

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES  
BOARD MEETING – OPEN SESSION**

**MINUTES – FEBRUARY 22, 2017**

**BOARD MEMBERS PRESENT:** Terry Murray (Chair), Bill Himmelsbach (Vice-Chair), David Tedder (Secretary), David House, Kathy Cooper, Andrea Allen, Mark Dean, M.D., Norman Bettle, M.D., and Alice Howard

**OTHERS PRESENT:** Russell Baxley, Brian Hoffman, Ken Miller, Alice Moss, Chris Ketchie, Karen Carroll, Sharon Laverty, and Anna Sobiech

**ABSENT:** Hugh Gouldthorpe, Faith Polkey, M.D., James Simmons, M.D. and Paul Sommerville

**Guests:** Robert Achurch (Howell Gibson Hughes)

**CALL TO ORDER:** Mrs. Murray called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mr. Himmelsbach to go into Closed Executive Session at 7:30 a.m. with the seven Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mrs. Allen, and unanimously approved.

**MOTION:** A motion was made by Mr. Himmelsbach to go into Executive Session at 8:13 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Allen, and unanimously approved. The meeting re-convened to Open Session at 9:47 a.m.

**INVOCATION:** Mrs. Allen gave the Invocation.

**Governance Committee Report:** Mrs. Cooper reported that guidelines have been added to the Physician Recruitment Policy since minor changes can be made to those, more easily than revising a board policy. Attorney Don Meyer recommended we not combine Policy 1.06 Physician Recruitment and 1.07 Physician Contracting; appropriate changes were made to both policies. Mrs. Cooper indicated that because certificates are not always available upon completion of a webinar, she has created a template of a certificate (once filled out, send to Anna Sobiech). Content of webinars should be related to hospitals and will be left to the discretion of the committee members.

**Finance:** The Finance Committee and the Board have discussed the tentative audit report and are following up with all appropriate actions and expect the actual audit to be presented next month.

**CONSENT AGENDA – Approval of Minutes for January 25, 2017, Committee Reports & Minutes, and Staff Reports:** Mr. Tedder made a motion, which was seconded by Mr. House to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

**BMH FOUNDATION:** Alice Moss presented a brief update on the ball, indicating that the funds were down slightly. Overall, the event was judged as successful.

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**MEDICAL STAFF – December Credentials:** The following practitioners were presented for new appointment: Cordero, Carlos, MD, Prov. Active/ Medicine-Hospitalist; Andrews, Anne, MD, Prov. Consulting/Pediatrics-Telemedicine; Haile, Julia, MD, Prov. Consulting/Medicine-Infectious Disease; Moore, Kasie, NP, Prov. Allied Health Professional/ Medicine-Internal Medicine; Williams, Daniel, MD, Prov. Consulting/ Pediatrics-Telemedicine.

The following practitioners requested reappointment: Adams, John, MD, Active/ Surgery-Urology; Alvi, Fozail, MD, Consulting/Radiology-VRC; Anderson, Bonnie, MD, Consulting/Radiology-VRC; Baisch, Susanne, NP, Allied Health Professional/ Medicine-Oncology; Bettle, Norman, MD, Active/Medicine-Neurology; Blalock, Clyde, MD, Active/Radiology; Borissova, Irina, MD, Community Active/Medicine-Internal Medicine; Dalton, Kristin, NP, Allied Health Professional/ Pediatrics; Farr, Kenneth, MD, Active/Surgery-Ophthalmology; Hawes, Mary L, MD, Active/Medicine-Hospitalist; Huber, Ryan, MD, Consulting/Radiology-VRC; Kamesan, Janani, MD, Consulting/Radiology-VRC; Katz, Allen, MD, Consulting/Radiology-VRC; Khatod, Elaine, MD, Consulting/Radiology-VRC; Parrick, Robert, MD, Active/Medicine-Internal Medicine; Poleyndard, Blake, MD, Consulting/Radiology-VRC; Reese, Evan Jr, MD, Consulting/Orthopedics; Rehman, Saeed, MD, Active/Emergency Medicine; Ripley, Daniel, MD, Community Active/Medicine-Family Medicine; Siegel, Mark, MD, Active/Surgery-Ophthalmology; Simmons, James, MD, Active/Pediatrics; Smith, Brendan, MD, Active/Surgery-Plastic Surgery; Srivastava, Ravindra, MD, Active/Psychiatry.

Six month review: Confer, Rand, MD, Prov. Consulting/Radiology-VRC; Ehrlichman, Lauran, MD, Prov. Navy Active/Orthopedics; Filler, Elizabeth, MD, Prov. Associate/Pediatrics; Kelly, Brad, MD, Prov. Associate/Medicine- Family Medicine; Kotinsley, Benjamin, MD, Prov. Consulting/Radiology-VRC; Maly, Christopher, DDS, Prov. Associate/Surgery-Oral Surgery.

One year review: Draves, Suzanne, NP, Prov. Allied Health Professional/ Internal Medicine; New, Marc, MD, Prov. Active/Medicine-Gastroenterology; Smith, Danny, DO, Prov. Community Active/ Medicine-Family Medicine; Wolf, Suzanne, FNP, Prov. Allied Health Professional/ OB/GYN.

Resignations: Botse-Baidoo, Edward, MD, Active/ Medicine-Hospitalist; Davis, Mark, MD, Consulting/ Radiology-VRC; Humbracht, Gregory, CRNA, Allied Health Professional/CRNA.

Mr. House made a motion, which was seconded by Mrs. Allen to accept the Credentials Committee recommendations as presented.

#### **ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:**

**The five policies presented through Medical Staff have been identified by the Board as clinical policies and not relevant to the Board for review.**

Board of Trustees Job Description – Mrs. Cooper indicated that wording had been added to the Job Description in May 2016 and approved by the Governance Committee but was not presented to the Board.

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**MOTION TO APPROVE THE UPDATED JOB DESCRIPTION AS PRESENTED** – Mrs. Cooper made a motion, which was seconded by Mr. Himmelsbach. Unanimous approval.

**MOTION TO APPROVE THE BOARD POLICY 01.06 PHYSICIAN RECRUITMENT AND BOARD POLICY 01.07 PHYSICIAN CONTRACTING AS WRITTEN AND REVIEWED TO BE PLACED INTO CORE POLICIES** – Mrs. Cooper made a motion, which was seconded by Mrs. Allen. Unanimous approval.

BMH Quality and Safety Plan for 10/16 – 09/17 - Mr. Tedder indicated that the QI Committee recommended presenting it to the Board for approval. Mr. Tedder asked the Board to move to approve the BMH Quality and Safety Plan with having Shawna Doran, Corporate Director of Quality, incorporate minor changes regarding the organizational chart within the plan.

**MOTION FOR ADOPTION OF THE BMH QUALITY AND SAFETY PLAN FOR 10/16 – 09/17** – Mr. Tedder made a motion, which was seconded by Mrs. Allen. Unanimous approval.

2016 Annual Evaluation of Environment of Care – Mr. Baxley acknowledged the great job Ray Brown, Safety Director, and Ron Lewis, Plant Services Director, have done with meeting goals. Mr. Baxley provided a brief update on the rapid response system and indicated that InformaCast will be fully operational in two weeks. Mrs. Cooper questioned whether a plan was in place to increase the participation in CPI to keep up with the continual trend of the rise in security incidents. Mr. Baxley spoke of holding individuals accountable to attend the training offered by Doug Rhodin, Chief Security Officer. This will be addressed.

**MOTION FOR ADOPTION OF THE 2016 ANNUAL EVALUATION OF ENVIRONMENT OF CARE** – Mr. Tedder made a motion, which was seconded by Mrs. Allen. Unanimous approval.

**MANAGEMENT REPORT** – Mr. Baxley provided a brief update on Population Health indicating that key individuals in the community will be called together regarding initiatives. Mr. House questioned the health and obesity stats and asked for comparison numbers in the Lifefit Wellness Report.

Employee Stop Light Report – This report is as a result of rounding and placed on the intranet.

**COMMITTEE CHAIR ISSUE IDENTIFICATION:** Mrs. Murray asked Karen Carroll to provide an update on opioid overdoses in the ED. She indicated that out of about 46 cases, 23 were determined to opioid.

**ADJOURN:** The meeting adjourned at 10:20 a.m.

Respectfully submitted,

David Tedder  
Secretary