUE IDENTIFICATION: Mrs. Cooper informed the Board that the Governance Committee will be sending out the board assessment survey, requesting return receipt within two weeks. Completed surveys should be submitted to Anna Sobiech. After the compilation of the responses, the Governance Committee will provide a report to the Board.

BMH FOUNDATION: Debbie Schuchmann reported briefly that she is working with Mr. Baxley in setting goals for next year. These goals will coincide with the strategic plan. The Foundation Board will meet on Tuesday, September 26, 2017. Mrs. Schuchmann reported that an unrestricted gift of \$10K was received by a long time donor. A strategic reception is being planned on Dawtaw Island on September 28, 2017 in addition to a reception at Oldfield on September 21, 2017. The Foundation Annual Meeting is scheduled for November 14, 2017.

MEDICAL STAFF: Dr. Bettel indicated that there were no outstanding issues.

MEDICAL STAFF – *Credentials*: The following practitioners requested appointment:

Andrews, Robert, MD, Prov. Consulting/Radiology-VRC; Batson, John, MD, Prov. Active/Anesthesia-Pain Medicine; Henderson, Amber, CRNA, Prov. Dependent/Anesthesiology; Gilmore, Rachel, AA, Prov. Dependent/Anesthesiology; Goldsmith, Dawn, CRNA, Prov. Dependent/Anesthesiology; Klein, Jerome, MD, Prov. Consulting/Radiology-VRC; Lemond, Kimberly, AA, Prov. Dependent/Anesthesiology; Levelle, Jonathan, MD, Prov. Active/Anesthesiology; Uniejewski, Darla, CRNA, Prov. Dependent/Anesthesiology; Zhang, Jeanie, MD, Prov. Consulting/Radiology-VRC.

Reappointment: Baxley, Luke, MD, Consulting/Emergency Medicine; Coleman, Jessica, MD, Active/Medicine-Nephrology; Doscher, Ashley, MD, Consulting/Emergency Medicine; Glenn, William, MD, Active/Medicine-Hospitalist; Hughes, Douglas, MD, Consulting/Radiology-VRC; Klenke, Audrey, MD, Active/Surgery-Plastic Surgery; Mattingly, Marlana, MD, Associate/OB/GYN; Mercier, Mark, MD, Consulting/Emergency Medicine.

One year review: Dippel, Roderick, MD, Prov. Active/ Medicine-Family Medicine; Gies, Jeremy, MD, Prov. Navy/ Surgery-Oral Surgery; Heelan, Annemarie, PA-C; Prov. Allied Health Professional/ Medicine- Hospitalist; Jahanshahi, Feerozeh, MD, Prov. Active/ Medicine-Hospitalist; Martin, Whitney, MD, Prov. Consulting/ Telemedicine-Pediatrics; Mooney, Melanie, MD, Prov. Community Active/Medicine-Family Medicine; Poling, Jeff, MD, Prov. Active/ Medicine-Hospitalist; Schreffler, William, NP, Prov. Allied Health Professional/Orthopedics.

Six month review: Anton, Robert, MD, Prov. Consulting/Radiology-VRC; Bradshaw, Marques, MD, Prov. Consulting/Radiology-VRC; Chapman, Maureen, CNM, Prov. Allied Health Professional/OB/GYN; Eccher, Matthew, MD, Prov. Consulting/Telemedicine-Neurology; Erikson, Sarah, MD, Prov. Consulting/Radiology-VRC; Gault, Annemarie, NP, Prov. Allied Health/Medicine-Sickle Cell Clinic; Gregg, Herbert, MD, Prov. Consulting/Telemedicine-Neurology; Holscher, Edward, MD, Locum Tenens/ Medicine-Psychiatry; Harvin, Alexander, MD, Prov. Consulting/Radiology-VRC; Jacobson, Richard, MD, Prov. Consulting/Telemedicine-Neurology; Kalirao, Sonia, MD, Prov. Consulting/ Telemedicine-Neurology; Lawton, Christopher, MD, Prov. Consulting/Radiology-VRC; McRae, Gina, MD, Prov. Consulting/Radiology-VRC; Muttal, Saraswati, MD, Prov. Consulting/ Telemedicine-Neurology; Price, Cameron, PA-C, Prov. Allied Health Professional/ Surgery; Soriano, Jason, MD, Prov. Consulting/ Telemedicine-Neurology; Teufel, Ronald, MD, Prov. Consulting/ Telemedicine-Neurology; Washington, Jaqueline, MD, Prov. Consulting/ Telemedicine-Neurology.

Resignations: Hussain, Faheem, MD, Prov. Consulting/Radiology-VRC; Maier, Martha, MD, Prov. Consulting/Radiology-VRC; Raman, Bhargav, MD, Prov. Consulting/Radiology-VRC.

Mrs. Allen made a motion, which was seconded by Mrs. Cooper to accept the Credentials Committee recommendations as presented.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

MOTION TO ACCEPT THE FY 2016 AUDIT REPORT AS PRESENTED BY THE FINANCE COMMITTEE. Mr. Tedder made the motion, which was seconded by Mrs. Cooper. Unanimous approval.

MOTION TO ACCEPT THE ENVIRONMENT OF CARE (SAFETY) 2ND QUARTER 2017 REPORT AS PRESENTED. Mr. Tedder made the motion, which was seconded by Mrs. Allen. Unanimous approval.

MANAGEMENT REPORT – Mr. Baxley provided a brief update on Service Excellence year two. Over the next few months, all of our associates will be put through 100% of the service excellence training. The first Leadership Development Institute will be held September 8, 2017. Mr. Baxley will provide the Board with a copy of the book titled, “Patients Come Second (Leading Change by Changing the Way You Lead).”

OB – Birthing Center Update – Mr. Baxley indicated that renovations remain very much behind schedule. The project is being restructured with a new phasing plan.

Mr. Baxley will provide initial plans regarding OR renovations to the next Board meeting.

Mrs. Murray questioned Mr. Baxley regarding hurricane preparedness. Mr. Baxley indicated that the Command Center was set up and that a tabletop exercise was performed. Mr. Baxley spoke briefly on reentry protocols. Discussions ensued regarding call schedules.

ADJOURN: The meeting adjourned at 9:49 a.m.

Respectfully submitted,

David Tedder
Secretary