

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING – OPEN SESSION**

MINUTES – May 24, 2017

BOARD MEMBERS PRESENT: Bill Himmelsbach (Vice-Chair) (*by phone*), David Tedder (Secretary), David House, Kathy Cooper, Andrea Allen, Mark Dean, M.D., Faith Polkey, M.D. (*by phone*), and Norman Bettel, M.D.

OTHERS PRESENT: Russell Baxley, Hugh Gouldthorpe, Paul Sommerville, Alice Howard, Kurt Gambla, D.O., Ed Ricks, Brian Hoffman, Ken Miller, Alice Moss, Chris Ketchie, Karen Carroll, Courtney McDermott, Shawna Doran, Allison Coppage, and Anna Sobiech

ABSENT: Terry Murray (Chair)

Guests: Robert Achurch (Howell Gibson Hughes)

Mr. David Tedder chaired the meeting on behalf of Mrs. Terry Murray who was not present.

CALL TO ORDER: Mr. Tedder called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mr. House to go into Closed Executive Session at 7:30 a.m. with the six Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mrs. Allen, and unanimously approved.

MOTION: A motion was made by Mr. House to go into Executive Session at 8:20 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Allen, and unanimously approved. The meeting re-convened to Open Session at 9:20 a.m.

CONSENT AGENDA – Approval of Minutes for April 26, 2017, Committee Reports & Minutes, and Staff Reports: Mrs. Cooper made a motion, which was seconded by Mrs. Allen to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

Staff Reports – Karen Carroll provided a brief update on the level 2 nursery and indicated that Courtney McDermott is working on the roll out to the community. Ms. Carroll briefed the committee on the pediatric admit process and also indicated that work continues regarding staff education and streamlining processes with the pediatric program development. Additionally, Ms. Carroll provided an update on the Observation Unit on 2 Central.

MEDICAL STAFF: Dr. Bettel indicated that there were no outstanding issues.

MEDICAL STAFF – *Credentials:* The following practitioners requested appointment: Garcia-Salas, Alejandro, MD, Provisional Community Active/Medicine-Internal Medicine; Norton, Julien, MD, Provisional Associate/Surgery-Otolaryngology (Joining Drs. Brown and Christian); Thompson, Richard, MD, Provisional Associate/Emergency Medicine; Yurcaba, Erica, NP, Provisional Allied Health Professional/ Medicine-Internal Medicine (Hospitalist).

Reappointment: Bazemore, James, MD, Consulting/Medicine-Nephrology; Bloss, Michael, MD, Consulting/Radiology-VRC; Kersh, Janna Brook, CNM, Allied Health Professional/OB/GYN;

Laffitte, Lucius, MD, Community Active/Medicine-Family Medicine; Martin III, William, MD, Active/Pediatrics; Mroz, Monika, NP, Allied Health Professional/Medicine-Hospitalist; Sentman, Rebecca, MD, Consulting/Medicine-Nephrology; Sheldon, Lucas, MD, Consulting/Radiology-VRC; Sonners, Adina, MD, Consulting/Radiology-VRC; Sturdivant, Rachel, MD, Consulting/Medicine-Nephrology; Thompson, Patricia, MD, Active/OB/GYN (GYN); Ullian, Michal, MD, Consulting/Medicine-Nephrology; Vyge, Robert, MD, Active/Medicine-Internal Medicine; Walker, Christopher, MD, Active/Medicine-Internal Medicine-Hospitalist; Zorn, Jeffery, MD, Consulting/Radiology-VRC.

One year review: Frost, James, MD, Prov. Active/ Medicine-Internal Medicine-Hospitalist; Morantes-Gomez, Leonardo, MD, Prov. Consulting/ Medicine-Internal Medicine-Hospitalist; Swofford, Rebecca, PA-C, Prov. Allied Health/Medicine-Internal Medicine; Tambroni-Parker, Catherine, CNM, Prov. Allied Health/OB/GYN; Wilson, Addison, MD, Prov. Navy Active/Orthopedics.

Six month review: Duttenhaver, John, MD, Locum Tenens/Surgery-Radiation Oncology.

Resignations: Bardini, John, MD, Consulting/Radiology-VRC; Capucini, Margaret, NP; Allied Health Professional/Medicine-Hospitalist; Jones, Becky, NP, Allied Health Professional/Orthopedics; Gootnick, Susan, MD, Provisional Consulting/Radiology-VRC; Monti, Joseph, CRNA, Dependent/Anesthesiology; Akers, Richard, MD, Active/Surgery-Ophthalmology.

Mr. House made a motion, which was seconded by Mrs. Cooper to accept the Credentials Committee recommendations as presented.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

MOTION TO ACCEPT THE ENVIRONMENT OF CARE (SAFETY) 1ST QUARTER 2017 REPORT AS PRESENTED – Mrs. Allen made a motion, which was seconded by Mrs. Cooper. Unanimous approval.

MOTION TO APPROVE THE QUALITY SCORECARD AS PRESENTED – Mrs. Allen made a motion, which was seconded by Mrs. Cooper. Unanimous approval.

MOTION TO APPROVE THE PATIENT THROUGHPUT AS PRESENTED – Mrs. Allen made a motion, which was seconded by Mrs. Cooper. Unanimous approval.

COMMITTEE CHAIR ISSUE IDENTIFICATION: Mrs. Cooper reported that the Governance Committee met May 23, 2017, and approved the Board evaluation that was used two years' ago. It will be submitted to Mrs. Murray for distribution at a later time. Also, Dr. Stacey Johnston was approved by County Council on Monday, May 22, 2017, and is now officially on the Board of Trustees. Mrs. Cooper indicated that Dr. Johnston was not able to attend today's meeting. Mr. Tedder reminded the committee that the annual required webinars are extended to June.

BMH FOUNDATION: Mr. Gouldthorpe indicated that the Special Gifts Program received three significant gifts. The Annual Meeting is November 14th with an invitation extended to the Board. The time and place is yet to be determined. The Valentine Ball is scheduled for February 9th and 10th. Mr. Gouldthorpe acknowledged Alice Moss as having committed 30 years of service and is now retiring. Eternal gratitude goes to Alice for her commitment. **A motion was made by Mr. Gouldthorpe, which was seconded by Mr. Tedder recognizing Alice's thirty years of service to the Hospital and Foundation Board.**

MANAGEMENT REPORT – Mr. Baxley provided a brief update on Alice Moss's replacement for the next Executive Director. Accordant Philanthropy is the consulting firm that has been engaged for the search. They will be present for one day to work with the Foundation Board, Executive Board, and the Senior Team. A recommendation has been made by the firm to rename the position to Associate Vice President and Chief Development Officer and slightly changing the job description to source highly qualified candidates. Alice Moss will assist Debbie Schuchmann as Interim Executive Director as a PRN.

Mr. Baxley also announced that Shawna Doran has been promoted just recently as the Vice President of Quality Services, Risk Management and Patient Safety. The Director of Patient Experience will report to Shawna Doran. Two candidates will be interviewed.

Three new physicians are starting: Dr. Butterfield, Interventional Cardiology, starts next month. Dr. Norton will start late July with the ENT group. The ophthalmologist will be starting with Dr. Kokinakis. We are still working on OB/GYN recruits and continue to search for psychiatrists. Dr. Salas will be starting with Dr. Kessel and Dr. Hucks.

Mr. Baxley reported on the presentation made by Athena. The presentation will be uploaded in BoardEffect for review and discussion at the next Board meeting. The contract still needs to be analyzed and the goal is to have it signed by the end of next month.

Mr. Goudthorpe extended the invitation to attend a reception for Alice Moss on June 13th at the Keyserling Cancer Center.

ADJOURN: The meeting adjourned at 9:48 a.m.

Respectfully submitted,

David Tedder
Secretary