

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES  
BOARD MEETING – OPEN SESSION**

**MINUTES – March 30, 2011**

**BOARD MEMBERS PRESENT:** Jerry Schulze (Chair), Terry Murray (Vice Chair), David Tedder (Secretary/Treasurer), Bill Paddock, Steve Kessel, M.D., Susan Williams, Andrea Allen, James Simmons, M.D., Pat Thompson, M.D

**OTHERS PRESENT:** Rick Toomey, Jeff White, Karen Carroll, Pat Foulger, David Homyk, Ed Ricks, Alice Moss, Sam Derrick, Nora Kresch, Paul Mazzeo, M.D., Bill Nettles, Bill McBride (Beaufort County Council Member), Ann Mecherle, Diane Wadas, Dawn Crawford, Robert Achurch (Howell, Gibson & Hughes)

**ABSENT:** Paul Sommerville (Beaufort County Council Member)

**CALL TO ORDER:** Mr. Schulze called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mr. Paddock to go into Closed Executive Session at 7:31 a.m. with Mr. Toomey and the nine Board members. The motion was seconded by Mrs. Murray, and unanimously approved. The meeting re-convened to Open Session at 10:01 a.m.

**INVOCATION:** Dr. Simmons gave the Invocation.

**INTRODUCTION:** Mr. Schulze welcomed Bill McBride, Council Members from Beaufort County and Robert Achurch, attorney from Howell, Gibson & Hughes.

**APPROVAL OF MINUTES – February 23, 2011:** Mrs. Allen made a motion, which was seconded by Mr. Tedder, to approve the minutes of the February 23, 2011 meeting. Unanimous approval.

**MEDICAL STAFF – Credentials:** Mr. Schulze presented the Credentials reports on behalf of Dr. Mazzeo, who recused himself, since he was on the list requesting reappointment. As discussed in the Executive Session, the following practitioners were presented for reappointment: Roderick Dippel, MD, Active Staff (Hospitalist); Majd Chahin, MD, Active Staff (Oncology/Hematology); Peter Manos, MD, Active Staff (Internal Medicine/Pulmonology); Paul Mazzeo, MD, Active Staff (Neurology); Surendra Shenoy, MD, Active Staff (Nephrology); Tyrone McElveen, MD, Active Staff (Family Practice); John McEvoy, MD, Consulting Staff (Dept. of Surgery – Pathology); Ifeanyi Momodu, MD, Active Staff (Internal Medicine).

The following practitioners have relinquished privileges: Neil McDevitt, MD (Surgery) – left the area 12/31/10 and Frederick Weniger, MD; Courtesy Staff (Plastic Surgery).

The following practitioner has returned from leave of absence: Faith Polkey, MD, Active Staff (Pediatrics).

The following practitioner has requested a change in status: Jeffery Reuben, MD, Active Staff to Courtesy Staff (Orthopedics) as of 4/1/11.

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Six month quality review: Andrea Pope, MD, Provisional Active (Emergency Medicine); David Harshman, MD, Provisional Active (Cardiology); Daniel Garcia, MD, Provisional Active (Emergency Medicine); Thomas Schultz, MD, Provisional Active (Cardiology); Margaret Capucini, FNP, Allied Health (Cardiology) – sponsored by Lowcountry Medical Group.

**Medical Executive Committee:** Mr. Schulze presented the following plans and policies as discussed in Executive Session:

- Utilization Review Plan
- End of Life – Death Policy
- Withdrawing Life Support Policy
- Do Not Resuscitate Policy
- TB Infection Control Plan

Mr. Tedder made a motion, which was seconded by Mrs. Allen, to accept the Credentials Committees and MEC recommendations. The Do Not Resuscitate Policy was approved with changes. Dr. Mazzeo recused himself. Unanimous approval.

Mr. Schulze presented the Medical Staff Bylaws as presented in Executive Session. Mr. Tedder made a motion, which was seconded by Mrs. Williams, to approve the Medical Staff Bylaws as submitted. *Staff was instructed to notify each medical staff member of the change in medical staff categories and to offer the option of having their categories immediately amended. Those that do not request immediate change in category will be appropriately categorized at the time of each physician's reappointment.* Unanimous approval.

## COMMITTEE REPORTS

**Finance Committee – Dashboard (pg. 10):** Mrs. Murray stated that all indicators are good with the exception of bad debt, which is a continuing trend. The improvements for this month are largely due to an increase in our inpatient census, improved collections and cost controls. She said there was good discussion in Monday's Finance meeting regarding the changing reimbursement backdrop that we will be operating against in the future, and our need and ability to plan for probable financial scenarios with managed care. She said management is committed to continually monitoring these trends in the legislative and regulatory environments and any specific proposals for changing our cost reimbursement; the Finance Committee will bring these issues to the Board when appropriate. She congratulated the staff and is thankful for the strong financial position we are currently in that allows us to have possibilities.

**Resolution (pg. 17):** Mrs. Murray said the Finance Committee recommends that the Board pass this resolution, which will allow us to reimburse our capital account from future bond proceeds for any expenditure from various projects including the Bluffton land purchase, the Women's Center, expansion of the Emergency Department, and Administration Building. She said we will be doing this as needed, so that we can maintain our ability to reimburse the hospital for advancement of capital projects funding. Mr. Tedder made a motion, which was seconded by Dr. Thompson, to accept this resolution. Unanimous approval.

The financial report was unanimously approved.

**Quality Improvement Committee:** Dr. Simmons gave a presentation summarizing the Harty Springer seminar he recently attended entitled "The Complete Course for Medical Staff Leaders". He said it is important for hospitals to create a culture of leadership. He also recommended a Leadership Handbook for members of the Medical Staff, and to consider

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providing some benefits to those who serve in leadership roles. He concluded his presentation stating that teamwork is essential for us to be successful.

**Governance:** Dr. Thompson stated that the Governance Committee did not meet this month and will not meet in April as well. She asked Board members to submit names to Ann Mecherle for consideration to serve on the Board as vacancies occur.

**Community Outreach and Wellness Committee:** Dr. Kessel reported that he is expecting to receive an updated report on the health of Beaufort County today. The committee is working with SCHA on a Workplace Wellness Initiative in which hospitals are using themselves as models for the community. Work is being done to develop a walking trail around the hospital. Access Health will be doing an assessment here soon, since we are participating with Beaufort and Jasper counties. The Good Neighbor Clinic is adding about 50 new patients a month. We are expanding our support programs for cancer patients and especially breast cancer patients through added support groups and exercise programs. We are participating in a Sodexo wellness program in which cafeteria patrons receive one free meal after choosing ten healthy entrees. He also mentioned that we will be starting a program for employees to purchase fresh farm produce and that we will guarantee a certain amount and Sodexo will purchase the remainder. The Community Outreach and Wellness report was unanimously approved.

**STAFF REPORTS: Support Services, Human Resources, Information Systems, Patient Care Services, Public Relations, and Quality Services:** Mrs. Murray inquired about the "Pathway to Excellence" program. Mr. Toomey said we submit data now and they will review over a two year period. The next designation for nursing would be Magnet and there are only 2 hospitals in South Carolina which hold this designation. Mr. Paddock inquired about the Palmetto Gold Awards Anniversary. Mr. Toomey said we have had about 10 recipients honored in the past 10 years with two being recognized this year, and that all recipients will be invited to the anniversary dinner. Mr. Toomey said that we have received a verbal acceptance from Dr. Mansker, but do not have a signed contract yet. Mr. Paddock made a motion, which was seconded by Mrs. Allen, to approve the staff reports. Unanimous approval.

**BMH FOUNDATION:** Mr. Nettles said the Duke Symphony was quite successful and continues to bring BMH good PR. He said more gated communities are getting involved and are encouraging attendance to this event, which benefits our Healing Arts program. He thanked everyone again for their efforts with this event.

He also encouraged Board members to attend the upcoming Celebration of Giving event on April 19<sup>th</sup>, which will recognize donors who have given more than \$1,000 to the BMH Foundation and they are our best hope to become major donors. He said both the Board of Trustees and Foundation Board are encouraged to attend this meeting. He said we received \$220K from the Valentine Ball this year, which was very encouraging in these economic times.

**MANAGEMENT REPORT – Contractual Arrangements:** Mr. Toomey said that he is working with Dr. Chahin on an updated Infusion Services contract. He said since 2006, we have contracted with Dr. Chahin's practice to provide infusion therapy services not only for his patients, but for patients that the hospital would serve. He said we are updating this contract with counsel to correct nuances and current terminology to ensure we are compliant with Stark and Anti-kickback laws and expect to have it ready for the Board's review next month.

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**Board Retreat:** Mr. Toomey thanked everyone for their participation in the Board retreat last weekend. He said it was well attended and we need to continue to work on physician involvement. He is working with Steve Sloate on Phase II to develop his proposal to continue his engagement with our work plan. Mr. Toomey said he received feedback from several members that the Palm Key location was ideal for the retreat and perhaps we should consider holding our Phase II planning retreat there as well.

**Strategic Planning Committee:** Mr. Paddock reminded everyone that the meeting has been rescheduled to Monday, April 11<sup>th</sup> and invited everyone to attend. Mr. Toomey said the topic for the meeting will be focused solely on physician practices for the hospital and how we are proceeding, our financial implications, etc.

Dr. Thompson made a motion, which was seconded by Mrs. Williams, to authorize the CEO to negotiate earnest money options extensions within the parameters discussed in the Executive Session. Mr. Tedder recused himself. Unanimous approval.

**CHAIR ANNOUNCEMENTS** Mr. Schulze encouraged everyone to attend the Celebration of Giving event on April 19<sup>th</sup> and the Volunteer Appreciation Dinner on April 14<sup>th</sup> to show our support.

**ADJOURN:** The meeting adjourned at 10:38 a.m.

Respectfully submitted,

David Tedder  
Secretary/Treasurer