

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING – OPEN SESSION**

MINUTES – May 30, 2012

BOARD MEMBERS PRESENT: Jerry Schulze (Chair), Terry Murray (Vice Chair), David Tedder (Secretary/Treasurer), Steve Kessel, M.D., Susan Williams, Andrea Allen, Pat Thompson, M.D., David House

OTHERS PRESENT: Rick Toomey, Karen Carroll, Pat Foulger, David Homyk, Alice Moss, Sam Derrick, Nora Kresch, Chad Tober, M.D., Bill Nettles, Paul Sommerville, Bill McBride, Ann Mecherle, Diane Wadas, Dawn Crawford, David Black (Howell, Gibson & Hughes)

ABSENT: James Simmons, M.D., Jeff White, Ed Ricks

CALL TO ORDER: Mr. Schulze called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Dr. Kessel to go into Executive Session at 7:31 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mr. Tedder, and unanimously approved. The meeting re-convened to Open Session at 9:22 a.m.

INVOCATION: Mr. Tedder gave the Invocation.

INTRODUCTION: Mrs. Carroll introduced Heather Mizelle, who was shadowing her for the day. She is currently working on her nursing degree.

APPROVAL OF MINUTES – April 25, 2012: Mrs. Murray made a motion, which was seconded by Dr. Kessel, to approve the minutes of the April 25, 2012 meeting. Unanimous approval.

COMMITTEE REPORTS

Finance Committee: Mrs. Murray reported that April was not a good month financially; we had low gross revenues and high deductions, which resulted in a \$1.4M loss. The average daily census was 108 compared to our budget of 120. Year-to-date, we are still on the positive side with close to a \$625K margin compared to \$7M for the same time last year. Currently, we are \$4.8M below budget, and the trend shows shrinking margins. She said the Finance Committee will be discussing strategies for next year's budget and how we can adjust to these conditions.

Mrs. Murray said there has been a decrease in surgeries. Dr. Tober said he did some research to see where deficiencies were and concluded that, although our activity has dropped in almost every category of surgery, it has not for general surgery. Discussion ensued regarding coming up with a plan for more efficiency in the Operating Room, and Mrs. Foulger said the Total Joint Committee is currently focusing on this issue. She said they are looking at bringing in an outside consultant to look at efficiencies in the Total Joint program, which should result in overall efficiencies in the OR and physician offices. *Mr. Schulze requested that we take another look at lines of service for the upcoming budget.* Dr. Tober said that our physicians should be involved with optimizing our budget.

Audit Committee: Mrs. Murray said the committee interviewed 3 auditing firms Monday, which were Draffin & Tucker, Grant Thornton and Dixon Hughes Goodman. She stated that references were checked (pgs. 20-22) by Mr. White. She said the committee unanimously agreed to retain Dixon Hughes Goodman with the understanding that we would change the audit partner after the first year. The financial report was unanimously approved.

Quality Improvement Committee: In Dr. Simmons absence, Mrs. Foulger presented the following report and policies:

- Customer Satisfaction Report
- Autopsy Policy
- Nuclear Medicine Supervisor Job Description
- Nuclear Medicine Technologist Job Description

Mr. House made a motion, which was seconded by Mrs. Allen, to approve the aforementioned report and policies as discussed in Executive Session. Unanimous approval.

Governance Committee: Dr. Thompson said they did not meet this month.

Compliance Committee: Mrs. Williams said they did not meet.

Community Outreach and Wellness Committee: Dr. Kessel reported that the Walking Trail was officially opened during Hospital Week. He said we are moving forward with our Working Well challenge through the S.C. Hospital Association, and have achieved the highest marks for tobacco cessation and good nutrition. We are now working on the third initiative, which is physical activity. He said we are close to hiring a person to run the Access Health Lowcountry project. Dr. Kessel said he's pleased that LifeFit is working closely with the YMCA on three summer programs. Mrs. Foulger is also working on combining the work of a mid-level practitioner to staff the mobile unit, and to coordinate outreach training for regular screenings in the community. Dr. Kessel said we are also working on having a patient portal on our website that would give patients access to their health information, and asked Mrs. Foulger what the status is of the "smart card" for patients. Mrs. Foulger said she is close to having a BMH "smart card" available to give to patients, starting with patients of doctors associated with Beaufort Memorial Physician Partners, which can easily be updated at each visit to a provider. She wants to make sure our doctors are educated on how to use the card before we begin offering it, and hopes we can have it out later this summer.

Strategic Planning Committee: Did not meet.

MEDICAL STAFF – Credentials: Dr. Tober presented the following practitioners for New Appointment: Kristine German, PA, Allied Health (Orthopedics – Dr. Blocker); Milton "Randy" Dalbow, MD, Community Active (Internal Medicine); Patti Irvine, CRNA, Allied Health (Anesthesia); Cathy Ritchie, CRNA, Allied Health (Anesthesia); Linda Spencer, CRNA, Allied Health (Anesthesia); Sharon Phillips, CRNA, Allied Health (Anesthesia).

Requesting Reappointment: Jason Wright, PA, Allied Health (Internal Medicine).

Requesting Relinquishment of Privileges: Susan Coker-Ruth, PA, Allied Health (OB/Gyn).

Mrs. Williams made a motion, which was seconded by Mrs. Allen, to accept the MEC and Credentials Committees recommendations as presented. Unanimous approval.

STAFF REPORTS: Support Services, Human Resources, Information Systems, Patient Care Services, Public Relations, and Quality Services: Dr. Thompson made a motion, which was seconded by Mr. Tedder, to approve the staff reports. Unanimous approval.

BMH FOUNDATION: Mr. Nettles reported that the endowment is up to \$8M, and that they are looking at dividing out some of the holdings with Van Guard to get a better view of how the funds are performing.

Mr. Nettles said that the Celebration of Giving held on April 26 was a great event to thank our donors and physicians. He especially appreciated the VP's and Directors who were among those being honored, but who made themselves available for Q&A with other participants throughout the event.

MANAGEMENT REPORT – Mr. Toomey handed out the new Walking Trail map and the Keyserling Update to everyone.

CHAIR ANNOUNCEMENTS: Mr. Schulze said he thought the recent dinner for Past Board members was a huge success. This is the third time we have hosted this event, and it is a great way to update them, so they can continue to be ambassadors for our hospital.

ADJOURN: The meeting adjourned at 10:03 a.m.

Respectfully submitted,

David Tedder
Secretary/Treasurer