

061713 BCADAD MINUTES

June 17, 2013

The BCADAD held its bi-monthly board meeting on Monday, June 17, 2013 at the Beaufort Office at 9:30 AM.

Present were: Bette Goettle, Sally Hitchcock, John Coaxum, Charles Hammel and Chuck Najaka

Absent were: Fran Kenney, Linda Hoffman

Finance: No Representative from Finance

The meeting was opened by the Board Chairwoman, Bette Goettle. Mrs. Goettle presented the Old Minutes for review. Charles Hammel moved to accept the Old Minutes as written and John Coaxum seconded. The motion passed with a unanimous vote. The Agenda was the next item to be reviewed. John Coaxum moved to accept the Agenda as presented and Charles Hammel seconded. The motion passed with a unanimous vote to approve the Agenda as written.

At this time, the meeting was turned over to the Director, Mr. Boyne. Mr. Boyne began with the April Revenue Report. The April revenue was stated to be \$58,000 with May revenue at \$209,000. Mr. Boyne stated that the Third Quarter State monies and Excise Tax income had been received. The April Expense report indicated that the April expenses were routine for this time of year and that the expenses for May 2013 were higher due to employee salaries. Mr. Boyne stated that fee collections were still going strong from third party fees from Offender Based Intervention, ADSAP, and other client fee for services fees. Mr. Boyne said that there would be a grant of three million coming into the 301 system to help with the purchase of the new Electronic Health Record program. He also stated that Beaufort County had proposed an additional \$50,000 for Drug and Alcohol and he felt that those funds were set aside to continue our ongoing Drug Court program. He announced that it costs about \$25,000 to do the Drug Court program and we have about \$16,000 left of the original \$100,000 that was set aside for this program. Mr. Boyne added that the Solicitor has a new program, the Multijurisdictional Juvenile Drug Court which will address juveniles with drug and alcohol and severe behavior issues. Mr. Boyne continued by saying that we are going to be fine financially speaking. Mr. Boyne added that he will report to the Board after the third and final reading of the budget, which will be the last Monday in June.

Mr. Boyne introduced a Resolution Letter, a Statement of Support for the BCADAD, to the Board. Mr. Boyne also stated that we will have another CARF Accreditation team coming sometime between March and April 2014. Bette Goettle moved that the Resolution Letter be accepted, Sally Hitchcock seconded and the motion passed with a unanimous vote. Mrs. Goettle, the Board Chair signed off on the Resolution Letter.

At this time, Mr. Boyne gave a copy of the amended Bylaws to the Board. The Board reviewed and John Coaxum moved to accept the amended Bylaws, Chuck Najaka seconded and all remaining Board members concurred.

Mr. Boyne then passed out a Board Survey. He stated that one is done yearly and asked that each Board member complete and hand in the survey and stressed that comments are very welcomed. He also stated that one item that is not on the Agenda due to the fact that he just received information on it was an E-Training Package. This is a new system on desktops that will allow certain core training and advanced training on over 2,000 training events. He continued by stating that this will result in a strong savings reduction in travel, lodging and other related expenditures for trainings. This E-Training Package is priced by the seat plus 10% (22 to 24 seats) @ a cost of 2.25 per month per employee, plus you get a monthly feed out of each staff member and their hours.

Mr. Boyne stated that this concluded his presentation. There was no New Business or Old Business to present. At this time, Chuck Najaka moved to adjourn the Board Meeting, Sally Hitchcock seconded and all Board members present concurred.

Mr. Boyne announced that Mr. Morris Campbell would like to attend our next Board meeting depending upon his schedule. The next meeting will be in Bluffton on Monday, August 19, 2014 at 9:30 AM.