

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES  
BOARD MEETING – OPEN SESSION**

**MINUTES – May 29, 2013**

**BOARD MEMBERS PRESENT:** Jerry Schulze (Chair), David Tedder (Secretary/Treasurer), Faith Polkey, M.D., James Simmons, M.D., Pat Thompson, M.D, David House, and Andrea Allen

**OTHERS PRESENT:** Rick Toomey, David Homyk, Alice Moss, Courtney McDermott, Chad Tober, M.D., Bill Nettles, Bill McBride, Paul Sommerville, Diane Wadas, Ann Mecherle, Dawn Crawford, and David Black (Howell, Gibson & Hughes)

**ABSENT:** Terry Murray (Vice Chair), Kathy Cooper, Karen Carroll, Pat Foulger, Sam Derrick, Ed Ricks, and Jeff White

**CALL TO ORDER:** Mr. Schulze called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mrs. Allen to go into Executive Session at 7:31 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Dr. Polkey, and unanimously approved. The meeting re-convened to Open Session at 8:00 a.m.

**INVOCATION:** Mr. Tedder gave the Invocation.

**APPROVAL OF MINUTES – April 24, 2013:** Dr. Simmons made a motion, which was seconded by Mr. House, to approve the minutes of the April 24, 2013 meeting with noted correction. Unanimous approval.

### **COMMITTEE REPORTS**

**Finance Committee:** Mr. Schulze reported on behalf of Terry Murray, stated that April was a fairly good month financially, although there is much uncertainty about the impact of the estimated \$7M in Medicare reimbursement cuts and we will continue working with departments to identify expenses that can be eliminated.

Dr. Polkey asked about the impact of observation days versus inpatient days. Mr. Toomey responded that the government pays less for observation than inpatient days, so they are looking very closely at how patients are treated and if they necessarily need to be admitted as inpatients.

*Mr. House inquired about the variance in supply expense and Mr. Toomey replied that Mr. White is researching and will update at the next meeting.*

The financial report was unanimously approved.

**Quality Improvement Committee:** Dr. Simmons stated that the committee did not meet.

**Compliance:** Mrs. Wadas stated the committee will have an extensive RAC report at the June Compliance meeting and may bring that forward in the next Board meeting.

**Governance:** Dr. Thompson stated they did not meet and will be on break this summer and resume meetings in September. Mr. Toomey said the Board completed a self-assessment, which

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needs to be given to the Governance Committee for review. *Mr. Toomey will send to the Executive Committee for review.* Mrs. Mecherle said there may be some update of bylaws as well, and that one Broad River Healthcare Board member's term will expire soon. Dr. Polkey and Kathy Cooper will be taking the online Best On Board course.

**Community/Employee Wellness Committee:** Dr. Polkey reported that Mark Senn, Matt Petrofus and others recently presented a webinar to show other parts of the state what the Eat Smart Move More group has been doing with 3rd, 5th and 8th graders, whose BMI is being checked regularly. She also announced that the community wellness breakfast would be featuring Dr. Wayne Weart, a pharmacist from MUSC, and Dr. Phil Cusumano and would cover the topic of medications and supplements.

Mr. Schulze asked about LifeFit's utilization and Mr. Toomey reported that there are more than 1,500 members currently and we have the capacity for more. Mr. Homyk said that there are many specials running, that the team of staff is great, and that the new facility is fantastic. He also mentioned that we are in discussions with a sports performance organization that wants to purchase and utilize some of our space in LifeFit in the afternoons. Mrs. McDermott stated that we need to do a better job promoting LifeFit as a fitness center as well as a wellness center.

**Strategic Planning Committee:** Mrs. Allen stated they did not meet.

**Affiliation Committee:** Mr. Schulze stated they did not meet, but circulated an expanded list of criteria, or guiding principles, so the committee could set priorities. *Mr. Toomey will send it out again.* Once the principles are finalized they will be matched to a list of potential partners, after which time an RFP would be sent out.

Mr. Schulze said there was a Past Board Members meeting on May 7<sup>th</sup> and it was a great opportunity to clarify rumors that have been circulating about the hospital's plans.

**MEDICAL STAFF – Credentials:** Dr. Tober presented the following practitioners for new appointment: Karen Fawcett, NP, Provisional Allied Health Prof. (Emergency Medicine); Glenn Freedman, MD, Provisional Consulting (Emergency Medicine); Monika, Mroz, NP, Provisional Allied Health Prof. (Hospitalist); Rachel Sturdivant, MD, Provisional Consulting (Nephrology); Julie Thomas, PA, Allied Health Prof. (OB/Gyn); Michael Ullian, MD, Provisional Consulting (Nephrology); Robert Vyge, MD, Provisional Active (Internal Medicine); Christopher Walker, MD, Provisional Active (Hospitalist).

The following practitioners requested reappointment: Charles Bensonhaver, MD, Locum Tenens (Psychiatry); Elizabeth Copelan, PA-C, Allied Health Prof. (Family Practice); Lucius Laffitte, MD, Community Active (Family Practice); William Martin, MD, Active (Pediatrics); Patricia Thompson, MD, Active (OB/Gyn).

One year review/change of status/additional privileges: Christina Crosby, CRNA, Provisional Allied Health Prof. (Anesthesiology); Milton Dalbow, MD, Provisional Active (Internal Medicine); David Harshman, MD, Active (Cardiology) addition of cardiology emergency angiography for STEMI; Michael Maughon, MD, U.S. Navy, Provisional (Orthopedics) requesting leave of absence – deploying; Thomas Schulz, DO, Active (Cardiology) addition of cardiology emergency angiography for STEMI; Stuart Smalheiser, MD, Active (Cardiology) addition of cardiology emergency angiography for STEMI; Linda Spencer, CRNA, Provisional

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Allied Health Prof. (Anesthesiology); Thomas Wilkins, MD, Provisional Consulting (Emergency Medicine) relinquishment of privileges.

Dr. Tober stated that Nephrology is considered an essential service line at the hospital and practitioners have been required to be a member of Active Staff or Associate Staff categories. Under the current circumstances the Nephrologist from MUSC do not meet the qualifications to apply for Active Staff privileges. The Committee was presented with a Resolution to allow Nephrologist to apply for Consulting Staff. This Resolution will begin on May 1, 2013 and remain in effect until July 31, 2014. Upon the expiration, practitioners in Nephrology in the Consulting Staff category must meet and maintain Active Staff or Associate Staff category membership requirements. He noted that this has been reviewed by counsel.

Mr. House made a motion, which was seconded by Mrs. Allen, to accept the Credentials Committees recommendations. Dr. Thompson recused herself. Unanimous approval.

**Medical Executive Committee:** Dr. Tober presented the following policy as submitted in Executive Session:

- Tube Feed Enteral Nutrition

Mrs. Allen made a motion, which was seconded by Mr. Tedder, to accept the MEC and Credentials Committees recommendations. Unanimous approval.

**STAFF REPORTS: Support Services, Human Resources, Information Systems, Patient Care Services, Public Relations, and Quality Services:** Mr. Tedder inquired about the final budget for the BMAC and ER. *Mr. Toomey said a total close out of the budget for both will be brought to the Board for review once the projects are officially closed.*

Mr. Schulze asked about the staff's reaction to contributing more to the employee retirement system. It will go up to 7% on July 1, and 8% the following July. Mr. Homyk responded by saying that everyone is contributing more now and most are simply happy to have such a strong retirement plan.

Dr. Polkey asked about CPOE adoption and whether physicians understand why it is so important and how it's tied to Meaningful Use, etc. Dr. Tober said the participation rate is a lot better than it seems. Some of the data collection has made it tough to track. There are occasional issues that make it difficult when single sign on does not work, etc. Dr. Tober said that 60% of practices are on EMR.

Mr. Tedder asked about new software that helps with order sets. Dr. Thompson said the new sets are being used to better track the things that need to be tracked (including vaccinations, etc.). The difference is that the requirements vary, medications change, etc., and you need a software system that can track, stay updated on best practices, and be personalized to the physician, if needed.

Dr. Polkey inquired about the nursery renovation and Mr. Toomey said the floor installation is inappropriate and believes that it will be between two to three weeks before it's fixed.

Mr. Tedder made a motion, which was seconded by Dr. Polkey, to approve the staff reports. Unanimous approval.

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**BMH FOUNDATION:** Mr. Nettles recognized Ms. Moss for publishing an article with the national association for philanthropy, and said that the team is already gearing up for the Valentine Ball. Mr. Nettles asked if we would be able to use the second floor of the BMAC for the 2014 Valentine Ball. Mr. Toomey said the fire marshal is going to look at the space and fire escapes and determine the occupancy.

**MANAGEMENT REPORT - *Resolution:*** Mr. Toomey requested a resolution for the Board to allow Jeff White the authority to negotiate a contract with the state of Texas to bill Medicaid in the event we take care of patients from Texas. Mr. House made a motion, which was seconded by Mrs. Allen, to allow Mr. White to negotiate a contract with Texas to bill Medicaid. Unanimous approval.

***Urologist:*** The Board approved the income guarantee approach for the urologist as presented in Executive Session.

***Taxing Not-For-Profits:*** Mr. Toomey stated that the City is thinking about taxing not-for-profits by assessing fees based on the value of their properties to raise \$301K. He said there was an article in the Beaufort Gazette about it this week, and there is a City Council meeting scheduled for mid-June that he would like Mr. White and department directors to attend. He said our portion of the proposed tax would be \$18K.

Mr. Tedder said there needs to be someone at next Tuesday's planning session who can refute the City's figures so they understand the community benefit, etc. Mr. Toomey said that 38% of our patients are from the city's zip codes, and we provided more than \$3M in charity care to residents of the city in FY 2012. In addition, the hospital has paid a large amount of fees for building permits. It was agreed that a handout of our position with six major points be handed out at this meeting. Mr. White and Mr. Nettles will speak on behalf of the hospital (*Mr. Toomey will be out of town*) at this meeting.

Mr. Tedder made a motion, which was seconded by Mrs. Allen, to authorize our CEO to formulate a letter on behalf of the Board to express our concerns about the taxing of not-for-profits and the effect it would have on our hospital. Unanimous approval.

**CHAIR ANNOUNCEMENTS:** Mr. Schulze said the Picker Institute has recently closed their doors and sent a publication to us.

**ADJOURN:** The meeting adjourned at 9:10 a.m.

Respectfully submitted,

David Tedder  
Secretary/Treasurer